

**City of Lino Lakes  
Environmental Board Meeting**

**December 21, 2016  
6:30 p.m.**

**AGENDA**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Open Mike
5. Action Items
6. Discussion Items
  - A. Goals/2017 revision review.
  - B. Recycling Updates, Nan Jia
  - C. Wollan's Park Wetland Bank update.
7. Adjourn

**CITY OF LINO LAKES  
ENVIRONMENTAL BOARD MINUTES**

<b>DATE</b>	<b>: November 30, 2016</b>
<b>TIME STARTED</b>	<b>: 6:30 P.M.</b>
<b>TIME ENDED</b>	<b>: 8:07 P.M.</b>
<b>MEMBERS PRESENT</b>	<b>: Steve Heiskary, Liz Kaufenberg, Nancie Klebba, Alex Schwartz, John Sullivan</b>
<b>MEMBERS ABSENT</b>	<b>: Paula Andrzejewski, Barbra Bor,</b>
<b>STAFF PRESENT</b>	<b>: Marty Asleson, Nan Jin</b>

**1. CALL TO ORDER:**

Mr. Heiskary called the Lino Lakes Environmental Board meeting to order at 6:30 p.m. on November 30, 2016.

**2. APPROVAL OF AGENDA:**

Ms. Kaufenberg made a MOTION to approve the Agenda. Motion was seconded by Mr. Schwartz. Motion carried 5 - 0.

ADDED:

**3. APPROVAL OF MINUTES**

September 28, 2016

Mr. Sullivan made a MOTION to approve the September 28, 2016 Meeting Minutes. Motion was seconded by Ms. Klebba. Motion carried 5-0.

**4. OPEN MIKE**

Declared Open Mike at 6:33 p.m.

Closed Open Mike at 6:34 p.m.

**DRAFT MINUTES**

## 5. ACTION ITEMS

### A. Century Farms 7<sup>th</sup> Addition

This townhome project would complete the townhome built area of Century Farms. This site development was previously reviewed by the Environmental Board and City Council. Therefore this review is to simply look at the two remaining environmental issues: Landscaping and Storm water Pollution Prevention.

#### Landscaping

The Prairie Fire Crab is tolerant of rusts and bacterial fire-blight. The proposed Showy Mountain Ash is not and something else should be used. Other species are ok.

If sod is designed into the landscape then irrigation is required.

#### Stormwater Management

A construction stormwater permit is required for this project as is a stormwater maintenance agreement.

Mr. Uhde and Chuck from Plowe Engineering was present to answer any questions from the Environmental Board.

Ms. Kaufenberg would like to see in this development the use of native plantings and also with the irrigation the use of the water sensor and also a maintenance plan of such items.

Mr. Sullivan asked if the town homes were one story or two story.

Mr. Uhde stated that all the town homes are two stories.

Mr. Asleson proposed landscape plants (trees and shrubs) are all appropriate plant materials. Native seed mixes for the pond and upland areas must be approved by the city. Recommend a short native mix for the upland area.

Mr. Sullivan motioned to forward the century Farms North 7<sup>th</sup> Addition plan to the Planning and Zoning Board and City Council with the boards recommendations and comments. It was seconded by Mr. Schwartz. Motioned carried 5-0.

## 6. DISCUSSION ITEMS

### A. **MS4 2016 Public Information Summary – Greg Beckius, WSB**

Mr. Beckius of WSB present a summary of 2016 MS4 activities. This summary used to be mandatory but now is optional.

Mr. Heiskary asked if there were any major problems found this year.

Mr. Beckius said not so far this year. He stated that a four year maintenance plan is enforced.

Mr. Sullivan inquired who is responsible for the ponds.

Mr. Beckius stated that if it is a city pond, the city would be responsible. If it is in a development then the association is responsible or the developer.

Mr. Heiskary noted that in order for the ponds to be maintained, the city has to realize that there has to be funds to handle the maintenance of such ponds.

## **B. Status of Wetland Bank and Restoration Projects – Marty Asleson**

Mr. Asleson noted that at Woolans Park 17 acres were controlled burned this fall.

At Foxbough Critical Connections is working on invasive plants and removing trees that are leaning towards houses.

Ms. Klebba asked how much information the homeowners receive on the conservation area.

Mr. Asleson stated that a mailing is sent out to the affected homeowners.

At the Fire Station #2 the wetlands were reseed. There was a total kill of the planting –hay field. And then two weeks ago the area was planted with native seeds. For a few years it will not look nice. It is on a five year program, it will be burnt in five years and then after that it will look better.

Mr. Heiskary would like to go out and visit the Fire Station site next year again. Also to visit a prescription burn and check on conservation easements enforcement.

Mr. Asleson added that the rain gardens at Rice Lake Elementary area are planted and the trees have been moved.

Also the Community Gardens may have to be redesigned because the VFW may be buying some of the garden area for parking.

## **C. Recycling Updates – Nan Jia**

Ms. Jia is recycling pumpkins this year which is new.

Also there is a Recycling Art contest and she is looking for judges so if anyone is interested please get in touch with her. The ceremony for the winners will be before the December Environmental Board meeting.

The Utility statements will have information about the organics recycling program. As of right now there is about 180 residents participating. Ms. Jia has talked to the haulers about Lino Lakes. As of now Walters and Waste Management has just started a pilot program in Coon Rapids and are waiting to see the results from that city to see if they would expand.

Ms. Klebba noticed that the locks on the containers are freezing.

Ms. Jia is aware of that and they will be removed when the weather turns colder.

Ms. Jia also mentioned that there are organics recycling bags for sell at city hall.

Mr. Heiskary would like an update on the numbers on recycling at next month meeting.

#### **D. Goals Review 2016/2017 and other updates**

Ms. Bor resignation was announced with deep regret.

2016 Environmental Board Goals were discussed at the November 30, 2016 meeting. The Following statements have included the suggestions proposed at the meeting:

1. Promote Environmental Stewardship with the citizens of Lino Lakes, and conservation opportunities by communicating environmental initiatives in the city using various means of communication such as:
  - Mailings
  - Multi-media including social media such as **Facebook and possibly Twitter**
  - School “enviro- shows”, promotion in schools.
  - Partnerships with our two watershed districts.
  - **Newspaper - board needs to make connection to the press, Environmental Board article**
2. Promote Lino Lakes Environmental Issues to the Public by:
  - Participate in Earth Day (2017) **to promote Environmental issues to the public**
  - **Participate in the Earth Day committee**
  - Participate in Blue Heron Days (2017) **to promote Environmental issues to the public**
  - Partner with Anoka County Recycling Resource Solutions.
    1. Utilize County Select Committee on Recycling (SCORE) and Local Recycling Development Grant (LRDG) Funds to the maximum extent possible to increase our recycling totals.

2. Work with local participating businesses on mandated business recycling and promote **organic recycling** through Anoka County and “Waste-Wise” staff.
  3. **Continue to partner** with our neighborhood groups to educate and start pilot projects to recycle organics.
  4. Increase our volunteer base in recycling
  5. Increase services available to residents at the monthly Recycling Day event including additional paper shredding, events, hard drive destruction and the “Bridging Program” and or other charity organizations.
  6. To meet or exceed our City recycling goal of 50 (1836 tons) percent or greater of our municipal solid waste.
  7. Find innovative ways to promote and encourage recycling as a city.
  8. Continue to look into ways for school facilities to reduce waste and increase recycling, and continue to enhance recycling efforts through grants from Anoka County Integrated Waste. **And connect with the Environmental group at the high school.**
3. Cooperate with Rice Creek Watershed District and Vadnais Lakes Area Water Management Organization, and city staff to promote development that renews, preserves, and restores surface water, lakes, stream and wetlands through project review processes and public education.
  4. Monitor any activity in the AUAR as well as other proposed development areas, focusing on the values that citizens of Lino Lakes have expressed in the 20/30 vision for our city and the unique ecological aspects of our wetlands, lakes and streams and subsurface waters, vegetation and wildlife populations.
  5. Perform evaluation of past Environmental Board recommendations for development projects. Review a sampling of a variety of projects by on-site visits, discussion with city staff, and landowners, neighbors, on the outcomes of the board’s recommendations. If necessary, submit a summary of significant findings resulting from the review in writing to the Community Development Director.
  6. Support Conservation Development within the city through site review processes by incorporating The Resources Management System Plan components of the City Comprehensive Plan. The use of the planning documents within the Comprehensive Plan that enable Conservation Development include:
    - The Lino Lakes Handbook For Environmental Planning and Conservation Development,
    - The Minnesota Land Cover Classification System and Natural Resource Inventory for Lino Lakes
    - The Minnesota County Biologic Survey
    - The Lino Lakes Assessment of Existing Ecological Conditions and Management Opportunities

- The Lino Lakes Handbook For Environmental Planning and Conservation Development
  - The Minnesota DNR Regionally Significant Ecological Areas Assessment, Rare Wildlife and Plant Models built by the City
  - The Lino Lakes Parks, Natural Open Space/Greenways, and Trails System Plan,
  - The I-35E Corridor Alternative Urban Area-wide Review (AUAR) assessment
  - The Rice Creek Watershed District/Lino Lakes Resources Management Plan
  - The Assessment of Development, Suitability and Natural Resources Conservation Opportunities study,
  - The City of Lino Lakes Local Surface Water Management Plan
7. Support the Community Garden site and continue the partnership with Park Department to manage the Community Garden site, **adapt gardens to site land sale.**
  8. Do an annual review/update in regards to the Lino Lakes EAB Implementation Plan. Offer residents opportunities for tree purchasing. **Obtain Forestry interns and train them in Ash Tree Treatment start treating a third of our City boulevard trees.**
  9. Continue to work on Wollan's Park Wetland bank to achieve wetland bank credits by the end of the year 2019 and investigate new banking opportunities. **Help to establish a city wide process to fund wetland banking.**
  10. Continue to monitor the Heron rookery and water quality in the northern one third of Peltier Lake and to support the protection of resources in that area. Update Council on these matters. Recruit new volunteers to help with rookery maintenance and monitoring.
  11. **Support Stormwater efforts of our engineering department in Community Development to develop a NPDES next phase inventory of our ponds and support adequate funding for needed maintenance efforts.**
  12. **Support the maintenance of established conservation easement areas where funding is available.**

## 7. ADJOURNMENT

Ms. Klebba made a MOTION to adjourn the meeting at 8:07p.m. Motion was supported by Ms. Kaufenberg. Motion carried 5 - 0.

Respectfully submitted,  
 Mary Fogarty  
 Office Tech 1

## ENVIRONMENTAL BOARD AGENDA ITEM 6A

**STAFF ORIGINATOR:** Marty Asleson, Environmental Coordinator

**MEETING DATE:** December 21, 2016

**TOPIC:** Environmental Board Goals 2016/2017

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### BACKGROUND

2016 Environmental Board Goals were discussed at the November 30, 2016 meeting. The Following statements have included the suggestions proposed at the meeting:

1. **Promote** Environmental Stewardship with the citizens of Lino Lakes, and conservation opportunities by communicating environmental initiatives in the city using various means of communication such as:
  - Mailings.
  - Multi-media including social media such as Facebook and possibly Twitter
  - School “enviro- shows”, promotion in schools.
  - Partnerships with our two watershed districts.
  - Newspaper, Environmental Board article
  
2. **Promote Lino Lakes Environmental Issues to the Public by:**
  - Participate in Earth Day (Date)
  - Participate in Blue Heron Days (Date)
  - Partner with Anoka County Recycling Resource Solutions.
    1. Utilize County Select Committee on Recycling (SCORE) and Local Recycling Development Grant (LRDG) Funds to the maximum extent possible to increase our recycling totals.
    2. Work with local participating businesses on mandated business recycling through Anoka County and “Waste-Wise” staff.
    3. Partner with our neighborhood groups to educate and start pilot projects to recycle organics.
    4. Increase our volunteer base in recycling
    5. Increase services available to residents at the monthly Recycling Day event including additional paper shredding, events, hard drive destruction and the “Bridging Program” and or other charity organizations.



6. To meet or exceed our City recycling goal of 50 (1836 tons) percent or greater of our municipal solid waste.
7. Find innovative ways to promote and encourage recycling as a city.
8. Continue to look into ways for school facilities to reduce waste and increase recycling, and continue to enhance recycling efforts through grants from Anoka County Integrated Waste. (Changed Format).

3. Cooperate with Rice Creek Watershed District and Vadnais Lakes Area Water Management Organization, and city staff to promote development that renews, preserves, and restores surface water, lakes, stream and wetlands through project review processes and public education.
4. Monitor any activity in the AUAR as well as other proposed development areas, focusing on the values that citizens of Lino Lakes have expressed in the 20/30 vision for our city and the unique ecological aspects of our wetlands, lakes and streams and subsurface waters, vegetation and wildlife populations.
5. Perform evaluation of past Environmental Board recommendations for development projects. Review a sampling of a variety of projects by on-site visits, discussion with city staff, and landowners, neighbors, on the outcomes of the board's recommendations. If necessary, submit a summary of significant findings resulting from the review in writing to the Community Development Director.
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- The Assessment of Development, Suitability and Natural Resources Conservation Opportunities study,
- The City of Lino Lakes Local Surface Water Management Plan

7. Support the Community Garden site and continue the partnership with Park Department to manage the Community Garden site, **adapt gardens to site land sale.**
8. Do an annual review/update in regards to the Lino Lakes EAB Implementation Plan. Offer residents opportunities for tree purchasing and possibly tree treatment. **Obtain interns and train them in Ash Tree Treatment. Start treating a third of our City boulevard trees.**
9. Continue to work on Wollan's Park Wetland bank to achieve wetland bank credits by the end of the year 2019 and investigate new banking opportunities. **Help to establish a city wide process to fund wetland banking.** (I added this for your consideration).
10. Continue to monitor the Heron rookery and water quality in the northern one third of Peltier Lake and to support the protection of resources in that area. Update Council on these matters. Recruit new volunteers to help with rookery maintenance and monitoring.
11. **Support Stormwater efforts of our engineering department in Community Development to develop a NPDES next phase inventory of our ponds and support adequate funding for needed maintenance efforts.**
12. **Support the maintenance of established conservation easement areas where funding is available.** (I added this for your consideration)