

Falcon Heights City Council Workshop

**City Hall
2077 W Larpenteur Ave.
6:30 p.m.**

WORKSHOP AGENDA April 7, 2010

1. Sanitary Sewer Fee Structure
2. 2011 Equipment Certificate Process
3. 2011 City Council Budget Goals Discussion

If you have a disability and need accommodation in order to attend this meeting, please notify City Hall 48 hours in advance between the hours of 8:00 a.m. and 4:30 p.m. at 651-792-7600. We will be happy to assist.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 7, 2010
Agenda Item	Workshop 1
Attachment	2009 Residential Sanitary Sewer Use Analysis
Submitted By	Justin Miller, City Administrator

Item	Sanitary Sewer Fee Structure Discussion
Description	<p>For several years during the budget process, the council has discussed changing our sanitary sewer fee structure from a flat fee to a variable or consumption based system. In order for a change to be implemented for the 2011 budget, staff is asking that the city council begin to discuss the issue so that more complete information can be prepared for the budget process.</p> <p>Currently, each residential unit in the City of Falcon Heights is billed \$55.50/quarter for sanitary sewer service. This rate is billed no matter how much water is discharged into the sanitary sewer system, and the money collected pays for charges that the city remits to Metropolitan Council Environmental Services, repair and upkeep of the sewer system itself, and salary and benefits that are associated with running the system.</p> <p>An alternate fee structure is to charge based on the estimated amount of wastewater that enters the system. Since we do not install meters on the sanitary sewer of each household, a good estimate of wastewater produced is the amount of water that enters the house through the St. Paul Regional Water System (SPRWS). Using data collected by SPRWS billing software, they can calculate a rate based on the amount of water used, and then remit those collections back to Falcon Heights, much like they already do.</p> <p>There are several different ways that a fee system can be structured, and staff attempts to provide the pros and cons to each below:</p> <p>Flat Rate (existing system)</p> <ul style="list-style-type: none"> • Easy to set rates • Does not punish those that use high levels of water for outdoor use • Does not provide incentive to conserve water <p>Variable Rate (using winter quarter as baseline measurement)</p> <ul style="list-style-type: none"> • Incorporates base fee (for overhead expenses) for all users • Establishes a good estimate of true wastewater produced, since most water used in winter is indoors

- Does not provide incentive to conserve water during non-winter months
- Depending on quarter used as baseline measurement, results can differ (if winter is used, those who vacation during winter months benefit throughout the year because of low use while away from home)

Variable Rate (using actual water used as billing rate)

- Incorporates base fee (for overhead expenses) for all users
- More accurate method to determine overall use of the sewer system
- Provides incentive to conserve water as sanitary sewer fee increases with increased water use
- Could discourage residents from watering lawns, gardens, trees, etc.

In 2009, the average water consumption by residential accounts was as follows (one unit = 100 cubic feet of water):

1 st Quarter (November-January)	17 units
2 nd Quarter (February-April)	15 units
3 rd Quarter (May-July)	33 units
4 th Quarter (August-October)	24 units

There are numerous ways in which a fee structure could be established, and these are simply illustrations of how different methods could impact rates. Each of these is based on an average usage as detailed above.

Option #1 – First Quarter as Baseline

Base fee (to cover overhead expenses)	\$25.00
Variable rate (\$2/ unit)	<u>\$34.00</u>
Total bill	\$59.00/quarter

Option #2 – Actual Usage as Baseline (\$2/unit)

Base fee (to cover overhead expenses)	\$25.00
Variable rate (1 st quarter)	\$34.00
Variable rate (2 nd quarter)	\$30.00
Variable rate (3 rd quarter)	\$66.00
Variable rate (4 th quarter)	\$48.00

Option #3 –Escalating rate (\$2/unit for first 17 units, \$3/unit for each additional unit)

Base fee (to cover overhead expenses)	\$25.00
Escalating rate (1 st quarter)	\$34.00
Escalating rate (2 nd quarter)	\$30.00
Escalating rate (3 rd quarter)	\$82.00
Escalating rate (4 th quarter)	\$55.00

Similar fee structures could be implemented on commercial accounts as well. Below is a summary of how the other cities that use SPRWS bill for sanitary sewer rates:

	City	Rate Structure	Quarterly bill if 17 units/qtr. is applied	Other notes
	Maplewood	\$2.56/unit	\$43.52	Uses first quarter as baseline; minimum bill of \$14.39
	St. Paul	\$3.31/unit	\$56.27	Uses first quarter as baseline
	Lauderdale	\$45.15 flat fee	\$45.15	
	West St. Paul	\$17.43 base fee + \$2.92/unit	\$67.07	Uses first quarter as baseline
Budget Impact	The goal of this process would not necessarily be to bring more money into the sanitary sewer fund, but rather to find a more equitable billing process where the highest users of the system are not subsidized by the households that use less of the system.			
Attachment(s)	2009 Residential Sanitary Sewer Use Analysis			
Action(s) Requested	Staff is not looking for direction on rates at this time. However, it would be beneficial if the council would provide some guidance on which philosophy they prefer so that a more detailed financial analysis can be presented during the budget process.			

**EXAMPLE OF FLAT FEE OF \$25 PLUS VARIABLE RATE USING 1ST QUARTER AS THE BASE
(USING EXISTING RATES)**

SAMPLE OF 586 PROPERTIES
(Approximately 50% of total properties)

1 UNIT = 100 CU/FT WATER
CHART IN UNITS OF WATER.

		SORTED BY ASCENDING ORDER 1st QTR				TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE
PROPERTY	ACCT #	Units	Units	Units	Units	IN UNITS		\$222
1	20000007	0	0	0	0	0	\$100	-\$122
2	20000640	0	0	0	0	0	100	-\$122
3	20000743	0	2	23	11	36	100	-\$122
4	20000653	0	4	23	18	45	100	-\$122
5	20001191	0	12	16	22	50	100	-\$122
6	20000450	0	14	4	14	32	100	-\$122
7	20000965	1	0	27	9	37	107	-\$115
8	20000664	1	1	9	4	15	107	-\$115
9	20000519	1	9	11	19	40	107	-\$115
10	20000716	2	1	2	22	27	113	-\$109
11	20000221	2	2	3	3	10	113	-\$109
12	20001014	2	2	1	2	7	113	-\$109
13	20000268	2	3	2	3	10	113	-\$109
14	20000895	2	3	9	5	19	113	-\$109
15	20000972	2	3	27	6	38	113	-\$109
16	20000674	2	5	29	22	58	113	-\$109
17	20000084	3	1	6	2	12	120	-\$102
18	20000436	3	2	11	10	26	120	-\$102
19	20000148	3	3	4	4	14	120	-\$102
20	20000597	3	3	24	9	39	120	-\$102
21	20000628	3	3	3	3	12	120	-\$102
22	20000670	3	3	15	39	60	120	-\$102
23	20000915	3	3	21	13	40	120	-\$102
24	20000488	3	5	4	19	31	120	-\$102
25	20000893	4	2	4	6	16	126	-\$96
26	20000074	4	3	3	2	12	126	-\$96
27	20000237	4	4	9	5	22	126	-\$96
28	20000408	4	4	8	6	22	126	-\$96
29	20000209	4	5	30	21	60	126	-\$96
30	20000990	4	5	9	7	25	126	-\$96
31	20001347	5	0	0	2	7	133	-\$89
32	20001353	5	0	6	6	17	133	-\$89
33	20000146	5	3	23	55	86	133	-\$89
34	20000356	5	3	13	8	29	133	-\$89
35	20000034	5	4	6	9	24	133	-\$89
36	20000170	5	4	12	7	28	133	-\$89
37	20000205	5	4	16	6	31	133	-\$89
38	20000749	5	4	8	2	19	133	-\$89
39	20000758	5	4	15	7	31	133	-\$89
40	20000836	5	4	23	15	47	133	-\$89
41	20000086	5	5	12	8	30	133	-\$89
42	20000211	5	5	8	5	23	133	-\$89
43	20000239	5	5	6	5	21	133	-\$89
44	20000546	5	5	13	9	32	133	-\$89
45	20000572	5	5	6	4	20	133	-\$89
46	20000699	5	5	24	11	45	133	-\$89
47	20000811	5	5	28	8	46	133	-\$89
48	20001183	5	5	4	5	19	133	-\$89
49	20000019	5	6	31	23	65	133	-\$89
50	20000400	5	6	13	7	31	133	-\$89
51	20000943	6	5	7	5	23	139	-\$83

		SORTED BY ASCENDING ORDER 1st QTR				TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	CURRENT FEE
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	
		Units	Units	Units	Units	IN UNITS		\$222
52	20000292	6	6	13	9	34	139	-83
53	20000418	6	6	4	2	18	139	-83
54	20000609	6	6	4	4	20	139	-83
55	20000881	6	6	30	16	58	139	-83
56	20000624	6	7	9	19	41	139	-83
57	20001349	6	7	10	9	32	139	-83
58	20001287	6	9	9	9	33	139	-83
59	20000878	6	25	14	5	50	139	-83
60	20000390	7	1	5	6	19	146	-76
61	20000112	7	5	8	5	25	146	-76
62	20000346	7	5	6	5	23	146	-76
63	20000622	7	6	6	6	25	146	-76
64	20000718	7	6	15	13	41	146	-76
65	20000864	7	6	35	17	65	146	-76
66	20000912	7	6	36	22	71	146	-76
67	20000958	7	6	49	32	94	146	-76
68	20000992	7	6	30	92	135	146	-76
69	20001109	7	6	12	35	60	146	-76
70	20001141	7	6	3	5	21	146	-76
71	20001173	7	6	7	8	28	146	-76
72	20000055	7	7	6	13	33	146	-76
73	20000110	7	7	15	32	61	146	-76
74	20000160	7	7	30	20	64	146	-76
75	20000589	7	7	17	8	39	146	-76
76	20000686	7	7	15	7	36	146	-76
77	20001039	7	7	11	9	34	146	-76
78	20000980	7	9	16	15	47	146	-76
79	20000306	7	10	10	12	39	146	-76
80	20000729	7	11	14	10	42	146	-76
81	20000354	8	5	17	8	38	152	-70
82	20000130	8	6	33	18	65	152	-70
83	20000116	8	7	12	7	34	152	-70
84	20000241	8	7	9	5	29	152	-70
85	20000310	8	7	88	60	163	152	-70
86	20000376	8	7	60	33	108	152	-70
87	20000462	8	7	21	15	51	152	-70
88	20000470	8	7	11	7	33	152	-70
89	20000701	8	7	15	12	42	152	-70
90	20000797	8	7	21	12	48	152	-70
91	20001051	8	7	10	30	55	152	-70
92	20001104	8	7	141	92	248	152	-70
93	20000088	8	8	11	11	38	152	-70
94	20001071	8	8	47	38	101	152	-70
95	20001167	8	8	30	19	65	152	-70
96	20000988	8	9	15	6	38	152	-70
97	20001102	8	9	43	10	70	152	-70
98	20000068	8	10	27	13	58	152	-70
99	20001061	8	10	21	13	52	152	-70
100	20000460	8	11	50	24	93	152	-70
101	20000803	8	13	23	15	59	152	-70
102	20000555	9	2	47	20	78	159	-63
103	20000078	9	4	29	38	80	159	-63
104	20001123	9	5	12	6	32	159	-63
105	20000693	9	6	44	28	87	159	-63
106	20000213	9	7	20	11	47	159	-63
107	20000227	9	7	8	8	32	159	-63
108	20000378	9	7	24	18	58	159	-63
109	20000678	9	7	27	15	58	159	-63
110	20000767	9	7	11	11	38	159	-63

SORTED BY ASCENDING ORDER 1st QTR							TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM	
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE	
		Units	Units	Units	Units	IN UNITS		\$222	
111	20001027	9	7	27	18	61	159	-63	
112	20001063	9	7	38	21	75	159	-63	
113	20001087	9	7	14	10	40	159	-63	
114	20001100	9	7	12	19	47	159	-63	
115	20001180	9	7	8	11	35	159	-63	
116	20000047	9	8	28	23	68	159	-63	
117	20000049	9	8	27	13	57	159	-63	
118	20000217	9	8	28	29	74	159	-63	
119	20000697	9	8	25	12	54	159	-63	
120	20001187	9	8	37	18	72	159	-63	
121	20000152	9	9	31	12	61	159	-63	
122	20000398	9	9	11	8	37	159	-63	
123	20000559	9	9	40	24	82	159	-63	
124	20000954	9	9	49	28	95	159	-63	
125	20001075	9	9	13	11	42	159	-63	
126	20000817	9	10	17	15	51	159	-63	
127	20001283	9	10	20	9	48	159	-63	
128	20000128	9	11	21	20	61	159	-63	
129	20000197	9	11	28	22	70	159	-63	
130	20000737	10	5	11	6	32	165	-57	
131	20000745	10	6	23	14	53	165	-57	
132	20001004	10	7	27	12	56	165	-57	
133	20000256	10	8	20	9	47	165	-57	
134	20000410	10	8	23	25	66	165	-57	
135	20000245	10	9	15	12	46	165	-57	
136	20000430	10	9	20	13	52	165	-57	
137	20000823	10	9	32	21	72	165	-57	
138	20000858	10	9	24	18	61	165	-57	
139	20001035	10	9	9	10	38	165	-57	
140	20001065	10	9	16	15	50	165	-57	
141	20001159	10	9	10	8	37	165	-57	
142	20000136	10	10	22	26	68	165	-57	
143	20000201	10	10	26	11	57	165	-57	
144	20000872	10	10	33	14	67	165	-57	
145	20000949	10	10	17	38	75	165	-57	
146	20000998	10	10	10	20	50	165	-57	
147	20001059	10	10	35	20	75	165	-57	
148	20002022	10	10	30	1	51	165	-57	
149	20000557	10	11	18	12	51	165	-57	
150	20000845	10	11	25	16	62	165	-57	
151	20001012	10	11	28	14	63	165	-57	
152	20001281	10	12	12	8	42	165	-57	
153	20001351	10	13	13	13	49	165	-57	
154	20000795	10	14	43	33	100	165	-57	
155	20000422	10	18	11	8	47	165	-57	
156	20000444	11	4	9	6	30	172	-50	
157	20001242	11	6	35	31	83	172	-50	
158	20001057	11	7	36	12	66	172	-50	
159	20000021	11	8	8	8	35	172	-50	
160	20000158	11	8	13	11	43	172	-50	
161	20000484	11	8	26	11	56	172	-50	
162	20000505	11	8	27	18	64	172	-50	
163	20000856	11	9	39	44	103	172	-50	
164	20001025	11	9	10	6	36	172	-50	
165	20001319	11	9	5	22	47	172	-50	
166	20000070	11	10	61	19	101	172	-50	
167	20000339	11	10	43	32	96	172	-50	
168	20000725	11	10	58	28	107	172	-50	

SORTED BY ASCENDING ORDER 1st QTR						TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE
		Units	Units	Units	Units	IN UNITS		\$222
169	20000854	11	11	30	15	67	172	-50
170	20001121	11	11	35	23	80	172	-50
171	20000156	11	12	19	13	55	172	-50
172	20001253	11	12	63	139	225	172	-50
173	20000386	11	13	15	15	54	172	-50
174	20001199	11	13	42	25	91	172	-50
175	20001028	11	14	14	12	51	172	-50
176	20000168	11	19	23	25	78	172	-50
177	20001095	11	64	51	37	163	172	-50
178	20000478	12	6	4	5	27	179	-43
179	20001000	12	8	15	26	61	179	-43
180	20001016	12	8	9	16	45	179	-43
181	20000076	12	9	93	76	190	179	-43
182	20000526	12	9	59	14	94	179	-43
183	20000960	12	9	18	10	49	179	-43
184	20001018	12	9	44	27	92	179	-43
185	20000059	12	10	16	16	54	179	-43
186	20000092	12	10	17	20	59	179	-43
187	20000511	12	10	25	12	59	179	-43
188	20001098	12	10	16	16	54	179	-43
189	20000122	12	11	12	14	49	179	-43
190	20000284	12	11	35	21	79	179	-43
191	20000324	12	11	65	28	116	179	-43
192	20000434	12	11	21	15	59	179	-43
193	20000593	12	11	11	12	46	179	-43
194	20000603	12	11	14	13	50	179	-43
195	20000927	12	11	81	40	144	179	-43
196	20000986	12	11	18	12	53	179	-43
197	20000994	12	11	16	9	48	179	-43
198	20000252	12	12	17	13	54	179	-43
199	20000254	12	12	12	11	47	179	-43
200	20000372	12	12	22	22	68	179	-43
201	20000380	12	12	65	46	135	179	-43
202	20000741	12	12	21	14	59	179	-43
203	20000931	12	12	17	17	58	179	-43
204	20000534	12	13	44	16	85	179	-43
205	20000446	12	15	55	12	94	179	-43
206	20000630	12	15	17	15	59	179	-43
207	20001043	12	16	62	24	114	179	-43
208	20001047	12	18	54	49	133	179	-43
209	20000142	13	7	30	33	83	185	-37
210	20000680	13	9	18	13	53	185	-37
211	20000933	13	9	7	7	36	185	-37
212	20000996	13	9	29	17	68	185	-37
213	20001255	13	9	95	30	147	185	-37
214	20000203	13	10	10	10	43	185	-37
215	20000553	13	11	12	10	46	185	-37
216	20000799	13	11	15	12	51	185	-37
217	20000899	13	11	46	18	88	185	-37
218	20000180	13	12	22	16	63	185	-37
219	20000199	13	12	25	16	66	185	-37
220	20000300	13	12	20	14	59	185	-37
221	20000190	13	13	28	16	70	185	-37
222	20000402	13	13	49	31	106	185	-37
223	20000922	13	13	23	4	53	185	-37
224	20001020	13	13	14	14	54	185	-37
225	20000144	13	14	69	41	137	185	-37
226	20000587	13	14	18	12	57	185	-37

SORTED BY ASCENDING ORDER 1st QTR							TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM	
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE	
		Units	Units	Units	Units	IN UNITS		\$222	
227	20000530	13	16	34	13	76	185	-37	
228	20000868	13	16	14	17	60	185	-37	
229	20001308	13	16	9	4	42	185	-37	
230	20000712	13	19	14	13	59	185	-37	
231	20000626	14	8	10	42	74	192	-30	
232	20000815	14	8	19	11	52	192	-30	
233	20000929	14	9	15	10	48	192	-30	
234	20000316	14	10	21	14	59	192	-30	
235	20000438	14	10	30	15	69	192	-30	
236	20001165	14	10	126	148	298	192	-30	
237	20000466	14	11	55	60	140	192	-30	
238	20000574	14	11	16	13	54	192	-30	
239	20001041	14	11	30	15	70	192	-30	
240	20001149	14	11	24	17	66	192	-30	
241	20000260	14	12	18	18	62	192	-30	
242	20000308	14	12	25	26	77	192	-30	
243	20000616	14	12	35	15	76	192	-30	
244	20000813	14	12	37	23	86	192	-30	
245	20000889	14	12	30	21	77	192	-30	
246	20001132	14	12	62	40	128	192	-30	
247	20001145	14	12	57	16	99	192	-30	
248	20001169	14	12	72	44	142	192	-30	
249	20000036	14	13	21	14	62	192	-30	
250	20000061	14	13	20	13	60	192	-30	
251	20000096	14	13	26	25	78	192	-30	
252	20000118	14	13	41	27	95	192	-30	
253	20000124	14	13	76	36	139	192	-30	
254	20000178	14	13	28	18	73	192	-30	
255	20000286	14	13	37	25	89	192	-30	
256	20000611	14	13	17	16	60	192	-30	
257	20000655	14	13	18	11	56	192	-30	
258	20000827	14	13	20	15	62	192	-30	
259	20001006	14	13	12	12	51	192	-30	
260	20001113	14	13	47	26	100	192	-30	
261	20001355	14	13	12	21	60	192	-30	
262	20000215	14	14	60	28	116	192	-30	
263	20000294	14	14	59	56	143	192	-30	
264	20000326	14	14	25	17	70	192	-30	
265	20000420	14	14	27	17	72	192	-30	
266	20000805	14	14	97	31	156	192	-30	
267	20000937	14	14	59	24	111	192	-30	
268	20000976	14	14	48	19	95	192	-30	
269	20001049	14	14	32	27	87	192	-30	
270	20000341	14	15	33	18	80	192	-30	
271	20000524	14	15	54	108	191	192	-30	
272	20000925	14	19	38	29	100	192	-30	
273	20001079	15	9	102	10	136	198	-24	
274	20000540	15	10	14	11	50	198	-24	
275	20000756	15	10	52	32	109	198	-24	
276	20001229	15	10	43	28	96	198	-24	
277	20000154	15	11	26	14	66	198	-24	
278	20001033	15	11	50	34	110	198	-24	
279	20000298	15	12	33	22	82	198	-24	
280	20000509	15	12	32	12	71	198	-24	
281	20000542	15	12	29	17	73	198	-24	
282	20001306	15	12	20	13	60	198	-24	
283	20000476	15	13	33	28	89	198	-24	
284	20000636	15	13	14	23	65	198	-24	

SORTED BY ASCENDING ORDER 1st QTR						TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE
		Units	Units	Units	Units	IN UNITS		\$222
285	20001205	15	13	14	10	52	198	-24
286	20001233	15	13	31	20	79	198	-24
287	20000264	15	14	50	25	104	198	-24
288	20001067	15	14	11	13	53	198	-24
289	20000013	15	15	73	51	154	198	-24
290	20000333	15	15	36	17	83	198	-24
291	20000682	15	15	61	33	124	198	-24
292	20000962	15	15	15	15	60	198	-24
293	20000967	15	15	30	22	82	198	-24
294	20001081	15	15	28	20	78	198	-24
295	20000106	15	16	68	33	132	198	-24
296	20000684	15	16	13	14	58	198	-24
297	20000150	15	17	29	39	100	198	-24
298	20000651	15	21	32	21	89	198	-24
299	20000644	15	22	31	43	111	198	-24
300	20001267	15	28	28	12	83	198	-24
301	20000053	16	11	27	24	78	205	-17
302	20001085	16	11	41	19	87	205	-17
303	20000404	16	12	26	19	73	205	-17
304	20000406	16	12	37	22	87	205	-17
305	20000727	16	12	16	20	64	205	-17
306	20001133	16	12	41	23	92	205	-17
307	20000374	16	13	21	16	66	205	-17
308	20000290	16	14	26	15	71	205	-17
309	20000657	16	14	22	40	92	205	-17
310	20000831	16	14	61	38	129	205	-17
311	20000947	16	14	16	12	58	205	-17
312	20001243	16	14	46	28	104	205	-17
313	20000029	16	15	34	34	99	205	-17
314	20000232	16	15	30	18	79	205	-17
315	20000358	16	15	25	15	71	205	-17
316	20000549	16	15	32	21	84	205	-17
317	20000754	16	15	18	19	68	205	-17
318	20000834	16	15	31	19	81	205	-17
319	20000904	16	15	62	38	131	205	-17
320	20001023	16	15	29	21	81	205	-17
321	20001237	16	15	35	22	88	205	-17
322	20000104	16	16	49	13	94	205	-17
323	20000424	16	16	35	15	82	205	-17
324	20000974	16	16	45	17	94	205	-17
325	20001055	16	16	42	35	109	205	-17
326	20000515	16	17	14	10	57	205	-17
327	20001175	16	17	17	23	73	205	-17
328	20000917	17	8	76	29	130	211	-11
329	20000801	17	11	25	24	77	211	-11
330	20000416	17	12	20	24	73	211	-11
331	20001037	17	12	45	30	104	211	-11
332	20000426	17	13	45	35	110	211	-11
333	20000502	17	13	141	38	209	211	-11
334	20000517	17	13	24	20	74	211	-11
335	20000703	17	13	40	36	106	211	-11
336	20000009	17	14	30	24	85	211	-11
337	20000521	17	14	18	16	65	211	-11
338	20000578	17	14	20	15	66	211	-11
339	20001002	17	14	56	26	113	211	-11
340	20000296	17	15	34	20	86	211	-11
341	20000821	17	15	26	19	77	211	-11
342	20000838	17	15	23	22	77	211	-11

SORTED BY ASCENDING ORDER 1st QTR						TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE
		Units	Units	Units	Units	IN UNITS		\$222
343	20001231	17	15	33	28	93	211	-11
344	20000026	17	16	43	48	124	211	-11
345	20000082	17	16	25	17	75	211	-11
346	20000561	17	16	20	20	73	211	-11
347	20000595	17	16	32	25	90	211	-11
348	20000618	17	16	17	14	64	211	-11
349	20001215	17	16	43	23	99	211	-11
350	20000302	17	17	65	70	169	211	-11
351	20000428	17	17	43	28	105	211	-11
352	20000544	17	17	48	31	113	211	-11
353	20000384	17	19	37	21	94	211	-11
354	20000312	17	20	49	32	118	211	-11
355	20000731	17	21	29	23	90	211	-11
356	20000230	17	41	46	12	116	211	-11
357	20000720	18	4	34	23	79	218	-4
358	20000771	18	7	18	32	75	218	-4
359	20000910	18	10	25	18	71	218	-4
360	20000278	18	14	23	20	75	218	-4
361	20001008	18	15	35	23	91	218	-4
362	20001340	18	15	52	27	112	218	-4
363	20000172	18	16	32	20	86	218	-4
364	20000388	18	16	29	29	92	218	-4
365	20000819	18	16	27	16	77	218	-4
366	20001093	18	16	23	19	76	218	-4
367	20000134	18	17	29	25	89	218	-4
368	20000304	18	17	23	27	85	218	-4
369	20000243	18	18	19	17	72	218	-4
370	20000735	18	18	21	16	73	218	-4
371	20000829	18	18	72	59	167	218	-4
372	20000382	18	19	44	28	109	218	-4
373	20000607	18	19	68	40	145	218	-4
374	20001139	18	22	26	22	88	218	-4
375	20000162	18	25	28	23	94	218	-4
376	20000352	19	11	31	29	90	224	2
377	20001261	19	13	56	38	126	224	2
378	20000412	19	14	37	15	85	224	2
379	20000668	19	14	30	32	95	224	2
380	20001257	19	14	69	26	128	224	2
381	20000500	19	15	33	17	84	224	2
382	20000528	19	15	21	20	75	224	2
383	20000591	19	15	20	17	71	224	2
384	20000031	19	16	25	20	80	224	2
385	20000176	19	16	23	17	75	224	2
386	20000583	19	16	25	20	80	224	2
387	20000690	19	16	30	23	88	224	2
388	20000906	19	16	63	31	129	224	2
389	20001171	19	16	104	60	199	224	2
390	20000360	19	17	21	27	84	224	2
391	20000468	19	17	49	33	118	224	2
392	20000662	19	17	17	17	70	224	2
393	20000747	19	17	17	23	76	224	2
394	20000840	19	17	27	30	93	224	2
395	20001221	19	17	84	43	163	224	2
396	20000288	19	18	24	25	86	224	2
397	20000638	19	18	21	26	84	224	2
398	20000891	19	18	60	39	136	224	2
399	20000186	19	19	38	26	102	224	2
400	20000458	19	19	25	23	86	224	2

SORTED BY ASCENDING ORDER 1st QTR						TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE
		Units	Units	Units	Units	IN UNITS		\$222
401	20001271	19	19	22	5	65	224	2
402	20000474	19	20	22	23	84	224	2
403	20000498	19	21	16	9	65	224	2
404	20000847	19	23	105	51	198	224	2
405	20000778	20	0	11	4	35	231	9
406	20000182	20	14	24	10	68	231	9
407	20000266	20	14	41	22	97	231	9
408	20000786	20	15	26	22	83	231	9
409	20000452	20	16	32	17	85	231	9
410	20000614	20	16	40	32	108	231	9
411	20000102	20	17	39	24	100	231	9
412	20000138	20	17	24	21	82	231	9
413	20000688	20	17	22	22	81	231	9
414	20000776	20	17	32	23	92	231	9
415	20000492	20	18	73	57	168	231	9
416	20001143	20	18	35	26	99	231	9
417	20000065	20	19	34	21	94	231	9
418	20000696	20	19	84	43	166	231	9
419	20000887	20	19	47	21	107	231	9
420	20000174	20	20	19	17	76	231	9
421	20000464	20	20	47	24	111	231	9
422	20000314	20	21	93	40	174	231	9
423	20001010	20	21	38	20	99	231	9
424	20000432	20	23	27	20	90	231	9
425	20000634	21	12	24	14	71	238	16
426	20000454	21	13	18	29	81	238	16
427	20000538	21	14	35	54	124	238	16
428	20000448	21	16	34	21	92	238	16
429	20000472	21	17	74	40	152	238	16
430	20000790	21	17	15	16	69	238	16
431	20001239	21	17	77	45	160	238	16
432	20000011	21	18	30	21	90	238	16
433	20000335	21	18	28	29	96	238	16
434	20001259	21	18	25	24	88	238	16
435	20000132	21	19	62	57	159	238	16
436	20000192	21	19	64	70	174	238	16
437	20000262	21	19	23	20	83	238	16
438	20000368	21	19	23	33	96	238	16
439	20000072	21	20	64	26	131	238	16
440	20001274	21	20	21	25	87	238	16
441	20000935	21	28	60	34	143	238	16
442	20000392	21	32	69	55	177	238	16
443	20000063	22	16	24	81	143	244	22
444	20000364	22	18	136	43	219	244	22
445	20000366	22	18	48	30	118	244	22
446	20000919	22	18	76	31	147	244	22
447	20001219	22	18	46	30	116	244	22
448	20001265	22	19	45	29	115	244	22
449	20000414	22	20	40	31	113	244	22
450	20000660	22	20	31	58	131	244	22
451	20000272	22	22	135	75	254	244	22
452	20000362	22	22	26	45	115	244	22
453	20001091	22	23	51	44	140	244	22
454	20000051	22	38	53	24	137	244	22
455	20000090	23	18	42	34	117	251	29
456	20000322	23	18	45	25	111	251	29
457	20000714	23	19	63	33	138	251	29

SORTED BY ASCENDING ORDER 1st QTR							TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM	
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE	
		Units	Units	Units	Units	IN UNITS		\$222	
458	20000038	23	20	26	22	91	251	29	
459	20000318	23	20	34	5	82	251	29	
460	20000672	23	20	27	27	97	251	29	
461	20000760	23	20	23	19	85	251	29	
462	20000852	23	20	37	32	112	251	29	
463	20000984	23	20	39	26	108	251	29	
464	20001053	23	21	41	41	126	251	29	
465	20001077	23	21	30	19	93	251	29	
466	20001263	23	21	62	44	150	251	29	
467	20000722	23	22	45	27	117	251	29	
468	20001137	23	22	26	17	88	251	29	
469	20000100	23	24	26	25	98	251	29	
470	20001118	23	24	59	23	129	251	29	
471	20001083	23	28	87	86	224	251	29	
472	20001127	23	29	28	19	99	251	29	
473	20000870	24	14	39	25	102	257	35	
474	20000532	24	16	23	32	95	257	35	
475	20000507	24	21	36	25	106	257	35	
476	20000874	24	21	28	18	91	257	35	
477	20000885	24	23	19	17	83	257	35	
478	20000320	24	24	21	14	83	257	35	
479	20000225	24	27	42	28	121	257	35	
480	20000126	25	18	25	29	97	264	42	
481	20000370	25	18	22	23	88	264	42	
482	20001031	25	19	64	25	133	264	42	
483	20001106	25	19	21	22	87	264	42	
484	20000442	25	20	43	43	131	264	42	
485	20000120	25	21	54	31	131	264	42	
486	20000632	25	21	28	25	99	264	42	
487	20000098	25	22	22	21	90	264	42	
488	20000140	25	22	24	22	93	264	42	
489	20000195	25	22	42	27	116	264	42	
490	20000764	25	22	26	29	102	264	42	
491	20000247	25	23	45	33	126	264	42	
492	20000280	25	23	24	22	94	264	42	
493	20000270	25	24	35	35	119	264	42	
494	20000956	25	24	44	28	121	264	42	
495	20001294	25	35	28	45	133	264	42	
496	20000862	26	17	56	26	125	270	48	
497	20000456	26	19	50	40	135	270	48	
498	20001045	26	20	45	34	125	270	48	
499	20000945	26	23	54	34	137	270	48	
500	20001073	26	23	27	26	102	270	48	
501	20000219	26	24	45	34	129	270	48	
502	20000282	26	24	36	37	123	270	48	
503	20000274	26	26	31	23	106	270	48	
504	20000348	26	26	42	29	123	270	48	
505	20000739	26	26	24	20	96	270	48	
506	20000494	26	28	23	30	107	270	48	
507	20001189	27	18	12	26	83	277	55	
508	20000166	27	20	77	58	182	277	55	
509	20001147	27	21	18	21	87	277	55	
510	20001251	27	21	62	28	138	277	55	
511	20000207	27	23	127	106	283	277	55	
512	20000842	27	23	16	17	83	277	55	
513	20000024	27	24	71	43	165	277	55	
514	20001131	27	24	39	23	113	277	55	
515	20000276	27	25	38	30	120	277	55	

SORTED BY ASCENDING ORDER 1st QTR						TOTAL	PROJECTED	DIFFERENCE FROM
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE
		Units	Units	Units	Units	IN UNITS		\$222
516	20000330	27	25	50	73	175	277	55
517	20000350	27	26	35	32	120	277	55
518	20001069	27	27	36	29	119	277	55
519	20000964	27	30	24	20	101	277	55
520	20000328	28	11	52	30	121	283	61
521	20000676	28	22	50	41	141	283	61
522	20000235	28	26	48	34	136	283	61
523	20000108	28	27	31	26	112	283	61
524	20000908	28	27	62	40	157	283	61
525	20001207	28	44	19	15	106	283	61
526	20000939	29	20	53	41	143	290	68
527	20001225	29	26	49	33	137	290	68
528	20000969	29	28	65	32	154	290	68
529	20001269	30	21	54	35	140	296	74
530	20000941	30	24	27	17	98	296	74
531	20000057	30	25	47	42	144	296	74
532	20000164	30	26	45	24	125	296	74
533	20000579	30	27	29	35	121	296	74
534	20000978	30	28	55	31	144	296	74
535	20000080	30	29	51	22	132	296	74
536	20001129	30	32	81	52	195	296	74
537	20001235	31	30	62	56	179	303	81
538	20000343	31	31	20	18	100	303	81
539	20000883	32	14	63	33	142	310	88
540	20001227	32	31	66	36	165	310	88
541	20000952	32	34	43	33	142	310	88
542	20000866	33	20	116	45	214	316	94
543	20000114	33	33	43	30	139	316	94
544	20001185	33	34	42	35	144	316	94
545	20000396	34	30	41	42	147	323	101
546	20000825	34	33	43	37	147	323	101
547	20001203	34	39	50	35	158	323	101
548	20000042	35	18	32	29	114	329	107
549	20000184	35	20	35	18	108	329	107
550	20001223	35	20	62	40	157	329	107
551	20000751	35	23	45	34	137	329	107
552	20000490	35	29	34	37	135	329	107
553	20000094	35	30	44	31	140	329	107
554	20000762	35	31	31	23	120	329	107
555	20001157	35	32	37	30	134	329	107
556	20001241	35	32	63	35	165	329	107
557	20000620	35	34	63	33	165	329	107
558	20000394	36	33	41	39	149	336	114
559	20000440	37	22	56	25	140	342	120
560	20000249	37	26	50	31	144	342	120
561	20000015	37	34	50	34	155	342	120
562	20000706	37	34	71	39	181	342	120
563	20000642	38	12	11	13	74	349	127
564	20001116	38	25	32	42	137	349	127
565	20000860	38	34	57	46	175	349	127
566	20001217	38	37	18	12	105	349	127
567	20000849	38	39	27	20	124	349	127
568	20000897	38	48	52	50	188	349	127
569	20000044	39	18	9	17	83	355	133
570	20000733	39	42	141	104	326	355	133
571	20001151	40	30	60	37	167	362	140
572	20001155	40	35	43	41	159	362	140
573	20000782	41	42	40	54	177	369	147

SORTED BY ASCENDING ORDER 1st QTR							TOTAL	PROJECTED	
		1ST QTR	2ND QTR	3RD QTR	4TH QTR	CONSUMPTION	SANITARY SEWER	DIFFERENCE FROM	
		Nov - Jan	Feb - Apr	May - July	Aug - Oct	YEARLY	YEARLY FEE	CURRENT FEE	
		Units	Units	Units	Units	IN UNITS		\$222	
574	20000040	42	27	46	44	159	375	147	
575	20000480	42	30	6	4	82	375	147	
576	20000223	43	43	44	53	183	382	154	
577	20000769	47	47	28	14	136	408	180	
578	20000710	50	50	68	64	232	427	199	
579	20000486	52	51	55	54	212	441	213	
580	20001153	53	51	82	56	242	447	219	
581	20000482	55	37	39	31	162	460	232	
582	20001089	56	44	54	51	205	467	239	
583	20000876	76	61	72	41	250	598	370	
584	20000536	81	30	212	75	398	631	403	
585	20000188	95	29	49	30	203	722	494	
586	20000258	175	68	74	71	388	1246	1018	
Address	Account Number	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Totals	124847	-3103	
		2009	2009	2009	2009	2009			
		winter	spring	summer	fall	totals			
	rate = 0.0141609/cu ft	Nov - Jan	Feb - Apr	May - July	Aug - Oct	Nov - Oct			
	Average:	17.3	15.3	33.8	24.4	90.8			
	Sum:	10,115	8,984	19,821	14,317	53237			
	Count:	586	586	586	586	586			
CURRENT COMMERCIAL									
RATE = 0.0163735/cu ft	0.0163735	28.26	25.10	55.38	40.00	148.75			
FLAT RATE OF \$18.50/MONTH									
\$55.50 PER QTR FOR RESIDENTIAL	1 Flat Fee (\$25)	25.00	25.00	25.00	25.00				
EACH UNIT = 100 CU/FT	Average Unit \$	28.26	25.10	55.38	40.00				
	Total (Qtrly Fee)	53.26	50.10	80.38	65.00				



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 7, 2010
Agenda Item	Workshop 2
Attachment	Pre-Sale Report for G.O. Bonds Equipment Purchase List/Schedule
Submitted By	Justin Miller, City Administrator

Item	2011 Equipment Certificate Purchase
Description	<p>For the past two budget cycles, the City of Falcon Heights has used special levy authority to address the existing debt obligations that the city is responsible for. In 2010, the last of our 1999 street bond payments will be made, leaving no general obligation debt on our books. In order for the city to use the special debt levy authority, debt payments must be scheduled, and the city council has discussed advancing the purchase of several pieces of equipment to address this need.</p> <p>Staff looked through the capital improvements plan (CIP) and found roughly \$283,000 worth of equipment that will be needed in the coming years. The city could issue a type of debt called equipment certificates to pay for these pieces of equipment, spread the purchase out over three years, and schedule payments over ten years.</p> <p>Staff has been working with Ehlers and Associates, our financial advisors, on putting together a plan to issue this debt. Staff is planning on bringing this action to the council at the April 14th city council meeting for the first formal step in the process. However, since this would be the first debt issuance that the city has gone through in several years, staff felt it would be worthwhile to discuss it at a workshop in case there are any questions.</p>
Budget Impact	The projected annual debt levy would range from roughly \$37,000 - \$43,000 for 2011-2020. For a comparison, the debt levy in 2010 is roughly \$125,000.
Attachment(s)	Pre-Sale Report for G.O. Bonds, Series 2010A Equipment purchase list/schedule
Action(s) Requested	No action is requested at this time.

Falcon Heights Equipment Purchase Schedule

Item	Amount	Year Purchased	Expected Life (in years)	7 Years	10 Years
Bobcat	\$ 37,000	2011	7	\$ 37,000	
Riding Mower	\$ 25,000	2011	7	\$ 25,000	
Tractor/Utility Vehicle	\$ 135,000	2012	7	\$ 135,000	
One Ton Truck	\$ 49,000	2012	10		\$ 49,000
4X4 Truck	\$ 32,000	2011	10		\$ 32,000
Computers	\$ 5,000	2012	7	\$ 5,000	
				\$ 202,000	\$ 81,000
Total	\$ 283,000				



April 14, 2010

Pre-Sale Report for
\$305,000 General Obligation
Equipment Certificates, Series 2010A
City of Falcon Heights, Minnesota



Details of Proposed Debt

Proposed Issue: \$305,000 General Obligation Equipment Certificates, Series 2010A

Purpose: The 2010A Bonds are to fund \$283,000 of equipment that will be purchased through 2012.

Authority: The 2010B Certificates are being issued pursuant to Minnesota Statutes, Chapter 412. If the amount of equipment certificates issued is more than .5% of the taxable market value ("TMV"), a public hearing and reverse referendum must be held. The City's Estimated P2010 TMV was \$415,606,900. The proposed Equipment Certificates are under \$1,039,017, so no public hearing is required for this issue.

The Certificates count against the City's legal debt limit of 3% of market value.

Funding Source(s): For the Bonds, it is the intent of the City to levy property taxes to support 105% of the debt service beginning with taxes payable in 2011.

Arbitrage Monitoring: The IRS is becoming more active in surveying municipal issuers. Therefore, IRS rules regarding the amount of interest that the City may earn on bond proceeds is more of a concern. Because the City is issuing less than \$5,000,000 in this calendar year, the proceeds can earn interest without restriction for three years. The City will also need to keep its debt service funds within IRS parameters to avoid penalties on carrying too high of a balance during the life of the issue.

Rating: The City is currently rated "A1" by Moody's Investors Service. The City has not been rated since 1999, when the last bond was sold. The rating has been affirmed by Moody's as recently as March 2005 as part of their ongoing surveillance process.

However, because the financing is relatively small and short in term, we do not recommend a rating for this issue.

Bank Qualification: Because the City is issuing less than \$30,000,000 in the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations.

Term/Call Feature: The 2010A Bonds are being issued for a 10-year period plus six months of capitalized interest. Interest is payable each six months beginning February 1, 2011. Principal on the 2010A Certificates will be due on February 1 in the years 2012 through 2020.





The 2010A Certificates will be non-callable in order to achieve the lowest possible interest rates.

Other Considerations:

We have reviewed all outstanding indebtedness for the City and find there are no opportunities to refund any of the City’s existing bonds. We will continue to monitor the market and the call dates for the City and will alert you to any future opportunities.

Due to the size of the Certificates, we will be distributing an “Offering Memorandum” to local banks and local underwrites in lieu of an Statement. In our experience, issues of this size are purchased locally and it is more cost effective to forgo the official statement.

Proposed Debt Issuance Schedule

Pre-Sale Review by Council:	April 14, 2010
Distribute Offering Memorandum:	Week of April 26, 2010
City Council Meeting to Award Sale of the Bonds:	May 12, 2010
Estimated Closing Date:	Week of June 7, 2010

Attachments

- Sources and Uses of Funds
- Proposed Debt Service Schedule
- Bond Buyer Index
- Resolution Authorizing Ehlers to Proceed With Bond Sale

Ehlers Contacts:

Financial Advisors:	Shelly Eldridge	(651) 697-8504 (651) 697-8553
Bond Analysts:	Diana Lockard Debbie Holmes	(651) 697-8534 (651) 697-8536
Bond Sale Coordinator:	Alicia Aulwes	(651) 697-8523



City of Falcon Heights, MN

\$305,000 General Obligation Equipment Certificates, Series 2010

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City of Falcon Heights, MN

\$305,000 General Obligation Equipment Certificates, Series 2010

Sources & Uses

Dated 06/01/2010 | Delivered 06/01/2010

Sources Of Funds

Par Amount of Bonds	\$305,000.00
Total Sources	\$305,000.00

Uses Of Funds

Total Underwriter's Discount (1.500%)	4,575.00
Costs of Issuance	10,000.00
Deposit to Capitalized Interest (CIF) Fund	6,903.33
Deposit to Project Construction Fund	283,000.00
Rounding Amount	521.67
Total Uses	\$305,000.00

City of Falcon Heights, MN

\$305,000 General Obligation Equipment Certificates, Series 2010

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/01/2010	-	-	-	-	-
02/01/2011	-	-	6,903.33	6,903.33	6,903.33
08/01/2011	-	-	5,177.50	5,177.50	-
02/01/2012	30,000.00	2.600%	5,177.50	35,177.50	40,355.00
08/01/2012	-	-	4,787.50	4,787.50	-
02/01/2013	30,000.00	2.600%	4,787.50	34,787.50	39,575.00
08/01/2013	-	-	4,397.50	4,397.50	-
02/01/2014	30,000.00	2.600%	4,397.50	34,397.50	38,795.00
08/01/2014	-	-	4,007.50	4,007.50	-
02/01/2015	35,000.00	3.600%	4,007.50	39,007.50	43,015.00
08/01/2015	-	-	3,377.50	3,377.50	-
02/01/2016	35,000.00	3.600%	3,377.50	38,377.50	41,755.00
08/01/2016	-	-	2,747.50	2,747.50	-
02/01/2017	35,000.00	3.600%	2,747.50	37,747.50	40,495.00
08/01/2017	-	-	2,117.50	2,117.50	-
02/01/2018	35,000.00	3.850%	2,117.50	37,117.50	39,235.00
08/01/2018	-	-	1,443.75	1,443.75	-
02/01/2019	35,000.00	3.850%	1,443.75	36,443.75	37,887.50
08/01/2019	-	-	770.00	770.00	-
02/01/2020	40,000.00	3.850%	770.00	40,770.00	41,540.00
Total	\$305,000.00	-	\$64,555.83	\$369,555.83	-

Yield Statistics

Bond Year Dollars	\$1,793.33
Average Life	5.880 Years
Average Coupon	3.5997675%
Net Interest Cost (NIC)	3.8548790%
True Interest Cost (TIC)	3.8769812%
Bond Yield for Arbitrage Purposes	3.5847531%
All Inclusive Cost (AIC)	4.5371738%

IRS Form 8038

Net Interest Cost	3.5997675%
Weighted Average Maturity	5.880 Years

City of Falcon Heights, MN

\$305,000 General Obligation Equipment Certificates, Series 2010

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
06/01/2010	-	-	-	-	-	-	-
02/01/2011	-	-	6,903.33	6,903.33	(6,903.33)	-	-
08/01/2011	-	-	5,177.50	5,177.50	-	5,177.50	-
02/01/2012	30,000.00	2.600%	5,177.50	35,177.50	-	35,177.50	40,355.00
08/01/2012	-	-	4,787.50	4,787.50	-	4,787.50	-
02/01/2013	30,000.00	2.600%	4,787.50	34,787.50	-	34,787.50	39,575.00
08/01/2013	-	-	4,397.50	4,397.50	-	4,397.50	-
02/01/2014	30,000.00	2.600%	4,397.50	34,397.50	-	34,397.50	38,795.00
08/01/2014	-	-	4,007.50	4,007.50	-	4,007.50	-
02/01/2015	35,000.00	3.600%	4,007.50	39,007.50	-	39,007.50	43,015.00
08/01/2015	-	-	3,377.50	3,377.50	-	3,377.50	-
02/01/2016	35,000.00	3.600%	3,377.50	38,377.50	-	38,377.50	41,755.00
08/01/2016	-	-	2,747.50	2,747.50	-	2,747.50	-
02/01/2017	35,000.00	3.600%	2,747.50	37,747.50	-	37,747.50	40,495.00
08/01/2017	-	-	2,117.50	2,117.50	-	2,117.50	-
02/01/2018	35,000.00	3.850%	2,117.50	37,117.50	-	37,117.50	39,235.00
08/01/2018	-	-	1,443.75	1,443.75	-	1,443.75	-
02/01/2019	35,000.00	3.850%	1,443.75	36,443.75	-	36,443.75	37,887.50
08/01/2019	-	-	770.00	770.00	-	770.00	-
02/01/2020	40,000.00	3.850%	770.00	40,770.00	-	40,770.00	41,540.00
Total	\$305,000.00	-	\$64,555.83	\$369,555.83	(6,903.33)	\$362,652.50	-



Resolution No. _____

Council Member _____ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of
\$305,000 General Obligation equipment Certificates, Series 2010A**

- A. WHEREAS, the City Council of the City of Falcon Heights, Minnesota, has heretofore determined that it is necessary and expedient to issue the City's \$305,000 General Obligation Equipment Certificates, Series 2010A (the "Certificates"), to finance equipment purchases for the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Certificates and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Falcon Heights, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to solicit proposals for the sale of the Certificates.
- 2. Meeting; Proposal Opening. The City Council shall meet at 7:00 pm on May 12, 2010, for the purpose of considering sealed proposals for and awarding the sale of the Certificates.
- 3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an offering memorandum for the Certificates and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this _____ day of _____, _____.

City Clerk



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 7, 2010
Agenda Item	Workshop 3
Attachment	2010 City Council Goals
Submitted By	Justin Miller, City Administrator

Item	2011 City Council Goals
Description	<p>Each year, prior to starting work on the next year's budget, the city council creates a list of goals they would like to see accomplished in the coming year. Providing these goals at this time allows staff to incorporate funding needs into the budget planning process.</p> <p>Attached to this report are the 2010 city council goals, as adopted last year. Past practice has been to use these as a starting point where the council reviews them, eliminates those that are no longer applicable, and adds new goals where appropriate.</p>
Budget Impact	N/A
Attachment(s)	2010 City Council Goals
Action(s) Requested	Staff recommends that the Falcon Heights City Council review the 2010 goal document and discuss what items to add for the rest of 2010 and 2011.

City of Falcon Heights

2010 Goals

Purpose: To sustain this community as a great place to live, work and visit.

Goal 1: To protect the public health and safety.

Strategy 1: Provide public safety services to citizens.

Action Items:

- Provide a responsive, visible, police service utilizing community oriented policing model
- Provide a responsive, well-trained fire service
- Practice the emergency management plan
- Participate in Metro-wide emergency management planning, activities and exercises
- Continue to offer training to prepare volunteers to assist with disaster response
- Maintain Community Emergency Response Teams (CERT) throughout the city
- Work with other cities, agencies and institutions in Ramsey County to develop a county-wide emergency management inventory and plan
- Continue to use St. Paul for ambulance service
- Participate in the North Suburban Haz Mat Team
- Explore options for a bicycle safety program and bicycle patrols
- Promote 55 Alive programs
- Conduct proactive neighborhood crime prevention meetings as needed, including outreach to Falcon Heights Elementary, group homes and senior housing buildings.
- Promote services provided by SAPD such as premise checks, vacation checks and car seat safety
- Monitor and evaluate rental licensing program
- Explore administrative fines on allowable traffic offenses

Strategy 2: Participate in initiatives designed to prevent crime and the need for emergency responses.

Action Items:

- Promptly remove graffiti from public buildings and provide removal materials for city businesses
- Expand opportunities for using technology to improve crime watch notification
- Communicate regularly with residents about Homeland Security and the emergency management plan
- Support the work of the Neighborhood Commission and Neighborhood Liaisons
- Use traffic-calming tools including the speed monitoring trailer and warning signs

- Take steps to prevent hate crimes through the activities of the Human Rights Commission

Strategy 3: Participate in early intervention programs with juveniles.

Action Items:

- Support Northwest Youth and Family Services (NYFS)
- Continue referrals to NYFS through facilitating connections between NYFS and SAPD

Strategy 4: Protect the public health.

Action Item:

- Participate in Ramsey County public health emergency exercises
- Publicize mosquito control measures, including free tire pick-up by Metropolitan Mosquito Patrol, utilizing city council meetings and other publication methods.
- Continue education about preparing for pandemic flu in this community
- Distribute free gun locks

Goal 2: To sustain and promote the assets of the city's unique neighborhoods and tax base including commercial, residential and open space uses for present and future generations.

Strategy 1: Maintain and enhance the neighborhood and community parks with updated facilities, recreation and community services.

Action Items:

- Maintain community landscaping and investigate additional options
- Maintain a sound maintenance program for public facilities
- Focus on the quality, appearance, and longevity of public improvements
- Research opportunities for enhancing recreational resources at Falcon Heights Elementary School
- Support and continue to promote an Adopt-A-Park program
- Implement the Parks and Recreation Master Plan

Strategy 2: Work with businesses and homeowners to maintain a functional and desirable business and residential environment.

Action Items:

- Continue to review and communicate city code requirements to business and commercial property owners
- Maintain the desirability of neighborhoods through education and code enforcement

- Use non-profit organizations such as NYFS
- Communicate community standards through photos and code information on the website
- Publicize Falcon Heights businesses including the Farmer's Market

Strategy 3: Maintain the City's infrastructure.

Action Items:

- Maintain and increase the pathways
- Maintain the sanitary sewers and storm sewers
- Continue with a boulevard tree program for replacement, maintenance and expansion
- Publicize the resources available through the Housing Resource Center
- Maintain streets and alleys in accordance with the Pavement Management Plan
- Pursue residential streetlighting study
- Sponsor buckthorn removal day with University Grove neighborhood and Lauderdale
- Maintain tree protection program including efforts to minimize the impact of the Emerald Ash Borer.

Strategy 4: Protect and enhance the physical land use characteristics of the community.

Action Items:

- Regularly review and update zoning code as necessary
- Participate in planning discussions, and get the required planning expertise if needed to assure that University of Minnesota and State Fair land uses and future inter-government decisions do not negatively impact the City's neighborhoods
- Expand the use of the GIS system for land use planning and maintaining information on the city's land use and facilities
- Support environmental education programs and activities

Strategy 5: Pursue community and economic development opportunities and business retention activities.

Action Items:

- Be well informed with the necessary planning, engineering, financial and legal expertise when making land use decisions
- Offer local businesses opportunities to be included in new resident welcome packets and community activities

Strategy 6: Expand pedestrian and bicycle opportunities.

Action Items:

- Be an active partner in the Active Living Ramsey County! (ALRC) initiative
- Complete North Suburban Connector trail project
- Participate in the 1000 Benches of Ramsey County program

Strategy 7: Promote the unique assets of Falcon Heights.

Action Items:

- Support the efforts to build a new Bell Museum of Natural History
- Distribute the “Fun Facts About Falcon Heights Flyer”

Goal 3: To expand opportunities for the interaction and involvement of citizens of all ages in their neighborhoods and community.

Strategy 1: Promote and participate in youth development.

Action Items:

- Continue the Junior Leaders program
- Include youth as commission members
- Include youth in city meetings, trainings and courses
- Informally interact with youth when the opportunity arises
- Speak about local government at schools or youth related functions
- Recognize youth achievement at City Council meetings, in the newsletter, and through the Neil Kwong Youth Citizenship Awards, and the North Suburban Gavel Association
- Promote awareness of the Cable Commission scholarships and internships
- Encourage student participation in City Council Meetings
- Participate in the Kids Voting Program at precincts one and two through the Roseville Rotary Club
- Conduct a council meeting with students
- Contact RAMS or RAHS to solicit youth commission members

Strategy 2: Host community/neighborhood events and activities.

Action Items:

- Sponsor Annual Ice Cream Social
- Sponsor Winterfest
- Sponsor the Falcon Heights/Lauderdale 5K Fun Run
- Encourage neighborhood gatherings
- Support the Neighborhood Block Parties and National Night Out activities
- Support the Fire Department/Public Safety Open House
- Encourage volunteers to be involved in community planning activities
- Hold an annual food drive in conjunction with Falcon Heights Elementary School and other community partners

- Review and explore existing and additional city sponsored events

Strategy 3: Explore, create and provide an array of recreation programming.

Action Item:

- Provide recreation programming for all age groups
- Provide referrals for alternate programming
- Manage recreation programming on a seasonal basis
- Provide space for and promote the Falconeers Senior program
- Promote recreation scholarships and the Friends of the Park program

Strategy 4: Encourage citizens to participate in city government.

Action Items:

- Promote resident participation
- Promote, recruit, and publicize citizen participation in city commissions and task forces

Strategy 5: Build stronger community and neighborhood connections.

Action Items:

- Distribute the "Welcome to Falcon Heights" booklet
- Support and promote the Neighborhood Liaison Program
- Use conflict resolution resources for neighbors to use in resolving neighborhood conflicts
- Produce three newsletters per year
- Distribute monthly Falcon Flyer and post to city website
- Support and expand the city's website
- Promote and support the AARP Tax Assistance Program
- Continue implementation of "Aging-In-Place" in the City, including promotion of services such as NYFS senior chore program, meals on wheels, and block nurse programs.

Strategy 6: Maintain and promote our commitment to human rights and diversity.

Action Items:

- Promote diversity on our commissions
- Support the work of the Falcon Heights Human Rights Commission

Goal 4: To provide a responsive and effective city government.

Strategy 1: Communicate promptly and clearly with citizens, business owners and institutional representatives by anticipating information needs and quickly responding to questions.

Action Items:

- Provide a photo of new staff members and a description of jobs in the newsletter
- Publish a summary of the goals in the City's newsletter and on the website
- Educate residents about the property tax
- Hold a Truth in Taxation Hearing annually

Strategy 2: Maintain collaborative relationships with other entities.

Action Items:

- Participate in the U of M Campus/Community Advisory Committee and on the Stadium Area Advisory Group
- Maintain regular communication with the University of Minnesota, the Metropolitan Council, Ramsey County, the Minnesota State Fair, the Capital Region Watershed District, Rice Creek Watershed District, the cities surrounding Falcon Heights, and the State of Minnesota
- Convey city goals to the City's representatives at the legislature, the Metropolitan Council and the County, as well as to neighboring communities
- Met Council presentation at future council meeting
- Participate in Northwest Youth and Family Service, North Suburban Communications Commission and CTV15, the Ramsey County League of Local Governments, and the Regional Council of Mayors
- Encourage Council members and staff to participate in service and professional organizations

Strategy 3: Effectively manage the City's consulting and personnel resources.

Action Items:

- Evaluate the performance and work assignments of City employees through annual performance reviews
- Provide employees with affordable resources they require to efficiently and effectively do their jobs, including a training plan and technology resources
- Provide adequate funds for personnel, equipment and contractors to maintain the City's infrastructure, facilities, public spaces and public improvements
- Evaluate and review consultants' performances and fees
- Retain highly skilled and high-functioning employees
- Provide salaries and benefits that are competitive with cities of a similar size, scale, and scope

Strategy 4: Effectively manage the city's financial resources.

Action Items:

- Update and provide a well-researched five year capital improvement program
- Review and adjust fees and policies as part of the annual budgeting process
- Research and pursue new revenue sources, including grants
- Pursue conduit bonding opportunities
- Review and evaluate the City's long term financial needs and the City's current and future financial resources to meet these needs
- Continue to research and pursue new opportunities for reducing expenses by using more contracts and joint powers agreements to share equipment, personnel, and technology with other levels of government
- Maintain a contingency fund to be prepared for unexpected, but necessary, expenditures
- Retain highly skilled and high functioning employees
- Continue to meet the standards for the GFOA Award for Excellence in Financial Reporting

Strategy 5: Develop and expand an e-mail capability to communicate with residents

Action Items:

- Solicit e-mail addresses through the Falcon Flyer and newsletter, at the front desk, on the City website, and at community events
- Solicit new resident e-mail addresses
- Provide critical information in a timely manner utilizing city's list serv
- Continue use of social networking sites such as Twitter and Facebook

Strategy 6: Expand the capability to conduct any city-to-resident transaction online

Goal 5: Provide for a clean, healthy, sustainable environment.

Strategy 1: Undertake efforts to maximize recycling.

Action Items:

- Research an incentive program to encourage recycling
- Conduct rain barrel workshop for city residents
- Conduct city-wide energy fair

Strategy 2: Consider environmental benefits in city purchasing.

Action Items:

- Consider environmentally-friendly options in city vehicles and public works
- Change to energy-efficient, compact light bulbs

Strategy 3: Continue support of Community Garden.

Action Items:

- Continue publicity in newsletter, on website, and in the Falcon Flyer

Strategy 4: Create an inventory of greenhouse/global warming emissions.

- Conduct comprehensive review of the city's carbon output, including identifying steps to reduce the overall carbon footprint of the city.