

***City of Falcon Heights***  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 W. Larpenteur Avenue**

**March 24, 1999**

**A G E N D A**

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_  
JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_  
ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: February 24, 1999  
March 10, 1999
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
  - 1. Disbursements through 3/19/99, \$196,418.11
  - 2. Licenses
  - 3. Approval of James R. Ryle and Alan Johnson to the fire department
  - 4. Scheduling workshop for Wednesday, 6:00 P.M. on April 14, 1999
  - 5. Request for authorization to contract for the city's spring and fall streetsweeping
- G. POLICY AGENDA:
  - 1. Report and direction on the 1999 street improvement project
  - 2. Consideration of Resolution 99-08 authorizing the preparation of final plans and specifications and advertising for bid for the 1999 street improvement project
  - 3. Consideration of resolution 99-09 declaring the amount to be assessed and authorizing the preparation of the proposed assessment for the 1999 street improvement project
  - 4. Consideration of resolution 99-10 scheduling a public hearing on the proposed assessments for the 1999 street improvement project
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

***City of Falcon Heights***  
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- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL:           GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_  
                          JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_  
                          ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES:       February 24, 1999    **(Tab #1)**  
  March 10, 1999
- E. PUBLIC HEARING:           None
- F. CONSENT AGENDA:
  - 1. Disbursements through 3/19/99, \$196,418.11 **(Tab #2)**
  - 2. Licenses **(Tab #3)**
  - 3. Approval of James R. Ryle and Alan Johnson to the fire department **(Tab #4)**
  - 4. Scheduling workshop for Wednesday, 6:00 P.M. on April 14, 1999 **(Tab #5)**
  - 5. Request for authorization to contract for the city's spring and fall streetsweeping **(Tab #6)**
- G. POLICY AGENDA:
  - 1. Report and direction on the 1999 street improvement project **(Tab #7)**
  - 2. Consideration of Resolution 99-08 authorizing the preparation of final plans and specifications and advertising for bid for the 1999 street improvement project **(Tab #8)**
  - 3. Consideration of resolution 99-09 declaring the amount to be assessed and authorizing the preparation of the proposed assessment for the 1999 street improvement project **(Tab #9)**
  - 4. Consideration of resolution 99-10 scheduling a public hearing on the proposed assessments for the 1999 street improvement project **(Tab #10)**
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

**DRAFT**

**CITY OF FALCON HEIGHTS  
REGULAR CITY COUNCIL MEETING  
MINUTES OF FEBRUARY 24, 1999**

Mayor Gehrz convened the meeting at 7:00 p.m.

**PRESENT**

Gehrz, Gibson Talbot, Hustad, Jacobs and Kuettel. Also present was Hoyt, Maurer, Knutson and Phillips.

**COMMUNITY FORUM**

There was no one wishing to speak.

**MINUTES OF FEBRUARY 10, 1999**

Minutes were approved by unanimous consent.

**CONSENT AGENDA**

Councilmember Hustad moved approval of the following consent agenda with No. 6 added as an addendum. The motion passed unanimously.

1. Disbursements
2. Licenses
3. Request to purchase two defibrillators for the fire department
4. Request to purchase replacement parts for the Hurst Tool
5. Designation of city administrator as city clerk
6. Increase Director of Parks, Recreation and Public Facilities to 75% time.

**POLICY AGENDA**

**CONSIDERATION OF RESOLUTION 99-06 NOT PERMITTING THE  
EXTENSION OF LINDIG STREET TO THE NORTH FOR DEVELOPMENT ON  
A LOT BY LOT BASIS**

Mayor Gehrz said the council is being asked to accept the 1999 recommendation from the city engineer, a repeat of the engineer's 1988 recommendation, that the area north of Lindig Street not be developed by extending Lindig Street to the north on a lot by lot basis. Mayor Gehrz then asked Administrator Hoyt to summarize this recommendation.

Administrator Hoyt explained that the Planning Commission has made this recommendation not to extend Lindig Street on a lot by lot basis due to the sewer, drainage and access problems that development on a lot by lot basis will create. Additionally, Hoyt said the city engineer made this recommendation in 1988 when this

issue was brought up and again in 1999 due to a request by a resident inquiring about the possibility of building a home on the back part of his lot facing Lindig St. Hoyt said both the engineer and planner suggest that this area should be developed as a whole development when several of the property owners are interested in doing so. Hoyt indicated the council never took action in 1988 on this subject and that is why council is being asked to consider this recommendation. Hoyt said a second motion was made by the planning commission requesting to study the development opportunities on the area north of Lindig Street to determine what the options are on this area. Hoyt then gave a brief history of Lindig Street and how it was developed to this point. Hoyt asked the city engineer to give his technical expertise on this issue.

Engineer Maurer reiterated his findings that the elevation of the land north of Lindig is too low to provide adequate sewer service to the lots to the north. Maurer said the existing sanitary sewer is half the normal depth and any further development would require another extension and would likely need an ejector pump to service any new home. If the area developed as a whole a small lift station would be installed to provide adequate sewer service to this area. In addition, storm drainage in this area is also a concern. The area is low and collects water. Maurer said there should be an overall plan to service the entire area. Maurer answered some additional questions posed by council.

Mayor Gehrz said another issue brought up by the planning commission dealt with access for emergency vehicles along a dead end cul de sac with no area for turning vehicles around or getting through. Mayor Gehrz asked if there was anyone in the audience wishing to speak to the council about the matter.

Ms. Felicia Busch, 1804 Lindig St., asked how much money was spent for the engineering and planning reports to which Administrator Hoyt responded approximately \$2,000 for the first study and the latest study will be at the Behrens' expense. Busch suggested the resolution before the council should be amended to add that this issue cannot come up again unless the majority of homeowners request it. The question was put to Attorney Knutson whether there was anything to prohibit this amendment. Knutson said there was not but it didn't necessarily mean it would give the residents the peace of mind they may think because any one has the right to petition the city government to consider his or her request at any time regardless of what earlier city councils may have decided about an issue..

Mr. Frank Evans, 1847 Fairview Ave., inquired about the second motion made by the planning commission regarding the further study of development opportunities of the area. He would like to have some of the residents work with planning commission to see what the options are.

Ms. Jeri Glick Anderson, 1870 Roselawn, asked if it was possible to change the zoning from single family residential to something that would ensure the area could retain its permanent green space. She told council the green space is why she and her husband chose to move to this area and how they as well as some of their neighbors have made substantial improvements to their property thereby increasing the property value. She applauds looking at the area as a whole and doing whatever is necessary to protect the open space.

Mr. Phil Eldred, 1753 Lindig, said he bought his house because it was on a dead-end street. He believes that the width of the street has not been addressed and there's not enough land to widen the street to accommodate through traffic.

Ms. Megan Lund, 1805 Lindig, believes there would be more economic value to the city by leaving the street the way it is and according to the city's comprehensive plan, she understands it to read that the city intends to preserve its open spaces.

Ms. Sara Lund, 1805 Lindig, questioned the possibility of building without street access and was informed that the Behrens asked council to consider adopting an ordinance amending the city's code to permit property owners to get building permits to construct buildings on properties that are not adjacent to public streets. Ms. Lund asked how this would work and was told the Behrens access to their property would be permitted via a driveway off of Lindig Street with the intent to provide access from Lindig Street at some future date. Ms. Lund reminded council that the cul de sac and lot at that end of the street has become the playground area for the young children on the block.

In response to a question about the city's process for making this decision, Attorney Knutson said that if the city council approved extending Lindig Street at the meeting property owners along Lindig Street would be notified of the proposed extension through a series of required hearings and notices.

There were no further comments from the audience.

Mayor Gehrz asked Councilmember Talbot to read Resolution 96-07. Councilmember Hustad moved to approve Resolution 96-07. The motion passed unanimously.

#### **ADDENDUM TO AGENDA**

#### **REQUEST TO CONSIDER AN ORDINANCE AMENDING CHAPTER 3-1.01 STREET CONSTRUCTION OF THE CITY CODE RELATED TO ISSUING BUILDING PERMITS TO PROPERTIES ADJACENT TO PUBLIC STREETS**

Page 4  
City Council Minutes  
February 24, 1999

Mayor Gehrz said this ordinance governing public streets would permit property owners to get building permits to construct buildings on properties that are not adjacent to public streets or on properties that have not had provisions for street construction. It would apply to all property owners throughout the city. After a brief discussion on the ramifications of amending Chapter 3-1.01, Councilmember Gibson Talbot moved to deny the request. Motion passed unanimously.

Mr. Phil Eldred made an additional comment that he would like to go on record as saying he would want to be notified of any type of action being considered regarding Lindig Street.

Administrator Hoyt said the planning commission will be discussing this issue again in the near future and will keep residents informed of any meetings.

#### **ADJOURNMENT**

The meeting adjourned at 8:05 p.m.

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Susan L. Gehrz, Mayor

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Patricia Phillips, Recording Secretary

**DRAFT**

**CITY OF FALCON HEIGHTS  
REGULAR CITY COUNCIL MEETING  
MINUTES OF MARCH 10, 1999**

Mayor Gehrz called the meeting to order at 7:00 P.M.

**PRESENT:** Gehrz, Jacobs, Kuettel. Also: Administrator Hoyt

**ABSENT:** Gibson Talbot, Hustad

**COMMUNITY FORUM**

There was no one present for the community forum.

**CONSENT AGENDA**

Councilmember Kuettel moved approval of the consent agenda. The motion passed unanimously.

1. Disbursements
2. Licenses
3. Purchase of a personal computer
4. Purchase of communication equipment for Parks/Public Works

**WORKSHOP**

1. Discussion of the intergenerational dialogue on emergency preparedness and community preparedness as part of the city's emergency planning.

Mayor Gehrz reviewed the outcome of the February 18 Intergenerational Dialogue on emergency community preparedness. Kris Grangaard, the city's Y2K Community Preparedness Task Force chair was also present to discuss this. Councilmembers Kuettel and Jacobs agreed that it seemed worthwhile for Mayor Gehrz and Kris Grangaard to proceed with developing a neighborhood preparedness group in each of the city's four quadrants in conjunction with the Y2K Community Preparedness Task Force efforts over the coming months. These groups would identify skills and supplies available in the neighborhood to be used during an emergency.

2. Information on the proposed Agricultural High School.

Mr. Patrick Plonski, the executive director of the Minnesota Agricultural Leadership Council, briefed the council on the proposed plans for a state agricultural high school, possibly in the Harvest States facility in Falcon Heights. The Agricultural Leadership Council is requesting \$355,000 in planning funds to plan for the development of an urban agricultural campus. If awarded, the

Page 2  
City Council Minutes  
March 10, 1999

Agricultural Leadership Council plans to request funds for the facility as part of the 2000 bonding bill at the legislature. Although plans are tentative, the school will probably start with 200 students in grades 10 and 11 and get to a maximum of 600 students in the distant future. The Agricultural Leadership Council is working with the State Fair to find space for livestock and other agricultural opportunities in conjunction with the school. The Agricultural Leadership Council has no commitment for use of any facilities on the St. Paul Campus. Mr. Plonski said that the city is welcome to participate in the planning process. Mr. Plonski responded to several questions from the council and neighbors, who attended the meeting.

The meeting was adjourned at 8:45 PM.

Respectfully submitted,

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Susan Hoyt  
City Administrator

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Susan L. Gehrz  
Mayor



CONSENT 1  
Meeting Date: 3/24/99

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 3/19/99, \$196,418.11
2. Payroll, 3/1/99 to 3/15/99, \$10,014.75

ACTION REQUESTED: Approval

APPROVAL OF BILLS  
PERIOD ENDING: 03-19-99

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	CASH	INCREASE FOR 50TH EXPS	-----	100.00
	FBN, INC	WEB& E-MAIL CONSULTING	--Adm--	255.00
	*** TOTAL	FOR DEPT 00		355.00
	JAN GIBSON TALBOT	NATL CONF WASH D.C.	LEGISLAT	432.33
	KUETTEL, LAURA	NATL LEAG CONF WASH D.C.	LEGISLAT	607.24
	*** TOTAL	FOR DEPT 11		1,039.57
	AMERICAN OFFICE PRODUCTS	CASTERS FOR OFFICE CHAIR	ADMINIST	34.43
	AMERICAN OFFICE PRODUCTS	RING BINDRS/MECH PENCILS	ADMINIST	193.60
37340	US BANCORP	POSTAGE	ADMINIST	555.00
37339	US BANCORP	AIRLINE TKT ENCHANGE FEE	ADMINIST	75.00
	CARTRIDGE CARE	HP LAZER PRINTER REPAIR	ADMINIST	62.50
	GAVEL ASSOCIATION	LEADERSHIP RECOG DINNER	ADMINIST	17.50
37337	MN DEPARTMENT OF REVENUE	3/15 STATE WITHHOLDINGS	ADMINIST	703.02
37338	PERA	3/15 PERA WITHHOLDINGS	ADMINIST	1,234.47
	RAMSEY COUNTY	98 TRUTH-N-TAX NOTICES	ADMINIST	258.02
	RAMSEY COUNTY	3/99 INS PREMIUMS	ADMINIST	3,053.00
	RAMSEY COUNTY	3/99 INS ADM FEE	ADMINIST	76.50
	UNITED WAY	PHILLIPS WITHHOLDINGS	ADMINIST	30.00
	*** TOTAL	FOR DEPT 12		6,293.04
37339	US BANCORP	FINANCIAL BOOK	FINANCE	68.00
	*** TOTAL	FOR DEPT 13		68.00
37340	US BANCORP	DEAD WTR EVENT SUPPLIES	COMMUNIC	44.02
37340	US BANCORP	DEAD WTR SUPPLIES	COMMUNIC	37.26
37340	US BANCORP	PRIZED-EGG HUNT DEAD WTR	COMMUNIC	24.86
	CASH	\$50 PRIZE TO BUTTON WNNR	COMMUNIC	50.00
	INSTY-PRINTS PLUS	5TH B-DAY BUTTON PRINTNG	COMMUNIC	332.32
	DIANE MEYER	REIMB FOR 50TH EXPS	COMMUNIC	8.91
	NORTH SUBURBAN	99 CABLE TV	COMMUNIC	6,037.74
	TARGET	COLOR MARKERS FOR 50T	COMMUNIC	14.56
	RAMSEY COUNTY DEPARTMENT	TEMP FOOD SVC LINCENSE	COMMUNIC	101.00
	*** TOTAL	FOR DEPT 16		6,650.67
	DAHLGREN SHARDLOW & UBAN	LINDIG STREET DEVELOPMEN	PLANNING	691.97
	DAHLGREN SHARDLOW & UBAN	LINDIG ST BEHRN'S LOT DE	PLANNING	422.50
	RAMSEY COUNTY	PLANNING DOCUMENTS/VARIA	PLANNING	147.50
	*** TOTAL	FOR DEPT 17		1,261.97
	KINKO'S INC.	COPIES COMPREHENSIVE PLN	EMERGENC	64.35
	*** TOTAL	FOR DEPT 21		64.35
	AMERIPRIDE LINEN&APPAREL	LINEN FOR FIRE HALL	FIRE FIG	36.76
	CY'S UNIFORMS	SHIRTS W/PATCHES	FIRE FIG	55.83
	JANKE, KATHLEEN	3/99 FIRE HALL CLEANING	FIRE FIG	100.00
	MN-WEST COLLEGE	BASIC FIRE PUMP SCHOOL	FIRE FIG	70.00
	LEMAY, BARBARA	REIMB FOR KITCHN SUPPLIE	FIRE FIG	20.99
	MARY RIGNEY	REIMB EMT COURSE DULUTH	FIRE FIG	394.15
	USWEST COMMUNICATIONS	PHONE	FIRE FIG	162.43
	*** TOTAL	FOR DEPT 24		840.16
	UNITED WAY	IVERSON WITHHOLDINGS	FIRE PRE	30.00

\* Increases petty cash account \$100.00 to help for contingencies for 50th party celebrations.

\* Winner of 50th birthday button contest to get \$50 dollar bill at April 1st event.

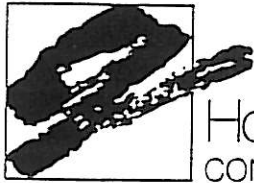
APPROVAL OF BILLS  
 PERIOD ENDING: 03-19-99

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
*** TOTAL FOR DEPT 25				30.00
	METROCALL	PAGER-PUBLIC WORKS	CITY HAL	20.94
	BROWNING-FERRIS IND.	3/99 WASTE REMOVAL	CITY HAL	209.71
	GRAINGER, W. W., INC.	U.S. FLAG	CITY HAL	36.17
	GRAINGER, W. W., INC.	2 SOCKETS	CITY HAL	10.80
	GRAINGER, W. W., INC.	2 C-CLAMPS/CABLE CUTTER/	CITY HAL	61.72
	KNOX LUMBER CO.	FLOURESCENT LIGHT TUBES	CITY HAL	24.37
	NSP	GAS 3/3	CITY HAL	437.29
	NSP	ELECT 3/3	CITY HAL	780.05
	USWEST COMMUNICATIONS	PHONE	CITY HAL	599.70
*** TOTAL FOR DEPT 31				2,180.75
	BROSI SIGN SYTEMS INC	GRAPHICS FOR F340 DOORS	STREETS	80.94
	GOPHER STATE ONE-CALL	UTILITY LOCATE	STREETS	1.75
	NSP	ELECT TO 3/3	STREETS	3.15
	NSP	ELECT 3/10	STREETS	59.44
	NSP	ELECT 3/4	STREETS	78.59
	NSP	ELECT 3/3	STREETS	22.01
	NSP	ELECT 3/3	STREETS	70.80
	NSP	ELECT 3/4	STREETS	19.09
*** TOTAL FOR DEPT 32				335.77
	CITY OF ST PAUL	H2O FOR RINK FLOODINGS	PARK & R	417.46
	HAR MAR LOCK & KEY	LOCK REPAIR COMM PARK	PARK & R	67.67
	MUSKA ELECTRIC CO.	REDIRECT LITES/REPAIR LI	PARK & R	140.63
	NSP	ELECT 3/3	PARK & R	481.54
	NSP	ELECT/GS 3-4	PARK & R	119.57
	NSP	ELECT 3/2	PARK & R	22.79
	UNITED WAY	KRIEGLER WITHHOLDINGS	PARK & R	36.00
	USWEST COMMUNICATIONS	PHONE	PARK & R	65.14
*** TOTAL FOR DEPT 41				1,350.80
	ROSEVILLE AREA SCHOOLS	BASKETBALL GYM RENTAL	PARK PRO	140.00
*** TOTAL FOR DEPT 50				140.00
	BRAUN PUMP & CONTROLS	LIFT STATION PUMP REPAIR	SANITARY	181.20
	METROPOLITAN COUNCIL	4/99 SS CHRGS	SANITARY	18,302.26
	NSP	ELECT 3/3	SANITARY	16.97
	NSP	ELECT 3/4	SANITARY	11.40
	NSP	ELECT 3/4	SANITARY	115.61
*** TOTAL FOR DEPT 75				18,627.44
	GROUP HEALTH PLAN INC	9 B.L.S. CARDS	RESCUE S	27.00
	CARLSON FIRE EXTINGUISHER	SAFETY SEALS FOR EQUIP	RESCUE S	67.63
*** TOTAL FOR DEPT 76				94.63
	BROSI SIGN SYTEMS INC	ST SIGN LETERING ON GLAS LARPENTE		1,164.05
*** TOTAL FOR DEPT 82				1,164.05
	BERNARDY, CONNIE LANNERS	MAR 16-31 PROF SVCS	MCAD	1,227.13
*** TOTAL FOR DEPT 84				1,227.13
	CITY OF SAINT PAUL	HOYT AVE RECNRSTRCTN COST	HOYT AVE	154,694.78 *

See attached letter from Terry Maurer regarding this expenditure

APPROVAL OF BILLS  
PERIOD ENDING: 03-19-99

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
		*** TOTAL FOR DEPT 85	154,694.78	
		*** TOTAL FOR BANK 01	196,418.11	
		*** GRAND TOTAL ***	196,418.11	



Howard R. Green Company  
CONSULTING ENGINEERS

thyt.  
TK  
C PD goes w.  
disbursement

March 15, 1999  
File: 802050J-0601

Ms. Susan Hoyt  
City Administrator  
City of Falcon Heights  
2077 West Larpenteur Avenue  
Falcon Heights, MN 55113-5594

RE: HOYT AVENUE INVOICE

Dear Ms. Hoyt:

As requested, we have reviewed the invoice from the City of St. Paul for the Hoyt Avenue improvements. Our records indicated that in the initial stages of the design, the City of St. Paul was estimating Falcon Heights construction costs at \$167,313.12. By the time that the agreement was put together, that estimate had been lowered to \$155,423.34. The invoice, which was recently sent from the City of St. Paul, indicates that the construction costs for the City of Falcon Heights is \$154,694.78. This is approximately \$700.00 under the estimate that was included in the agreement. We did note, however, in the invoice that the City of St. Paul appears not to be invoicing you for engineering and inspection at this time. The contract calls for 20.5 percent of the construction costs to be billed as overhead for inspection and engineering. Their own documentation submitted with the invoice shows an engineering and inspection cost of \$31,026.86.

Approved

We would recommend payment of this construction invoice in the amount of \$154,694.78. We would also suggest that the City should expect an overhead bill for engineering and inspection in the amount of \$31,026.86 at some later date.

If you have any questions regarding any of this, please call.

Sincerely,

Terry J. Maurer, P.E.

TJM:vtw

2.

C H E C K   R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	3 12 99	30 NICHOLAS BAUMANN	29292	.37
COM	3 12 99	32 RAYMOND BROWN	29293	35.15
COM	3 12 99	34 CLEMENT KURHAJETZ	29294	87.63
COM	3 12 99	35 LEO LINDIG	29295	60.88
COM	3 12 99	40 KEVIN ANDERSON	29296	58.30
COM	3 12 99	42 MICHAEL D. CLARKIN	29297	91.53
COM	3 12 99	47 NATHANIEL HEROLD	29298	18.59
COM	3 12 99	60 TERRY D. IVERSON	29299	29.32
COM	3 12 99	63 RACHELLE L. MARVIN	29300	64.23
COM	3 12 99	66 ALFRED HERNANDEZ	29301	153.13
COM	3 12 99	70 JUSTIN T. NOVAK	29302	98.53
COM	3 12 99	72 JOHN R. WOLFSBERGER	29303	63.96
COM	3 12 99	73 JEREMY HUTCHISON	29304	130.86
COM	3 12 99	74 MARK J. ALLEN	29305	150.76
COM	3 12 99	75 JOSEPH P. KRAJEWSKI	29306	129.71
COM	3 12 99	76 STEVEN M. HOY	29307	146.73
COM	3 12 99	77 BARBARA J. LEMAY	29308	137.06
COM	3 12 99	79 MICHAEL D CLARKIN II	29309	117.52
COM	3 12 99	80 MARY K RIGNEY	29310	91.32
COM	3 12 99	81 LAUREL F SANDBERG	29311	86.99
COM	3 12 99	82 DUSTIN P THUNE	29312	108.16
COM	3 12 99	1002 SUSAN HOYT TAFF	29313	1389.02
COM	3 12 99	1003 TERRY IVERSON	29314	1050.31
COM	3 12 99	1005 CAROL KRIEGLER	29315	970.00
COM	3 12 99	1007 PATRICIA PHILLIPS	29316	874.49
COM	3 12 99	1013 WILLIAM MAERTZ	29317	1073.09
COM	3 12 99	1026 JASON CIERNIA	29318	29.09
COM	3 12 99	1033 DAVE TRETSEVEN	29319	814.60
COM	3 12 99	1118 SHAWN M. STRONG	29320	688.16
COM	3 12 99	1136 ROLAND O. OLSON	29321	857.99
COM	3 12 99	1147 GEORGE BURNS	29322	197.02
COM	3 12 99	1166 RONALD J LYKINS	29323	210.25

COMPUTER CHECKS                   10014.75  
MANUAL CHECKS                     .00  
NOTICES OF DEPOSIT                 .00

\*\*\*\*\*TOTALS\*\*\*\*\*               10014.75

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/SUMMARY:

BUSINESS LICENSE

Tropic Tan #99-511  
Karate Junction #99-510

MECHANICAL CONTRACTOR

Neil Heating & Air Conditioning Inc. 99-512

ACTION REQUESTED: Approval

CONSENT 3  
Date: 3/24/99

ITEM: Approval of James R. Ryle and Alan Johnson to the fire department

SUBMITTED BY: Mike Clarkin, Fire Chief

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve two new members, James R. Ryle and Alan Johnson, to the Falcon Heights fire department pending passing the physical examinations. The fire department has been actively recruiting qualified members to the department to replace a number of resigning and retiring firefighters over the past three years.

Meets goal #1. To protect the public health and safety.

ACTION REQUESTED:

Approve the appointment of James Ryle and Alan Anderson to the fire department pending passing of the physical examinations and entrance requirements.



ITEM: Scheduling workshop for Wednesday, 6:00 PM on April 14, 1999

SUBMITTED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to schedule a workshop for Wednesday, April 14, 1999 instead of the regular council meeting to provide councilmembers with an opportunity to learn about some of the challenges and costs of redevelopment. As of this writing, the administrator is arranging for the financial consultant, Jim Casserly, and the New Brighton Community Development Director, Kevin Locke.

Meets goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential, and open space uses for present and future generations.

ACTION REQUESTED:

Schedule a workshop for 6:00 PM on April 14, 1999 instead of the regular council meeting.

CONSENT  
Date: 3/24/99  
Item: 5

ITEM: Request for authorization to contract for the city's spring and fall streetsweeping

SUBMITTED BY: Carol Kriegler, Director of Parks, Recreation and Facilities  
Bill Maertz, Parks and Public Works Superintendent

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION / DESCRIPTION:

Summary and action requested.

The council is being asked to authorize the contracting of ASTECH Corp. for streetsweeping services for it's 1999 spring and fall sweeping at a cost of \$11,960.

The city has traditionally conducted bi-annual sweeping in an effort to reduce the sand and grit that accumulates on the streets and to keep it outside of people's homes and away from storm sewers. Staff requested proposals from four contractors for the spring and fall sweeping of the city's residential streets, alleys, and parking lots; and the hauling of materials to the appropriate disposal site. Three proposals were received. All firms were asked to provide municipal / public references as well as identify the number and model year of sweepers to be used on the project.

The city budgeted \$15,000 in the city's storm sewer special revenue fund for streetsweeping. Following are the proposals received.

- ASTECH Corp.           \$11,960.00
- Mike McPhillips       \$13,200.00
- Allied Blacktop        \$15,500.00

Based on cost and a satisfactory performance conducting the '98 sweeping, staff recommends acceptance of the ASTECH proposal.

ACTION REQUESTED:

Authorization to contract with ASTECH Corp. for the city's 1999 streetsweeping.

ITEM: Report and direction on the 1999 street improvement project

SUBMITTED BY: Susan Hoyt, City Administrator

REVIEWED BY: Terry Maurer, City Engineer

EXPLANATION/DESCRIPTION:

Summary and action requested. The council will be given an update on the status of the 1999 street improvement project. The engineer has identified some items for information and consideration by the council including 1) the necessity of lowering some water main, 2) the necessity of reconstructing the portion of Garden Avenue in front of the school and the assessment associated with it and 3) the practicality of constructing a pedestrian pathway along Garden Avenue from Snelling Drive to Hamline. The staff needs direction on how to proceed with the street assessment for Garden Avenue and the pedestrian walkway along Garden Avenue.

Meets Goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses for present and future generations.

Strategy 4: Maintain the city's infrastructure.

Action item: Plan for and implement street improvements.

Background.

After reviewing the status of the water main in the northeast quadrant, the St. Paul Water Utility reported that its mains are shallower than is typically the case in the rest of the city (6 to 6 ½ feet). The street plans were revised to accommodate this with the exception of 200 feet which will be required to be lowered. Thirty-five water services will need to be lowered at street level as part of this. The anticipated cost for this work, which must be born by the city, is \$50,000.

After reviewing the stretch of Garden Avenue that is deteriorating in front of the school, it is prudent to reconstruct this section of roadway. Initially, the city anticipated some significant repairs in sections along this road rather than reconstructing the entire area so the original assessment for the school did not include work on Garden Avenue. The staff recommends that if the council determines that reconstruction is warranted that the school be assessed for this front footage just as any other non-taxpaying entity would be. The school was not assessed for the reconstruction of Garden Avenue when it was done in the mid-1970's. This additional assessment for Garden Ave. would be approximately \$31,500 (actual calculation will be provided by engineer). The school assessment for Ruggles is proposed at \$34,728.75 over a ten year period.

The engineer reviewed the opportunities for constructing a pedestrian pathway along Garden Avenue from Snelling Drive to Hamline Avenue because this serves walkers to the local elementary school. The engineer is calculating the estimated cost for a concrete sidewalk along the north side of Garden Ave. It would require removing vegetation in people's side yards. As of this date, a few people who live on Garden have expressed a concern over having the sidewalk along their property. The engineer is also reviewing an option to paint a walkway along Garden Avenue to accomplish the same goal.

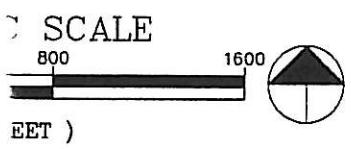
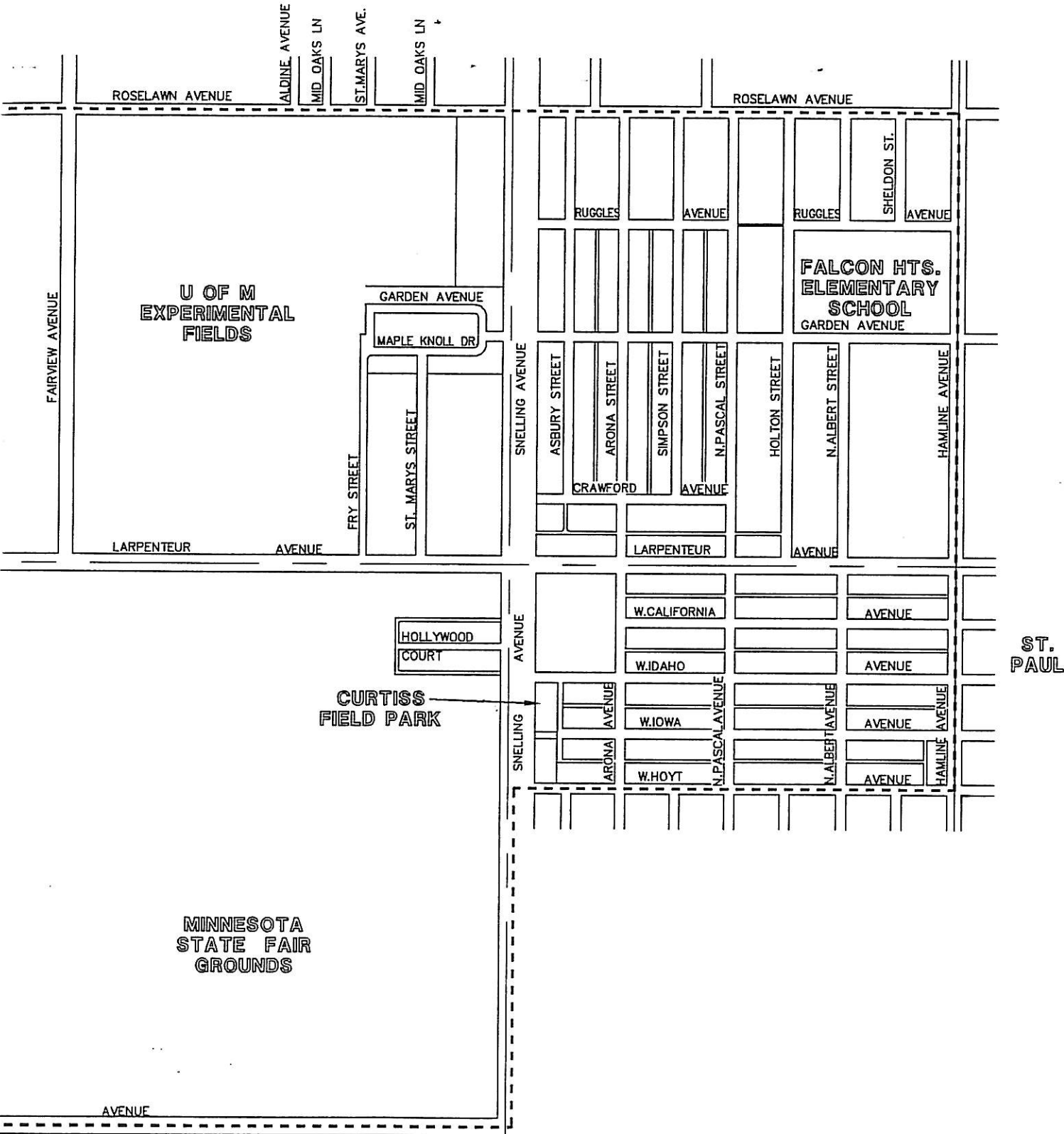
ATTACHMENTS:

1. Map of Garden Avenue (Snelling Drive to Hamline Avenue)

ACTION REQUESTED:

- Make a motion directing the administrator and engineer on how to proceed.

VILLE



--- CITY LIMITS



*Rest -  
streets.*

ITEM: Consideration of resolution 99 -08 authorizing the preparation of final plans and specifications and advertising for bid for the 1999 street improvement project

SUBMITTED BY: Terry Maurer, City Engineer

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve the next step in the process toward implementing the street improvement project planned for the northeast quadrant this spring, which is authorizing the city engineer to prepare the final plans and specifications and advertise for bids on the estimated \$1,500,000 project. The streets planned for reconstruction include Asbury, Pascal, Simpson, Holton, Albert west of Ruggles, Ruggles, Crawford (from Simpson to Pascal) and Garden Avenue in front of the elementary school.

*with.*

Meets goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses for present and future generations.

Strategy 4: Maintain the city's infrastructure.

Action item: Plan for and implement street improvements.

ATTACHMENT:

1 Resolution 99- 08

ACTION REQUESTED:

Report from city engineer

Questions

Approve resolution 99 - 08 authorizing the city engineer to prepare the final plans and specifications and to advertise for bids for the project.

ITEM: Consideration of resolution 99 –08 authorizing the preparation of final plans and specifications and advertising for bid for the 1999 street improvement project

SUBMITTED BY: Terry Maurer, City Engineer

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve the next step in the process toward implementing the street improvement project planned for the northeast quadrant this spring, which is authorizing the city engineer to prepare the final plans and specifications and advertise for bids on the estimated \$1,500,000 project. The streets planned for reconstruction include Asbury, Pascal, Simpson, Holton, Albert west of Ruggles, Ruggles, Crawford (from Simpson to Pascal) and Garden Avenue in front of the elementary school.

Meets goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses for present and future generations.

Strategy 4: Maintain the city's infrastructure.

Action item: Plan for and implement street improvements.

ATTACHMENT:

1 Resolution 99- 08

ACTION REQUESTED:

Report from city engineer

Questions

Approve resolution 99 – 08 authorizing the city engineer to prepare the final plans and specifications and to advertise for bids for the project.

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

Date: March 24, 1999

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ORDERING PREPARATION OF PLANS AND SPECIFICATIONS AND ADVERTISING OF  
BIDS IN THE MATTER OF THE 1999 NE QUADRANT STREET AND STORM SEWER  
IMPROVEMENT

WHEREAS, the city council has duly considered the Feasibility Report for said improvement received at the October 14, 1998 city council meeting and ordered the public improvement at the December 16, 1998 city council meeting;

NOW THEREFORE, BE IT RESOLVED by the city council of the City of Falcon Heights, Minnesota:

1. Howard R. Green Company is hereby designated as Project Engineer for this improvement. The Project Engineer is directed to prepare plans and specifications for the making of the improvement and to solicit competitive bids for the project.

Passed and adopted this 24<sup>th</sup> day of March, 1999.

Moved by: \_\_\_\_\_

GEHRZ \_\_\_ In Favor  
GIBSON TALBOT  
HUSTAD \_\_\_ Against  
JACOBS  
KUETTEL

Approved by: \_\_\_\_\_

Mayor  
March 24, 1999  
Date

Attested by: \_\_\_\_\_

City Administrator  
March 24, 1999  
Date



ITEM: Consideration of resolution 99- 09 declaring the amount to be assessed and authorizing the preparation of the proposed assessment for the 1999 street improvement project

SUBMITTED BY: Terry Maurer, City Engineer

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to approve the preparation of the assessments for the 1999 street project. Applying the city's assessment policy to properties in this project area, the total amount proposed for assessment including the school property on Garden Avenue is approximately \$602,000 out of the \$1,500,000 estimated project cost. The assessment rate is \$26.50 per front foot for a tax paying residential property.

Meets goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses for present and future generations.

Strategy 4. Maintain the city's infrastructure.

Action item: Plan for and implement street improvements.

ATTACHMENT:

1 Resolution 99- 09

ACTION REQUESTED:

Report from city engineer

Questions

Approve resolution 99-09 authorizing the preparation of the assessment for the 1999 street improvement project.

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

Date: March 24, 1999

A RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING  
PREPARATION OF PROPOSED ASSESSMENT FOR THE 1999 NE QUADRANT  
STREET IMPROVEMENT PROJECT

WHEREAS, costs have been determined for the 1999 NE Quadrant street improvement project and the total cost of the improvement is \$1,500,000 including expenses incurred.

NOW THEREFORE, BE IT RESOLVED by the city council of the City of Falcon Heights, Minnesota:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$898,000.00 and the portion of the cost to be assessed against benefited property owners is declared to be \$602,000.00.
2. The city administrator, with the assistance of the consulting city engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the district affected, without regard to cash valuation, as provided by law, and shall file a copy of such proposed assessment in the city office for public inspection.
3. The city administrator shall upon completion of such proposed assessment, notify the council thereof.

Adopted by the council this 24<sup>th</sup> day of March, 1999.

Moved by: \_\_\_\_\_

GEHRZ \_\_\_ In Favor  
GIBSON TALBOT  
HUSTAD \_\_\_ Against  
JACOBS  
KUETTEL

Approved by: \_\_\_\_\_

Mayor  
March 24, 1999  
Date

Attested by: \_\_\_\_\_

City Administrator  
March 24, 1999  
Date

ITEM: Consideration of resolution 99-10 scheduling a public hearing on the proposed assessments for the 1999 street improvement project

SUBMITTED BY: Terry Maurer, City Engineer

REVIEWED BY: Susan Hoyt, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested. The council is being asked to schedule a public hearing on the proposed assessment for the 1999 street improvement project for April 28, 1999 on or after 7:00 PM. All property owners will be notified of the assessment hearing.

Meets goal #2. To maintain and promote the assets of the city's unique neighborhoods including commercial, residential and open space uses for present and future generations.

Strategy 4. Maintain the city's infrastructure.

Action item: Plan for and implement street improvements.

ATTACHMENT:

1 Resolution 99-10

ACTION REQUESTED:

Report from city engineer

Questions

Approve resolution 99-10 authorizing the preparation of the assessment for the 1999 street improvement project for Wednesday, April 28, 1999 at or after 7:00 PM.

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

Date: March 24, 1999

A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the council on March 24, 1999, the city administrator was directed to prepare a proposed assessment of the cost of the 1999 NE Quadrant street improvement project,

NOW THEREFORE, BE IT RESOLVED, by the city council of the City of Falcon Heights, Minnesota:

1. A hearing shall be held on the 28<sup>th</sup> day of April, 1999, in the city hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. She may at any time thereafter, pay to the county auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 24<sup>th</sup> day of March, 1999.

Moved by:

GEHRZ  In Favor  
GIBSON TALBOT  
HUSTAD  Against  
KUETTEL  
JACOBS

Approved by:

Mayor  
March 24, 1999  
Date

Attested by:

City Administrator  
March 24, 1999  
Date