

CITY OF LINO LAKES
Park Board Minutes

DATE :	November 29, 2017
TIME STARTED:	5:30 Onsite Meeting 6:30 Environmental & Park Board Combined Meeting 7:00 Park Board Meeting in Community Room
TIME ENDED:	Unknown
MEMBERS PRESENT:	Pat Huelman, Andrew Levi, John Nordlund, Richard Jensen, Abby Haworth, Clark Gooder , Kelly Jo McDonnell
MEMBERS ABSENT:	
STAFF PRESENT:	Rick DeGardner (Public Services Director) Mike Hoffman (Parks Supervisor)

- * The 11-29-2017 Park Board meeting followed a combined Environmental and Park Board meeting which began in the Target parking lot to view the Emerald Ash Borer Site. After the onsite meeting, the Combined Meeting included the MN Department of Agriculture presenting information regarding EAB. Complete Minutes from this Combined Meeting can be located in the 11-29-2017 Environmental Board Minutes. This Park Board meeting followed.

1. Call to Order and Roll Call

The November 29, 2017 City of Lino Lakes Park Board Meeting was called to order by Pat Huelman.

2. Setting Agenda

The Agenda was approved as presented.

3. Approval of Minutes:

October 9, 2017 & November 6, 2017 (Combined City Council Work Session)

Richard Jensen made a MOTION to approve the Meeting Minutes from October 9,

2017 Park Board meeting & November 6, 2017 Combined Work Session meeting. Abby Haworth supported the MOTION. All in favor and MOTION carried.

4. **Open Mike**

There was no one present for Open Mike. Open Mike was closed.

5. **New Business**

Review Existing and New Park Assets Worksheets

Mr. DeGardner presented a list of the Existing and New Park Assets Summary. This is an inventory of our existing park system and assets that are within each park. He provided an estimated year that each was installed and an estimated life of each asset. Mr. DeGardner described that this document is meant as a starting point to begin to create a replacement plan. Currently, the City Council is looking at designating funds for park and trail improvements in the 2018 budget.

Mr. DeGardner also presented an Existing Parks Worksheet which was created in accordance with the previous Master Plan. This identified what was not completed according to the previous Master Plan and approximate costs to be completed. There was also an Annual Investment Worksheet that showed estimated annual dollars that would be required to fully fund these Parks and Trail Projects. Mr. DeGardner stated that he is seeking feedback from the Park Board identifying high priority projects which will be presented to the City Council at the next Work Session meeting.

Pat Huelman noted that this is a positive time to begin the process of identifying the highest priority for park and trail improvements with possible funding be allocated in 2018. He also stated that identifying areas where money could be invested not to just replace amenities but to possibly extend the life of our current park amenities or assets should be considered.

Approve 2018 Park Board Meeting Dates

A 2018 Park Board Calendar was presented for review. Clark Gooder made a MOTION to approve the 2018 Calendar, John Nordlund supported the MOTION. All in favor, MOTION carried and was approved.

6. **Old Business**

Marshan Boardwalk Inquiry

Pat Huelman inquired about the Trail segment known as the Marshan Boardwalk which was previously visited by the Park Board members. Mr. DeGardner replied that he recently completed the trail inspection process for the entire trail system in the City utilizing the Cartegraph Asset Management program. He noted that the Marshan Boardwalk will be high priority. The cost to replace would be very high, so at this time it will be considered for removal. Alternate paths were discussed. He also noted that there are currently 8 or 10 trail segments that have been designated as a high priority if the Council approves funding.

Mike Hoffman provided a Parks Department Update

Parks Supervisor Mike Hoffman was present and provided an update on past items. He stated that the tennis courts at Arena Acres Park have now been completely removed. In the spring of 2018, the site will be graded and seeded.

Mr. Hoffman explained that the Country Lakes Park canopy reduction is now underway. The tree reduction will be approximately 60 to 80 % of existing trees that will be cleared. This will vastly improve the view of Reshanau Lake. Mr. Hoffman informed that the clearing consists mostly of Buckthorn, Ash and Cottonwood trees. He noted that the trees are now marked for removal if the Park Board would like to visit the Park. Mr. Hoffman also stated that the dock at Country Lakes Park has been removed.

7. Next Scheduled Park Board Meeting

Monday, January 8, 2018

8. Adjourn

Clark Gooder made a MOTION to adjourn, all in favor and MOTION carried. Meeting was adjourned.

Submitted by,
Heather Robinson
Administrative Assistant Public Services