

City of Falcon Heights
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Avenue

February 12, 1997
A G E N D A

- A. CALL TO ORDER: 7 p.m.
- B. ATTENDANCE: GEHRZ ___ GIBSON TALBOT ___ HUSTAD ___
JACOBS ___ KUETTEL ___ HOYT ___ ASLESON ___ ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: January 22, 1997 (Tab #1)
- E. PUBLIC HEARING:
1. Public hearing on the proposed street and stormwater improvements for Lindig Street and consideration of resolutions to order the improvement and order the bidding of the plans and specifications. (Tab #2)
- F. PRESENTATION
1. Recognition of Unitree Grant for 1996 (Tab #3)
- F. CONSENT AGENDA:
1. Disbursements (Tab #4)
 - a. General disbursements through 2/7/97, \$62,904.87
 - b. Payroll, 1/16/97 to 1/31/97, \$12,562.69
 2. Licenses (Tab #5)
 3. Authorization to contract for the installation of replacement burners for the city hall heating units (Tab #6)
 4. Donation to the Retired Senior Volunteer Program (RSVP) (Tab #7)
- G. POLICY AGENDA:
1. Discussion on additional items related to the Lindig Street and Larpenteur Avenue proposed assessments (Tab #8)
 2. Authorization to establish a school zone speed limit in the vicinity of Falcon Heights Elementary School (Tab #9)
 3. Discussion of a business loan program (Tab #10)
 4. Update and discussion with Senator John Marty and Representative Mary Jo McGuire (Tab #11)
 5. Addendum - Antenna Ordinance
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

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**CITY OF FALCON HEIGHTS
REGULAR CITY COUNCIL MEETING
MINUTES OF JANUARY 22, 1997**

DRAFT

Mayor Gehrz convened the meeting at 7:00 p.m.

PRESENT

Gehrz, Gibson Talbot, Hustad, and Jacobs. Also present were Hoyt and Asleson.

ABSENT

Kuettel.

MINUTES OF JANUARY 8, 1997

Minutes were approved by unanimous consent with one grammatical correction.

CONSENT AGENDA APPROVED

Motion was made by Councilmember Gibson Talbot to approve the following consent agenda. Motion passed unanimously.

1. Disbursements
2. Licenses
3. Authorization to purchase a steel snowplow and replacement broom
4. Approval of pay equity report
5. Authorization to adjust mileage reimbursement rate
6. Approval of election judges for February special elections
7. Authorization to purchase a personal computer
8. Appointment to Park and Recreation Commission

POLICY AGENDA

DISCUSSION OF THE 1997 ACTIVITIES PLAN

Using the goals and action items established for the year, the council gave updates on activities such as MCAD, Teen Court, street reconstruction projects, and the establishment of a Hate Crimes response plan. The council also discussed work plans for other action items, including intergenerational dialogue/asset building seminar, volunteer appreciation, and an open house with area businesses.

INFORMATION ON THE CITY'S 1996 SNOWPLOWING COSTS

Administrator Hoyt reported that, due to the unusually heavy snowfall, the city had gone over budget in snowplowing expenditures for 1996. This is the first time the city has gone over budget since the Halloween snowstorm of 1991. The council reviewed the numbers and determined that there does not need to be any change to the city's policy of plowing after two inches of snowfall.

DRAFT

ADJOURNMENT

The meeting adjourned at 7:52 p.m.

Susan L. Gehrz, Mayor

Carla Asleson
Recording Secretary

PUBLIC HEARING

Date: 2/12/97

Item: 1

ITEM: A public hearing on the proposed street and stormwater improvements for Lindig Street and consideration of resolutions to order the improvement and

SUBMITTED BY: Terry Maurer, City Engineer
REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary. The city scheduled improvements to Lindig Street and is proceeding with the proposed improvements in 1997. The next step is to hold a public hearing on the improvement and, if desired, order the improvement.

Action requested. Hold a public hearing on the proposed improvement and adopt resolution 97-04 ordering the improvement and resolution 97-05 ordering the bidding of the plans and specifications.

Goal 2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses.

Strategy 4: Maintaining the city's physical infrastructure.

Action item: Street improvement program.

Staff report. The city's capital improvement program includes the improvements to Lindig Street. The city has held two neighborhood meetings on the proposed project. The most recent meeting, an informal open house, was held on February 5 for Lindig Street property owners. Eight property owners representing five properties attended the open house to discuss the plans. The next step in the proposed \$96,000 project is for the council to hold a public hearing on the improvements and, if desired, to order the improvements and the bidding of the plans and specifications.

ATTACHMENTS:

- 1 Resolution 97-04 ordering the public improvements to Lindig Street
- 2 Resolution 97-05 ordering the bidding of the plans and specifications
- 3 Summary of the proposed Lindig Street project

ACTION REQUESTED:

- Review of the proposed improvements and update on open house by the city engineer, Terry Maurer, with questions from councilmembers.
- Hold the public hearing
- Adopt resolution 97-04 ordering the improvement
- Adopt resolution 97-05 ordering the bidding of the plans

No. 97-04

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date: 2/12/97

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a resolution of the city council adopted the 8th day of January, 1997, fixed a date for the council hearing on the proposed improvement of Lindig Street from Larpenteur Avenue to the north end of Lindig Street by mill and overlay and storm sewer and new construction at the north end; and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 12th day of February, 1997, at which all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE, BE IT RESOLVED by the city council of Falcon Heights, Minnesota:

Such improvement is hereby ordered as proposed in the council resolution adopted the 12th day of February, 1997.

Moved by: _____

Approved by: _____

GEHRZ ___ In Favor
GIBSON TALBOT
HUSTAD ___ Against
JACOBS
KUETTEL

Mayor
February 12, 1997
Date

Attested by: _____

City Clerk
February 12, 1997
Date

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date: 2/12/97

RESOLUTION ORDERING THE BIDDING OF THE PLANS AND SPECIFICATIONS FOR LINDIG STREET

WHEREAS, pursuant to a resolution passed by the council on the 8th day of January, 1997, the city engineer, Maier Stewart & Associates, Inc. has prepared plans and specifications for the improvement of Lindig Street between Larpenteur Avenue and the north end of Lindig Street by mill and overlay and storm sewer and new construction at the north end, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED by the city council of Falcon Heights, Minnesota:

- 1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and in The Construction Bulletin, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that binds will be opened and the responsibility of the bidders will be considered by the council at 7:00 p.m. on March 26, 1997, in the council chambers of the city hall, 2077 W. Larpenteur Ave., Falcon Heights, MN. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five per cent of the amount of such bid.

Moved by: _____

GEHRZ ___ In Favor
GIBSON TALBOT
HUSTAD ___ Against
JACOBS
KUETTEL

Approved by: _____

Mayor
February 12, 1997
Date

Attested by: _____

City Clerk
February 12, 1997
Date

**CITY OF FALCON HEIGHTS
INFORMATIONAL MEETING**

LINDIG STREET IMPROVEMENTS

NOVEMBER 20, 1996

Susan Hoyt, City Administrator

Terry Maurer, City Engineer

Mark Graham, Project Engineer

**LINDIG STREET
INFORMATIONAL MEETING**

AGENDA

- 1. INTRODUCTION**
- 2. HISTORY**
- 3. PROJECT DESIGN CONSIDERATIONS**
- 4. ESTIMATED PROJECT COSTS**
- 5. ASSESSMENT POLICY/ESTIMATED ASSESSMENTS**
- 6. PROJECT SCHEDULE**
- 7. QUESTION/ANSWER**

HISTORY

- **Street Construction** 1963

- **Street Extension at North End** July 1985

- **5-Year Capital Improvement Plan Updated** April 1993

- **Feasibility Study Authorized by City Council** September 11, 1996

- **Public Informational Meeting** November 20, 1996

DESIGN CONSIDERATIONS

- 1. Drainage**
- 2. Mill and Overlay Versus Reconstruction**
- 3. Types of Vehicles and Traffic/Strength of Street Section**
- 4. Existing Utilities**
- 5. Cul-de-sac Needs**
- 6. Larpenieur Avenue Reconstruction Coordination**
- 7. Easement Acquisition**

ESTIMATED PROJECT COSTS

- **Mill and Overlay Lindig Street and Storm Sewer to Tatum Street:**

Street	\$57,400
Storm	<u>\$17,600</u>
Estimated Construction Cost	\$75,000
Overhead (28%)	<u>\$21,000</u>
Estimated Project Cost	\$96,000*

* Does not include costs for easement acquisition.

CITY ASSESSMENT POLICY

- **City's Assessment Manual adopted June 1991 (1996 Revision Pending).**

- **Bituminous Overlay Assessment Rate**

Bituminous overlays shall be assessed to the abutting property on a lot basis. For 1997, the estimated overlay assessment is \$1,300-\$1,400 per lot.

- **Residential Equivalent Assessment Rate**

All residentially zoned properties with frontage abutting a street which is reconstructed shall be assessed on a front foot basis at the residential equivalent assessment rate. This rate shall apply regardless of the streets classification (local, collector, arterial, trunk highway); designation (County State Aid Highway, Municipal State Aid Street); or jurisdiction (State, County, or City).

The residential equivalent assessment rate shall be based on a portion of the cost of street construction for a typical residential street section. This residential equivalent assessment rate shall be determined by the City Council and established by resolution from time to time based upon comparable project data available to the City.

For 1997, the residential equivalent assessment rate is estimated to be \$26.50/Front Foot.

- **The length of payment periods for assessments is based on the type of improvement. For street reconstruction, the period is 10-15 years. For street resurfacing (overlay), the period is 3-7 years.**

PROJECT SCHEDULE

<u>Task</u>	<u>Date</u>
▪ Receive Feasibility Study, Order Public Hearing and Order Preparation of Plans & Specifications	December 4, 1996
▪ Hold Public Hearing, Order Project, Approve Plans and Specifications, and Authorize Advertisement of Bids	January 22, 1997
▪ Open Bids	March 20, 1997
▪ Receive Bids and Order Assessment Hearing	March 26, 1997
▪ Hold Assessment Hearing	May 14, 1997
▪ Award Construction Contract	May 14, 1997
▪ Begin Construction	June 1997
▪ End Construction	July 1997

PRESENTATION

Date: 2/12/97

ITEM: Recognition of Unitree Grant for 1996

SUBMITTED BY: Linda Treeful, City Forester
Tree Trust

EXPLANATION/DESCRIPTION:

Summary and action requested. Accept recognition plaque for participation in the Unitree grant program.

In 1996 the city received a grant of \$2,477.59 from the Unitree Fund to plant trees in Community Park. A neighborhood group, the Grove Association, also received a grant for doing some plantings in a neighborhood green space. The Tree Trust worked with the community volunteers and city staff to make these projects a success.

A representative of the Tree Trust is here to recognize the city's participation in this project.

Goal 2: To maintain and promote the assets of the city's unique neighborhoods including residential, commercial and open space uses.

Goal 3: To expand opportunities for interaction and involvement of citizens of all ages in their neighborhoods and community.

ACTION REQUESTED:

Invite Linda Treeful to introduce the representative of the Tree Trust and accept the award.

CONSENT
Meeting Date: 2/12/97
Item: C- 1

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, Temporary Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 2/7/96, \$62,904.87
2. Payroll, 1/16/97 to 1/31/97, \$12,562.69

ACTION REQUESTED: Approval

A.

CHECK DATE 02/07/97 TO 02/07/97 PAGE 1
 SYSTEM DATE 02/07/97
 TIME 02:46 C H E C K R E G I S T E R

BANK	CHECK DATE	VENDOR NAME	CHECK NUMBER	CHECK AMOUNT
01	02 07 97	5900 NATIONAL LEAGUE OF CITIES	34413 M	95.00
	02 07 97	129 AT&T	34414 M	13.30
	02 07 97	129 AT&T	34415 M	18.26
	02 07 97	90046 IMAGINARIUM	34416 M	249.16
	02 07 97	5173 HOLIDAY INN - DULUTH	34418 M	465.78
	02 07 97	7225 BERNARDY, CONNIE LANNERS	34419 M	1636.09
	02 07 97	7195 ST. PAUL WATER UTILITY	34420 M	51.72
	02 07 97	5755 MN DEPARTMENT OF REVENUE	34421 M	785.57
	02 07 97	4094 FIRST BANK N.A.	34422 M	4258.25
	02 07 97	ALIGNMENT CHECK	34426 VOID	.00
	02 07 97	125 LUCENT TECHNOLOGIES	34427 R	73.44
	02 07 97	130 AT&T WIRELESS SERVICES	34428 R	13.30
	02 07 97	136 ARM EQUIPMENT & SUPPLY CO	34429 R	454.76
	02 07 97	231 CARLA ASLESON	34430 R	1249.36
	02 07 97	250 AMERICAN LINEN SUPPLY CO.	34431 R	48.30
	02 07 97	255 AMERICAN OFFICE PRODUCTS	34432 R	163.52
	02 07 97	800 BROWNING-FERRIS IND.	34433 R	138.76
	02 07 97	3100 CHAMPION AUTO STORES	34434 R	74.96
	02 07 97	3101 CAPITOL CITY REGIONAL	34435 R	35.00
	02 07 97	3102 CAPITOL CITY MUTUAL AID	34436 R	75.00
	02 07 97	3109 CENTRAL RAMSEY WATERSHED	34437 R	90.00
	02 07 97	3255 CY'S UNIFORMS	34438 R	62.60
	02 07 97	3550 DOCUMENT RESOURCES	34439 R	1274.69
	02 07 97	4001 E-Z RECYCLING, INC.	34440 R	2501.06
	02 07 97	4057 FALCON TRAVEL & TOURS	34441 R	668.00
	02 07 97	4075 FIRE CHIEF	34442 R	86.00
	02 07 97	4083 FIRE ENGINEERING	34443 R	19.95
	02 07 97	5031 FOCUS NEWS	34444 R	43.20
	02 07 97	5037 FRANKLIN QUEST	34445 R	88.40
	02 07 97	5046 FULLER, JIM	34446 R	116.51
	02 07 97	5090 GLENWOOD INGLEWOOD	34447 R	36.40
	02 07 97	5166 GRAINGER, W. W., INC.	34448 R	378.99
	02 07 97	5181 HUNTS OFFICE FURNITURE	34449 R	80.25
	02 07 97	5200 ICMA RETIREMENT TRUST 457	34450 R	300.00
	02 07 97	5235 INSTY-PRINTS PLUS	34451 R	185.57
	02 07 97	5270 IVERSON, TERRY	34452 R	54.76
	02 07 97	5370 KERN, DEWENTER, VIERE LTD	34453 R	297.00
	02 07 97	5378 KNOX LUMBER CO.	34454 R	124.12
	02 07 97	5475 LARSEN MOTORS	34455 R	114.11
	02 07 97	5579 MCI	34456 R	15.84
	02 07 97	5585 METROPOLITAN AREA MANAGE-	34457 R	25.00
	02 07 97	5605 M-75 BUILDING MAINTENANCE	34458 R	197.03
	02 07 97	5620 MAIER STEWART & ASSOC.	34459 R	2629.15
	02 07 97	5625 CITY OF MAPLE GROVE	34460 R	24.00
	02 07 97	5655 METROPOLITAN COUNCIL	34461 R	29759.00
	02 07 97	5720 MN CHAPTER IAAI	34462 R	25.00
	02 07 97	5815 MUNICI-PALS	34463 R	10.00
	02 07 97	5821 MUSKA ELECTRIC CO.	34464 R	57.50
	02 07 97	5870 NSP	34465 R	28.22
	02 07 97	6023 OFFICE MAX CREDIT PLAN	34466 R	638.00
	02 07 97	6025 ONE HOUR MOTO PHOTO	34467 R	6.63
	02 07 97	6065 OXYGEN SERVICE COMPANY	34468 R	106.32
	02 07 97	6075 PERA LIFE	34469 R	36.00

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 SYSTEM DATE 02/07/97
 TIME 02:46

PAGE 2

CHECK REGISTER

BANK	CHECK DATE	VENDOR NAME	CHECK NUMBER	CHECK AMOUNT
	02 07 97	6290 CITY OF ROSEVILLE	34470 R	513.20
	02 07 97	6386 S & S TREE SPECIALISTS IN	34471 R	1517.38
	02 07 97	6415 SCHARBER & SONS	34472 R	110.58
	02 07 97	6475 STATE CHEMICAL MFG. CO.	34473 R	85.00
	02 07 97	6525 SUBURBAN HARDWARE	34474 R	161.33
	02 07 97	6535 SUPER AMERICA	34475 R	397.00
	02 07 97	6554 SW RAMSEY WATERSHED	34476 R	60.00
	02 07 97	6590 TRUCK UTILITIES MFG CO.	34477 R	2639.52
	02 07 97	6600 TAFF, SUSAN HOYT	34478 R	449.71
	02 07 97	6625 T.A. SCHIFSKY & SONS, INC	34479 R	61.20
	02 07 97	6680 TOLL GAS & WELDING SUPPLY	34480 R	14.00
	02 07 97	6937 UNIVERSITY OF MINN EXTENS	34481 R	75.00
	02 07 97	6940 AIRTOUCH CELLULAR	34482 R	12.45
	02 07 97	6945 USWEST COMMUNICATIONS	34483 R	57.00
	02 07 97	7195 ST. PAUL WATER UTILITY	34484 R	116.09
	02 07 97	7225 BERNARDY, CONNIE LANNERS	34485 R	1636.89
	02 07 97	7250 TRETSVEN, DAVE	34486 R	17.01
	02 07 97	7262 FASTSIGNS	34487 R	487.34
	02 07 97	7288 BADGE-A-MINIT	34488 R	308.98
	02 07 97	7292 COMPUTER CITY	34489 R	303.37
	02 07 97	ALIGNMENT CHECK	34491 VOID	.00
	02 07 97	5517 LEONARD, STREET & DEIMARD	34492 R	759.93
	02 07 97	5620 MAIER STEWART & ASSOC.	34493 R	2940.78
		TOTAL FOR BANK	01	62904.07
		TOTAL REGULAR CHECKS		55330.94
		TOTAL MANUAL CHECKS		7573.93
		TOTAL REG. AND MAN. CKS		62904.87
		TOTAL VOIDED CHECKS		.00
		*****GRAND TOTALS*****		62904.87

8

PERIOD END DATE 01/31/97
SYSTEM DATE 01/31/97

FILE NOT UPDATED

PAGE

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME	CHECK NUMBER	CHK AMOUNT
COM	1 31 97	6 SUSAN GEHRZ	27321	285.
COM	1 31 97	8 SAM JACOBS	27322	277.
COM	1 31 97	10 JAN GIBSON TALROT	27323	200.
COM	1 31 97	11 JOHN HUSTAD	27324	277.
COM	1 31 97	12 LAURA A. KUETTEL	27325	277.
COM	1 31 97	30 NICHOLAS BAUMANN	27326	303.
COM	1 31 97	34 CLEMENT KURHAJETZ	27327	12.
COM	1 31 97	40 KEVIN ANDERSON	27328	64.
COM	1 31 97	42 MICHAEL D. CLARKIN	27329	55.
COM	1 31 97	48 JOHN H. HOLMGREN	27330	64.
COM	1 31 97	56 GREGORY S. PETERSON	27331	96.
COM	1 31 97	59 GREGORY M. FULLER	27332	106.
COM	1 31 97	1002 SUSAN HOYT TAFF	27334	1495.
COM	1 31 97	1003 TERRY IVERSON	27335	1031.
COM	1 31 97	1005 CAROL KRIEGLER	27336	660.
COM	1 31 97	1007 PATRICIA PHILLIPS	27337	819.
COM	1 31 97	1008 DELORIS SWEHSON	27338	795.
COM	1 31 97	1010 CARLA ASLESON	27339	937.
COM	1 31 97	1013 WILLIAM MAERTZ	27340	663.
COM	1 31 97	1031 LINDA TREEFUL	27341	225.
COM	1 31 97	1033 DAVE TRETSVEN	27342	1493.
COM	1 31 97	1083 JAMES W. SNOWDEN	27343	188.
COM	1 31 97	1084 CHRISTINE AMMANN	27344	148.
COM	1 31 97	1088 DONALD R. MEISSNER	27345	527.
COM	1 31 97	1102 AUSTIN M. PETERSON	27346	170.
COM	1 31 97	1115 MICHAEL D. LASSER	27347	130.
COM	1 31 97	1118 SHAWN M. STRONG	27348	86.
COM	1 31 97	1131 JEFFREY W. STELMACH	27349	117.
COM	1 31 97	1136 ROLAND O. OLSON	27350	1048.
****TOTALS****				12562.

CONSENT
Meeting Date: 2/5/97
Item: 2

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Dee Swenson

BUSINESS

First Chiropractic #3515
Karate Junction #3514
Nina's Salon #3519
Packaging Store #3520
The Hoover Co. #3513
Hair Design Unlimited #3521
Westlink Paging #3522

MECHANICAL CONTRACTOR

Twin City Furnace #3516

GENERAL CONTRACTOR

T.A. Schifsky & Sons #3517
W.W. Constructors #3518

CONSENT
Date: 2/12/97
Item: 3

ITEM DESCRIPTION: Authorization to contract for the installation of replacement burners for the City Hall heating units

SUBMITTED BY: Carol Kriegler, Director of Parks, Recreation, Grounds and Facilities

REVIEWED BY: Bill Maertz, Parks and Public Works Superintendent
Susan Hoyt, City Administrator

EXPLANATION / SUMMARY:

Last fall the city contracted with Care Air Conditioning & Heating Inc. for routine maintenance and inspection of the City Hall's 4 roof top heating units. This inspection resulted in a recommendation that each of the unit's burners be replaced. Reportedly, the pressed metal burners are rusted out, not running efficiently, and beyond their life expectancy (16 years). A follow-up check of the units by the Parks & Public Works staff has since confirmed the condition of the burners.

While attempting to obtain several price quotes for the proposed work, several contractors indicated that a price quotation was available only with a paid service call (approx. \$80 +). Staff was able to obtain one additional price quotation at no cost. Following are the proposed costs for the installation of a total of 23 burners and 3 pilots:

Care Air Conditioning & Heating Inc.	\$1,561.00
Thermex Corporation	\$1,503.00

Staff recommends contracting with Care Inc. for the proposed work. While their quotation is slightly higher, they have a history of inspecting and servicing the city's heating and cooling units in a satisfactory manner. The life expectancy of the proposed stainless steel burners is 20 years.

ACTION REQUESTED: Authorization to contract with Care Inc. for the installation of replacement burners for the City Hall roof top heating units at a cost of \$1,561.00 with the expenditure coming from the General Capital Improvements Fund

CONSENT
DATE: 2/12/97
ITEM: 4

ITEM: Donation to the Retired Senior Volunteer Program (RSVP)

SUBMITTED BY: Carla Asleson, Administrative Assistant/Planner

EXPLANATION/DESCRIPTION:

For a number of years, the city has made an annual donation to the Retired Senior Volunteer Program (RSVP). As its name suggests, the program coordinates the recruitment, placement, and administration of senior citizen volunteers throughout the area. A contribution to this program is in accordance with the city's donation policy.

The City of Falcon Heights has two RSVP volunteers that donate their time on a regular basis. These are Bernice Lindemann, who provides clerical assistance, and Bernie Broderick, who provides driver/delivery-type services. Last year, Bernice and Bernie provided the city with over 133 hours of volunteer time.

The RSVP organization provides volunteers with mileage reimbursement to their volunteer work site and with supplemental accident insurance. The organization also provides free recruitment and referral services to organizations needing volunteers.

The requested donation amount is \$100.00, the same amount given in 1996.

ACTION REQUESTED: Authorize a \$100.00 donation to the Retired Senior Volunteer Program.

POLICY
Date: 2/12/97
Item: 1

ITEM: Discussion on additional items related to the Lindig Street and Larpenteur Avenue proposed assessments

SUBMITTED BY: Susan Hoyt, City Administrator
Terry Maurer, City Engineer

EXPLANATION/DESCRIPTION:

Summary. There are three items that the council needs to consider regarding proposed assessments for Lindig Street and Larpenteur Avenue. These are the 1) likely interest rate charged for the assessment, 2) the length of time the assessment will go for the street reconstruction and overlay and 3) the mechanism used to collect assessment money from the "through" lots from Fairview to Lindig but are not presently developed for use along Lindig Street.

Goal 2: To provide a responsive and effective city government.

Strategy 7: Effectively manage the city's resources.

Staff report.

- The proposed interest on the assessment is just about 2% above the cost of issuing the bond (5.04%), 7%, to cover assessment charges and interest lost on money paid out by the city. The 1991, 1993 and alley project were all assessed at 2% over the cost of the bond issuance or (a hypothetical issue for the alleys). The city averages a 6% earning rate on its investments.
- The payback period for the two projects may differ with Larpenteur being a ten year pay back because it is a total reconstruction and tied to 10 year bonds, and the assessments are \$26.50 per front foot rather than the overlay charge per lot as on Lindig.
- Lindig Street is primarily an overlay and, therefore, not as a substantial or long lived an improvement. The proposed assessment is for \$1,200 per lot with three lots at the \$26.50 per front foot because these properties are getting all new street. A five year pay back is recommended for the overlay portion of the project.

There are two properties along Lindig Street that are undeveloped. The property owners live along Fairview Avenue. Since these property owners along Fairview may or may not sell these lots for development, it is difficult to determine whether or not to assess them at this time. One possible option is no to assess the two properties for the overlay or street reconstruction, but have the properties be individually assessed for \$1,200 if they develop over the next ten years. After the first five years the amount would be reduced by \$200 a year until after the tenth year when it would be eliminated.

ACTION REQUESTED:

- Discuss the possible interest charge on assessments.
- Discuss the length of the assessment payback period.
- Discuss options for assessing the undeveloped lots on Lindig Street.

		7 YEAR	10 YEAR
YEAR 6	Principal pymt:	\$200.00	\$140.00
	Interest pymt:	\$28.00	\$49.00
	Total:	\$228.00	\$189.00
YEAR 7	Principal pymt:	\$200.00	\$140.00
	Interest pymt:	\$14.00	\$39.20
	Total:	\$214.00	\$179.20
YEAR 8	Principal pymt:		\$140.00
	Interest pymt:		\$29.40
	Total:		\$169.40
YEAR 9	Principal pymt:		\$140.00
	Interest pymt:		\$19.60
	Total:		\$159.60
YEAR 10	Principal pymt:		\$140.00
	Interest pymt:		\$9.80
	Total:		\$149.80

TOTAL PAYMENTS FOR 5 YEAR PLAN: \$1,756.02 + 356.02 interest

TOTAL PAYMENTS FOR 7 YEAR PLAN: \$1,854.02 + 454.02 interest

TOTAL PAYMENTS FOR 10 YEAR PLAN: \$2,001.02 + 601.02 interest

ADDITIONAL INFO FOR P-1 LINDIG

LINDIG STREET IMPROVEMENT ASSESSMENTS

RESOLUTION DATE: MAY 14, 1997

REGULAR INTEREST RATE OF: 7.00% 5 YEAR PLAN ESTIMATED

7 YEAR PLAN ESTIMATED

ESTIMATED ASSESSMENT: \$1,400.00 10 YEAR PLAN ESTIMATED

1ST YEARS INTEREST CALCULATION:

$$\frac{\text{Number of days left in year}}{\text{Number of days in year}} \times \frac{\text{Interest rate}}{1} = 0.044301$$

$$\frac{231}{365} \times \frac{0.07}{1} = 0.044301$$

0.04430 Interest for days left in year

0.07000 Regular interest rate

0.11430 First year interest rate

		5 YEAR	7 YEAR	10 YEAR
YEAR 1	Principal pymt:	\$280.00	\$200.00	\$140.00
	Interest pymt:	\$160.02	\$160.02	\$160.02
	Total:	\$440.02	\$360.02	\$300.02
YEAR 2	Principal pymt:	\$280.00	\$200.00	\$140.00
	Interest pymt:	\$78.40	\$84.00	\$88.20
	Total:	\$358.40	\$284.00	\$228.20
YEAR 3	Principal pymt:	\$280.00	\$200.00	\$140.00
	Interest pymt:	\$58.80	\$70.00	\$78.40
	Total:	\$338.80	\$270.00	\$218.40
YEAR 4	Principal pymt:	\$280.00	\$200.00	\$140.00
	Interest pymt:	\$39.20	\$56.00	\$68.60
	Total:	\$319.20	\$256.00	\$208.60
	Principal pymt:	\$280.00	\$200.00	\$140.00
	Interest pymt:	\$19.60	\$42.00	\$58.80
	Total:	\$299.60	\$242.00	\$198.80

ITEM DESCRIPTION: Authorization to establish a school zone speed limit in the vicinity of Falcon Heights Elementary School

SUBMITTED BY: Carol Kriegler, Director of Parks, Recreation, Grounds and Facilities

REVIEWED BY: Susan Hoyt, City Administrator
Mark Graham, MSA consulting engineer

EXPLANATION / SUMMARY:

Action requested. Approve school speed zone of 20 mph at Falcon Heights Elementary School.

Goal 1: To protect the public health and safety.

Staff report. Last fall several residents expressed concern for the safety of young children walking to Falcon Heights Elementary School. Of particular concern, was the mix of young pedestrians with a high level of vehicular traffic in the immediate vicinity of the school.

In response to the expressed concerns, the City's consulting engineers performed a brief traffic and engineering investigation of this area and recommended the posting of additional signing in front of the school grounds, and the painting of crosswalks at the Garden and Holton intersection. In addition, the Minnesota Department of Transportation was successfully petitioned in an effort to establish a 20 mph school zone speed limit along Garden Avenue between Hamline Avenue and Holton Street.

It is recommended that the City formally authorize the establishment of a school zone speed limit on this portion of Garden Avenue. The Parks / Public Works staff will then post the additional signing as soon as weather permits. The signing will include a "Speed Limit 20 Miles per Hour" sign, a sign above it noting "School", and an advisory sign below the speed limit sign indicating "When Children are Present".

ACTION REQUESTED: Authorization to establish a school zone speed limit of 20 mph along Garden Avenue between Hamline Avenue and Holton Street.

POLICY
Date: 2/12/97
Item: 3

ITEM: Discussion of a business loan program

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary.

From time to time the council has discussed the possibility of providing lower interest loans to city businesses for making some exterior sign and parking lot improvements. Given the upcoming improvements to Larpenteur Avenue, it is time to consider proceeding with this activity. Therefore, the city administrator is asking for direction on whether or not to approach commercial property owners with this possible opportunity.

The funding for this project would come from the city's community/economic development fund. Of course, since the proposed program is a loan program and not a grant program, the city would receive its money back over time.

If the council wishes to proceed, the city administrator will discuss the possibility with the three local banks who have approached her about participating in a program like this. These include Park Bank, Commercial State Bank and Roseville Community Bank. She will also begin to develop guidelines for the program.

Goal 2: To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses.

Strategy 2: Working with businesses to complement neighboring residential areas.

ACTION REQUESTED:

Discuss the proposed business loan program and, if desired, direct staff to proceed.

POLICY
Date: 2/12/96
Item: 4

ITEM: Update and discussion with Senator John Marty and
Representative Mary Jo McQuire

SUBMITTED BY: Mayor and Councilmembers

EXPLANATION/DESCRIPTION:

Senator John Marty and Representative Mary Jo McQuire will be attending the meeting to discuss city issues in the legislative session.

ATTACHMENTS:

- 1 Letter to Representative McQuire and Senator Marty
- 2 1997 Goals
- 3 LMC article on city spending

ACTION REQUESTED:

Discussion with legislators.



CITY OF
FALCON HEIGHTS

2077 W. LARPENTEUR AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (612) 644-5050 FAX (612) 644-8675

3 February 1997

Representative Mary Jo McGuire
Senate Office Building - Room 567
100 Constitutional Ave.
St. Paul, MN 55155

Dear Mary Jo:

Thank you for accepting the city council's invitation to discuss issues of local interest in the 1997 legislative session at the February 12, 1997 city council meeting. Your portion of the meeting will begin no earlier than 7:20 PM. The city council is especially interested in discussing issues that may help the city accomplish its 1997 goals, which are enclosed for your information.

In addition, the city council may be interested in the following specific issues:

- The potential loss of the city's control over its right-of-way. If the city loses the right to control what companies put in the right-of-way, it will be costly to repair the streets, boulevards, landscaping and sidewalks that may be damaged from this unregulated activity.
- The possible direction of property tax reform legislation will be of interest, specifically any class rate changes that you see emerging for local businesses.
- Any proposals to change the city's LGA and HACA funding levels.
- Any changes in the way that schools might be funded.
- The proposed legislation requiring ambulance service providers to accept Medicare assignment.
- Proposals related to licensing or controlling liquor and tobacco sales.
- Criminal justice initiatives that may encourage juvenile prevention activities.

HOME OF THE MINNESOTA STATE FAIR AND THE U OF M INSTITUTE OF AGRICULTURE



PRINTED ON RECYCLED PAPER

Page 2
Representative Mary Jo McGuire
3 February 1997

As always, the city council looks forward to a discussion of the current issues with you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Susan Hoyt". The signature is fluid and cursive, with a large initial "S" and a long horizontal stroke at the end.

Susan Hoyt
City Administrator

C: Mayor and Councilmembers

City of Falcon Heights

1997 GOALS

Purpose: To promote a community that is a good place to live, work, and visit.

(Parentheses behind action items note person/persons responsible for initiating the activity.)

Goal 1: To protect the public health and safety.

Strategy 1: Providing public safety services to citizens

Action Items:

- Providing a responsive, visible, community police service (Police provider)
- Providing a responsive, well-trained fire service (Fire Department)
- Formulating a housing code that suits the needs of the community (Planning staff)

Strategy 2: Participating in initiatives designed to prevent crime and the need for emergency responses.

Action Items:

- Participating in the MCAD and Teen Court programs (Mayor/Council)
- Promptly removing graffiti from public buildings and providing removal materials for city businesses (Parks/Public Works Staff)
- Developing a written plan for responding to hate crimes (Human Rights Commission)

Strategy 3: Providing the city's emergency medical services that include advanced life support and medical dispatching

Action Item:

- Evaluating the delivery of the city's emergency medical services after making a transition to advanced life support and medical dispatching (EMS Task Force)

Strategy 4: Participating in early intervention programs with juveniles.

Action Items:

- Support Northwest Youth and Family Services and the Teen Court
- Continue the Juvenile Firestarter program (Fire Marshal/Fire Department)

Goal 2: To maintain and promote the assets of the city's unique neighborhoods, including commercial, residential, and open space uses.

Strategy 1: Maintaining the neighborhood and community parks with updated facilities, recreation, and community services.

Strategy 2: Working with businesses to complement neighboring residential areas.

Strategy 3: Expanding pedestrian and bicycle opportunities

Action Item:

- Include these components in the Larpenteur Avenue reconstruction plans (Planning staff)

Strategy 4: Maintaining the city's physical infrastructure

Action Items:

- Street improvement program (Parks and Public Works Staff)
- Sidewalk maintenance program (Parks and Public Works Staff)
- Publicize the availability of housing rehabilitation funds to owners of single and multi-family property owners (Planning Staff)
- Sewer maintenance program (Parks and Public Works staff)
- Boulevard tree program (Forester)

Strategy 5: Enhance the physical land use characteristics of the community.

Action Items:

- Reviewing the comprehensive plan and zoning code (Planning Commission and staff)
- Creating a community identity along the Larpenteur Avenue corridor and at key intersections through a streetscape plan (Planning staff)
- Improving the business environment and retail identity in the Snelling/Larpenteur intersection with landscaping, lighting, and other amenities

Goal 3: To expand opportunities for the interaction and involvement of citizens of all ages in their neighborhoods and community.

Strategy 1: To promote and participate in youth development.

Action Items:

- Continuing the junior leaders program (Parks/Recreation staff)
- Including youth as commission members (Mayor and Council)
- Informally interacting with youth when the opportunity arises (Mayor, Council, staff, Police, Fire Department)
- Participating in the Chamber of Commerce Career Day and scholarship fund (Administration staff)
- Speaking about local government at schools or youth related functions (Mayor, Council, staff)
- Participation in the Roseville Family Collaborative (Mayor/Council)
- Hosting an intergenerational dialogue to develop intergenerational action plans (Mayor/Council/Keeping Connected committee)
- Planning a workshop on building assets in our youth (Mayor/Council/Keeping Connected committee)

Strategy 2: Hosting community/neighborhood activities.

Action Items:

- Ice Cream Social (Parks and Recreation Commission)
- Dead of Winter event (Parks and Recreation Commission)
- Impromptu neighborhood gatherings (Parks and Recreation Commission and Administration staff)
- Neighborhood Watch and National Night Out activities (Administration staff/Police/Fire)
- Volunteer Recognition Event (Mayor/Council)
- Arbor Day event (Forester)
- Fire Department Open House (Fire Department)
- Establishing a planning committee for the city's 50th birthday celebration in 1999 (Mayor/Council)

Strategy 3: Providing an array of recreation programming.

Action Items:

- Time-In Program (Park/Recreation Staff)
- Open Gym Program (Park/Recreation Staff)

Strategy 4: Inviting interested citizens into the process of decision making.

Action Item:

- Producing three city newsletters and other communication pieces with information regarding current city events and issues (Administrative staff)

Strategy 5: Welcoming new residents into the community.

Action Item:

- Determine how to welcome new residents to the community (Keeping Connected committee)

Strategy 6: Encouraging an expanded utilization of front yards

Goal 4: To provide a responsive and effective city government.

Strategy 1: Establish goals to guide the activities of city staff and commissions

Action Items:

- Examine goals at midyear to determine progress (Mayor/Council)
- Publish a summary of the goals in the city's newsletter (Administrative staff)
- Convey these goals to the city's legislators prior to the start of the legislative session (Mayor/Council)

Strategy 2: Communicating promptly and clearly with the citizenry in response to questions or actions

Strategy 3: Establish collaborative relationships with other entities

Strategy 4: Continue communication with businesses about business retention and development goals.

Strategy 5: Strive to provide citizens with more efficient and convenient city services

Action Items:

- Investigate having the City of St. Paul process the city's quarterly utility bill in conjunction with their monthly water billing system (Finance staff)
- Complete the first stage of the Parks and Public Works management program and continue to refine it (Parks and Public Works Staff)

Strategy 6: Effectively manage the city's personnel resources.

Action Items:

- Evaluate the performance and work assignments of city employees through annual performance evaluations (supervisory staff)
- Recognizing employees with a recognition event (planned by the staff)
- Providing employees with the affordable resources they require to efficiently and effectively do their jobs, including training and technology resources (Administrative staff)

Strategy 7: Effectively manage the city's financial resources

Action Items:

- Annually preparing a five year capital improvement program (Finance staff)
- Reviewing and adjusting the city's fees for service (Finance staff)
- Analyzing the city's rescue fund six months after the transition to advanced life support and medical dispatching (Finance staff)

City officials discuss policy and principles for guiding electric utility restructuring

Andrea Atherton

A group of city officials interested in electric utility restructuring met for the second time at the League offices on Friday, January 24, 1997. A draft list of principles for guiding electric utility restructuring in Minnesota was discussed and a few modifications were suggested. The cities of Becker and Red Wing briefly reviewed the recent, NSP-sponsored community meetings. Finally, Tom Weaver, NSP's Director of State and Metro Affairs, spoke to the group about NSP's goals and objectives for the 1997 legislative session.

Most significantly, NSP wants reform of the utility taxation system in Minnesota. Weaver stated that in a deregulated environment, uniformity in taxation is a critical issue. He noted that NSP electric currently pays about \$150 million annually in property taxes--\$130 million of which is the personal property tax and \$20 million of which is tax on real property or land and buildings. Other commercial/industrial properties are subject only to the property tax on land and buildings and are not required to pay the tax on personal property.

NSP would also like to see what they call a disparity in taxation among different types of utilities removed. Currently, only investor-owned utilities pay the personal property tax. However, municipal utilities do make payments-in-lieu of taxes to their host cities and often provide other services to local units of government. Similarly, cooperatives make payments based on membership directly to the state.

To replace the lost tax base, NSP is advocating the creation of a new meter tax that would be paid by all electricity consumers in Minnesota. The revenues from the new meter tax would be distributed to the local units of government to replace the revenues lost from removal of the personal property tax. NSP representatives have

stated their willingness to work with local units of government to ensure that the meter tax would provide permanent replacement revenue for affected local units of government.

The city officials attending the meeting were extremely concerned about the erosion of the property tax base that would occur if the personal property tax on investor-owned utilities is repealed. In addition, attendees were concerned that the meter tax replacement would at best be a volatile and controversial replacement revenue. The attendees requested

that the League draft a proposed policy that would oppose both the repeal of the personal property tax and the statewide meter tax replacement.

A meeting is scheduled for Friday, February 7, 1997, from 1 p.m. to 3 p.m. at the League office. We strongly encourage anyone interested to attend as we will consider the revised list of principles and the policy draft that will be forwarded to the League's Local Economies policy committee in the near future and ultimately considered by the League Board of Directors. **■**

Ambulance service budgets threatened

Joel Jamnik

Cities that own or provide financial assistance to ambulance services could be significantly affected by a proposal to require ambulance services to accept Medicare payments as payments in full for service. In Minnesota, most health care providers are required to accept mandatory Medicare assignment. In short, if a treatment costs \$200 and Medicare only pays \$150, that is all that can be billed. The patient *cannot* be billed for the deficiency. Ambulance services are the exception--the *only* exception--which has prompted some interest groups (particularly senior citizens, retirees, etc.) to argue for a law change.

If the law is changed and ambulance services can no longer bill a patient for the balance of the bill not covered by Medicare, the shortage will have to be addressed by higher rates for non-Medicare reimbursed runs, greater public subsidies or cuts.

Each city with an ambulance service should immediately consider the possible impact of this proposal. Questions that you must have answers for include:

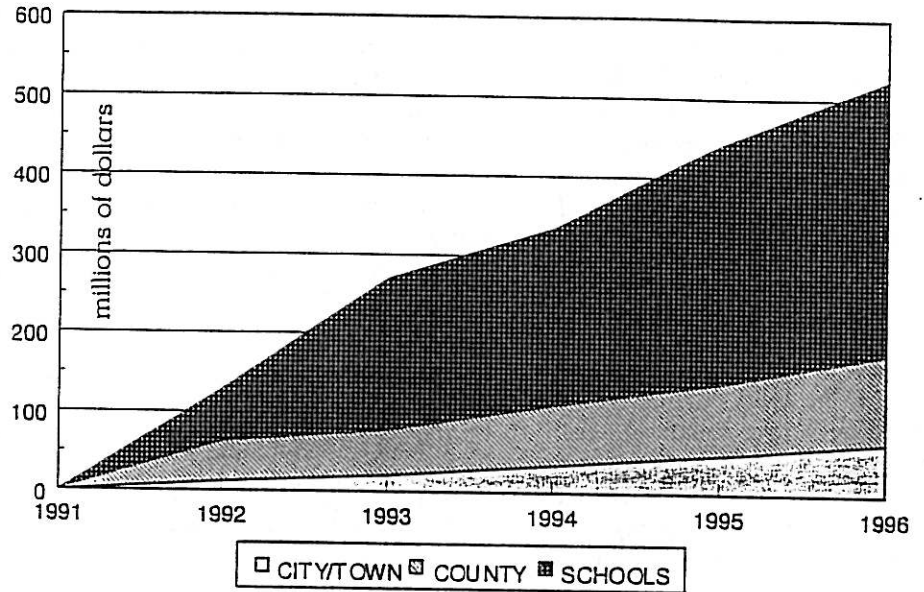
- The percentage of Medicare patients;
- The percentage of total revenue that Medicare represents;
- The amount of money that will be lost if you have to begin taking Medicare payments as payment in full; and,
- The consequences or impacts to your service if you cannot balance bills.

We suggest that you forward this information to the Minnesota Ambulance Association's lobbyist, O. J. Doyle, 12893 Floral Avenue, Apple Valley, MN 55124. If you have any questions, please contact me at (612) 281-1256. **■**

Cities Spend Wisely, in fact, cities have accounted for only 11 percent of the total growth in property tax levies since 1991. Yet cities are often singled out as the cause of property tax growth.

Local aid programs continue to come under fire. Opponents contend that rapidly growing state aids stimulate local spending growth. The Governor recommended in his 1998-99 budget that the inflation adjustment for the city Local Government Aid program be eliminated. He added that cities should respond by "...containing expenditures, restructuring local services and seeking cooperative agreements with counties and other local governments to provide services at lower cost, not by raising local property taxes."

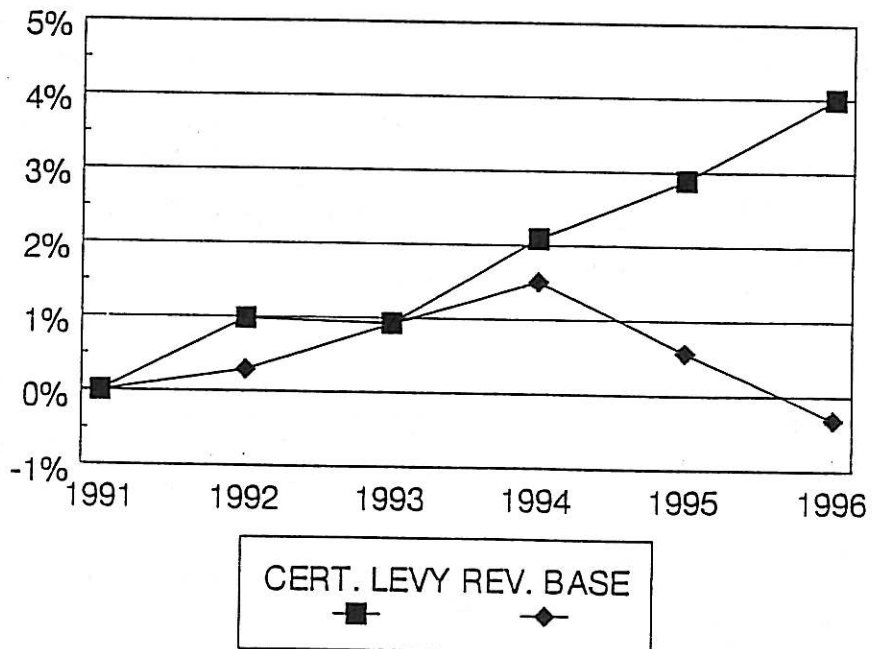
Statewide property tax increases since 1991 in constant 1991 dollars



Total state-wide city levies have increased by only four percent since 1991, but the total city revenue base (levy + state aids) has not grown.

Since 1991 state aid to cities (LGA and HACA) has not kept pace with inflation. In that time, the total levies of Minnesota cities have grown while the total city revenue base has declined slightly.

Percent change in per capita city levy and revenue base constant 1991 dollars





POLICY ADDENDUM

Date: 2/12/97

Item: 5

ITEM: Adoption of Ordinance 97-01, regarding height limitations and telecommunications antennas

SUBMITTED BY: Carla Asleson, Administrative Assistant/Planner

REVIEWED BY: Susan Hoyt, City Administrator
Ellen Sampson, City Attorney

EXPLANATION/DESCRIPTION:

Ordinance 97-01 is being presented again for council approval since it passed unanimously at the November 27, 1996 council meeting but without the required 4/5 vote due to the absence of two councilmembers. This is a technical matter which recently came to staff's attention.

The planning commission voted unanimously to recommend approval of the ordinance following the required public hearing held on November 18, 1996. There were no members of the public present at the public hearing.

ACTION REQUESTED: Approve Ordinance 97-01, regarding height limitations and telecommunications antennas and Resolution 97-06, authorizing publication of a summary ordinance.

CITY OF FALCON HEIGHTS

COUNCIL RESOLUTION

Date: February 12, 1997

A RESOLUTION AUTHORIZING PUBLICATION OF A SUMMARY OF ORDINANCE 97-01

WHEREAS, Ordinance No. 97-01 is entitled "An ordinance amending Chapter 9 of the city code related to height limitations and telecommunication antennas" and contains several pages of text; and

WHEREAS, the contents of said ordinance can be summarized as follows:

Adds a section to Chapter 9-2.07, which addresses telecommunications antennas. This section describes the permitted locations, height, setbacks, and aesthetic standards for private and commercial antennas.

Adds the following definitions to Chapter 9-1.02 subd. 2: antenna, antenna-commercial, tower site, and antenna-satellite dish.

WHEREAS, Minnesota Statutes Section 412.191 authorizes publication of ordinance summaries in lieu of publication of the entire text of ordinances under certain circumstances.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Falcon Heights, Minnesota that:

1. Publication of this resolution, which includes a summary of Ordinance 97-01 will clearly inform the public of the intent and effect of the ordinance
2. A copy of this resolution shall be published in lieu of publishing a copy of Ordinance 97-01 in its entirety.
3. A copy of the complete ordinance shall be available for public inspection in the office of the city.

Moved by: _____

Approved by: _____

GEHRZ In Favor
 GIBSON TALBOT
 HUSTAD Against
 JACOBS
 KUETTEL

Mayor
February 12, 1997
 Date

Attested by: _____
 City Clerk
February 12, 1997

CITY OF FALCON HEIGHTS

ORDINANCE

Date February 12, 1997

AN ORDINANCE AMENDING CHAPTER 9 OF THE CITY CODE RELATED TO HEIGHT
LIMITATIONS AND TELECOMMUNICATIONS ANTENNAS

WHEREAS, the City Council of the City of Falcon Heights desires to amend its ordinance with respect to height limitations and telecommunications antennas; and

WHEREAS, the City Council passed Ordinance 96-08 on November 27, 1996 by a unanimous vote; and

WHEREAS, it has since been discovered that a zoning amendment requires a 4/5 affirmative vote for passage; and

WHEREAS, due to the absence of two councilmembers, the original ordinance did not pass by a 4/5 affirmative vote; and

WHEREAS, the city council wishes to reaffirm their original intention of amending the zoning code regarding height limitations and telecommunications antennas.

NOW, THEREFORE, the City Council of the City of Falcon Heights does hereby ordain:

Section 1. Chapter 9-2.07 is hereby amended to read as follows:

9-2.07 Height Limitations

Subdivision 1. Height Limitations

Any structural height that exceeds the zoning code must have a conditional use permit.

a. Exempt:

1. Height limitations shall not apply to belfries, cupolas and domes, monuments, public and public utility facilities, silos, barns, church spires, chimneys, smokestacks, flag poles, and parapet walls extending not more than four feet above the limiting height of the building.

2. Height limitations shall not apply to roof top structures such as mechanical equipment, elevator shaft and equipment enclosures and similar structures, provided said exceptions do not exceed ten (10) feet in height above the roof line and the area does not exceed fifteen percent (15%) of the roof area.

~~3. Height limitations shall not apply to private T.V. or radio reception antennae extending more than ten (10) feet above the limiting height of the building except if any portion of the structure exceeds four (4) feet in diameter and is more than twenty percent (20%) opaque, a conditional use permit shall be required. Any T.V. or radio transmission or reception device or structure not attached to the principal building shall require a conditional use permit.~~

~~4. Hand held telephone, two way radio or similar devices not requiring an exterior reception or receiving antennae are permitted if operated so as not to be visible from outside a principal building nor producing any electrical or other affect upon adjacent or nearby properties.~~

b. Airport:

In all cases, however, no structure shall violate the limits and provisions of the Airport Plan of the Metropolitan Development Guide.

Subdivision 2. Telecommunication Antennas

a. Tower height. Tower height includes the height of the tower from grade to peak including all antennas and other attachments. If the tower is located on a structure, the tower height is from base to peak including all antennas and other attachments.

b. Antenna height. Antenna height includes the height of the antenna from the base of the antenna to the peak and all other attachments.

c. Private antennas.

1) Private antennas 10 feet or less are a permitted use.

2) Private antennas over 10 feet but no more than 20 feet in height above a man-made structure, where the man-made structure exists as a principal or a permitted accessory use on the property, shall be a conditional use in all districts.

a) The setback for the antenna must be one foot/per foot of antenna from all property lines.

3) In accordance with the Federal Communications Commission preemptive ruling PRB1,

a) a private antenna may exceed 20 feet in height above a man-made structure for the purpose of supporting amateur radio provided that a determination is made by the city council as part of the conditional use permit that the additional antenna height is technically necessary to successfully engage in amateur radio communications;

b) a free-standing tower or a free-standing antenna not to exceed 50 feet from grade to peak may be constructed for the purpose of supporting amateur radio provided that a determination is made by the city council as part of its conditional use permit that a freestanding tower and/or antenna is technically necessary to successfully engage in amateur radio communications.

(1) A free-standing tower or antenna must be located in the rear yard and be set back one foot from the side and rear property lines for each foot of tower and/or antenna.

d. Commercial antennas. Commercial receiving or transmitting antennas shall be prohibited in properties zoned residential, commercial or public except:

1) when located on existing water towers and public structures within the city limits, but outside the city's land use jurisdiction, as approved by the public institutional property owners controlling these water towers and public structures;

2) when located on city hall with a maximum antenna height of 20 feet under a negotiated lease whenever such placement is technically feasible pending the following minimal conditions:

(a) The antennas will not interfere with the purpose for which the city owned property is intended;

(b) The antennas or tower have no adverse impact on surrounding private property;

(c) The applicant is willing to obtain adequate liability insurance and commit to a lease agreement which includes equitable compensation for the use of public facilities and other necessary provisions and safeguards. The fees shall be established by the city council;

- (d) The applicant will submit a letter of credit, performance bond, or other security acceptable to the city to cover the antennas' or towers' removal.
- (e) The antennas or tower will not interfere with other users of a higher priority including law enforcement, fire, ambulance, and other governmental agencies.
- (f) Upon reasonable notice, the antennas or towers may be required to be removed at the owner's expense.
- (g) The applicant must reimburse the city for any costs which it incurs because of the presence of the applicant's antennas or towers.

- e. Antennas - Aesthetics. All antennas and towers upon which antennas are placed shall be designed and situated so as to be as visually unobtrusive as possible, screened when appropriate, utilizing a city approved color and containing no signs, logos or lighting, except as may be required by any state or federal regulation. Free standing antennas and towers (built upon the ground as opposed to placement on the roof of an existing building) are found to be an aesthetic blight and are prohibited.
- f. License required. The applicant shall present documentation of the possession of any required license by local, state or federal agencies.
- g. Nonconforming Uses. Existing transmitting and receiving facilities at the time of the adoption of this section may remain in service. However, at such time as any material change is made in the facilities, full compliance with this section shall be required. No transmitting or receiving antennas or towers may be added to existing nonconforming facilities.
- h. Building Permit. A building permit shall be required for the construction of new antennas and towers upon which antennas will be placed and shall include wind loading and strength and footing calculations prepared by a Minnesota registered engineer, whenever deemed necessary by the city engineer.
- i. Private satellite dish antennas. Private satellite dish antennas are not subject to this subdivision.
- j. Hand-held telephone, two-way radio or similar devices. Hand-held telephone, two way radio or similar devices not requiring an exterior reception or receiving antennae are permitted if operated so as not to be visible from outside a principal building nor producing any electrical or other affect upon adjacent or nearby properties.

Section 2. Chapter 9-1.02 subd. 2 is hereby amended to add the following definitions:

Antenna. Equipment used for transmitting or receiving telecommunication, television or radio signals, which is located on the exterior of, or attached to any building or structure, but not including "satellite dish antennas".

Antenna - Commercial. Any pole, spire or structure, or any combination, to which an antenna is, or could be attached, or which is designed for an antenna to be attached, and all supporting lines, cables, wires and braces erected for the commercial use of information.

Tower site. A location(s) on which is or may be located one or more telecommunication radio or television antennas available for connection and use by any person, firm or corporation.

Antenna - satellite dish. A parabolic shaped antenna (including all supporting apparatus) used for receiving televisions signals, which is located on the ground or exterior of, or outside of, any building or structure.

Section 3. This ordinance, passed the 12th day of January, 1997, shall become effective upon publication of a summary resolution.

Moved by: _____

GEHRZ ___ In Favor
GIBSON TALBOT
HUSTAD ___ Against
JACOBS
KUETTEL

Approved by: _____

Mayor

February 12, 1997

Date

Attested by: _____

City Clerk

February 12, 1997

Date

CITY COUNCIL
WORKSHOP

5 FEBRUARY 1997

NOTES:

1. Discussion of the Larpenteur Avenue streetscape with Michael Schroeder and Terry Maurer. The council talked about the specific design elements of the proposed Larpenteur Avenue streetscape plan.
2. Discussion regarding a business loan program for improvement to signs and parking areas in the city's retail centers.
3. Administrator Hoyt gave an update on Phase II of the city's EMT service delivery model and the impact of the proposed legislation requiring ambulance services to take medicare assignment.

City of Falcon Heights

CITY COUNCIL WORKSHOP

February 5, 1997

6:00 P.M.

City Hall

2077 West Larpenteur Avenue

Items for discussion:

1. Review and discussion of the plans for the Larpenteur Avenue improvements
2. Discussion about economic and community development activities
3. Other items

Workshop
Date: 2/5/97
Item: 1

ITEM: Discussion on the Larpenteur Avenue Streetscape Plans

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary. The reconstruction of Larpenteur Avenue east of 280 to Cleveland Avenue is moving ahead in 1997. It is time to review and discuss some of the details that go into the city's streetscape plan along the roadway.

Action requested. Receive information from Michael Schroeder. Discuss and direct the administrator, the landscape architect and the engineer on how you would like to proceed.

Possible areas for review and discussion

- Roadway details
 - protected turn lanes
 - changes in width or where the curb line will change
 - bikers' use
 - golf course underpass (What coordination is needed?)
 - assessment on U of M (\$450,000), Gibbs (\$8,242.50; also owe U of M some \$ for land Gibbs leases from the U), 1666(\$9,100.63), Greenberg Home (also B&B) (\$6,466)
(Staff will meet with 1666, Gibbs, Greenberg/Kindschi prior to formal assessment hearings)
 - anything else

- Landscape details
 - **city signs**
build a prototype
overall durability
locations and style on Roselawn and Hoyt entries to city?
 - **striping on the medians and pathways**
 - **public pathways**
Where will they fit in the business district?
snow clearing policy now that it is all public (possible policy - The city will clear but no guarantee during months with major snowfall except to keep intersections clear for pedestrians; approach some property owners for their help?)

- **streetlighting**
 fixture design
 consider east of Arona in residential area for 1999
- **plantings**
 coordination with MnDOT/Lions project on Snelling
 What will work by businesses and in snow?
 coordination with U of M fields (easement/Fairview in 1998)
 coordination with Gibbs
 maintenance and replacement of plantings - what is required; how do we budget?
- **State Fair plan**
 the Fair will pay for and maintain
- **city hall area**
 What do you want to do?
 How much money to spend?
 What else is going on around city hall?
- **underground wiring** in the business district
 What does it involve?
 Is there an expense to the property owners?
 How long will it take to get done?
 What about moving the lines east of Arona away from Larpenteur to the alley to the south?
 What about 1666 ?
- anything else

- From experience what type of reaction might be expected once the plans are a reality?
 - If the landscape results are unique and successful, are there awards that the city can apply for recognition?

- Timetable for 1997 (will depend upon the county timing/plans)
 - Is it realistic to do the following areas as we've planned?
 west of Cleveland along Golf Course, Gibbs, 1666
 city hall
 State Fair
 business district
 - How disruptive might this construction be?
 - Can we guarantee completion well before the week of the State Fair?

- Budget
 - as plans progress do we seem to be on track with anticipated expenditures?

- Ideas for continuing to get the information out - how much more is needed?
 - Special flier with diagrams (February)
 - Short cable talk by Michael with diagrams
 - Newsletter article
 - Open house at the school - tied in with something else?
 - Invitation to businesses for Thursday, 7:30 AM on March 6

ACTION REQUESTED:

Brief update on project timing with Ramsey County from Susan Hoyt

Review and discussion of the plans with Michael Schroeder and Terry Maurer