

***City of Falcon Heights***  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 W. Larpenteur Avenue**

**May 12, 1999**  
**A G E N D A**

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL:           GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_  
                          JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_  
                          ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: April 28, 1999
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
  - 1. Disbursements
  - 2. Licenses
  - 3. Request for a job change and wage increase from a secretary 3 to executive secretary
  - 4. Appointment of a fire chief and two assistant fire chiefs
  - 5. Appointment of Mr. Dan Johnson Powers as a firefighter
  - 6. Support for the city administrator's application as President of the League of Minnesota Cities for 1999-2000
  - 7. Request to contract for forestry consultant services
- G. POLICY AGENDA:
  - 1. Consideration of Resolution 99-14 awarding the contract for the 1999 street reconstruction to Palda Construction Company for \$1,212,234.18
  - 2. Update on the University of Minnesota Women's soccer stadium and the St. Paul Campus planning committee
  - 3. Planning summer meeting schedule
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

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- B. ROLL CALL:       GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_  
                      JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_  
                      ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: April 28, 1999 (Tab #1)
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
  - 1. Disbursements (Tab #2)
  - 2. Licenses (Tab #3)
  - 3. Request for a job change and wage increase from a secretary 3 to executive secretary (Tab #4)
  - 4. Appointment of a fire chief and two assistant fire chiefs (Tab #5)
  - 5. Appointment of Mr. Dan Johnson Powers as a firefighter (Tab #6)
  - 6. Support for the city administrator's application as President of the League of Minnesota Cities for 1999-2000 (Tab #7)
  - 7. Request to contract for forestry consultant services (Tab #8)
- G. POLICY AGENDA:
  - 1. Consideration of Resolution 99-14 awarding the contract for the 1999 street reconstruction to Palda Construction Company for \$1,212,234.18 (Tab #9)
  - 2. Update on the University of Minnesota Women's soccer stadium and the St. Paul Campus planning committee (Tab #10)
  - 3. Planning summer meeting schedule (Tab #11)
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

# DRAFT

CITY OF FALCON HEIGHTS  
REGULAR CITY COUNCIL MINUTES  
MINUTES OF APRIL 28, 1999

Mayor Gehrz called the meeting to order at 7:00 P.M.

PRESENT: Gehrz, Gibson Talbot, Hustad, Jacobs, Kuettel, Administrator Hoyt,  
Phillips, Engineer Maurer, Attorney Knutson

### COMMUNITY FORUM:

There was no one wishing to take advantage of the community forum.

### MINUTES OF APRIL 14, 1999

Minutes were approved by unanimous consent.

### CONSENT AGENDA

Councilmember Kuettel moved approval of the following consent agenda. The motion passed unanimously.

1. Disbursements and Payroll
2. Licenses
3. Request for authorization of purchase and installation of automatic dialer in the sewage lift station
4. Accept a gift of ceiling fans in Community Park from the Falcon Heights/Lauderdale Lions Club
5. Authorization to purchase trees for boulevard and park planting
6. Approve the purchase of planters for the westside of the community business district on Larpenteur Avenue

### PUBLIC HEARING ON PROPOSED ASSESSMENT FOR THE 1999 STREET PROJECT

Mayor Gehrz asked Engineer Maurer to provide information on the improvement project and the assessments. Maurer said the full project cost is approximately \$1,500,000 with assessments at approximately \$600,000. Maurer stated the bids from contractors will be opened on May 4<sup>th</sup> and anticipates the start of the project to begin in late May. A newsletter will be sent to affected residents advising them of the name of the contractor selected with specific names and phone numbers to call if there are questions or concerns during the project.

Mayor Gehrz opened the public hearing at 7:06 p.m.

Katherine Elhardt, 1841 Asbury appeared before the council and indicated she had a certificate of title showing the sale of the southerly 10 feet of their property to their neighbor on the north. Elhardt said the front footage of this property appeared as 102 feet on the assessment roll when it should be 92 feet thereby reducing the amount of their assessment. Engineer Maurer will check with county records to verify this change and Attorney Knutson said legally the council can proceed with the adoption of the assessment roll with corrections, subject to confirmation.

Richard Kranz, 1484 Crawford asked why it was necessary for the water hydrants to be replaced and how much extra charge would that be to the residents. Engineer Maurer stated there are no added charges to the residents for new water hydrants. Kranz then asked about the rate of interest on the unpaid balance of the assessments. Mayor Gehrz indicated the city won't know for sure until the bonds are sold. Kranz asked why the city doesn't sell some of the university farm campus land and build some houses to get more tax money. Mayor Gehrz informed him that the city does not own this land. Kranz asked when the assessment had to be paid and Engineer Maurer informed him that it can be paid by October 1, 1999 with no interest.

A member of the audience asked if there was a discount for prepaying to which Maurer said there would not be any interest charged but no discount.

The public hearing closed at 7:15 p.m.

## **POLICY AGENDA**

### **Consideration of Resolution 99-12 adopting the assessment roll for the 1999 street project**

Engineer Maurer explained that adoption of this resolution is necessary to complete the special assessment process for this project. The proposed assessment rate is \$26.50 for residential properties and \$52.50 for non tax-paying properties. The total anticipated assessment amount is \$602,000 or 38% of the total cost to be bonded at \$1,580,000. Councilmember Jacobs moved to approve resolution 99-12, revised to reflect the Elhardt correction. Motion passed unanimously.

### **Consideration of Resolution 99-11 restricting parking on the northside of Garden Avenue approximately 270 feet east of Holton Street**



Administrator Hoyt said this request is made to eliminate parking along the area that school children walk on the northside of Holton directly to the school. Also, Garden Avenue narrows as it meets Holton Street and state highway aid standards require the area to be posted "no parking" to qualify for state aid on the reconstruction project. Motion was made by Councilmember Gibson Talbot to approve Resolution 99-11. Motion passed unanimously.

**Consideration of Resolution 99-13 calling for the sale of 1999A General Obligation Bonds for the 1999 Street Project**

Sharon Klumpp, financial advisor with Springsted Inc., reported on the anticipated sale of \$1,580,000 general obligation bonds for the reconstruction of the streets in the northeast quadrant. Klumpp said the anticipated interest rate is 4.3% but will fluctuate and may vary on the date of the sale which is May 26, 1999. The results of the sale will be brought to the May 26<sup>th</sup> council meeting. The bonds will cover the entire project costs including engineering, financial preparation and legal counsel. Councilmember Hustad made the motion to approve Resolution 99-13. Motion passed unanimously.

**Consideration of an amendment to the agreement with Springsted for financial services for arbitrage and disclosure reporting**

Administrator Hoyt said the amendment to the agreement entered into in December, 1996 with Springsted would agree to have Springsted cover arbitrage and disclosure reporting that is required by the federal government to include this bond issue. The city staff does not have the expertise to manage these annual financial requirements and recommends Springsted's services be used for this purpose. Councilmember Kuettel made the motion to approve the amendment to the agreement effective only after the sale and award of the 1999A G.O. improvement bonds. Motion passed unanimously.

**Becoming a Community of Promise**

Mayor Gehrz talked about the concept of Falcon Heights becoming a "Community of Promise". Gehrz said this is a nationwide youth development organization that is encouraging communities to provide mentoring, safe places, service opportunities, nurturing and teaching and learning opportunities to its youth. Gehrz also said that a youth summit gathering will be held at the state fairgrounds in Falcon Heights possibly in the year 2000. Mayor Gehrz asked the council to consider formally adopting a motion to indicate that Falcon Heights be officially named a Community of Promise. Councilmember Hustad made the motion to officially include Falcon Heights as a Community of Promise. Motion passed unanimously.

#### INFORMATION AND ANNOUNCEMENTS

Councilmember Kuettel encouraged everyone to participate in the city's May 22<sup>nd</sup> anniversary parade and to attend the gathering afterward at the school for hot dogs, coke and chips. Kuettel also reminded everyone about Arbor Day celebration at Falcon Heights School on Friday, April 30. A tree will be planted and dedicated to two teachers who are retiring at the end of the school year.

Mayor Gehrz said that the playground area at Community Park will soon be upgraded. Gehrz also received a request from two Ramsey County commissioners asking the city to endorse the concept of light rail transit for the East Metro Area. After a briefing by Councilmember Jacobs on light rail issues, council decided not to endorse this concept until they have all the facts.

Administrator Hoyt said the summer recreation program enrollment is well underway.

#### ADJOURN

The meeting adjourned at 8:00 P.M.

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Susan L. Gehrz, Mayor

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Susan Hoyt, City Administrator

CONSENT 1  
Meeting Date: 5/12/99

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through May 6, 1999, \$47,225.60
2. Payroll from 4/16/99 to 4/30/99, \$10,019.67

ACTION REQUESTED: Approval

(1)

APPROVAL OF BILLS  
 PERIOD ENDING: 5-6-99

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	FOCUS NEWS	NOTICE OF ASSESSMT HEARG	LEGISLAT	119.85
	FOCUS NEWS	ADV FOR BIDS/99 ST PROJ	LEGISLAT	140.70
	*** TOTAL FOR DEPT 11			260.55
	AMERICAN OFFICE PRODUCTS	COPY CARTRIDGE/COPY PAPR	ADMINIST	90.82
	IVERSON, TERRY	REIMB MILEAGE	ADMINIST	2.48
	MIDWEST DELIVERY SERVICE	DELIVERY EXPS	ADMINIST	8.15
37516	MN DEPARTMENT OF REVENUE	4/30 ST WITHHOLDINGS	ADMINIST	716.47
	NCPERS GROUP LIFE INS	4/99 PHILLIPS	ADMINIST	12.00
	OFFICE MAX CREDIT PLAN	TAPE/FOAM BOARD/MASKING	ADMINIST	45.18
	OFFICE MAX CREDIT PLAN	ELECTRIC STAPLER	ADMINIST	95.84
37515	PERA	4/30 PERA WITHHOLDINGS	ADMINIST	1,240.70
	SENSIBLE LAND USE COALIT.	MARCH PROGRAM EXPS-HOYT	ADMINIST	35.00
	*** TOTAL FOR DEPT 12			2,246.64
	HERMES FLORAL COMPANY	FLORAL ARRANGEMENT 50TH	COMMUNIC	55.00
	INSTY-PRINTS PLUS	CREATE NEWLETTER/PHOTOS	COMMUNIC	314.18
	INSTY-PRINTS PLUS	DEAD OF WTR EVENT FLYERS	COMMUNIC	97.83
	DIANE MEYER	REIMB -DEAD OF WTR EXPS	COMMUNIC	40.97
	*** TOTAL FOR DEPT 16			507.98
	NSP	CIVIL DEFENSE SIREN	EMERGENC	6.28
	*** TOTAL FOR DEPT 21			6.28
	ST. ANTHONY VILLAGE	5/99 POLICE SVCS	POLICE	31,792.25
	*** TOTAL FOR DEPT 22			31,792.25
	HUGHES & COSTELLO	5/99 PROSECUTIONS	PROSECUT	2,275.25
	*** TOTAL FOR DEPT 23			2,275.25
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	38.99
	CASH	SHIPPING CHRGS	FIRE FIG	6.10
	COLONIAL INSURANCE	4/99 BAUMAN	FIRE FIG	29.65
	NCPERS GROUP LIFE INS	4/99 BAUMAN	FIRE FIG	12.00
	SUPERAMERICA	FUEL	FIRE FIG	22.07
	*** TOTAL FOR DEPT 24			108.81
	COLONIAL INSURANCE	4/99 IVERSON	FIRE PRE	36.45
	IVERSON, TERRY	REIMB MILEAGE	FIRE PRE	45.88
	NCPERS GROUP LIFE INS	4/99 IVERSON	FIRE PRE	12.00
	*** TOTAL FOR DEPT 25			94.33
	BOARD OF WATER COMMISSNRS	WATER	CITY HAL	16.85
	BOARD OF WATER COMMISSNRS	S.S.	CITY HAL	11.67
	CASH	PLUMBING PARTS	CITY HAL	9.64
	CASH	COFFEE FOR KITCHEN	CITY HAL	16.14
	CERTIFIED LABORATORIES	DUMPSTER DEORDORIZER/FLY	CITY HAL	215.25
	GLENWOOD INGLEWOOD	RENTAL OF COOLER	CITY HAL	9.00
	GRAINGER, W. W., INC.	2 LAVATORY FAUCETS	CITY HAL	151.44
	GRAINGER, W. W., INC.	TOWELS/PAPER FORBATHROOM	CITY HAL	62.65
	M-75 BUILDING MAINTENANCE	4/99 CLEANING	CITY HAL	206.88
	NSP	ELECT TO 5/3	CITY HAL	63.18
	NSP	GAS TO 5/4	CITY HAL	147.09

APPROVAL OF BILLS  
 PERIOD ENDING: 5-6-99

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	OXYGEN SERVICE COMPANY	2 TANKS RENTAL IN PUBWKS	CITY HAL	18.00
	SUBURBAN HARDWARE	RUG CLEANER/BATTERIES/CL	CITY HAL	48.94
	SUBURBAN HARDWARE	ELECT BULBS/RUG CLEANER	CITY HAL	35.11
	D-ROCK CENTER & SMALL ENG	MULCH	CITY HAL	60.71
	*** TOTAL FOR DEPT 31			1,072.55
	KNOX LUMBER CO.	CYPRESS MULCH	STREETS	51.19
	NSP	ELECT TO 5/1	STREETS	2,033.54
	NSP	ELECT TO 5/4	STREETS	53.75
	NSP	ELECT TO 5/4	STREETS	8.96
	NSP	ELECT TO 5/4	STREETS	8.83
	SUBURBAN HARDWARE	FASTENERS/16" HANDLE	STREETS	13.09
	SUPERAMERICA	FUEL	STREETS	176.69
	UNITED LABORATORIES	AQUA SPONGE ABSORBENT	STREETS	242.68
	*** TOTAL FOR DEPT 32			2,588.73
	ALBRECHT	REPAIR PARTS FOR TORO	PARK & R	19.78
	BOARD OF WATER COMMISSNRS	WATER	PARK & R	5.37
	BOARD OF WATER COMMISSNRS	S.S.	PARK & R	11.67
	ICMA RETIREMENT TRUST 457	4/99 TRETSVEN	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	4/99 MAERTZ	PARK & R	100.00
	NSP	COMM PARK-PROTECTIVE LIT	PARK & R	22.60
	SCHARBER & SONS	LIFT LINK FOR JD 955	PARK & R	14.82
	SUBURBAN HARDWARE	GRASS SEED/OIL/TIRE KIT	PARK & R	74.92
	UNIVERSITY OF MINNESOTA	TELEPHONE TO 4/22	PARK & R	57.76
	D-ROCK CENTER & SMALL ENG	BALCK DIRT	PARK & R	39.41
	*** TOTAL FOR DEPT 41			446.33
	INSTY-PRINTS PLUS	SPORTS PROGRAM NEWLETTER	PARK PRO	691.79
	*** TOTAL FOR DEPT 50			691.79
	RAMSEY COUNTY PROP/RECORD	SPEC ASSMT ADMIN CHRGS	91 IMPRO	155.00
	*** TOTAL FOR DEPT 55			155.00
	E-Z RECYCLING, INC.	4/99 RECYCLING	SOLID WA	2,559.40
	*** TOTAL FOR DEPT 56			2,559.40
	RAMSEY COUNTY PROP/RECORD	SPEC ASSMT ADMIN CHRGS	93 IMPRO	127.50
	*** TOTAL FOR DEPT 57			127.50
	RAMSEY COUNTY PROP/RECORD	SPEC ASSMT ADMIN CHRGS	90 HAML I	40.00
	*** TOTAL FOR DEPT 62			40.00
	RAMSEY COUNTY PROP/RECORD	SPEC ASSMT ADMIN CHRGS	INFRASTR	135.00
	RAMSEY COUNTY PROP/RECORD	SPEC ASSMT ADMIN CHRGS	INFRASTR	40.00
	*** TOTAL FOR DEPT 71			175.00
	NSP	ELECT TO 5/4	SANITARY	16.95
	NSP	ELECT TO 5/4	SANITARY	124.54
	*** TOTAL FOR DEPT 75			141.49
	KINGS TRUE VALUE	HEADLIGHT FOR 756	RESCUE S	11.69
	SUPERAMERICA	FUEL	RESCUE S	12.68

APPROVAL OF BILLS  
 PERIOD ENDING: 5-6-99

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
*** TOTAL FOR DEPT 76				24.37
	RAMSEY COUNTY PROP/RECORD	TIF DIST MAINT COSTS	TIF #1	436.19
*** TOTAL FOR DEPT 77				436.19
	RAMSEY COUNTY PROP/RECORD	TIF DIST MAINT COSTS	TIF #2	114.90
*** TOTAL FOR DEPT 78				114.90
	KNOX LUMBER CO.	CYRPRESS MULCH/CITY SIGNS	LARPENTE	118.13
*** TOTAL FOR DEPT 82				118.13
	BERNARDY, CONNIE LANNERS	MAY 1-15 PROF SVCS	MCAD	1,227.13
*** TOTAL FOR DEPT 84				1,227.13
	RAMSEY COUNTY PROP/RECORD	SPEC ASSMT ADMIN CHRGS	HOYT AVE	15.00
*** TOTAL FOR DEPT 85				15.00
*** TOTAL FOR BANK 01				47,225.60
*** GRAND TOTAL ***				47,225.60

PERIOD END DATE 04/30/99  
SYSTEM DATE 04/29/99

\*\*\*\*FILE UPDATED\*\*\*\*

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C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	4 29 99	6 SUSAN GEHRZ	29394	286.06
COM	4 29 99	8 SAM JACOBS	29395	277.05
COM	4 29 99	10 JAN GIBSON TALBOT	29396	200.00
COM	4 29 99	11 JOHN HUSTAD	29397	277.05
COM	4 29 99	12 LAURA A. KUETTEL	29398	277.05
COM	4 29 99	35 LEO LINDIG	29399	63.66
COM	4 29 99	40 KEVIN ANDERSON	29400	116.75
COM	4 29 99	42 MICHAEL D. CLARKIN	29401	228.45
COM	4 29 99	60 TERRY D. IVERSON	29402	29.56
COM	4 29 99	63 RACHELLE L. MARVIN	29403	59.31
COM	4 29 99	70 JUSTIN T. NOVAK	29404	46.17
COM	4 29 99	74 MARK J. ALLEN	29405	46.17
COM	4 29 99	75 JOSEPH P. KRAJEWSKI	29406	36.17
COM	4 29 99	1002 SUSAN HOYT TAFF	29397	1389.02
COM	4 29 99	1003 TERRY IVERSON	29398	1050.31
COM	4 29 99	1005 CAROL KRIEGLER	29399	970.00
COM	4 29 99	1007 PATRICIA PHILLIPS	29400	874.49
COM	4 29 99	1013 WILLIAM MAERTZ	29401	1073.09
COM	4 29 99	1026 JASON CIERNIA	29402	108.05
COM	4 29 99	1033 DAVE TRETSEVEN	29403	814.60
COM	4 29 99	1103 DIANE MEYER	29404	184.70
COM	4 29 99	1118 SHAWN M. STRONG	29405	691.63
COM	4 29 99	1136 ROLAND O. OLSON	29406	920.33
		COMPUTER CHECKS		10019.67
		MANUAL CHECKS		.00
		NOTICES OF DEPOSIT		.00
		****TOTALS****		10019.67

CONSENT 2  
Meeting Date: 5/12/99

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

TREE TRIMMING/TREATING/REMOVING TREES

Timberline Tree Service #99-528

ACTION REQUESTED: Approval



CONSENT 3  
Date: 5/12/99

ITEM: Request for a job change and wage increase from a secretary 3 to executive secretary

SUBMITTED BY: Susan Hoyt, City Administrator

**EXPLANATION/DESCRIPTION:**

Summary and action requested. The council is being asked to promote the secretary 3, Pat Phillips, to executive secretary with a pay increase from \$14.78 per hour to \$16.60 per hour, which represents Step 4 of the pay range for this position effective March 1, 1999. The pay is based upon comparable positions in comparably sized and organized cities. The request is being made since Pat has demonstrated her willingness and ability to organize and carry out a variety of administrative tasks and activities in addition to her duties as clerical support to the organization. Pat has been responsible for initiating and directing several activities since the departure of the administrative assistant on February 19, 1999. This promotion will cost the city \$3,578 over a 12 month period in additional pay. However, the administrative assistant position, with a budgeted 1999 salary of about \$39,000 is not being filled. Pat has been employed by the city for ten and a half years. The city did not fill the second Secretary 3 position upon the retirement of Dee Swenson in 1997.

Meets goal 4. To provide a responsive and effective city government.

Strategy 5. To effectively manage the city's personnel resources.

Strategy 6. To effectively manage the city's financial resources.

Background.

The definition of executive secretary position in government offices is: The top level secretarial position in government unit. Examples of duties – performs broad and varied secretarial duties, which may be of confidential nature. Responsibilities include handling telephone calls, scheduling appointments and relieving the supervisor of administrative detail. May utilize word processing equipment or a personal computer and may be required to become proficient in the use of more than one software package. Composes correspondence, prepares periodic reports and conducts special projects. May give work direction to others. Position requires considerable judgment and is typically performed under minimum supervision.

Minimum qualifications: 6 plus years of secretarial work and broad knowledge of overall operations and policies.

ACTION REQUESTED:

Approve the promotion from secretary 3 to executive secretary for Pat Phillips at a wage of \$16.60 per hour retroactive to March 1, 1999.

CONSENT 4  
Date: 5/12/99

ITEM: Appointment of a fire chief and two assistant fire chiefs

SUBMITTED BY: Susan Hoyt, City Administrator  
Fire Department

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve the election of fire department officers to a three year term starting June 1, 1999. Historically, the fire department elects the chief and two assistant chiefs from its membership based upon a vote of all members. On Tuesday, May 4, 1999 the department elected the following:

Fire Chief	Clem Kurhajetz
First Assistant Chief	Mike Clarkin
Second Assistant Chief	Shelly Marvin

Thanks go to the current chief, Mike Clarkin, who stepped in as fire chief upon the resignation of Nick Baumann.

ACTION REQUESTED:

Approve the appointment of the fire department chief and assistant chiefs as recommended by the Fire Department.

CONSENT 5  
Date: 5/12/99

ITEM: Appointment of Mr. Dan Johnson Powers as a firefighter

SUBMITTED BY: Susan Hoyt, City Administrator  
Mike Clarkin, Fire Chief

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve the appointment of Mr. Dan Johnson Powers to the fire department pending passing the physical and all other requirements. Mr. Johnson Powers will replace two recent resignees – Mr. Ray Brown and Mr. Nick Baumann.

ACTION REQUESTED:

Appoint Mr. Dan Johnson-Powers to the fire department pending passing the physical examination and other requirements to be a firefighter.

CONSENT 6  
Date: 5/12/99

ITEM: Support for the city administrator's application as President of the League of Minnesota Cities for 1999-2000

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to express its continued support for the application of City Administrator Susan Hoyt to be the President of the League of Minnesota Cities from June, 1999 to June, 2000. Susan has filled the position second vice president and first vice president over the past two years. The presidency of LMC requires a time commitment from the administrator. The city benefits from its additional visibility as an active member throughout the state. The opportunity enhances the breadth and depth of the administrator's job responsibilities. Of course, city of Falcon Heights job responsibilities are always the administrator's priority.

ACTION REQUESTED:

Approve the council's support for the city administrator's application to be the President of the League of Minnesota Cities from 1999-2000.

ITEM: Request to contract for forestry consultant services

SUBMITTED BY: Carol Kriegler, Director of Parks, Recreation and Facilities

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION / DESCRIPTION:

Summary and action requested.

The council is being asked to authorize the contracting of Kunde Co. Inc. for forestry consulting services at a cost not to exceed \$4,800 for 1999. The contracted services will include a city-wide biannual inspection for dutch elm disease and annual inspection for oak wilt; on-site inspections of resident and staff reported problems and forestry concerns as needed. This also includes providing of information related to tree selection, diseases, planting, and maintenance to residents and staff. \$4,800 is budgeted for staffing of the tree program in 1999. The firm's owner worked with David French, Falcon Heights forester and U professor. The firm provides full-service forestry services to several cities including Oakdale, North Oaks, Burnsville, Montomedi, Birchwood and Edina. The firm will also work on the 99 street project determining how to protect trees during the street reconstruction. (These charges will be assigned to the street reconstruciton project.)

Meets goal #2 To maintain and promote the unique assets of the city's neighborhoods.

Strategy 5. To protect and enhance the physical land use characteristics of the community.

Meets goal #4 To provide a responsive and effective city government.

Strategy 5 Effectively manage the city's consulting and personnel resources.

Background

The Kunde Co. is a local firm (I-694 & Rice St.) that provides similar full service forestry services to the cities of North Oaks, Mahtomedi, Oakdale, Burnsville, Edina, and Birchwood. Additionally, they conduct research with the University of Minnesota and are highly recommended by the Plant Health Specialist of the Minnesota State Dept. of Agriculture. Steve Kunde, the company's owner and lead forester, is very familiar with the city of Falcon Heights due to his working relationship with Dr. David French, a renowned forester, under whose supervision he worked in Falcon Heights as a student at the University of Minnesota.

In the past, the city's tree program has been managed by a part-time seasonal employee. This person provided technical assistance in the care, planting, maintenance and removal of city owned and privately owned trees within the city. They also coordinated the

contracting of tree trimming and removal services. For the last two years, the city forester worked a scheduled 4 hour shift most weeks from mid-March through October.

With the resignation of city forester Anita Twaroski last fall, staff has researched options for the efficient delivery of forestry related services to make sure that residents' concerns are met in a timely way with the necessary level of expertise. After reviewing the city's options, it is recommended that a forestry consultant be utilized for services requiring technical expertise while city staff be utilized for services related to policy issues and the contracting of tree trimming and removal services.

With this model, city staff members would field resident's questions and concerns and forward those requiring technical expertise to the forestry consultant. Thereby, expediting residents' questions that have nothing to do with the health or well being of a tree, but have to do with other issues – like when will I get a boulevard tree. The parks and public works staff would follow up on policy related questions and concerns, the coordinating and implementation of trimming and removal contracts, Arbor Day events and Tree City applications. This is a model that is utilized very successfully in a number of area cities. The benefits of this model include the following:

- Easy access for staff and residents to consultants with the highest levels of forestry expertise. (by phone, through regularly scheduled visits to the city, e tc.)
- Ability to utilize consultants at a rate consistent with actual needs (won't be in the city doing tree work if there is none to be done).
- Prompt service to residents with materials that can be faxed or delivered on specific tree questions.
- Ability to review the RFP for tree trimming and tree removal
- Ability to oversee and review the work done by the tree trimming/tree removal service
- Experienced people who have dealt with tree problems as well as with many residents concerns about trees in a variety of settings
- Recommendations will be made from an independent forester's perspective rather than from the firm that is in the business of planting, trimming or removing trees
- The firm provides written comment sheets on all interactions with Falcon Heights residents as well as a prepared annual report for the city.

**ACTION REQUESTED:**

Authorization to contract the Kunde Co. Inc. for forestry consultant services for 1999 in the amount of \$4,800 for general tree services and as needed for the 99 street reconstruction work..

**PROPOSAL FOR SHADE TREE DISEASE CONTROL**  
**PROGRAM FOR FALCON HEIGHTS MINNESOTA**  
**1999 SERVICES**

**SERVICE** - Kunde Co., Inc. agrees to conduct, supervise and otherwise carry out the 1999 Tree Disease Program in and for Falcon Heights, MN. The 1999 Tree Disease Program services to be provided by Kunde Co., Inc. include, but are not limited to, the following:

- a) Detection;
- b) Identification;
- c) Laboratory sampling, if and when necessary;
- d) Root graft disruption (if directed by City);
- e) Systematic reporting;
- f) Such other items and procedures as may be, from time to time necessary.

**COMPENSATION** - Kunde Co., Inc. agrees to undertake its duties hereunder at an hourly rate of \$38.00 for professional forester consulting, and an hourly rate of \$25.00 for inspection technician. Mileage shall be reimbursed at the rate of \$.30 per mile. The rate for the vibratory plow and operator shall be at the available market rental rate (approximately \$125.00/hr). The City shall also reimburse Kunde Co., Inc. for the cost of required materials, and supply expenses necessary to perform its obligations and duties hereunder provided that Kunde Co., Inc. shall not expend more than \$300.00 for purchase of materials and supply expenses without prior written approval of the City. Kunde Co., Inc. shall submit periodic statements to the City setting forth the following:

- a) Number of hours worked at each hourly rate;
- b) Brief description of work performed;
- b) Quantity of material used;
- c) Cost of material used;

Payments due hereunder shall be made within thirty (30) days after the statement is received by the City.

Total compensation and reimbursements to Kunde Co., Inc. shall not exceed \$ 4800 for the year 1999, without prior approval of the City of Falcon Heights.

*for special root care.*

**INDEMNITY** - Kunde Co., Inc. agrees to indemnify and otherwise hold the City of Falcon Heights harmless for any and all responsibility, liability or obligation resulting from its activities in conducting, supervising and otherwise carrying out the 1999 Shade Tree Disease Control Program in and for the City of Falcon Heights.

**INSURANCE** - Kunde Co., Inc. shall provide the City of Falcon Heights with Certificates of Insurance for its general liability and worker's compensation policies. These insurance policies shall be kept in full force and effect during the term of the Agreement. Any changes in these policies must be immediately reported in writing to the City of Falcon Heights.

**INDEPENDENT CONTRACTOR** - Kunde Co., Inc. is deemed to be an independent contractor for the purposes of the services it provides under this Agreement and shall not be entitled to any of the benefits usually accorded regular City employees, including but not limited to severance pay, health and welfare, insurance benefits, retirement credits, worker's compensation coverage, or any other similar rights or benefits that would apply to present City of Falcon Heights employees.

**TERM** - This agreement is for a one year term starting in the date of execution. It may be renewed by the City at the close of the term. Either of the parties may terminate this Agreement for any reason by giving the other party thirty (30) days written notice. City of Falcon Heights agrees that any written notices will be sent to the following address: Kunde Co., Inc., 2311 Woodbridge Street Roseville, Minnesota 55113. Kunde Co., Inc. agrees that any written notices shall be sent to the following address: City of Falcon Heights 2077 West Larpentur, Falcon Heights, MN 55127-7099.

**IN WITNESS WHEREOF.** the Parties have caused this Agreement to be executed and delivered on their behalf.

**CITY of FALCON HEIGHTS, MN**

**KUNDE CO., INC.**

**BY** \_\_\_\_\_

**BY** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**DATE** \_\_\_\_\_



ITEM: Consideration of Resolution 99-14 awarding the contract for the 1999 street reconstruction to Palda Construction Company for \$1,212,234.18

SUBMITTED BY: Terry Maurer, City Engineer

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve resolution 99-14 awarding the bid for the 1999 street reconstruction project to Palda Construction Company for \$1,212,234.18. Palda Construction was the lowest bidder of five bids by \$116,616.

Meets goal 2. To maintain and promote the assets of the city's unique neighborhoods.

Strategy 4. Maintain the city's infrastructure

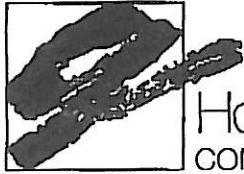
Action item. Plan for and implement street improvements

ATTACHMENTS:

- 1 Letter from city engineer with bid tally
- 2 Resolution 99-14

ACTION REQUESTED:

- Report from city engineer, Terry Maurer
- Discussion
- Move to approve resolution 99-14 awarding the bid to Palda Construction



Howard R. Green Company  
CONSULTING ENGINEERS

May 4, 1999  
File: 803490J-0071

Ms. Susan Hoyt  
City Administrator  
City of Falcon Heights  
2077 West Larpenteur Avenue  
Falcon Heights, Minnesota 55113

RE: BID OPENING, 1999 STREET AND UTILITY IMPROVEMENTS  
CITY OF FALCON HEIGHTS, MINNESOTA

Dear Ms. Hoyt:

Bids were received and opened at 10:00 a.m. on Tuesday, May 4, 1999 for the above-referenced project. A total of 5 bids were received. The following is a list of the Contractors and their bids. An itemized bid tabulation is also attached.

<u>CONTRACTOR</u>	<u>BID</u>
Palda & Sons, Inc.	\$1,212,234.18 *
Midwest Asphalt Corp.	\$1,328,972.15
Frattalone Paving, Inc.	\$1,361,926.35
North Valley, Inc.	\$1,372,188.18
Tower Asphalt, Inc.	\$1,403,309.24

The Engineer's Estimate of Construction Cost, as determined in the Feasibility Study, was \$1,100,000.00. The feasibility study did not include Garden Avenue. The estimate for reconstruction on Garden Avenue was \$108,000.00, for a total estimated construction cost of \$1,208,000.00. The low bid is approximately 0.3% over the estimate.

Palda & Sons, Inc., worked in the City of Falcon Heights for Ramsey County on the 1997 Larpenteur Avenue improvements. We have worked with them on a project in Centerville, Minnesota, and found their work to have met all specifications and to be of good quality.

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Ms. Susan Hoyt  
May 4, 1999  
Page Two

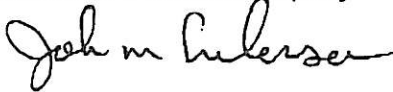
We recommend award of the 1999 Street and Utility Improvements project to Palda & Sons, Inc., as the lowest responsible bidder. Due to the Contractor's availability, we would suggest the following schedule:

Award of contract	May 12, 1999
Sign Contract/Notice to Proceed	May 13, 1999
Preconstruction Conference	May 17, 1999
Construction Begins	May 18, 1999 *

If you have any questions or would like to discuss this further, please feel free to contact me at 651/644-4389.

Sincerely,

Howard R. Green Company



FOR Terry J. Maurer, P.E.  
City Engineer

\* Parade on May 22  
will not be disrupted.

**BID TABULATION**

**PROJECT:** 1990 STREET UTILITY IMPROVEMENTS  
**OWNER:** CITY OF FALCON HEIGHTS  
**OPENING DATE:** 5-18-99  
**ENGINEER:** HOWARD R. GREEN COMPANY

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	BALDWIN BUILDING, INC. UNIT PRICE (\$)	TOTAL PRICE (\$)	BUDGET AVERAGE CORPORATION UNIT PRICE (\$)	TOTAL PRICE (\$)	FRATELLO PAVING, INC. UNIT PRICE (\$)	TOTAL PRICE (\$)
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ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	BALDWIN BUILDING, INC. UNIT PRICE (\$)	TOTAL PRICE (\$)	BUDGET AVERAGE CORPORATION UNIT PRICE (\$)	TOTAL PRICE (\$)	FRATELLO PAVING, INC. UNIT PRICE (\$)	TOTAL PRICE (\$)
1	2021.501 MOBILIZATION	LS	1.00	\$115,600.00	\$115,600.00	\$10,000.00	\$16,000.00	\$60,000.00	\$60,000.00
2	2104.601 REMOVE CONCRETE CURB & GUTTER	LF	2,000.00	\$1.04	\$2,080.00	\$2.15	\$4,472.00	\$1.50	\$3,120.00
3	2104.501 REMOVE MANHOLES OR CATCH BASINS	EA	3.00	\$150.00	\$450.00	\$226.00	\$678.00	\$150.00	\$450.00
4	2104.501 REMOVE SEWER PIPE (STORM)	LF	98.00	\$10.00	\$980.00	\$11.35	\$1,099.80	\$15.00	\$1,440.00
5	2104.503 REMOVE CONCRETE SIDEWALK	SY	181.00	\$8.92	\$1,252.52	\$2.05	\$371.05	\$6.00	\$1,086.00
6	2104.505 REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1,145.00	\$1.83	\$2,095.35	\$3.10	\$3,549.50	\$3.00	\$3,435.00
7	2104.505 REMOVE BITUMINOUS PAVEMENT	SY	42,560.00	\$0.48	\$20,428.80	\$0.80	\$38,250.00	\$1.05	\$44,625.00
8	2104.505 REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	2,440.00	\$3.57	\$8,710.80	\$2.50	\$6,100.00	\$6.00	\$14,640.00
9	2104.509 REMOVE CMP CULVERT	EA	2.00	\$50.00	\$100.00	\$80.00	\$120.00	\$250.00	\$500.00
10	2104.603 SALVAGE BRICK DRIVEWAY	SY	5.00	\$50.00	\$250.00	\$26.00	\$140.00	\$75.00	\$375.00
11	2104.603 SALVAGE BRICK WALK	SY	6.00	\$50.00	\$300.00	\$29.00	\$190.00	\$75.00	\$450.00
12	2104.603 SALVAGE STONE WALK	SY	3.90	\$100.00	\$390.00	\$45.00	\$175.50	\$75.00	\$292.50
13	2105.501 COMMON EXCAVATION (P)	CY	19,090.00	\$3.69	\$70,242.10	\$6.80	\$1,298,120.00	\$8.25	\$1,571,492.50
14	2105.522 SELECT GRANULAR BORROW	CY	700.00	\$10.00	\$7,000.00	\$7.85	\$5,495.00	\$8.00	\$5,600.00
15	2105.525 TOPSOIL BORROW (CV)	CY	1,500.00	\$3.00	\$4,500.00	\$10.00	\$15,000.00	\$9.00	\$13,500.00
16	2112.501 SUBGRADE PREPARATION	RDS/TA	122.30	\$100.00	\$12,230.00	\$95.00	\$11,618.50	\$100.00	\$12,230.00
17	2130.501 WATER	M GAL	0.50	\$100.00	\$50.00	\$35.00	\$17.50	\$200.00	\$100.00
18	2232.501 AGGREGATE BASE, CLASS 5	TON	26,189.00	\$5.89	\$154,153.11	\$9.50	\$248,825.50	\$8.00	\$209,512.00
19	2340.509 MILL BITUMINOUS SURFACE (1.5")	SY	150.00	\$4.50	\$675.00	\$5.80	\$870.00	\$15.00	\$2,250.00
20	2340.514 TYPE 31B, WEAR COURSE MIXTURE	TON	4,170.00	\$20.00	\$83,400.00	\$24.60	\$102,582.00	\$27.25	\$113,639.50
21	2357.502 TYPE 31B, BASE COURSE MIXTURE	TON	5,391.00	\$18.00	\$97,038.00	\$22.50	\$120,822.50	\$25.20	\$135,853.20
22	2357.605 BITUMINOUS MATERIAL FOR TACK COAT	GAL	1,971.00	\$1.25	\$2,463.75	\$1.55	\$3,055.05	\$1.30	\$2,562.30
23	2501.501 2" INSULATION	SY	10.30	\$23.00	\$236.10	\$13.40	\$138.02	\$10.00	\$103.00
24	2501.541 15" RC PIPE SEWER, DESIGN 3006 CL V	LF	612.00	\$16.84	\$10,306.08	\$22.00	\$13,464.00	\$20.00	\$12,240.00
25	2501.541 18" RC PIPE SEWER, DESIGN 3006 CL V	LF	105.00	\$17.32	\$1,818.60	\$24.00	\$2,520.00	\$22.00	\$2,310.00
26	2501.541 21" RC PIPE SEWER, DESIGN 3006 CL III	LF	60.00	\$29.92	\$1,795.20	\$26.00	\$1,560.00	\$26.00	\$1,560.00
27	2501.541 24" RC PIPE SEWER, DESIGN 3006 CL III	LF	347.00	\$30.47	\$10,573.09	\$29.00	\$10,063.00	\$29.00	\$10,063.00
28	2501.502 CONNECT TO EXISTING MH (STORM)	EA	4.00	\$100.00	\$400.00	\$450.00	\$1,800.00	\$350.00	\$1,400.00
29	2501.502 ADJUST GATE VALVE	EA	30.00	\$50.00	\$1,500.00	\$110.00	\$3,300.00	\$100.00	\$3,000.00

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	PAVING AND SOCS INC. UNIT PRICE TOTAL PRICE (\$)	INTERIOR ASPHALT CONFINEMENT UNIT PRICE TOTAL PRICE (\$)	FRONTAL CURB PAVING INC. UNIT PRICE TOTAL PRICE (\$)
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9	2211.501 AGGREGATE BASE, CLASS 5	TON	1945	\$9.80	\$17,310.50	\$9.50	\$18,477.50	\$10.00	\$19,450.00
10	2340.508 TYPE 11A WEAR COURSE MIXTURE	TON	285	\$22.00	\$6,270.00	\$24.50	\$6,992.50	\$27.25	\$7,766.25
11	2340.514 TYPE 31B BASE COURSE MIXTURE	TON	360	\$21.00	\$7,560.00	\$22.50	\$8,550.00	\$25.20	\$9,576.00
12	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	QAL	175	\$1.25	\$218.75	\$1.65	\$288.75	\$1.30	\$227.50
13	2502.541 4" PERFORATED PIPE DRAIN W/TYPE 1 GEOTEXTILE SOCK	LF	1380	\$1.19	\$1,642.20	\$4.00	\$5,520.00	\$4.00	\$5,520.00
14	2503.602 CONNECT TO EXISTING MH (STORM)	EA	5	\$100.00	\$500.00	\$150.00	\$750.00	\$150.00	\$750.00
15	2504.602 ADJUST VALVE BOX	EA	2	\$50.00	\$100.00	\$110.00	\$220.00	\$100.00	\$200.00
16	2505.622 ADJUST FRAME AND RING CASTING	EA	7	\$50.00	\$350.00	\$150.00	\$1,050.00	\$200.00	\$1,400.00
17	2521.501 4" CONCRETE SIDEWALK	SF	55	\$10.00	\$550.00	\$2.85	\$156.75	\$2.10	\$115.50
18	2531.501 CONCRETE CURB & GUTTER, 8x18	LF	1360	\$6.65	\$9,044.00	\$9.00	\$10,800.00	\$8.05	\$9,228.00
19	2531.507 BITUMINOUS DRIVEWAY PAVEMENT	SY	25	\$20.00	\$500.00	\$12.00	\$300.00	\$20.00	\$500.00
20	2531.604 8" CONCRETE DRIVEWAY APRON (CHMES)	SY	40	\$55.00	\$2,200.00	\$40.00	\$1,600.00	\$35.00	\$1,400.00
21	2531.604 CONCRETE VALLEY CUTTER	SY	45	\$55.00	\$2,475.00	\$45.00	\$2,025.00	\$35.00	\$1,575.00
22	2564.531 F & I SIGN PANELS S1-1 (28'x28')	SF	28	\$27.00	\$756.00	\$29.00	\$812.00	\$30.00	\$840.00
23	2564.531 F & I SIGN PANELS S2-1 (28'x28')	SF	30	\$27.00	\$810.00	\$29.00	\$870.00	\$30.00	\$900.00
24	2564.602 FURNISH AND INSTALL SIGN POSTS	EA	4	\$25.00	\$100.00	\$27.00	\$108.00	\$25.00	\$100.00
25	2575.502 SODDING, LAWN & BOULEVARD	SY	625	\$1.10	\$687.50	\$2.00	\$1,250.00	\$1.60	\$1,000.00
26	26 SPEC BITUMINOUS CORE DENSITY TESTING	EA	1	\$55.00	\$55.00	\$100.00	\$100.00	\$90.00	\$90.00
27	27 SPEC CLASS 5 DENSITY TEST, INPLACE	EA	2	\$27.50	\$55.00	\$50.00	\$100.00	\$30.00	\$60.00
28	28 SPEC CLASS 5 GRADATION TEST	EA	1	\$72.50	\$72.50	\$55.00	\$55.00	\$75.00	\$75.00
29	29 SPEC CLASS 5 PROCTOR TEST	EA	1	\$93.00	\$93.00	\$110.00	\$110.00	\$100.00	\$100.00
30	30 SPEC CONCRETE TESTING	EA	2	\$83.00	\$166.00	\$55.00	\$110.00	\$45.00	\$90.00
31	31 SPEC SUBGRADE DENSITY TEST, INPLACE	EA	2	\$76.00	\$152.00	\$30.00	\$60.00	\$40.00	\$80.00
T	SCHEDULE 2.0 - GARDEN AVENUE (S.A.P. 124-105-04) - TOTAL				\$97,074.70		\$107,195.80		\$114,491.25

**BID SUMMARY**  
 SCHEDULE 1.0 - Northeast Area Streets - TOTAL \$1,115,159.48  
 SCHEDULE 2.0 - GARDELL AVENUE (S.A.P. 124-105-04) - TOTAL \$87,074.70  
 BID SUMMARY - TOTAL \$1,212,234.18

\$1,115,159.48  
 \$87,074.70  
 \$1,212,234.18

ITEM NO	ITEM DESCRIPTION	UNIT	QTY	NORTH VALLEY INC. UNIT PRICE (\$)	TOTAL PRICE (\$)	TOWER ASPHALT INC. UNIT PRICE (\$)	TOTAL PRICE (\$)
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ITEM NO	ITEM DESCRIPTION	UNIT	QTY	NORTH VALLEY INC. UNIT PRICE (\$)	TOTAL PRICE (\$)	TOWER ASPHALT INC. UNIT PRICE (\$)	TOTAL PRICE (\$)
SCHEDULE 1.0 - Northeast Area Streets							
1	2021.501 MOBILIZATION	LS	1.00	\$50,000.00	\$50,000.00	\$110,975.00	\$110,975.00
2	2104.501 REMOVE CONCRETE CURB & GUTTER	LF	2,080.00	\$3.50	\$7,280.00	\$1.25	\$2,600.00
3	2104.501 REMOVE MANHOLES OR CATCH BASINS	EA	3.00	\$165.00	\$495.00	\$450.00	\$1,350.00
4	2104.501 REMOVE SEWER PIPE (STORM)	LF	86.00	\$16.15	\$1,387.90	\$7.25	\$623.50
5	2104.503 REMOVE CONCRETE SIDEWALK	SY	181.00	\$5.00	\$905.00	\$3.50	\$633.50
6	2104.505 REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1,145.00	\$5.50	\$6,297.50	\$2.00	\$2,290.00
7	2104.505 REMOVE BITUMINOUS PAVEMENT	SY	42,580.00	\$1.10	\$46,738.00	\$1.00	\$42,580.00
8	2104.505 REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	2,448.00	\$8.50	\$20,808.00	\$3.50	\$8,568.00
9	2104.509 REMOVE CMP CULVERT	EA	2.00	\$275.00	\$550.00	\$250.00	\$500.00
10	2104.603 SALVAGE BRICK DRIVEWAY	SY	5.00	\$15.00	\$75.00	\$50.00	\$250.00
11	2104.603 SALVAGE BRICK WALK	SY	6.00	\$15.00	\$90.00	\$50.00	\$300.00
12	2104.603 SALVAGE STONE WALK	SY	3.90	\$15.00	\$58.50	\$50.00	\$195.00
13	2105.501 COMMON EXCAVATION (F)	CY	19,080.00	\$9.05	\$172,872.00	\$7.40	\$141,288.00
14	2105.522 SELECT GRANULAR BORROW	CY	700.00	\$14.00	\$9,800.00	\$8.00	\$5,600.00
15	2105.525 TOPSOIL BORROW (CY)	CY	1,500.00	\$9.50	\$14,250.00	\$10.00	\$15,000.00
16	2112.501 SUBGRADE PREPARATION	RDS/TA	122.00	\$65.00	\$7,930.00	\$140.00	\$17,120.00
17	2130.501 WATER	M/GAL	0.50	\$200.00	\$100.00	\$1.00	\$0.50
18	2211.501 AGGREGATE BASE, CLASS 5	TON	25,199.00	\$7.70	\$194,032.30	\$7.50	\$188,992.50
19	2222.501 MILL BITUMINOUS SURFACE (1.5")	SY	193.00	\$4.50	\$868.50	\$5.00	\$965.00
20	2340.508 TYPE 41A, WEAR COURSE MIXTURE	TON	4,170.00	\$24.85	\$103,674.50	\$28.00	\$116,760.00
21	2340.514 TYPE 31B, BASE COURSE MIXTURE	TON	5,361.00	\$23.00	\$123,303.00	\$27.00	\$144,747.00
22	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	1,871.00	\$1.25	\$2,338.75	\$1.00	\$1,871.00
23	2502.505 2" INSULATION	SY	10.00	\$32.00	\$320.00	\$15.46	\$154.60
24	2503.541 12" RC PIPE SEWER DESIGN 3006 CL V	LF	612.00	\$21.00	\$12,852.00	\$22.35	\$13,677.20
25	2503.541 15" RC PIPE SEWER DESIGN 3006 CL V	LF	806.00	\$22.75	\$18,336.50	\$23.28	\$18,770.88
26	2503.541 18" RC PIPE SEWER DESIGN 3006 CL V	LF	60.00	\$27.00	\$1,620.00	\$25.78	\$1,546.80
27	2503.541 21" RC PIPE SEWER DESIGN 3006 CL III	LF	347.00	\$39.00	\$13,533.00	\$28.11	\$9,751.17
28	2504.502 CONNECT TO EXISTING (M HISTORY)	EA	4.08	\$380.00	\$1,548.00	\$750.00	\$3,060.00
29	2504.502 ADJUST GATE VALVE	EA	30.00	\$110.00	\$3,300.00	\$150.00	\$4,500.00
30	2505.502 CONST DRAINAGE STRUCTURE DES 4H-4020	EA	16.00	\$1,150.00	\$18,400.00	\$1,176.24	\$18,819.84
31	2505.502 CONST DRAINAGE STRUCTURE DES 4H-4020	EA	2.00	\$2,000.00	\$4,000.00	\$1,425.80	\$2,851.60
32	2505.502 CONST DRAINAGE STRUCTURE DES G OR H	EA	9.03	\$950.00	\$8,579.50	\$951.50	\$8,581.00
33	2506.521 FURNISH AND INSTALL CASTING	EA	10.03	\$225.00	\$2,253.00	\$400.00	\$4,000.00
34	2506.522 ADJUST FRAME AND RING CASTING	EA	91.00	\$136.00	\$12,376.00	\$225.00	\$20,475.00
35	2521.501 4" CONCRETE WALK	SY	189.00	\$21.10	\$3,987.90	\$20.00	\$3,780.00
36	2531.501 CONCRETE CURB & GUTTER, B618	LF	24,448.00	\$6.79	\$166,001.92	\$6.25	\$152,800.00

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	NORTH VALLEY, INC. UNIT PRICE (\$)	TOTAL PRICE (\$)	TOWER SERVICE, INC. UNIT PRICE (\$)	TOTAL PRICE (\$)
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37	2531.507 BITUMINOUS DRIVEWAY PAVEMENT	SY	693.00	\$9.15	\$6,349.45	\$10.00	\$6,930.00
38	2531.507 6" CONCRETE DRIVEWAY PAVEMENT	SY	2,902.00	\$26.25	\$76,177.50	\$28.00	\$81,258.00
39	2563.601 TRAFFIC CONTROL	LS	1.00	\$3,000.00	\$3,000.00	\$12,000.00	\$12,000.00
40	2564.531 SIGN PANELS, TYPE C	SF	6.25	\$21.70	\$136.13	\$22.80	\$142.50
41	2564.602 FURNISH AND INSTALL SIGN POST	EA	16.00	\$25.75	\$412.00	\$36.00	\$576.00
42	2575.605 SOODING, LAWN & BOLL EYARD	SY	37,260.00	\$1.65	\$61,462.50	\$2.00	\$74,500.00
43	SPEC BITUMINOUS CORE DENSITY TESTINGS	EA	34.00	\$55.00	\$1,870.00	\$150.00	\$5,100.00
44	SPEC CLASS 5 DENSITY TEST, INPLACE	EA	23.00	\$65.00	\$1,495.00	\$80.00	\$1,840.00
45	SPEC CLASS 5 GRADATION TEST	EA	12.00	\$95.00	\$1,140.00	\$125.00	\$1,500.00
46	SPEC CLASS 5 PROCTOR TEST	EA	8.00	\$125.00	\$1,000.00	\$100.00	\$800.00
47	SPEC CONCRETE TESTING	EA	29.00	\$125.00	\$3,625.00	\$225.00	\$6,525.00
48	SPEC INSTALL SALVAGED BRICK DRIVEWAY	SY	5.00	\$55.00	\$275.00	\$50.00	\$750.00
49	SPEC INSTALL SALVAGED BRICK WALK	SY	6.00	\$55.00	\$330.00	\$50.00	\$300.00
50	SPEC INSTALL SALVAGED STONE WALK	SY	3.90	\$90.00	\$351.00	\$50.00	\$185.00
51	SPEC SUBGRADE DENSITY TEST, INPLACE	EA	21.00	\$65.00	\$1,365.00	\$70.00	\$1,470.00
52	SPEC WATERMAIN TRENCH	LF	207.00	\$38.00	\$7,866.00	\$12.50	\$2,580.00
53	SPEC WATER SERVICE TRENCH	LF	1,860.00	\$21.50	\$40,420.00	\$15.50	\$29,140.00
54	SPEC WATER UTILITY HOLE	EA	14.00	\$650.00	\$9,100.00	\$450.00	\$6,300.00

1 SCHEDULE 1.0 - Northeast Area Streets - TOTAL \$1,244,958.55 \$1,298,323.31

SCHEDULE 2.0 GARDEN AVENUE IS.A.P.122-06441

1	2104.601 REMOVE CONCRETE CURB & GUTTER (P)	LF	1360	\$3.50	\$4,760.00	\$1.25	\$1,700.00
2	2104.603 REMOVE CONCRETE SIDEWALK (P)	SF	55	\$2.50	\$137.50	\$1.00	\$55.00
3	2104.605 REMOVE BITUMINOUS PAVEMENT (P)	SY	3440	\$1.25	\$4,300.00	\$1.00	\$3,440.00
4	2104.605 REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	90	\$15.00	\$1,350.00	\$3.50	\$315.00
5	2105.501 COMMON EXCAVATION (P)	CY	3210	\$9.00	\$28,890.00	\$6.50	\$20,865.00
6	2105.522 SELECT GRANULAR SUBGRADE (LV)	CY	1925	\$14.00	\$26,950.00	\$7.50	\$14,430.00
7	2105.525 TOPSOIL BORROW (CV)	CY	60	\$12.00	\$720.00	\$10.00	\$600.00
8	2130.501 WATER	MGAL	0.09	\$250.00	\$22.50	\$1.00	\$9.00
9	2211.501 AGGREGATE BASE, CLASS 5	TON	1945	\$7.70	\$14,976.50	\$8.50	\$16,532.50
10	2300.614 TYPE 31B, WEAR COURSE MIXTURE	TON	265	\$26.55	\$7,036.75	\$26.00	\$6,890.00
11	2300.614 TYPE 31B, BASE COURSE MIXTURE	TON	380	\$24.00	\$9,120.00	\$27.00	\$10,260.00
12	2302.502 BITUMINOUS MATERIAL FOR TACK COAT	GAL	175	\$1.25	\$218.75	\$1.00	\$175.00
13	2502.541 4" PERFORATED PIPE DRAIN W/ TYPE 1 GEOTEXTILE SOCK	LF	1360	\$6.00	\$8,160.00	\$5.95	\$8,071.00
14	2503.602 CONNECT TO EXISTING MH (STORM)	EA	5	\$350.00	\$1,750.00	\$350.00	\$1,750.00

ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	NORTH VALLEY, INC		TOWER ASPHALTING	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE

15	2504.602 ADJUST VALVE BOX	EA	2	\$125.00	\$250.00	\$150.00	\$300.00
16	2505.522 ADMIST FRAME AND RINGCASTING	EA	7	\$169.00	\$1,183.00	\$225.00	\$1,575.00
17	2521.501 4" CONCRETE SIDEWALK	SF	56	\$2.36	\$129.80	\$2.15	\$118.25
18	2531.501 CONCRETE CURB & GUTTER, 8910	LF	1360	\$7.21	\$9,805.60	\$6.25	\$8,500.00
19	2531.507 BITUMINOUS DRIVEWAY PAVEMENT	SY	25	\$15.00	\$375.00	\$10.00	\$250.00
20	2531.604 8" CONCRETE DRIVEWAY APRON (RIMES)	SY	40	\$36.05	\$1,442.00	\$28.00	\$1,120.00
21	2531.604 CONCRETE VALLEY GUTTER	SY	45	\$41.20	\$1,854.00	\$35.00	\$1,575.00
22	2564.501 F & I SIGN PANELS S1-1 (38"X38")	SF	20	\$27.81	\$776.08	\$22.95	\$642.60
23	2564.501 F & I SIGN PANELS S2-1 (38"X38")	SF	30	\$27.81	\$834.30	\$22.95	\$688.50
24	2564.602 FURNISH AND INSTALL SIGN POSTS	EA	4	\$25.75	\$103.00	\$38.00	\$144.00
25	2575.502 SODDING, LAWN & BOULEVARD	SY	625	\$1.85	\$1,031.25	\$2.00	\$1,250.00
26	SPEC BITUMINOUS CORE DENSITY TESTING	EA	1	\$54.00	\$54.00	\$150.00	\$150.00
27	SPEC CLASS 5 DENSITY TEST, IMPLACE	EA	2	\$65.00	\$130.00	\$80.00	\$160.00
28	SPEC CLASS 5 GRADATION TEST	EA	1	\$95.00	\$95.00	\$125.00	\$125.00
29	SPEC CLASS 5 PROCTOR TEST	EA	1	\$125.00	\$125.00	\$100.00	\$100.00
30	SPEC CONCRETE TESTING	EA	2	\$125.00	\$250.00	\$225.00	\$450.00
31	SPEC SUBGRADE DENSITY TEST, IMPLACE	EA	2	\$65.00	\$130.00	\$70.00	\$140.00
<b>1</b>	<b>SCHEDULE 2.0 - GARDEN AVENUE (S.A.P. 124-105-04) - TOTAL</b>				<b>\$127,228.63</b>		<b>\$104,985.93</b>

**BID SUMMARY**  
 SCHEDULE 1.0 - Northham Area Streets - TOTAL \$1,244,850.55  
 SCHEDULE 2.0 - GARDEN AVENUE (S.A.P. 124-105-04) - TOTAL \$127,228.63

**BID SUMMARY - TOTAL**

\$1,372,079.18

\$1,403,309.24



I HEREBY CERTIFY THAT THIS IS AN ACCURATE TABULATION OF THE BIDS  
RECEIVED FOR THE ABOVE MENTIONED PROJECT.

  
\_\_\_\_\_

NAME: John M. Anderson

DATE: 5-May-99  
MN REG. NO.: 25889

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

Date: May 12, 1999

-----  
RESOLUTION APPROVING BID

WHEREAS, the City of Falcon Heights is improving the following streets:

- Albert (Ruggles to Roselawn)
- Asbury (Larpenteur to Roselawn)
- Crawford (Simpson to Pascal)
- Garden Ave. (in front of Falcon Heights Elementary School)
- Holton (Larpenteur to Roselawn)
- Pascal (Larpenteur to Roselawn)
- Ruggles (Snelling to Hamline)
- Simpson (Larpenteur to Roselawn)

WHEREAS, the City of Falcon Heights will finance the cost of these improvements through G.O. Bonds and special assessments; and

WHEREAS, pursuant to an advertisement for bids for this project, five bids were received, opened, and tabulated according to law; and

WHEREAS, it appears that Palda and Sons is the lowest responsible bidder and the city engineer recommends entering into an agreement with said company for the improvement;

NOW THEREFORE, BE IT RESOLVED that Palda and Sons' bid, in the amount of \$1,212,234.18 is approved by the city council.

-----  
Moved by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Mayor  
May 12, 1999  
Date

GEHRZ    \_\_\_ In Favor  
GIBSON TALBOT  
HUSTAD   \_\_\_ Against  
JACOBS  
KUETTEL

Attested by: \_\_\_\_\_  
City Administrator  
May 12, 1999  
Date

ITEM: Update on the University of Minnesota Women's soccer stadium and the St. Paul Campus planning committee

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Sue Gehrz, Mayor

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being updated on the status of the University of Minnesota Women's soccer stadium and the St. Paul campus planning committee, which had its first meeting on Friday, April 30, 1999. As the city's representative to this group, Mayor Gehrz will be developing this plan with other committee members. (Given the significance of this planning effort, the administrator and planning consultant attended the first meeting and will do so on an as-needed basis.) The council will also receive comments from John Shardlow, the city's consulting planner. As a land use expert, John will present the city's draft standards incorporating goals, key issues and minimum expectations that the city expects to see addressed in the St. Paul campus planning process and outcome. These standards will then be presented as the city's baseline expectation by John Shardlow at the May 27, 1999 meeting of the St. Paul group so the committee understands what the city expects at the outset of the planning process. The council will be asked to clarify, revise and endorse these standards. John will also give the council his perspective on planning processes including what works and what to watch out for based upon his extensive experience in participating and facilitating complex land use issues within and among various constituency groups.

Meets overall goal. To promote a community that is a good place to work, live and visit.

ATTACHMENTS:

- 1 Letter from Vice President Gardebring appointing committee members to the St. Paul Campus planning effort
- 2 Draft city standards TO BE DISTRIBUTED AT MEETING

ACTION REQUESTED:

Review of soccer stadium construction – Hoyt, Maurer

Quick review of why the stadium is where the stadium is – John Shardlow

Introduction on the St. Paul Campus Planning effort by Mayor Gehrz

- how the St. Paul Campus planning group got started – key issue
- purpose of the group
- other

Planning processes – what works/what doesn't – John Shardlow

Specific city perspective to bring to the U of M – John Shardlow

- goals/principles
- key concerns
- basic guidelines

Questions, discussion and revisions

Approve a set of city standards to be presented at the May 27 St. Paul planning committee meeting

# UNIVERSITY OF MINNESOTA

*Office of Vice President for  
Institutional Relations*

*11 Morrill Hall  
100 Church Street S.E.  
Minneapolis, MN 55455-0110  
612-624-2855  
Fax: 612-626-9899*

April 1, 1999

Mayor Sue Gehrz  
City of Falcon Heights  
2077 Larpenteur Ave.  
Falcon Heights, MN 55113-5594


Dear Mayor Gehrz:

I am writing to invite you to serve on the joint University–Community Land Use Planning Task Force for the St. Paul campus. The task force will be charged with the following responsibility: To consider long term programmatic needs on the St. Paul campus, to consider land use plans for the communities surrounding the campus, and to make recommendations on a framework for integrated land use planning for the St. Paul campus and surrounding communities.

The following individuals have been asked to serve on the committee:

- Vice President Sandra Gardebring, Institutional Relations, U of M, Co-Chair
- Interim Vice President Philip Larsen, Agriculture Policy; Interim Dean, Interim Director Agriculture Experiment Station, College of Agriculture, Food and Environmental Sciences, Co-Chair
- Vice President McKinley Boston, Student Development and Athletics
- Vice President Eric Kruse, University Services
- Dean Alfred Sullivan, College of Natural Resources Administration; Associate Director, Agriculture Experiment Station; Professor, Department of Forest Resources; Chair, St. Paul Oversight Committee
- Associate Vice President Robert Kvavik, Office of the Executive Vice President/Provost
- Professor William Morrish, College of Architecture and Landscape Architecture
- Mayor Sue Gehrz, Falcon Heights
- Council Member Jay Benanov, St. Paul
- Commissioner Janice Rettman, Ramsey County
- Co-chair, Alice Magnuson, St. Anthony Park Community Council
- Executive Vice President Jerry Hammer, Minnesota State Fair

Early meetings of the University-Community Land Use Planning Task Force will include a discussion of the plans and needs of surrounding communities, and an overview of the University's Master Plan, collegiate plans and compacts, and a review of student housing, recreation and other needs on the St. Paul campus.

 The organizational meeting of the University-Community Land Use Planning Task Force will be held on Friday, April 30 from 3:30 to 5:00 p.m. We will meet in Dean Sullivan's Conference Room on the St. Paul Campus, College of Natural Resources, Natural Resources Administration Building. The first meeting will be organizational in nature. Enclosed is a campus map and parking information. Please contact Vice President Sandra Gardebring's office at 612-626-8963 to confirm your willingness to serve on the Task Force and your attendance at the meeting on Friday, April 30. We look forward to working with you on this important issue.

Sincerely,  
Sandra Gardebring



Vice President for Institutional Relations

Philip Larsen



Interim Vice President for  
Agricultural Policy  
Interim Dean  
Interim Director, Agricultural  
Experiment Station

ITEM: Planning summer meeting schedule

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. Councilmembers are being asked to bring their calendars so planning of summer meetings can be undertaken. Two of the regularly scheduled meeting dates (July 28 and August 11) present conflicts for the administrator and there may be other dates that conflict with councilmembers summer plans.

- Cancel Wednesday, July 28, 1999 – substitute July 24, budget workshop
- Schedule Wednesday August 4, 1999 – budget workshop
- Cancel Wednesday August, 11, 1999.- substitute with a Wednesday, August 18 budget workshop or have budget workshop/regular meeting on August 25 (regular meeting date)

ACTION REQUESTED:

Discussion

June 1999						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9 6 - workshop	10	11	12
13	14	15	16 line Rochester	17	18	19
20	21	22	23 7 - mtg	24	25	26
27	28	29	30			

(c) Franklin Quest Co.

July 1999						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 7 - mtg	15	16	17
18	19	20	21	22	23	24 workshop?
25	26	27	28 cancel?	29	30	31

(c) Franklin Quest Co.

August 1999						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Budget 6 - work	5	6	7
8	9	10	11 cancel?	12	13	14
15	16	17	18 6 - Bid, workshop	19	20	21
22	23	24	25 mtg	26	27	28
29	30	31				

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