

CITY OF FALCON HEIGHTS
Regular Meeting of the City Council
City Hall
2077 West Larpenteur Avenue

AGENDA
March 9, 2011

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM ____ HARRIS ____ GOSLINE ____
LONG ____ MERCER-TAYLOR ____
MILLER ____
- C. PRESENTATIONS:
 - 1. St. Anthony Police Department Annual Report- Chief John Ohl
- D. APPROVAL OF MINUTES: February 23, 2011
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA:
 - 1. General Disbursements through 3/3/2011: \$78,051.35
Payroll through 2/28/2011: \$14,888.16
 - 2. City License Renewal
 - 3. City Administrator Salary Adjustment
- G. POLICY ITEMS:
 - 1. SMARTBoard Purchase through Ramsey County Emergency Management Grant Program
 - 2. Public Works Equipment Purchases
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT:

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February 23, 2011

- A. CALL TO ORDER:
- B. ROLL CALL: LINDSTROM _X_ HARRIS _absent_ GOSLINE _X_
LONG _X_ MERCER-TAYLOR _X_
MILLER _X_
- C. PRESENTATIONS:
- D. APPROVAL OF MINUTES: February 9, 2011 Approved
- E. PUBLIC HEARINGS:
- F. CONSENT AGENDA: Keith Gosline Moved Approval 4-0
 - 1. General Disbursements through 2/17/2011: \$149,673.42
Payroll through 2/15/2011: \$14,656.60
 - 2. City License Renewal
 - 3. Budget amendment to the 2010 Capital Equipment 2010A capital fund
and a budget amendment to the 2010 Parking Lot/Rain Garden Fund
- G: POLICY ITEMS
 - 1. Approval of Environmentally Preferable Purchasing Policy Beth Mercer-Taylor Moved Approval 4-0
 - 2. Tennis Court Design and Construction Management Proposals Chuck Long Moved Approval 4-0
- H. INFORMATION/ ANNOUNCEMENTS:
- I. COMMUNITY FORUM:
- J. ADJOURNMENT: 7:28pm

CITY OF FALCON HEIGHTS



2010 ST. ANTHONY POLICE DEPARTMENT ANNUAL REPORT

TABLE OF CONTENTS

Introduction	3
Part I and Part II Crimes	4
Other Calls/Incidents	7
Patrol Review	8
Investigation Review	10
High Profile Cases	11
Education Summary	13
Reserve Summary	15
SWAT/WMD Summary	17
Crime Prevention Summary	20
In the Mailbox	26
2009 Accomplishments	27
2010 Work Plan	28

Introduction

Honorable City Administrator, City Council, City Manager, and citizens of Falcon Heights:

The fundamental philosophy of the St. Anthony Police Department is to develop and maintain a community oriented police department which is dedicated to a simple four prong approach:

- Prevent Crime
- Arrest Offenders
- Solve Problems
- Increase the Overall Quality of Life

In order to accomplish this mission, there must be a bond between the public and police; a mutual respect and trust. A good relationship between the citizens and their police department is based on the sum total of all positive interactions between police officers and individual members of our community. Without this trust and respect, we are nothing but a name and an ineffective governmental organization. With this trust and respect, there is nothing that we can't accomplish.

The support and cooperation of the citizens we serve is felt by every officer and reflected in our attitudes and performance. Sir Robert Peel said it best: "Police, at all times, should maintain a relationship with the public that gives reality to the historic tradition that the police are the public and the public are the police, a duty which is incumbent on every citizen in the interest of the community welfare and existence."

I believe the St. Anthony Police Department has this type of relationship with the citizens we serve, which benefits us all as we work toward our fundamental philosophy.

It is my pleasure to present the police department's 2010 Annual Report.

Respectfully,
John Ohl

Chief of Police



Falcon Heights - Part I and Part II Crimes

PART I	Murder	Rape	Robbery	Agg Assault	Burglary	Theft	MV Theft	Arson
2010	0	2	2	1	15	89	7	0
2009	0	1	1	2	25	68	3	0
+/-	0	+1	+1	-1	-10	+21	+4	0

PART II	Misd. Assaults	Property Damage	Forgery	DOC	Liquor	Weapons	Drugs
2010	8	16	0	4	9	0	3
2009	2	13	0	4	5	0	6
+/-	+6	+3	0	0	-2	+4	-3

*Not inclusive of all Part II Crimes

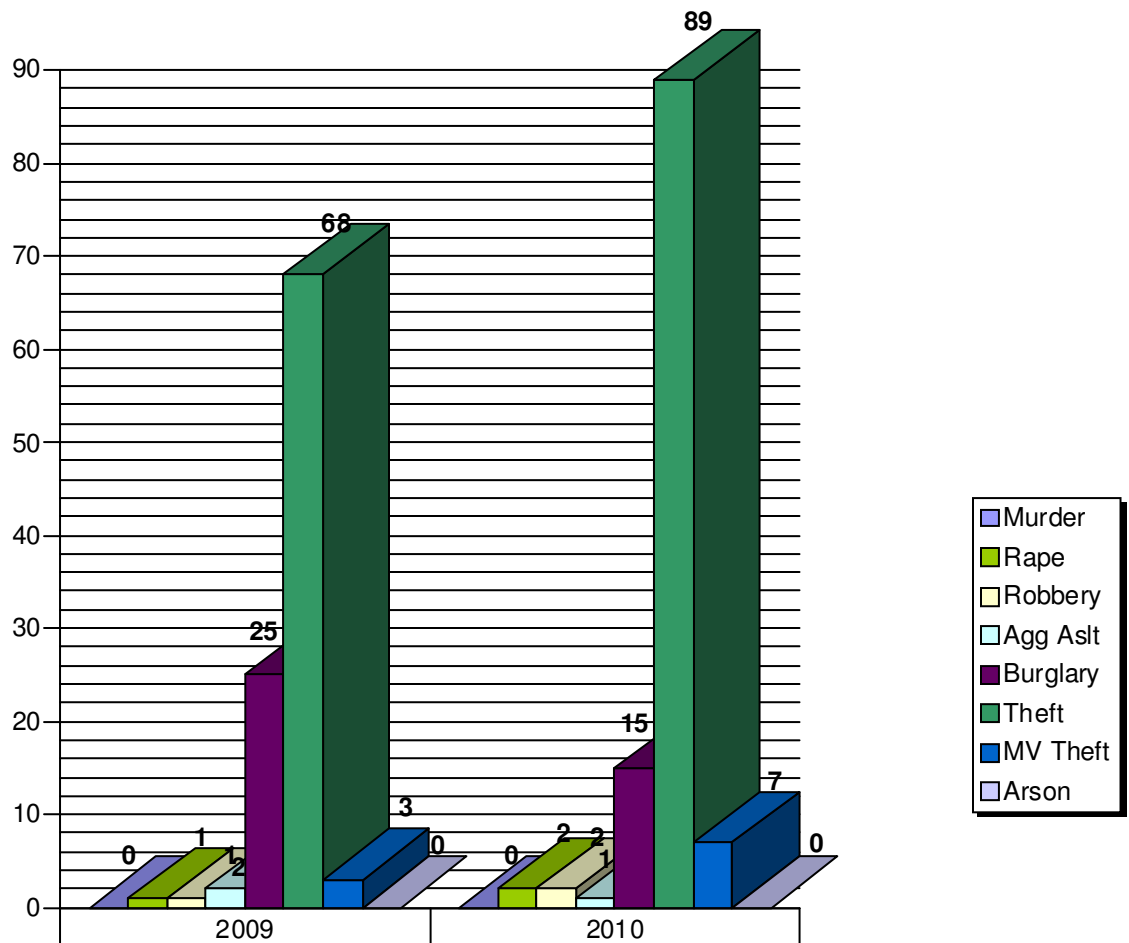
Part I and II Crimes over the past five years

2006	Part I 167 Part II 200	Total 367	Overall Clearances	58%
2007	Part I 207 Part II 185	Total 392	Overall Clearances	53%
2008	Part I 141 Part II 156	Total 297	Overall Clearances	55%
2009	Part I 100 Part II 100	Total 200	Overall Clearances	60%
2010	Part I 116 Part II 88	Total 204	Overall Clearances	51%

Average Part I and Part II clearance rates for Hennepin County in 2009 was 45%
Average Part I and Part II clearance rates for Ramsey County in 2008 was 31%

Part I Crimes increased by 16 in 2010
Part II Crimes decreased by 12 in 2010

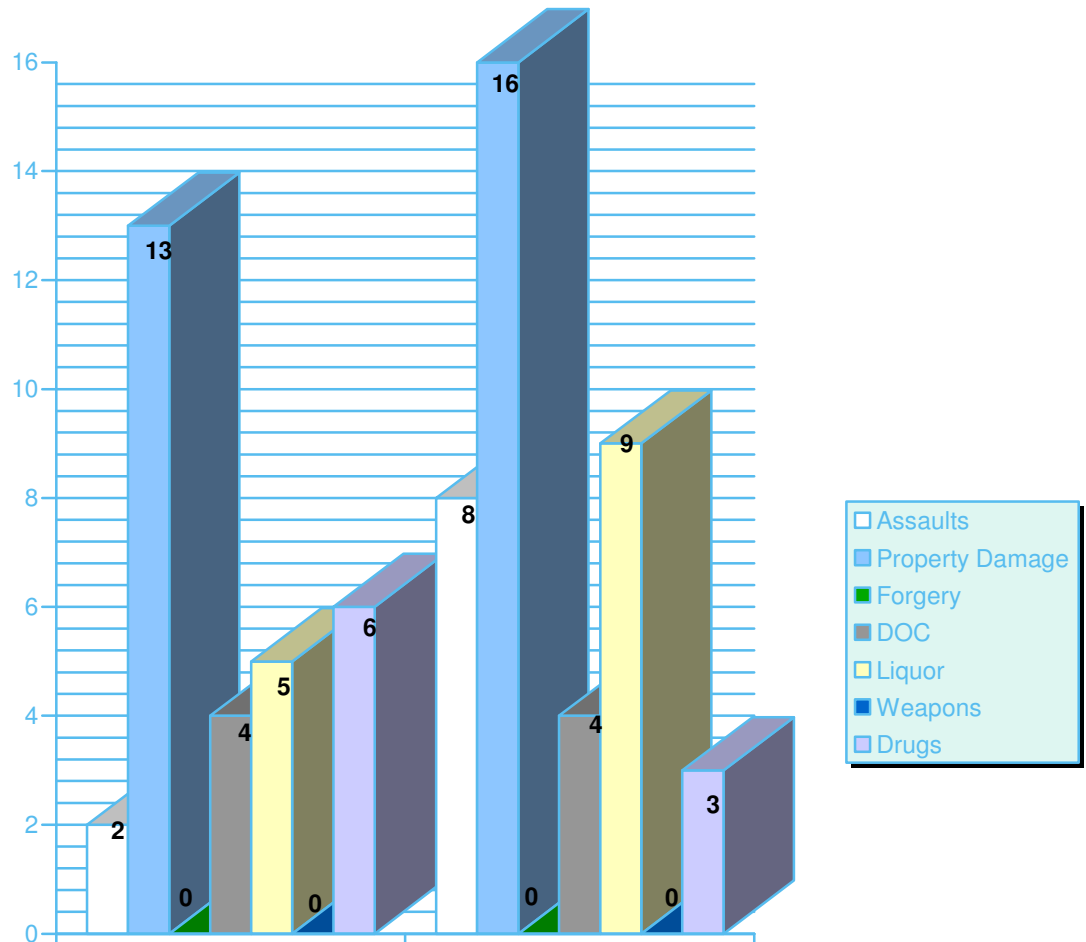
FALCON HEIGHTS PART I CRIMES



	2009	2010
Murder	0	0
Rape	1	2
Robbery	1	2
Agg Aslt	2	1
Burglary	25	15
Theft	68	89
MV Theft	3	7
Arson	0	0

FALCON HEIGHTS

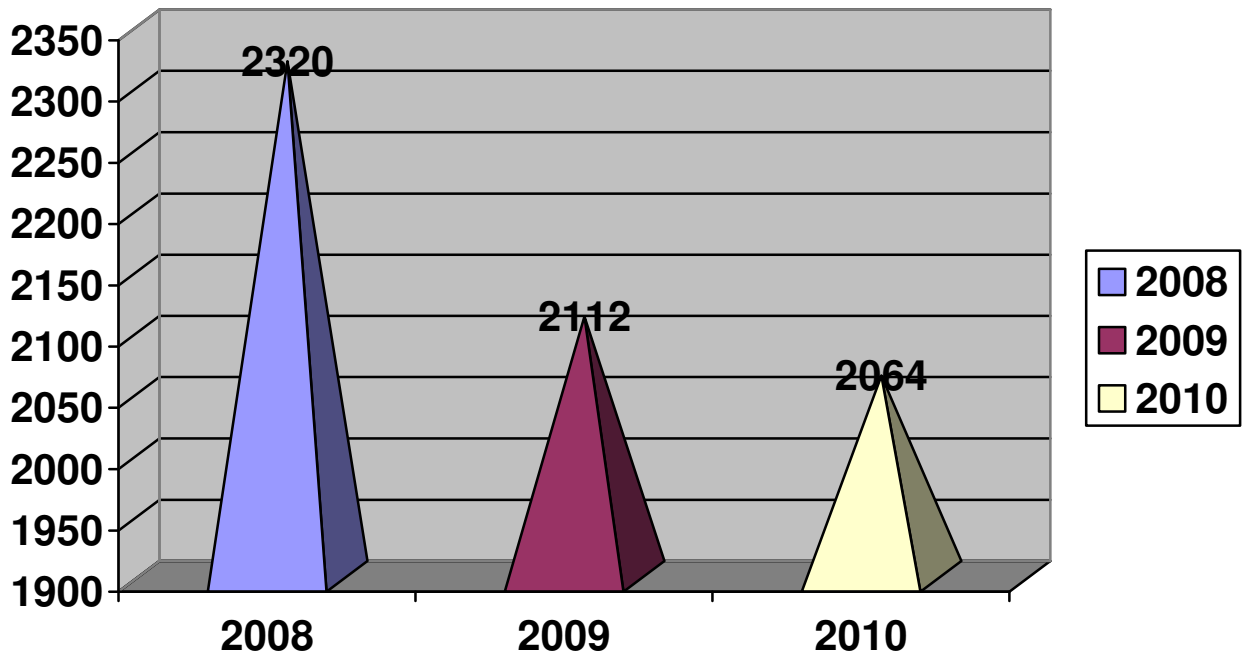
PART II CRIMES



	2009	2010
Assaults	2	8
Property Damage	13	16
Forgery	0	0
DOC	4	4
Liquor	5	9
Weapons	0	0
Drugs	6	3

Other calls/incidents of interest in 2010

Total Calls for Police Service 2064

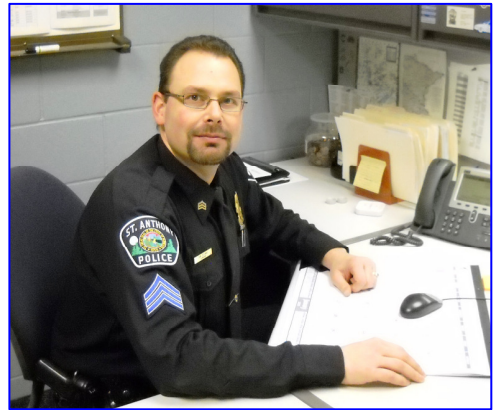


Domestics	17	Underage Drinking Arrest	5
Disturbance Calls	44	Disorderly Conduct	4
Suspicious Person/Vehicle	108	Assist Other Agencies	39
DWI	25	Medical	175
False Alarms	68	Juvenile Runaway	1
Alarms – No Report	31	Juvenile Tobacco Use	0
Sale of Tobacco to Juvenile	0	Juvenile Curfew Violations	0
Registered Sex Offenders	6		

2010 Patrol Review

Prepared by Sergeant Dan Diegnau

The St. Anthony patrol officers are the most visible element and the backbone of the police department. Officers are sworn to maintain the peace and the protection of the public. This has been accomplished in the 2010 year through community education, effectively responding to calls for service and a pro-active patrol unit diligently enforcing all laws.



Listed below is a summary and statistics of the extraordinary efforts performed by the patrol unit towards traffic and community safety.

- 1,315 citations issued for moving violation
- 391 citations issued for non-moving violations
- 547 arrests

The patrol unit arrested a total of 547 individuals throughout the year. Of this total, 470 were traffic arrests (i.e. DAR/DAS/no insurance), 26 were DWI arrests (patrol statistics may be different from the department statistics because of classification, i.e. felony level and Safe & Sober statistics.), 28 were criminal arrests (both misdemeanor and gross misdemeanor), 13 were arrested for a felony level offense and 10 were arrested for outstanding warrants.

Along with the patrol unit's day to day operations, officers participated throughout the year with community oriented policing programs, specialized police units and grant funded programs, such as:

- Citizens Academy, bike patrol, drug recognition expert, weapons of mass destruction, crime prevention, use of force, firearms instructor, DARE, tactical response unit.

During this 2010 year the St. Anthony Police Department participated in three traffic safety grant funded programs. These programs are the Ramsey County Traffic Safety Initiative, Safe & Sober and HEAT (speed enforcement) programs. These programs are a collaborative effort with all Ramsey County law enforcement agencies to raise public awareness and enforce all



Officer South and Sgt. Diegnau receiving a certificate of appreciation for their extraordinary efforts with the Ramsey County Traffic Initiative.

traffic regulations. Our agency participated in several high-visibility traffic details concentrating on DWI, speed and seatbelt enforcement. The combination of these three programs has created safer roads in the community. The State of Minnesota again projects the 2010 year to have fewer than 420 traffic related fatalities on our roads. This would be the lowest number of traffic related deaths since 1944. This is being credited to law enforcement efforts and the mandatory seatbelt law.

The combination of the patrol unit's daily activity, community oriented programs and traffic safety programs allows the police and community to work together to create a safer community.

2010 Investigation Review

Prepared by Captain Cotroneo



The Investigative Unit of the department is comprised of one full time position, a rotating position and me assisting when possible. The full time investigator position is held by Tim Briski, who's been with the department for 23 years. He's assisted throughout the year by different officers who select a rotation in investigations as a career enhancement position. This rotating position has been invaluable in giving the patrol officers a glimpse into how cases are handled after passing through the patrol division.

There are 19 officers who respond to calls for service on a daily basis. The offense reports which this group of officers generates funnel down to Investigator Briski and the rotating investigator. All cases are reviewed and those with solvability factors present are investigated. The investigator follows the information gathered as far as it takes them. In many cases the work results in clearing the case, either by arrest, exceptionally or determining it unfounded. Whichever way the case is closed, the investigators strive to make contact with all of the victims in cases which are investigated, keeping them updated on its status.

The 2010 statistics for the Criminal Investigation Unit are as follows:

- | | |
|---------------------------------|-----|
| • Total Criminal Cases | 204 |
| • Total Cases Cleared | 104 |
| • Total Cases Cleared by Arrest | 89 |
| • Total Cases Cleared by Other | 15 |

CLEARANCE RATE 51%



2010 High Profile Cases

Prepared by Captain Cotroneo

Missing Person (C/N 09-1493): Ongoing investigation into the missing status of an adult male. The case was featured on “CrimeStoppers” and “Spotlight on Crime”, and billboards were posted offering a reward for information. Several tips were received and followed up on. There are person(s) of interest in the case, and the Department continues working with Bureau of Criminal Apprehension (BCA) investigators on the case as new information is received.

Burglary of Residence (C/N 09-4706): Evidence recovered at the scene of the crime was sent to the BCA for analyses. DNA evidence was found and matched to a suspect. The suspect was eventually located, a search warrant was prepared and served for a sample of the suspect’s DNA and positively matched. The suspect was later charged.

Burglary of Residence (C/N 09-7829): Forced entry gained into apartment building. Evidence recovered at the scene of the crime was sent to BCA for analyses. DNA evidence was found and matched to a suspect. The suspect was located in custody (on different charges). A search warrant was prepared and served for a sample of the suspect’s DNA and positively matched. The suspect was later charged.

Felony Domestic Assault (10-0790): Incident involved boyfriend/girlfriend driving thru the city. The male assaulted the female and left in the vehicle, leaving her on foot. He was later located in Minneapolis and arrested. Due to previous assault convictions, male charged with felony level assault.

Robbery of Person (C/N 10-0960): Suspect attempted to forcibly take victim’s car keys. A fight ensued, prior to the suspect fleeing the area on foot. After a search, the suspect was located, arrested and positively identified by the victim. The suspect was later charged.

5th Degree Controlled Substance (C/N 10-2012): Subject initially arrested for DWI and found to have several prescription bottles which did not belong to him. A search warrant was drafted and executed on subject’s vehicle, where more controlled substance was found. Subject later charged.

Flee Police in Motor Vehicle/Recover Stolen Vehicle (C/N 10-2375):

Squad attempted to stop vehicle for traffic violation. Vehicle fled a high rate of speed and pursuit ensued. Vehicle crashed in Roseville and subject fled from it on foot. He was eventually located hiding in a backyard of a home. After subject was taken into custody it was determined the vehicle he'd been driving had just been stolen from an apartment building parking lot in the city. The juvenile male was later charged.

Predatory Offender Compliance Checks: While conducting annual checks, learned that two new registered offenders had reportedly moved into city. It was learned that the addresses they'd given were non-existent in the city. Made contact with the BCA (Sexual Predator Unit) and the individuals' probation officers, attempting to track them down. After some follow-up work, it was determined the two were now residing in different city and had properly updated their registry information.

2010 POLICE EDUCATION SUMMARY

Prepared by Lieutenant Scholl

The police department started the year off with everyone taking part in a high stress, active shooter Simunition course of fire, and ended the year with a long day of records management system training. One never knows what skills are going to be called upon at any given time. We have to train. It's part of the overall dynamics of the profession. No two shifts are alike. Training is similar to the everyday tasks an officer is called upon during his or her tour of duty. I started my shift today with an animal custody dispute. My last call of the day ended with a drunken brawl at a restaurant.



Our 2010 training wasn't unlike other years. All personnel received EMS training through the St Anthony Fire Department, and we value the training we received. From airway management, to new CPR protocols, to critical patient stations, we are continually tested. We were good. Rescue Firefighters Fuller and Sitarz made us better.

The police department sent our use of force instructor, Officer Sroga, to Taser, Use of Force, Detecting Danger, and Martial Arts Defense schools. His knowledge and skills pushed us to our physical limits. This past year we spent more time on the mat, learning how to defend ourselves, ground fight, and stay alive. There is no doubt that Officer Sroga has developed into a highly regarded, professional instructor.

Every good Law Enforcement Officer must have leadership skills. Patrol does not always have the luxury to research a law, have supervision, or call a time out. We ask a lot of our patrol. Sergeant Mangseth received his Management Certificate from the Minnesota Bureau of Criminal Apprehension. Also stepping up was Officer Spiess who achieved the Management Certificate. Congratulations (for their hard work and time) goes out to both of them.

Other leadership training took place in 2010. Supervisors and Officers took part in Legal Training for Supervisors, Quality Productivity, Garrity Understanding, Legal Aspects, and Troubled Employee.

Our investigations took part in the latest on internet trends, internet crime and investigations, and interviewing and interrogations.

Other training involved hostage negotiations, crime prevention, critical incident review, pursuit and emergency driving, traffic enforcement, and department shoots.

Not including SWAT and WMD, we recorded 1279 hours of training. Our ten year average stands at 1249 hours.

2010 POLICE RESERVE SUMMARY

Prepared by Officer Tressa Sunde

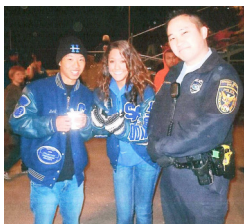


The reserve unit continues to be a very strong asset to the police department. Again this year, the reserve unit went through some major changes. Officer Jeff Spiess joined as the Co-Coordinator/Liaison for the unit. Like myself, Officer Spiess was also a reserve officer before being hired full time as a sworn officer.

Unfortunately, due to work, Lt. Carolyn Quick had to step down from her position as she took a job in Ely, MN. In February, Sgt. Chase Yadeau resigned from the reserve unit. Reserve Sgt. Kiel Rushton was selected to replace Carolyn Quick's open position. Officers Jesse Zajac and Andy Kukowski were then selected for the open sergeant positions. They have all done an outstanding job with their new titles/responsibilities and especially as role models for the newer officers.

Our reserve hours were lower than last year's and I attribute this to the 'growing pains' we are going through right now. With the majority of our reserve officers working full-time and attending college for careers in law enforcement, we have seen these numbers drop.

The total number of hours logged for 2010 was 1812. I am proud to report our reserves volunteered 410+ hours with events such as, Village Fest, State Fair, Mardi Gras, etc.



Tyler Wakasugi lead the reserves with 340 donated hours and Sgt. Kukowski was 2nd with 294 hours. All members of the reserve unit pulled together and provided continuous support even though they were short-handed.

We are continuing to update and improve our policies and training and have 'promoted' Officer Neil Joseph to the position of Training Officer. With Officer Joseph's help, we have re-vamped the field training for new officers which will result in better training for all officers.

In October, Officer Corey Sinon resigned leaving us with 12 reserve officers at year's end. With roster approved for 16, we hope to hire more ready, willing and able persons to join our reserve unit.

Our reserve unit is valued very highly by the officers on this department. They assist on such events as role players for our 'Active Shooter' training, provide safety and security at school and city event, conduct transports and booking of arrested persons, conduct park checks and also residential checks.

In 2011, our goals are to hire more reserve officers and continue to provide coverage for events. We also will be joining MPROA (MN Police Reserve Officer Association). This is a great organization that provides training, support and grants for MN Reserve Programs.

EAST METRO SWAT/WMD SUMMARY

Prepared by Officer Mike Huddle



East Metro SWAT and Hennepin County WMD Tactical Response Teams

The St. Anthony Police Department's involvement with the East Metro SWAT Team evolved significantly in 2010, as did the team itself. Changes within the team occurred at the command level and operational level. New equipment was acquired that will greatly increase efficiency, effectiveness, and safety for the team and the citizens it serves. Changes in training have also taken place.

East Metro SWAT is currently comprised of St. Anthony PD, Roseville PD, New Brighton PD, North St. Paul PD, and the University of Minnesota PD. This side partnership pays dividends to the cities of St. Anthony, Falcon Heights and Lauderdale, as it allows an immediate response of great amount of personnel, equipment, and resources with little investment from the cities. Beyond benefits of greater resources and personnel, it also creates a closer working relationship that translates into smoother multi-agency operation during large-scale events. This interoperability and readiness fits into statewide and national incident management operations frameworks.



Two Executive Officer positions were created within the command structure. St. Anthony Police Sgt. Jon Mangseth was elevated from entry team member to one of the Executive Officers in the command element. St. Anthony also added Officer Elliot Erdman to the team. We now have four trained Officers available with the SWAT team for high risk response, and one trained hostage negotiator.

East Metro SWAT received two significant items of equipment in 2010. The first was a camera system that slips underneath a door and allows the team to view inside of a room when responding to barricaded subjects for

hostage rescue calls. This camera was awarded through a grant. The second item is an armored vehicle called a “Bear Cat” manufactured by



Lenco. This state-of-the-art vehicle is capable of stopping handgun and rifle fire, protecting personnel inside or behind it. It is equipped with a camera system, radiation detection, and

other protective equipment. It is used on all SWAT responses and will be used as a rescue vehicle. The Bear Cat was also obtained through a grant which was awarded to the team. A condition of the grant award requires that the vehicle be made available to other agencies who request it.

East Metro SWAT’s calls for service did not change much from years past, however one mission was extraordinary. East Metro SWAT directly supported the United States Secret Service with presidential security during President Obama’s visit to the U of M. This was an outstanding opportunity to work with many agencies and take back some important information to improve our capabilities and training.

The team increased training hours to reflect a national standard. The team participated in approximately 180 hours of training in 2010. This is an increase of 80 hours over 2009, and includes 65 hours of annual training at Fort McCoy utilizing special facilities to improve skills and readiness.

St. Anthony Police Officer Mike Huddle was elected to the board of directors for the Special Operations Training Association (SOTA). This association is dedicated to bringing high quality training at low cost to tactical teams throughout the state. Officer Huddle’s board seat is a three year term.

St. Anthony’s involvement with the Hennepin County WMD Tactical Response Team has remained steady with one Officer assigned as a Team Leader for the team. The WMD team’s mission differs from that of

traditional SWAT in that it operates in environments involving hazardous materials, radiological, or biological agents as a result of a terrorist or criminal act. Organizational changes within the team have improved response and readiness. This team also continues to upgrade protective equipment such as chemical suits, gas masks, and detection equipment.

Approximately 140 hours of training were logged for the WMD team in 2010. This includes approximately 30 hours of annual training at Volk Field where the team conducts specialized training in facilities designed for tactical operations.

The team maintains close working relationships with the FBI, National Guard 55th Civil Support Team, and United States Secret Service, with whom it provides operational support during vice presidential visits.

In 2010 the team received specialized training in radiological environments and went through an Advanced WMD Tactical Operations Course. A large-scale training event involving several law enforcement agencies took place at Best Buy headquarters in August. This event included a simulated unknown chemical agent released in a corporate setting that resulted in mass casualties. The WMD Team responded with the National Guard 55th Civil Support Team to locate and identify the chemical and rescue trapped victims. Additional training of this kind is planned for next year.

WMD will continue to train and support Secret Service protective missions and obtain and train with improved protective equipment to insure a prepared response to terrorist events.



Crime Prevention Summary

Prepared by Sergeant Jon Mangseth

On behalf of the St. Anthony Police department I would like to present this annual report to the City Council and Residents of the City of Falcon Heights. This report represents an overview of the crime prevention activities St. Anthony officers were involved in for the 2010 calendar year. The input and support we receive from the City and Community helps us accomplish one of our missions which is to make Falcon Heights, “a progressive and livable community, a walkable community, which is safe and secure”.

The Crime Prevention unit calls upon the entire Department to assist in fulfilling our mission, as a service oriented entity. I'd like to pay tribute to the St. Anthony Officers, Reserve Officers and support staff for their hard work in making 2010 another successful year for the Police Department.

Although this document does not cover all of the events that have transpired, I hope it gives everyone a better understanding of the investment that the St. Anthony Police Department makes within the City of Falcon Heights. Here is a list of highlights from the year 2010:



The premiere event for our department continues to be the Citizen's Police Academy. The Citizen's Academy was first developed back in 2006 by Officer Tressa Sunde and myself. In 2010, the Academy started on March 10th and ended on April 28th. It was held one night per week, for three to four hours per night. It followed the same format as in previous years. We had a class

of seventeen participants attend the program. The group was very enthusiastic and eager to get an insiders glimpse of the day to day operations of their police department. We heard many positive comments from participants regarding their experiences in the Citizen Academy.

Speaking for my colleagues, it is very rewarding to have such positive interest and views expressed by citizens of our community. A special thank you goes to Wal Mart for donating resources to this program.

Another premiere event for the Department was Minnesota Night to Unite. On Tuesday, Aug. 3, eleven Falcon Heights neighborhood groups joined thousands across the state to celebrate Minnesota Night to Unite, an evening of outdoor festivities aimed at increasing crime prevention awareness and building a stronger community. This marked the 15th year of Falcon Heights residents joining with the St. Anthony Police Department in celebrating a night out against crime and the 2nd year known as MN Night to Unite. In all, we totaled eighteen neighborhood block parties between June and September 2010. A special thank you goes to CUB Foods for donating pails of Kemps ice cream for this event.



On January 31st, Officers and members of the Police Reserve unit attended the Falcon Heights Winter Fest at Community Park.



In February, we held our 4th Annual Cops vs. Kids Basketball night at the high school gymnasium. We played a total of six teams, consisting of girls and boys from grades 5-7. We played one game every twenty minutes, for two hours. The teams really gave the officers a tough evening. Eleven of our officers

donated their time to make this event a memorable one.

In February, Sgt. Diegnau attended and participated in the February 2010 Pinewood Derby event held by Boy Scout Pack 153.

In April, Officer Dokken met with several seven year old boys at the Falcon Heights City Hall who needed assistance with a community helper project. He assisted with answering questions, a photo detail and a squad car tour.



In June, Chief John Ohl, Captain Dominic Cotroneo, Officers Jeremy Sroga, Jeff Spiess, Jim South, Jonathan Schlingman and CSO Kiel Rushton ran a 3 mile leg of the Law Enforcement TORCH run to benefit Special Olympics. These officers received

the torch from another local law enforcement agency and completed the event as a prelude to the start of the Special Olympics.

On June and July, Officers Dale Moore and Mark Mosby were invited to speak to children, participating in the Falcon Heights Youth Programs, at Curtiss Field and Falcon Park. The children were treated to a tour of a marked squad car. Officers showed and described the tools on his utility belt.

On July 4th, Officers Moore, CSO Rushton and members of the Police Reserve unit participated in the 26th annual parade in the Howell, Moore and Summer Street area of Falcon Heights. It is truly a fun neighborhood event that officers have enjoyed participating in throughout the years.

On July 29th, Officer Sunde and members of the Police Reserve unit attended the Ice Cream Social at the Community Park.

On August 21st, several Officers and Reserves assisted with the FH/LDL 5K fun run/walk, which began at the Community Park.

On September 1st, Officer Moore and I, along members of the Police Reserve unit participated in the back to school parade and events at the Falcon Heights Elementary School

In September, members of the St. Anthony Police and Fire Departments held a charity softball event at Central Park. The event, nicknamed “Guns and Hoses”, donated proceeds from the event to the Muscular Dystrophy Association. Representatives from “Be the Match” bone marrow registry were also on hand to register folks interested in becoming volunteers for the registry. The event was organized by Community Service Officer Kiel Rushton and Firefighter Ryan Antilla. Hopefully this will grow into an annual event.



On October 21st, Officer Spiess provided an apartment safety presentation at 1550 Larpenteur Avenue.

On October 25th, Officer Moore provided a senior safety presentation at 1500 Larpenteur Avenue.

In October, Officers Spiess, Sunde and Moore attended the two day Minnesota Crime Prevention Association conference, held in Brainerd, MN.



In November, Officer Spiess provided a tour of the Police Department facility to a large group of cub scouts and boy scouts.

In December, several members of the St. Anthony Police Department welcomed children and their families, participating in the “Shop with a Cop” program, to the police department. The participants were chosen by

the school district. While at the station, they were treated to a tour of the facility. Each child was provided with a Wal Mart gift card, to purchase Christmas gifts for their family. This event is sponsored by Wal Mart and was a very memorable one for all who participated.



In the fall of 2010 St. Anthony Police Officers were asked by a criminal justice instructor, from Century College, to become mentors for high school students attending their program. They requested that the officers assist the students in weekly and monthly assignments through their on the job experiences and knowledge. Officers Sunde, Spiess and South responded to assist and were given a total of six students to mentor. All communication between officer and student is done via email. So far, Officers have assisted in completing three assignments.

Chief John Ohl is a member of the FH Human Rights Commission. The commission was engaged in several activities throughout the year.

Captain Dominic Cotroneo and Lt. Jeff Scholl participated in monthly neighborhood liaison commission meetings.

Throughout the year, Officers Mosby, Spiess, Moore and I contributed a variety of different articles for the quarterly newsletters. In addition, Officer Spiess and I contributed two power point presentations to the MN Crime Prevention Association. The presentations were placed into an online library that can be accessed and used by anyone who is a member of the MCPA.

This report summarizes a variety of different activities that SAPD Officers are involved in on an annual basis. Officers again logged over 100 “stop

and talk” patrol details over the past year. Officers provided countless hours of extra patrol at our local schools and after school programs. These activities may not be as noteworthy as the others previously mentioned in this report, but they do have a strong impact on the well being of our community.

I would like to take this opportunity to commend all the officers of the St. Anthony Police Department for their outstanding committment towards the crime prevention program throughout the 2010 calender year! I would also like to thank all the residents of the city of Falcon Heights, along with the business community, for their continued support!

“IN THE MAILBOX”

These are just a few excerpts of the many letters the police department receives from the citizens we serve.

This is probably our twentieth year of being gone for at least two months at a time. During that period we have never had a problem with the security of our home. This is a testimony to your department's excellent work in keeping our community one of the safest in the metro area.

My hope is to be a better citizen as a result of the experience and not take the important job you do and responsibilities you have for granted.

This experience has reinforced our belief we had that we selected a safe, caring community to live in.

The perceptions that the general public have, many times are over-influenced by the media's ability to drum up drama. Thank you for the opportunity, in a small way, to step into your shoes for a day or two. Thank you for taking such a “open-book” approach to sharing what you and the officers do to help our communities.

I just wanted to say thank you for all of your help yesterday and for remaining so calm and understanding with this panic stricken mother. You really were wonderful and very patient.

I never thought that he would spend much time on the case, much less actually identify the one who did it. My hat goes off to the police department for some excellent detective work..

I want to commend the officer on the wonderful job she did in handling my stolen purse.... She was professional, thorough, and very helpful. She even called me back to let me know of another aspect I

The officer was truly one of the kindest people I've met. This officer did not have to do this for me. He clearly went “above & beyond” and I will forever be grateful. I want to thank both of them for their kindness and sympathy for a crying shaken woman.

...during the course of performing law enforcement duties, and upon learning of a possible subject match to the Terrorist Watchlist, officers followed the appropriate protocol by contacting the TSC. That contact allowed the TSC to determine that the encountered individual was in fact a “positive match” to a a know or suspected terrorist.

2010 Accomplishments

- Trained on Hennepin County Web-EOC.
- Trained on Ramsey County “Knowledge Center” (Web EOC).
- Completed CIBRS Integration.
- Continued Supervisor Training.
- Completed rewrite of department principles and practices.
- Full utilization of EMRIC E-Briefs.
- Completed NIXLE Integration.
- Restructured Reserve Department.
- Received grant for squad car cameras and began implementation.
- Researched and began implementation of new Records Management System to include E-Citations.
- Implemented “A Child is Missing” GIS based call out system.

2011 Work Plan

- Hire and train two new police officers
- Implement new RMS and Field Reporting System
- Sign a new Safe and Sober contract and execute the associated traffic safety measures
- Conduct a 2011 Citizen's Academy
- Produce and implement a teen citizen's academy
- Continue supervisor development
- Transition to new patrol handgun
- Train a new FTO
- Fully deploy and implement the new squad car video
- Increase the use of bike patrol
- Fully integrate new ticketwriter for use in both Hennepin and Ramsey Counties
- Implement new intoxilyzer and DWI e-charging
- Run a juvenile summer safety camp



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 9, 2011
Agenda Item	Consent F1
Attachment	General Disbursements and Payroll
Submitted By	Roland Olson, Finance Director

Item	General Disbursements and Payroll
Description	General Disbursements through 3/3/2011: \$78,051.35 Payroll through 2/28/2011: \$14,888.16
Budget Impact	
Attachment(s)	General Disbursements and Payroll
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve general disbursements and payroll.

PACKET: 00531 FEB 18TH PACKET
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00211	ASSOC. GOVT ACCOUNTANTS					
I-201102232720		2011 MEMBERSHIP	95.00			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		2011 MEMBERSHIP		101 4113-86110-000	MEMBERSHIPS	95.00
		=== VENDOR TOTALS ===	95.00			
=====						
01-05375	FERGUSON WATERWORKS					
I-201102232720		HYDRANT MARKERS	559.22			
2/18/2011	APBNK	DUE: 2/18/2011 DISC: 2/18/2011		1099: N		
		HYDRANT MARKERS		204 4204-89070-000	HYDRANT MARKERS	559.22
		=== VENDOR TOTALS ===	559.22			
=====						
01-04084	FIRE EQUIPMENT SPECIALTIES					
I-6955		6 FOAM PACKS	491.54			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		6 FOAM PACKS		101 4124-70100-000	SUPPLIES	491.54
		=== VENDOR TOTALS ===	491.54			
=====						
01-04062	FIRE MARSHALS ASSOC OF MN					
I-201102232724		MEMBERSHIP 2011	35.00			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		MEMBERSHIP 2011		101 4117-70100-000	SUPPLIES	35.00
		=== VENDOR TOTALS ===	35.00			
=====						
01-05150	HERMES FLORAL COMPANY					
I-1340		FLOWERS - CLARKIN FUNERAL	107.07			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		FLOWERS - CLARKIN FUNERAL		101 4124-89000-000	MISCELLANEOUS	107.07
		=== VENDOR TOTALS ===	107.07			
=====						
01-05585	METROPOLITAN AREA MANAGEMENT A					
I-201102232721		2011 MEMBERSHIP - JUSTIN	45.00			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		2011 MEMBERSHIP - JUSTIN		101 4112-86100-000	CONFERENCES/EDUCATION/AS	45.00
		=== VENDOR TOTALS ===	45.00			

PACKET: 00531 FEB 18TH PACKET

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-07263	NEXTEL COMMUNICATIONS, INC					
I-201102232719		CELL PHONES	173.22			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		CELL PHONES		101 4121-85015-000	CELL PHONE	60.40
		CELL PHONES		101 4131-85015-000	CELL PHONE	12.11
		CELL PHONES		101 4141-85015-000	CELL PHONE	21.57
		CELL PHONES		101 4132-85015-000	CELL PHONE	7.29
		CELL PHONES		602 4602-85015-000	CELL PHONES	20.00
		CELL PHONES		601 4601-85015-000	CELL PHONE	51.85
=== VENDOR TOTALS ===			173.22			

=====						
01-06074	PERA					
I-201102182717		PERA EXPENSE	700.09			
2/18/2011	APBNK	DUE: 2/18/2011 DISC: 2/18/2011		1099: N		
		PERA EXPENSE		101 20200-000	ACCOUNTS PAYABLE	250.45
		PERA EXPENSE		201 20200-000	ACCOUNTS PAYABLE	449.64
=== VENDOR TOTALS ===			700.09			

=====						
115 TIMOTHY PITTMAN						
I-201102232722		REIMB: MILEAGE	130.56			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		REIMB: MILEAGE		101 4132-83030-000	SNOW REMOVAL	130.56
I-201102232723		REIMB: MILEAGE	130.56			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		REIMB: MILEAGE		101 4132-83030-000	SNOW REMOVAL	130.56
=== VENDOR TOTALS ===			261.12	<i>will remove next payables.</i>		

=====						
01-06185	RAMSEY COUNTY					
I-PHEH 28601		HAZARDOUS WASTE LICENSE	75.00			
2/18/2011	APBNK	DUE: 2/18/2011 DISC: 2/18/2011		1099: N		
		HAZARDOUS WASTE LICENSE		101 4131-89000-000	MISCELLANEOUS	75.00
=== VENDOR TOTALS ===			75.00			

=====						
01-05303	MICHELLE TESSER					
I-201102232718		REIMB: MEETING EXP	15.00			
2/23/2011	APBNK	DUE: 2/23/2011 DISC: 2/23/2011		1099: N		
		REIMB: MEETING EXP		101 4112-86100-000	CONFERENCES/EDUCATION/AS	15.00
=== VENDOR TOTALS ===			15.00			
=== PACKET TOTALS ===			2,557.26			

PACKET: 00531 FEB 18TH PACKET
VENDOR SET: 01 City of Falcon Heights
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS	2,557.26
DEBIT MEMO TOTALS	0.00
CREDIT MEMO TOTALS	0.00

BATCH TOTALS	2,557.26
Less posting error	-261.12
Fed Tax- payroll	306.05
State tax - payroll	61.39
Fed Tax - payroll	4,559.14
St Tax - payroll	751.29
Pera	2,526.31
ICMA	<u>1,559.00</u>
	12,059.32

PACKET: 00535 PAYABLES MAR 3

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-00255	AMERICAN OFFICE PRODUCTS					
I-116021		COPY PAPER	115.37			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		COPY PAPER		101 4112-70100-000	SUPPLIES	115.37
=== VENDOR TOTALS ===			115.37			
=====						
01-00250	AMERIPRIDE SERVICES					
I-1000766781		LINEN SVCS	38.50			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		LINEN SVCS		101 4124-82011-000	LINEN CLEANING	38.50
=== VENDOR TOTALS ===			38.50			
=====						
01-05220	ANDERSON, HELGEN, DAVIS&NISSEN					
I-201102282727		FEB/02 PROSECUTIONS	2,501.32			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		FEB/02 PROSECUTIONS		101 4123-80200-000	LEGAL FEES	2,501.32
=== VENDOR TOTALS ===			2,501.32			
=====						
01-05352	SHAILA CUNNINGHAM					
I-201102282732		YOGA CLASS - INSTRUCTOR	440.00			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: Y		
		YOGA CLASS - INSTRUCTOR		201 4201-87700-000	INSTRUCTOR-SPECIALTY CLA	440.00
=== VENDOR TOTALS ===			440.00			
=====						
01-04029	EMERGENCY PREPAREDNESS RESOURC					
I-22111		TABLE TOP EXCERCISE-WEATHER	500.00			
3/01/2011	APBNK	DUE: 3/01/2011 DISC: 3/01/2011		1099: N		
		TABLE TOP EXCERCISE-WEATHER		213 4213-86105-000	CERT TRAINING EXERCISES	500.00
=== VENDOR TOTALS ===			500.00			
=====						
01-04084	FIRE EQUIPMENT SPECIALTIES					
I-6964		REPAIR PARTS- GAS METERS	173.95			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		REPAIR PARTS- GAS METERS		101 4124-87029-000	REPAIR OTHER EQUIPMENT	173.95
=== VENDOR TOTALS ===			173.95			

PACKET: 00535 PAYABLES MAR 3

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05154	HEWLETT PACKARD					
I-49000836		4 HP COMPAQ 800 BUSINESS PCs	2,635.88			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		4 HP COMPAQ 800 BUSINESS PCs		424 4424-91000-000	MACHINERY & EQUIPMENT	2,635.88
		=== VENDOR TOTALS ===	2,635.88			
=====						
01-05153	HOME DEPOT CRC/GECF					
I-201102282729		ELECTRICAL/OAK/CEDAR/SHOPTOOL	607.48			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		ELECTRICAL SUPPLIES		101 4131-70110-000	SUPPLIES	39.64
		OAK FOR SHELF		101 4131-70110-000	SUPPLIES	110.24
		SHOP TOOLS		101 4131-70110-000	SUPPLIES	328.90
		CEDAR & HINGES		101 4141-70100-000	SUPPLIES	128.70
		=== VENDOR TOTALS ===	607.48			
=====						
01-05239	INTR NATL ASSOC FIRECHIEF					
I-201103022737		MEMBERSHIP	204.00			
3/02/2011	APBNK	DUE: 3/02/2011 DISC: 3/02/2011		1099: N		
		MEMBERSHIP		101 4124-86110-000	MEMBERSHIPS	204.00
		=== VENDOR TOTALS ===	204.00			
=====						
01-05155	KING LUMINAIRE COMPANY INC					
I-K02273		ALUMINUM STREET LIGHT POLE	2,209.00			
3/02/2011	APBNK	DUE: 3/02/2011 DISC: 3/02/2011		1099: N		
		ALUMINUM STREET LIGHT POLE		403 4403-91000-000	MACHINERY & EQUIPMENT	2,209.00
		=== VENDOR TOTALS ===	2,209.00			
=====						
01-05510	LEAGUE OF MN CITIES					
I-149758		CONFERENCE REGISTRATION	80.00			
3/02/2011	APBNK	DUE: 3/02/2011 DISC: 3/02/2011		1099: N		
		CONFERENCE REGISTRATION		101 4112-86100-000	CONFERENCES/EDUCATION/AS	80.00
		=== VENDOR TOTALS ===	80.00			

PACKET: 00535 PAYABLES MAR 3

VENDOR SET: 01 City of Falcon Heights

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-05843	MN NCPERS	LIFE INSURANCE				
I-201103012733		LIFE INS - DEB & MICHELLE	32.00			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		LIFE INS - DEB & MICHELLE		101 21709-000	OTHER PAYABLE	31.20
		LIFE INS - DEB & MICHELLE		206 21709-000	OTHER PAYABLE	0.80
		=== VENDOR TOTALS ===	32.00			
=====						
01-05983	NORTHERN TOOL	AND EQUIPMENT				
I-201102282730		LED BECON	69.62			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		LED BECON		101 4132-70120-000	SUPPLIES	69.62
		=== VENDOR TOTALS ===	69.62			
=====						
01-06115	TIMOTHY PITTMAN					
I-201102282731		REIMB MILEAGE	130.56			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		REIMB MILEAGE - SNOW		101 4132-83030-000	SNOW REMOVAL	130.56
		=== VENDOR TOTALS ===	130.56			
=====						
01-06535	SPEEDWAY SUPERAMERICA					
I-201103012735		FUEL	474.84			
3/01/2011	APBNK	DUE: 3/01/2011 DISC: 3/01/2011		1099: N		
		FUEL		101 4124-74000-000	MOTOR FUEL & LUBRICANTS	86.73
		FUEL		101 4132-74000-000	MOTOR FUEL & LUBRICANTS	388.11
		=== VENDOR TOTALS ===	474.84			
=====						
01-07228	CITY OF ST ANTHONY					
I-2510		MAR/11 POLICE SVCS	49,180.58			
3/01/2011	APBNK	DUE: 3/01/2011 DISC: 3/01/2011		1099: N		
		MAR/11 POLICE SVCS		101 4122-81000-000	POLICE SERVICES	49,180.58
		=== VENDOR TOTALS ===	49,180.58			
=====						
01-00935	ST PAUL REGIONAL WATER SERVICE					
I-201103012734		H2O AND S.S.	324.68			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		H2O		101 4131-85040-000	WATER	29.02
		S.S.		101 4131-85070-000	SEWER	23.07
		H2O		101 4141-85040-000	WATER	177.34
		S.S.		101 4141-85070-000	SEWER	95.25
		=== VENDOR TOTALS ===	324.68			

PACKET: 00535 PAYABLES MAR 3
 VENDOR SET: 01 City of Falcon Heights
 SEQUENCE : ALPHABETIC
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-06660	TARGET					

I-201102282728		KITCHEN/WINTERFEST SUPPLIES	124.69			
2/28/2011	APBNK	DUE: 2/28/2011 DISC: 2/28/2011		1099: N		
		KITCHEN/WINTERFEST SUPPLIES		101 4131-70110-000	SUPPLIES	30.97
		KITCHEN/WINTERFEST SUPPLIES		101 4116-89010-000	SPECIAL EVENTS	93.72
		=== VENDOR TOTALS ===	124.69			
=====						
01-05374	TENNIS SANITATION LLC					

I-508934		FEB/11 RECYCLING	5,769.00			
3/01/2011	APBNK	DUE: 3/01/2011 DISC: 3/01/2011		1099: N		
		FEB/11 RECYCLING		206 4206-82030-000	RECYCLING CONTRACTS	5,769.00
		=== VENDOR TOTALS ===	5,769.00			
=====						
01-06585	THE OFFICE CLEANERS					

I-20110228		FEB/11 CLEANING	342.80			
3/03/2011	APBNK	DUE: 3/03/2011 DISC: 3/03/2011		1099: N		
		FEB/11 CLEANING		101 4131-87010-000	CITY HALL MAINTENANCE	342.80
		=== VENDOR TOTALS ===	342.80			
=====						
01-05870	XCEL ENERGY					

I-201103012736		ELECTRICITY	37.76			
3/01/2011	APBNK	DUE: 3/01/2011 DISC: 3/01/2011		1099: N		
		ELECTRICITY		101 4121-85020-000	ELECTRIC	8.02
		ELECTRICITY		101 4132-85020-000	STREET LIGHTING	29.74
		=== VENDOR TOTALS ===	37.76			
		=== PACKET TOTALS ===	65,992.03			

EMP #	NAME	AMOUNT
01-0013	PETER C LINDSTROM	316.68
01-0016	PAMELA M HARRIS	283.05
01-0019	KEITH P GOSLINE	283.05
01-1002	JUSTIN J MILLER	2,555.06
01-1010	MICHELLE C TESSER	1,409.75
01-1136	ROLAND O OLSON	1,335.54
01-1147	CHARLOTTE E STOCKSTEAD	104.83
01-2154	MAUREEN A ANDERSON	141.52
01-1038	DEBORAH K JONES	1,684.80
01-0086	RICHARD H HINRICHS	251.78
01-0097	PATRICK GAFFNEY	99.07
01-1030	TIMOTHY J PITTMAN	1,922.42
01-1033	DAVE TRETSVEN	1,470.69
01-1143	COLIN B CALLAHAN	1,025.21

TOTAL PRINTED: 14 12,883.45

2-24-2011 10:27 AM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 2/24/2011

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0017	MERCER-TAYLOR, ELIZABETH	R	2/24/2011	280.26	077512
0018	LONG, CHARLES E	R	2/24/2011	283.05	077513
0034	KURHAJETZ, CLEMENT	R	2/24/2011	362.19	077514
0095	POESCHL, MICHAEL J	R	2/24/2011	99.07	077515
0105	FEHRENBACH, ANTON M	R	2/24/2011	96.38	077516
2172	ARCAND, MICHAEL W	R	2/24/2011	339.66	077517
2175	RITCHIE, BRIAN D	R	2/24/2011	354.76	077518
2176	HARTMAN, JARED C	R	2/24/2011	87.45	077519
2164	MILLER, ALLISON	R	2/24/2011	101.89	077520

2-24-2011 10:27 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 01 City of Falcon Heights

PAYROLL DATE: 2/24/2011

*** REGISTER TOTALS ***

REGULAR CHECKS:	9	2,004.71
DIRECT DEPOSIT REGULAR CHECKS:	14	12,883.45
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	23	14,888.16

*** NO ERRORS FOUND ***

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
2178	JORDAN, JOSHUA L	R	2/24/2011	914.02	077521



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 9, 2011
Agenda Item	Consent F2
Attachment	
Submitted By	Michelle Tesser, Assistant to the City Administrator

Item	City License Applications
Description	<p>The following individuals have applied for a <u>Home Occupation License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Minnesota Internet Products, LLC 2. Essential Sessions Studios <p>The following individuals have applied for a <u>Mechanical License</u> for 2011. Staff has received the necessary documents for licensure.</p> <ol style="list-style-type: none"> 1. Metro Heating & Cooling 2. Twin City Heating and Air, LLC
Budget Impact	
Attachment(s)	N/A
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the 2011 City License Applications



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 9, 2011
Agenda Item	Consent F3
Attachment	
Submitted By	Mayor Peter Lindstrom

Item	City Administrator Salary Adjustment
Description	<p>Each year the mayor and city council reviews the city administrator’s performance and recommends any appropriate salary adjustments. City Administrator Justin Miller and I recently met to discuss the findings of my conversations with other city council members in regards to his performance over the past year.</p> <p>It is my recommendation that Mr. Miller’s salary be increased by 1% effective January 1, 2011 as is consistent with other city employees for the 2011 budget year.</p>
Budget Impact	This increase is included in the 2011 budget approved by the city council.
Attachment(s)	
Action(s) Requested	I recommend that the City Administrator Justin Miller’s annual salary be increased by 1% effective January 1, 2011.



The City That Soars!

REQUEST FOR COUNCIL ACTION

Meeting Date	March 9, 2011
Agenda Item	Policy G1
Attachment	SMARTBoard Fact Sheet
Submitted By	Justin Miller, City Administrator

Item	Emergency Operations Center Smartboard Purchase
Description	<p>Each year Ramsey County Homeland Security and Emergency Management secures federal grant funds to help municipalities acquire emergency response equipment. The money allocated in their 2010 grant has funding to assist cities better prepare their emergency operations centers (EOC). In Falcon Heights, our city council chambers serves as the EOC in the case of an emergency.</p> <p>One tool that is very helpful during emergencies is an interactive whiteboard, also called a Smartboard. These displays can not only show maps, diagrams, and presentations, but can also be written on and the data can be transferred to the file on the computer being used for the projection. It will also be set up so that better images can be shown during cable broadcasts of city council and planning commission meetings.</p> <p>Staff is in the process of receiving quotes from local vendors for this project, but they were not finalized by the time the agenda needed to be prepared. However, in order to meet Ramsey County HSEM grant deadlines, staff wants to keep this item on the agenda so that the order can take place as soon as possible.</p> <p>Finalized quotes and a staff recommendation should be ready in time for Wednesday's city council meeting.</p>
Budget Impact	Staff has received authorization from Ramsey County to purchase the equipment to be entirely funded by Homeland Security and Emergency Management grant funds.
Attachment(s)	SMARTBoard Fact Sheet
Action(s) Requested	Staff will have a recommendation once final quotes are received.



SMART Board™ 885ix interactive whiteboard system

It's all about collaboration

The 885ix is designed to enhance the way your teams work together. With its natural user interface and innovative features, it encourages collaboration, which can lead to increased effectiveness, efficiency and productivity for any business.

Transform the way your teams work together with the SMART Board 885ix interactive whiteboard system. The 885ix combines a SMART Board interactive whiteboard powered by SMART's DViT™ (Digital Vision Touch) technology, an ultra-short-throw projector that virtually eliminates shadows and glare, an extended control panel that provides centralized control over the entire system and a multiuser Pen Tray that launches on-screen functions. It also comes with SMART Meeting Pro™ software, which enables writing in digital ink over the standard office software applications you use every day.

A revolution in collaborative technology

The 885ix makes interacting with your digital content a natural, intuitive experience. You can write with a pen or your finger and erase with your fist. You can use the touch screen to open documents, launch applications and navigate the Internet. And because the 885ix supports Microsoft® Windows® 7 touch gestures, you can manipulate objects with gestures like zoom, rotate, pan, flick and toss. Two people can write, erase and manipulate objects simultaneously – the 885ix recognizes what each user is doing and responds accordingly. With the 885ix, you have more options for generating ideas, capturing feedback and ensuring your team is working toward a common goal.

Workspaces that inspire collaboration

The 885ix fosters a working environment where teamwork can thrive. It works as a complete solution – a single button powers up the entire system in seconds. Its intuitive design invites use, and its powerful features inspire creativity. Whether you're in a scheduled meeting or an impromptu collaboration session, you can access files on your network or USB drive – or you can use the SMART GoWire™ auto-launch cable to connect a laptop and launch SMART Meeting Pro, with no installation required. Then you can mark up documents in Microsoft Office software applications, like Word, Excel® and PowerPoint®, in digital ink and save and distribute them instantly via e-mail. Or you can save your whiteboard notes as PDF or PPT files that you can also send via e-mail. Either way, the entire team's feedback and ideas can be captured, and everyone has the most recent version when they get back to their computers.



- 1 SMART Board 885ix interactive whiteboard – a multitouch interactive whiteboard that enables two people to simultaneously write, erase and manipulate content
- 2 SMART UX60 projector – an integrated, ultra-short-throw WXGA (1280 x 800) projector with a 16:10 aspect ratio. The SMART UX60 has a 12" (30.5 cm) optical throw distance to the interactive whiteboard.
- 3 Extended control panel – a panel that provides centralized control over the entire system as well as a USB input port for auxiliary devices
- 4 Multiuser Pen Tray – the advanced Pen Tray automatically detects tool modes. The Pen Tray also has two wings on the side that enable you to add accessories.

Key features

Multitouch interface

Two people can simultaneously write, perform mouse functions, erase and manipulate objects on the interactive whiteboard surface – no special tools are required.

Freestyle interaction

The 885ix enables two people to instantly start working together without having to switch into a separate multiuser mode or work in a confined area. And each user can individually complete actions, like writing in digital ink or moving objects with their fingers. It's perfect for freestyle collaboration and brainstorming.

Touch gestures

Use simple, intuitive hand and finger gestures to work with content, including one- and two-finger navigational gestures, such as panning and flicking pages – and object gestures, including zoom, toss and rotate. The 885ix also supports touch gestures found in Microsoft Windows 7.

Object awareness

The 885ix uses cameras to identify when you switch between your finger, a pen or an eraser. You can also write with a pen, erase with your palm and move objects with your finger without having to press buttons, access on-screen menus or replace tools in the Pen Tray.

SMART Ink™

Just pick up a pen and start writing. SMART Ink smoothes out your handwriting to improve legibility. You can write notes over any application and save them as PDF or PPT files, or save notes directly into Microsoft Office 2010 applications like Word, Excel, PowerPoint, Visio® and OneNote®, as well as Adobe® Acrobat® Pro. You can also turn handwritten notes into text objects that you can manipulate.

Dual-user Pen Tray

Pick up one of the pens or the eraser and the Pen Tray automatically detects which tool you've selected. Buttons on the Pen Tray select the color and activate the On-Screen Keyboard, right-click and help functions.

Modular design

The Pen Tray includes two wings on the side that allow you to add accessories, such as SMART projector controls and Bluetooth® modules.

Superior image quality

The SMART UX60 projector uses BrilliantColor™ technology by Texas Instruments™ to produce high levels of brightness and contrast. Videos, web pages and other documents will look crisp and bright from virtually every position in the room.

Warranty

Get a three-year warranty on the SMART UX60 projector. The SMART Board interactive whiteboard has a five-year warranty upon product registration.

Specifications

SMART Board 885 interactive whiteboard

Size
78 1/2" W x 51 1/8" H x 6 1/2" D
(199.4 x 130 x 16.5 cm)

Active screen area
73 7/8" x 46 1/4" (187.7 x 117.3 cm)
87" (221 cm) diagonal
16:10 aspect ratio

Weight
60 lb. (27.2 kg)

SMART UX60 projector

Size
17 2/5" W x 14 3/10" H x 15 3/5" D
(44.2 x 36.3 x 39.6 cm)

Weight
24 lb. (10.9 kg)

Remote control
1 5/8" W x 3 3/8" H x 1/4" D
(4.0 x 8.6 x 0.7 cm)

Authorized Reseller:

SMART Technologies

Toll Free 1.866.518.6791 (U.S./Canada)

or +1.403.228.5940

smarttech.com



Families, Fields and Fair

REQUEST FOR COUNCIL ACTION

Meeting Date	March 9, 2011
Agenda Item	Policy G2
Attachment	State contract bids
Submitted By	Tim Pittman, Director of Public Works and Parks

Item Description	Public Works Equipment Purchases								
Background	<p>Last year the city council approved the sale of equipment certificates to purchase public works equipment. The following equipment is scheduled to be purchased this year, and public works staff has been working with the vendors approved through the State of Minnesota Cooperative Purchasing Venture (State Contract).</p> <table> <tr> <td>2011 Ford F-250 4x4 pick-up truck</td> <td>\$22,439.49</td> </tr> <tr> <td>2011 S650 Bobcat Skid-Steer Loader and 72" snowblower</td> <td>\$36,470.17</td> </tr> <tr> <td>2011 John Deere 1545 Series II mower and attachments</td> <td>\$35,078.54</td> </tr> <tr> <td>Total</td> <td>\$93,988.20</td> </tr> </table> <p>The City of Falcon Heights has an equipment replacement plan that was adopted by council to replace certain pieces of equipment that have met or exceeded its life expectancy. The equipment being replaced will be auctioned off at Minnesota Surplus Services as soon as the new equipment is delivered and ready for service.</p>	2011 Ford F-250 4x4 pick-up truck	\$22,439.49	2011 S650 Bobcat Skid-Steer Loader and 72" snowblower	\$36,470.17	2011 John Deere 1545 Series II mower and attachments	\$35,078.54	Total	\$93,988.20
2011 Ford F-250 4x4 pick-up truck	\$22,439.49								
2011 S650 Bobcat Skid-Steer Loader and 72" snowblower	\$36,470.17								
2011 John Deere 1545 Series II mower and attachments	\$35,078.54								
Total	\$93,988.20								
Budget Impact	Money has been allocated in the 2011 Capital Equipment 2010A (424) Fund for these three items in the amount of \$94,000.								
Attachment(s)	Copies of the state bid costs with: Midway Ford, Tri-State Bobcat, and Scharber & Sons.								
Action(s) Requested	Staff recommends that the Falcon Heights City Council approve the purchase of the above mentioned equipment under the state contract prices to Midway Ford in the amount of \$22,439.49, Tri-State Bobcat in the amount of \$36,470.17, and Scharber and Sons in the amount of \$35,078.54 for a total of \$93,988.20. Staff further recommends that the city council authorizes disposal of the replaced equipment through Minnesota Surplus Services.								



SCHARBER & SONS
 13725 MAIN STREET
 ROGERS, MN 55374
 Phone: 763-428-4107
 Fax: 763-428-2700

Quote Id : 5184522C Customer Name : CITY OF FALCON HEIGHTS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

John Deere Company
 2000 John Deere Run
 Cary, NC 27513
 Ph: 888-222-7239, Fax: 309-749-2313
 FED ID: 36-2382580; DUNS#: 60-7690989

Quote Summary

Prepared For : TIM PITTMAN CITY OF FALCON HEIGHTS 2077 LARPENTEUR AVE W FALCON HEIGHTS, MN 55113	Delivering Dealer : SCHARBER & SONS JOHN BRAUNSHAUSEN 13725 MAIN STREET ROGERS, MN 55374 JOHN. BRAUNSHAUSEN@SCHARBERS. COM	Quote ID : 5184522 Created On : February 24, 2011 Last Modified On: February 24, 2011 Expiration Date: December 30, 2011
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Equipment Summary	Selling Price		Qty	=	Extended
John Deere 1545 Series II Commercial Front Mower (Less Mower Deck) Contract: MN Commercial Mowing Contract_444451	\$ 19,146.05	X	1	=	\$ 19,146.05
John Deere 72 In. Fastback 7-Gauge Steel Commercial Rear Discharge Mower Deck (For 1400/1500 Series II and Non-Series II Front Mowers) Contract: MN Commercial Mowing Contract_444451	\$ 3,357.20	X	1	=	\$ 3,357.20
John Deere 60 Heavy-Duty Rotary Broom (For 1400/1500 Series II and Non-Series II Front Mowers) Contract: MN Commercial Mowing Contract_444451	\$ 3,863.09	X	1	=	\$ 3,863.09
John Deere 60 In. Heavy-Duty Two- Stage Snow Blower (For 1400/1500 Series II and Non-Series II Front Mowers) Contract: MN Commercial Mowing Contract_444451	\$ 3,742.20	X	1	=	\$ 3,742.20
COZY Cab Complete with Heater & Defroster Contract: Open Market	\$ 4,970.00	X	1	=	\$ 4,970.00
Equipment Total					\$ 35,078.54

Salesperson : X _____

Accepted By : X _____

CONFIDENTIAL

Midway Ford Commercial
 Fleet and Government Sales
 2777 N. Snelling Ave.
 Roseville MN 55113



rhwoitas@hotmail.com
 emicek@rosevillemidwayford.com
 tswanson@rosevillemidwayford.com
 djensen@rosevillemidwayford.com
 Fax # 651-538-4880

FAXED
 1:15 pm
 2/24/11

Renee Woitas
 651-315-0960

Ed Micek
 612-987-5778

Travis Swanson
 651-343-5212

Dan Jensen
 612-998-8229

GROUP 3B E85 Gas Engine Contract #443070
F250 4X4- Regular Cab- 8' Box 8650 GVWR +

Standard

Vehicle will include the following required OEM equipment if not part of standard base package.

Automatic Transmission
 Engine Block Heater
 AM/FM Radio
 Cruise Control
 Tilt Wheel
 Front Tow Hooks
 Tow Hitch

Split Bench Front Seat Seating
 Standard Base Upholstery
 4-Wheel ABS Brakes
 Air Conditioning
 Bumpers w/Rear Step
 All Terrain Tires
 Dual Front Air Bags

Daytime Running Lights
 Base Package Floor Covering
 Limited Slip Differential
 Matching Full Size Spare Tire
 Automatic Locking Front Hubs
 Skid Plates

Options	Code	Price	Select	Exterior Colors		Select
2 Additional Programmed Keys		\$80		Dark Blue Pearl Metallic	DX	
Brake Controller	52B	\$184	x	Vermillion Red	F1	
Cloth Seat 40/20/40	1	\$80		Forest Green Metallic	GG	
Snow Plow Pkg	473	\$68	x	Pale Adobe Metallic	LQ	
Cab Steps	18B	\$256	x	Tuxedo Black Metallic	UH	
Upfitter Switches	66S	\$100	x	Sterling Grey Metallic	UJ	
XL Value Grp	96V	\$476		Ingot Silver Metallic	UX	
Pickup Box Delete	66D	(\$500)		Oxford White	Z1	x
Cmp Pkg (stable bar)	471	\$128		Interior Colors		
Roof Clearance Lts	592	\$44		Steel only (color for XL)		
Power Grp	90L	\$680	x	Extended Service Contracts		Cost
Spray-In Liner*		\$360	x	5yr/100000m F250/350 Gas 4x2		\$885
				5yr/100000m F250/350 Gas 4x4		\$1,015
				5yr/100000m F250/350 Diesel 4x2		\$935
				5yr/100000m F250/350 Diesel 4x4		\$1,080
Option Total		\$1,648				

	Totals
Base Price	\$20,696.49
6.2 Gas	
Options Price Totals	\$1,648.00
Extended Warranty	
Transit Impr Excise Tax	\$20.00
Tax Exempt Lic	
Other	
Document fee	\$75.00
Sub total per vehicle	\$22,439.49
Number of Vehicles	1
Grand Total for all units	\$22,439.49

More time and mileage options available
 You must have a active FIN code to participate in this purchase contract : FIN code # _____
Purchase Order required prior to order placement
 Payment due upon agreed vehicle acceptance

PO # _____

 Acceptance Signature
 Timothy J. Pittman
 Print Name and Title
 Director of P.W.
 Date
 2/24/11

Name of Organization _____
 Address _____
 City, State, Zip _____
 Contact Person/ Phone # _____
 Contact's e-mail address and fax # _____
 Midway Ford Acceptance Signature _____ Date _____



Bobcat®

Product Quotation

Quotation Number: AL-04550
Date: 02/18/2011

Ship to	Bobcat Dealer	Bill To
City of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: 651-792-7600 Fax: 651-792-7610	Tri State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 407-7345 Contact: Patrick Schoen Phone: (651) 407-3727 Fax: (651) 407-7345 Cellular: (612) 356-8890 E Mail: patricks@tristatebobcat.com	City Of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: 651-792-7600 Fax: 651-792-7610

Description	Part No	Qty	Price Ea.	Total
SB240 Snowblower - 72" Width	M7005	1	\$3,959.64	\$3,959.64
--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7005-R01-C04	1	\$747.32	\$747.32

Total of Items Quoted	\$4,706.96
Taxes: State of Minnesota	\$323.60
Quote Total - US dollars	\$5,030.56

Notes:

All prices subject to change without prior notice or obligation. This price quote supercedes all preceeding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: Timothy Pittman Sign:  Date: 2/24/11



Bobcat®

*FATED
1:20 PM 2/24/11*

Product Quotation

Quotation Number: AL-04549

Date: 02/18/2011

Ship to	Bobcat Dealer	Bill To
City of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: 651-792-7600 Fax: 651-792-7610	Tri State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 407-7345 Contact: Patrick Schoen Phone: (651) 407-3727 Fax: (651) 407-7345 Cellular: (612) 356-8890 E Mail: patricks@tristatebobcat.com	City Of Falcon Heights Attn: Tim Pittman 2077 Larpenteur Ave W Falcon Heights, MN 55113 Phone: 651-792-7600 Fax: 651-792-7610

Description	Part No	Qty	Price Ea.	Total
S650 Bobcat Skid-Steer Loader	M0069	1	\$23,640.88	\$23,640.88
H51 Option Package	M0069-P01-H51	1	\$2,243.32	\$2,243.32
Cab Enclosure with Heat Suspension Seat	Cab Accessory Harness Power Bob-Tach			
High Flow Hydraulics	M0069-R03-C03	1	\$1,207.00	\$1,207.00
Two Speed	M0069-R04-C02	1	\$1,013.88	\$1,013.88
Attachment Control	M0069-R28-C02	1	\$108.80	\$108.80
Strobe Light	M_R16-C03	1	\$289.00	\$289.00
74" Low Profile Bucket --- Bolt-On Cutting Edge, 74"	6731421 6718007	1 1	\$665.72 \$248.58	\$665.72 \$248.58

Total of Items Quoted	\$29,417.18
Taxes: State of Minnesota	\$2,022.43
Quote Total - US dollars	\$31,439.61

Notes:

All prices subject to change without prior notice or obligation. This price quote supercedes all preceeding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: Timothy Pittman Sign: [Signature] Date: 2/24/11