

**CITY OF FALCON HEIGHTS**  
**Regular Meeting of the City Council**  
**City Hall**  
**2077 W. Larpenteur Ave.**

**AGENDA**  
**October 25, 2000**

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL:           GEHRZ \_\_\_ HUSTAD \_\_\_ KUETTEL \_\_\_  
                          LINDSTROM \_\_\_ TALBOT \_\_\_  
                          WORTHINGTON \_\_\_ PHILLIPS \_\_\_  
                          ATTORNEY \_\_\_ ENGINEER \_\_\_
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: October 11, 2000 (Tab #1)
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
1. General disbursements through 10/20/00, \$137,401.81  
   Payroll, 10/1/00 through 10/15/00, \$8,320.87 (Tab #2)
  2. Licenses (Tab #3)
- G. POLICY AGENDA:
1. Consideration of Resolution 00-23 continuing participation in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act (Tab #4)
  2. Consideration of Resolution 00-22 appointing a data practice compliance officer (Tab #5)
  3. Purchase and installation of new playground equipment for Grove Park (Tab #6)
  4. Evaluation of City Administrator (Tab #7)
  5. Membership in the Midway Chamber of Commerce (Tab #8)
  6. Approval of capital expenditure for sidewalk repair and/or replacement in the amount of \$9,360.00 (Tab #9)
  7. Improved lighting for council chamber (Tab #10)
- H. PRESENTATION
1. Discussion and presentation by Como Park Block Nurse Program (Tab #11)
- I. INFORMATION AND ANNOUNCEMENTS:
- J. ADJOURN

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**DRAFT**

City of Falcon Heights  
City Council Minutes  
October 11, 2000

The meeting was called to order by Mayor Gehrz at 7 p.m.

Mayor Gehrz announced that Councilmembers Lindstrom, Hustad and Talbot would not be in attendance at this meeting so several items were being removed from the agenda and placed on a future agenda.

PRESENT: Gehrz, Kuettel. Also present: Heather Worthington, City Administrator

ABSENT: Councilmembers Hustad, Lindstrom, Talbot; Deputy Clerk Phillips.

COMMUNITY FORUM: There was no one present wishing to speak.

CONSENT AGENDA:

Councilmember Kuettel moved to approve the following consent agenda. The motion passed with Mayor Gehrz' approval and Councilmember Hustad's approval which was given earlier.

1. General disbursements and payroll
2. Consideration of Resolution 00-21 authorizing application for a SCORE recycling grant from Ramsey County

POLICY AGENDA:

Mayor Gehrz facilitated a discussion with attending block watch captains relating to the use of e-mail and the city's website for disseminating crime alert information. Details of the meeting will be forthcoming in Administrator Worthington's notes. (see attachment).

ADJOURN

The meeting adjourned at 8:30 p.m.

Respectfully submitted, (via video tape)

Pat Phillips  
Deputy Clerk

## **Notes from October 11, 2000 Meeting with Blockworkers and City Council**

Recorded by Heather Worthington, City Administrator

### **Communication**

Suggestions:

- Have a city hotline for crime information
- Continue using flyers to notify about crimes
- Use e-mail or faxes if available. (Nearly everyone at the meeting raised their hands when asked if they had access to e-mail)
- Automated voice-mail alerts
- Let each blockcaptain choose their own form of contact
- Use of pagers to get information out
- Crime alerts could be run on the cable access channel and website
- Make blockworker list available to police, and encourage direct contact between police and residents when possible
- Continued personal contact between neighbors is essential

### **Structure**

Suggestions:

- Every block should have one blockworker at minimum, and one alternate
- Phone trees would be a helpful tool in getting information out to neighbors quickly
- Master lists for each block would be helpful to do alerts
- Consider combining blocks that geographically go together (ie: A block on Larpenteur has its party with the blocks on adjoining side streets so that they can actually block off a street—which is impossible on Larpenteur).
- Have at least one meeting a year at City Hall with police department present (if not more)
- Blockclubs should be having two events a year—potlucks, picnics, block parties, etc...
- Establish regular meetings with police officers for each blockclub
- Map of current blockclubs needs to be done

### **Neighborhood Security**

Suggestions:

- More street lighting
- More alley lighting
- More police patrols in alleys
- Motion detecting lights on garages and in back yards

CONSENT 1  
Meeting Date: 10/25/00

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 10/20/00, \$137,401.81
2. Payroll, 10/1/00 to 10/15/00, \$8,320.87

ACTION REQUESTED: Approval

APPROVAL OF BILLS  
PERIOD ENDING: \_10-20-00

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	AMERICAN OFFICE PRODUCTS	PEN REFILLS/CLIPS	ADMINIST	25.40
	BOOTH DOCUMENTS/PUBLISHER	LICENSE SIGN	ADMINIST	9.35
	INSTY-PRINTS PLUS	LETTERHEAD ENVELOPES	ADMINIST	291.57
	LEAGUE OF MN CITIES	LMC POLICY CONFERENCE	ADMINIST	60.00
39302	MN DEPARTMENT OF REVENUE	10/15 TAX WITHHOLDINGS	ADMINIST	535.10
39301	PERA	10/15 TAX WITHHOLDINGS	ADMINIST	932.82
	RAMSEY COUNTY	10/00 INS PREMIUMS	ADMINIST	3,053.74
39259	U.S. POSTMASTER	POSTAGE	ADMINIST	330.00
	UNITED WAY	PHILLIPS 3RD QTR 00	ADMINIST	39.00
39303	UNIV OF ST THOMAS	LEGAL FOUNDATIONS/GROWTH	ADMINIST	50.00
	WORTHINGTON, HEATHER	PARKING FOR MEETINGS	ADMINIST	22.25
	COORDINATED BUS. SYSTEMS,	4TH QTR COPIER MAINT	ADMINIST	714.30
	*** TOTAL	FOR DEPT 12		6,063.53
	EHLERS AND ASSOCIATES	TAX LEVY INFO	FINANCE	500.00
	*** TOTAL	FOR DEPT 13		500.00
	CAMPBELL KNUTSON	9/00 LEGAL SVCS	LEGAL	328.00
	*** TOTAL	FOR DEPT 14		328.00
39304	US BANCORP	FIRE SAFETY SUPPLIES	COMMUNIC	61.95
	ESCHELON TELECOM, INC.	TELEPHONE SVC	COMMUNIC	74.25
39300	ROSEVILLE BAKERY	DONUTS FOR OPEN HOUSE	COMMUNIC	20.00
	*** TOTAL	FOR DEPT 16		156.20
	US BANCORP	CODE ENFORCEMENT BOOK	PLANNING	45.00
	CASTLE INSPECTION SVC	3RD QTR BLDG INSPECTIONS	PLANNING	7,864.33
	*** TOTAL	FOR DEPT 17		7,909.33
	NSP	ELECT 10/17	EMERGENC	6.28
	*** TOTAL	FOR DEPT 21		6.28
	ST ANTHONY VILLAGE	11/00 POLICE SVCS	POLICE	33,063.92
	*** TOTAL	FOR DEPT 22		33,063.92
	HUGHES & COSTELLO	10/00 PROSECUTIONS	PROSECUT	2,643.00
	*** TOTAL	FOR DEPT 23		2,643.00
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING	FIRE FIG	41.77
	CITY OF ST PAUL	USE OF FIRE TNG FACILITY	FIRE FIG	300.00
	EMERGENCY APPARATUS MAINT	753 BATTERIES/LITES RPR	FIRE FIG	586.75
	EMERGENCY APPARATUS MAINT	752 CLUTH ADJUSTMENT	FIRE FIG	77.76
	MINNESOTA CONWAY	RECHARGE FIRE EXTINGUIHR	FIRE FIG	72.50
	NATIONAL FIRE PROTECTION	2000 MEMBERSHIP	FIRE FIG	115.00
	MARY RIGNEY	SEPT/OCT FIREHALL CLEANI	FIRE FIG	160.00
	MARY RIGNEY	REIMB CLEANING SUPPLIES	FIRE FIG	8.24
	VERIZON WIRELESS	CELL PHONE	FIRE FIG	19.66
	*** TOTAL	FOR DEPT 24		1,381.68
	BROWNING-FERRIS IND.	10/00 WASTE	CITY HAL	244.52
	OXYGEN SERVICE COMPANY	TANK RENTAL	CITY HAL	9.00
	*** TOTAL	FOR DEPT 31		253.52
	GOPHER STATE ONE-CALL	LOCATES	STREETS	6.40

APPROVAL OF BILLS  
 PERIOD ENDING: \_10-20-00

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	GRAINGER, W. W., INC.	9 STREET LITE BULBS	STREETS	238.49
	KNOX LUMBER CO.	STREET CLOTHING	STREETS	175.66
	*** TOTAL	FOR DEPT 32		420.55
	HOWARD GREEN COMPANYC.	F.H. GENERAL SVCS	ENGINEER	1,853.96
	HOWARD GREEN COMPANYC.	SEALCOATING	ENGINEER	70.00
	*** TOTAL	FOR DEPT 33		1,923.96
	HONEYWELL INC.	4TH QTR SECURITY CHARGE	PARK & R	112.25
	ICMA RETIREMENT TRUST 457	10/00 TRETSVEN	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	10/00 MERTZ	PARK & R	100.00
	MUSKA ELECTRIC CO.	ICE RINK LITE REPAIRS	PARK & R	273.00
	NSP	ELECT TO 10/17	PARK & R	21.79
	UNITED RENTALS	WHITE STRIPING PAINT	PARK & R	58.28
	UNITED WAY	MAERTZ- 3RD QTR 00	PARK & R	30.00
	USWEST COMMUNICATIONS	TELE TO 10/10	PARK & R	65.75
	*** TOTAL	FOR DEPT 41		761.07
	AMERICAN OFFICE PRODUCTS	2 NEW PORCELAIN BOARDS	PUBLIC W	503.96
	HOWARD GREEN COMPANYC.	CURTIS FIELD POND	PUBLIC W	359.26
	MUSKA ELECTRIC CO.	TENNIS COURT LITE	PUBLIC W	592.87
	SEESTEDT'S	NEW CARPET-COUNCIL CHBRS	PUBLIC W	5,100.76
	*** TOTAL	FOR DEPT 65		6,556.85
	HOWARD GREEN COMPANYC.	NORTHOME STREET ANALYSIS	INFRASTR	982.50
	HOWARD GREEN COMPANYC.	SIDEWALK REPLACEMENT	INFRASTR	1,058.80
	*** TOTAL	FOR DEPT 71		2,041.30
	METROPOLITAN COUNCIL	11/00 S.S.	SANITARY	39,912.00
	*** TOTAL	FOR DEPT 75		39,912.00
	EHLERS AND ASSOCIATES	RAMSEY CTY TIF INFO	TIF #1	203.13
	EHLERS AND ASSOCIATES	OSA ISSUES ON TANSFERS	TIF #1	421.88
	*** TOTAL	FOR DEPT 77		625.01
	EHLERS AND ASSOCIATES	RAMSEY CTY TIF INFO	TIF #2	203.12
	EHLERS AND ASSOCIATES	OSA ISSUES ON TRANSFERS	TIF #2	421.87
	*** TOTAL	FOR DEPT 78		624.99
	EHLERS AND ASSOCIATES	SNELLING/LARP-HARVEST ST	COMM. DE	375.00
	*** TOTAL	FOR DEPT 79		375.00
	HOWARD GREEN COMPANYC.	PAVILION ENGINEERING	LARPENTE	378.18
	NSP COMPOST & WOOD PROCES	RED MULCH- PAVILION	LARPENTE	13.31
	MINNETONKA IRON WORKS	IRON WORK - PAVILION	LARPENTE	24,950.00
	UNITED RENTALS	RENTAL OF AUGER	LARPENTE	67.48
	*** TOTAL	FOR DEPT 82		25,408.97
	BERNARDY, CONNIE LANNERS	OCT 16-31 PROF SVCS	MCAD	1,288.49
	*** TOTAL	FOR DEPT 84		1,288.49
	HOWARD GREEN COMPANYC.	NE STREETS FOLLOW-UP	NE QUAD	626.43
	*** TOTAL	FOR DEPT 86		626.43
	HOWARD GREEN COMPANYC.	ALLEY RECONSTRUCTN ISSUES 2000	ALL	3,329.85

APPROVAL OF BILLS  
 PERIOD ENDING: \_10-20-00

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
*** TOTAL FOR DEPT 87				3,329.85
	MN DEPT ECONOMIC SECURITY	3RD QTR UNEMPLOY-IVERSON	CONTINGE	447.00
	MN DEPT ECONOMIC SECURITY	3RD QTR UNEMPLOY-RITCHIE	CONTINGE	4.88
39298	DAVID HINRICKS	AMBULANCE EXPS	CONTINGE	750.00
*** TOTAL FOR DEPT 92				1,201.88
*** TOTAL FOR BANK 01				137,401.81
*** GRAND TOTAL ***				137,401.81



C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	10 13 00	34 CLEMENT KURHAJETZ	30500	20.97
COM	10 13 00	35 LEO LINDIG	30501	35.97
COM	10 13 00	40 KEVIN ANDERSON	30502	25.85
COM	10 13 00	42 MICHAEL D. CLARKIN	30503	52.25
COM	10 13 00	66 ALFRED HERNANDEZ	30504	345.51
COM	10 13 00	74 MARK J. ALLEN	30505	6.05
COM	10 13 00	77 BARBARA J. LEMAY	30506	81.26
COM	10 13 00	80 MARY K RIGNEY	30507	86.87
COM	10 13 00	81 LAUREL F SANDBERG	30508	16.97
COM	10 13 00	82 DUSTIN P THUNE	30509	23.55
COM	10 13 00	85 DANIEL S JOHNSON-POWERS	30510	108.26
COM	10 13 00	86 GREGORY R YOUNGS JR	30511	39.99
COM	10 13 00	87 MICHAEL A. MCKAY	30512	44.04
COM	10 13 00	88 TRAPPER J. LAPPE	30513	29.90
COM	10 13 00	89 RICKY REVERING	30514	35.97
COM	10 13 00	90 ANDREW P SCHIPPEL	30515	25.85
COM	10 13 00	91 RICHARD H. HINRICHS	30516	29.90
COM	10 13 00	92 HERNON D. MONCADA	30517	6.47
COM	10 13 00	1007 PATRICIA PHILLIPS	30518	1011.11
COM	10 13 00	1013 WILLIAM MAERTZ	30519	1298.11
COM	10 13 00	1026 JASON CIERNIA	30520	66.50
COM	10 13 00	1033 DAVE TRETSEVEN	30521	927.12
COM	10 13 00	1036 KEVIN KELLY	30522	277.05
COM	10 13 00	1089 KATHLEEN A. CIERNIA	30523	164.77
COM	10 13 00	1102 AUSTIN M. PETERSON	30524	275.79
COM	10 13 00	1136 ROLAND O. OLSON	30525	1001.90
COM	10 13 00	1143 COLIN B. CALLAHAN	30526	479.34
COM	10 13 00	1170 ERIC J BLOMQUIST	30527	78.57
COM	10 13 00	1173 ELIZABETH M. POSTIGO	30528	356.89
COM	10 13 00	1175 LAURA M SUPPES	30529	72.07
COM	10 13 00	1176 MICHAEL P ECKBERG	30530	24.24
COM	10 13 00	1185 HEATHER M WORTHINGTON	30531	973.26
COM	10 13 00	1186 CAROLINE E DAYKIN	30532	20.77
COM	10 13 00	1187 SUSAN ENGEL	30533	101.06
COM	10 13 00	1188 NICOLE S GRAHAM	30534	78.57
COM	10 13 00	1189 JEFFREY C OLSON	30535	98.12

COMPUTER CHECKS	8320.87
MANUAL CHECKS	.00
NOTICES OF DEPOSIT	.00

\*\*\*\*\*TOTALS\*\*\*\*\* 8320.87

CONSENT 2  
Meeting Date: 10/25/00

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Heather Worthington, City Administrator

EXPLANATION/SUMMARY:

GENERAL CONTRACTOR

W. L. Hall Co. #00-912

MECHANICAL CONTRACTOR

Ray N. Welter Heating Co. #00-835

ACTION REQUESTED: Approval

**Policy 1**  
**10/25/00**

**ITEM:**       **Consideration of Resolution 00-23 continuing participation in the Local Housing Incentives Account Program under the Metropolitan Livable Communities Act**

**SUBMITTED BY:**   **Heather Worthington, City Administrator**

**EXPLANATION:**

Summary:     The council is being asked to consider a resolution continuing the city's participation in the Metropolitan Council's Livable Communities program. The program is designed to encourage cities to provide affordable housing through financial incentives. There is no charge for participating in this program. Participation is required if a municipality wants to apply for loans or grants under the Local Housing Incentives Account Program.

**ATTACHMENT:**

1. Resolution 00-23 continuing participation in the Livable Communities Program.

**ACTION REQUESTED:**

Discussion  
Approval of Resolution 00-23

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

Date: October 25, 2000

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**RESOLUTION ELECTING TO CONTINUE PARTICIPATING IN  
THE LOCAL HOUSING INCENTIVES ACCOUNT PROGRAM  
UNDER THE METROPOLITAN LIVABLE COMMUNITIES ACT**

**CALENDAR YEAR 2001**

**WHEREAS**, the Metropolitan Livable Communities Act (Minnesota Statutes Section 473.25 to 473.254) establishes a Metropolitan Livable Communities Fund which is intended to address housing and other development issues facing the metropolitan area defined by Minnesota Statutes section 473.121; and

**WHEREAS**, the Metropolitan Livable Communities Fund, comprising the Tax Base Revitalization Account, the Livable Communities Demonstration Account, the Local Housing Incentive Account and the Inclusionary Housing Account is intended to provide certain funding and other assistance to metropolitan area municipalities; and

**WHEREAS**, a metropolitan area municipality is not eligible to receive grants or loans under the Metropolitan Livable Communities Fund or eligible to receive certain polluted sites cleanup funding from the Minnesota Department of Trade and Economic Development unless the municipality is participating in the Local Housing Incentives Account Program under the Minnesota Statutes section 473.254; and

**WHEREAS**, the Metropolitan Livable Communities Act requires the Metropolitan Council to negotiate with each municipality to establish affordable and life-cycle housing goals for that municipality that are consistent with and promote the policies of the Metropolitan Council as provided in the adopted Metropolitan Development Guide; and

**WHEREAS**, each municipality must identify to the Metropolitan Council the actions the municipality plans to take to meet the established housing goals through preparation of the Housing Action Plan; and

**WHEREAS**, the Metropolitan Council adopted, by resolution after a public hearing, negotiated affordable and life-cycle housing goals for each participating municipality; and

**WHEREAS**, a metropolitan area municipality which elects to participate in the Local Housing Incentives Account Program must do so by November 15 of each year; and

**WHEREAS**, for calendar year 2001, a metropolitan area municipality that participated in the Local Housing Incentive Account Program during the calendar year 2000, can continue to participate under Minnesota Statutes section 473.254 if: (a) the municipality elects to participate in the Local Housing Incentives Program by November 15, 2000; and (b) the Metropolitan Council and the municipality have successfully negotiated affordable and life-cycle housing goals for the municipality:

**NOW, THEREFORE, BE IT RESOLVED THAT** the (specific municipality) hereby elects to participate in the Local Housing Incentives Program under the Metropolitan Livable Communities Act during the calendar year 2001.

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Moved by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Mayor

GEHRZ  
HUSTAD     \_\_\_ In Favor  
KUETTEL  
LINDSTROM \_\_\_ Against  
TALBOT

Date

Attested by: \_\_\_\_\_

City Clerk

Date

**Policy 2  
10/25/00**

**ITEM: Consideration of Resolution 00-22 appointing a data practices compliance officer**

**SUBMITTED BY: Heather Worthington, City Administrator**

**EXPLANATION:**

Summary: The State of Minnesota requires that municipalities appoint one employee to act as its data practices compliance official. That person receives questions or concerns regarding problems in obtaining access to public data or other data practices issues. Recently the Department of Administration prepared the attached resolution for cities to use in complying with this requirement. This is part of the department's requirement to provide model policies and training assistance to cities when complying with the Government Data Practices Act (GDPA).

**ATTACHMENT:**

Resolution 00-22

**ACTION REQUESTED:**

Discussion

Motion to adopt Resolution 00-22 appointing a data practices compliance officer

CITY OF FALCON HEIGHTS  
COUNCIL RESOLUTION

Date: October 25, 2000

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RESOLUTION TO APPOINT DATA PRACTICES COMPLIANCE OFFICER

WHEREAS, Minnesota Statutes, Section 13.05 Subd. 13 requires that the city appoint a city employee to act as its data practices compliance official to receive questions or concerns regarding problems in obtaining access to data or other data practices problems within the city; and

WHEREAS, the city council shares the concern expressed by the Legislature about access to city data and wishes to satisfy this concern by immediately appointing a qualified data practices compliance official as required under statute.

BE IT RESOLVED, the city council appoints Heather Worthington as the data practices compliance official to receive questions and concerns regarding problems in obtaining access to data or other data practices problems.

Moved by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Mayor

GEHRZ  
HUSTAD     \_\_\_ In Favor  
KUETTEL  
LINDSTROM \_\_\_ Against  
TALBOT

Date

Attested by: \_\_\_\_\_

City Clerk

Date

**Policy 3  
10/25/00**

**ITEM: Purchase and installation of new playground equipment for Grove Park**

**SUBMITTED BY: Heather Worthington, City Administrator**

**REVIEWED BY: Bill Maertz, Director of Parks and Public Works**

**EXPLANATION:**

Summary: The council budgeted for the replacement of the outdated equipment in Grove Park in the 2000 Capital Improvement Budget.

Currently, the playground has several playground toys made of wood, which are expensive and difficult to maintain. We are requesting that the council approve an expenditure in the amount of \$20,798.93. The council approved \$22,000.00 for replacement of the equipment in the 2000 CIP Budget.

By purchasing the equipment this fall, the city will realize a savings of \$3,868.00 on the larger toy through a "fall sale" by the manufacturer. This cost covers purchase and installation, as well as the curbing material for the safety zones around each piece of equipment.

Residents of the Grove neighborhood received the attached newsletter. The staff has received several positive calls from residents in regard to the proposal.

**ATTACHMENTS:**

1. Playground Newsletter to Grove Neighborhood
2. Plan for 2-5 age group toy
3. Plan for 5-12 age group toy

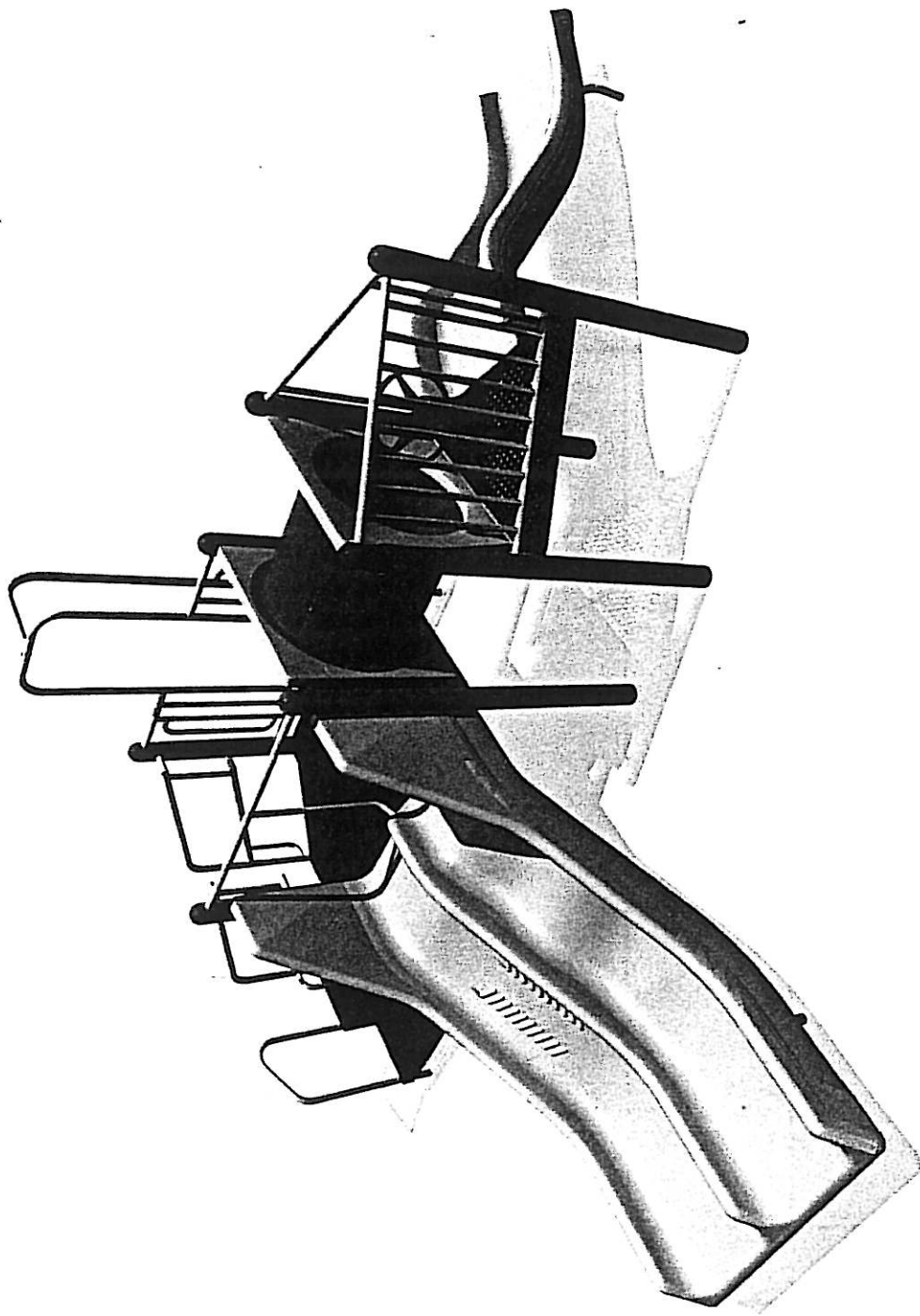
**ACTION REQUESTED:**

- Discussion
- Approval of the expenditure of \$20,798.93 for installation of new playground equipment at Grove Park



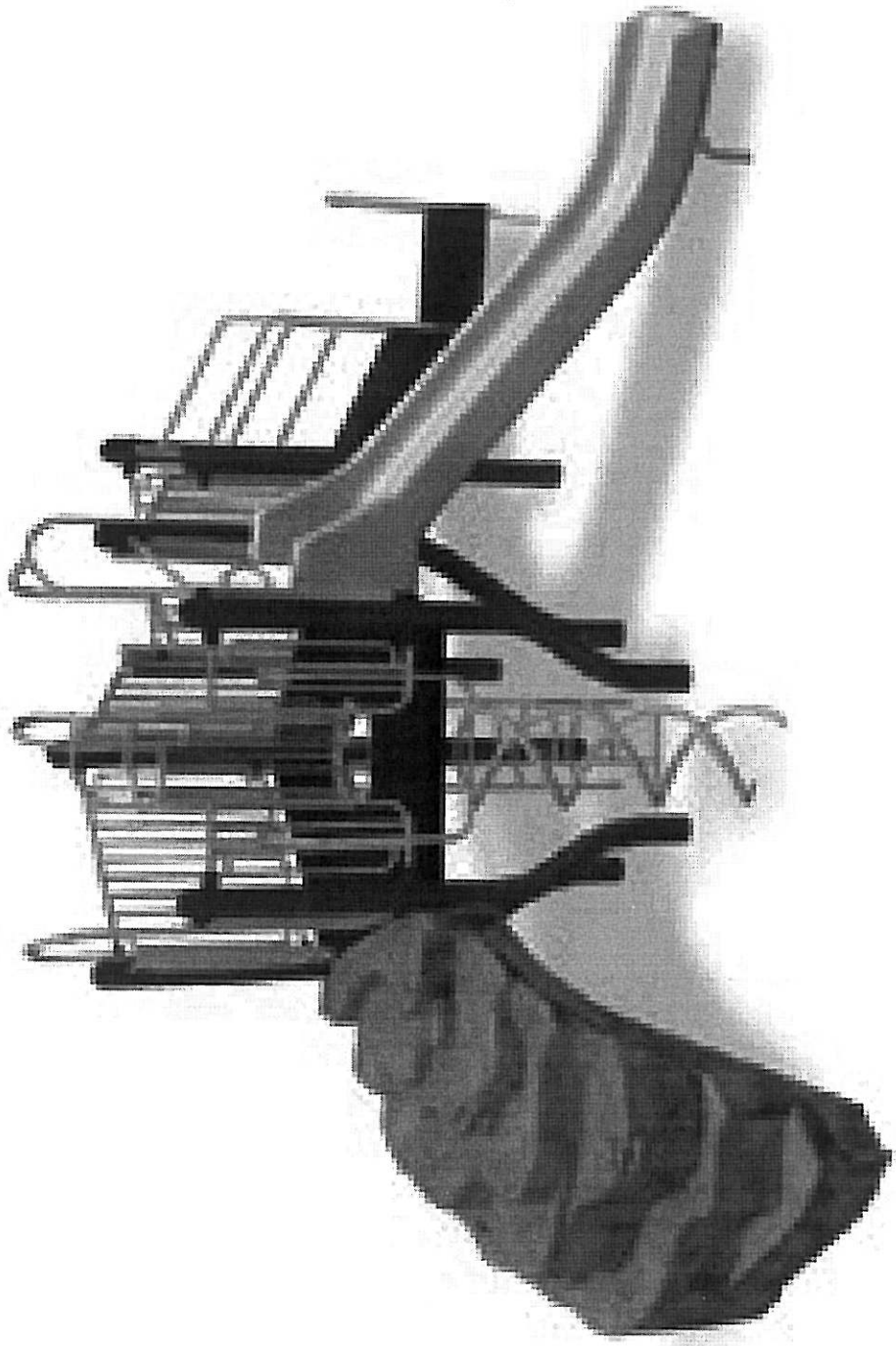
Tot Time

# Grove Park City of Falcon Heights



Minnesota/Wisconsin  
**PLAYGROUND**

2.



Toy for 5-12 age group

**Policy 4**  
**10/25/00**

**ITEM: Evaluation of City Administrator**

**SUBMITTED BY: Mayor Susan Gehrz**

**EXPLANATION:**

Summary: The six month evaluation of city administrator Heather Worthington is completed. I will be giving a report to the council at our meeting this evening.

I recommend that at this time we take Heather off probationary status. In addition, I am recommending a 5% raise for Heather to be retroactive to the first pay period of October.

**ACTION REQUESTED:**

Removal of Heather Worthington from probationary status, and approval of a 5% raise for her.

**ITEM: Membership in the Midway Chamber of Commerce**

**SUBMITTED BY: Heather Worthington, City Administrator**

**REVIEWED BY: Mayor Susan Gehrz**

**EXPLANATION:**

Summary: The Midway Chamber of Commerce has extended an offer of membership to the City of Falcon Heights. The Chamber represents businesses in the Midway area of St. Paul and Minneapolis, as well as several Falcon Heights and Roseville businesses. They offer networking sessions monthly through their luncheon series, and featured speakers have included U of M President Mark Yudof, and other prominent businesspeople from the surrounding area. The City could benefit from making valuable contacts in the business, property development, and non-profit communities.

The staff recommends a one-year membership to ascertain the benefits to the City, at a cost of \$160.00.

**ATTACHMENTS:**

1. Letter from Jim Ostlund, St. Anthony Park Bank
2. Letter from Ellen Watters, Midway Chamber of Commerce

**ACTION REQUESTED:**

- Discussion
- Motion to approve expenditure of \$160.00 for one-year membership in the Midway Chamber of Commerce.

**Policy 6  
10/25/00**

**ITEM: Approval of capital expenditure for sidewalk repair and/or replacement in the amount of \$9,360.00**

**SUBMITTED BY: Heather Worthington, City Administrator**

**REVIEWED BY: Bill Maertz, Director of Parks and Public Works  
John Anderson, H.R. Green**

**EXPLANATION:**

Summary: The council has allocated \$10,000 for repair and replacement of the sidewalks. This year, the city is focusing on the Northome neighborhood, specifically California, Idaho, and Iowa Avenues. We are recommending awarding of the contract for this work to Midwest Concrete Driveway in the amount of \$9,360.00. They were our only bid this year. This will enable the city to repair or replace 1,298 square feet of sidewalk on those streets.

**ACTION REQUESTED:**

Discussion

Approval of expenditure in the amount of \$9,360.00 for repair and/or replacement of sidewalks.

**ITEM DESCRIPTION: Improved lighting for council chamber**

**SUBMITTED BY: Bill Maertz, Director Parks and Public Works**

**REVIEWED BY: Heather Worthington, City Administrator**

**EXPLANATION:**

Summary: The council chamber has no source of natural light and is quite dark. People who rent the room consistently comment on how poor the lighting is. The year 2000 capital budget included \$5,000.00 for lighting improvements. Staff solicited proposals from lighting contractors to increase the amount of light in the council chamber and received two proposals.

*Two proposals for council chamber lighting:*

Collins Electrical Construction, St. Paul, MN      Furnish and install (18) 2 x 2  
fixtures with parabolic lenses.      **\$ 2,875.00**

Muska Electric Company, Roseville, MN      Furnish and install ( 19 ) 2 x2 deep  
cell parabolic electronic fixtures to match existing fixtures. Relocate existing  
fixtures to keep the existing pattern in place.      **\$ 3,105.00**

**ATTACHMENTS:**

Quotes from contractors

**ACTION REQUESTED:**

Approve the proposal from Muska Electric Co. to install additional lighting in the council chamber at a cost of \$3,105.00. Staff believes that Muska does a very good job on indoor lighting at a competitive cost.

10/3/00

# Collins Electrical Construction Co.

278 State Street, St. Paul, MN 55107 Phone (651)224-2833 Fax (651)292-0359

## PROPOSAL

<u>SUBMITTED TO:</u> Mr. William Maertz City of Falcon Heights 2077 W. Larpenteur Falcon Heights, Minnesota	<u>PROJECT:</u>
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We Submit the following:

Furnish and install (18) 2 x 2 fixtures with parabolic lenses. Installation to be per our conversation and walk through.

Total Base Bid -- \$ 2,875.00

PLEASE NOTE:

- 1.
- 2.
- 3.

We Propose to furnish material and labor - complete in accordance with the specifications, for the lump sum of:

two thousand eight hundred and seventy five Dollars \$2,875.00 )

All material is Guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature Jim Delesha  
 Jim Delesha Service Manager

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

MUSKA ELECTRIC COMPANY  
1985 OAKCREST AVENUE  
ROSEVILLE, MINNESOTA 55113  
(651) 636-5820 - FAX NO. (651) 636-0916

## FAX COVER SHEET

DATE: September 21, 2000

TO:

FROM:

COMPANY: City of Falcon Heights

COMPANY: Muska Electric Company

ATTN: Bill Mertz

ATTN: Keith Petersen

FAX NO: 651-644-8675

FAX NO: (651) 636-0916

PHONE NO: 651-644-5050

PHONE NO: (651) 639-5114

RE: Council Chamber Lighting

NUMBER OF PAGES INCLUDING COVER SHEET: [1]

**MESSAGE:**

We propose to install 19 additional 2x2 deep cell parabolic electronic fixtures to match existing fixture to increase the light levels in this area. We would be relocating some of the existing and adding new fixtures to keep the existing pattern in place.

BASE BID: \$ 3,105.00

Taxes and electrical permit included.



**Workshop  
10/25/00**

**ITEM: Discussion and presentation by Como Park Block Nurse Program**

**PRESENTED BY: Terese Buckley, Como Park Block Nurse Program**

**EXPLANATION:**

Summary: Ms. Buckley coordinates the Como Park Block Nurse Program. This program serves part of Falcon Heights, and provides services such as respite care, meals, and friendly visitors, in addition to nursing for elderly people who wish to stay in their homes. Terese will talk about how the program is currently serving residents in Falcon Heights, and if there is a way for the city to partner with their group to promote expansion of the program to cover all of the city.