

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
April 27, 2011

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
 LONG ____ MERCER-TAYLOR ____
 MILLER ____
- C. PRESENTATIONS:
 - 1. University of Minnesota Law Student Presentation -
 Municipal Renewable Energy Funding
- D. APPROVAL OF MINUTES: April 13, 2011
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 4/4/2011: \$67,380.88
 Payroll through 4/15/2011: \$14,545.28
 - 2. City License Renewal
- G: POLICY ITEMS:
 - 1. Bike/Walk Twin Cities Bike Parking Program
 - 2. Transportation Funding Resolution
- H. ADDENDUM:
 - 1. University Grove Traffic Island Encroachment Agreement
- I. INFORMATION/ANNOUNCEMENTS:
- J. COMMUNITY FORUM:
- K. ADJOURNMENT:

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- A. CALL TO ORDER: 7:00pm
- B. ROLL CALL: LINDSTROM _X_ HARRIS _X_ GOSLINE _X_
LONG _X_ MERCER-TAYLOR _ab_
MILLER _X_
- C. PRESENTATIONS:
1. Neal Kwong Youth Citizenship Award Presentation
2. CERT Graduation Ceremony
- D. APPROVAL OF MINUTES: March 23, 2011
Amended to remove Kwong Award presentation
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Chuck Long Moved Approval 4-0
1. General Disbursements through 4/7/2011: \$152,228.31
Payroll through 3/29/2011: \$14,778.95
2. City License Renewal
3. 2011 Replacement Boulevard Tree Contract
- G. POLICY ITEMS: Keith Gosline Moved Approval 4-0
1. Data Innovation Project
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM: Bill Duddleson 1840 Asbury
Bob Dickhaus 1861 Asbury
Amanda Woitas 1856 Asbury
Kate Elhardt 1841 Asbury
- J. ADJOURNMENT: 7:55pm



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 27, 2011
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 4/4/2011: \$67,380.88 Payroll through 4/15/2011: \$14,545.28
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

-----ID-----
 POST DATE BANK CODE -----DESCRIPTION----- GROSS P.O. #
 DISCOUNT G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION

01-00255 AMERICAN OFFICE PRODUCTS

I-116605		LETTERHEAD/ENVELOPES/ CARDS	565.08				
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N			
		LETTERHEAD PAPER		101 4112-70100-000	SUPPLIES		222.00
		LETTERHEAD ENVELOPES		101 4112-70100-000	SUPPLIES		295.00
		FIRE INSPECTOR BUSINESS CARDS		101 4117-70100-000	SUPPLIES		48.08
I-116703		COPY PAPER	85.59				
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N			
		COPY PAPER		101 4112-70100-000	SUPPLIES		85.59
I-1167727		CALENDAR DESK PAD	7.49				
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N			
		CALENDAR DESK PAD		101 4112-70100-000	SUPPLIES		7.49
=== VENDOR TOTALS ===			658.16				

01-00250 AMERIPRIDE SERVICES

I-1000806005		LINEN CLEANING	39.13				
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N			
		LINEN CLEANING		101 4124-82010-000	CLEANING & WASTE REMOVAL		39.13
=== VENDOR TOTALS ===			39.13				

01-05083 MICHAEL ARCAND

I-201104112782		REIMB: FIRE SCHOOL BRAINERD	325.80				
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N			
		REIMB: FIRE SCHOOL BRAINERD		101 4124-86020-000	TRAINING		325.80
=== VENDOR TOTALS ===			325.80				

01-01053 LUELLEA BURKHARDT

I-201104152787		REFUND: CLASS CANCELLED	16.00				
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: N			
		REFUND: CLASS CANCELLED		201 34340-000	NON-RESIDENT FEE		16.00
=== VENDOR TOTALS ===			16.00				

01-03118 CEI

I-212482		ENGINEERING:TENNIS COURT	6,486.30				
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: N			
		ENGINEERING:TENNIS COURT		403 4403-91500-000	TENNIS COURT RECONSTRUCT		6,486.30
=== VENDOR TOTALS ===			6,486.30				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-03123		CINTAS CORPORATION #470				
I-470633549		BATHROOM & SHOP SUPPLIES	106.28			
4/19/2011	APBNK	DUE: 4/19/2011 DISC: 4/19/2011		1099: N		
		BATHROOM & SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	56.28
		BATHROOM & SHOP SUPPLIES		101 4141-70100-000	SUPPLIES	50.00
=====						
I-470626519		BATHROOM/SHOP SUPPLIES	205.53			
4/19/2011	APBNK	DUE: 4/19/2011 DISC: 4/19/2011		1099: N		
		BATHROOM/SHOP SUPPLIES		101 4131-70110-000	SUPPLIES	105.53
		BATHROOM/SHOP SUPPLIES		101 4141-70100-000	SUPPLIES	100.00
		=== VENDOR TOTALS ===	311.81			
=====						
01-05352		SHAILA CUNNINGHAM				
I-201104182796		YOGA INSTRUCTOR	264.00			
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: Y		
		YOGA INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	264.00
		=== VENDOR TOTALS ===	264.00			
=====						
01-03580		DEPARTMENT OF EMPLOYMENT & ECO				
I-07970494		UNEMPLOYMENT FEES	867.74			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		UNEMPLOYMENT FEES		101 4141-89000-000	MISCELLANEOUS	867.74
		=== VENDOR TOTALS ===	867.74			
=====						
01-04083		FIRE ENGINEERING				
I-201104182795		FIRE ENGINEERING SUBSCRIPTION	25.00			
4/18/2011	APBNK	DUE: 4/18/2011 DISC: 4/18/2011		1099: N		
		FIRE ENGINEERING SUBSCRIPTION		101 4124-86120-000	SUBSCRIPTIONS	25.00
		=== VENDOR TOTALS ===	25.00			
=====						
1-05188		CONNOR HARTWICK				
I-201104152788		REFUND: CLASS CANCELLED	16.00			
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: N		
		REFUND: CLASS CANCELLED		201 34310-000	RECREATION FEES	16.00
		=== VENDOR TOTALS ===	16.00			

PACKET: 00550 PAYABLES APRIL 14TH
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----
 POST DATE BANK CODE -----DESCRIPTION----- GROSS P.O. #
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01-05058 JOSH JORDAN

1-201104182797 TAE KWON DO INSTRUCTOR 1,143.20
 4/15/2011 APBNK DUE: 4/15/2011 DISC: 4/15/2011 1099: N
 TAE KWON DO INSTRUCTOR 201 4201-60520-000 PART-TIME EMPLOYEES 1,143.20
 === VENDOR TOTALS === 1,143.20

01-05450 LEAGUE MN CITIES INS TRST

1-36117 LEAGUE MN CITIES INS TRST 31,352.00
 4/11/2011 APBNK DUE: 4/11/2011 DISC: 4/11/2011 1099: N
 2011 MUNICIPAL LIABILITY 101 4112-88000-000 INSURANCE & BONDS 6,584.00
 2011 MUNICIPAL LIABILITY 601 4601-88000-000 INSURANCE & BONDS 2,000.00
 2011 MUNICIPAL LIABILITY 602 4602-88000-000 INSURANCE & BONDS 1,000.00
 2011 EMPLOYEE HONESTY BOND 101 4112-88000-000 INSURANCE & BONDS 315.00
 2011 MOBILE PROPERTY 101 4131-88000-000 INSURANCE & BONDS 1,254.00
 2011 FIRE VEHICLE LIAB&PROP 101 4124-88000-000 INSURANCE & BONDS 7,312.00
 2011 OTHER VEHICLE LIAB&PROP 101 4132-88000-000 INSURANCE & BONDS 824.00
 2011 CITY HALL BLDG & CONTENTS 101 4124-88000-000 INSURANCE & BONDS 1,164.00
 2011 FIRE HALL BLDG & CONTENTS 101 4131-88000-000 INSURANCE & BONDS 1,164.00
 2011 CITY WIDE VARIOUS 101 4132-88000-000 INSURANCE & BONDS 1,986.00
 2011 COMM PARK BLDG & CONTENTS 101 4141-88000-000 INSURANCE & BONDS 4,678.00
 2011 CURTISS PK BLDG & CONTENT 101 4141-88000-000 INSURANCE & BONDS 808.00
 2011 PAVALION 101 4141-88000-000 INSURANCE & BONDS 566.00
 2011 GROVE PARK EQUIPMENT 101 4141-88000-000 INSURANCE & BONDS 379.00
 2011 COMM PARK EQUIPMENT 101 4141-88000-000 INSURANCE & BONDS 313.00
 2011 CURTISS PARK EQUIPMENT 101 4141-88000-000 INSURANCE & BONDS 130.00
 2011 GAZEBO CURTISS PARK 101 4141-88000-000 INSURANCE & BONDS 261.00
 2011 EQUIPMENT BREAKDOWN 101 4131-88000-000 INSURANCE & BONDS 614.00
 1-36118 2011 EXCESS LIABILITY INS 2,607.00
 4/11/2011 APBNK DUE: 4/11/2011 DISC: 4/11/2011 1099: N
 2011 EXCESS LIABILITY INS 101 4112-88000-000 INSURANCE & BONDS 2,607.00
 === VENDOR TOTALS === 33,959.00

1-05647 MELODY MCEVOY

1-201104152786 REFUND; CLASS CANCELLED 16.00
 4/15/2011 APBNK DUE: 4/15/2011 DISC: 4/15/2011 1099: N
 REFUND; CLASS CANCELLED 201 34340-000 NON-RESIDENT FEE 16.00
 === VENDOR TOTALS === 16.00

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-05355 MEDTOX LABORATORIES, INC

1 03201170211		LAB TESTS	11.00			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		LAB TESTS		101 4132-89000-000	MISCELLANEOUS	11.00
=== VENDOR TOTALS ===			11.00			

01-05273 MN PUBLIC EMPLOYEES INSURANCE

I-201104152790		MAY/11 INSURANCE	5,990.70			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		MAY/11 INSURANCE		101 4112-89000-000	MISCELLANEOUS	5,990.70
=== VENDOR TOTALS ===			5,990.70			

01-06024 ON SITE SANITATION

I-A 417876		PORTABLE TOILET RENTAL	55.58			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		PORTABLE TOILET RENTAL		601 4601-85080-000	PORTABLE TOILET PARKS	55.58
I-A-417839		PORTABLE TOILET RENTAL	55.58			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		PORTABLE TOILET - COMM PK		601 4601-85080-000	PORTABLE TOILET PARKS	55.58
=== VENDOR TOTALS ===			111.16			

01-06065 OXYGEN SERVICE COMPANY

I-3164261		TANK RENTALS	62.76			
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: N		
		TANK RENTALS		101 4124-70100-000	SUPPLIES	62.76
=== VENDOR TOTALS ===			62.76			

1-06945 QWEST

I-201104152789		LANDLINE TELEPHONE	171.29			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		LANDLINE - CURTISS FIELD		101 4141-85011-000	TELEPHONE - LANDLINE	54.25
		AUTO DIALER - LIFT STATION		601 4601-85011-000	TELEPHONE - LANDLINE	58.57
		LANDLINE COMM PK		101 4141-85011-000	TELEPHONE - LANDLINE	58.47
=== VENDOR TOTALS ===			171.29			

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01-06185 RAMSEY COUNTY

I-EMCOM 1069	FEB/11	RADIO SUPPORT FEE	80.64			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		FEB/11 RADIO SUPPORT FEE		101 4124-86800-000	RADIO MESH/FLEET SUPPORT	80.64
I-EMCOM 1106	MAR/11	RADIO SUPPORT FEE	80.64			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		MAR/11 RADIO SUPPORT FEE		101 4124-86800-000	RADIO MESH/FLEET SUPPORT	80.64
I-PUBW 11017	MAR/11	SNOWPLOWING/SANDING	1,833.67			
4/18/2011	APBNK	DUE: 4/18/2011 DISC: 4/18/2011		1099: N		
		MAR/11 SNOWPLOWING/SANDING		101 4132-83030-000	SNOW REMOVAL	1,833.67
=== VENDOR TOTALS ===			1,994.95			

01-06152 RAMY TURF PRODUCTS

I-OP 20022-06	SOIL MIX	7 BAGS	411.47			
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		SOIL MIX 7 BAGS		101 4141-87120-000	FACILITIES & GROUND MAIN	411.47
=== VENDOR TOTALS ===			411.47			

01-06240 RANE ROSTE

I-201104152785	REFUND: CLASS CANCELLED	16.00				
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: N		
		REFUND: CLASS CANCELLED		201 34310-000	RECREATION FEES	16.00
=== VENDOR TOTALS ===			16.00			

01-06301 SAMS CLUB DISCOVER CARD

I-201104152792	2 MICROWAVE OVENS/SHOP PARTS/	771.05				
4/11/2011	APBNK	DUE: 4/11/2011 DISC: 4/11/2011		1099: N		
		MS4 MEETING EXP		602 4602-70200-000	SUPPLIES	24.30
		CLOTHING		101 4132-77000-000	CLOTHING	56.70
		SUGGESTION BOX FOR PARK		101 4141-70100-000	SUPPLIES	54.62
		2 MICRO WAVE OVENS		403 4403-91000-000	MACHINERY & EQUIPMENT	449.82
		TIRE BALANCER PART		403 4403-91000-000	MACHINERY & EQUIPMENT	185.61
=== VENDOR TOTALS ===			771.05			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05170		TOM LYNCH ELECTRIC				
I-4-17-11		ELECT REPAIR ST LIGHT ON LARP	150.00			
4/19/2011	APBNK	DUE: 4/19/2011 DISC: 4/19/2011		1099: N		
		ELECT REPAIR ST LIGHT ON LARPE		403 4403-91000-000	MACHINERY & EQUIPMENT	150.00
		=== VENDOR TOTALS ===	150.00			
=====						
01-07250		TRETSVEN, DAVE				
I-201104192798		REIMB: HOIST CONTROL	80.22			
4/19/2011	APBNK	DUE: 4/19/2011 DISC: 4/19/2011		1099: N		
		REIMB: HOIST CONTROL		101 4131-70110-000	SUPPLIES	80.22
		=== VENDOR TOTALS ===	80.22			
=====						
01-06581		TRI-STATE BOBCAT INC				
I-A79436		SNOWBLOWER PART	93.51			
4/18/2011	APBNK	DUE: 4/18/2011 DISC: 4/18/2011		1099: N		
		SNOWBLOWER PART		101 4132-87000-000	REPAIR EQUIPMENT	93.51
I-A79716		SNOWBLOWER PART	76.75			
4/18/2011	APBNK	DUE: 4/18/2011 DISC: 4/18/2011		1099: N		
		SNOWBLOWER PART		101 4132-87000-000	REPAIR EQUIPMENT	76.75
		=== VENDOR TOTALS ===	170.26			
=====						
01-06930		U.S. POSTMASTER				
I-201104112781		POSTAGE	440.00			
4/11/2011	APBNK	MANUAL CK# 077662 4/08/2011		1099: N		
		POSTAGE		101 4112-70500-000	POSTAGE	440.00
		=== VENDOR TOTALS ===	440.00			
=====						
01-00878		US BANCORP				
I-201104152793		MCMA CONF/ELECTION EXP/AWARD	913.78			
4/11/2011	APBNK	MANUAL CK# 077663 4/12/2011		1099: N		
		WORKSHOP FOOD		101 4111-70100-000	SUPPLIES	35.09
		CERT AWARD		101 4121-70120-000	SUPPLIES	6.42
		MCMA CONFERENCE		101 4112-86100-000	CONFERENCES/EDUCATION/AS	704.22
		PARKING EXP		101 4112-86030-000	CONFERENCES & SCHOOLS	8.00
		ELECTION JUDGE MEALS		101 4115-70100-000	SUPPLIES	145.05
		NEAL KWONG AWARD PLAQUE		101 4111-70100-000	SUPPLIES	15.00
		=== VENDOR TOTALS ===	913.78			

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01-05870 XCEL ENERGY

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
I-201104152784		ELECT	2,418.89			
4/15/2011	APBNK	DUE: 4/15/2011 DISC: 4/15/2011		1099: N		
		ELECT		101 4141-85020-000	ELECTRIC/GAS	50.54
		GAS		101 4141-85030-000	NATURAL GAS	38.89
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	13.73
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	2,159.49
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	136.01
		ELECT		101 4141-85020-000	ELECTRIC/GAS	10.28
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	9.95

=== VENDOR TOTALS === 2,418.89

=== PACKET TOTALS === 57,841.67

Federal Withholdings	4,551.46
State Withholdings	778.53
PERA	2,600.22
ICMA	1,609.00
	<hr/>
	67,380.88



April Statement for activity from Mar. 04, 2011 through Apr. 04, 2011
 CITY OF FALCON HEIGHT
 JUSTIN J MILLER (CPN 000107109)

Inquiries: 1-866-485-4545
 BUS 78 02 Page 1 of 2

Your U.S. Bank Business Platinum Visa® Card account at a glance ...

Account: [REDACTED]

Activity Summary		Payment Information	
Previous Balance	\$141.83	New Balance	\$913.78
Payments	\$141.83CR	Minimum Payment Due (Current Month)	\$10.00
Other Credits	\$0.00	Minimum Payment Due (Past Due)	\$0.00
Purchases	\$913.78	Total New Minimum Payment Due	\$10.00
Balance Transfers	\$0.00	Payment Due Date	May 01, 2011
Advances	\$0.00	Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.	
Other Debits	\$0.00		
Past Due Amount	\$0.00		
Fees Charged	\$0.00		
Interest Charged	\$0.00		
New Balance	\$913.78		
Credit Line	\$24,000.00		
Available Credit	\$23,086.22		
Statement Close Date	Apr. 04, 2011		
Days in Billing Cycle	32		

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$913.78 by 05/01/11. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
03/18	03/18	0280	PAYMENT THANK YOU	\$141.83CR	-----
Purchases and Other Debits					
03/04	03/02	6873	JIMMY JOHN'S # 305 FALCON HEIGHT MN	\$35.09	<i>Wksp Meal</i>
03/21	03/18	8963	STAPLES 00118851 ROSEVILLE MN	\$6.42	<i>Award Cert</i>
03/21	03/17	0938	GRAND VIEW LODGE & TEN NISSWA MN	\$479.22	<i>MCMA Cont</i>
			03/17/11		

Continued on Next Page

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
			FOLIO: 03215191		
03/21	03/18	3374	GOVTTRNGSVC 651-222-7409 MN	\$225.00	<i>MCMA Cont</i>
03/28	03/25	3245	CROWNE PLAZA ST PAUL ST PAUL MN	\$8.00	<i>Cont Parking</i>
03/30	03/29	0081	ST PAUL BAGELRY/MAUI W ROSEVILLE MN	\$14.95	<i>Election Meal</i>
03/30	03/29	0376	NELSON'S CHEESE & DELI ST PAUL MN	\$74.04	
03/31	03/29	2653	PIZZA HUT #02248226310 FALCON HGTS MN	\$29.10	
03/31	03/29	2661	PIZZA HUT #02248226310 FALCON HGTS MN	\$26.96	
03/31	03/30	0053	AWARDS BY HAMMOND INC SAINT PAUL MN	\$15.00	<i>Wksp Plaque</i>

2011 Totals Year-to-Date	
Total Fees Charged in 2011	\$0.00
Total Interest Charged in 2011	\$0.00

Company Approval (This area for use by your company)

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0034	KURHAJETZ, CLEMENT	R	4/13/2011	428.27	077664
0066	HERNANDEZ, ALFRED	R	4/13/2011	43.46	077665
0095	POESCHL, MICHAEL J	R	4/13/2011	109.38	077666
0104	VANN, VINCENT A	R	4/13/2011	93.25	077667
0105	FEHRENBACH, ANTON M	R	4/13/2011	118.20	077668
0112	LESKE, CHRIS M	R	4/13/2011	83.01	077669
0119	WICK, JEFFREY M	R	4/13/2011	109.38	077670
0120	HAWTHORNE, ROCHELLE L	R	4/13/2011	52.72	077671
0123	SULLIVAN, BRYAN R	R	4/13/2011	116.29	077672
0124	KRUSE, MICHAEL D	R	4/13/2011	160.44	077673
0125	MILLER, RACHEL L	R	4/13/2011	127.08	077674
0127	PONTRELLI, MITCHELL E	R	4/13/2011	31.87	077675
2172	ARCAND, MICHAEL W	R	4/13/2011	471.65	077676
1103	MEYER, DIANE	R	4/13/2011	60.75	077677

***** DIRECT DEPOSIT LIST *****

PAY PERIOD ENDING 4/15/2011
DIRECT DEPOSIT EFFECTIVE DATE 4/13/2011

EMP #	NAME	AMOUNT
01-1002	JUSTIN J MILLER	2,581.03
01-1010	MICHELLE C TESSER	1,409.75
01-1012	JESSICA A ANDERSON	421.33
01-1136	ROLAND O OLSON	1,301.57
01-1038	DEBORAH K JONES	1,684.80
01-0040	KEVIN ANDERSON	120.91
01-0085	DANIEL S JOHNSON-POWERS	42.72
01-0086	RICHARD H HINRICHS	120.01
01-0087	MICHAEL A MCKAY	135.74
01-0097	PATRICK GAFFNEY	141.25
01-0101	DALE E HUFF	26.36
01-0106	SCOTT A TESCH	135.74
01-1030	TIMOTHY J PITTMAN	1,922.42
01-1033	DAVE TRETSVEN	1,470.69
01-1143	COLIN B CALLAHAN	1,025.21

TOTAL PRINTED: 15 12,539.53

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	2,005.75
DIRECT DEPOSIT REGULAR CHECKS:	15	12,539.53
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	29	14,545.28



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 27, 2011
Agenda Item	Consent F2
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	City License Applications
Description	<p>The following individuals have applied for a <u>Mechanical License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Sowada & Barna Plumbing, LLC 2. Vogt Heating & AC <p>The following individuals have applied for a <u>Tree Trimming License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Twin City Tree Service 2. All Season's Tree Service and Snow Plowing <p>The following individuals have applied for a <u>Municipal Business License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Videfi Corp dba Curves <p>The following individuals have applied for a <u>Therapeutic Massage License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Therese Picha, Hair Design
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2011 City License Applications



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 27, 2011
Agenda Item	Policy G1
Attachment	Cooperative Agreement Background Information
Submitted By	Justin Miller, City Administrator

Item	Bike/Walk Twin Cities Bike Parking Program
Description	<p>Earlier this spring city staff learned that the City of Falcon Heights was allotted \$2,500 in grant funding towards the purchase of bike parking facilities (bike racks). This grant was made available through Transit for Livable Communities, the same organization that provided money for the Northeast Suburban Campus Connector trail project that is scheduled to be built this year.</p> <p>The City of Minneapolis will be acting as the fiscal agent for this project and will acquire the bike racks through a competitive bidding process. Depending on the bid results, the City of Falcon Heights could receive up to 25 bike racks to place in locations throughout the city. The Parks and Recreation Commission reviewed this item at their April 11th meeting and suggested that five bike racks be placed at each city park (Curtiss Field, Community Park, Grove Park and City Hall) and five more placed at various locations throughout the community. The exact locations do not need to be determined at this time, but the attached cooperative agreement needs to be approved by participating cities by April 29th.</p> <p>The city will be responsible for installation of the bike racks and agrees to maintain them for five years. The city must provide proposed locations by June 1st, and they need to be installed 30 days after being delivered.</p> <p>More details still need to be worked out, but approving this agreement allows the city to move forward with this project. If it appears that the project is not a good fit, we can simply not submit locations by the June 1st deadline and withdraw from the project.</p>
Budget Impact	To be determined – only city costs will be installation, which can be performed by city staff.
Attachment(s)	Cooperative Agreement Background Information

Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the attached Cooperative Agreement Between the City of Minneapolis and the City of Falcon Heights Regarding Bicycle Parking Project.
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3RD DRAFT – FEB 15, 2011
COOPERATIVE AGREEMENT BETWEEN THE
CITY OF MINNEAPOLIS AND CITY OF FALCON HEIGHTS
REGARDING BICYCLE PARKING PROJECT

THIS AGREEMENT, is made and entered into as of this ____ day of _____, 2011 by and between the CITY OF MINNEAPOLIS, a Minnesota municipal corporation (“Minneapolis”), and the CITY OF FALCON HEIGHTS, a Minnesota municipal corporation (“City”), collectively referred to as the “Cities.”

WITNESSETH:

WHEREAS, the CITY OF FALCON HEIGHTS desires to locate and construct new bicycle parking facilities, State Project 141-091-028 (“Project”) within its boundaries and has been determined to be eligible for Federal Non-Motorized Transportation Pilot Project funds (hereby known as the “NTP”); and

WHEREAS, the CITY OF FALCON HEIGHTS recognizes and is relying on the CITY OF MINNEAPOLIS to act as the financial agent for the receipt of NTP federal grant funds for this Project to streamline the reporting requirements on behalf of the CITY OF FALCON HEIGHTS.

WHEREAS, the CITY OF FALCON HEIGHTS is aware of and understands the Project Memorandum dated August 16, 2010 that was created for this Project and shall follow its provisions;

WHEREAS, the CITY OF MINNEAPOLIS has agreed to act as the financial agent to receive approximately \$75,000 in NTP federal grant funds (MnDOT Agreement No. 97553) to procure and furnish bike parking facilities on behalf of cities and counties that are eligible to receive NTP grant funds; and

WHEREAS, the CITY OF FALCON HEIGHTS understands that the federal grant funds will be used to the procure and furnish the bicycle parking facilities but will not be used for the installation, operation or maintenance of said facilities;

WHEREAS, the CITY OF FALCON HEIGHTS shall install and assume ownership, operation and maintenance of the bike parking facilities at its own cost according to the federal NTP grant provisions and this Agreement;

NOW THEREFORE, in consideration of the mutual promises and mutual obligations of the Cities contained herein, each of them does hereby represent, covenant and agree with the other as follows.

1. Minneapolis Obligations.

Minneapolis through its Director of Public Works or his/her designee shall carry out its fiscal agent and Agreement responsibilities for the Project in all participating cities and counties. Minneapolis will expect Transit for Livable Communities (TLC) and each participating City/County to perform their due diligence and responsibilities to complete the Project.

Minneapolis will advertise a bid to contract with a vendor to furnish (purchase and delivery) of specified bicycle parking facilities to each participating City/County.

Minneapolis will be responsible for maintaining financial records consistent with federal grant requirements to keep track of all federal expenses related to these funds.

Minneapolis shall reimburse the approved vendor in a timely manner for any and all eligible federal costs, and submit documentation for reimbursement to MnDOT when project documentation is completed.

2. City/County Eligibility.

Each City/County agrees to perform the following at their own cost prior to becoming eligible:

- a. Submission of candidate locations for possible placement of bike parking facilities to TLC.
- b. Provide the proper Certificate of Stand Alone Right of Way for installation locations, or obtain necessary easements to use private property to locate and grant public access to the respective bike parking facilities.
- c. Provide any environmental information on all proposed locations for a possible bike parking facility required by the Cultural Resources Unit of the Minnesota Department of Transportation to assure compliance with all applicable State and Federal environmental requirements.
- d. Agree to provide suitable locations and install the bike parking facilities including the construction of a foundation where necessary.
- e. Agree to operate and maintain the bike parking facility for its useful life which for purposes of this Agreement is a minimum of five (5) years. The end date shall be December 31 following the fifth year anniversary of the installation. Given a 2011 installation, the end date of the useful life shall be December 31, 2016; a 2012 installation and end date of December 31, 2017; etc. Said operation and maintenance includes, but is not limited to, repair or replacement of the bicycle parking facilities due to graffiti or damage by others.

3. City/County Obligations.

Subject to the provisions of this Agreement and in conformance with the NTP federal grant and appropriate provisions of MnDOT Agreement 97553, each participating City/County after approval of eligibility agrees to perform the following activities at their own cost:

- a. Submit a site plan for each site(s) providing detailed information identified by the NTP Bike Parking Request template provided by TLC.
- b. Obtain written approval of the bike parking facilities site plan(s) by TLC and MnDOT Office of Cultural Resources and State Aid prior to Minneapolis furnishing said facilities.

- c. Request bike parking facilities to be furnished through the bid process administered by Minneapolis. The costs to furnish the bike parking facilities will be funded by a Federal grant awarded to Minneapolis. Minneapolis will furnish the bike parking facilities to each City/County upon the following conditions:
 - i. Use its own local resources (staff and funds) to identify, prepare and install one or more sites for the placement of bike parking facilities within its boundaries. Said local resources are not reimbursable by the federal NTP grant funds.
 - ii. Install all bike parking facilities no later than 30 days from receipt of bike parking facilities delivered from the vendor.
 - iii. Provide to TLC and Minneapolis proper documentation of the installation of bike parking facilities in accordance with the approved site plan(s). Each City/County will submit to TLC proper written and photo documentation after the bike parking facility has been purchased, delivered and installed. The installation and its financial documentation must be retained at the each participating City/County for a sufficient length of time to allow for proper audit and close out of the Project.
4. Removal of Bike Parking Facilities by City/County.

If a City/County elects to move or remove a bike parking facility prior to the end of its useful life, the following procedures shall be followed.

A City/County may elect to move or remove the bike parking facility by declaring a greater public purpose or reasons related to protecting the public health, safety and welfare. Said removal will not be granted based on lack of proper operation and maintenance duties required by each City/County.

If said move or removal is for temporary purposes related to adjacent construction or development purposes defined as less than one year and will be reinstalled at the same location then no further action is needed.

If said move or removal will be greater than one year than thirty (30) days prior to its removal, the City/County must notify Minneapolis (OR TLC, ATTN: Tony Hull) of its intent to remove the bike parking facility.

If the said bike parking facility will be moved to another location, then a relocation request and site plan shall be submitted to Minneapolis. Minneapolis will coordinate with TLC, if the NTP program still exists. Minneapolis shall either approve a new location within the City/County for the bike parking facility or request that the bike parking facility be returned to Minneapolis for installation elsewhere in the Twin Cities eligible NTP area.

Minneapolis will respond to the removal notification within the thirty (30) day notification period and notify the participating City/County in writing of its decision.

Each City/County will be responsible for the removal and delivery cost of the bike parking facility to Minneapolis, but will not be responsible for repayment of any NTP federal grant due to the removal of the bike parking facility.

The above removal provisions will no longer be in effect after the five (5) minimum useful life as described in Section 2e.

IN WITNESS WHEREOF, the parties have set their hands as of the day and year first above written.

CITY/OF FALCON HEIGHTS

By: _____
Its Mayor

By: _____
Its City Administrator

For the City of Minneapolis

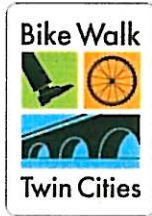
Approved:

By: _____
Public Works Department

Approved as to Form

By: _____
Assistant City Attorney

Countersigned: _____
Finance Officer or Designee



Transit for Livable Communities

626 Selby Ave St. Paul, MN 55104
651.767.0298 www.tlcmnnesota.org
www.bikewalktc.org

March 15, 2011

As a result of board action in Spring 2010, Transit for Livable Communities announces a bike parking program through Bike Walk Twin Cities, the Minneapolis-area program of the federal Nonmotorized Transportation Pilot (NTP).

Basis of the Bike Parking Program

TLC has worked with the City of Minneapolis, MnDOT and the FHWA to develop a streamlined federal funding process with much of the administrative work being completed by TLC in advance of program enrollment.

Participating communities will need to enroll in the program by subscription including entering into a community agreement with the city of Minneapolis who has been named the award recipient for the program and will be contracting directly with the approved vendor for purchase and delivery of bike parking to each community. Additionally, the agreement will specify the agency's responsibility for meeting program guidelines including all relevant state and federal requirements for use of federal aid highway funds.

Funds Available

A formula to determine the minimum amount of eligible funding for each community been determined based upon an equal distribution of two and two-thirds percent of available funds, plus a remaining allocation based on proportion of community population (ACS 2009) The total award for this program is \$75,000. Actual amount of bike parking that will be available to each community will be assigned after vendor selection. The following amounts will be made available to communities who choose to enroll in the program:

Brooklyn Center	\$4,300.00
Columbia Heights	\$3,500.00
Edina	\$5,800.00
Falcon Heights	\$2,500.00
Fridley	\$4,200.00
Golden Valley	\$3,700.00
Lauderdale	\$2,200.00
Richfield	\$4,800.00
Robbinsdale	\$3,100.00
Roseville	\$4,800.00
St. Anthony	\$2,700.00
St. Louis Park	\$5,800.00
St. Paul	\$25,600.00
Minneapolis**	\$2,000.00
Fort Snelling/MSP Airport	\$2,000.00

***Minneapolis will only participate in requests of bike racks that are not allocated during application process*

Eligible Costs

This program covers 100% cost of purchase and delivery of bike parking through a contract between Minneapolis and the vendor (to be announced). Communities receiving parking through this program will not incur expenses or reimbursements for these costs.

Costs not covered by program

Any costs including planning, application preparation, site preparation, installation, maintenance or additional amenities beyond the approved parking units and hardware identified when a bid is accepted by the city of Minneapolis.

Program Enrollment Requirements

Each Community wishing to apply for their portion of the bike parking program funds will need to formally commit to meeting the program guidelines, including entering into a cooperative community agreement with the city of Minneapolis by no later than **April 29, 2011**.

In addition, each community will be responsible for submitting a program application that includes the following

- Detailed plan set of proposed bike parking installation locations (based on template provided by TLC), including electronic shapefiles (GIS) and spreadsheet
- Certificate of Right-of-way ownership (forms available on website) for each location
- Certificate of Utility relocations for each location
- Additional project documentation including categorical exclusions (prepared and available by TLC)
(all forms and referenced documentation available at www.bikewalktwincities.org)

Additionally each community will be responsible to install bike parking at approved locations within 30 days of delivery of units, and provide ongoing maintenance in accordance with federal funding guidelines. Communities are expected to follow the guidance included in the Association of Bicycle and Pedestrian Professionals (APBP) updated Bicycle Parking Guidelines (available for fee license download at www.apbp.org) for both identification of appropriate locations and installation.

Participants are encouraged to submit applications before May 31 in order to allow time for adequate review and approval of application in time to install parking during the 2011 construction season.

Process

- Notify TLC of intention to participate and complete Community Agreement by April 29, 2010
- Engage stakeholders and prepare application and site plan
- Submit completed application package to MnDOT office of State Aid (applicants are encouraged to submit applications before June 1st to allow time for installations to occur this calendar year).
- Upon approval communities will be notified that they may contact the vendor and arrange for delivery of approved parking units
- Communities must arrange installations within 30 days of delivery (any site preparation should be completed before contacting vendor)
- Communities must submit photo documentation of all installations to TLC within 60 days of delivery of bike racks from vendor.
- All documentation for installations in 2011 must be received no later than November 15, 2011.

Confirmation letter with signed community agreement , must be received by C.O.B. April 29, 2011 and can be sent by mail or submitted electronically to:

Jamez Smith
BWTC Bike Parking Enrollment
Transit for Livable Communities
626 Selby Ave
Saint Paul, MN 55104
jamezs@tlcminnesota.org

COVER PAGE

Bike Walk Twin Cities Bike Parking Program Request for Review

NTP Jurisdiction: **St Paul, MN**

Project ID: SP 141-091-28-**SAINT PAUL**

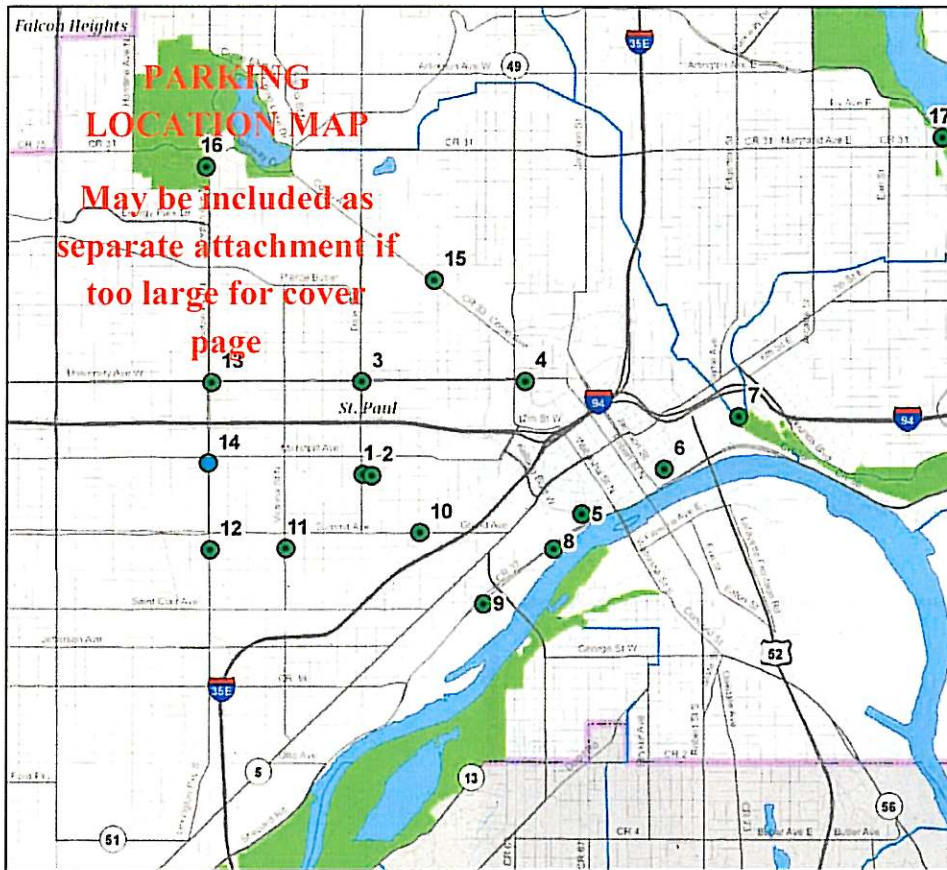
Applicant Agency: **City of St Paul Department of Public Works**

Project Manager: **John Doe, Engineer**

Email **john.doe@ci.stpaul.sample**

Mailing Address: **123 Public Works Plaza, St Paul, MN 55101**

Phone: **651-555-9876**



City of St Paul
Requested Bike Parking
Locations with labeled IDs

MAP ID	ADDRESS
1	613/619 Selby Ave
2	519 Selby Avenue
3	602 University Ave
4	237 University Ave
5	etc....
6	etc....
7	etc....
8	etc....
9	etc....
10	etc....
11	etc....
12	etc....
13	etc....
14	etc....
15	etc....
16	etc....

Legend

- BIKE PARKING LOCATION

PARKING LOCATION LIST TO BE INCLUDED WITH AN EXCEL SPREADSHEET LISTING OF LOCATIONS AND REQUESTED BIKE PARKING AMOUNT WITH LOCATION ID (TLC BWTC WILL PROVIDE SPREADSHEET TEMPLATE)

SAMPLE Bike Parking request form; locations, jurisdiction and rack types are for EXAMPLE ONLY

Bike Walk Twin Cities Bike Parking Program Requisition

Site Location ID: **St Paul #1**

Street Address: **613/619 Selby Avenue (Paisano's and Louisiana Café)**

Building Date: **1982**

Is property listed on the National Register of Historic Places or in a National Register Historic District?

Yes No ; **Hill Historic District**

**LOCATION INFORMATION AND
INSTALLTION PLAN (USE 1 PAGE
FOR EACH LOCATION
REQUESTED)**



**Listings of Historic Places and Districts
can be obtained from the State Historic
Preservation Office**

www.mnhs.org/shpo/

Rack Type: **Style B**

Quantity: **6**

Color: **Black**



Placement Description: Racks will be installed in the highlighted areas (3 each) along the 8' boulevard on the north side of Selby Avenue. The city will include a concrete pad for secure installation, and racks will be parallel to the street and 3' from curb facing outside of the pedestrian accessible route and parking door zone.

NOTE: Applicants will be responsible to ensure installation conforms to ADA and APBP guidance for rack placement. Application should include description of any additional installation hardware such as anchors or mounting sleeves, if other than that provided or recommended by the approved vendor.

ADDITIONAL PAGES FOR EACH LOCATION...

Bike Walk Twin Cities Bike Parking Program Requisition

Site Location ID: *St Paul #2*

Street Address: *519 Selby Avenue (Metro Transit bus stop)*

Building Date: *1911*

Is property listed on the National Register of Historic Places or in a National Register Historic District?

Yes No ; *Hill Historic District*



Rack Type: Style B

Quantity: 3

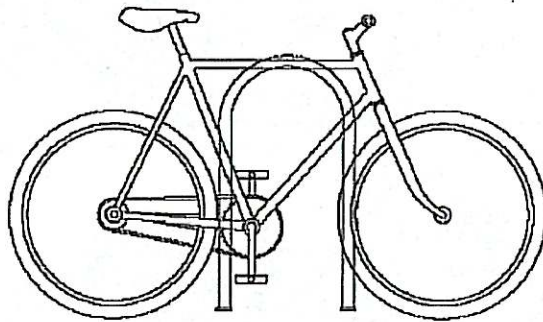
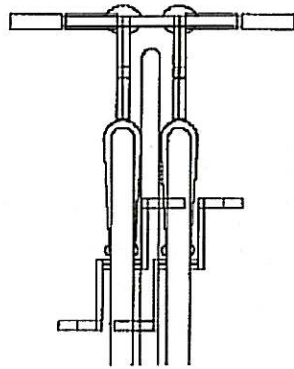
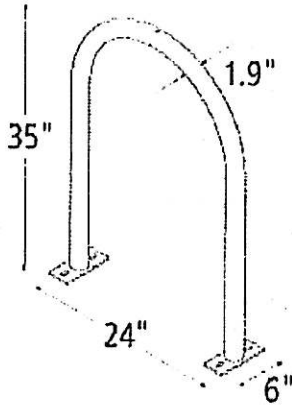


Placement Description: *Racks (3) will be installed in the highlighted area along the 8' boulevard on the north side of Selby Avenue. The city will include a concrete pad for secure installation, and racks will be at 45 degree angle to the street and 3' from curb facing outside of the pedestrian accessible route and parking door zone. Racks will be 10' east of the accessible bus stop landing.*

SAMPLE Bike Parking request form; locations, jurisdiction and rack types are for EXAMPLE ONLY

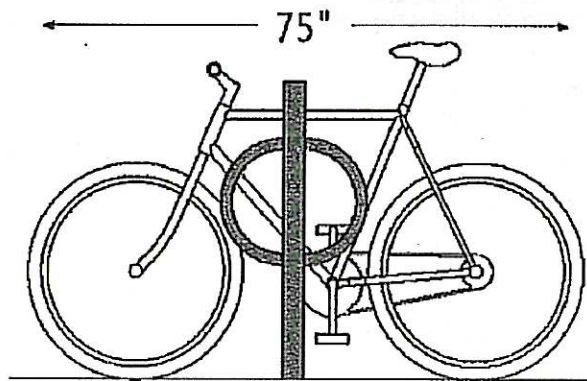
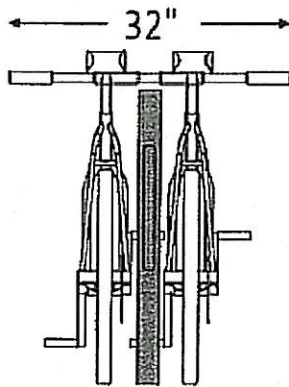
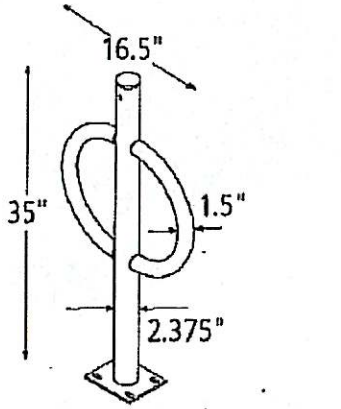
Appendix – Approved NTP Bike Walk Twin Cities Bike Parking Program – Eligible Rack Specifications

Style A – Inverted U rack



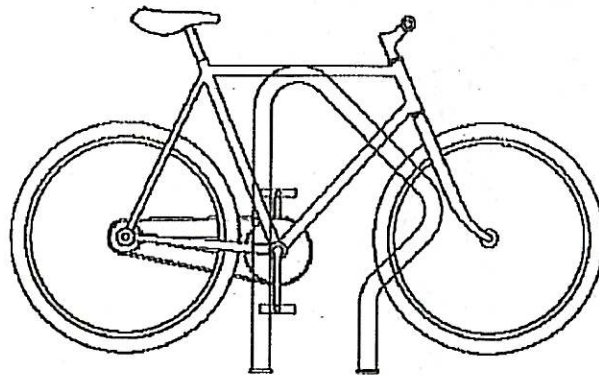
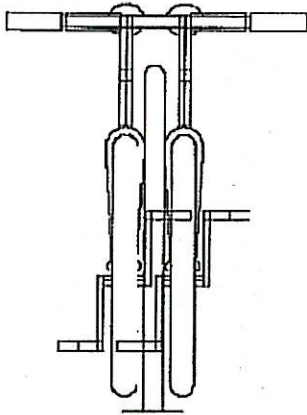
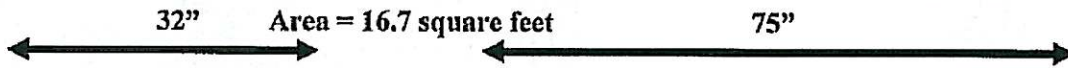
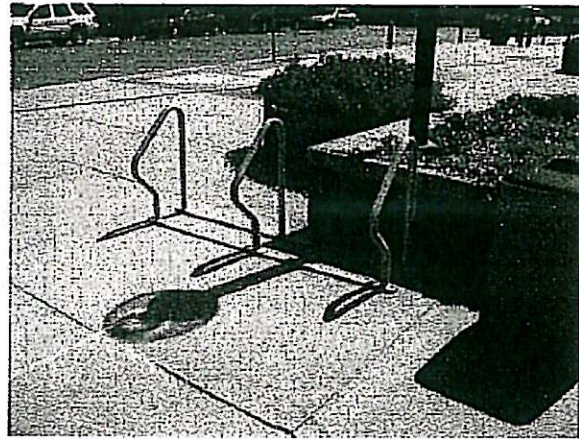
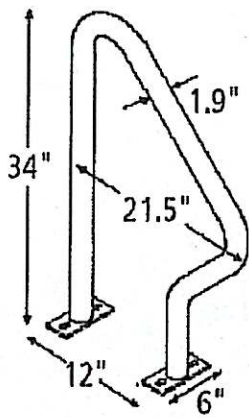
APPROVED BWTC BIKE PARKING PROGRAM SPECS WILL BE PROVIDED BY TLC

Style B – Post rack



SAMPLE Bike Parking request form; locations, jurisdiction and rack types are for EXAMPLE ONLY

Style C – Swerve rack



BWTC Bike Parking Program Process Overview February 2011

Responsibility		MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT
TLC	TLC submits final number of racks to be included in the bid advertisement								
APP/MPLS	MPLS city council approval of community agreement; applicant community authorization to enter into agreement		MPLS Apr 1: App community by April 30						
APP	Public Process to identify suitable locations for community bike parking (should engage relevant stakeholders (neighborhood groups, Transportation Advisory Committees, schools, etc.)								
MPLS/TLC	City of Minneapolis awards bike parking contract to low bidder			Bid Advertisement/Contract Award (determine number of racks for each community)					
APP	Application Development and submission using site plan template provided by TLC; including additional documentation for mini-PM including ROW IA or easement for public access on private prop.			Due MAY 31, 2011 - Tentative					
TLC/MnDOT CRU	Review of application; negotiate any needed changes with applicant								
TLC	Upon application approval: TLC notification to vendor, MPLS and applicant of approval and Applicant contacts vendor to arrange shipping								
APP	Provide for any site preparation needed for bike rack installation (demo; concrete pad, etc.)								
APP	After receiving bike racks from vendor, applicant has 30 days to install bike racks in accordance with approved plans								
APP	Applicant provides photographic documentation of installation to TLC/MPLS within 60 days of delivery of bike racks								
APP	Applicant Community								
MnDOT	MnDOT Cultural Resources; Office of Metro State Aid								
MPLS	City of Minneapolis Department of Public Works								
TLC	TLC Bike Walk Twin Cities								

DRAFT

Review process should allow for adequate time for CRU to review and suggest changes

Shipping should allow for delivery by OCT 1, 2011

Any site preparation shall be completed before delivery of racks (considered part of installation, and is responsibility of applicant)

Delivery must occur before OCT 1, 2011; Installation by OCT 31

Documentation by NOV 15, 2011

Proposed Allocation of Bike Walk Twin Cities Bike Parking Program Allocations for 2011
Allocation based on each community receiving \$2,000 plus additional amount based on population

Location	Project Budget	BWTG Allocation	Possible allocation based on rack pricing scenarios*		
			Qty. \$100 racks	Qty. \$125 racks	Qty. \$150 racks
Totals	77000	\$77,000.00	770	616	513
Brooklyn Center		\$4,300.00	43	34	29
Columbia Heights		\$3,500.00	35	28	23
Edina		\$5,800.00	58	46	39
Falcon Heights		\$2,500.00	25	20	17
Fridley		\$4,200.00	42	34	28
Golden Valley		\$3,700.00	37	30	25
Lauderdale		\$2,200.00	22	18	15
Richfield		\$4,800.00	48	38	32
Robbinsdale		\$3,100.00	31	25	21
Roseville		\$4,800.00	48	38	32
St. Anthony		\$2,700.00	27	22	18
St. Louis Park		\$5,800.00	58	46	39
St. Paul		\$25,600.00	256	205	171
Minneapolis**		\$2,000.00	20	16	13
Fort Snelling/MSP Airport		\$2,000.00	20	16	13

*Actual costs will be for purchase and delivery of rack and mounting hardware, and not be known until contract is awarded

**Minneapolis will only participate in requests of bike racks that are not allocated during application process





The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 20, 2011
Agenda Item	Policy G2
Attachment	Resolution 11-04
Submitted By	Justin Miller, City Administrator

Item	Transportation Funding Resolution
Description	Recently the Regional Council of Mayors adopted the attached resolution and asked that its member cities adopt it as well. Mayor Lindstrom is a participant in this organization and has asked that the city council consider it at this time.
Budget Impact	N/A
Attachment(s)	Resolution 11-04
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the attached Resolution 11-04 regarding transportation funding in the State of Minnesota and the metropolitan area.

**CITY OF FALCON HEIGHTS
COUNCIL RESOLUTION**

April 27, 2011

No. 11-04

Resolution on Transportation Funding

WHEREAS, the Regional Council of Mayors (“RCM”), is composed of the mayors of Minneapolis, St. Paul and approximately 45 municipalities in the developed and developing suburbs. The collaborative partnership provides a non-partisan platform focused on building action strategies to raise overall economic competitiveness, accelerate innovation and improve the quality of life in the MSP region; and

WHEREAS, our present levels of congestion and our unsafe roads hinder our economic prosperity, erode our quality of life, and complicate numerous aspects of living and doing business in Minnesota; and

WHEREAS, one million additional people are expected to move to the MSP metropolitan region in the next two decades, further exacerbating our already unacceptable traffic congestion; and

WHEREAS, solving our region’s transportation problem is a complex and long-term challenge that will require various strategies; and

WHEREAS, Minnesota needs to adequately and strategically expand both its transit and road systems with predictable, adequate, and long-term sources of funding; and

WHEREAS, transportation funding must prioritize public transit within a comprehensive, multi-modal, interconnected transportation system that serves the 11-county metro area; and that our planned light rail and commuter rail lines, along with expanded bus service, both regular route and BRT, must be expanded to support the population and businesses in our fast-growing region; and

WHEREAS, courageous and visionary legislative leadership is vital to forging a sustainable, long-term transportation plan for our state and region.

NOW, THEREFORE, BE IT RESOLVED, that as elected leaders representing cities in Minnesota’s fast-growing 11-county metropolitan region, we hereby declare our belief that transportation has become one of the most vexing problems facing our communities and state. We call upon the leaders in the legislature to create a long-term solution to our transportation needs and, in the short-term, in order to keep our metropolitan area economy vital and flourishing, we call upon the legislature to exercise good judgment and

provide adequate funding for Metro Transit so as not to adversely affect the ability of Metro Transit to move workers, students and the thousands of other residents who use those services on a daily basis to get to their jobs, to school or otherwise engage in important economic activity that benefits the region and the State of Minnesota; to not halt or otherwise defer or delay progress on transit projects, including the Central Corridor and the Southwest LRT; to do nothing legislatively that will impede planning for other rail and bus rapid transit projects presently underway; to be mindful that adequately funding our existing transportation system and having the foresight to continue the commitment to both plan and build out our future transit system is critical to the well being of our state and we urge the legislature to provide the kind of leadership and stewardship necessary to accomplish those goals.

Moved by:

Approved by: _____

Peter Lindstrom, Mayor
April 27, 2011

LINDSTROM _____ In Favor
GOSLINE
HARRIS _____ Against
LONG
MERCER-TAYLOR

Attested by: _____

Justin Miller
City Administrator
April 27, 2011



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 27, 2011
Agenda Item	Addendum - Policy H1
Attachment	Encroachment Agreement
Submitted By	Justin Miller, City Administrator

Item	University Grove Traffic Island Encroachment Agreement
Description	<p>For several years now, representatives from the University Grove neighborhood have been interested in improving two traffic islands in their neighborhood. The current landscaping on these islands contains mostly grass and weeds, and the University Grove Association has plans to improve them by planting and maintaining native grasses and other plantings.</p> <p>Attached to this report is an encroachment agreement drafted by the city attorney that the association has agreed to. It basically states that the city authorizes the neighborhood to install plantings on the city's right-of-way, but that the city does not agree to maintain the plantings and that the association recognizes that their plantings may be damaged from time to time due to normal city operations. Either party may withdraw from the agreement with 30 days notice and removal of the plants will be the association's responsibility.</p>
Budget Impact	N/A
Attachment(s)	Encroachment Agreement
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the attached encroachment agreement with the University Grove Homeowners Association for landscape improvements within the city's right-of-way.

(reserved for recording information)

ENCROACHMENT AGREEMENT

AGREEMENT made this _____ day of _____, 2011, by and between the **CITY OF FALCON HEIGHTS**, a Minnesota municipal corporation ("City"), and **UNIVERSITY GROVE HOMEOWNERS ASSOCIATION** ("Association").

1. BACKGROUND. The Association seeks permission from the City to install plantings and landscaping in the street median at Folwell Avenue and Vincent Street in the City of Falcon Heights, County of Ramsey, State of Minnesota. The City has reviewed the proposed landscaping plan submitted by the Association and has determined that proposed plantings and landscaping are acceptable.

2. ENCROACHMENT AUTHORIZATION. The City hereby approves the encroachment in the street median for the installation of plantings and landscaping as depicted on the approved landscape plan attached hereto as Exhibit "A" subject to the following:

- The City shall not be responsible for any damage to the plantings/landscaping, including but not limited to loss of plants as a result of routine or emergency maintenance within its easement areas.
- any additional materials placed other than what is shown on the approved landscape plan attached hereto must be submitted to the City for review and approval.

3. INSTALLATION, MAINTENANCE, REPAIR AND REPLACEMENT OF THE PLANTINGS/LANDSCAPING. Association shall be solely responsible for all costs relating to the installation, maintenance, repair and replacement of the proposed plantings/landscaping, including any damage to the plantings/landscaping caused in whole or in part by the City's use, maintenance, and repair within streets and boulevard. This maintenance agreement is a personal obligation of Association and shall be binding upon the executors, administrators, successors, heirs, and assigns of Association.

4. HOLD HARMLESS AND INDEMNITY. In consideration of being allowed to encroach in the City's easement areas, Association, its successors and assigns, hereby agrees to indemnify and hold the City harmless from all costs and expenses, claims and liability, including attorney's fees, relating to or arising out of this grant to Association of permission for the proposed plantings/landscaping on the subject property to encroach in the City's easement areas.

5. TERMINATION OF AGREEMENT. The City may, with cause, terminate this Agreement at any time by giving the owner of the subject property thirty (30) days advance written notice, except that no notice period will be required in the case of an emergency condition as determined solely by the City and the Agreement may then be terminated immediately. The Association shall remove the plantings/landscaping to the effective date of the termination of this Agreement. If the Association fails to do so the City may remove the plantings/landscaping.

CITY OF FALCON HEIGHTS

(SEAL)

BY: _____
Peter Lindstrom, Mayor

AND _____
Justin Miller, City Administrator/Clerk

STATE OF MINNESOTA)
 (ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by Peter Lindstrom and by Justin Miller, respectively the Mayor and City Administrator/Clerk of the City of Falcon Heights, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

NOTARY PUBLIC

**UNIVERSITY GROVE
HOMEOWNERS ASSOCIATION**

BY: _____
Its

AND _____
Its

STATE OF MINNESOTA)
(ss.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by _____ and by _____ the _____ and _____ of University Grove Homeowners Association, on behalf of the Association.

NOTARY PUBLIC

DRAFTED BY:
CAMPBELL KNUTSON
Professional Association
1380 Corporate Center Curve, Suite #317
Eagan, Minnesota 55121
Telephone: (651) 452-5000
RNK

EXHIBIT “A”

The traffic triangle at Northrup and Folwell is ~500 square feet, current vegetation is 100% turf/dandelions with no trees. We plan to transform the site into a perennial plant garden and include a path through the center of the site (see figure below). These types of projects (e.g. rain gardens) are becoming more and more common as urban areas embrace ecological and sustainability principles in landscape design. There are several issues to address in the landscape plan: (1) plant selection (2) erosion and (3) sightlines for traffic.

- (1) *Plant selection.* We plan to use largely native perennial plants in the gardens on the traffic triangle. Plants will be donated by members of the neighborhood association. We have developed a set of criteria for selection of species including: preference for native species, preference for non-spreading species, no DNR noxious weeds, maximum height < 3 ft, a variety of flower colors and bloom times, hardy and low maintenance. We have also developed a ‘wish list’ of species that will be circulated via our neighborhood association newsletter.
- (2) *Erosion.* The site is ‘humped’ with its highest point in the middle. This topography poses risks of erosion if current turfgrass cover is completely removed. We plan to sequentially plant the site using smaller gardens (e.g. 5 x 5 ft sections) over several years. We plan to install perennial gardens on 1/3 of the space in spring 2011, 1/3 in 2012 and 1/3 in 2013. With this approach, plants will gradually become established, reducing the risks of erosion as well as the potentially unsightly nature of the triangle if all turf was removed at one time.
- (3) *Sightlines for traffic.* In neighborhood discussions (University Grove Homeowner’s Association (UGHA) Annual Meeting, UGHA newsletter and responses, emails to homes that border the triangle), the most common concern was the potential for blocked views by cars driving up the hill or around the triangle. We note that research suggests that trees and other taller statured vegetation planted along roadways has been shown to slow drivers, suggesting increased public safety. However, we have several design elements to minimize blocked sightlines. We plan to plant very short statured plants on the ‘summit’ of the triangle and plant taller species near the edges. This approach will maintain the current ‘height’ of the sightlines across the triangle. Second, we plan to limit the maximum height of the plants accepted and installed at the site to <3 feet. We estimate that this is similar or less than the height of plowed snow banks present at the site during winter months.

We contacted homeowners whose property sits directly across from the triangle to inform them of the plans and ask for comments, concerns and feedback. These included: Meeden, Mercer-Taylor, Kloser-Schiffman, Crowell, Wagner, Collins. We received positive responses, supportive of the project from all but the Wagner household from whom we have not received any response. Coupled with the enthusiasm of attendees at the annual meeting, we believe there is strong support for the project in the neighborhood.

The attached figure represents a ‘mock-up’ of the site plan. Final species lists and placement will depend on the variety of plants donated for implementation of the project. Final detailed design

plans will be filed with the city administrator or appropriate city official once plants have been procured.

