

***City of Falcon Heights***  
**Workshop Meeting of the City Council**  
**City Hall**  
**2077 W. Larpenteur Avenue**

**January 6, 1999**  
**A G E N D A**

- A. CALL TO ORDER: 6:00 p.m.
- B. ROLL CALL: GEHRZ \_\_\_ GIBSON TALBOT \_\_\_ HUSTAD \_\_\_  
JACOBS \_\_\_ KUETTEL \_\_\_ HOYT \_\_\_ ASLESON \_\_\_
- C. CONSENT AGENDA:
  - a. General disbursements through 12/31/98, \$75,988.86
  - b. Payroll, 12/1/98 to 12/15/98, \$10,190.63  
Payroll, 12/16/98 to 12/31/98, \$11,600.77
- D. WORKSHOP
  - 1. Discussion with Senator John Marty and Representative MaryJo McGuire about upcoming legislative issues
  - 2. Other topics of discussion
- E. INFORMATION AND ANNOUNCEMENTS:
- F. ADJOURN

CONSENT 1  
Meeting Date: January 6, 1999

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 12/31/98, \$75,988.86
2. Payroll, 12/1/98 to 12/15/98, \$10,190.63  
Payroll, 12/15/98 to 12/31/98, \$11,600.77

ACTION REQUESTED: Approval

(1)

APPROVAL OF BILLS  
PERIOD ENDING: 12-31-98

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	FOCUS NEWS	ORD 0-98-07	LEGISLAT	85.00
	FOCUS NEWS	ST IMPROVEMENTS HEARING	LEGISLAT	35.70
	FOCUS NEWS	TAX HEARING NOTICE	LEGISLAT	246.40
	*** TOTAL	FOR DEPT 11		367.10
	CARLA ASLESON	MILEAGE	ADMINIST	8.13
	CARLA ASLESON	MODEM CABLE	ADMINIST	21.29
	AMERICAN OFFICE PRODUCTS	PAPER, ENVELOPES, CARTRD	ADMINIST	176.82
	ELECTION SYSTEM/SOFTWARE	2 SIGNS	ADMINIST	23.85
	ICMA RETIREMENT TRUST 457	12/98 ASLESSON	ADMINIST	200.00
	INSTY-PRINTS PLUS	SUPPLIES	ADMINIST	182.23
37009	MN DEPARTMENT OF REVENUE	12/15 ST WITHHOLDINGS	ADMINIST	758.84
37010	MN DEPARTMENT OF REVENUE	12/31 ST WITHHOLDINGS	ADMINIST	803.41
37008	PERA	12/15 PERA WITHHOLDINGS	ADMINIST	1,408.27
37011	PERA	12/31 PERA WITHHOLDINGS	ADMINIST	1,495.63
	RAMSEY COUNTY	12/98 INS PREMIOUMS	ADMINIST	3,100.65
	ROSEVILLE BAKERY	MUFFINS COUNCIL WORKSHOP	ADMINIST	12.85
	*** TOTAL	FOR DEPT 12		8,191.97
	CAMPBELL KNUTSON	FIRE RELIEF BYLAWS	LEGAL	429.00
	CAMPBELL KNUTSON	GEN SVC F.H.	LEGAL	1,104.21
	*** TOTAL	FOR DEPT 14		1,533.21
	TIM GREENSIDE	COMPUTER MAINT	COMMUNIC	180.00
	GE CAPITAL INFORMATION TE	COMPUTER MAINT	COMMUNIC	540.00
	*** TOTAL	FOR DEPT 16		720.00
	CASTLE INSPECTION SVC	OCT,NOV,DEC BLDG INSPT	PLANNING	4,428.19
	CASTLE INSPECTION SVC	OCT,NOV,DEC PLUMMBIN INS	PLANNING	154.80
	CASTLE INSPECTION SVC	REIMB UBC CODE BOOK	PLANNING	50.95
	PAKOY, GENE	4TH QTR MECH INSPECTIONS	PLANNING	1,031.25
	RAMSEY COUNTY	PRINTOUT PROPERTY F.H.	PLANNING	184.04
	*** TOTAL	FOR DEPT 17		5,849.23
	FIRE INSTRUCTORS ASSN. MN	FIRE EMERG/EXP BOOK	EMERGENC	31.14
	NSP	CIVIL DEFENSE SIREN	EMERGENC	6.28
	*** TOTAL	FOR DEPT 21		37.42
	RAMSEY COUNTY	97/98 CITATIONS(U OF M)	POLICE	1,567.50
	*** TOTAL	FOR DEPT 22		1,567.50
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	36.76
	BEARCOM	PAGER BATTERY	FIRE FIG	144.85
	COLONIAL INSURANCE	12/98 IBAUMAN	FIRE FIG	29.65
	EMERGENCY APPARATUS MAINT	AIR LEAK BRAKE REPAIR	FIRE FIG	438.24
	FIRE EQUIPMENT SPECIALTIE	REBUILD 2 WAY BALL VALUE	FIRE FIG	218.95
	FIRE EQUIPMENT SPECIALTIE	STORZ 4" CAP/CHAIN/ADAPT	FIRE FIG	319.95
	LEAGUE OF MN CITIES	INCREASE COVRAGE LAFRANC	FIRE FIG	125.00
	MINNESOTA CONWAY	FIRE EXT RECHARGES	FIRE FIG	43.80
	SCHULTZ, BRYON	REISSUE LOST CK 28043	FIRE FIG	4.54
	*** TOTAL	FOR DEPT 24		1,361.74
	COLONIAL INSURANCE	12/98 IVERSON	FIRE PRE	36.45

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CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	FIRE INSTRUCTORS ASSN. MN	FIRE INVEST HANDBOOK	FIRE PRE	161.09
	INSTY-PRINTS PLUS	BUINESS CARDS	FIRE PRE	36.77
	NATIONAL FIRE PROTECTION	FIRE PREVENT WEEKSUPPLIE	FIRE PRE	48.35
	*** TOTAL FOR DEPT 25			282.66
	AT&T WIRELESS SERVICES	PW PAGER	CITY HAL	37.60
	CARLA ASLESON	DISHWASHER SOAP	CITY HAL	4.81
	BOARD OF WATER COMMISSNRS	H2O	CITY HAL	16.33
	BOARD OF WATER COMMISSNRS	SS	CITY HAL	11.66
	HAR MAR LOCK & KEY	LOCK SVC FOR FIRE DEPT	CITY HAL	165.36
	MCKENZIE OIL COMPANY	REMOVAL PROD. UNDRG TANK	CITY HAL	45.00
	M-75 BUILDING MAINTENANCE	12/98 CLEANING	CITY HAL	206.88
	MINNESOTA CONWAY	FIRE EXT RECHARGES	CITY HAL	140.54
	MUSKA ELECTRIC CO.	REPLACE PHOTO EYE	CITY HAL	123.71
	OXYGEN SERVICE COMPANY	TANK RENTAL	CITY HAL	9.00
37012	TARGET	KITCHEN EQUIP	CITY HAL	94.51
37012	TARGET	CHRISTMAS LITES	CITY HAL	172.51
	*** TOTAL FOR DEPT 31			1,027.91
	HOWARD GREEN COMPANYC.	QUESTWOOD TOWNHOUSES	ENGINEER	1,493.76
	HOWARD GREEN COMPANYC.	FH GEN SVCS	ENGINEER	449.73
	HOWARD GREEN COMPANYC.	98 SIDEWALK ENG	ENGINEER	212.50
	HOWARD GREEN COMPANYC.	U OF M SOCCER	ENGINEER	288.15
	HOWARD GREEN COMPANYC.	QUESTWOOD TOWNHOUSES	ENGINEER	655.40
	HOWARD GREEN COMPANYC.	FH GEN SVCS	ENGINEER	104.45
	HOWARD GREEN COMPANYC.	98 SEAL COATING	ENGINEER	230.00
	HOWARD GREEN COMPANYC.	98 SIDEWALK IMPROVEMENTS	ENGINEER	137.50
	*** TOTAL FOR DEPT 33			3,571.49
	RENT ALL MINNESOTA INC	PARKS TREE TRIMMING	TREE PRO	96.12
	*** TOTAL FOR DEPT 34			96.12
	BOARD OF WATER COMMISSNRS	H2O	PARK & R	10.42
	BOARD OF WATER COMMISSNRS	SS	PARK & R	23.32
	ICMA RETIREMENT TRUST 457	12.98 MAERTZ	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	12/98 TRETSVAN	PARK & R	100.00
	KNOX LUMBER CO.	337726 LUMBER	PARK & R	13.49
	KNOX LUMBER CO.	341235 10GA HIPERF VAC	PARK & R	50.81
	MUSKA ELECTRIC CO.	PARKING LOT LITES	PARK & R	151.05
	NSP	ELECT GAS	PARK & R	440.07
	NSP	AUTO PROTECT LITE	PARK & R	22.52
	D-ROCK CENTER & SMALL ENG	BLACK DIRT	PARK & R	19.17
	*** TOTAL FOR DEPT 41			930.85
	NSP	ELECT	STREET L	41.85
	*** TOTAL FOR DEPT 54			41.85
	E-Z RECYCLING, INC.	12/98 RECYCLING	SOLID WA	2,559.40
	*** TOTAL FOR DEPT 56			2,559.40
	ARTISAN LOCK AND KEY	SMALL SAFE	GENERAL	633.67
	CADY COMMUNICATIONS INC	INSTAL MODEM DATA PROT	GENERAL	721.56
	GE CAPITAL INFORMATION TE	PHASE 2 COMPUTER NETWRK	GENERAL	3,529.96

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CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
*** TOTAL FOR DEPT 63				4,885.19
	MN PLAYGROUND INC	KIDCOURSE SIT UP BENCH	PUBLIC W	682.58
*** TOTAL FOR DEPT 65				682.58
	RAMSEY COUNTY	LINDIG PRCL 162923340007	INFRASTR	102.65
*** TOTAL FOR DEPT 71				102.65
	GROUP HEALTH PLAN INC	15 BLS CARDS	RESCUE S	45.00
	MOORE MEDICAL CORP	15 STIFF NECK COLLARS	RESCUE S	202.35
	OXYGEN SERVICE COMPANY	AIR AND OXYGEN	RESCUE S	54.00
	AIRTOUCH CELLULAR	CELLULAR CHARGS	RESCUE S	22.09
*** TOTAL FOR DEPT 76				323.44
	TED BECCHETTI	F.H. SIGN IMPROVEMETNS	LARPENTE	1,000.00
	CAMPBELL KNUTSON	THATCHER EASEMENT	LARPENTE	297.00
	HOWARD GREEN COMPANYC.	LARP ENG	LARPENTE	1,228.83
	HOWARD GREEN COMPANYC.	LARP ENG	LARPENTE	1,092.80
	HOWARD GREEN COMPANYC.	LARP ENG	LARPENTE	1,045.56
	HOWARD GREEN COMPANYC.	LARP AVE	LARPENTE	2,198.08
	MUSKA ELECTRIC CO.	CITY SIGN REPLACE LITES	LARPENTE	1,574.46
	MUSKA ELECTRIC CO.	TEMP FIXTURES	LARPENTE	360.14
	UNITED GLASS INC	SAMPL SIGNS	LARPENTE	420.00
	UNITED GLASS INC	4 3/8' TEMPERED GLASS	LARPENTE	1,684.03
*** TOTAL FOR DEPT 82				10,900.90
	ROSEVILLE PARKS AND RECRE	12/98 TEEN PROGRAM EXPS	MCAD	720.00
	BERNARDY, CONNIE LANNERS	POSTAGE REIMB	MCAD	100.58
	BERNARDY, CONNIE LANNERS	MEETING EXP REIMB	MCAD	7.14
	BERNARDY, CONNIE LANNERS	TELEPHONE EXPS REIMB	MCAD	285.87
*** TOTAL FOR DEPT 84				1,113.59
	HOWARD GREEN COMPANYC.	NE QUAD ENG	NE QUAD	6,615.60
	HOWARD GREEN COMPANYC.	NE QUAD ENG	NE QUAD	13,587.99
	HOWARD GREEN COMPANYC.	NE QUAD	NE QUAD	7,754.12
*** TOTAL FOR DEPT 86				27,957.71
	CARLA ASLESON	TUITION REIMB	CONTINGE	816.00
	WILLIAM MAERTZ	TUITION REIMB	CONTINGE	1,068.35
*** TOTAL FOR DEPT 92				1,884.35
*** TOTAL FOR BANK 01				75,988.86
*** GRAND TOTAL ***				75,988.86

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C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	12 15 98	30 NICHOLAS BAUMANN	29082	6.74
COM	12 15 98	32 RAYMOND BROWN	29083	6.47
COM	12 15 98	34 CLEMENT KURHAJETZ	29084	22.98
COM	12 15 98	35 LEO LINDIG	29085	54.13
COM	12 15 98	40 KEVIN ANDERSON	29086	90.33
COM	12 15 98	42 MICHAEL D. CLARKIN	29087	62.33
COM	12 15 98	47 NATHANIEL HEROLD	29088	32.32
COM	12 15 98	63 RACHELLE L. MARVIN	29089	30.55
COM	12 15 98	66 ALFRED HERNANDEZ	29090	98.99
COM	12 15 98	70 JUSTIN T. NOVAK	29091	108.22
COM	12 15 98	72 JOHN R. WOLFSBERGER	29092	60.49
COM	12 15 98	73 JEREMY HUTCHISON	29093	154.99
COM	12 15 98	74 MARK J. ALLEN	29094	117.23
COM	12 15 98	75 JOSEPH P. KRAJEWSKI	29095	115.19
COM	12 15 98	76 STEVEN M. HOY	29096	113.94
COM	12 15 98	77 BARBARA J. LEMAY	29097	51.72
COM	12 15 98	1002 SUSAN HOYT TAFF	29098	1386.23
COM	12 15 98	1003 TERRY IVERSON	29099	1028.74
COM	12 15 98	1005 CAROL KRIEGLER	29100	1242.72
COM	12 15 98	1007 PATRICIA PHILLIPS	29101	859.59
COM	12 15 98	1010 CARLA ASLESON	29102	1025.65
COM	12 15 98	1013 WILLIAM MAERTZ	29103	1049.97
COM	12 15 98	1026 JASON CIERNIA	29104	33.25
COM	12 15 98	1033 DAVE TRETSEVEN	29105	790.42
COM	12 15 98	1102 AUSTIN M. PETERSON	29106	369.66
COM	12 15 98	1103 DIANE MEYER	29107	181.82
COM	12 15 98	1110 JULIE OBERMILLER	29108	84.85
COM	12 15 98	1136 ROLAND O. OLSON	29109	830.14
COM	12 15 98	1147 GEORGE BURNS	29110	180.97
		COMPUTER CHECKS	10190.63	
		MANUAL CHECKS		.00
		NOTICES OF DEPOSIT		.00
		****TOTALS****	10190.63	

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	12 30 98	6 SUSAN GEHRZ	29113	285.81
COM	12 30 98	8 SAM JACOBS	29114	277.05
COM	12 30 98	10 JAN GIBSON TALBOT	29115	200.00
COM	12 30 98	11 JOHN HUSTAD	29116	277.05
COM	12 30 98	12 LAURA A. KUETTEL	29117	277.05
COM	12 30 98	30 NICHOLAS BAUMANN	29118	268.20
COM	12 30 98	35 LEO LINDIG	29119	63.66
COM	12 30 98	40 KEVIN ANDERSON	29120	116.75
COM	12 30 98	42 MICHAEL D. CLARKIN	29121	62.67
COM	12 30 98	47 NATHANIEL HEROLD	29122	55.41
COM	12 30 98	60 TERRY D. IVERSON	29123	29.56
COM	12 30 98	62 BRYON A. SCHULTZ	29124	6.47
COM	12 30 98	63 RACHELLE L. MARVIN	29125	59.31
COM	12 30 98	70 JUSTIN T. NOVAK	29126	46.17
COM	12 30 98	74 MARK J. ALLEN	29127	46.17
COM	12 30 98	75 JOSEPH P. KRAJEWSKI	29128	36.17
COM	12 30 98	1002 SUSAN HOYT TAFF	29129	1386.23
COM	12 30 98	1003 TERRY IVERSON	29130	1028.74
COM	12 30 98	1005 CAROL KRIEGLER	29131	1242.72
COM	12 30 98	1007 PATRICIA PHILLIPS	29132	859.59
COM	12 30 98	1010 CARLA ASLESON	29133	1025.65
COM	12 30 98	1013 WILLIAM MAERTZ	29134	1049.97
COM	12 30 98	1026 JASON CIERNIA	29135	37.40
COM	12 30 98	1033 DAVE TRETSEVEN	29136	828.44
COM	12 30 98	1102 AUSTIN M. PETERSON	29137	476.68
COM	12 30 98	1107 RICHARD P. TALBOT III	29138	155.14
COM	12 30 98	1136 ROLAND O. OLSON	29139	825.75
COM	12 30 98	1143 COLIN B. CALLAHAN	29140	61.30
COM	12 30 98	1147 GEORGE BURNS	29141	107.48
COM	12 30 98	1162 MICHAEL S. BERKLAND	29142	110.82
COM	12 30 98	1163 PHILIP BERNSTEIN	29143	151.91
COM	12 30 98	1164 NICHOLAS J HUPPERT	29144	145.45

COMPUTER CHECKS 11600.77  
MANUAL CHECKS .00  
NOTICES OF DEPOSIT .00

\*\*\*\*TOTALS\*\*\*\* 11600.77