

Minutes

City of Falcon Heights, Park and Recreation Commission Meeting
April 11, 2011
6:30PM
City Hall

Meeting Chair: Melissa Weber-Sanders

Minutes By: Michelle Tesser

Present members: Serena Jones-White, Matthew Waite, Lonetta Hanson

Youth member: Luke Mielke

Staff: Michelle Tesser, Tim Pittman (absent)

Council Liaison: Keith Gosline (absent)

1. Meeting called to order 6:30 PM

2. Approval of Minutes February 16, 2011

Hanson noticed misspelling of plexi glass. Motioned to correct misspelled word Hanson and seconded by Waite. The commission unanimously approved the minutes.

3. Bike Safety Awareness Class- Steve Sanders and Lonetta Hanson

Steve Sanders, U of M and State Advisory Bicycle Committee was present at the meeting. Sanders and Hanson have taken the lead on the Bike Safety event. Sanders has invited several non-profit bicycle agencies along with MNDot. Tesser sent out invitations to neighborhood liaisons, school leaders and non-profit bicycle agencies. Commissioners discussed their vision of having stations at the event to ease the flow of traffic and also add efficiency to the event. Sanders would like to play a great video on bike safety at one station. The Bike Chain will be doing bike checks and safety repairs while teaching the ABC: air, brakes and chain. Helmet fitting and learning hand signals will be taught. One station will be a bike run area to practice the bike safety which will be done with two instruction teachers. Tesser reserved the FH Elementary School parking lot. The elementary school building is not reserved. Commission Chair Weber-Sanders will look into reserving AV equipment for the event and having it displayed outside the building. Handouts and

resources will be available to attendees. Registrations for each participant will be requested. Sanders requested barricades. Tesser will work with city staff on

4. Discuss Openeye Theatre Driveway Puppet Show

Tesser read about the Openeye Figure Theatre puppet show in an article last year. Tesser has wanted to bring this puppet show to Falcon Heights. The quoted price was \$300. The puppet show only works during June through August. Tesser discussed options of the puppet show coming to the movie in the park or ice cream social event. Also, discussed was an afternoon puppet show. The commission agreed that this show should be explored next year since there are a lot of events scheduled this summer.

5. CTC Scholarship \$300.00

CTC has provided Parks and Recreation with a \$300.00 scholarship to the rec programs because a large portion of CTC residents registering for our programs. Tesser has asked Janet Risinger to help her find a Parks and Rec Commissioner who is a CTC resident.

6. Movie in the Park event

The Source Comics and Games have donated \$500 to our Movie in the Park event. The date must be before August 8th (tennis court reconstruction). Possible dates Wednesdays, June 22, June 29, July 13, July 20, Wed Aug 3rd, or Thursday Aug 4th. Staff is currently researching obtaining licensing and rental costs for projector and screen.

7. Family Recreation Pass

Tesser has been playing around with an idea to have a Family Recreation pass option for Falcon Heights' families. The pass would give families the ability to attend recreation programs (minus TKD and Yoga) and receive a certain amount of tickets to use towards our city events: Winterfest and Ice Cream Social. The pass would be a lump sum of approx. \$300. Wrinkles still need to be ironed out. The recreation pass would have to benefit both families or Falcon Heights and Falcon Heights Parks and Recreation. This option will be discussed at future meetings after the busy summer.

8. Tennis Court, USTA grant update

February 22nd Design proposals due

February 23rd Design firm selected

March 18th Final design plans due

April 26th Construction bids due

(on or around)

May 11th Tentative date for city council contractor selection

August 8th Tentative construction start date

Currently, construction bids are being published (Review/Builders Exchange), bids are due April 26th. It will go in front of the Council May 11th. Once construction bids received and one is chosen we can send information to national USTA grant and will start the ball rolling to capture the \$25,000 grant. The estimated construction start date, if approved by the council is August 8th.

9. Staff Report:

➤ **Registration Update**

- Curtiss Field Discovery Playground- full
 - CP afternoon three away from full
 - Blastball -full
 - Carpentry Camp Ages 3-6 full
 - Added another Blastball session at 6pm on Mondays already received four registrations and it just opened Thursday.
- March website data up 25% from 2010. \$5,000 more views of recreation programs compared to 2010. March views Parks and Recreation #1, has never happened before. Even above crime and news.

➤ **Summer Hire Update**

- Great candidates for summer program coordinator! Tesser received 28 applications. Interviewing 7 candidates on April 18th.
- Losing five recreation leaders. Staff will be interviewing to fill those positions. 12 applications for Rec Leaders/Assistant received. 8 returning staff, 3 junior leaders.

- Tennis instructor needed. Tesser is advertising by website/facebook/emailed coaches of Roseville High School and neighboring colleges.

➤ **Public Works update – Michelle Tesser**

- Slit seeding field, compact w. roller will do Curtiss and Grove. Community Park not useable until May 15th.
- Sweeping, sidewalk panel replacement and boulevard replacement grass.

10. New Business

11. Adjournment – 8:30pm

Minutes respectfully submitted by Michelle Tesser. If there are any corrections or additions, please contact Michelle Tesser by phone at 651-792-7617 or by email at Michelle.tesser@falconheights.org