

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 W. Larpenteur Ave.

AGENDA
April 25, 2001

- A. CALL TO ORDER: 7 p.m.
- B. ROLL CALL: GEHRZ ___ HUSTAD ___ KUETTEL ___
 LINDSTROM ___ TALBOT ___
 WORTHINGTON ___ PHILLIPS ___
 ATTORNEY ___ ENGINEER ___
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: April 11, 2001
- E. PRESENTATION
 - 1. Update by Martin Costello, Falcon Heights' prosecuting attorney
- F. PUBLIC HEARING: None
- G. CONSENT AGENDA:
 - 1. General disbursements through 4/20/01, \$113,919.62
 Payroll, 4/01/01 to 4/15/01, \$7,875.71
 - 2. License
- H. POLICY AGENDA:
 - 1. One-year evaluation of the city administrator
 - 2. Requested adoption of the Falcon Heights Stormwater Management Plan
 - 3. Requested authorization for staff to apply for a FEMA grant to offset the cost of a new fire truck and SCBA's
 - 4. Requested approval of radio purchase for new fire truck
- I. INFORMATION AND ANNOUNCEMENTS:
- J. ADJOURN TO WORKSHOP

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- B. ROLL CALL: GEHRZ ____ HUSTAD ____ KUETTEL ____
 LINDSTROM ____ TALBOT ____
 WORTHINGTON ____ PHILLIPS ____
 ATTORNEY ____ ENGINEER ____
- C. COMMUNITY FORUM
- D. APPROVAL OF MINUTES: April 11, 2001 **(Tab #1)**
- E. PRESENTATION
1. Update by Martin Costello, Falcon Heights' prosecuting attorney
- F. PUBLIC HEARING: None
- G. CONSENT AGENDA:
1. General disbursements through 4/20/01, \$113,919.62
 Payroll, 4/01/01 to 4/15/01, \$7,875.71 **(Tab #2)**
2. License **(Tab #3)**
- H. POLICY AGENDA:
1. One-year evaluation of the city administrator **(Tab #4)**
2. Requested adoption of the Falcon Heights Stormwater Management Plan **(Tab #5)**
3. Requested authorization for staff to apply for a FEMA grant to offset the cost of
 a new fire truck and SCBA's **(Tab #6)**
4. Requested approval of radio purchase for new fire truck **(Tab #7)**
- I. INFORMATION AND ANNOUNCEMENTS:
- J. ADJOURN TO WORKSHOP

DRAFT

City of Falcon Heights
City Council Minutes
April 11, 2001

The meeting was called to order by Mayor Gehrz at 7:00 p.m.

PRESENT: Gehrz, Hustad, Kuettel, Lindstrom, Talbot. Also present, Heather Worthington, City Administrator, Pat Phillips, Deputy Clerk, Terry Maurer, City Engineer

COMMUNITY FORUM: There was no one present wishing to speak

PRESENTATION: Capt. John Ohl of the St. Anthony Police Department presented an overview of the crime statistics affecting Falcon Heights for the year 2000. Captain Ohl then addressed some questions that councilmembers had.

APPROVAL OF MINUTES: The minutes of March 28, 2001 were approved.

CONSENT AGENDA

Councilmember Kuettel moved to approve the following consent agenda. The motion passed unanimously.

1. General disbursements and payroll
2. Licenses
3. Authorize staff to award street sweeping contract for 2001

PUBLIC HEARING

Administrator Worthington explained that modifications to the Development Program for the Development District No. 1 and the Tax Increment Financing Plans for District Nos. 1-2 and 2-1 were recommended by the state auditor's office. The city's financial consultant, Shelly Eldridge of Ehlers & Associates, made the modifications to the TIF budgets. Jim Prosser of Ehlers & Associates was introduced to answer any questions. Mayor Gehrz opened the hearing at 7:35 p.m. There being no one present, the hearing was closed at 7:36 p.m.

POLICY AGENDA

Consideration and recommendation of council resolution 01-06, regarding modification of TIF Districts 1-2 and 2-1 to bring them into compliance with the State Auditor's recommendations on budget, and their compliance with the City's Comprehensive Plan

Administrator Worthington said the change will modify the two TIF budgets so that any tax increments generated from TIF District Nos. 1-2 and 2-1 may be used in either district for land acquisition, public improvements and other qualified redevelopment costs. Councilmember Lindstrom said the Planning Commission had reviewed and passed a resolution finding that the modifications conform to the general plans for the development and redevelopment of the city as contained in the city's comprehensive plan. After brief questions addressed to and answered by Jim Prosser, councilmember Talbot moved to approve resolution 01-06. The motion passed unanimously.

Authorization of staff to send out Request for Proposals to engineering firms for the purpose of conducting a qualification inspection

Administrator Worthington explained that the purpose of these inspections is to determine if the proposed redevelopment district meets the qualifications for establishment of a redevelopment district under Minnesota State Statutes. Proposals would be returned to the city by April 23 and would appear before council for approval at the April 25 or May 16 meeting. Councilmember Kuettel moved to approve the mailing of requests for proposals to engineering firms in the metro area. The motion passed unanimously.

Consideration of resolution 01-08 approving the bid for one triple combination pumper apparatus to be built on a Freightliner FL80 4-door chassis cab per specifications issued by the city on March 15, 2001

Administrator Worthington indicated that the low bid for the new fire pumper was received by Custom Fire Apparatus Inc. at a total cost of \$205,890. This pumper will replace one that is 30 years old and failed its pump test. Delivery will be made within 180 days of the city signing a contract for purchase. After brief questioning, councilmember Hustad made a motion to approve resolution 01-08. The motion passed unanimously.

Requested approval of a not-to-exceed agreement with Short Elliott Hendrickson for planning services and consulting

Administrator Worthington told council they are being asked to approve this agreement in the amount of \$5,000 for consulting and planning services on the SE corner redevelopment. It will include the completion of design guidelines, consultations and attendance at future meetings with developers. Councilmember Lindstrom made a motion to approve the agreement. The motion passed unanimously.

Variance request from Gibbs Farm for a one-foot variance for a privacy fence on the west side of the property.

Administrator Worthington said Gibbs Farm is requesting a one-foot variance in order to build a 7 foot fence along the western edge of their property. The taller fence will hopefully prevent more golf balls from landing on their property from the University of Minnesota golf course with whom they share a property line. Councilmember Lindstrom said the planning commission had discussed this request at their meeting and were in approval of the variance. After brief discussion, councilmember Hustad moved to approve resolution 01-07 granting a one foot variance for a privacy fence. The motion passed unanimously.

Consideration of Resolution 01-09 approving plans and specifications and ordering advertisement for bids for the 2001 alley improvement project

Engineer Maurer said the council is being asked to approve resolution 01-09 approving plans and specifications as prepared by H.R. Green and ordering advertisement for bids on the 2001 alley improvement project. Councilmember Kuettel made a motion to approve resolution 01-09. The motion passed unanimously.

Consideration of Resolutions 01-10, declaring cost to be assessed and ordering preparation of proposed assessment; and 01-11, setting hearing on the proposed assessment for the 2001 alley improvement project.

Engineer Maurer stated that council is being asked to approve resolutions 01-10, declaring cost to be assessed and ordering preparation of proposed assessment; and resolution 01-11, setting hearing on the proposed assessment. After brief discussion, the assessment hearing was set for May 23rd. Councilmember Hustad moved to approve resolutions 01-10 and 01-11. The motion passed unanimously.

Request for authorization to contract with ReSpec to conduct a Phase 1 Environmental Site Assessment

Administrator Worthington informed council that the consultant Ehlers and Associates has recommended that the city conduct a Phase 1 Environmental Site Assessment of the property located on the southeast corner of Snelling and Larpenteur. The cost will be a one-time fee of \$1,500 and will largely involve research of the site through city, county, and state documents regarding the ownership and use of the property over time. After brief discussion, councilmember Talbot made a motion to authorize approval of such a contract. The motion passed unanimously.

DISCUSSION ON STORMWATER MANAGEMENT

Administrator Worthington mentioned that copies of the draft Stormwater Management Plan was given to councilmembers and recommended for use by the Metropolitan Council. Worthington said there were two items of particular importance to Falcon Heights and that was Section 6 which underlines the process to follow in the event of a new or large re-development. The other deals with the restricted use of fertilizer and establishes a limit to the amount of phosphorous used in fertilizer. Councilmember Lindstrom had earlier questioned what type of fertilizer the city uses on its parks and lawns and was advised that it uses a nitrogen fertilizer. Administrator Worthington said she would like this to be included on the next council agenda and also in the comprehensive plan update.

INFORMATION AND ANNOUNCEMENTS

Councilmember Lindstrom announced that according to the latest census, Falcon Heights' population increased to 5,572 from 5,480.

Councilmember Kuettel said that the St. Anthony Police Department conducted their alcohol compliance check in the city and all five of our businesses that serve alcohol passed this test.

Mayor Gehrz reminded those who may be interested in applying for the council seat vacated by John Hustad to get the application back to the city by 4:30 p.m. on April 20.

Administrator Worthington mentioned there will be another alley walk on May 1st beginning at 6:00 p.m.

ADJOURN

The meeting adjourned at 8:50 p.m. to a brief workshop.

Respectfully submitted,

Pat Phillips
Deputy Clerk

HUGHES & COSTELLO

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345 St. Peter Street
St. Paul, Minnesota 55102-1216
Telephone: (651) 227-8427
Fax: (651) 227-8428
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E-mail: martinjohnesq@cs.com

MEMORANDUM

TO: Falcon Heights City Council

FROM: Martin J. Costello
Falcon Heights City Prosecutor

DATE: April 25, 2001

RE: Falcon Heights Municipal Prosecutions

The following are the ten most frequent questions and answers relative to municipal prosecutions for the City of Falcon Heights.

1. *Who are your prosecutors?*

Hughes & Costello is a five-member St. Paul law firm specializing in municipal prosecution. The prosecuting attorneys at the firm include:

- Thomas R. Hughes, who has nearly 30 years prosecution experience and is currently prosecutor for New Brighton and Mounds View;
- Martin J. Costello, who has over 25 years prosecution experience and is currently prosecuting attorney for Falcon Heights and Lauderdale;
- Russell J. Platzek, who has over three years prosecution experience and is an assistant prosecutor to Tom and Martin.

The firm's prosecution legal assistants include:

- Kimberley Tuckner, who has over 12 years experience working on prosecution;
- Cris Pasch, who has over six years experience working on prosecution;
- Megan Rosenberger, who is in her first year working on prosecution.

The attorneys and legal assistants operate the firm's custom municipal prosecution software for maximum efficiency and accuracy in case processing and management.

2. ***What do the prosecutors do?***

As Falcon Heights municipal prosecutors, the firm prosecutes all petty misdemeanor, misdemeanor, and gross misdemeanor violations occurring within Falcon Heights, including the St. Paul campus of the University of Minnesota. This includes all city ordinance violations, traffic offenses, and crimes for which a defendant can receive up to one year incarceration and a \$3,000 fine upon conviction.

- Gross misdemeanor offenses include repeat DWIs, repeat domestic assaults, false information to a police officer, and driving after cancellation as inimical to public safety.
- Misdemeanor offenses include first-time DWIs, first-time domestic assaults, disorderly conduct, leaving the scene of an accident, and violation of the open bottle law.
- Petty misdemeanor offenses include minor traffic violations, possessing a small amount of marijuana, and various infractions.
- Ordinance violations include zoning, licensing, and animal control violations.

For each of the above types of violations, the Falcon Heights city prosecutor is responsible for representing the City in Ramsey County District Court.

3. ***Where is the prosecution done?***

Falcon Heights cases are prosecuted in Ramsey County District Court, Maplewood Branch, which is located at 2785 White Bear Avenue, Maplewood, Minnesota. (This is the only suburban branch of the Ramsey County District Court.) Some of the matters are heard in the St. Paul Branch of the District Court, such as sentencings, probation violation hearings, in-custody hearings, and other miscellaneous procedures.

4. ***When is the prosecution done?***

Falcon Heights' cases are heard on alternate Fridays in Ramsey County District Court, Maplewood Branch; arraignments (first appearances) occur in the morning session, and pretrial conferences or court trials occur in the afternoon. Jury trials occur during the second and third weeks of the month, on a two-week, on-call basis. Miscellaneous appearances occur from time to time throughout the month in the St. Paul Branch of the District Court.

5. ***What police agencies do the prosecutors work with?***

As Falcon Heights city prosecutors, we work with the St. Anthony Police Department, the Minnesota State Patrol, the University of Minnesota Police, the State Fair Police, and the Ramsey County Sheriff's Department.

- Our primary law enforcement agency is, of course, the St. Anthony Police Department, which serves as the official law enforcement agency for the City. The SAPD's work is primarily in traffic and criminal law enforcement.
- The Minnesota State Patrol enforces primarily traffic laws, particularly on major streets and highways.
- The University of Minnesota Police involve themselves almost exclusively with occurrences on the St. Paul campus and interior streets and roadways.
- The State Fair Police work exclusively on the State Fairgrounds investigating both traffic and criminal matters.
- The Ramsey County Sheriffs patrol the entire county for traffic and criminal violations, and we are particularly involved with their school safety and school bus safety programs.

Also, we work with City officials on ordinance enforcement.

6. ***What do the prosecutors do?***

The prosecuting attorneys are involved in every phase of the ordinance, traffic, or criminal case from initiation through disposition.

- This includes advising the law enforcement agencies, charging the cases, bail hearings, arraignments, pretrial conferences, omnibus hearings, court trials, jury trials, sentencings, and miscellaneous proceedings (probation revocation and restitution hearings).
- A prosecuting attorney must appear personally at each of these proceedings and represent the City's interest in all of the cases scheduled for that court session.
- A prosecuting attorney is on duty throughout the business day, five days a week, and one-half day on Saturdays for charging in-custody cases and consultations.

Our representation includes case preparation, presentation of evidence and exhibits, arguing the City's position and any necessary follow up.

7. *What do the prosecution legal assistants do?*

The prosecution legal assistants help the prosecuting attorneys prepare and present the City's cases in court.

- The assistants interface with victims, the Court, and law enforcement agencies.
- The assistants keep the computer and paper records of the cases.
- The assistants are responsible for document preparation, witness notification, case follow up, and data entry.
- Assistants are on duty during the business day, five days a week; also, one assistant is available on weekends for in-custody charging, if necessary.

8. *Why does Falcon Heights have such a large caseload?*

Because of its unique situation, encompassing not only a suburban city, but also the State Fairgrounds and the St. Paul campus of the University of Minnesota, Falcon Heights has a large and varied caseload of ordinance violations, traffic offenses, and criminal violations. In 2000, the City used this number of court sessions:

- Arraignment sessions: 30
- Pretrial conference sessions: 13
- Omnibus hearing sessions: 15
- Court trial sessions: 17
- Jury trial sessions: 52

9. *How much does the prosecution cost?*

Falcon Heights is on a retainer fee of \$2,500 per month (this is based on \$65/hour or approximately 38.5 hours per month); currently, we are expending nearly 45 hours per month. The \$65/hour fee is very low for attorney's fees because of our computerized efficiency, extensive experience, and high volume. We are always within budget.

10. *What are the trends for the future?*

The prosecution responsibilities will continue to increase because of new laws and new court requirements; additional gross misdemeanors will be created; and more mandatory minimum sentences will be established.

If you have any questions regarding Falcon Heights prosecutions, please call.

CONSENT 1
Meeting Date: 4/25/01

ITEM DESCRIPTION: Disbursements

SUBMITTED BY: Roland Olson, City Accountant

EXPLANATION/SUMMARY:

1. General disbursements through 4/20/01, \$113,919.62
2. Payroll, 4/01/01 to 4/15/01, \$7,875.71

ACTION REQUESTED: Approval

APPROVAL OF BILLS
 PERIOD ENDING: 04-20-01

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	MINNESOTA STATE TREASURER	1ST QTR BLDG SURCHARGES	-----	128.10
	*** TOTAL FOR DEPT 00			128.10
	RCLLG	2001 MEMBERSHIP	LEGISLAT	370.00
	*** TOTAL FOR DEPT 11			370.00
	AMERICAN OFFICE PRODUCTS	PENS/CLIPS/DISKETTES/	ADMINIST	68.52
39920	US BANCORP	CONF-BRAINERD LMC	ADMINIST	320.13
	CASH	STAMPS	ADMINIST	21.00
39913	MN DEPARTMENT OF REVENUE	APRIL 15TH ST WITHHOLDIN	ADMINIST	525.23
39914	PERA	APR 15TH PERA WITHHOLDIN	ADMINIST	1,017.51
	PHILLIPS, PATRICIA	MILEAGE REIMBURSEMENT	ADMINIST	5.70
39921	RAMSEY COUNTY	APR INS PREMIUMS	ADMINIST	3,202.38
	UNITED WAY	PHILLIPS 4TH QTR-00	ADMINIST	39.00
	UNITED WAY	PHILLIPS 1ST QTR 01	ADMINIST	39.00
	UNITED WAY	WORTHINGTON 1ST QTR 01	ADMINIST	30.00
	COORDINATED BUS. SYSTEMS,	2ND QTR COPIER MAINT	ADMINIST	753.82
	KINKO'S INC.	CODE & COMP PLAN COPYING	ADMINIST	156.72
39917	JUNE POSE	REFUND PARK KEY DEPOSIT	ADMINIST	100.00
	*** TOTAL FOR DEPT 12			6,279.01
	CAMPBELL KNUTSON	3/01 LEGALS	LEGAL	914.12
	*** TOTAL FOR DEPT 14			914.12
	QWEST	TELE TO 3/2	COMMUNIC	614.86
	QWEST	TELE TO 4/1	COMMUNIC	615.23
	*** TOTAL FOR DEPT 16			1,230.09
	CASTLE INSPECTION SVC	1ST QTR PLUMING INSPFEES	PLANNING	226.80
	CASTLE INSPECTION SVC	1ST QTR BLDG/PLAN FEES	PLANNING	3,515.27
	*** TOTAL FOR DEPT 17			3,742.07
	ST ANTHONY VILLAGE	MAY/01 POLICE SVCS	POLICE	34,221.17
	*** TOTAL FOR DEPT 22			34,221.17
	AMERIPRIDE LINEN&APPAREL	LINEN CLEAING	FIRE FIG	43.55
	AMERIPRIDE LINEN&APPAREL	LINEN CLEANING FIRE HALL	FIRE FIG	43.55
39915	BUREAU CRIMINAL APPREHEN.	3 BACKGROUND CKS	FIRE FIG	45.00
	CASH	LIGHT BULB FOR FIRE TRK	FIRE FIG	2.97
	EMERGENCY APPARATUS MAINT	953 PUMP REPAIR/GOV REPR	FIRE FIG	1,999.91
	HENNEPIN TECH. COLLEGE	HAZARDESS MTLs-6 FIREFIG	FIRE FIG	1,806.00
	KINGS TRUE VALUE	CAR WASH/SQUEEZE/BULBS	FIRE FIG	16.81
	MN DEPT PUBLIC SAFETY	FIRE/ARSON COURSE-LEMAY	FIRE FIG	180.00
39918	LAPPE,TRAPPER	WILD LAND FIRE SCHOOL	FIRE FIG	106.08
	OXYGEN SERVICE COMPANY	AIR AND O2	FIRE FIG	56.41
	OXYGEN SERVICE COMPANY	AIR AND O2	FIRE FIG	40.50
39919	SANDBERG,LAUREL	WILDLAND FIRE SCHOOL	FIRE FIG	155.99
39919	SANDBERG,LAUREL	WILDLAND FIRE SCHOOL	FIRE FIG	101.50
	VERIZON WIRELESS	MOBILE PHONE	FIRE FIG	20.88
	QWEST	TELE TO 4/1	FIRE FIG	167.36
	*** TOTAL FOR DEPT 24			4,786.51
	BROWNING-FERRIS IND.	REFUSE PICKUP CITY HALL	CITY HAL	267.74

APPROVAL OF BILLS
PERIOD ENDING: 04-20-01

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
	BOARD OF WATER COMMISSNRS	AUTOMATIC FIRE SUPPLY	CITY HAL	100.00
	CASH	KITCHE SUPPPLIES	CITY HAL	39.13
	CASH	BLACKTOP PATCH	CITY HAL	39.96
	LINDERS GARDEN CENTER	CYCLAMEN PLANTS/LOBBY	CITY HAL	43.62
	*** TOTAL	FOR DEPT 31		490.45
	ONE CALL CONCEPTS, INC	3 LOCATES FEB& MAR	STREETS	4.80
	TREECYCLING	MULCH FOR BLVD MAINTENAC	STREETS	38.34
	*** TOTAL	FOR DEPT 32		43.14
	HOWARD GREEN COMPANYC.	GENERAL SVC F.H.	ENGINEER	1,268.75
	*** TOTAL	FOR DEPT 33		1,268.75
	BOARD OF WATER COMMISSNRS	AUTOMATIC FIRE SUPPLY	PARK & R	100.00
	HONEYWELL INC.	2ND QTR SECURITY CHRGS	PARK & R	112.25
	ICMA RETIREMENT TRUST 457	APRIL 01 MAERTZ	PARK & R	100.00
	ICMA RETIREMENT TRUST 457	APRIL 01 TRETSEVEN	PARK & R	100.00
	LEAGUE OF MN CITIES	LMC CONF-MAERTZ	PARK & R	20.00
	MN DEPT PUBLIC SAFETY	2001 MEMBERSHIP	PARK & R	25.00
	XCEL ENERGY	COMM PARK GAS/ELECT 4/3	PARK & R	1,512.30
	ON SITE SANITATION	COMM PK PORTABLE TOILET	PARK & R	70.65
	UNITED WAY	MAERTZ 4TH QTR 00	PARK & R	30.00
	UNITED WAY	MAERTZ 1ST QTR 01	PARK & R	30.00
	*** TOTAL	FOR DEPT 41		2,100.20
	INSTY-PRINTS PLUS	REC SPORTS SUMMER NEWLET	PARK PRO	775.37
	*** TOTAL	FOR DEPT 50		775.37
	INSTY-PRINTS PLUS	NO PARKING SIGNS	STORM SE	303.98
	KNOX LUMBER CO.	SIGN STAKES/PARKING SIGN	STORM SE	40.23
	*** TOTAL	FOR DEPT 51		344.21
	ANCOM TECHNICAL CENTER	INSTAL CDM1250 MOBILE RA	FIRE & R	300.00
	ANCOM COMMUNICATIONS INC	CDM1250 MOBILE RADIO	FIRE & R	786.00
	*** TOTAL	FOR DEPT 64		1,086.00
	HOWARD GREEN COMPANYC.	CURTIS FIELD POND	PUBLIC W	2,375.28
	*** TOTAL	FOR DEPT 65		2,375.28
	METROPOLITAN COUNCIL	APRIL 10 S.S.	SANITARY	26,015.07
	QWEST	AUTO DIALER LIFT STA	SANITARY	62.54
	*** TOTAL	FOR DEPT 75		26,077.61
39920	US BANCORP	DEVELOPMENT MEETING EXPS	COMM. DE	10.75
	EHLERS AND ASSOCIATES	PROF FEES SE DEVELOPMEN	COMM. DE	3,323.25
	PHILLIPS, PATRICIA	COOKIES-DEVELOPMENT MEET	COMM. DE	9.57
	SHORT ELLIOTT HENDRICKSON	SE CORNER REDEVELOPMENT	COMM. DE	350.32
	*** TOTAL	FOR DEPT 79		3,693.89
39916	WEBER,EILEEN	FEB 15-28TH PROF SVCS	MCAD	1,083.33
	WEBER,EILEEN	APRIL 16-30 PROF SVCS	MCAD	1,083.33
	*** TOTAL	FOR DEPT 84		2,166.66
	HOWARD GREEN COMPANYC.	NORTHOME ST ANALYSIS	NORTHOME	11,498.51

APPROVAL OF BILLS
PERIOD ENDING: 04-20-01

CHECK#	VENDOR NAME	DESCRIPTION	DEPT.	AMOUNT
		*** TOTAL FOR DEPT 88		11,498.51
	HOWARD GREEN COMPANYC.	ALLEYS ENGINEERING FEES	2001 ALL	10,328.48
		*** TOTAL FOR DEPT 89		10,328.48
		*** TOTAL FOR BANK 01		113,919.62
		*** GRAND TOTAL ***		113,919.62

C H E C K R E G I S T E R

CHECK TYPE	CHECK DATE	EMPLOYEE NAME NUMBER	CHECK NUMBER	CHECK AMOUNT
COM	4 13 01	34 CLEMENT KURHAJETZ	30897	35.10
COM	4 13 01	35 LEO LINDIG	30898	33.94
COM	4 13 01	40 KEVIN ANDERSON	30899	65.56
COM	4 13 01	42 MICHAEL D. CLARKIN	30900	133.63
COM	4 13 01	66 ALFRED HERNANDEZ	30901	291.26
COM	4 13 01	74 MARK J. ALLEN	30902	30.71
COM	4 13 01	77 BARBARA J. LEMAY	30903	12.93
COM	4 13 01	80 MARY K RIGNEY	30904	19.40
COM	4 13 01	81 LAUREL F SANDBERG	30905	10.50
COM	4 13 01	82 DUSTIN P THUNE	30906	85.62
COM	4 13 01	85 DANIEL S JOHNSON-POWERS	30907	106.04
COM	4 13 01	86 GREGORY R YOUNGS JR	30908	31.92
COM	4 13 01	87 MICHAEL A. MCKAY	30909	69.90
COM	4 13 01	88 TRAPPER J. LAPPE	30910	65.86
COM	4 13 01	89 RICKY REVERING	30911	37.98
COM	4 13 01	90 ANDREW P SCHIPPEL	30912	35.55
COM	4 13 01	91 RICHARD H. HINRICHS	30913	50.91
COM	4 13 01	1003 HEATHER WORTHINGTON	30914	1237.27
COM	4 13 01	1007 PATRICIA PHILLIPS	30915	1033.21
COM	4 13 01	1013 WILLIAM MAERTZ	30916	1382.30
COM	4 13 01	1033 DAVE TRETSEVEN	30917	1000.05
COM	4 13 01	1136 ROLAND O. OLSON	30918	1148.75
COM	4 13 01	1143 COLIN B. CALLAHAN	30919	556.77
COM	4 13 01	1170 ERIC J BLOMQUIST	30920	27.70
COM	4 13 01	1173 ELIZABETH M. POSTIGO	30921	303.59
COM	4 13 01	1184 MATTHEW W KRIEGLER	30922	69.26
		COMPUTER CHECKS		7875.71
		MANUAL CHECKS		.00
		NOTICES OF DEPOSIT		.00
		****TOTALS****		7875.71

CONSENT 2
Meeting Date: 4/25/01

ITEM DESCRIPTION: Licenses

SUBMITTED BY: Pat Phillips, Licensing Coordinator

REVIEWED BY: Heather Worthington, City Administrator

EXPLANATION/SUMMARY:

TREE TRIMMING/TREATING/REMOVAL

Pohl's Tree Service Lic. #01-1308

ACTION REQUESTED: Approval

ITEM: One-year evaluation of the city administrator

SUBMITTED BY: Mayor Sue Gehrz

EXPLANATION:

Summary: Heather is doing an outstanding job and has the full support of the staff department heads and all council members. Heather did a self-evaluation, which we discussed during the performance review on April 13. Heather had been given a 5% salary increase at the end of her six-month probation period. I offered another 3% increase effective on April 14, 2001. Heather requested that, instead of this salary increase, we give her a third week of paid vacation to match what her husband gets so they can vacation together. This costs the city less than the 3% increase.

Our personnel compensation policies for other staff provide for 3 weeks of paid vacation after four years of employment. Our City Administrator is not necessarily subject to those policies and the city council can design a salary and compensation package specifically tailored to retaining the person in this position.

ACTION REQUESTED:

Approve a third week of paid vacation for our City Administrator effective April 15, 2001.

ITEM: Requested adoption of the Falcon Heights Stormwater Management Plan

SUBMITTED BY: Heather Worthington, City Administrator

REVIEWED BY: Terry Maurer, City Engineer

EXPLANATION:

Summary: Terry Maurer, our City Engineer, has prepared the stormwater management plan (attached) for the review and requested adoption of the city council. Adoption of this plan will bring the city into compliance with the Metropolitan Council's Stormwater Management Ordinance requirement. Because Falcon Heights is nearly fully developed, this plan will have very little impact on existing properties in the city, with the exception of the fertilizer requirement. The stormwater management plan would prohibit the use of phosphorous-based fertilizers in Falcon Heights.

ATTACHMENT:

Stormwater Management Plan Draft

ACTION REQUESTED:

Adoption of the Falcon Heights Stormwater Management Plan