

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
October 11, 2006

- A. CALL TO ORDER: 7:00 PM
- B. ROLL CALL: GEHRZ ____ KUETTEL ____ HARRIS ____
 LINDSTROM ____ TALBOT ____
 MILLER ____ KREUSER ____
- C. PRESENTATION:
- D. APPROVAL OF MINUTES: September 27, 2006
- E. PUBLIC HEARINGS:
 - 1. Modification to the Development Program for Development District No. 1
- F. CONSENT AGENDA:
 - 1. General disbursements through 10/4/06: \$97,141.57
 Payroll through 9/30/06: \$13,987.27
 - 2. Approval of licenses
 - 3. Approve city resolution declaring costs to be assessed, receiving assessment rolls and setting assessment hearing date for 2006 street improvement projects
- G. POLICY AGENDA:
 - 1. Submission of a grant proposal to the Minnesota Division of Homeland Security and Emergency Management
 - 2. Authorize purchase of Street name signs (corner markers)
 - 3. Amendment to liquor violation fine schedule
- H. COMMUNITY FORUM:
- I. INFORMATION/ANNOUNCEMENTS:
- J. ADJOURN

Falcon Heights City Council Minutes
City Hall
7:00 p.m.
September 27, 2006

Members present: Mayor Gehrz, Council members Harris, Kuettel, Lindstrom, and Talbot, Administrator Miller, and Assistant City Administrator/Deputy Clerk Kreuser.

Mayor Gehrz called the regular City Council meeting to order.

Minutes: The minutes of the regular meeting on September 13 were approved as submitted.

Consent agenda:

Council member Harris lauded Lisa Abernathy for her work with the Parks/Rec Commission and said she was a great staff person.

Council members Lindstrom and Talbot and Mayor Gehrz said they appreciated all the applicants for the steering committee who are volunteering their time.

The following five items were moved for approval by Council member Kuettel. The motion passed unanimously.

1. General disbursements through 9/22/06: \$95,856.55
Payroll through 9/15/06: \$15,075.20
2. Step increase for Lisa Abernathy, Parks and Recreation Supervisor/
Administrative Assistant
3. Appointments to Comprehensive Plan Steering Committee
4. Approval of Licenses
5. Approval for Mayor Gehrz to Accept Complimentary Tickets to University of Minnesota vs. Michigan Football Game as the City's Representative on the Stadium Area Advisory Group

Policy agenda:

1. Discussion of Draft Solicitor Ordinance

Administrator Miller began the item by giving an overview of the current Falcon Heights ordinance, followed by an explanation of the ordinance of the City of Plymouth, Minn. He said Plymouth's ordinance required a more detailed application, including information on the individual, what the individual was selling, record of past criminal history, and provision of a background check, among other requirements. He added the ordinance would not apply to non-profit, political, newspapers, or religious organizations or children. He said the same provision for the "solicitors prohibited" signs would be included.

Council member Lindstrom asked about the current volume of licenses granted.

Assistant City Administrator/Deputy Clerk Kreuser replied she had processed one or two in the past year.

Council member Talbot asked if solicitors would be required to wear a badge or carry identification with the City logo. Administrator Miller replied that would give the idea

that the City endorses the group; however, a license provided by the City would have to be carried.

Mayor Gehrz said that solicitors, peddlers, and resident's concerns about safety were the most common issues she hears about, and reiterated the importance of an ordinance regulating them.

The council commenced in a brief discussion on their experiences with peddlers and solicitors coming to their door.

Council member Lindstrom requested amending the end time from 8:00 p.m. to 7:00 p.m. The council agreed that was a good suggestion. Council member Talbot added that if someone comes forward to challenge the end time, the council could re-examine.

Administrator Miller stated any changes to the ordinance would result in major education through the City website, flyer, newsletter, and perhaps a newspaper article.

Mayor Gehrz asked how different the Falcon Heights ordinance is from our neighboring cities. Staff will research. She added the best solution to avoid these groups is to put up a "no solicitors" sign on the door or simply do not answer the door to them. Staff will include the "no solicitors" sign in an upcoming newsletter for residents to use.

Council member Lindstrom asked about Plymouth's suspension and revocation section, Administrator Miller replied the provision for a hearing is included in that, but will clarify that section. He also said if the council's intent were to suspend the license immediately upon a violation, he would have the City Attorney draft some language to insert in the ordinance.

Council member Talbot asked about non-profit organizations license requirements. The council discussed this briefly, and staff explained that non-profit groups must also carry a charitable license with them issued by the City.

The council discussed briefly the issue of ice cream trucks and where they fall under the ordinance. They decided to eliminate "ringing a bell" from section 1140.13.

Administrator Miller was instructed to look into section 1140.01 and to research the party who is responsible for conducting the hearings.

2. Discussion of Alcohol Violation Fine Schedule

Administrator Miller began by explaining the council had asked staff to review the fine schedule for alcohol violations. After conducting research on metro cities, Falcon Heights's fine schedule was determined to be in-line with neighboring cities, Miller said. Mayor Gehrz stated that when the increasing penalty schedule was set, along with the minimum, it was because the council wanted to be sure there was a minimum penalty in place.

Council member Talbot noted the maximum was outlined in the ordinance as well. He asked who imposes the penalty, and if there is a suspension of the license, when does that penalty begin. Administrator Miller replied that would be researched. Talbot also asked about the compounding of fines. Mayor Gehrz pointed out what was on the schedule was a minimum. Administrator Miller stated the code spells out the timeline of the fines, but the days of suspension are up to the council.

Council member Lindstrom asked if the council would agree to change the fine for allowing an officer onto the premises to inspect a business. He thought the current fine was too low, and recommended \$500 plus a one-day suspension. He said in other

instances the errors are more mistakes, but in this instance of refusal of access, it is a more egregious action. The council agreed.

Administrator Miller stated the ordinance would come back before the council for formal adoption.

Information/Announcements:

Council member Lindstrom invited all to the Northwest Youth and Family Services Open House from 6-9 p.m. on October 12 at the Shoreview Community Center. The cost is \$25/person.

Mayor Gehrz announced there are openings on the Neighborhood Commission, and encouraged residents to apply. In addition, she noted that on September 28 the Ramsey County League of Local Governments is holding a meeting on water issues in local government planning at the Ramsey County public works garage. All are welcome.

Council member Kuettel mentioned she had heard many people were out at the City garage sale and was pleased with the clean-up day. She added she had also heard positive things about the new stop signs in the City.

Administrator Miller announced there are seats open on the environment, planning neighborhood, and parks/recreation commissions. He also noted the speed cart had been delivered, and will be placed around the City per resident's requests. Call City Hall to sign up.

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Stacey Kreuser

Assistant City Administrator/Deputy Clerk

ITEM: **Modification to the Development Program for Development District No. 1**

SUBMITTED BY: **Justin Miller, City Administrator**

EXPLANATION:

Along with the city's financial advisors, staff has been pursuing an amendment to the Development Program for Development District #1, which includes the city's Tax Increment Financing (TIF) districts. Currently, the taxes produced from these districts can only be used within the current project boundaries (see current map). Staff is proposing that the boundaries be amended to include the entire city (see proposed map). State statutes require that the city council hold a public hearing regarding this issue, and that the planning commission review the proposed amendment for conformance with the city's comprehensive plan.

Background:

In order to facilitate the construction of 1666 Coffman, the city created a housing TIF district. Under the TIF laws that this district was created, taxes produced can be used for not only housing purposes, but also infrastructure projects that fall within the development district. Currently, much of the city is outside of the project boundaries, so any available tax increment funds cannot be used for many current and planned infrastructure projects (such as the Roselawn Avenue reconstruction).

This action would not change the properties paying taxes in the TIF district, nor would it change the statutory requirement to decertify (return to general tax rolls) the district by 2013. Available increment will only be used after required debt service payments are made. By approving this amendment, Falcon Heights tax dollars will remain in Falcon Heights, and will help fund projects throughout the city. Projects that are in the current Capital Improvements Plan that might be paid for with these funds include but are not limited to:

- Sidewalk replacement program
- Hamline/Hoyt reconstruction
- Limited streetscaping
- Future street projects, such as Maple Knoll rehabilitation
- Seal coating/crack sealing program
- Prior Avenue mill and overlay

Approving this action does not prevent the city from paying off debt earlier than scheduled, nor does it require that available increments be used for the purposes above.

What it is essentially doing is giving staff and the city council more flexibility in budgeting and keeps Falcon Heights tax dollars in Falcon Heights by paying for projects that directly benefit our taxpayers.

The planning commission reviewed the proposed modification on September 26th and unanimously passed a resolution stating that the modifications were in conformance with the city's comprehensive plan. At the city council meeting, a public hearing is required before any action can be taken.

ACTION REQUESTED:

Staff recommends that the Falcon Heights City Council hold a public hearing regarding the proposed Modification to the Development Program for Development District No. 1 and then approve the attached resolution.

*As of October 5, 2006
Draft for City Council Review*

**MODIFICATION TO THE DEVELOPMENT PROGRAM
FOR DEVELOPMENT DISTRICT NO. 1**



**CITY OF FALCON HEIGHTS
RAMSEY COUNTY
STATE OF MINNESOTA**

Approved: September 22, 1982
First Modification Adopted: April 9, 1983
Second Modification Adopted: March 23, 1988
Third Modification Adopted: January 24, 1996
Fourth Modification Adopted: April 11, 2001
Fifth Modification Adopted: September 26, 2001
Public Hearing for the Sixth Modification: October 11, 2006
Sixth Modification Adopted:



EHLERS
& ASSOCIATES INC

Prepared by: EHLERS & ASSOCIATES, INC.
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651-697-8500 fax: 651-697-8555 www.ehlers-inc.com

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(for reference purposes only)

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SECTION I

MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1

Introduction

The following text represents a modification to the Development Program for the Development District No. 1. The modification to the Development Program represents a continuation of the goals and objectives set forth in the original Development Program, as modified, and the expansion of the geographic area of Development District No. 1.

For further information, a review of the Development Program for Development District No. 1, approved on September 22, 1982 and modified on April 9, 1983, March 23, 1988, January 24, 1996, April 11, 2001, and September 26, 2001, is recommended. They are available from the City Clerk/Administrator's office of the City of Falcon Heights.

Statement of Public Purpose

See subsection A "Statement of Public Purpose" found in the Development Program for Development District No. 1, dated January 24, 1996. There is no modification to the existing Program.

Statement of Goals and Objectives

The modification to Development Program for Development District No. 1 and to Tax Increment Financing District Nos. 1-2 and 2-1 is expected to continue to achieve many of the objectives set forth the section "Statement Goals and Objectives" in the Development Program for Development District No. 1, dated January 24, 1996.

Statutory Authority

See also the Statutory Authority found in the Redevelopment Plan for Redevelopment Project No. 1, dated March 23, 1988.

Boundaries of Development District No. 1

The City of Falcon Heights established Development District No. 1 on September 22, 1982, and subsequently established Development District No. 2 on July 11, 1982. Included in the modification of March 23, 1988, the boundaries were modified to encompass all the areas within Development Districts Nos. 1 and 2 to share a coterminous boundary with the Development District. Additional properties were added to the Development District through a modification on January 24, 1996. A map showing the location of Development District No. 1 is illustrated on the map attached in Exhibit A. The consolidation of Development District Nos. 1 and 2 into Development District No. 1 allows the City to combine tax increment currently being generated in the Tax Increment Districts for development and redevelopment activities in the Development District.

(AS MODIFIED ON OCTOBER 11, 2006)

The boundaries of Development District No. 1 shall be coterminous with the municipal boundaries of the City of Falcon Heights.

The City of Falcon Heights' geographic boundaries are as follows:

North: Roselawn from Fulham to Hamline
West: Fulham from Hoyt to Roselawn; Cleveland from Hoyt to Como
East: Hamline from Hoyt to Roselawn; Snelling from Hoyt to Como
South: Como from Cleveland to Snelling, Hoyt from Fulham to Cleveland, and Snelling to Hamline.

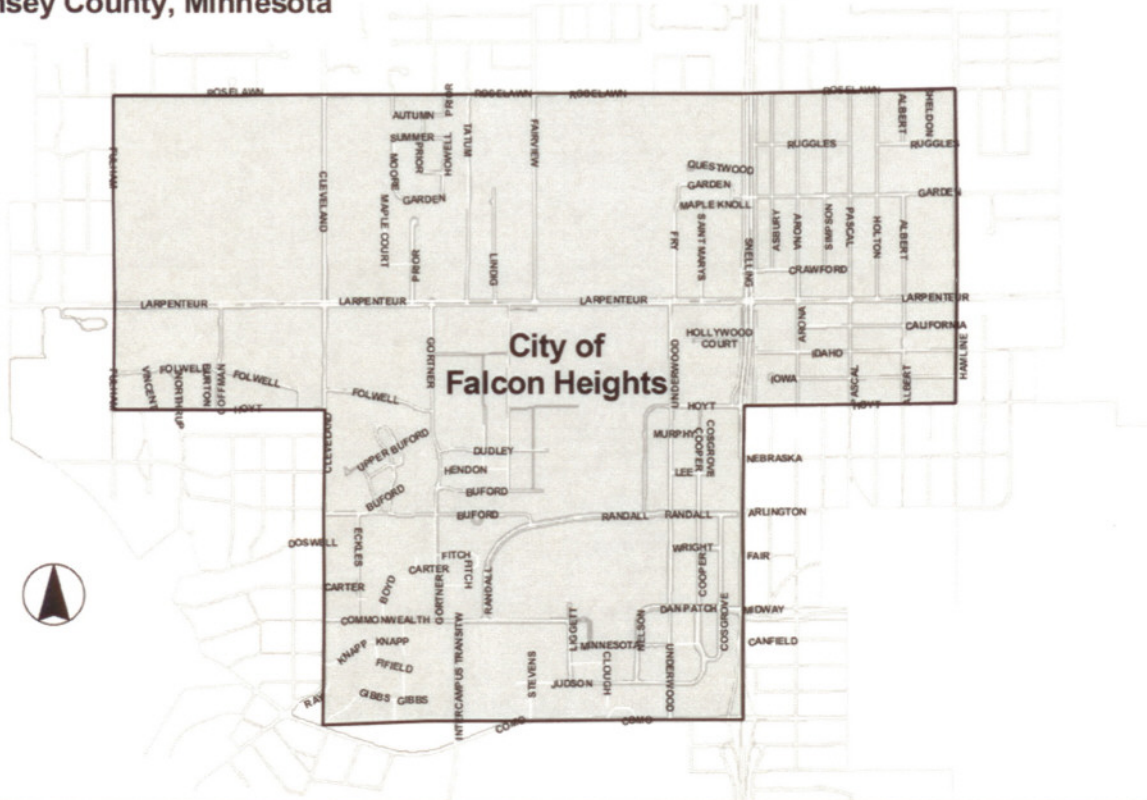
Please see Exhibit I-A for a map.

EXHIBIT I-A

BOUNDARY MAP OF DEVELOPMENT DISTRICT NO. 1

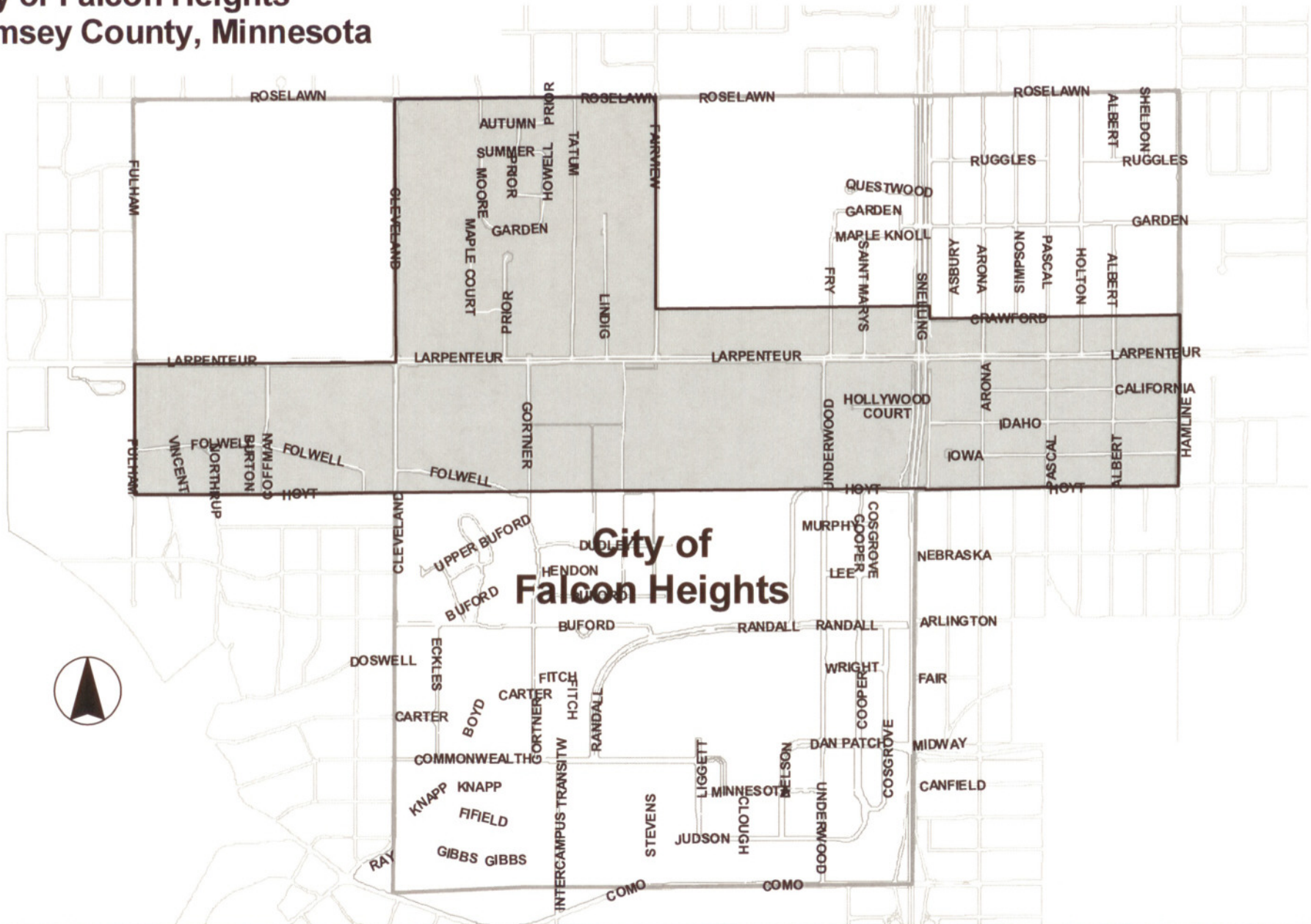
**Development District No. 1
City of Falcon Heights
Ramsey County, Minnesota**

The boundaries of Development District No. 1 shall be coterminous with the municipal boundaries of the City of Falcon Heights



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. Sources: Ramsey County (May, 2006), The Lawrence Group (May, 2006) for County parcel and property records data

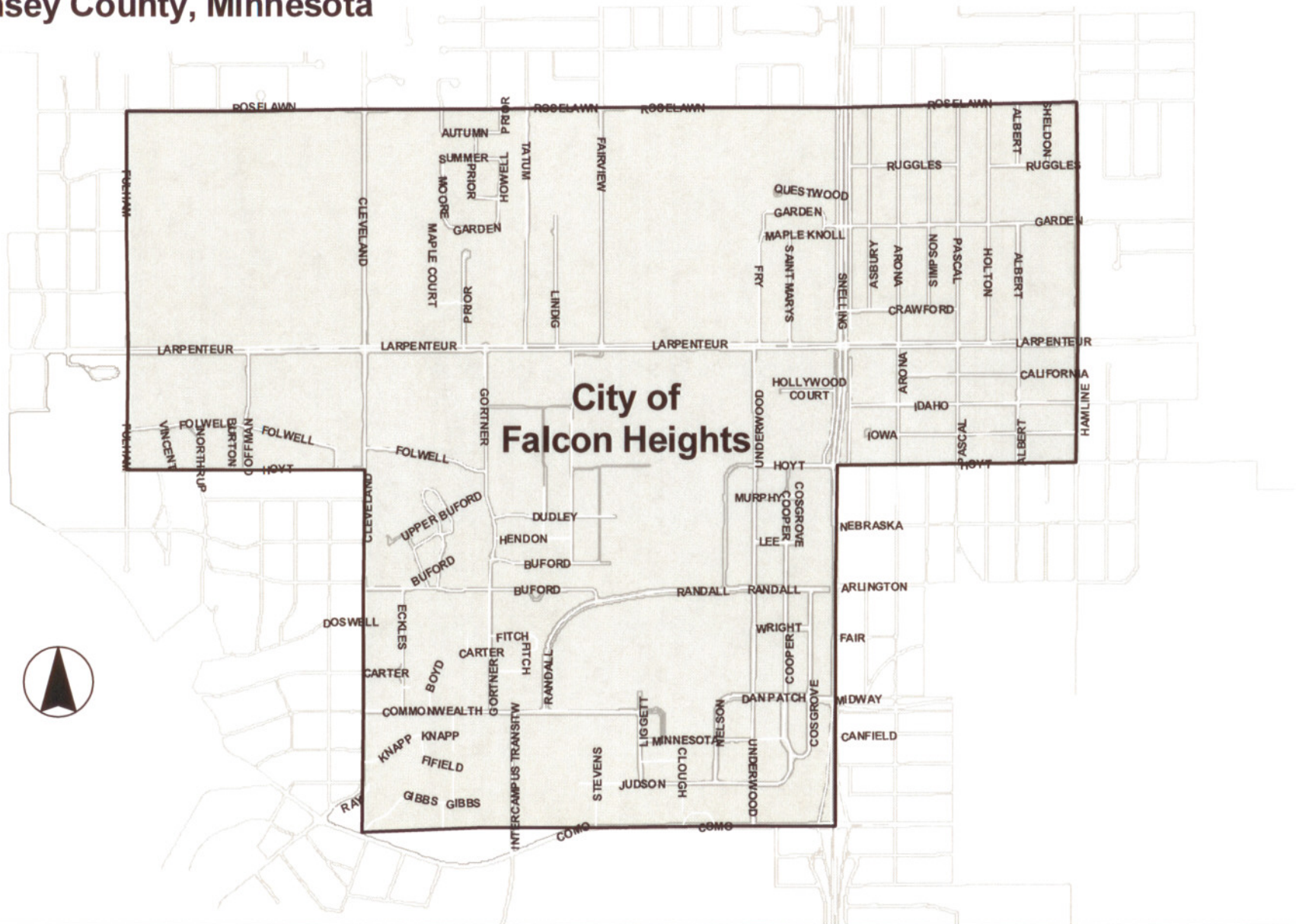
Development District No. 1 - Current City of Falcon Heights Ramsey County, Minnesota



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Sources: Ramsey County (May, 2006), The Lawrence Group (May, 2006) for County parcel and property records data

Development District No. 1 City of Falcon Heights Ramsey County, Minnesota

The boundaries of Development District No. 1 shall be coterminous with the municipal boundaries of the City of Falcon Heights



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CITY OF FALCON HEIGHTS
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION NO. 2006-24

**RESOLUTION ADOPTING THE MODIFICATION TO THE
DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT
NO. 1.**

BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

Section 1. Recitals.

1.01. The City Council (the "Council") of the City of Falcon Heights (the "City") has heretofore established Development District No. 1 and adopted a Development Program therefor. It has been proposed that the City adopt the Modification to the Development Program for Development District No. 1, referred to herein as the "Development Program Modification", all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.124 to 469.134, and Sections 469.174 to 469.179, inclusive as amended (the "Act"), all as reflected in the Development Program Modification, and presented for the Council's consideration.

1.02. The Council has investigated the facts related to the Development Program Modification

1.03. The City has performed all actions required by law to be performed prior to the adoption and approval of the proposed Development Program Modification, including, but not limited to, review of and written comment on the Development Program Modification by the City Planning Commission, and the holding of a public hearing upon published notice as required by law.

1.04. The City is modifying the boundaries of Development District No. 1 and the Development Program therefor. The boundaries of Development District No. 1 shall be coterminous with the municipal boundaries of the City.

Section 2. Findings for Development Program Modification

2.01. The Council hereby finds that the Development Program Modification, is intended and, in the judgment of this Council, the effect of such actions will be, to provide an impetus for development in the public interest and accomplish certain objectives as specified in the Development Program Modification, which is hereby incorporated herein.

2.02. The Development Program Modification conforms to the general plan for development or redevelopment of the City, and will afford maximum opportunity, consistent with the sound needs of the City as a whole. The reason for supporting this finding is that the Development Program Modification will generally complement and serve to implement policies adopted in the City's comprehensive plan.

Section 3. Approval and Adoption of the Development Program Modification; Filing.

3.01. The Development Program Modification is hereby approved, and shall be placed on file at the City Clerk/Administrator. Approval of the Development Program Modification does not constitute approval of any project or a development agreement with any developer.

3.02. The City Clerk/Administrator is authorized and directed to file a copy of the Development Program Modification with Ramsey County Auditor, the Commissioner of the Minnesota Department of Revenue, and the Office of the State Auditor pursuant to Minnesota Statutes 469.175, Subd. 4a.

3.03. The staff of the City, the City's advisors and legal counsel are authorized and directed to proceed with the implementation of the Development Program Modification and for this purpose to negotiate, draft, prepare and present to this Council for its consideration all further modifications, resolutions, documents and contracts necessary for this purpose.

Moved by: _____

Approved: _____

Susan L. Gehrz, Mayor
October 11, 2006

GEHRZ _____ In Favor

KUETTEL

LINDSTROM

TALBOT

HARRIS _____ Against

Attested: _____

Justin Miller, City Administrator
October 11, 2006

ITEM: **Disbursements and Payroll**

SUBMITTED BY: **Roland O. Olson, Finance Director**

REVIEWED BY: **Justin Miller, City Administrator**

EXPLANATION:

1. General disbursements through 10/4/06: \$97,141.57
2. Payroll through 9/30/06: \$13,987.27

ACTION REQUESTED:

- Approval

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0012	KUETTEL, LAURA A	R	9/29/2006	277.05	070497
0013	LINDSTROM, PETER C	R	9/29/2006	277.05	070498
0014	TALBOT JR, RICHARD P	R	9/29/2006	7.05	070499
0016	HARRIS, PAMELA M	R	9/29/2006	277.05	070500
1002	MILLER, JUSTIN J	R	9/29/2006	1,873.26	070501
1008	KREUSER, STACEY T	R	9/29/2006	1,185.12	070502
1016	ABERNATHY, LISA A	R	9/29/2006	1,090.57	070503
1136	OLSON, ROLAND O	M-P	9/29/2006	1,544.51	070504
1141	YARD, MICHAEL C	R	9/29/2006	238.98	070505
1098	GATES, MARILYN A	R	9/29/2006	64.13	070506
1099	DAVIS, RICE L	R	9/29/2006	59.06	070507
1035	AUGER SR, JOSEPH J	R	9/29/2006	250.46	070508
1038	JONES, DEBORAH K	R	9/29/2006	1,373.15	070509
0034	KURHAJETZ, CLEMENT	R	9/29/2006	340.04	070510
0040	ANDERSON, KEVIN	R	9/29/2006	10.03	070511
0074	ALLEN, MARK J	R	9/29/2006	184.70	070512
0095	POESCHL, MICHAEL J	R	9/29/2006	92.35	070513
0097	GAFFNEY, PATRICK	R	9/29/2006	92.35	070514
0098	REZNY, BRADLEY J	R	9/29/2006	91.12	070515
1015	HOAG, GREGORY R	R	9/29/2006	1,802.68	070516
1033	TRETSVEN, DAVE	R	9/29/2006	1,374.89	070517
1143	CALLAHAN, COLIN B	R	9/29/2006	1,057.08	070518

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 9/30/2006

EMP #	NAME	AMOUNT
01-0006	SUSAN GEHRZ	5.57
01-1007	PATRICIA PHILLIPS	419.02
TOTAL PRINTED: 2		424.59

*** REGISTER TOTALS ***

REGULAR CHECKS:	21	12,018.17
DIRECT DEPOSIT REGULAR CHECKS:	2	424.59
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:	1	1,544.51
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	24	13,987.27

*** NO ERRORS FOUND ***

PACKET: 00036 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00250		AMERIPRIDE LINEN&APPAREL				

I-M804628		LINEN CLEANING	26.75			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	26.75
		=== VENDOR TOTALS ===	26.75			
=====						
01-00255		AMERICAN OFFICE PRODUCTS				

I-77272I		OFFICE SUPPLIES	349.70			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		2 LASER TONERS		101 4112-70100-000	SUPPLIES	276.88
		CORRECTION FLUID/SPINDLE		101 4112-70100-000	SUPPLIES	5.83
		PAPER - COPY		101 4112-70100-000	SUPPLIES	66.99
		=== VENDOR TOTALS ===	349.70			
=====						
01-00283		ANDERSON, KEVIN				

I-200610040161		DVD/VHS PLAYER REIMB	69.15			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		DVD/VHS PLAYER REIMB		101 4124-70100-000	SUPPLIES	69.15
		=== VENDOR TOTALS ===	69.15			
=====						
01-00800		ALLIED WASTE SERVICES				

I-000446515		OCT/06 WASTE SERVICES	507.81			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		OCT/06 WASTE SERVICES		101 4131-82010-000	WASTE REMOVAL	507.81
		=== VENDOR TOTALS ===	507.81			
=====						
01-00909		HOAG, GREG				

I-200610040169		SEPT/06 MILEAGE	94.34			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		SEPT/06 MILEAGE		101 4132-89000-000	MISCELLANEOUS	94.34
		=== VENDOR TOTALS ===	94.34			
=====						
01-00935		ST PAUL REGIONAL WATER SERVICE				

I-200610040164		H2O & SS	506.38			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		H2O		101 4131-85040-000	WATER	444.60
		SS		101 4131-85070-000	SEWER	13.02
		H2O		101 4141-85040-000	WATER	22.72
		SS		101 4141-85070-000	SEWER	26.04
		=== VENDOR TOTALS ===	506.38			

PACKET: 00036 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01002	JUSTIN MILLER					
I-200610040167		SEPT/06 REIME	96.54			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		MEETING EXP/CHAMBER COMMERCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	20.00
		MILEAGE REIME		101 4112-86010-000	MILEAGE	76.54
		=== VENDOR TOTALS ===	96.54			
=====						
01-03026	COUNTRY WIDE SUPPLY					
I-C-83726		SAW BLADES FOR SAWSALL	103.49			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		SAW BLADES FOR SAWSALL		101 4124-70100-000	SUPPLIES	103.49
		=== VENDOR TOTALS ===	103.49			
=====						
01-03117	CITY OF LITTLE CANADA					
I-7082		APR-AUG BLDG INSPECTIONS	19,908.20			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		APR-AUG BLDG INSPECTIONS		101 4117-81210-000	BUILDING INSPECTORS	19,908.20
		=== VENDOR TOTALS ===	19,908.20			
=====						
01-03123	CINTAS CORPORATION #470					
I-470540722		RUG SERVICE CITY HALL	38.49			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		RUG SERVICE CITY HALL		101 4131-87010-000	CITY HALL MAINTENANCE	38.49
		=== VENDOR TOTALS ===	38.49			
=====						
01-04061	FALCON HEIGHTS FIRERELIEF					
I-200610040174		STATE FIRE AID -RELIEF ASSOC	56,576.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		STATE FIRE AID - RELIEF ASSOC		101 4125-64040-000	FIRE RELIEF AID	56,576.00
		=== VENDOR TOTALS ===	56,576.00			
=====						
01-04084	FIRE EQUIPMENT SPECIALTIE					
I-4726		MSA AIR CYLINDER	879.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		MSA AIR CYLINDER		402 4402-91000-000	MACHINERY & EQUIPMENT	879.00
		=== VENDOR TOTALS ===	879.00			

PACKET: 00036 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05090	DEEP ROCK WATER COMPANY					
I-200610040159	H2O		36.65			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
	H2O			101 4131-85040-000	WATER	18.33
	H2O			101 4124-89000-000	MISCELLANEOUS	18.32
	=== VENDOR TOTALS ===		36.65			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-200610040160	CONCRETE FOR SIGN POSTS		37.11			
10/04/2006	APBNK	MANUAL CK# 070520 10/03/2006				
		CONCRETE FOR SIGN POSTS		101 4132-75100-000	STREET SIGNS	37.11
	=== VENDOR TOTALS ===		37.11			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9199363681	CHARGER/STARTER/TESTER		231.30			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		CHARGER/STARTER/TESTER		101 4132-70120-000	SUPPLIES	231.30
	=== VENDOR TOTALS ===		231.30			
=====						
01-05243	HINRICHS,RICH					
I-200610040173	3RD QTR FIRE HALL CLEANING		325.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		3RD QTR FIRE HALL CLEANING		101 4124-82010-000	CLEANING & WASTE REMOVAL	325.00
	=== VENDOR TOTALS ===		325.00			
=====						
01-05512	LEAGUE OF MN CITIES					
I-27214	REGIONAL LMC MEETING		70.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		REGIONAL LMC MEETING-GEHRZ		101 4111-86100-000	CONFERENCES/EDUCATION/AS	35.00
		REGIONAL LMC MEETING-MILLER		101 4112-86100-000	CONFERENCES/EDUCATION/AS	35.00
	=== VENDOR TOTALS ===		70.00			
=====						
01-05663	METRO GARAGE DOOR CO.					
I-157172	PW GARAGE DOOR REPAIR		438.64			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		PW GARAGE DOOR REPAIR		101 4141-87120-000	REPAIRS & MAINTENANCE	438.64
	=== VENDOR TOTALS ===		438.64			

PACKET: 00036 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05704	GOLDSTAR ELEC. INC					
I-1010		PORTABLE GENERATOR FOR LIFT S	2,816.73			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		PORTABLE GENERATOR FOR LIFT ST		601 4601-91000-000	EQUIPMENT	2,816.73
		=== VENDOR TOTALS ===	2,816.73			
=====						
01-05792	MRPA					
I-200610040168		MRPA CONF-LISA	345.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		MRPA CONF-LISA		101 4141-86100-000	CONFERENCES/EDUCATION/AS	345.00
		=== VENDOR TOTALS ===	345.00			
=====						
01-05843	MN NCPERS LIFE INSURANCE					
I-45881006		OCT/06 INS-DEB	16.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		OCT/06 INS-DEB		101 21709-000	OTHER PR WH PAYABLE	15.20
		OCT/06 INS-DEB		206 21709-000	OTHER PR WH PAYABLE	0.80
		=== VENDOR TOTALS ===	16.00			
=====						
01-05870	XCEL ENERGY					
I-200610040163		ELECTRIC	1,270.81			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		ELECTRIC - PROTECTIVE LIGHT		101 4141-85020-000	ELECTRIC/GAS	27.40
		ELECTRIC - CIVIL DEFENSE SIREN		101 4121-85020-000	ELECTRIC	6.90
		ELECTRIC		101 4131-85020-000	ELECTRIC	1,152.73
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	43.18
		ELECTRIC		101 4132-85020-000	STREET LIGHTING	40.60
		=== VENDOR TOTALS ===	1,270.81			
=====						
01-05890	MTI DISTRIBUTING					
I-548624		OIL FILTER - TORO LAWN TRACTO	47.67			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		OIL FILTER - TORO LAWN TRACTOR		101 4141-87120-000	REPAIRS & MAINTENANCE	47.67
I-548638		AIR FILTER - TORO LAWN TRACTO	38.68			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		AIR FILTER - TORO LAWN TRACTOR		101 4141-87120-000	REPAIRS & MAINTENANCE	38.68
		=== VENDOR TOTALS ===	86.35			

PACKET: 00036 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06030	OLSON,ROLAND					
I-200610040170		MN GFOA CONF - REIMB	152.20			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		MN GFOA CONF - REIMB		101 4113-86100-000	CONFERENCES/EDUCATION/AS	152.20
		=== VENDOR TOTALS ===	152.20			
=====						
01-06054	ORCHARD TRUST COMPANY					
I-200610040162		SEPT/06 KREUSER	180.00			
10/04/2006	APBNK	MANUAL CK# 070521 10/03/2006				
		SEPT/06 KREUSER		101 21709-000	OTHER PR WH PAYABLE	180.00
		=== VENDOR TOTALS ===	180.00			
=====						
01-06065	OXYGEN SERVICE COMPANY					
I-7118973		BREATHING AIR	75.18			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		BREATHING AIR		101 4124-70100-000	SUPPLIES	75.18
		=== VENDOR TOTALS ===	75.18			
=====						
01-06090	PAKOY, GENE					
I-200610040166		3RD QTR MECHANICALS	1,260.98			
10/04/2006	APBNK	MANUAL CK# 070496 9/28/2006				
		3RD QTR MECHANICALS		101 4117-81220-000	MECHANICAL INSPECTORS	1,260.98
		=== VENDOR TOTALS ===	1,260.98			
=====						
01-06100	PHILLIPS, PATRICIA					
I-200610040171		COFFEE POT & KITCHEN SUPPLIES	33.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		COFFEE POT & KITCHEN SUPPLIES		101 4131-70110-000	SUPPLIES	33.00
		=== VENDOR TOTALS ===	33.00			
=====						
01-06304	RU2 SYSTEMS INC					
I-32068		SPEED RADAR DISPLAY TRAILER	5,620.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		SPEED RADAR DISPLAY TRAILER		402 4402-91000-000	MACHINERY & EQUIPMENT	5,620.00
		=== VENDOR TOTALS ===	5,620.00			

PACKET: 00036 Regular Payables
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : NUMERIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06441	SCOTT WEMYSS (PARTAGS)					
I-03-93		8 NAMETAGS	16.00			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		8 NAMETAGS		101 4124-70100-000	SUPPLIES	16.00
=== VENDOR TOTALS ===			16.00			

=====						
01-06525	SUBURBAN ACE HARDWARE					
I-63339		STREET SIGN MATERIALS	57.09			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		CONCRETE FOR STREET SIGN POSTS		101 4132-70120-000	SUPPLIES	45.21
		FASTENERS FOR STREET SIGNS		101 4132-70120-000	SUPPLIES	11.88
=== VENDOR TOTALS ===			57.09			

=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-200610040157		CELL PHONE BILL	224.03			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		CELL PHONE		101 4121-85015-000	CELL PHONE	64.97
		CELL PHONE		101 4131-85015-000	CELL PHONE	11.18
		CELL PHONE		101 4141-85015-000	CELL PHONE	29.13
		CELL PHONE		101 4132-85015-000	CELL PHONE	6.73
		CELL PHONE		601 4601-85015-000	CELL PHONE	56.01
		CELL PHONE		602 4602-85015-000	CELL PHONES	56.01
=====						
I-200610040158		CELL PHONE - FIRE DEPT	112.25			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		CELL PHONE - FIRE DEPT		101 4124-85015-000	CELL PHONE	112.25
=== VENDOR TOTALS ===			336.28			

=====						
01-07275	BACHMAN'S, INC.					
I-200610040165		TREES	516.00			
10/04/2006	APBNK	MANUAL CK# 070495 9/26/2006				
		TREES		101 4134-84030-000	TREE PLANTING	516.00
=====						
I-276469		TREES FOR PLANTING	219.68			
10/04/2006	APBNK	MANUAL CK# 070522 10/03/2006				
		TREES FOR PLANTING		101 4134-84030-000	TREE PLANTING	219.68
=== VENDOR TOTALS ===			735.68			

PACKET: 00036 Regular Payables

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : NUMERIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-08888		VERNIX FORESTRY CONSULT.				
I-72491		CONSULTANT-REGULAR FORESTRY	903.33			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		CONSULTANT-REGULAR FORESTRY		101 4134-80330-000	FORESTRY CONSULTANT	903.33
=====						
I-72492		CONSULTANT-BLVD TREES	1,000.03			
10/04/2006	APBNK	DUE: 10/04/2006 DISC: 10/04/2006				
		CONSULTANT-BLVD TREES		101 4134-80330-000	FORESTRY CONSULTANT	1,000.03
		=== VENDOR TOTALS ===	1,903.36			
		=== PACKET TOTALS ===	95,199.21			

PERA CK # 70519 1,942.36

1,942.36
97,141.57

ITEM: **Approval of Licenses**

SUBMITTED BY: **Stacey Kreuser, Assistant City Administrator/Deputy Clerk**

Explanation:

The following business has applied for a tree trimming and removal license. City staff has received the necessary documents for licensure:

- Tree Trust

The following business has applied for a mechanical contractor's license. City staff has received the necessary documents for licensure:

- Lumin Air Innvoations. Inc.

ITEM: Approve city resolution declaring costs to be assessed, receiving assessment rolls and setting assessment hearing date for 2006 street improvement projects

SUBMITTED BY: Deb Bloom, City Engineer

REVIEWED BY: Justin Miller, City Administrator
Roland Olson, Finance Director
Greg Hoag, Director of Parks and Public Works

EXPLANATION:

To comply with the statutory assessment process, it is necessary for the council to adopt a resolution setting a hearing date for the assessments. It is recommended that assessment hearings be held at the regular meeting on Wednesday, November 8, 2006. Portions of the following projects are proposed to be assessed.

Roselawn Avenue	Snelling Avenue to Hamline Avenue
Hoyt Avenue	Snelling Avenue to Hamline Avenue
Snelling Service Drive	Hoyt Avenue to Cul-de-sac

Policy objectives: As required by State law, public hearings are required in order to assess the cost of public improvements. The proposed assessments have been prepared in accordance with Falcon Heights assessment policy previously adopted by the City Council.

Financial Implications: A detailed assessment roll is attached and will be presented at the assessment hearing for each project. All projects will be financed using a combination of special assessments, utility funds, tax increment financing, infrastructure funds, and State Aid funds where appropriate.

Schedule: The 2006 assessment process is scheduled as follows:

October 11	Resolution declaring costs to be assessed, receiving assessment rolls, setting hearing dates
October 24 & 31	Notice of hearing published in the <i>Roseville Review</i>
October 20	Mail notices to affected property owners
November 8	Hearing date for final adoption of assessment roll
Nov 9 to Dec 8	Prepayment of assessments (30 days)
Dec 11	Tally of final assessment roll
December 12	Certification of assessment rolls to Ramsey County

ACTION REQUESTED:

Approval of resolution declaring costs to be assessed, receiving assessment rolls and setting assessment hearing date for November 8, 2006 for 2006 projects to be assessed.

Roselawn Preliminary Assessment Roll

Proposed Assessment Rate

\$ 26.50

PID	Address	Assessable frontage	Estimated assessment
152923320047	1910 Snelling	78.17	\$2,071.51
152923310045	1444 Roselawn	89.4	\$2,369.10
152923310002	1912 Sheldon	76.5	\$2,027.25
152923310010	1913 Sheldon	76.5	\$2,027.25
	Total	320.57	\$8,495.11

Hamline/ Hoyt Preliminary Assessment Roll

Proposed Assessment Rate

\$ 26.50

PID	Address	Assessable frontage	Estimated assessment
0222923220096	1582 Snelling Drive	100	\$2,650.00
0222923220097	1576 Snelling Drive	110	\$2,915.00
0222923220098	1570 Snelling Drive	75	\$1,987.50
0222923220099	1549 Hoyt Avenue	55.71	\$1,476.32
0222923220100	1545 Hoyt Avenue	56	\$1,484.00
0222923220101	1539 Hoyt Avenue	56	\$1,484.00
0222923220102	1535 Hoyt Avenue	56	\$1,484.00
0222923220103	1529 Hoyt Avenue	56	\$1,484.00
0222923220104	1523 Hoyt Avenue	70	\$1,855.00
		Total	634.71
			\$16,819.82

CITY OF FALCON HEIGHTS
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION NO. 2006-25

**RESOLUTION DECLARING COST TO BE ASSESSED
RECEIVING PROPOSED SPECIAL
ASSESSMENT ROLL AND PROVIDING FOR HEARINGS
FOR THE HAMLIN/ HOYT RECONSTRUCTION PROJECT**

WHEREAS, contracts have been let and costs have been determined for the Hamline/ Hoyt Reconstruction project on all that property adjacent to the road for the reconstruction of the street by the installation of bituminous paving, concrete curb and gutter, storm sewer, landscaping, utility repair, and necessary appurtenances; and

WHEREAS, the forgoing is in the area described in the legal notice relating to the original hearing on the improvements and the resolutions relating thereto, and the City will pay \$572,639.80 as its share of the cost. The cost to be specifically assessed is hereby declared to be \$16,819.82 ; and

BE IT RESOLVED by the Council of the City of Falcon Heights, that the proposed 2006 assessment roll for the Roselawn Avenue reconstruction project now on file and open to public inspection in the office of the City Administrator is approved, and the Administrator is directed to publish and mail notices stating that the Council will meet to consider the proposed assessments on November 8, 2006, at the City Hall, 2077 Larpenteur Avenue W, in the City of Falcon Heights at 7:00 o'clock p.m.

The notices shall state the date, time, and place of the meeting, the general nature of said improvement, the area proposed to be assessed, the total amount of the proposed assessment, that the proposed assessment roll is on file with the Administrator, that written or oral objections thereto by any property owner will be considered, and shall contain such other provisions as may be required by law. The first installment will be payable with interest at the rate of 6.25 percent per annum on the entire assessment from the date of the resolution levying the same to December 31, 2006, and each subsequent installment will be payable with one year's interest at said rate on all unpaid installments, except that no interest will be charged if the entire assessment as to any parcel is paid at the office of the Treasurer within 30 days from the adoption of the assessment roll.

It shall be published in the official newspaper of the City at least once, and shall be mailed to the owner of each parcel described in the assessment roll, not less than two weeks prior to the date of said meeting. For the purpose of such mailed notice, owners of said parcels shall be those shown as such on the records of the County Treasurer. Every property owner whose name does not appear on such records (other than owners of property which is tax exempt or is taxed on a gross earning basis) shall be deemed to

have waived such mailed notice unless he had requested in writing that the County Treasurer include his name on the records for this purpose.

Moved by: _____

Approved: _____

Susan L. Gehrz, Mayor
October 11, 2006

GEHRZ _____ In Favor

KUETTEL
LINDSTROM
TALBOT
HARRIS

_____ Against

Attested: _____

Justin Miller, City Administrator
October 11, 2006

(seal)

The City Administrator presented to the Council the proposed 2006 assessment roll for the following projects:

Roselawn Avenue	Snelling Avenue to Hamline Avenue
Hoyt Avenue	Snelling Avenue to Hamline Avenue
Snelling Service Drive	Hoyt Avenue to Cul-de-sac

CITY OF FALCON HEIGHTS
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION NO. 2006-26

**RESOLUTION DECLARING COST TO BE ASSESSED
RECEIVING PROPOSED SPECIAL
ASSESSMENT ROLL AND PROVIDING FOR HEARINGS
FOR THE ROSELAWN AVENUE RECONSTRUCTION PROJECT**

WHEREAS, contracts have been let and costs have been determined for the Roselawn Avenue Reconstruction project on all that property adjacent to the road for the reconstruction of the street by the installation of bituminous paving, concrete curb and gutter, storm sewer, landscaping, utility repair, and necessary appurtenances; and

WHEREAS, the forgoing is in the area described in the legal notice relating to the original hearing on the improvements and the resolutions relating thereto, and the contract price for such improvements is \$837,872.05, and of this cost the City will pay \$390,480.66 as its share of the cost. The cost to be specifically assessed is hereby declared to be \$8,495.11; and

BE IT RESOLVED by the Council of the City of Falcon Heights, that the proposed 2006 assessment roll for the Roselawn Avenue reconstruction project now on file and open to public inspection in the office of the City Administrator is approved, and the Administrator is directed to publish and mail notices stating that the Council will meet to consider the proposed assessments on November 8, 2006, at the City Hall, 2077 Larpenteur Avenue W, in the City of Falcon Heights at 7:00 o'clock p.m.

The notices shall state the date, time, and place of the meeting, the general nature of said improvement, the area proposed to be assessed, the total amount of the proposed assessment, that the proposed assessment roll is on file with the Administrator, that written or oral objections thereto by any property owner will be considered, and shall contain such other provisions as may be required by law. The first installment will be payable with interest at the rate of 6.25 percent per annum on the entire assessment from the date of the resolution levying the same to December 31, 2006, and each subsequent installment will be payable with one year's interest at said rate on all unpaid installments,

except that no interest will be charged if the entire assessment as to any parcel is paid at the office of the Treasurer within 30 days from the adoption of the assessment roll.

It shall be published in the official newspaper of the City at least once, and shall be mailed to the owner of each parcel described in the assessment roll, not less than two weeks prior to the date of said meeting. For the purpose of such mailed notice, owners of said parcels shall be those shown as such on the records of the County Treasurer. Every property owner whose name does not appear on such records (other than owners of property which is tax exempt or is taxed on a gross earning basis) shall be deemed to have waived such mailed notice unless he had requested in writing that the County Treasurer include his name on the records for this purpose.

Moved by: _____

Approved: _____

Susan L. Gehrz, Mayor
October 11, 2006

GEHRZ _____ In Favor

KUETTEL

LINDSTROM

TALBOT

HARRIS _____ Against

Attested: _____

Justin Miller, City Administrator
October 11, 2006

(seal)

ITEM: **Submission of a grant proposal to the Minnesota Division of Homeland Security and Emergency Management**

SUBMITTED BY: **Mayor Gehrz**

Explanation:

The City is interested in submitted a grant proposal to the Minnesota Division of Homeland Security and Emergency Management for up to \$7,000 to support and expand our CERT and Neighborhood Liaison Programs. These are 2005 federal funds that must be spent by March 2007, and will be allocated to communities with existing programs. Mayor Gehrz is writing the proposal which is due October 16. Based upon recommendations from our CERT trainers and Neighborhood Commission, the application will include funding for:

Equipment, disposable supplies, and trainers for the next CERT training that is scheduled to begin in January, 2007.

Printing and distribution of updates for our CERT training manuals.

Updating of our CERT and Neighborhood Liaison databases.

Supplies for recruiting Liaisons and CERTs from multifamily buildings.

Supplies and personnel for a table top emergency exercise involving CERTs, police officers, fire fighters, city staff, Neighborhood Liaisons, and Lions.

Equipment for the EOC in the basement of City Hall (flashlights and water).

ACTION REQUESTED:

Approve submission of a grant proposal to the Minnesota Division of Homeland Security and Emergency Management for up to \$7,000 to support and expand our CERT and Neighborhood Liaison Programs.

ITEM: Authorize Purchase of Street Name Signs (Corner Markers)

SUBMITTED BY: Greg Hoag, Director of Parks and Public Works

REVIEWED BY: Justin Miller, City Administrator
Dave Tretsven, Lead Worker Public Works

EXPLANATION:

Summary: The 2006 Infrastructure Capital Improvement budget includes \$35,000 for new corner marker signs and regulatory signs throughout the city.

Staff has been working with three vendors for quotes on the corner marker portion of this project. All three vendors were requested to provide quotes for two different sign options: without addresses and with addresses.

The signs will vary in length from 30 to 60 inches depending on the number of letters in the street name. All signs will be nine inches tall on an extruded aluminum plate with six inch capital letters and four inch lower case letters. All signs will have diamond grade sheeting with a green overlay, and meet current guidelines for this type of sign.

Staff is recommending option # 1 (without addresses). This is the lowest cost option and will allow staff to have an inventory of signs for immediate replacement if needed. If option # 2 is chosen, each sign will need to be individually made to include the address.

ATTACHMENTS:

- Quote tabulation sheet
- Sample option # 1
- Sample option # 2

ACTION REQUESTED:

- Authorize the purchase of corner marker signs from M & R Signs at a cost of \$11,965.18. Staff is also requesting a contingency of \$5,000.00 for installation and freight costs, for a total of \$16,965.18.

2006 Corner Marker Project Vendor Quotes

OPTION #1 NO ADDRESS

<u>Item</u>	<u>Quantity</u>	<u>M&R Sign</u>	<u>EFA Inc.</u>	<u>Gopher Sign</u>
10 Foot Round Post	90	\$1,282.50	\$1,305.00	\$1,462.50
Post Cap Bracket	115	\$722.22	\$592.25	\$595.18
Cross Bracket	115	\$695.75	\$471.50	\$572.70
Sign With Logo	210	\$8,534.44	\$10,350.90	\$11,304.30
Sales tax		\$730.27	\$826.78	\$905.75
Total		\$11,965.18	\$13,546.43	\$14,840.43

OPTION #2 WITH ADDRESS

<u>Item</u>	<u>Quantity</u>	<u>M&R Sign</u>	<u>EFA Inc.</u>	<u>Gopher Sign</u>
10 Foot Round Post	90	\$1,282.50	\$1,305.00	\$1,462.50
Post Cap Bracket	115	\$722.22	\$592.25	\$595.18
Cross Bracket	115	\$695.75	\$471.50	\$572.70
Signs With Logo	210	\$10,451.70	\$10,506.30	\$12,749.10
Sales Tax		\$854.89	\$836.88	\$999.67
Total		\$14,007.06	\$13,711.93	\$16,379.15

OPTION # 1



Hamline
AV

OPTION #2



Hamline AV
AV

ITEM: **Amendment to Liquor Violation Fine Schedule**

SUBMITTED BY: **Justin Miller, City Administrator**

EXPLANATION:

At the September 27th city council meeting, the current liquor violation fine schedule was discussed. Council directed staff to initiate one change in the violation schedule, outlined below:

Refusal to allow city inspectors or police admission to inspect premises

	1 st Violation	2 nd Violation	3 rd Violation	4 th Violation
Current	\$500 fine	15 days	Revocation	N/A
Proposed	\$500 fine + 3 day suspension	15 days	Revocation	N/A

ACTION REQUESTED:

Staff recommends that the council approve a motion amending the city's alcohol violation fine schedule (City Code Chapter 6-3.06(3)(b) – Presumptive Penalties) to reflect the change specified above.