

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
April 13, 2011

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
 LONG ____ MERCER-TAYLOR ____
 MILLER ____
- C. PRESENTATIONS:
 - 1. Neal Kwong Youth Citizenship Award Presentation
 - 2. CERT Graduation Ceremony
- D. APPROVAL OF MINUTES: March 23, 2011
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 4/7/2011: \$152,228.31
Payroll through 3/29/2011: \$14,778.95
 - 2. City License Renewal
 - 3. 2011 Replacement Boulevard Tree Contract
- G: POLICY ITEMS:
 - 1. Data Innovation Project
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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2077 West Larpenteur Avenue

AGENDA
March 23, 2011

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM _ab_ HARRIS _X_ GOSLINE _ab_
LONG _X_ MERCER-TAYLOR _X_
MILLER _X_
- C. PRESENTATIONS:
1. Neal Kwong Youth Citizenship Award Presentation
2. Annual City Commission Updates
- D. APPROVAL OF MINUTES: March 9, 2011 Approved
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Pam Harris Moved Approval 3-0
1. General Disbursements through 3/17/2011: \$36,433.97
Payroll through 3/15/2011: \$14,455.66
2. City License Renewal
3. Appointment of Linda Fite to the Planning Commission
4. Office Assistant Appointment
- G. POLICY ITEMS:
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 7:56 p.m.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 13, 2011
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 4/7/2011: \$152,228.31 Payroll through 3/29/2011: \$14,778.95
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 00545 PAYABALES MAR 24TH

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-01045	BREDAHL PLUMBING INC					
I-S32253Z		TESTING RPZ VALUES/COMM PK	263.00			
3/22/2011	APBNK	DUE: 3/22/2011 DISC: 3/22/2011		1099: N		
		TESTING RPZ VALUES COMM PK		101 4141-87120-000	FACILITIES & GROUND MAIN	263.00
		=== VENDOR TOTALS ===	263.00			
=====						
01-00911	CITY OF NEW BRIGHTON					
I-201103222762		HAZMAT EQUIP MAINT	620.53			
3/22/2011	APBNK	DUE: 3/22/2011 DISC: 3/22/2011		1099: N		
		HAZMAT EQUIP MAINT		101 4124-87025-000	HAZMAT EQUIPMENT MAINT	620.53
		=== VENDOR TOTALS ===	620.53			
=====						
01-03300	DISCOUNT STEEL, INC					
I-1661600		LEGS FOR OFFICE FURNITURE	255.89			
3/24/2011	APBNK	DUE: 3/24/2011 DISC: 3/24/2011		1099: N		
		LEGS FOR OFFICE FURNITURE		101 4131-70110-000	SUPPLIES	255.89
I-1661608		C CLAMPS AND FURNITURE TIPS	47.75			
3/24/2011	APBNK	DUE: 3/24/2011 DISC: 3/24/2011		1099: N		
		C CLAMPS AND FURNITURE TIPS		101 4131-70110-000	SUPPLIES	47.75
		=== VENDOR TOTALS ===	303.64			
=====						
01-07187	KRISTIN GRANGAARD					
I-201103212757		REIMB: CERT CLASS EXP	60.03			
3/21/2011	APBNK	DUE: 3/21/2011 DISC: 3/21/2011		1099: N		
		CERT CLASS REFRESHMENTS		213 4213-86107-000	CERT CLASS	60.03
		=== VENDOR TOTALS ===	60.03			
=====						
01-05670	METRO PRODUCTS INC					
I-76957		HARDWARE SUPPLIES/BOLTS/WSHRS	86.90			
3/25/2011	APBNK	DUE: 3/25/2011 DISC: 3/25/2011		1099: N		
		HARDWARE SUPPLIES/BOLTS/WSHRS		101 4131-70110-000	SUPPLIES	86.90
		=== VENDOR TOTALS ===	86.90			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05585		METROPOLITAN AREA MANAGEMENT A				

I-201103242766		LEGISLATIVE UPDATE CONF	40.00			
3/24/2011	APBNK	DUE: 3/24/2011 DISC: 3/24/2011		1099: N		
		LEGISLATIVE UPDATE CONF		101 4112-86100-000	CONFERENCES/EDUCATION/AS	40.00
		=== VENDOR TOTALS ===	40.00			
=====						
01-05786		MN RECREATION/PARK ASSOC.				

I-201103232764		MEMBERSHIP	70.00			
3/23/2011	APBNK	DUE: 3/23/2011 DISC: 3/23/2011		1099: N		
		MEMBERSHIP		101 4141-86100-000	CONFERENCES/EDUCATION/AS	70.00
		=== VENDOR TOTALS ===	70.00			
=====						
01-07231		MN FIRE SVC CERT. BOARD				

I-201103222761		RECERTICATION 5 FIRE FIGHTERS	100.00			
3/22/2011	APBNK	DUE: 3/22/2011 DISC: 3/22/2011		1099: N		
		RECERTICATION 5 FIRE FIGHTERS		101 4124-86020-000	TRAINING	100.00
		=== VENDOR TOTALS ===	100.00			
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				

I-201103222763		CELL PHONE FEB 15 TO MAR 14	171.08			
3/22/2011	APBNK	DUE: 3/22/2011 DISC: 3/22/2011		1099: N		
		CELL PHONE FEB 15 TO MAR 14		101 4121-85015-000	CELL PHONE	60.40
		CELL PHONE FEB 15 TO MAR 14		101 4131-85015-000	CELL PHONE	12.11
		CELL PHONE FEB 15 TO MAR 14		101 4141-85015-000	CELL PHONE	21.57
		CELL PHONE FEB 15 TO MAR 14		101 4132-85015-000	CELL PHONE	7.29
		CELL PHONE FEB 15 TO MAR 14		602 4602-85015-000	CELL PHONES	20.00
		CELL PHONE FEB 15 TO MAR 14		601 4601-85015-000	CELL PHONE	49.71
		=== VENDOR TOTALS ===	171.08			
=====						
01-05675		TIFFANY NGUYEN				

I-201103212760		REFUND: CANCELLED REC CLASS	67.00			
3/21/2011	APBNK	DUE: 3/21/2011 DISC: 3/21/2011		1099: N		
		REFUND: CANCELLED REC CLASS		201 34340-000	NON-RESIDENT FEE	67.00
		=== VENDOR TOTALS ===	67.00			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06184	RAMSEY COUNTY - 911 DISPATCH					
I-EMCOM 976		JAN/11 911 DISPATCHING	1,649.07			
3/24/2011	APBNK	DUE: 3/24/2011 DISC: 3/24/2011		1099: N		
		JAN/11 911 DISPATCHING		101 4122-81200-000	911 DISPATCH FEES	1,649.07

I-EMCOM 991		FEB/11 911 DISPATCHING	1,649.07			
3/24/2011	APBNK	DUE: 3/24/2011 DISC: 3/24/2011		1099: N		
		FEB/11 911 DISPATCHING		101 4122-81200-000	911 DISPATCH FEES	1,649.07
		=== VENDOR TOTALS ===	3,298.14			
=====						
01-06999	RAMSEY CTY FIRE CHIEFS ASSOCIA					
I-201103212756		FIRE CHIEFS MEETING/BANQUET	120.00			
3/21/2011	APBNK	MANUAL CK# 077602 3/18/2011		1099: N		
		FIRE CHIEFS MEETING/BANQUET		101 4124-89000-000	MISCELLANEOUS	120.00

I-201103212758		ANNUAL MEMBERSHIP 2011	60.00			
3/21/2011	APBNK	DUE: 3/21/2011 DISC: 3/21/2011		1099: N		
		ANNUAL MEMBERSHIP 2011		101 4124-86110-000	MEMBERSHIPS	60.00
		=== VENDOR TOTALS ===	180.00			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201103242765		WATER AND SEWER	261.14			
3/24/2011	APBNK	DUE: 3/24/2011 DISC: 3/24/2011		1099: N		
		WATER		101 4131-85040-000	WATER	25.71
		SEWER		101 4131-85070-000	SEWER	24.70
		WATER		101 4141-85040-000	WATER	128.58
		SEWER		101 4141-85070-000	SEWER	82.15
		=== VENDOR TOTALS ===	261.14			
=====						
01-07008	MINGMEI TU					
I-201103212759		REFUND/ REC SPORTS CLASS	86.00			
3/21/2011	APBNK	DUE: 3/21/2011 DISC: 3/21/2011		1099: N		
		REFUND/ REC SPORTS CLASS		201 34340-000	NON-RESIDENT FEE	86.00
		=== VENDOR TOTALS ===	86.00			
		=== PACKET TOTALS ===	5,607.46			

PACKET: 00548 PAYABLES APRIL 6TH

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00800		ALLIED WASTE SERVICES				
I-0923-001715050		APR/11 WASTE REMOVAL	287.15			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		APR/11 WASTE REMOVAL		101 4131-82010-000	WASTE REMOVAL	287.15
=== VENDOR TOTALS ===			287.15			

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01-00250		AMERIPRIDE SERVICES				
I-1000779410		LINEN CLEANING	39.13			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		LINEN CLEANING		101 4124-82011-000	LINEN CLEANING	39.13
I-1000792714		LINEN SVC	39.13			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N		
		LINEN SVC		101 4124-82011-000	LINEN CLEANING	39.13
=== VENDOR TOTALS ===			78.26			

=====						
01-00892		BEARCOM				
I-4014446		3 NEW PAGERS FOR FIRE DEPT	1,526.76			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		3 NEW PAGERS FOR FIRE DEPT		402 4402-91000-000	MACHINERY & EQUIPMENT	1,526.76
=== VENDOR TOTALS ===			1,526.76			

=====						
01-03001		CAMPBELL KNUTSON				
I-201104062775		MAR/11 LEGALS & ZH COMPUTER L	406.50			
4/06/2011	APBNK	DUE: 4/06/2011 DISC: 4/06/2011		1099: N		
		MAR/11 LEGALS		101 4114-80200-000	LEGAL FEES	249.00
		ZH COMPUTER LEGALS		101 4114-80200-000	LEGAL FEES	157.50
=== VENDOR TOTALS ===			406.50			

=====						
01-03123		CINTAS CORPORATION #470				
I-470619342		BATHROOM SUPPLIES	106.28			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		BATHROOM SUPPLIES		101 4141-70100-000	SUPPLIES	106.28
=== VENDOR TOTALS ===			106.28			

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=====							
01-06290	CITY OF ROSEVILLE						
I-214532		APR/11 IT SUPPORT		1,189.42			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011			1099: N		
		APR/11 IT SUPPORT			101 4116-85070-000	TECHNICAL SUPPORT	1,189.42

I-214561		APR/11 PHONE`		354.09			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011			1099: N		
		APR/11 PHONE`			101 4116-85010-000	TELEPHONE	354.09
		=== VENDOR TOTALS ===		1,543.51			
=====							
01-03122	CITY OF ST PAUL						
I-117768		FEB/11 FUEL		140.24			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011			1099: N		
		FEB/11 FUEL			101 4124-74000-000	MOTOR FUEL & LUBRICANTS	140.24
		=== VENDOR TOTALS ===		140.24			
=====							
01-04027	EMERGENCY APPARATUS MAINT						
I-54086		PUMP TEST & REPAIR 752		523.53			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011			1099: N		
		PUMP TEST & REPAIR 752			101 4124-87029-000	REPAIR OTHER EQUIPMENT	523.53

I-54087		PUMP TEST & REPAIR 753		1,040.35			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011			1099: N		
		PUMP TEST & REPAIR 753			101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,040.35

I-54088		PUMP TEST& REPAIR 757		1,809.78			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011			1099: N		
		PUMP TEST& REPAIR 757			101 4124-87029-000	REPAIR OTHER EQUIPMENT	1,809.78
		=== VENDOR TOTALS ===		3,373.66			
=====							
01-05030	FLEXIBLE PIPE TOOL COMP.						
I-14109		EXTENSION POLES & JAW ASSEMBL		545.06			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011			1099: N		
		EXTENSION POLES & JAW ASSEMBLY			601 4601-70120-000	TOOLS	545.06
		=== VENDOR TOTALS ===		545.06			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05121	GFOA					
I-152001		ANNUAL MEMBERSHIP	170.00			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N		
		ANNUAL MEMBERSHIP		101 4113-86100-000	CONFERENCES/EDUCATION/AS	170.00
		=== VENDOR TOTALS ===	170.00			
=====						
01-05115	GOPHER STATE ONE CALL					
I-10379		LOCATES	45.15			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		LOCATES		601 4601-88030-000	ONE CALL CONCEPTS-LOCATE	45.15
		=== VENDOR TOTALS ===	45.15			
=====						
01-05166	GRAINGER, W. W., INC.					
I-9499919638		TRASH BAGS	82.71			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		TRASH BAGS		101 4131-70110-000	SUPPLIES	82.71
		=== VENDOR TOTALS ===	82.71			
=====						
01-07187	KRISTIN GRANGAARD					
I-201104072780		RIEMB: CERT CLASS REFRESHMENT	34.61			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		RIEMB: CERT CLASS REFRESHMENTS		213 4213-86107-000	CERT CLASS	34.61
		=== VENDOR TOTALS ===	34.61			
=====						
01-05045	GRUBER'S POWER EQUIPMENT					
I-93116		BEARING FOR SNOW BLOWER	20.58			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		BEARING FOR SNOW BLOWER		101 4132-87000-000	REPAIR EQUIPMENT	20.58
		=== VENDOR TOTALS ===	20.58			
=====						
01-05154	HEWLETT PACKARD					
I-29781200-001		HP PR DOCK	194.72			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		HP PR DOCK		424 4424-91000-000	MACHINERY & EQUIPMENT	194.72
		=== VENDOR TOTALS ===	194.72			

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=====							
01-05153	HOME DEPOT CRC/GECF						
I-201103312770		WOOD SUPPLIES/ 2 SHOVELS	108.23				
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N			
		WOOD SUPPLIES/SHELF MATERIALS		101 4131-70110-000	SUPPLIES		37.16
		2 SHOVELS FOR SNOW		101 4132-70120-000	SUPPLIES		71.07
		=== VENDOR TOTALS ===	108.23				
=====							
01-05054	DEBORAH JONES						
I-201104072778		1ST QTR MILEAGE	69.46				
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N			
		1ST QTR MILEAGE		101 4117-86010-000	MILEAGE		69.46
		=== VENDOR TOTALS ===	69.46				
=====							
01-05370	KERN, DEWENTER, VIERE LTD						
I-123482		PARTIAL AUDIT FEE	9,000.00				
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N			
		PARTIAL AUDIT FEE		101 4113-80310-000	AUDIT		9,000.00
		=== VENDOR TOTALS ===	9,000.00				
=====							
01-05155	KING LUMINAIRE COMPANY INC						
I-11900		NEW STREET LIGHT POLE	2,209.00				
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N			
		NEW STREET LIGHT POLE		403 4403-91000-000	MACHINERY & EQUIPMENT		2,209.00
		=== VENDOR TOTALS ===	2,209.00				
=====							
01-05555	MEDICS TRAINING						
I-8992		EMT INSERVICE TRAINING	525.00				
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N			
		EMT INSERVICE TRAINING		101 4124-86020-000	TRAINING		525.00
		=== VENDOR TOTALS ===	525.00				
=====							
01-05665	METROPOLITAN COUNCIL						
I-956154		MAY/11 S.S.	39,240.54				
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N			
		MAY/11 S.S.		601 4601-85060-000	METRO SEWER CHARGES		39,240.54
		=== VENDOR TOTALS ===	39,240.54				

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=====						
01-01002		JUSTIN MILLER				

I-201103312772		1ST QTR MILEAGE REIMB	61.71			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N		
		1ST QTR MILEAGE REIMB		101 4112-86010-000	MILEAGE & PARKING	61.71
		=== VENDOR TOTALS ===	61.71			
=====						
01-05843		MN NCPERS LIFE INSURANCE				

I-201103312769		LIFE INS: DEB AND MICHELLE	32.00			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N		
		LIFE INS: DEB AND MICHELLE		101 21709-000	OTHER PAYABLE	31.20
		LIFE INS: DEB		206 21709-000	OTHER PAYABLE	0.80
		=== VENDOR TOTALS ===	32.00			
=====						
01-07263		NEXTEL COMMUNICATIONS, INC				

I-03/30/11		FEB 27 TO MAR 26 CELL PHONES	76.67			
4/01/2011	APBNK	DUE: 4/01/2011 DISC: 4/01/2011		1099: N		
		FEB 27-MAR26 CELL PHONE FIRE T		101 4124-85015-000	CELL PHONE	76.67
		=== VENDOR TOTALS ===	76.67			
=====						
01-06030		OLSON,ROLAND				

I-201104072777		1ST QTR MILEAGE	40.14			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		1ST QTR MILEAGE		101 4113-86010-000	MILEAGE	40.14
		=== VENDOR TOTALS ===	40.14			
=====						
01-06053		OREILLY AUTO PARTS				

I-201104072779		OIL AND WIPER BLADES	147.21			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		WIPER BLADES		101 4132-87000-000	REPAIR EQUIPMENT	36.40
		OIL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	110.81
		=== VENDOR TOTALS ===	147.21			
=====						
01-06185		RAMSEY COUNTY				

I-EMCOM 1032		RADIO SUPPORT FEE	80.64			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		RADIO SUPPORT FEE		101 4124-86800-000	RADIO MESB/FLEET SUPPORT	80.64

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06185	RAMSEY COUNTY	(** CONTINUED **)				
I-PRRVA 133		OVERLAPPING DEBT & MAJOR TAXP	95.00			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		OVERLAPPING DEBT SCHEDULE		101 4113-89000-000	MISCELLANEOUS	30.00
		MAJOR TAX PAYERS		101 4113-89000-000	MISCELLANEOUS	65.00

I-RISK 1406		APR/11 INS	854.70			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		APR/11 INS		101 4112-89000-000	MISCELLANEOUS	854.70
		=== VENDOR TOTALS ===	1,030.34			
=====						
01-06184	RAMSEY COUNTY - 911 DISPATCH					
I-EMCOM 1019		APR/11 911 DISPATCH	1,649.07			
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		APR/11 911 DISPATCH		101 4122-81200-000	911 DISPATCH FEES	1,649.07
		=== VENDOR TOTALS ===	1,649.07			
=====						
01-06535	SPEEDWAY SUPERAMERICA					
I-201103312771		FUEL FOR TRUCKS	866.60			
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N		
		FUEL FOR TRUCKS		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	866.60
		=== VENDOR TOTALS ===	866.60			
=====						
01-07228	CITY OF ST ANTHONY					
I-2525		APR/11 POLICE SVCS	49,180.58			
4/01/2011	APBNK	DUE: 4/01/2011 DISC: 4/01/2011		1099: N		
		APR/11 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	49,180.58
		=== VENDOR TOTALS ===	49,180.58			
=====						
01-07128	ST CROIX TREE SERVICE					
I-62922		TREE TRIMMING BLVD TREES	14,973.19			
4/01/2011	APBNK	DUE: 4/01/2011 DISC: 4/01/2011		1099: N		
		TREE TRIMMING BLVD TREES		419 4419-84000-000	TREE TRIMMING	14,973.19
		=== VENDOR TOTALS ===	14,973.19			

PACKET: 00548 PAYABLES APRIL 6TH

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-06525		SUBURBAN ACE HARDWARE					
I-201104072776		SUPPLIES & SHOP SUPPLIES	81.54				
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N			
		CLEANING SUPPLIES		101 4124-70100-000	SUPPLIES		23.99
		CLEANING SUPPLIES		101 4132-70120-000	SUPPLIES		57.55
		=== VENDOR TOTALS ===	81.54				
=====							
01-05374		TENNIS SANITATION LLC					
I-522799		MAR/11 RECYCLING	5,769.00				
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N			
		MAR/11 RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS		5,769.00
		=== VENDOR TOTALS ===	5,769.00				
=====							
01-05303		MICHELLE TESSER					
I-201103312773		NATURE PLAY FOR ALL CONFERENC	38.00				
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N			
		NATURE PLAY FOR ALL CONFERENCE		101 4141-70100-000	SUPPLIES		38.00
		=== VENDOR TOTALS ===	38.00				
=====							
01-06585		THE OFFICE CLEANERS					
I-20110331		MARCH/11 CLEANING	342.80				
3/31/2011	APBNK	DUE: 3/31/2011 DISC: 3/31/2011		1099: N			
		MARCH/11 CLEANING		101 4131-87010-000	CITY HALL MAINTENANCE		342.80
		=== VENDOR TOTALS ===	342.80				
=====							
01-06581		TRI-STATE BOBCAT INC					
I-A80172		SKID LOADER PART & HYD. FLUID	261.03				
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N			
		SKID LOADER PART & HYD. FLUID		101 4132-87000-000	REPAIR EQUIPMENT		261.03
		=== VENDOR TOTALS ===	261.03				
=====							
01-05870		XCEL ENERGY					
I-201104062774		ELECT AND GAS	2,543.86				
4/06/2011	APBNK	DUE: 4/06/2011 DISC: 4/06/2011		1099: N			
		ELECT		209 4209-85020-000	STREET LIGHTING POWER		28.69
		ELECT		101 4121-85020-000	ELECTRIC		6.94
		ELECT		601 4601-85020-000	ELECTRIC		30.62
		ELECT		101 4141-85020-000	ELECTRIC/GAS		229.51
		GAS		101 4141-85030-000	NATURAL GAS		459.32
		GAS		101 4131-85030-000	NATURAL GAS		854.91
		ELECT		101 4131-85020-000	ELECTRIC		763.35

PACKET: 00548 PAYABLES APRIL 6TH

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-05870	XCEL ENERGY	(** CONTINUED **)				
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	26.48
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	9.95
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	39.13
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	40.77
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	9.95
		ELECT		209 4209-85020-000	STREET LIGHTING POWER	44.24
=== VENDOR TOTALS ===				2,543.86		

01-07194 ZARNOTH BRUSH WORKS

I-132573-IN		2 BRUSHES FOR SWEEPER		277.88		
4/07/2011	APBNK	DUE: 4/07/2011 DISC: 4/07/2011		1099: N		
		2 BRUSHES FOR SWEEPER		602 4602-83025-000	SWEEPER PARTS/SUPPLIES	277.88
=== VENDOR TOTALS ===				277.88		

=== PACKET TOTALS === 137,079.04

federal withholding 4,617.93
state withholdings 781.36
PERA 2,543.52
ICMA 1,599.00

146,620.85



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 13, 2011
Agenda Item	Consent F2
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	City License Applications
Description	<p>The following individuals have applied for a <u>Mechanical License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Seasonal Control Mechanical Division, Inc. 2. Allan Mechanical, Inc. <p>The following individuals have applied for a <u>Tree Trimming License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Precision Landscape & Tree Inc. 2. Premium Tree Protection, LLC <p>The following individuals have applied for a <u>Municipal Business License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Warners' Stellan Co Inc. 2. TIES
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2011 City License Applications



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April, 13, 2011
Agenda Item	Consent F3
Attachment	
Submitted By	Justin Miller, City Administrator

Item	2011 Replacement Boulevard Tree Contract								
Description	<p>Each year the City of Falcon Heights removes and replaces boulevard trees throughout the community. This year, with the addition of the city's aggressive Emerald Ash Borer mitigation strategy, it is estimated that the city will need to replace approximately 50 trees.</p> <p>Earlier this spring the city solicited quotes from area tree farms and nurseries regarding their prices for a variety of tree species. Four companies adequately responded to the request. When applying their prices to a listing of tree varieties that the city will be planting this year, the quotes came in as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">St. Croix Tree Service, Inc.</td> <td style="text-align: right;">\$12,597.00</td> </tr> <tr> <td>Rum River Tree Farm and Nursery</td> <td style="text-align: right;">\$14,725.00</td> </tr> <tr> <td>Tree Trust</td> <td style="text-align: right;">\$15,647.09</td> </tr> <tr> <td>Cedar Ridge Landscaping, Inc.</td> <td style="text-align: right;">\$16,005.00</td> </tr> </table>	St. Croix Tree Service, Inc.	\$12,597.00	Rum River Tree Farm and Nursery	\$14,725.00	Tree Trust	\$15,647.09	Cedar Ridge Landscaping, Inc.	\$16,005.00
St. Croix Tree Service, Inc.	\$12,597.00								
Rum River Tree Farm and Nursery	\$14,725.00								
Tree Trust	\$15,647.09								
Cedar Ridge Landscaping, Inc.	\$16,005.00								
Budget Impact	Trees which are replacing ash removals will be paid for through Minnesota Department of Agriculture grant funds. Other replacements will be paid for through funds allocated in the capital improvements plan.								
Attachment(s)									
Action(s) Requested	Staff recommends that the Falcon Heights City Council designate St. Croix Tree Service, Inc. as the replacement boulevard tree contractor for 2011.								



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	April 13, 2011
Agenda Item	Policy G1
Attachment	Professional Services Agreement
Submitted By	Justin Miller, City Administrator

Item	Data Innovation Project
Description	<p>Earlier this year, Mayor Lindstrom had a discussion with Gopal Khanna, the former State of Minnesota Chief Information Officer, about better utilizing data that local units of government produce and collect. Since leaving his employment with the State, Mr. Khanna has been working with a company named ZH Computer, Inc. to develop software applications for government to access and analyze this data.</p> <p>ZH Computer is seeking to use the City of Falcon Heights as a test location to develop software applications using city data. The city would provide data that the city collects, and ZH Computer would then see what types of innovative software could be developed. It is their hope to then use this information to structure applications for other cities. ZH Computer is providing this service free of charge, and the city would retain the ability to use any software or applications that the company develops.</p> <p>Examples of data that the city will be providing includes:</p> <ul style="list-style-type: none"> • Boulevard tree inventories • Building permit data • Business and contractor license lists • Pavement management plan reports
Budget Impact	None
Attachment(s)	Professional Services Agreement
Action(s) Requested	Staff recommends that the Falcon Heights City Council adopt the attached professional services agreement with ZH Computer, Inc. for the purposes of analyzing and compiling city data into more useable formats and applications.

PROFESSIONAL SERVICES AGREEMENT

AGREEMENT made this _____ day of _____, 2011, by and between the **CITY OF FALCON HEIGHTS**, a Minnesota municipal corporation (“City”) and **Z H COMPUTER, INC.**, a Minnesota corporation (“Consultant”).

IN CONSIDERATION OF THEIR MUTUAL COVENANTS THE PARTIES AGREE AS FOLLOWS:

1. CONTRACT DOCUMENTS. The Contract consists of the following documents. In the event of conflict among the documents the conflict shall be resolved by the order in which they are listed with the document listed first having the first priority and the document listed last having the last priority: (1) this Professional Services Agreement, (2) Exhibit “A” - Scope of Services.

2. SCOPE OF SERVICES. The City retains Consultant to provide professional services set forth on Exhibit “A”.

3. COMPENSATION. Consultant shall not be reimbursed for any expenses and shall not be paid by for services.

4. SOFTWARE. The City shall be given, without cost to the City, a perpetual license to use any software the Consultant develops pursuant to Exhibit “A” and shall be provided without charge corrections, updates and new versions of the software. The Consultant shall be the owner of any software that is developed pursuant to this agreement.

5. COMPLIANCE WITH LAWS AND REGULATIONS. In providing services hereunder, Consultant shall abide by all statutes, ordinances, rules and regulations pertaining to the provisions of services to be provided.

6. STANDARD OF CARE. Consultant shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a professional consultant under similar circumstances. No other warranty, expressed or implied, is included in this Agreement. City shall not be responsible for discovering deficiencies in the accuracy of Consultant’s services.

7. INDEMNIFICATION. The Consultant shall indemnify and hold harmless the City, its officers, agents, and employees, of and from any and all claims, demands, actions, causes of action, including costs and attorney’s fees, arising out of or by reason of the execution or performance of the work or services provided for herein and further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim of whatsoever character arising hereunder.

8. INSURANCE. Consultant shall secure and maintain such insurance as will protect Consultant from claims under the Worker’s Compensation Acts, automobile liability, and from claims for bodily injury, death, or property damage which may arise from the performance of services under this Agreement. Such insurance shall be written for amounts not less than:

Commercial General Liability	\$1,000,000 each occurrence/aggregate
Automobile Liability	\$1,000,000 combined single limit
Excess/Umbrella Liability	\$2,000,000 each occurrence/aggregate

The City shall be named as an additional insured on the general liability and umbrella policies.

The Consultant shall secure and maintain a professional liability insurance policy. Said policy shall insure payment of damages for legal liability arising out of the performance of professional services for the City, in the insured's capacity as Consultant, if such legal liability is caused by a negligent act, error or omission of the insured or any person or organization for which the insured is legally liable. Said policy shall provide minimum limits of \$1,000,000 with a deductible maximum of \$125,000 unless the City agrees to a higher deductible.

Before commencing work the Consultant shall provide the City a certificate of insurance evidencing the required insurance coverage in a form acceptable to City. The certificate shall provide that such insurance cannot be cancelled until thirty (30) days after the City has received written notice of the insurer's intention of cancel this insurance.

9. INDEPENDENT CONTRACTOR. The City hereby retains the Consultant as an independent contractor upon the terms and conditions set forth in this Agreement. The Consultant is not an employee of the City and is free to contract with other entities as provided herein. Consultant shall be responsible for selecting the means and methods of performing the work. Consultant shall furnish any and all supplies, equipment, and incidentals necessary for Consultant's performance under this Agreement. City and Consultant agree that Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's agents or employees are in any manner agents or employees of the City. Consultant shall be exclusively responsible under this Agreement for Consultant's own FICA payments, workers compensation payments, unemployment compensation payments, withholding amounts, and/or self-employment taxes if any such payments, amounts, or taxes are required to be paid by law or regulation.

10. SUBCONTRACTORS. Consultant shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. Consultant shall comply with Minnesota Statute § 471.425. Consultant must pay subcontractor for all undisputed services provided by subcontractor within ten days of Consultant's receipt of payment from City. Consultant must pay interest of 1.5 percent per month or any part of a month to subcontractor on any undisputed amount not paid on time to subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10.

11. ASSIGNMENT. Neither party shall assign this Agreement, nor any interest arising herein, without the written consent of the other party.

12. WAIVER. Any waiver by either party of a breach of any provisions of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.

13. ENTIRE AGREEMENT. The entire agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.

14. CONTROLLING LAW/VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. In the event of litigation, the exclusive venue shall be in the District Court of the State of Minnesota for Ramsey County.

15. COPYRIGHT. Consultant shall defend actions or claims charging infringement of any copyright or software license by reason of the use or adoption of any software, designs, drawings or specifications supplied by it, and it shall hold harmless the City from loss or damage resulting therefrom.

16. PATENTED DEVICES, MATERIALS AND PROCESSES. If the Contract requires, or the Consultant desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, the Consultant shall provide for such use by suitable legal agreement with the patentee or owner and a copy of said agreement shall be filed with the City. If no such agreement is made or filed as noted, the Consultant shall indemnify and hold harmless the City from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the Project agreed to be performed under the Contract, and shall indemnify and defend the City for any costs, liability, expenses and attorney's fees that result from any such infringement

17. RECORDS. The Consultant shall maintain complete and accurate records of time and expense involved in the performance of services.

18. MINNESOTA GOVERNMENT DATA PRACTICES ACT. Consultant must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the City pursuant to this Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by the Consultant pursuant to this Agreement. Consultant is subject to all the provisions of the Minnesota Government Data Practices Act, including but not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event Consultant receives a request to release data, Consultant must immediately notify City. City will give Consultant instructions concerning the release of the data to the requesting party before the data is released. Consultant agrees to defend, indemnify, and hold City, its officials, officers, agents, employees, and volunteers harmless from any claims resulting from Consultant's officers', agents', city's, partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

19. TERMINATION OF THE AGREEMENT. The City may terminate this Agreement, or any part thereof, at any time, upon written notice to the Consultant, effective upon delivery including delivery by facsimile or electronic mail.

CITY OF FALCON HEIGHTS

BY: _____
Peter Lindstrom, Mayor

Dated: _____, 2011.

AND: _____
Justin Miller, City Administrator/City Clerk

Dated: _____, 2011.

Z H COMPUTER, INC.

BY: _____
Its

Dated: _____, 2011.

Exhibit “A”- Scope of Services

ZH Computer, Inc. agrees to analyze and compile data received from the City of Falcon Heights for the purposes of creating beta versions of software or other applications that, when finalized, may be available for use by the City of Falcon Heights and the general public.