

CITY OF LINO LAKES
Park Board Minutes

DATE :	September 12, 2016
TIME STARTED:	6:30 PM
TIME ENDED:	7:40 PM
MEMBERS PRESENT:	Richard Jensen, George Lindy, John Nordlund, Pat Huelman Andrew Levi, Clark Gooder
MEMBERS ABSENT:	Matt Koehn
STAFF PRESENT:	Rick DeGardner (Public Services Director) Heather Robinson (Administrative Assistant) Mike Hoffman (Parks Supervisor)

1. Call to Order and Roll Call

The September 12, 2016 City of Lino Lakes Park Board Meeting was called to order by Chair George Lindy. Matt Koehn has moved out of the City and will no longer be eligible to be a Park Board member.

2. Setting Agenda

The Agenda was approved as presented.

3. Approval of Minutes:

June 6, 2016

Pat Huelman made a MOTION to approve the Meeting Minutes from June 6, 2016
Richard Jensen supported the MOTION. All in favor and MOTION carried.

4. Open Mike

There was no one present for Open Mike. Open Mike was closed.

5. **New Business**

Review Dedicated Parks Fund

Mr. DeGardner reviewed the Dedicated Parks Fund. He summarized that Northpointe will begin construction in the spring of 2017. He noted that the dedicated park funds from Saddle Club located south of Birch Park will be designated for future improvements in Birch Park.

Mr. DeGardner explained that funding sources for Parks are still very limited. The City Council also is deducting \$50,000 each year for the payoff of an internal city loan for the 58 acres of land that the fire station was built on. They may recoup some of this revenue in the future but that is uncertain at this time.

Review Upcoming Recreation Programs

Chair Lindy stated that the Board could review the included Upcoming Recreation Programs Update prepared by Recreation Supervisor Ali Lukin on their own time in the future.

6. **Prioritize Parks and Trails Projects**

- Current Parks and Trails Map provided to Council for review. This map is currently being updated by City Staff.
- Summary of Needed Park Improvements Discussed. Clark Gooder inquired of Park Supervisor Mike Hoffman how he would prioritize the most needed park improvements. Mr. Hoffman replied that Arena Acres tennis courts need to be completely replaced or removed. He noted that all the playgrounds within the City are aging and they are successfully maintaining them to a safe condition. Repairs are currently being funded by the Parks Maintenance budget. He stated that 20 years is the average lifecycle of a playground and many of our parks are reaching this age.
- Identified Potential Trail Projects. The Board discussed that our trail system is also aging and we need to review and prioritize some of these segments as well. Analysis and input on what trail segments need to be prioritized for risk and safety concerns is currently under review. This will be completed by City Staff and Engineers and cost presented to the Board in the near future.

- Existing Playground Equipment Replacement Timeline was reviewed. Mr. DeGardner said that without a definite funding mechanism this would not be a beneficial use of the Board's time at this point. Mr. DeGardner wanted to make it clear to the Board that any existing trail safety concerns will be addressed by staff within the general fund and not put toward the dedicated park fund. He added that playground structures that fail safety criteria will be removed without replacement.

After discussion, it was the summary of the Park Board to identify and then prioritize any trail segments and unsafe park structures for cost analysis. Mr. Hoffman also noted that boardwalks should be included and should be considered as well.

The Board asked Mr. Hoffman to identify 2 playgrounds that are in the roughest shape. Mr. Hoffman replied, Sunset Oaks Park and that the usage is low for that park due to demographics of the neighborhood. Arena Acres Park, because of the extremely poor condition of the tennis courts.

George Lindy requested a list of trail cost estimates and identified segments that they could review emailed to them before the next Park Board meeting. Clark Gooder asked if the City has demographic information available that could be provided before the next meeting. Andrew Levi mentioned a Safe Routes to School Program through the County that he will check into for a possible funding source and to see if it would apply.

7. Old Business

There was no old business brought forward for review.

8. Next Scheduled Park Board Meeting

Pending new business the next scheduled Park Board meeting is for October 3, 2016.

9. Adjourn

Chair Lindy left the meeting early so Pat Huelman made the MOTION to adjourn.

Richard Jensen seconded the MOTION, all in favor and meeting adjourned at 7:40 PM.

Submitted by,
Heather Robinson
Administrative Assistant Public Services