

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**AGENDA**  
May 27, 2026 at 7:00 P.M.

- A. CALL TO ORDER: *7:01 p.m.*
- B. ROLL CALL: GUSTAFSON  MAY  MOGEN   
MIELKE  WASSENBERG *EA*
- STAFF PRESENT: LINEHAN
- C. APPROVAL OF AGENDA *Mogen 4-0*
- D. PRESENTATION
1. 2026 Neal Kwong Award Recipient
- E. APPROVAL OF MINUTES: *Mielke 4-0*
1. May 13, 2026 City Council Workshop Meeting Minutes
2. May 13, 2026 City Council Meeting Minutes
- F. PUBLIC HEARINGS:
- G. CONSENT AGENDA:
1. General Disbursements through 5/21/26: \$35,739.66 *Gustafson 4-0*  
Payroll through 5/21/26: \$24,821.63  
Wire Payments through 5/21/26: \$18,331.95
2. City Licensing
3. Approval of Resolution 26-46 Accepting the Resignation of Eric Brenton from the Parks and Recreation Commission
4. Approval of Resolution 26-47 Appointing Kathryn Merriam to the Parks and Recreation Commission
5. Consideration of Ordinance 26-04 Assigning a Street Address for PID 212923110029
6. Approval of Resolution 26-48 Identifying the Need for Funding to Complete the 2050 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds
7. Approval of Resolution 26-49 Exercising the City's Authority to Opt-In to, and Support, the Ramsey County Economic Development Agency ("EDA")
- H. POLICY ITEMS:
- I. INFORMATION / ANNOUNCEMENTS:
- J. COMMUNITY FORUM:

Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.

K: ADJOURNMENT: *7:23 PM*  
*Wet 4-0*

Amendments to the agenda are noted in **bold** for additions and ~~striethrough~~ for removals.

BLANK PAGE



## REQUEST FOR COUNCIL ACTION (RCA)

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	Presentation D1
<b>Attachment</b>	Nomination; Resolution 26-45
<b>Submitted By</b>	Kelly Nelson, Administrative Services Director / Deputy Clerk

<b>Item</b>	Neal Kwong Youth Citizen Award – Katherine Fisher
<b>Description</b>	<p>The Neal Kwong Youth Citizenship Award was established September 2000 in memory of Neal Kwong. Neal Kwong, a youth leader and Eagle Scout, died suddenly early in August while at Boy Scout camp. Neal was an active coach, volunteer, and great young citizen. In his memory, the Neal Kwong Youth Citizenship Award was established to recognize outstanding youth leaders, volunteers, and citizens in their work here in Falcon Heights.</p> <p>The award is granted annually to one person between the ages of 12 and 19, who displays outstanding leadership, volunteerism, or citizenship while making contributions to the Falcon Heights community. The recipient is to be recognized by the City Council, receive acknowledgement on a plaque at City Hall, and be highlighted in the city newsletter. Nominations may be done through the schools, a nomination process, or by individual citizens of Falcon Heights.</p> <p>Mr. Gary Kwong and family would recommend awarding the 2026 Neal Kwong Citizenship Award to Katherine Fisher.</p> <p>Katherine is a Falcon Heights resident, a dedicated student, a member of National Honor Society, and has achieved high honor roll every semester at DeLaSalle High School. Katherine volunteers regularly at Norway House, at St. John Paul II Catholic School, and by tutoring students in mathematics. Katherine has also served on her school’s ethics board and economics competition team, and participated in track and field, and cross country.</p> <p>Along with her volunteerism and overall helpfulness, Katherine Fisher is a deserving recipient of this year’s Neal Kwong Youth Citizen Award.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Nomination</li> <li>• Resolution 26-45 Awarding the Neal Kwong Youth Citizen Award to Katherine Fisher</li> </ul>

<b>Action(s) Requested</b>	Motion to approve the attached resolution and award the 2026 Neal Kwong Youth Citizen Award to Katherine Fisher.
--------------------------------	--

## **Neal Kwong Award – Nominee Katherine Fisher**

**Please nominate a person between the ages of 12 and 19 who either lives in Falcon Heights or has volunteered within Falcon Heights. Nominators are encouraged to attach extra pages if required.**

**Name of Nominee: Katherine Fisher**

**Age: 17**

**Name of Nominator: Drew O'Neil**

**Your Relationship to the Nominee: Neighbors/Friends**

**How has the nominee demonstrated outstanding leadership, volunteerism, or citizenship?**

Katherine is a wonderful young person in our community. She is a member of National Honor Society and has achieved high honor roll every semester at DeLaSalle High School. She is a dedicated student and is looking forward to the coming year and planning for college. Katherine has a strong connection to her Norwegian heritage. One way she shows this is through her volunteer work at Norway House, where she has volunteered over 100 hours. Located in a culturally diverse area, home to many immigrants, Norway House strives to be a place where ALL are Welcome. Katherine is committed to this mantra whenever she is there volunteering. One event where she has spent her time welcoming guests is their Gingerbread Wonderland. A holiday time event featuring 2000+ gingerbread creations that visitors come to see. As you can imagine, it "takes a village" to put this event on, and Katherine is always there giving her time and helping in whatever capacity they need. She also does fundraising for Norway House, whatever the need, whatever the event, there she is!! She is very giving of her time, her talents, and personality. Spending time tutoring other students is an additional activity Katherine has participated in. Volunteering at St. John Paul II Catholic School, a K-8 school that has a history of service to immigrants. Katherine has spent several hours using her skills in mathematics to tutor and help students. Katherine is very active at her school. She was on her student ethics board and economics competition team, and both were awarded the opportunity to go on to State competitions. Katherine participates in track and field, and cross country at school and is a dedicated athlete and team member. She participates in Theater, not always as an actor, but also as part of the stage crew doing both technical and stage design. This year she served as Paint Lead on the stage crew. She gives her time not always to be "center stage" but sometimes where she is needed most.

**Is there anything you would like us to know about the nominee that will help us understand why you are nominating him or her (e.g. personal qualities, challenges, or interests)?**

Katherine gives of herself to help others and not to help herself. She is kind and caring, and it's been our delight to watch her grow into a wonderful, intelligent young adult. It's my honor to nominate her for this award. And while I am submitting the form, another neighbor suggested we nominate Katherine, so we gathered to discuss her and what a wonderful young person she is. Katherine is giving of her time to local neighbors and friends many times she has helped at our house with small tasks when she was younger, graduating to larger responsibilities. She finds hobbies that challenge her. In addition to everything else, she has spent 7 years (this will be her 8th) learning to speak

Norwegian at Concordia Language Camp each summer. She is conversationally fluent and helping to keep this dying language alive. She has been able to travel to Norway twice and use her skills. She has also started to learn woodcarving in the Norwegian style of "Flat Plane." Buying all her tools and the wood, she is an enthusiastic learner. An artist at heart perhaps, like many kids in our area she has been able to participate in the State Fair with her artwork winning both a blue ribbon and the Sweepstakes! Animal lover is also a name I would use for Katherine. Not only caring for her own dog but often caring for other animals in the neighborhood when people are gone on vacation or just need extra help. Her love for Animals is deep, and they love her just as much!

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

May 27, 2026

No. 26-45

---

**RESOLUTION AWARDING THE 2026 NEAL KWONG YOUTH CITIZENSHIP AWARD TO  
KATHERINE FISHER**

**WHEREAS**, the Neal Kwong Citizenship Award was established in September 2000 in memory of Neal Kwong, who passed away suddenly at a Boy Scout Camp; and

**WHEREAS**, the award will be granted annually to one person between the ages of 12 and 19, who displays outstanding leadership, volunteerism, or citizenship while making contributions to Falcon Heights; and

**WHEREAS**, the recipient would be recognized by the City Council, receive acknowledgement on a plaque at City Hall, and be highlighted in the city newsletter; and

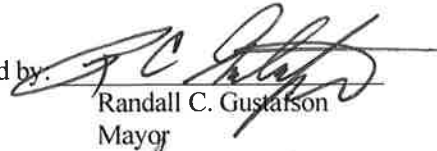
**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota, that Katherine Fisher is awarded the 2026 Neal Kwong Youth Citizenship Award.

---

Moved by:

Gustafson

Approved by:

  
Randall C. Gustafson  
Mayor

GUSTAFSON  
MAY  
MIELKE  
MOGEN  
WASSENBERG

4 In Favor  
0 Against

Attested by:

  
Jack Linahan  
City Administrator

BLANK PAGE

**CITY OF FALCON HEIGHTS**  
City Council Workshop  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**

Wednesday, May 13, 2026  
6:00 P.M.

A. CALL TO ORDER: 6:00 PM

B. ROLL CALL:           GUSTAFSON   X   MAY   X    
                          MIELKE   X   MOGEN   X   WASSENBERG   X  

STAFF PRESENT:    LINEHAN   X  

C. POLICY ITEMS:

1. Discuss Potential of Council Liaison to the Community Advisory Committee (CAC)  
(6:00 P.M.)

May believes a Council Liaison is needed, and could function much like Council Liaisons to other commissions.

Mogen wonders what the Council Liaison would be reporting back to the Council?

May believes the CAC will have intense, ongoing work, and that is the reason for keeping the Council informed.

Wassenberg has one concern, and that there are already going to be quite a few people in the room. He adds a comment that Linehan will already be in attendance and can serve as the conduit of information.

Mielke says that she served on State Fair Task Force in a similar capacity and that Linehan was also in attendance. However, Mielke believes there may be additional council members already in the audience at the CAC meetings.

Mogen reminds them that council did not support adding an additional CAC member at a previous Council meeting, and that this idea was not shared then. Mogen adds that two City staff members will be present with Linehan and Myhren.

Gustafson feels that the CAC is supposed to be guided by the community and if we have too much staff involvement or Council direction, it might defeat the purpose of the community advisory part.

May does not envision it as the Council Liaison as guiding or participating, but as setting bounds or providing information.

Mielke recommends waiting until the CAC has met and re-evaluating later, if they indicate that is desired.

Linehan shares that there will be three check-ins with Council and that those can be joint meetings; there will be opportunities for all to work with the CAC.

## 2. Ramsey County EDA Implementation Next Steps (6:25 P.M.)

Linehan says that staff are seeking guidance. He provides an overview and says that last year, Ramsey County requested legislation to expand their powers under the HRA (Housing Redevelopment Authority). Outside of St. Paul and North St. Paul, all other cities in Ramsey County defer to the county as their HRA. The county cannot use levy funds for economic purposes currently, so this creates more opportunities for small business grants, and each city can opt in or opt out. Council is asked to provide direction so this could come before Council for a vote on May 27, before the June 1 deadline.

Wassenberg clarifies that if we opt out, we are not eligible for those economic funds. He asks what we stand to lose by opting in.

Linehan does not believe they stand to lose anything by opting in. The only hesitation that Linehan has heard of is perhaps losing a bit of autonomy if you are applying for these grants, that you may have to mold to what the county wants. Linehan shares that the city has received prior beneficial grant funding through HRA.

Mogen confirms that our citizens would be taxed the exact same amount if we don't do opt in; we just wouldn't be eligible for any of these grants.

May asks if the county decides what the grant opportunities would look like. And, if these HRA and EDA funds could help prevent the conversion of naturally occurring affordable housing into for-profit privately-owned and run rentals.

Gustafson confirms that there is consensus to opt in. The item will be brought forward during the May 27 City Council Meeting.

## 3. Administrative Citations for Parking Violations (6:35 P.M.)

Linehan asked the City Attorney to advise whether the city could issue low punishment moving violations and the city already has a section of code called "Administrative Citations," which was adopted in 2018. The Ramsey County Sheriff's Office did use this, but St. Anthony Police does not. So, the City Attorney advised how this could be done for parking enforcement. The State Fair Parking ambassadors could issue the ticket, which would then spell out how to contest the fine or pay it. We could schedule a date of September 15, for example, to hold a one-day administrative hearing for those who want to contest a fine received during the twelve days of the Minnesota State Fair. The primary benefit to the city is that it would relieve the police department to focus on traffic instead. Staff seeks direction as to whether the general idea is supported so that work could be done to move it forward prior to the fair.

Mogen asks if it could be expanded to citations outside of the fair.

Mielke asks Mogen if he's recommending Public Works, for example, ticketing during a snow storm.

Mogen responds that multiple ideas come to mind, such as parking too close to a stop sign, or blocking a driveway, as examples.

Linehan says that one thing to look into, is whether it is a state law. To his understanding, if it is in Chapter 46 of City Code, then it could be done.

Mielke expresses interest in following the same process during events such as Back to the '50s and other times.

Linehan says that from a staffing perspective, the primary focus right now is during the state fair.

Wassenberg asks whether Parking Ambassadors would need to be trained and gather evidence.

Linehan confirms they would and adds that staff are also exploring software through ParkMobile to photograph license plates. Previously, if 600 parking citations were written, that was the court's problem. This would now be the responsibility of the city's and add work.

Mielke would like to know pricing of things such as license plate readers, software, etc. before deciding.

Linehan adds that they would hire a part-time person for summer to oversee this and that we would need to hire an independent, third-party judge.

Gustafson asks if civil penalties beyond the state fair could be considered in the future.

Linehan understands it, as currently written, that we could not.

May appreciates the discussion, but that more consideration can be done at its implementation, where complete cost accounting should be shared.

Mogen asks if another entity, such as a nearby university, uses this company/plate readers, and if we could explore sharing the devices or tagging onto their system for 12-days, covering their costs for that month. Mogen adds that he does not view fines as a fundraising tool, but that the fines are to prevent the police department from having to do the enforcement.

Wassenberg prefers to focus on the parking aspect of administrative citations for now, and this could easily be expanded in the future.

Mogen acknowledges Wassenberg's sentiments and just adds that he would want the Council to think ahead, only so we don't pursue parking-only software if we have plans to expand in the future.

Linehan adds that tickets issued currently appear on your criminal history/driving record. So, a benefit here is that these would not show up on your record.

Councilmembers then discuss having greater penalties for greater infractions.

Council supports focusing only on parking citations for now and bringing this forward for a public hearing on June 10.

4. State Fair Task Force 3.0 Guidance (6:50 P.M.)

Mielke says that the five items that remain on the list for Council to consider are not things that residents need to discuss or that would attract applicants for SFTF 3.0; they were not things that the previous task force felt they could help with.

Combining the Administrative Manual into City Code, for example, is not something Mielke feels they can assist with, and that SFTF 3.0 is not needed.

Linehan agrees that some tasks are longstanding and will remain on the "to do" list for years, with or without a task force.

Wassenberg suggests bringing the remaining task list to upcoming workshops so that Council can prioritize it.

Linehan clarifies that the action items were pulled from the State Fair Task Force's final report, and these are ongoing tasks. Staff are working on things on the backend. This item was brought based on the final task force report, and to see whether the council wanted or needed an advisory body.

D. ADJOURNMENT: 6:59 PM

Mogen motions to adjourn the meeting;  
Approved 5-0

  
Randall C. Gustafson, Mayor

Dated this 27<sup>th</sup> day of May, 2026

  
Jack Linehan, City Administrator

BLANK PAGE

**CITY OF FALCON HEIGHTS**  
Regular Meeting of the City Council  
City Hall  
2077 West Larpenteur Avenue

**MINUTES**  
May 13, 2026 at 7:00 P.M.

- A. CALL TO ORDER: 7:01 PM
- B. ROLL CALL: GUSTAFSON\_\_X\_\_ MAY\_\_X\_\_ MOGEN\_\_X\_\_

MIELKE\_\_X\_\_ WASSENBERG\_\_X\_\_

STAFF PRESENT: LINEHAN\_\_X\_\_

- C. APPROVAL OF AGENDA

City Administrator Linehan noted that Resolution 26-44 (Policy item H4) had been added to the agenda and that minor clarifying changes had been made to the meeting minutes. No other changes were proposed.

Council Member Wassenberg motions to approve  
the agenda as amended;

Approved 5-0.

- D. PRESENTATION

1. Presentation of the 2025 Annual Comprehensive Financial Report (ACFR) by City Auditors BerganKDV

Auditor Brianna Schlicht of BerganKDV presented the 2025 Annual Comprehensive Financial Report. She highlighted a clean, unmodified audit opinion on financial statements with no compliance issue findings. A noted internal control issue was the ongoing lack of segregation of accounting duties, typical for cities similar to Falcon Heights' size.

General Fund: The fund balance on December 31, 2025, was \$4.2 million, a \$488,000 increase from 2024. Revenue rose by 2.4% (\$89,000) due to higher property taxes, despite a 5.9% drop in expenditures (\$199,000) chiefly from lower police service costs. Total revenues exceeded expenditures by \$644,000, while revenues were 5.3% over budget mainly due to investment income. Expenditures ended 10.4% under budget, linked to unfilled positions, police contract savings, and reduced tree maintenance costs.

Enterprise Funds: The sanitary sewer fund reported \$53,000 in operating income, with charges increasing \$147,000 from rate increases, pushing the net position to nearly \$3 million. The storm drainage fund remained stable with \$52,000 operating income and a year-end net position of \$1.9 million.

Wassenberg commented that the city appeared to be in strong financial condition with good year-to-year consistency and sound planning, noting that while expenses were slightly over-budgeted in some areas, revenues tracked well.

Gustafson acknowledged the strong result and expressed appreciation to staff for completing the audit cleanly and on time.

Mielke motions to accept the 2025 ACFR and approve  
Resolution 26-40;

Approved 5-0

E. APPROVAL OF MINUTES:

1. April 22, 2026 City Council Workshop Meeting Minutes
2. April 22, 2026 City Council Meeting Minutes

Gustafson noted that gender-related minute corrections previously requested had been incorporated into both sets of minutes.

Mogen motions to approve the minutes;

Approved 5-0

F. PUBLIC HEARINGS:

There were no public hearings scheduled for this meeting.

G. CONSENT AGENDA:

1. General Disbursements through 5/8/26: \$354,815.67  
Payroll through 5/7/26: \$46,680.79
  - 4/23/26: \$24,793.81
  - 5/7/26: \$21,886.98Wire Payments through 5/8/26: \$36,740.34
2. Approval of Resolution 26-41 Accepting the Resignation of Elke Johnson from the Position of Administrative and Communications Coordinator
3. Approval of Resolution 26-42 Approving Joint Powers Agreement with St. Paul for Chelsea Heights Safe Routes to School Intersection Improvement at Hoyt Avenue and Hamline Avenue
4. Approval of Resolution 26-43 Authorizing Change Order #2 with New Look Contracting, Inc. for Community Park Improvements Project FH-01

Mayor Gustafson motions to approve the consent agenda;

Approved 5-0

Following approval, Gustafson took a moment to acknowledge the service of Elke Johnson, thanking her for her three years of contributions to Falcon Heights and noting her appointment as City Clerk for the City of West Saint Paul.

H. POLICY ITEMS:

1. Appointment of a Council Liaison to the Les Bolstad Golf Course Redevelopment Community Advisory Committee (CAC)

Mayor Gustafson noted that the Council had decided during the prior workshop meeting to defer this appointment in order to determine whether a council liaison was truly necessary for the CAC. No action was taken.

## 2. Approval of Ordinance 26-04 Amending Chapter 109 of the Falcon Heights City Code Concerning Parkland Dedication for Subdivisions

Linehan introduced the proposed ordinance, explaining that the city's parkland dedication requirements — triggered when a property is subdivided or platted — were being updated in preparation for the potential sale of the Les Bolstad Golf Course. The proposed changes included: clarifying that dedicated parkland must be city-owned public parks (rather than left open-ended); expanding the list of applicable business district zoning categories; and revising the cash-in-lieu provisions to allow a combination of land and improvements (such as playground equipment) to satisfy the dedication requirement.

May raised a question about the meaning of "private open space" referenced in the draft ordinance, expressing concern about developments creating private open space that would not be accessible to the public.

Linehan clarified that in this context "private" refers to ownership (e.g., by an HOA) rather than access, and that walking trails through HOA-owned land are a common example.

Wassenberg suggested the language would be clearer if rewritten as "privately owned open space for public park and recreation purposes."

Mogen also suggested that the ordinance explicitly state that such credits are subject to conditions set by the City Council, and that it be made clear whether private open space qualifies for full or only partial credit — noting that a developer should need to present a strong plan to receive full credit.

Given the suggested language revisions, the Council agreed to table the item and refer it back to the City Attorney for clarification and redrafting.

Linehan confirmed there was no pressing time constraint.

Mielke requested that any revised draft clearly show what changed from the current version.

Item tabled for further review and redrafting by the City Attorney.

## 3. Amendment to the Personnel Policy to Include Processes for Summer Hours and Holidays Under Summer Hours

Linehan presented a proposed amendment to the city's personnel policy that would permanently codify summer hours within the administrative policy handbook, eliminating the need for annual City Council approval. He also noted the amendment addresses how holidays that fall on a Saturday are handled: since two such holidays occur this summer (Juneteenth on a Friday, and the Fourth of July observed on a Friday), employees would receive four hours off the preceding Thursday afternoon to ensure consistent treatment equivalent to a full-day holiday (8 total hours of paid time off).

Discussion touched on how the arrangement differs slightly when a holiday falls on a Monday during the summer (yielding a slightly longer day for employees), but the consensus was that the trade-off of a long weekend was reasonable.

Mogen emphasized the importance of clearly communicating the shortened Thursday hours to the public, particularly for Juneteenth, which he noted is still a relatively new holiday and residents may not anticipate the adjacent half-day closure.

Mogen motions to approve the Amendment to the Personnel Policy to Include Processes for Summer Hours and Holidays Under Summer Hours;

Approved 5-0

#### **4. Approval of Resolution 26-44 Authorizing Change Order #3 with New Look Contracting, Inc. for Community Park Improvements Project FH-01**

Linehan clarified a numbering discrepancy on a prior change order before explaining the substance of the new item. The change order approved above on the consent agenda (Resolution 26-43) addressed the removal of the existing playground equipment, with the key benefit being that the old equipment can remain for public use through the summer while the removal cost will be covered by the project grant. The newly added item, designated as Change Order #3 and appearing as Resolution 26-44 under Policy Items, addresses the need to sand, stain, and seal the new shelter building's interior and exterior wood. Originally, Public Works staff had planned to handle this task in-house. However, after meeting with the vendor and reviewing the scope of work, staff determined the project required more specialized equipment and technical expertise than initially anticipated. A contractor quote had come in at \$20,000.

May noted that this work arguably should have been included in the original building package, and Linehan acknowledged the original prefabricated kit arrangement – though cost-effective overall – resulted in some scope items not being clearly defined upfront. He noted that failure to treat the wood could lead to premature deterioration, and that work on the building interior cannot proceed (fixtures, bathroom installations, etc.) until the staining is complete.

Gustafson motions to approve the Resolution 26-44 Authorizing Change Order #3 With New Look Contracting, Inc. for Community Park Improvements Project FH-01;

Approved 5-0

#### **I: INFORMATION / ANNOUNCEMENTS:**

Wassenberg reported that the NYFS (Northwest Youth and Family Services) Annual Leadership Lunch had been held the prior week, filling the venue to capacity. He highlighted a well-received presentation by Ramsey County Attorney John Choi and thanked NYFS for their community contributions.

May reported that the Environment Commission met Monday. Topics included advancing the boulevard tree planting program, and planning for the Lawn and Garden Tour scheduled for July 18. She encouraged residents to sign up to participate in the tour. She also noted that she had briefed the Environment Commission on the role of the Les Bolstad Golf Course Redevelopment Community Advisory Committee (CAC) and the role of the commission's representative within it.

Mielke announced that the Community Engagement Commission's Spring Together event would be held Saturday at Curtiss Park from 3:00 to 5:00 PM, featuring snacks, lawn games, and a performance by the Heights Orchestra.

Mogen also attended the NYFS Leadership Lunch and the Ramsey County League of Local Governments election security presentation. He highlighted that Ramsey County's election system is not connected to the internet, contributing to its security. He noted that this year marks the first time voters will have access to true early voting beginning 41 days before both the primary and general elections, and reminded residents that absentee ballot requests can be made on a recurring basis. He also noted the high school drama club fundraiser (the Rose Barre) as a successful event, and encouraged volunteers to support the Falcon Heights Elementary PTA Family Fun Night on Friday.

Gustafson reported that the Parks and Recreation Commission met Monday, discussing fundraising options and planning a park audit in which each commissioner will visit city parks before the next meeting. He also noted that the Spring Together event is expected to be a good time for the community.

Linehan shared the Community Park parking lot resurfacing was moved up from Monday to Thursday due to weather. The lot will be closed for approximately one week; parking will remain available on Roselawn Avenue and in the Falcon Woods neighborhood with trail access. The majority of the park project will be completed by early June, followed by the playground installation in late summer, following grant-funded equipment procurement. The Ice Cream Social is tentatively scheduled at the park, pending grass and seeding progress.

He adds that Public Works resolved the tennis court fence gap issue in-house using rented equipment, avoiding contractor quotes that ranged from \$10,000 to \$20,000.

Linehan says that the Les Bolstad Golf Course Redevelopment CAC will hold its first meeting the following Wednesday at 6:30 PM, focusing on introductions, ground rules, and scheduling. A site tour of a comparable regional facility is being planned for the June meeting.

Lastly, he says that the city has posted the position of Administrative and Communications Coordinator following the resignation of Elke Johnson.

J: COMMUNITY FORUM:

*Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification, but no council action or discussion will be held on these items.*

K: ADJOURNMENT: 7:52 PM

Wassenberg motions to adjourn;  
Approved 5-0



Randall C. Gustafson, Mayor

Dated this 27<sup>th</sup> day of May, 2026



Jack Linehan, City Administrator

*Amendments to the agenda are noted in **bold** for additions and ~~striketrough~~ for removals.*

BLANK PAGE

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-03110 CENTURY LINK</b>						
I-202605159416		Lift Station Auto Dialer May	79.86			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Lift Station Auto Dialer May		601 4601-85011-000	TELEPHONE - LANDLINE	79.86
I-202605159417		Landline Service May	73.14			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Landline Service May		101 4141-85011-000	TELEPHONE - LANDLINE	73.14
== VENDOR TOTALS ==			153.00			
<b>01-03123 CINTAS CORPORATION</b>						
I-4265294735		Floor Mats Svc 4/8	122.19			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Floor Mats Svc 4/8		101 4131-87010-000	CITY HALL MAINTENANCE	122.19
I-4266770107		Floor Mats Svc 4/22	122.19			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Floor Mats Svc 4/22		101 4131-87010-000	CITY HALL MAINTENANCE	122.19
== VENDOR TOTALS ==			244.38			
<b>01-04000 EHLERS AND ASSOCIATES</b>						
I-106077		Arbitrage Reporting 2021A Bon	2,500.00			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Arbitrage Reporting 2021A Bond		313 4313-94900-000	BOND FEES	2,500.00
== VENDOR TOTALS ==			2,500.00			
<b>01-05004 ELECTRO WATCHMAN INC</b>						
I-460875		Electronic Access System	2,467.99			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electronic Access System		401 4401-90100-000	FURNITURE & EQUIPMENT	2,467.99
== VENDOR TOTALS ==			2,467.99			
<b>01-05032 FOREST LAKE CONTRACTING INC</b>						
I-7415		Light Pole Replacements	16,785.00			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Light Pole Replacements		403 4403-91000-000	MACHINERY & EQUIPMENT	16,785.00
== VENDOR TOTALS ==			16,785.00			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05171 FRA DOR INC						
I-2604106		Black Dirt & Concrete	134.00			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Black Dirt & Concrete		101 4132-87010-000	BOULEVARD MAINTENANCE	134.00
=== VENDOR TOTALS ===			134.00			
01-05856 JACK LINEHAN						
I-202605159418		Phone Reimbursement May	60.00			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Phone Reimbursement May		601 4601-85015-000	CELL PHONE	60.00
=== VENDOR TOTALS ===			60.00			
01-05440 LOFFLER COMPANIES, INC						
I-41934153		Mail System Charge	159.50			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Mail System Charge		101 4112-87000-000	REPAIR OFFICE EQUIPMENT	159.50
=== VENDOR TOTALS ===			159.50			
01-05843 MN NCPERS LIFE INSURANCE						
I-458800062026		June Life Insurance	96.00			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		June Life Insurance		101 21709-000	OTHER PAYABLE	63.84
		June Life Insurance		204 21709-000	OTHER PAYABLE	1.60
		June Life Insurance		601 21709-000	OTHER PAYABLE	22.56
		June Life Insurance		602 21709-000	OTHER PAYABLE	8.00
=== VENDOR TOTALS ===			96.00			
01-05973 NORTH SUBURBAN COMMUNICATIONS						
I-2026-548		2026 Coop Svc Jan - March	2,965.53			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		2026 Coop Svc Jan - March		101 4116-85050-000	CABLE TV	2,965.53
=== VENDOR TOTALS ===			2,965.53			

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-06024 ON SITE SANITATION</b>						
I-2065644	APBNK	Portable Toilet Community Par	260.00			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Portable Toilet Community Park		601 4601-85080-000	PORTABLE TOILET PARKS	260.00
I-2065645	APBNK	Portable Toilet Grove	165.00			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Portable Toilet Grove		601 4601-85080-000	PORTABLE TOILET PARKS	165.00
I-2065646	APBNK	Portable Toilet Curtiss Field	260.00			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Portable Toilet Curtiss Field		601 4601-85080-000	PORTABLE TOILET PARKS	260.00
=== VENDOR TOTALS ===			685.00			
<b>01-06581 TRI-STATE BOBCAT INC</b>						
I-A61747	APBNK	Toolcat Part	15.48			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Toolcat Part		101 4132-70120-000	SUPPLIES	15.48
=== VENDOR TOTALS ===			15.48			
<b>01-05870 XCEL ENERGY</b>						
I-976116953	APBNK	Electricity	57.61			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	57.61
I-976156652	APBNK	Electricity	30.54			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	30.54
I-976209854	APBNK	Electricity	14.86			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	14.86
I-976213880	APBNK	Electricity	15.01			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	15.01
I-976276976	APBNK	Electricity	2,443.62			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	2,443.62
I-976400974	APBNK	Electricity	74.43			
5/15/2026		DUE: 5/15/2026 DISC: 5/15/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	74.43

PACKET: 03565 May 15 Payables  
 VENDOR SET: 01 City of Falcon Heights  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870	XCEL ENERGY	( ** CONTINUED ** )					
I-976441111		Electricity		8.82			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026			1099: N		
		Electricity			209 4209-85020-000	STREET LIGHTING POWER	8.82
I-976444477		Gas		191.65			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026			1099: N		
		Gas			101 4131-85030-000	NATURAL GAS	191.65
I-976454993		Electricity		31.02			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026			1099: N		
		Electricity			101 4141-85020-000	ELECTRIC/GAS	31.02
I-976505482		Electricity		29.43			
5/15/2026	APBNK	DUE: 5/15/2026 DISC: 5/15/2026			1099: N		
		Electricity			101 4121-85020-000	ELECTRIC	29.43
		== VENDOR TOTALS ==		2,896.99			
		== PACKET TOTALS ==		29,162.87			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-00161 ANCHOR PAPER COMPANY							
I-10800776-00		Hand Towels	152.45				
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N			
		Hand Towels		101 4131-70110-000	SUPPLIES		152.45
=== VENDOR TOTALS ===			152.45				
01-03103 CANON FINANCIAL SERVICES							
I-43159362		Copier Contract May	163.59				
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N			
		Copier Contract May		101 4131-87010-000	CITY HALL MAINTENANCE		163.59
=== VENDOR TOTALS ===			163.59				
01-05352 SHAILA CUNNINGHAM							
I-202605219419		Yoga Instructor through 5/18	792.00				
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: Y			
		Yoga Instructor through 5/18		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA		792.00
=== VENDOR TOTALS ===			792.00				
01-06037 GURSTEL LAW FIRM P.C.							
I-62-CV-25-4404		Levy on Earnings	4,054.18				
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N			
		Levy on Earnings		601 21715-000	LEVY PAYABLE		4,054.18
=== VENDOR TOTALS ===			4,054.18				
01-05134 HEJNY RENTAL, INC.							
I-399573		Rental for Tennis Court Repai	345.50				
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N			
		Rental for Tennis Court Repair		101 4141-87120-000	FACILITIES & GROUND MAIN		345.50
=== VENDOR TOTALS ===			345.50				
01-05008 HUMANA INSURANCE CO							
I-673999282		Vision June	72.32				
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N			
		Vision June		101 4112-89000-000	MISCELLANEOUS		72.32
=== VENDOR TOTALS ===			72.32				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-05993 KERN LANDSCAPE RESOURCES</b>						
I-5907839		Brush Disposal	52.50			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Brush Disposal		101 4134-84010-000	TREE TRIMMING	52.50
=== VENDOR TOTALS ===			52.50			
<b>01-05925 SECURIAN LIFE INSURANCE COMPAN</b>						
I-60315071-00		June Life Insurance	220.46			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		June Life Insurance		101 4112-89000-000	MISCELLANEOUS	220.46
=== VENDOR TOTALS ===			220.46			
<b>01-07069 VIKING AUTOMATIC SPRINKLER COM</b>						
I-1025-F486863		Annual Fire Sprinkler Inspect	505.00			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Annual Fire Sprinkler Inspect		101 4131-87010-000	CITY HALL MAINTENANCE	505.00
=== VENDOR TOTALS ===			505.00			
<b>01-05870 XCEL ENERGY</b>						
I-976038745		Electricity	12.19			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	12.19
I-976281582		Electricity	2.06			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Electricity		101 4141-85020-000	ELECTRIC/GAS	2.06
I-976285889		Electricity	68.84			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	68.84
I-976289164		Electricity	50.11			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Electricity		209 4209-85020-000	STREET LIGHTING POWER	50.11
I-977488840		Electricity	85.59			
5/21/2026	APBNK	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		Electricity		101 4141-85020-000	ELECTRIC/GAS	85.59
=== VENDOR TOTALS ===			218.79			
=== PACKET TOTALS ===			6,576.79			

BLANK PAGE



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	Consent G2
<b>Attachment</b>	N/A
<b>Submitted By</b>	Kelly Nelson Administrative Services Director/Deputy Clerk

<b>Item</b>	Approval of City License(s)
<b>Description</b>	The following individuals/entities have applied for a <u>Municipal Business License</u> for 2026. Staff have received the necessary documents for licensure. 1. ecoATM LLC
	N/A
<b>Attachment(s)</b>	N/A
<b>Action(s) Requested</b>	Staff recommends approval of the City license application(s) contingent on background checks and fire inspections as required.

BLANK PAGE



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	Consent G3
<b>Attachment</b>	See below
<b>Submitted By</b>	Kelly Nelson, Administrative Services Director / Deputy Clerk

<b>Item</b>	Resignation of Eric Brenton from the Parks and Recreation Commission and Vacancy Declared
<b>Description</b>	<p>Eric Brenton was appointed to the Parks and Recreation Commission on January 25, 2023, was currently serving as Chairperson, and has been a valuable member of the commission since his appointment.</p> <p>Staff appreciates Eric’s contributions and for the time he spent on the Parks and Rec Commission.</p> <p>A vacancy will now be declared on May 28, 2026, and posted for at least 30 days, allowing applications to be received and considered for this one (1) open Parks and Recreation Commissioner vacancy.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Resignation of Eric Brenton</li> <li>• Resolution 26-46 Accepting Resignation of Eric Brenton from the Parks and Recreation Commission</li> </ul>
<b>Action(s) Requested</b>	Staff recommends approval of attached resolution, accepting the resignation of Eric Brenton from the Parks and Recreation Commission and declaring a vacancy.

## Parks Commission Resignation

---

**From** Eric Brenton

**Date** Mon 5/11/2026 6:25 PM

**To** Kelly Nelson <kelly.nelson@falconheights.org>

Hi Kelly,

As we've talked about, this is my official resignation from the parks commission. Thank you for being great to work with and for all you do for Falcon Heights. I'm very excited to see what the commission does in the future, and I'm glad to be leaving with a very healthy commission intact. It's come a long way in 4 years, and will continue to improve our community.

See ya at the Ice Cream Social or Fall Fest!

Thanks,

Eric

Sent from my iPhone. iTypos; iApologize.

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

May 27, 2026

No. 26-46

---

**RESOLUTION ACCEPTING THE RESIGNATION OF ERIC BRENTON FROM THE  
FALCON HEIGHTS PARKS AND RECREATION COMMISSION**

**WHEREAS**, the City appointed Eric Brenton as a member of the City of Falcon Heights Parks and Recreation Commission on January 25, 2023; and

**WHEREAS**, Eric Brenton has submitted his resignation from the Parks and Recreation Commission effective immediately.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

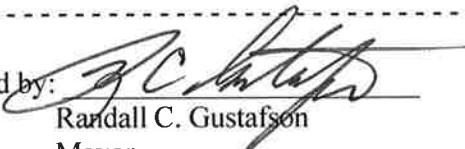
1. That the resignation is accepted by the City Council of the City of Falcon Heights.

---

Moved by:

*Gustafson*

Approved by:

  
Randall C. Gustafson  
Mayor

GUSTAFSON

4

In Favor

MAY

0

Against

MIELKE

MOGEN

WASSENBERG (*absent*)

Attested by:

  
Jack Linehan  
City Administrator

BLANK PAGE



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	Consent G4
<b>Attachment</b>	Application and Resolution 26-47
<b>Submitted By</b>	Kelly Nelson, Administrative Services Director/Deputy Clerk

<b>Item</b>	Appointment of Kathryn Merriam to the Parks and Recreation Commission
<b>Description</b>	The Council Liaison, Staff Liaison and the current Chairperson of the Parks and Recreation Commission interviewed Kathryn Merriam for consideration of their appointment to the Parks and Recreation Commission. Kathryn has lived in Falcon Heights for over twenty years and frequently uses Community Park, bringing both historical and current day knowledge of park usage and activities to the commission.
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>• Commission Application</li> <li>• Resolution 26-47 Appointment of Kathryn Merriam to the Parks and Recreation Commission</li> </ul>
<b>Action(s) Requested</b>	Staff recommends approval of attached resolution appointing Kathryn Merriam to the Parks and Recreation Commission.

---

**\*NEW SUBMISSION\* City Commission Application**

---

**From** Falcon Heights, MN <falconheights@falconheights.org>  
**Date** Sun 4/26/2026 4:00 PM  
**To** FH Mail <mail@falconheights.org>

**City Commission Application**

**Submission #:** 4785681  
**IP Address:** 2601:447:c181:d660:d09:d74c:6fef:6cc3  
**Submission Date:** 04/26/2026 4:00  
**Survey Time:** 3 minutes, 17 seconds

You have a new online form submission.  
Note: all answers displaying "\*\*\*\*\*" are marked as sensitive and must be viewed after your login.

**Please complete form below. Starred items are required. Press submit button to complete your application.**

**Date and Time**

04/26/2026 04:00 PM

**Full Name**

Kathryn Merriam

**Full Address**

1861 Moore Street  
Falcon Heights, MN 55113  
USA

**Phone**

**Additional Phone**

**Email**

**How Long At Above Address?**

20.5 years

**Which Commission Would You Like to Serve On?**

Parks and Recreation Commission

**What is the Reason You Would Like to Serve?**

As a 20+ year resident and daily user of Falcon Heights Community Park, I am eager to serve on the Parks Commission. This park is a unique "backyard" treasure used by gardeners, athletes, and families. I have really built a community within FH through the use of the parks. I want to give back by ensuring it, and all of our parks remain vibrant, inclusive, and well-maintained for the next generation of our community.

**List Prior (Previous) Public Service**

urrent-Public School Special Education Teacher, including running a summer program for students with disabilities. Prior: Roseville School District Educational Advisory Committee, Brimhall PTA board member, Brimhall International Festival Committee, Volunteer Coordinator-Minnesota Dance Theatre (MDT), summer camp craft coordinator at MDT, extensive

volunteering including assisting with managing teams within youth sports; intern with MN Senate Finance Committee and MN Ethical Practices Board.

**Other Relevant Background (Other Comments)**

I grew up in a family that was active in civic engagement and natural resources; it is part of my DNA. I was a Government major in my undergraduate degree, and have always been active within the communities I'm part of. I listen to all sides and work well with others for the greater good. I view the parks as both a physical space for people to enjoy and places to bring the community together. I would love to be part of continuing to foster that for the community that I have enjoyed.

Thank you,  
Falcon Heights, MN

---

**This is an automated message generated by Granicus. Please do not reply directly to this email.**

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

May 27, 2026

No. 26-47

RESOLUTION APPOINTING KATHRYN MERRIAM TO THE PARKS AND  
RECREATION COMMISSION

WHEREAS, the Parks and Recreation Commission serves in an advisory capacity to the City Council regarding the effective, meaningful and equal involvement of Falcon Heights residents in their community; and

WHEREAS, the Staff Liaison, the Council Liaison, and the Commission Chair have interviewed Kathryn Merriam and recommend their appointment to the Falcon Heights Parks and Recreation Commission

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota:

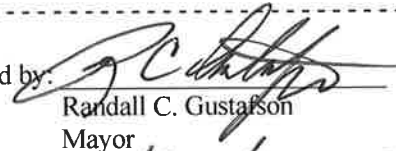
1. That the appointment of Kathryn Merriam to the Falcon Heights Parks and Recreation Commission is approved and adopted by the City Council of the City of Falcon Heights.

ADOPTED by the Falcon Heights City Council this 27<sup>th</sup> day of May, 2026.

Moved by:

Gustafson

Approved by:

  
Randall C. Gustafson  
Mayor

GUSTAFSON

4

In Favor

Attested by:

  
Jack Linehan  
City Administrator

MAY

0

Against

MIELKE

MOGEN

WASSENBERG (absent)

BLANK PAGE



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	G5
<b>Attachment</b>	Ordinance 26-04
<b>Submitted By</b>	Hannah Lynch, Community Development Coordinator

<b>Item</b>	Approval of Ordinance 26-04 Assigning a New Street Address for PID 212923110029
<b>Description</b>	<p>The City of Falcon Heights has the authority to assign addresses to the lots and blocks of the City, per MN. Stat. 412.221, subd.18.</p> <p>In preparation for the Fairway Commons development located just west of the existing Amber Union, the address 1670 Larpenteur Ave W, Falcon Heights, MN 55113 will be assigned to PID 212923110029.</p> <p>Upon approval, the City will provide this information to Ramsey County and USPS.</p>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	- Ordinance 26-04 Assigning a New Street Address for PID 212923110029
<b>Action(s) Requested</b>	Staff recommend approval of Ordinance 26-04 Assigning a New Street Address for PID 212923110029.

**ORDINANCE NO. 26-04**

**CITY OF FALCON HEIGHTS  
RAMSEY COUNTY, MINNESOTA**

**AN ORDINANCE ASSIGNING A NEW STREET ADDRESS FOR PID 212923110029**

THE CITY COUNCIL OF FALCON HEIGHTS ORDAINS:

**SECTION I.** That the property with PID 212923110029 be assigned a street address of 1670 Larpenteur Ave W, Falcon Heights, MN 55113.

**SECTION II. Effective date.** This ordinance is effective immediately upon its passage and publication.

ADOPTED this 27<sup>th</sup> day of May, 2026 by the City Council of Falcon Heights, Minnesota.

CITY OF FALCON HEIGHTS

BY:   
Randall C. Gustafson, Mayor

ATTEST:

  
Jack Linehan, City Administrator

BLANK PAGE



## REQUEST FOR COUNCIL ACTION

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	G6
<b>Attachment</b>	See below.
<b>Submitted By</b>	Hannah Lynch, Community Development Coordinator

<b>Item</b>	Approval of Resolution 26-48 Identifying the Need for Funding to Complete the 2050 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds
<b>Description</b>	<p>Planning assistance grants are non-competitive grants offered by the Metropolitan Council to support 2050 Comprehensive Plan updates. The Met Council recognizes that updating local comprehensive plans requires significant time, knowledge, and resources from municipal partners. This burden often falls most heavily on the region’s least populous communities. Planning Assistance Grants provide direct funding assistance to support a subset of communities in the region with 2050 Comprehensive Plan updates.</p> <p>Sixty-four individual communities, Scott County and Carver County, and one consortium of five or more rural service area communities in Dakota County have been identified as eligible for Planning Assistance Grants, at the following base funding levels:</p> <ul style="list-style-type: none"> <li>• 60 sewerred communities - \$40,000 each</li> <li>• 4 unsewered communities - \$25,000 each</li> <li>• Scott County, Carver County, and Consortium = \$110,000 each</li> </ul> <p>In addition to the base-level funding, grantee communities are eligible for two opt-in incentive grants:</p> <ul style="list-style-type: none"> <li>• Early Plan Completion - \$4,000</li> <li>• Advancing Regional Goals - \$10,000</li> </ul>
<b>Budget Impact</b>	N/A
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>- 2050 Planning Assistance Grant Program – Notice of Eligibility</li> <li>- Resolution 26-48 Identifying the Need for Funding to Complete the 2050 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds</li> </ul>

<b>Action(s) Requested</b>	Staff recommend approval of Resolution 26-48 Identifying the Need for Funding to Complete the 2050 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds
--------------------------------	---



April 17, 2026  
City of Falcon Heights  
2077 Larpenteur Ave W  
Falcon Heights, MN 55113

**Subject: 2050 Planning Assistance Grant Program - Notice of Eligibility**

Dear City Administrator Linehan,

The Metropolitan Council is pleased to inform you that Falcon Heights is eligible for a Planning Assistance Grant to support your 2050 Comprehensive Plan update. These non-competitive grants are intended to provide direct financial assistance to communities with greater need for planning resources and more limited staff capacity to support comprehensive plan development.

If you want to receive these grant funds, a grant application including a local resolution and work plan is necessary. The online application portal will open on **May 11, 2026**. Applications must be submitted by November 6, 2026, at 3:00 p.m. Applications are reviewed and processed on a rolling, monthly basis following submission. All eligible communities that submit a complete application by the deadline will receive funding. Once your application is processed, you are eligible for the first half-payment of the base grant amount to help support initiation of your planning process.

Your community is eligible for a base grant amount of: \$40,000

In addition to the base grant, communities may choose to pursue additional incentive funding opportunities. These optional incentives provide funding in addition to the base grant amount for communities that complete their plans early or demonstrate leadership in advancing regional priorities.

- **Early Plan Completion Incentive (\$4,000)** - *Communities must submit their 2050 Comprehensive Plans by October 10, 2028, and have them deemed complete by Met Council staff by October 31, 2028, to qualify for the Early Plan Completion Incentive Grant.*
- **Advancing Regional Goals Incentive (\$10,000)** - *through the comprehensive plan update, identify strategies to intentionally advance people-centered regional goals in Imagine 2050.*

A variety of resources are available to assist your community throughout the application and planning process, including:

- [The 2026 Planning Assistance Grant Guide](#)
- [Application templates \(work plan, resolutions, and budget\)](#)
- [The Local Planning Handbook](#)
- [Ongoing technical assistance from your Sector Representative](#)

We encourage you to begin preparing early by identifying staff responsible for completing the application and reviewing program materials.

Metropolitan Council (Regional Office & Environmental Services)  
390 Robert Street North, Saint Paul, MN 55101-1905  
P 651 602 1000 | F 651 602 1550 | TTY 651 291 0904  
metrocouncil.org

*An Equal Opportunity Employer*

If you have any questions about eligibility, the application process, or available resources, please contact:

Emma Dvorak, Senior Planner  
Local Planning Assistance  
(651) 602-1399  
[emma.dvorak@metc.state.mn.us](mailto:emma.dvorak@metc.state.mn.us)

We look forward to supporting your community in developing a strong and effective 2050 Comprehensive Plan.

Sincerely,



Angela R. Torres, AICP, Senior Manager  
Local Planning Assistance  
Metropolitan Council

CC: Peter Lindstrom, Metropolitan Council District No. 10  
Merritt Clapp-Smith, Sector Representative  
Emma Dvorak, Program Manager

<https://metcmn.sharepoint.com/sites/2050PlanningAssistanceProjects/Shared Documents/Planning Assistance Grants/Letters/Letters/Planning Assistance Grant Letter Template.docx>

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

May 27, 2026

No. 26-48

**RESOLUTION IDENTIFYING THE NEED FOR FUNDING TO COMPLETE THE 2050  
COMPREHENSIVE PLAN UPDATE AND AUTHORIZING AN APPLICATION FOR  
PLANNING ASSISTANCE GRANT FUNDS**

**WHEREAS**, the City of Falcon Heights must review and update its comprehensive plan as required by the “decennial” review provision of Minnesota Statutes section 473.864 , subdivision 2; and

**WHEREAS**, on December 17 2025, the Metropolitan Council adopted need-based eligibility criteria for awarding available local planning assistance grant funds and established maximum grant amounts, including bonus incentive grants, for eligible grantees to help grantees review and update their comprehensive plans as required by the “decennial” review provisions of Minnesota Statutes section 473.864, subdivision 2; and

**WHEREAS**, the City is an eligible city, county, or town in the metropolitan area as defined in Minnesota Statutes section 473.121; and

**WHEREAS**, planning assistance grant funds will be made available to eligible applicants subject to terms and conditions contained in Metropolitan Council grant agreements.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:


1. Authorizes the submission of an application to the Metropolitan Council for Local Planning Assistance grant funds for the decennial review and update of the City’s local comprehensive plan required under Minnesota Statutes section 473.864; and
2. Authorizes the Mayor and City Administrator to execute a grant agreement with the Metropolitan Council for planning assistance grant funds.

**ADOPTED** by the Falcon Heights City Council this 27<sup>th</sup> day of May, 2026.

Moved by: Gustafson

Approved by:   
Randall C. Gustafson  
Mayor

GUSTAFSON      4      In Favor  
MAY                0      Against  
MIELKE  
MOGEN  
WASSENBERG

Attested by:   
Jack Lineman  
City Administrator

BLANK PAGE



## REQUEST FOR COUNCIL ACTION (RCA)

<b>Meeting Date</b>	May 27, 2026
<b>Agenda Item</b>	Consent G7
<b>Attachment(s)</b>	See below.
<b>Submitted By</b>	Jack Linehan, City Administrator

<b>Item</b>	Approval of Resolution 26-49 Exercising the City’s Authority to Opt-In to, and Support, the Ramsey County Economic Development Agency (“EDA”)
<b>Description</b>	<p>Ramsey County took the initial step to formally create the Economic Development Authority in December 2025, prior to this year’s legislative session.</p> <p>The Falcon Heights City Council was asked in 2025 to consider approving a resolution of support for legislation HF 2349 / SF 2521 that would expand Ramsey County Housing and Redevelopment Authority (HRA) to include Economic Development Agency (EDA) powers for small business assistance. Council approved Resolution 25-27 on March 26, 2025, in support.</p> <p>Legislation HF 2349 / SF 2521 paved the way for Ramsey County Housing and Redevelopment Authority (HRA) to include Economic Development Agency (EDA) powers for small business assistance. But, legislation also outlined two conditions:</p> <ul style="list-style-type: none"> <li>• The EDA will have no taxing authority. This county EDA will only receive and spend funding from the existing Ramsey County Housing and Redevelopment Authority (HRA) levy. Expansion of the HRA to include EDA powers, as described by state statute, allows the county to utilize a portion of HRA levy funding for purposes of small business support and enhanced business programming.</li> <li>• Each city in the county is required to “opt in” to this enhanced business programming. This process requires a city by resolution to state its intention to participate in the program by June 1, 2026.</li> </ul> <p>Once this deadline passes for cities to elect to “opt in,” the county would then establish the EDA Area of Operation on or by June 15, 2026. Enhanced business programming is expected to begin as of January 1, 2027. Ramsey County has stated that its tentative plan is to allocate approximately \$1.5 to \$2 million yearly from the existing HRA levy directed toward new business programming.</p> <p>Since there is no additional tax levy being proposed through the county’s HRA and there is no impact on Falcon Heights’ economic development and business programs,</p>

	Council is asked to consider opting into the program so that community businesses may have additional resources. So far, most cities in Ramsey County have joined with the exception of the two communities with their own HRAs (St. Paul / North St. Paul), and North Oaks
<b>Budget Impact</b>	None.
<b>Attachment(s)</b>	<ul style="list-style-type: none"> <li>- Ramsey County EDA Frequently Asked Questions</li> <li>- Ramsey County EDA Implementation Next Steps</li> <li>- Resolution 26-49 Exercising the City's Authority to Opt-In to, and Support, the Ramsey County Economic Development Agency ("EDA")</li> </ul>
<b>Action(s) Requested</b>	Staff recommends approval of the attached Resolution 26-49 Exercising the City's Authority to Opt-In to, and Support, the Ramsey County Economic Development Agency ("EDA").

--VERSION 3/14/2025--

**Statutory Change Expanding Use of Ramsey County  
Housing & Redevelopment Authority (HRA)**  
[SF 2521 \(Hawj\)](#) [HF 2349 \(Lee\)](#)

---

Small businesses are the backbone of Ramsey County. It's critical to our region that we continue to invest in our business community in the wake of the pandemic. Ramsey County seeks to amend the HRA statutory language to expand authority to better support diversifying industries, communities, and emerging entrepreneurs as best as possible.

---

## **FREQUENTLY ASKED QUESTIONS**

**Why is Ramsey County not just revising its Housing and Redevelopment Authority to include business programming as an allowable use? Why is establishment of an economic development authority included in this legislation?**

A: Ramsey County Housing and Redevelopment Authority is established under state statute. The state statute is narrowly worded to the support and funding of affordable housing and redevelopment projects and programs. Small business programming is defined as allowable uses with economic development authorities. Ramsey County does not currently have an economic development authority. Based on legal guidance, the proposed legislation expands the powers of the Ramsey County Housing and Redevelopment Authority through the establishment of an economic development authority.

**Will this legislative change result in a new property tax to Ramsey County property owners?**

A: No. This legislative change has no change on property taxes. This legislative change simply expands the list of eligible activities in which Ramsey County's Housing and Redevelopment Authority levy is used. The text change would additionally add programming for entrepreneurs and small businesses as an eligible use for the Ramsey County Housing and Redevelopment Authority levy.

**What is the county seeking from Ramsey County cities? If the legislation is successful, what is required from Ramsey County cities?**

A: The County does not require approval from Ramsey County cities for this proposed legislation. The County does however seek support from our cities for this legislation.

**If the legislation is successful**, cities within the existing Ramsey County Housing and Redevelopment Authority area of operation will have the choice whether to:

- **Opt-in**: A city that chooses to opt-in will receive the greatest flexibility of eligible programming. In addition to the current portfolio of affordable housing and redevelopment programming, business programming will be provided. City Councils will be asked to pass resolutions 'opting-in' by June 2025. With the first year of HRA levy funded business programming occurring in 2026.
- **Opt-out**: A city that chooses to opt-out will continue to receive the current portfolio of affordable housing and redevelopment programming.

*The City of North Saint Paul is not to be a part of the Ramsey County Housing and Redevelopment Authority Area of Operation. There is no change to North Saint Paul as a result of this legislation.*

## Ramsey County Housing & Redevelopment Authority

**What is the current levy of the Ramsey County Housing & Redevelopment Authority (HRA)?**

A: The 2024 HRA Levy is \$12,595,222. HRA Levy spending maintains a directed parity of 50% of the levy spent within suburban Ramsey County and 50% within the city of Saint Paul.

**How is the Ramsey County Housing and Redevelopment Authority levy currently used?**

A: The Ramsey County HRA levy is in its third year of operation. Over the last two years, the general breakdown of HRA levy usage was (Avg. of 2022 & 2023):

Housing Programing	Redevelopment Programs	Administration
73%	17%	10%

Current suite of HRA levy programming

Housing Programs	Redevelopment Programs
Affordable Housing infrastructure Investments	Critical Corridors – Development + Infrastructure;
FirstHome Down payment assistance	Critical Corridors Suburban Commercial Corridor Initiative <i>*Suburbs only*</i>
Emerging & Diverse Developers Program	Critical Corridors Planning
	Site Assessment Grants

► [HRA 2024 Annual Report – Highlights](#) (3<sup>rd</sup> year of operation)

Final Report is currently in production with a final version published in Q1 2025. General highlights to include:

- Affordable Housing Investments. \$6.5M of HRA levy obligated to affordable housing projects in 2024.
- Emerging & Diverse Developers (EDD). Over 30 developers received technical assistance in 2024. County invested \$2.4 million (HRA Levy only) into projects led by EDD.
- FirstHome Down Payment Assistance. 46 closings in 2024.
- Critical Corridors. Assisted 9 qualifying applicants/projects with \$1.76 million in Housing & Redevelopment Authority levy funding for place-based investments in three core areas: pre-development planning, commercial corridor initiatives (suburban only) and development and infrastructure
- Site Assessment Grants. Supported 16 projects with site investigation in 2024.

► [HRA 2023 Annual Report – Highlights](#) (2<sup>nd</sup> year of operation)

- Affordable Housing Investments. \$6.15M of HRA levy obligated to affordable housing projects in 2023. Across all funding streams, County invested in the construction of 1,365 new and 767 preserved rental housing units in 2023. Of the total, 988 were classified as deeply affordable for residents earning at or below 30% Area Median Income.
- FirstHome Down Payment Assistance. Of the 27 closings, 25 were first-generation homebuyers.
- Emerging & Diverse Developers (EDD). EDD is a two-part program initiated in second half of 2023.

- Part A provides technical assistance and cohort group learning to strengthen the pipeline of local emerging and diverse developers in real estate. 48 developers received technical assistance in 2023.
  - Part B is a solicitation for projects led by EDD. County invested \$3.1 million (across all funding) into projects led by EDD.
  - Critical Corridors. Assisted 10 qualifying applicants/projects with \$2.1 million in Housing & Redevelopment Authority levy funding for place-based investments in three core areas: pre-development planning, commercial corridor initiatives (suburban only) and development and infrastructure
  - Site Assessment Grants. Program initiated in late 2023. Supported one project in 2023.
- ▶ HRA 2022 Annual Report – Highlights (1st year of operation)
- Affordable Housing Investments. \$7.2M of HRA levy obligated to affordable housing projects in 2022. Across all funding streams, Ramsey County leveraged multiple funding sources in 2022 to bring dozens of affordable housing projects closer to realization and invested in the construction of 1,128 new rental housing units and preserved 1,029. Of the total, 571 are classified as deeply affordable for residents earning at or below 30% Area Median Income.
  - FirstHome Down Payment Assistance. In Fall 2022, County relaunched its down payment assistance program to better align with market realities and offer first-time and first-generation homebuyers with down payment assistance. \$187,500 in down payment assistance loans disbursed in 2022.
  - Critical Corridors. Established in the Fall 2022, 14 grants in its first round of solicitations, totaling roughly \$2.3 million in three core areas: pre-development planning, development and infrastructure, and commercial corridor initiatives.

**Will this change result in Ramsey County shifting its focus from supporting the preservation and expansion of deeply affordable housing?**

A: No. Ramsey County remains focused on the improving affordable housing infrastructure throughout the county. The MN Legislature made unprecedented investments in housing and housing infrastructure as part of the 2023 Legislative session. The Local Affordable Housing Aid (LAHA) or housing sales tax is estimated to bring resources comparable to that of the HRA levy. This additional funding for affordable housing allows for a slight adjustment of funding priorities of the HRA levy without deviating from the County’s primary focus on expanding and improving affordable housing infrastructure.

**Who decides on funding priorities on HRA Levy?**

A: Ramsey County HRA Board is responsible for establishing funding priorities and make final decisions regarding spending of HRA levy. While the County HRA outlines its priorities, it relies on city partners as well as community organizations and developers to ready important projects. Prior to the county’s funding in a project, projects are required obtain a municipal resolution in support in accordance with state statute.

**EDA and business programming**

---

**What type of business activities does the County intend to do with this legislative change?**

A: The County is responding to community requests for enhanced business programming. The small business support (EDA eligible activities) realized by this legislative flexibility would be a strong reelection of those local requests and would initially start at \$1.5 - \$2 million of our yearly HRA levy to ensure the bulk of resources are remain available and prioritized for housing programs and projects. Funding will continue to align with HRA levy spending directives where 50% of HRA levy spending occurs in suburban Ramsey County and 50% with the City

of Saint Paul. Areas of need identified to strengthen the small business ecosystem are informed by the County's involvement and engagement with cities, business support organizations and small businesses that include:

- ▶ Capacity building of small business support organizations to meet current and future needs
- ▶ More technical assistance/advisory services to better serve targeted geographies, communities and/or industries
- ▶ Additional flexible capital to enable greater business retention, expansion and attraction

**Did the County attempt to form an EDA previously?**

A: During the 2024 Legislative Session, Ramsey County introduced proposed legislation amending HRA statutory language and establishing an EDA to allow for business programming to be an eligible use of Ramsey County HRA levy funding. HF 3784 (Lee) / SF 4655 (Hawj) was later amended based on feedback from cities. A redlined version, including a memo from the County Attorney's office describing the changes is available. The current draft version for the 2025 Legislative session of the bill reflects this city feedback in 2024.

In 2016, the County did submit legislation that would have created a Ramsey County EDA. The legislation was pulled by the County following community concerns around the creation of a new taxing authority. The county's current legislation would not create a new taxing authority as it merely allows for additional eligible uses (i.e. business programming) of the County's existing Housing and Redevelopment Authority.

**Does Ramsey County provide business programming? If so, what programs? How much does it spend? And how does it pay for business programs?**

A: Ramsey County provides limited business programming. The County funds the programming through the County's general property tax levy. Current business programming totals \$345,000.

- ▶ Entrepreneur support: Open to Business – Provides no cost direct technical assistance and other forms of support to small business owners and aspiring entrepreneurs. This program was expanded countywide in 2019 in response to direct city requests for this program.
- ▶ Small Business Growth: Ramsey County has two cohort-based leadership programs geared for established businesses. Both programs are a partnership with Hennepin County.
  - CEO Next – Group learning leadership program for CEOs/founders of second stage businesses that are growth-minded (\$1M-50M in revenues, 10-99 employees, etc.)
  - CEO Now – Group learning leadership program for CEOs/founders of first stage businesses that are growth-minded (\$250K-2M in revenues, more than one employee, operating for two years, etc.) Newly established in 2024.
- ▶ Marketing & attraction programming: RamseyCountyMeansBusiness.com An online portal providing workforce and economic development resources throughout the county to current and prospective businesses and investors. This online portal went live in 2019 and was refocused during the pandemic as a central repository for covid business relief resources. A redesign of the portal is underway and will be live in early 2025.

**How do other metro counties support business programming and how did they obtain authority to provide economic development activities?**

---

A: Hennepin County received special legislation (MN Statute 383B.79) - *A multijurisdictional reinvestment program is authorized involving Hennepin County, the Hennepin County Housing and Redevelopment Authority, and one or more of the following political subdivisions: the cities of Minneapolis, Brooklyn Center, and other interested statutory or home rule charter cities in Hennepin County, the Minneapolis Park Board, the Three Rivers Park District, and any*

watershed district entirely or partially located in Hennepin County. The multijurisdictional program may include plans for housing rehabilitation and removals, industrial polluted land cleanup, water ponding, environmental cleanup, community corridor connections, corridor planning, creation of green space, acquisition of property, development and redevelopment of parks and open space, water quality and lakeshore improvement, development and redevelopment of housing and commercial projects, economic development, and job creation.

- ▶ Hennepin County utilizes Housing and Redevelopment Authority funding for a variety of economic development programs including their CEO Next and Elevate Business platform. Due to the broader nature of this statute, this has limited applicability to Ramsey County.

Dakota County has a Community Development Agency. Under MN Statute 383D.41, subdivision 7, *After December 31, 1999, the Dakota County Housing and Redevelopment Authority shall be known as the Dakota County Community Development Agency. In addition to the other powers granted in this section, the Dakota County Community Development Agency shall have the powers of an economic development authority.*

- ▶ A core focus of local Community Development Agencies (CDAs) is the ability to own and operate affordable housing. Ramsey County has expressed no interest in owning and operating affordable housing, so this the CDA statute has limited applicability to Ramsey County.

Washington County has a Community Development Agency. In 2016, Washington County successfully sought special legislation to amend their Housing & Redevelopment Authority and created a Community Development Agency. Under MN Statute 383D.41, section 2, subdivision 2a, *Request to handle economic development, housing, or redevelopment duties. The governing body of a statutory or home rule charter city or township with an existing municipal economic development authority may request the Washington County Community Development Agency to handle the economic development, housing, or redevelopment duties of the authority and, in such an event, the Washington County Community Development Agency shall act and have exclusive jurisdiction for economic development, housing, or redevelopment duties in the statutory or home rule charter city or township pursuant to the provisions of the Economic Development Authorities Act, Minnesota Statutes, sections 469.090 to 469.1081.*

- ▶ A core focus of local Community Development Agencies (CDAs) is the ability to own and operate affordable housing. Ramsey County has expressed no interest in owning and operating affordable housing, so this the CDA statute has limited applicability to Ramsey County.

Scott County and Carver County each have a Community Development Agency. CDA's provide the most diverse array of eligible programing for housing, redevelopment and economic development uses.

#### Other questions:

JENNIFER O'ROURKE  
Director of Government Relations  
651-366-7276  
[jennifer.orourke@ramseycounty.us](mailto:jennifer.orourke@ramseycounty.us)

JOSH OLSON  
Director of Community & Economic Development  
651-295-0370  
[josh.olson@ramseycounty.us](mailto:josh.olson@ramseycounty.us)

**DATE:** March 6, 2026

**TO:** Ramsey County City Administrators and Community Development Directors

**FROM:** Josh Olson, Director, Community & Economic Development Department

**CC:** Ling Becker, County Manager

Kari Collins, Deputy County Manager, Economic Growth & Community Investment

**RE: Ramsey County EDA Implementation Next Steps**

---

Thank you for your ongoing support of the Ramsey County's housing and redevelopment programming. I look forward to the continued partnership in ensuring all in Ramsey County are valued and thrive.

I am reaching out to provide you with information regarding the next steps to enhancing programming for entrepreneurs and small businesses as result of last year's approved 'EDA Bill.' On December 2nd, 2025, the Ramsey County Board of Commissioners took an initial step to formally create the Ramsey County Economic Development Authority. This was a required first step, prior to the beginning of this year's legislative session, but it is the first of many steps required to allow enhanced business programming to be funded through the Ramsey County Housing and Redevelopment Authority levy.

While the legislation allowed for the creation of the Ramsey County Economic Development Authority (EDA), it outlined two important conditions:

1. **The EDA will have no taxing authority.** This was intentional as the EDA will only receive and spend funding from the existing Ramsey County Housing and Redevelopment Authority (HRA) levy. Expansion of the HRA to include EDA powers, as described by state statute, allows the county to utilize a portion of HRA levy funding for purposes of small business support and enhanced business programming.
2. **Each City is required to 'Opt In' to this enhanced business programming.**

#### **'Opt-In' Process**

The process for a City to Opt-in requires a city resolution by June 1, 2026. Receipt of approved resolutions from cities will create a map that shows the EDA's Area of Operation. Ramsey County would then establish the EDA Area of Operation on or by June 15<sup>th</sup>, 2026. Enhanced business programming will begin January 1, 2027. [A draft resolution for city council approval is provided below.](#)

#### **Tentative Programming**

Tentative plans continue to plan for an allocation of \$1.5 - \$2 million yearly from the existing Housing and Redevelopment Authority levy towards business focused programming. Programming and total budget allocation have not yet been formalized as the County awaits

250 Courthouse  
15 West Kellogg Blvd.  
Saint Paul, MN 55102  
(651) 266-8010  
RamseyCountyMN.gov

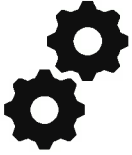
final decisions from cities regarding their intent to opt-in. While the approved EDA's Area of Operation is a critical consideration to determining the scale and scope of final programming, we have identified five core focus areas for enhanced business support and growth programming. These areas include (further details below):

- Improve the capacity of Business Support Organizations
- Expand technical assistance service offerings to businesses
- Create new cohort-based learning opportunities
- Establish data gathering, research & reporting capabilities
- Provide direct support to projects and businesses that deliver business growth

Please note: The County's existing portfolio of business programming (Open to Business, CEO Next, CEO Now, and RamseyCountyMeansBusiness.com) remains unchanged for this year.

Please reach out if you would like to further discuss this process and/or tentative programming, including any additional questions. Lastly, while it is not expected, if you are able to communicate your council's intentions ahead of the June 1<sup>st</sup> deadline that would be appreciated.

## Proposed Core Programmatic Areas for Enhanced Business Programming



### Improve the Capacity of Business Support Organizations

Business Support Organizations (BCOs) are important lifelines to entrepreneurs and small businesses. In many instances BCOs are a first stop of businesses looking to get a business started, navigate regulatory and technical hurdles, and seek financing. As the County, we saw first-hand during recent crises and business interruptions that our BCOs require resources to effectively and proactively respond. The ongoing *Business Reimagination Center* initiative is piloting efforts in 2026 that support capacity of BCOs. This piloted effort will inform future programming.

**High Level Budget Estimate: \$250,000**



### Expand Technical Assistance Service Offerings to Businesses

Small businesses often seek a myriad of technical assistance services in order for them to grow and prosper. The County currently invests in the Open to Business program that offers no cost direct technical assistance and other forms of support to small business owners and entrepreneurs. Enhanced technical services support general business challenges like accounting, marketing, digital literacy and/or could support business sectors. The ongoing *Business Reimagination Center* initiative is also piloting new and enhanced technical services that will inform future programming.

**High Level Budget Estimate: \$250,000**



### Create New Cohort-Based Learning Opportunities

Cohort-based learning programs like CEO Next and CEO Now allow business leaders to learn with and alongside their peers. CEO Next and CEO Now are a regional partnership with Hennepin County. Hennepin County currently operates these programs. Ramsey County is exploring possibilities for Ramsey County only cohorts as well as cohorts serving business at different growth stages.

**High Level Budget Estimate: \$250,000**



### Establish Data Gathering, Research & Reporting Capabilities

Data is everywhere, and it is increasingly playing a role in business growth and innovation. Decision making driven by robust data can create transformational impacts in assisting businesses in their growth, as well as support more robust and coordinated business retention, expansion and attraction efforts by the county and cities.

**High Level Budget Estimate: \$250,000**



### Provide Direct Support to Projects and Businesses That Deliver Business Growth

Accelerate business growth by providing direct, targeted support to projects and businesses with strong economic potential through mechanisms such as grants, low-interest loans, etc.

**High Level Budget Estimate: \$1,000,000**

**CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION**

May 27, 2026

No. 26-49

---

**RESOLUTION EXERCISING THE CITY OF FALCON HEIGHTS' AUTHORITY TO OPT-IN  
TO, AND SUPPORT, THE RAMSEY COUNTY ECONOMIC DEVELOPMENT AGENCY  
("EDA")**

**WHEREAS**, the Commissioners of Ramsey County ("County") and the Falcon Heights City Council ("City") consider small businesses to be the backbone of stability and growth for their respective local government and municipality; and

**WHEREAS**, the County and the City also consider continued investment in small businesses as critical for sustaining stability and growth in their respective local government and municipality; and

**WHEREAS**, the County sought special legislation from the State Legislature that expanded the eligible uses of the County's Housing and Redevelopment Authority (HRA); and

**WHEREAS**, the special legislation, often referred to as the EDA Bill (Bill), expanded the use of HRA Levy funding to include entrepreneurship and business programming and necessitated the creation of the Ramsey County Economic Development Authority (EDA); and

**WHEREAS**, the EDA Bill was approved by the Legislature in 2025; and

**WHEREAS**, the EDA Bill contained two provisions, (1) the EDA would not have tax levy authority and (2) Cities within the County's HRA Area of Operation would be required to 'Opt In' to business programming by the EDA; and

**WHEREAS**, pursuant to state statute, projects funded with HRA levy will continue to require consent by the City; and

**WHEREAS**, pursuant to Ramsey County Board of Commissioners Resolution B2025-229 dated December 2, 2025, and to filing with the Secretary of State a Certificate of Approval of Special Law By Governing Body (pursuant to Minnesota Statutes, 645.02 and 645.021) December 16, 2025, as Document No. 20254239, the County has legally established an EDA through which the above-referenced funds and programs supporting small business in the City may flow; and

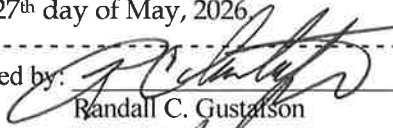
**WHEREAS**, the City supports the County in promoting growth and sustainability for small businesses within its jurisdiction and therefore supports, and wishes to avail itself to, funding and programs made available by the County's EDA and deems it a positive mechanism for doing so; and

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Falcon Heights, Minnesota:

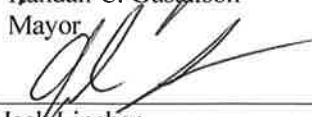
1. That the City affirmatively "Opts-In" as a participant in the County's EDA Area of Operation, and supports the County in its EDA use, funding and programs established, and
2. The City commits to the collaboration with the County and the processes necessary for implementing the County's EDA programs as an integral part and shared goal of supporting and sustaining entrepreneurs and local small businesses.

**ADOPTED** by the Falcon Heights City Council this 27<sup>th</sup> day of May, 2026.

Moved by: Gustafson

Approved by:   
Randall C. Gustafson  
Mayor

GUSTAFSON 4 In Favor  
MAY 0 Against  
MIELKE  
MOGEN  
WASSENBERG

Attested by:   
Jack Linehan  
City Administrator