

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Ave.

AMENDED AGENDA
October 11, 2000

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ HUSTAD ___ KUETTEL ___
 LINDSTROM ___ TALBOT ___
 WORTHINGTON ___ PHILLIPS ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: Minutes of September 27, 2000
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
1. General disbursements through October 6, 2000, \$58,551.64
Payroll, 9/16 to 9/30/2000, \$8,730.31
 2. Consideration of Resolution 00-21 authorizing application for a SCORE recycling grant from Ramsey County
- G. POLICY AGENDA:
1. Discussion of the block watch captain network
 2. Discussion of a policy relating to the use of e-mail and the city's website for disseminating crime alert information
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Ave.

AGENDA
October 11, 2000

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ HUSTAD ___ KUETTEL ___
 LINDSTROM ___ TALBOT ___
 WORTHINGTON ___ PHILLIPS ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: Minutes of September 27, 2000
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
1. General disbursements through October 6, 2000, \$58,551.64
Payroll, 9/16 to 9/30/2000, \$8,730.31
 2. Consideration of Resolution 00-21 authorizing application for a SCORE
recycling grant from Ramsey County
- G. POLICY AGENDA:
1. Membership in the Midway Chamber of Commerce *(removed to future agenda)*
 2. Discussion of the block watch captain network
 3. Discussion of a policy relating to the use of e-mail and the city's website
for disseminating crime alert information
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN TO WORKSHOP

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Ave.

AGENDA
October 11, 2000

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ HUSTAD ___ KUETTEL ___
 LINDSTROM ___ TALBOT ___
 WORTHINGTON ___ PHILLIPS ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: Minutes of September 27, 2000 **(Tab #1)**
- E. PUBLIC HEARING: None
- F. CONSENT AGENDA:
1. General disbursements through October 6, 2000, \$58,551.64
Payroll, 9/16 to 9/30/2000, \$8,730.31 **(Tab #2)**
 2. Consideration of Resolution 00-21 authorizing application for a SCORE
recycling grant from Ramsey County **(Tab #3)**
- G. POLICY AGENDA:
1. Membership in the Midway Chamber of Commerce **(Tab #4)**
 2. Discussion of the block watch captain network **(Tab #5)**
 3. Discussion of a policy relating to the use of e-mail and the city's website
for disseminating crime alert information **(Tab #6)**
- H. INFORMATION AND ANNOUNCEMENTS:
- I. ADJOURN TO WORKSHOP

City of Falcon Heights
City Council Minutes
September 27, 2000

DRAFT

The meeting was called to order by Mayor Gehrz at 7:02 p.m.

PRESENT: Gehrz, Hustad, Lindstrom, Talbot. Also present: Heather Worthington, City Administrator, Pat Phillips, Deputy Clerk

ABSENT: Kuettel

COMMUNITY FORUM: There was no one present wishing to speak

MINUTES: The minutes of September 13, 2000 were approved as written.

CONSENT AGENDA

1. General disbursements and payroll.
2. Licenses
3. Adoption of Council Resolution 00-19 authorizing publication of a summary of Ordinance 00-02.
4. Close the Hoyt Avenue Improvements Capital Project Fund
5. Close the Rescue Services Enterprise Fund
6. Change the Fixed Asset Capitalization Level from \$1000 to \$5000
7. Replacement of Cable Access Channel playback VCR and cordless microphone

POLICY AGENDA

Approval of final pay estimate for patching the City Hall parking lot

Administrator Worthington said the city hall parking lot had more damage than originally thought and the contractor had to use additional bituminous material when patching. This patching was done in preparation of being sealcoated. The cost increased slightly by \$187.31 for a final pay estimate of \$1,541.30. Councilmember Lindstrom moved to approve the final pay estimate. The motion passed unanimously.

Continue the Community Development Special Revenue Fund (208)

Finance Director, Roland Olson, explained that the 2000 budget funds associated with community development were moved to the General Fund. However, with implementation of GASB 34, one of the suggested primary government activities to be accounted for and identified separately is Community Development. To meet these requirements, Olson recommends to continue the Community Development fund. Councilmember Talbot moved to approve the continuation of the Community Development Fund and amend the 2001 budget accordingly.

Purchase and installation of new carpeting for the council chambers

Administrator Worthington indicated the council chambers was in need of carpet replacement and staff obtained three quotes for commercial grade carpet that will resist crushing, stain and wear.

The recommendation is to purchase the carpet from Seestedts, the lowest of the three quotes, at \$5,017.33. A sample of the carpet was shown. After brief discussion, councilmember Hustad moved to approve the purchase and installation of carpet from Seestedts. The motion passed unanimously.

Community Park entrance improvements

Administrator Worthington said the staff and park and rec commission are recommending changes to the entrance to Community Park. She indicated the rusted chain link fence is proposed to be replaced with a black aluminum "wrought iron" style fence. Two brick columns topped with ornamental caps will border the entrance to this gate. The other recommendation is to move the sign that is currently on the north edge of the parking lot to the east side of the parking lot to make the entrance more visible. Staff will move the sign and add landscaping around it. Staff obtained three quotes and recommends the installation of the fence be done by Designer Decks and Fences at a cost of \$9,324.00, which was the lowest quote. Two quotes were received for the masonry work of the columns and recommendation is to go with Midwest Concrete at a cost of \$1,675.00. Councilmember Talbot moved to approve the above improvements and staff's recommendations of contractors. The motion passed unanimously.

Six-month performance evaluation of administrator

Mayor Gehrz indicated that Heather Worthington's six month anniversary is soon and according to her contract, a review will be given. Gehrz said she will provide evaluation materials to the council and staff and interview each key department head of city staff, councilmembers and consultants.

Adjourn to Workshop (on video)

Coralie Wilson of the North Suburban Cable Commission discussed the status of cable franchises that affect the metro area and in particular, Falcon Heights. Two new companies have applied for a franchise and are under consideration. The companies are Everest Connections and Wide Open West. Councilmember Hustad is liaison to the cable commission and will keep council informed of any decisions made.

ADJOURN TO WORKSHOP (not on video)

The meeting adjourned at 8:30 p.m. to a workshop discussing the redevelopment issues of Harvest States, Northome Shopping Center and Hewlett Packard.

Respectfully submitted,

Pat Phillips
Deputy Clerk

CONSENT 1
Meeting Date: 10/11/00

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 10/6/00, \$58,551.64
2. Payroll, 9/16/00 to 9/30/00, \$8,730.31

ACTION REQUESTED: Approval

APPROVAL OF BILLS
 PERIOD ENDING: _10/7/00

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	NSP	ELECT 9/28	STREETS	7.72
	NSP	ELECT 9/28	STREETS	62.05
	NSP	ELECT 9/28	STREETS	8.62
	NSP	ELECT 9/28	STREETS	70.97
	SUBURBAN HARDWARE	MIRACLE GRO & FLAG TAPE	STREETS	16.26
	SUPERAMERICA	FUEL FOR TRUCKS/TRACTORS	STREETS	254.03
	*** TOTAL	FOR DEPT 32		2,484.18
	LINDERS GREENHOUSES	TREEPLANTING SUPPLIES	TREE PRO	6.83
	*** TOTAL	FOR DEPT 34		6.83
	GRAINGER, W. W., INC.	CLOSET FLUSH VALVE	PARK & R	109.17
	NSP	ELECT/GAS 10.1	PARK & R	51.41
	NSP	AUTO PROTECTIVE ALARM	PARK & R	21.09
	ON SITE SANITATION	COMM PARK PORTABLETOILET	PARK & R	68.65
	USWEST COMMUNICATIONS	TELE SVCS	PARK & R	59.51
	ST. PAUL WATER UTILITY	H2O	PARK & R	15.55
	ST. PAUL WATER UTILITY	S.S.	PARK & R	23.34
	*** TOTAL	FOR DEPT 41		348.72
	FIRSTAR TRUST SERVICES	ADMIN FEES-HAMLINE BONDS	90 HAML I	168.38
	*** TOTAL	FOR DEPT 62		168.38
	CY'S UNIFORMS	NEW UNIFORMS FIREFIGHTER	FIRE & R	6,759.36
	*** TOTAL	FOR DEPT 64		6,759.36
	MARGOLIS BROTHERS	15 HONEYSUCKLE BUSHES	PUBLIC W	255.60
	MARGOLIS BROTHERS	OAK TREE	PUBLIC W	250.28
	*** TOTAL	FOR DEPT 65		505.88
	NSP	ELECT 30.03	SANITARY	0.00
	NSP	ELECT 9/28	SANITARY	0.00
	NSP	ELECT 9/27	SANITARY	30.03
	USWEST COMMUNICATIONS	PUMP STA AUTO DIALER	SANITARY	64.05
	*** TOTAL	FOR DEPT 75		94.08
	FRICKE & SONS SOD, INC.	PAVILION PROJECT SOD	LARPENTE	151.14
	HEDBERG AGGREGATES	COURTHOUSE STONE/PAVILIO	LARPENTE	1,516.30
	HEDBERG AGGREGATES	SALES TAX AT 6.5%	LARPENTE	98.56
	NSP COMPOST & WOOD PROCES	PEAT FOR PAVILION PROJEC	LARPENTE	27.78
	PARSONS TRANSPORATION GRP	7/1 THRU 8/25 PROJ FEES	LARPENTE	800.01
	SUBURBAN HARDWARE	GRASS SEED:PAVIALION	LARPENTE	36.57
	*** TOTAL	FOR DEPT 82		2,630.36
	BERNARDY, CONNIE LANNERS	OCT 1-15 PROF SVCS	MCAD	1,288.49
	*** TOTAL	FOR DEPT 84		1,288.49
	*** TOTAL	FOR BANK 01		58,551.64
	*** GRAND TOTAL ***			58,551.64

APPROVAL OF BILLS
PERIOD ENDING: _10/7/00

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	GEHRZ, SUE	REIMB EXP:MN MAYORS CONF	LEGISLAT	310.36
	LEAGUE OF MN CITIES	YEARLY DUES LEAGUE MN CI	LEGISLAT	3,671.00
	GREAT WEST LIFE/ANNUITY	10/00 HUSTAD DEFFERRED	LEGISLAT	75.00
	*** TOTAL FOR DEPT 11			4,056.36
	AMERICAN OFFICE PRODUCTS	ENVELOPES/LABELS/SCISSOR	ADMINIST	102.82
	AMERICAN OFFICE PRODUCTS	ENVELOPES/PAPER	ADMINIST	9.80
39257	MN DEPARTMENT OF REVENUE	9/30 ST WITHHOLDINGS	ADMINIST	554.57
	NCPERS GROUP LIFE INS	10/00 PHILLIPS	ADMINIST	12.00
39256	PERA	9/30 PERA WITHHOLDINGS	ADMINIST	943.18
	*** TOTAL FOR DEPT 12			1,622.37
	ACORDIA	FINANCE DIRECTOR BOND	FINANCE	350.00
	*** TOTAL FOR DEPT 13			350.00
	FBN, INC	E-MAIL & HARDWARE ISSUES	COMMUNIC	170.00
	MCI WORLDCOM RES SVC	LONG DISTANCED FAX/CALLS	COMMUNIC	20.33
	USWEST COMMUNICATIONS	TELE SVCS TO 10/1	COMMUNIC	629.26
	*** TOTAL FOR DEPT 16			819.59
	CITY OF NEW BRIGHTON	2000 MEMBERSHIP DUES	PLANNING	500.00
	CITY OF NEW BRIGHTON	ANNUAL ACCESS DATE FEE	PLANNING	503.00
39258	PAKOY, GENE	3RD QTR MECHANICALS	PLANNING	1,230.00
	*** TOTAL FOR DEPT 17			2,233.00
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING FIRE HALL	FIRE FIG	41.77
	BEARCOM	REPAIR PAGERS	FIRE FIG	74.40
	FALCON HEIGHTS FIRERELIEF	00 STATE FIRE AID	FIRE FIG	32,362.00
	HEALTHPARTNERS MEDICAL GP	NEW FIRE FIGHTERS EXAMS	FIRE FIG	636.00
	OXYGEN SERVICE COMPANY	COMPRESSED AIR	FIRE FIG	53.69
	OXYGEN SERVICE COMPANY	TANK RENTAL	FIRE FIG	31.50
	CITY OF SAINT PAUL	REPAIR BUNKER COAT	FIRE FIG	9.53
	SUPERAMERICA	FUEL	FIRE FIG	21.60
	USWEST COMMUNICATIONS	TELE SVCS TO 10/1	FIRE FIG	171.80
	*** TOTAL FOR DEPT 24			33,402.29
	GLENWOOD INGLEWOOD	COOLER RENTAL	CITY HAL	9.00
	GRAINGER, W. W., INC.	LIGHT BULBS 15	CITY HAL	59.34
	M-75 BUILDING MAINTENANCE	9/00 CLEANING	CITY HAL	285.31
	NSP	GAS 9/27	CITY HAL	60.35
	NSP	ELECT/GAS 9/29	CITY HAL	721.12
	SUBURBAN HARDWARE	RUG CLEANER/LIGHT BULBS	CITY HAL	71.64
	SUPERIOR STRIPING	PARKING LOT STRIPING	CITY HAL	195.00
	VERIZON WIRELESS	CELL PHONE	CITY HAL	7.81
	ST. PAUL WATER UTILITY	H2O	CITY HAL	237.95
	ST. PAUL WATER UTILITY	S.S.	CITY HAL	134.23
	*** TOTAL FOR DEPT 31			1,781.75
	GOPHER STATE ONE-CALL	10 LOCATES/MAY/JUNE/JULY	STREETS	16.00
	KNOX LUMBER CO.	CLOTHING	STREETS	56.97
	NSP	ELECT 9/28	STREETS	8.62
	NSP	ELECT 9/28	STREETS	55.32
	NSP	ELECT 9/28	STREETS	1,927.62

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	9 29 00	6 SUSAN GEHRZ	30479	301.22
COM	9 29 00	11 JOHN HUSTAD	30480	202.05
COM	9 29 00	12 LAURA A. KUETTEL	30481	277.05
COM	9 29 00	13 PETER C. LINDSTROM	30482	277.05
COM	9 29 00	14 RICHARD P. TALBOT JR	30483	277.05
COM	9 29 00	34 CLEMENT KURHAJETZ	30484	276.20
COM	9 29 00	35 LEO LINDIG	30485	64.64
COM	9 29 00	42 MICHAEL D. CLARKIN	30486	94.67
COM	9 29 00	66 ALFRED HERNANDEZ	30487	124.67
COM	9 29 00	74 MARK J. ALLEN	30488	55.41
COM	9 29 00	1007 PATRICIA PHILLIPS	30489	1011.11
COM	9 29 00	1013 WILLIAM MAERTZ	30490	1298.11
COM	9 29 00	1033 DAVE TRETSVEN	30491	927.12
COM	9 29 00	1036 KEVIN KELLY	30492	326.01
COM	9 29 00	1102 AUSTIN M. PETERSON	30493	335.01
COM	9 29 00	1136 ROLAND O. OLSON	30494	993.64
COM	9 29 00	1143 COLIN B. CALLAHAN	30495	569.88
COM	9 29 00	1173 ELIZABETH M. POSTIGO	30496	346.16
COM	9 29 00	1185 HEATHER M WORTHINGTON	30497	973.26

COMPUTER CHECKS	8730.31
MANUAL CHECKS	.00
NOTICES OF DEPOSIT	.00

****TOTALS**** 8730.31

CONSENT # 2

Date: 10/11/00

ITEM: Consideration of Resolution 00-21 authorizing application for a SCORE recycling grant from Ramsey County.

SUBMITTED BY: Roland Olson , Finance Director

REVIEWED BY: Heather Worthington, City Administrator

EXPLANATION/DESCRIPTION:

Summary and action requested: The Council is being asked to authorize the city to apply for the annual SCORE grant to assist with costs associated with the city's recycling program. The grant amount for 2001 is \$10,836.00. The city charges a user fee of \$4.38 each quarter per single family residence to help cover the remaining costs for the recycling service within the city.

Action Requested: Approve resolution 00-21 authorizing the application for the SCORE grant for 2001.

Attachments:

1. Resolution 00-21
2. SCORE grant application

CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION

Date: October 11, 2000

A RESOLUTION AUTHORIZING APPLICATION FOR
SCORE RECYCLING GRANT FUNDS FOR 2001

WHEREAS, the City of Falcon Heights is eligible to apply for Ramsey County
SCORE grant recycling funds in 2001; and

WHEREAS, such funds would assist in continuing and improving the city's
recycling program for 2001;

NOW THEREFORE, BE IT RESOLVED by the city council of the City of Falcon
Heights, Minnesota, that the city clerk be authorized to apply for SCORE grant funds in the
amount of \$10,836.00 for the year 2001.

Moved by:

Approved by: _____

Mayor
October 11, 2000
Date

GEHRZ
HUSTAD ___ In Favor
KUETTEL
LINDSTROM ___ Against
TALBOT

Attested by: _____

City Clerk
October 11, 2000
Date

SAINT PAUL - RAMSEY COUNTY DEPARTMENT OF PUBLIC HEALTH

ENVIRONMENTAL HEALTH SECTION

2001 SCORE FUNDING GRANT APPLICATION

CITY/TOWNSHIP City of Falcon Heights DATE October 11, 2000

PROGRAM PERIOD: January 1, 2001 through December 31, 2001

CONTACT PERSON Roland Olson

ADDRESS 2077 W. Larpenteur

Falcon Heights, Minnesota 55113

PHONE 651-644-5050 FAX 651-644-8675

=====

1. DESCRIPTION OF 2001 RECYCLING PROGRAM:

A. SERVICE DESCRIPTION

SINGLE-FAMILY RESIDENCES

twice monthly curb-side collection

MULTI-UNIT HOUSING (If service is not provided by the municipality/township, please describe how they are assured the opportunity to recycle on-site.) All multi-family residences are serviced by E-Z Recycling, except the U of M Family Housing units, which are serviced by Waste Management.

CONDOMINIUM RESIDENCES (If service is not provided by the municipality/township, please describe how they are assured the opportunity to recycle on-site.) Same as multi-family residences.

MANUFACTURED HOME PARKS (If service is not provided by the city/township, please describe how they are assured the opportunity to recycle on-site.)

No manufactured home parks in the city.

NAME OF COLLECTOR(S) E-Z Recycling, 875 N Prior Ave St Paul, Mn 55104

Waste Management Inc of Minnesota 10050 Naples st NE Blaine, MN 55449

ITEMS COLLECTED FOR RECYCLING: Glass, metal cans, corrugated cardboard, plastic bottles, newspaper, magazines, office paper, motor oil, car batteries, telephone books, chipboard boxes, cereal boxes.

B. DESCRIBE THE LONG TERM SOURCE(S) OF FUNDING FOR RECYCLING SERVICES:

Per household - recycling fee on the city's utility bills.

C. DESCRIBE CHANGES TO THE PROGRAM FOR 2001:

None anticipated for 2001 at this time. We may investigate other subcontractors to pick up the recyclables when their contract expires.

2. HOW DO YOU PROPOSE TO USE SCORE GRANT FUNDS? PLEASE DESCRIBE HOW A SCORE GRANT WOULD ENHANCE/IMPROVE SOURCE REDUCTION AND RECYCLING EFFORTS IN YOUR COMMUNITY. (PLEASE BE VERY SPECIFIC, AND INCLUDE MEASURABLE GOALS AND ANY PROGRAM CHANGES FOR 2001).

Used to offset the costs of curbside and multifamily collection costs of recyclables.

3. HOW WILL THESE ACTIVITIES BE EVALUATED?

We will measure results by tonnage collected and participation rates as reported by the recycling collectors.

4. IF THESE ACTIVITIES (INCLUDING RECYCLING COLLECTION) WILL BE CONDUCTED BY A SUBCONTRACTOR, WHAT PROVISIONS WILL BE MADE TO MONITOR AND AUDIT SUBCONTRACTOR ACTIVITIES?

E-Z Recycling submits tonnage reports to the city which detail the amount of materials collected. E-Z Recycling also provides the city with weight tickets to verify their reports. Waste Management also provides tonnage reports.

5. IF THESE ACTIVITIES WILL BE ONGOING AFTER THIS GRANT PERIOD, HOW WILL THEY BE FUNDED?

From recycling fee placed on resident utility bills.

6. PROPOSED SCORE BUDGET. PLEASE DETAIL HOW YOU INTEND TO ALLOCATE YOUR 2001 SCORE GRANT. ATTACH A COPY OF YOUR ADOPTED COMPLETE 2001 MUNICIPAL RECYCLING BUDGET, INCLUDING ALL FUNDING SOURCES.

ADMINISTRATION: \$ 0.

PROMOTION ACTIVITIES \$ 0.
PLEASE DETAIL:

EQUIPMENT \$ 0.
PLEASE DETAIL:

COLLECTION OF RECYCLABLES \$ 10,836.00
PLEASE DETAIL:

TOTAL SCORE GRANT \$ 10,836.00

7. PLEASE DESCRIBE YOUR MUNICIPAL IN-HOUSE RECYCLING PROGRAM:

E-Z Recycling collects the same materials from the City Hall as they do from the residences.

8. DESCRIBE THE CITY'S SOURCE REDUCTION AND RECYCLING PROMOTIONAL EFFORTS; INCLUDE TYPES OF PROMOTIONAL MATERIALS USED AND SCHEDULES FOR DISTRIBUTION OF INFORMATION.

Programming on municipal cable station.
Inserts in the four city newsletters.
Sponsor city wide garage sale to encourage re-use rather than disposal.
Co-sponsor clean-up day in the city with neighborhood municipalities.

9. PLEASE ATTACH A RESOLUTION FROM YOUR GOVERNING BODY REQUESTING THE FUNDING ALLOCATION OR A CERTIFIED COPY OF THE OFFICIAL PROCEEDINGS AT WHICH THE REQUEST WAS APPROVED.

Enclosed

NAME OF PERSON AUTHORIZED TO SUBMIT GRANT:

Roland Olson


SIGNATURE

TITLE OF PERSON AUTHORIZED TO SUBMIT GRANT:

Finance Director

PLEASE RETURN THE COMPLETED GRANT APPLICATION FORM BY OCTOBER 31, 2000
TO:

DAN DONKERS, PROGRAM ANALYST
SAINT PAUL - RAMSEY COUNTY DEPARTMENT OF PUBLIC HEALTH
ENVIRONMENTAL HEALTH SECTION
1670 BEAM AVENUE, SUITE A
MAPLEWOOD, MN 55109-1176

SOLID WASTE (206)

BUDGETARY OBJECTIVE:

This fund accounts for costs associated with the city's recycling services; revenues being derived from a county grant and user fees.

ACCOUNT HIGHLIGHTS:

REVENUES & OTHER FINANCING SOURCES

- ⇒ **County Grant - Recycling (33610) This grant is to help pay for recycling costs within the city.**
- ⇒ **Solid Waste Fee (34180) City property owners are charged a quarterly fee on their utility bills to account for this revenue.**

EXPENDITURES & OTHER FINANCING USES

- ⇒ **Regular Salaries (60100) See Appendix 1 for the personnel compensation distribution.**
- ⇒ **Newsletters (70420) Solid waste news is included in the city newsletter.**
- ⇒ **Recycling Contract (82030) The city contracts for its recycling services.**
- ⇒ **Insurance & Bonds (88000) Premiums for solid waste workers' compensation are included here.**
- ⇒ **Clean-up Day (89010) The city offers residents a clean-up day in cooperation with the St. Anthony Park and Como neighborhoods. A base fee is charged to the city. Residents pay a user fee if they use the clean-up service.**

SOLID WASTE (206)

ACCOUNT NUMBER	ACCOUNT TITLE	ACTUAL 1998	ACTUAL 1999	BUDGET 2000	ESTIMATED 2000	BUDGET 2001
REVENUES:						
<i>INTERGOVERNMENTAL</i>						
33610	COUNTY GRANT - RECYCLING	15,322	10,837	10,500	10,800	10,800
	<i>TOTAL INTERGOVERNMENTAL</i>	15,322	10,837	10,500	10,800	10,800
<i>CHARGES FOR SERVICES</i>						
34180	SOLID WASTE FEE	32,128	30,090	32,000	30,000	30,000
34181	SOLID WASTE PENALTY	0	0	0	0	0
34182	SALE OF RECYCLING	0	0	0	0	0
	<i>TOTAL CHARGES FOR SERVICES</i>	32,128	30,090	32,000	30,000	30,000
<i>MISCELLANEOUS</i>						
36211	INTEREST ON INVESTMENTS	244	280	50	345	200
	<i>TOTAL MISCELLANEOUS</i>	244	280	50	345	200
	<i>TOTAL REVENUES</i>	47,694	41,207	42,550	41,145	41,000
EXPENDITURES:						
<i>COMPENSATION</i>						
60100	REGULAR SALARIES	4,776	3,017	1,650	2,200	2,400
64011	PERA CONTRIBUTIONS	255	124	85	46	82
64012	FICA CONTRIBUTIONS	390	259	126	168	184
64031	HOSPITALIZATION	433	275	234	140	250
64032	DENTAL	71	44	38	0	38
64033	LONG-TERM DISABILITY	14	6	12	1	12
64034	LIFE INSURANCE	19	14	5	2	5
	<i>TOTAL COMPENSATION</i>	5,958	3,739	2,150	2,557	2,981
<i>MATERIALS & SUPPLIES</i>						
70100	SUPPLIES	688	280	0	700	300
70420	NEWSLETTERS	482	0	0	240	400
70500	POSTAGE	357	50	0	50	200
	<i>TOTAL MATERIALS & SUPPLIES</i>	1,527	330	0	990	900
<i>OTHER SERVICES & CHARGES</i>						
80310	AUDIT	210	215	240	0	240
82030	RECYCLING CONTRACT	30,598	30,713	32,000	31,000	32,000
86100	CONFERENCES/EDUCATION/ASSOCIATIONS	0	0	0	0	0
88000	INSURANCE & BONDS	0	0	0	0	0
88500	BILLING FEES	115	107	115	112	115
89010	CLEAN-UP DAY	59	1,867	1,800	2,200	2,500
	<i>TOTAL OTHER SERVICES & CHARGES</i>	30,982	32,902	34,155	33,312	34,855
	<i>TOTAL EXPENDITURES</i>	38,467	36,971	36,305	36,859	38,736
	FUND BALANCE - JANUARY 1	7,687	16,914	21,150	21,150	25,436
	CHANGE IN FUND BALANCE	9,227	4,236	6,245	4,286	2,264
	FUND BALANCE - DECEMBER 31	16,914	21,150	27,395	25,436	27,700

ITEM: Membership in the Midway Chamber of Commerce

SUBMITTED BY: Heather Worthington, City Administrator

REVIEWED BY: Mayor Susan Gehrz

EXPLANATION:

Summary: The Midway Chamber of Commerce has extended an offer of membership to the City of Falcon Heights. The Chamber represents businesses in the Midway area of St. Paul and Minneapolis, as well as several Falcon Heights and Roseville businesses. They offer networking sessions monthly through their luncheon series, and featured speakers have included U of M President Mark Yudof, and other prominent businesspeople from the surrounding area. The City could benefit from making valuable contacts in the business, property development, and non-profit communities.

The staff recommends a one-year membership to ascertain the benefits to the City, at a cost of \$160.00.

ATTACHMENTS:

1. Letter from Jim Ostlund, St. Anthony Park Bank
2. Letter from Ellen Watters, Midway Chamber of Commerce

ACTION REQUESTED:

- Discussion
- Motion to approve expenditure of \$160.00 for one-year membership in the Midway Chamber of Commerce.



September 21, 2000

Ms. Heather Worthington
City of Falcon Heights
2077 West Larpenteur
Falcon Heights MN 55113

Dear Ms. Worthington:

Jim Ostlund from St. Anthony Park Bank asked me to forward some information to you regarding the City of Falcon Heights joining the Midway Chamber of Commerce.

As you recall from your days in the City of Saint Paul, the Chamber's mission involves fostering economic development in the area from the City Limits on the west to the State Capitol and from Summit Avenue on the south to the border with Falcon Heights on the north. However, as well all know, development doesn't end at the borders. What happens in Falcon Heights affects the business community to the south and what happens in the greater Midway impacts Falcon Heights.

One particular Chamber benefit that may be of interest to you is our Space Alert. The Alert is a free service to businesses looking to locate or re-locate in the Midway area. The Chamber distributes a fax to some 40 property owners and developers in the area outlining the type of space needed. If an appropriate space is identified, the information is passed on to the business. We would be happy to include Falcon Heights in this service so that you would be aware of businesses looking for space and could pass this information on to appropriate properties in your area.

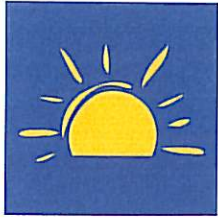
Please take a few moments to review the enclosed information on the Chamber and call me with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ellen", is written over a light blue horizontal line.

Ellen Watters
President

Cc: Jim Ostlund, St. Anthony Park Bank



St. Anthony Park Bank

September 25, 2000

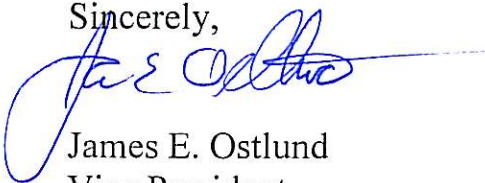
Heather Worthington
City of Falcon Heights
2077 W. Larpenteur
Falcon Heights, MN. 55113

Dear Heather:

The Midway Chamber of Commerce is extending an offer of membership to the City of Falcon Heights. The Midway Chamber is comprised of five hundred businesses with several based in or serving the Falcon Heights area. The Chamber has an excellent record of community development and civic involvement. It would be a real positive to have Falcon Heights involved in this organization.

I have enclosed a short application for membership and promotional materials regarding the Chamber. Please review this information and I will be in contact with you regarding this offer.

Sincerely,



James E. Ostlund
Vice President

Next agenda

Policy 2
10/11/00

ITEM: Discussion of the block watch captain network

SUBMITTED BY: Heather Worthington, City Administrator

REVIEWED BY: Mayor Susan Gehrz

EXPLANATION:

Summary: The City of Falcon Heights has a block watch program in which neighborhood residents serve as block watch captains and distribute information to their neighbors about area crimes, city news, and other issues. We currently have approximately 85 block watch captains throughout the city. On some streets, we have no block watch captains. Other blocks are well covered.

We would like to see the existing network “revived” and built upon by involving more residents and recruiting new block watch captains for those streets that need them.

We have invited all the current block watch captains to participate in this discussion, and brainstorm about how to renew and revive the network. Ideally, a volunteer block watch organizer would organize this effort.

ACTION REQUESTED:

Discussion of block watch network with block watch captains



CITY OF
FALCON HEIGHTS

2077 W. LARPELLE AVENUE FALCON HEIGHTS, MN 55113-5594 PHONE (651) 644-5050 FAX (651) 644-8675

October 5, 2000

MEMORANDUM

TO: Block watch captains

FROM: Heather Worthington, City Administrator

Heather

RE: Block watch network discussion with City Council, 10/11/00

Greetings:

I'm writing to invite you to attend an important discussion regarding our block watch network here in Falcon Heights.

We'll be talking about adding a listserv feature for those of you who have e-mail and are interested in receiving information in that form, as well as ways we can improve communication with you on crime alerts and other issues. We will also be talking about how residents can improve communication, build up the existing block watch network, and recruit new block watch captains to the existing network.

Please join us for this important discussion at:

City Hall

7:00 to 8:00 p.m.

October 11, 2000

P.S. If you are no longer a block captain and have another captain in your block, please pass this on to them. Our list may be outdated. Thanks.

HOME OF THE MINNESOTA STATE FAIR AND THE U OF M ST. PAUL CAMPUS



TREE CITY USA



PRINTED ON RECYCLED PAPER

Policy 3
10/11/00

ITEM: Discussion of a policy relating to the use of e-mail and the city's website for disseminating crime alert information

SUBMITTED BY: Heather Worthington, City Administrator

EXPLANATION:

Summary: The city sends out crime alerts to area residents when a crime occurs in their immediate neighborhood. Our policy has been to alert residents to crimes that are either 1) part of a pattern of crimes (such as a number of garage break-ins in one area) or 2) the crime is of a particularly serious nature (such as a crime involving guns or forced entry to a home). These have been distributed by blockworkers, city staff, and by mail.

It has been suggested by several residents, that a more efficient, and cost effective way of accomplishing this would be to use e-mail for those blockworkers and interested residents who would like to receive information in this form. The city could also post crime alerts on its updated website.

The city should consider the following when adopting such a policy:

1. The e-mail addresses of residents requesting city information via the internet would be part of a listserv, and would receive all city information (not just crime alerts).
2. E-mail addresses of residents would not be given out by the city to any other group (in keeping with our current policy which does not allow the city to sell or otherwise loan our mailing list to any other entity).
3. The city would use the e-mail addresses to notify residents of crime alerts, snow plowing, city events, meeting notices and other city-sponsored items.

To move the process forward, the city could post a request on our website (which is still under construction, but is nearing completion) to have interested residents e-mail us if they wanted to be on the listserv. Staff would then set up the listserv, and begin e-mailing information.

Note: In the event that a blockworker did not have access to an e-mail account, we would still distribute paper copies to them. In no way would the e-mail alert supplant the paper version when requested.

ACTION REQUESTED:

- Discussion
- Authorize staff to go forward with publicizing the e-mail notification effort, and begin gathering e-mail addresses from interested residents, with the understanding that the above conditions must be observed.