

EXPANDED AGENDA



CITY COUNCIL AGENDA

Monday, March 22, 2021

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton

COUNCIL WORK SESSION, 6:00 P.M.

Council Chambers (not televised)

1. Blue Heron Days Parade
2. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call - **Councilmembers Stoesz, Lyden, Cavegn, Ruhland and Mayor Rafferty were present**
- Pledge of Allegiance
- Open Mike / Public Comment *(in person or received in writing prior to meeting)*
Martha Slater, 7515 Patti Drive, asked the City to look at the posted speed limits on Sunset by the turnabout, noting that 45 mph is probably too fast;
Michael Bushey, 1047 Mallard Ln, asked the council to consider allowing no use of City resources to enforce the Governor's mandate, based on constitutional rights
- Setting the Agenda: Addition or Deletion of Agenda Items
The agenda was approved as presented.

1. CONSENT AGENDA

- A) March 22, 2021 (Check No. 114003 through 114086) in the Amount of \$618,647.46.
- B) Consider Approval of March 1, 2021 Work Session Minutes
- C) Consider Approval of March 8, 2021 Council Meeting Minutes
- D) Consider Approval of March 8, 2021 Work Session Minutes
- E) Consider Resolution No. 21-24 Extending the Recording Date for the Final Plat of Natures Refuge

Action Taken: Motion by Ruhland, seconded by Cavegn, to approve Consent Agenda Items 1A through 1E as presented, was adopted

2. FINANCE DEPARTMENT REPORT

No report

3. ADMINISTRATION DEPARTMENT REPORT

No report

4. PUBLIC SAFETY DEPARTMENT REPORT

No report

5. PUBLIC SERVICES DEPARTMENT REPORT

No report

6. COMMUNITY DEVELOPMENT REPORT

- A) ~~Watermark 4th Addition, Katie Larsen~~
 - i. ~~Consider Resolution No. 21-20 Approving PUD Final Plan/Final Plat~~
 - ii. ~~Consider Resolution No. 21-21 Approving Development Agreement and Planned Unit Development Agreement~~
 - iii. ~~Consider Resolution No. 21-25 Approving City Park Operations and Maintenance and Stormwater Re-Use Agreement~~
 - iv. ~~Consider Resolution No. 21-26 Approving Stormwater Re-Use Agreement~~
- B) Consider Approval of Public Hearing Ordinance No. 02-21, Vacating right-of-Way and Drainage & Utility Easement Lot 1, Block 4, Mar Don Acres, Diane Hanke

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve the 1st Reading of Ordinance No. 02-21 as presented, was adopted
- C) Consider Resolution 21-27, Authorize the Preparation of Plans and Specs, 2021 Street Maintenance Project, Diane Hanke

Action Taken: Motion by Lyden, seconded by Stoesz, to approve Resolution No. 21-27 as presented, was adopted

7. UNFINISHED BUSINESS


None

8. NEW BUSINESS

None

Adjournment

Motion by Ruhland, seconded by Lyden, to adjourn at 6:56 p.m. was adopted

<i>Community Calendar – A Look Ahead</i>		
March 22, 2021 through April 12, 2021		
 Wednesday, March 31	6:30 pm, Zoom	Environmental Board

✚ Thursday, April 1	8:00 am, Zoom	EDAC
✚ Monday, April 5	6:00 pm, Council Chambers	Council Work Session
✚ Wednesday, April 7	6:30 pm, Zoom	Park Board
✚ Monday, April 12	6:00 pm, Council Chambers	Council Work Session
✚ Monday, April 12	6:30 pm, Council Chambers	City Council Meeting



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Adjournment

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WORK SESSION STAFF REPORT
Work Session Item No. 1

Date: March 22, 2021
To: City Council
From: Sarah Cotton, City Administrator
Re: Blue Heron Days Parade

Background

Councilmember Stoesz has requested that the topic of the Blue Heron Days Parade be added to the work session agenda for discussion by the Council. A second was received by Mayor Rafferty. Stoesz is looking to form a Blue Heron Days Parade Committee who would work towards bringing back the Blue Heron Days Parade to Lino Lakes in August of 2021.

Requested Council Direction

For discussion purposes only. Future discussion and action of the Council will likely be necessary.

Attachments

None



Expenditures

March 22, 2021

Check #114003 to #114086

\$618,647.46



Expenditures

March 22, 2021

Check #114003 to #114086

\$618,647.46

Accounts Payable

Check Detail

User: katie.christofferson
Printed: 03/17/2021 - 8:36AM



Check Number	Check Date	Check Description	Amount
11 - Ace Solid Waste, Inc.			
114006	03/22/2021	10	
		Inv March 2021 30 Trash & Recycling - 1710 Birch Street	1,716.21
114006 Total:			1,716.21
11 - Ace Solid Waste, Inc. Total:			1,716.21
1031 - ACT Services			
114007	03/22/2021		
		Inv 14480 January and February inspections and per	660.00
114007 Total:			660.00
1031 - ACT Services Total:			660.00
14 - AFSCME Council #5 101-000-2040-000			
114003	03/05/2021	PR Batch 00001.03.2021 Union Dues A	
		Inv PR Batch 00001.03.2021 Union Dues AFSCME PR Batch 00001.03.2021 Union Dues AFSCME	419.76
114003 Total:			419.76
14 - AFSCME Council #5 Total:			419.76
16 - Aid Electric Corporation			
114008	03/22/2021		
		Inv 64903 Repair broken handle to mcc in basement	196.00
		Inv 64904 Troubleshoot breaker in that trips when	171.00
		Inv 64905 Troubleshoot exterior lights at PD	221.40
114008 Total:			588.40
16 - Aid Electric Corporation Total:			588.40
970 - Anoka County Fire Protection Council			
114009	03/22/2021		
		Inv 171 Firefighter I & II Class - Byrne and Cla	3,140.00
114009 Total:			3,140.00
970 - Anoka County Fire Protection Council Total:			3,140.00

Check Number	Check Date	Check Description	Amount
42 - Anoka County Property Records & Taxation			
114010	03/22/2021		
	Inv 21-12218	Easement Fire Station #2	46.00
114010 Total:			46.00
42 - Anoka County Property Records & Taxation Total:			46.00
44 - Anoka County Treasury Office			
114011	03/22/2021		
	Inv S210226F	Anoka County Joint Law Enforcement Coun	18,727.00
114011 Total:			18,727.00
44 - Anoka County Treasury Office Total:			18,727.00
1674 - Aramark Uniform & Career Apparel Group, Inc.			
114012	03/22/2021		
	Inv 1004991331	Mats	172.20
	Inv 1004993219	Mats	198.36
114012 Total:			370.56
1674 - Aramark Uniform & Career Apparel Group, Inc. Total:			370.56
54 - Aspen Mills, Inc.			
114013	03/22/2021		
	Inv 269891	Uniform Allowance - A. Halverson	308.40
114013 Total:			308.40
54 - Aspen Mills, Inc. Total:			308.40
55 - Auto Nation Ford White Bear Lake			
114014	03/22/2021		
	Inv 25328	Front seat belt	83.51
	Inv 558350	Replace front lower control arms, repair	803.74
	Inv 559180	Replace catalytic convertor #617	389.37
114014 Total:			1,276.62
55 - Auto Nation Ford White Bear Lake Total:			1,276.62
93 - Braun Intertec			
114015	03/22/2021		
	Inv B244624	2020 NE Drainage Area - Soil testing	2,808.00
114015 Total:			2,808.00

Check Number	Check Date	Check Description	Amount
93 - Braun Intertec Total:			2,808.00
1729 - Capitol Lien Records & Research, Inc			
114016	03/22/2021		
	Inv 2/28/2021	NE Drainage Project	97.00
114016 Total:			97.00
1729 - Capitol Lien Records & Research, Inc Total:			97.00
1093 - Centennial Community Education			
114017	03/22/2021		
	Inv 11/3/2020	Election Polling Site	210.00
114017 Total:			210.00
1093 - Centennial Community Education Total:			210.00
115 - Centennial Utilities			
114018	03/22/2021	140	
	Inv February 2021	100 Natural Gas-600 Town Center Pkwy	5,440.65
114018 Total:			5,440.65
115 - Centennial Utilities Total:			5,440.65
116 - CenterPoint Energy			
114019	03/22/2021	190	
	Inv February 2021	260 Natural Gas-2200 E. Cedar Street	1,296.28
114019 Total:			1,296.28
116 - CenterPoint Energy Total:			1,296.28
127 - Circle Pines Post Office			
114020	03/22/2021		
	Inv 3/20/2021	Annual Presort Fee Renewal	245.00
114020 Total:			245.00
127 - Circle Pines Post Office Total:			245.00
136 - City of Roseville			
114021	03/22/2021		
	Inv 0229926	March IT Services	18,216.98
114021 Total:			18,216.98
136 - City of Roseville Total:			18,216.98

Check Number	Check Date	Check Description	Amount
761 - Comcast 101-432-4321-502			
114022	03/22/2021		
	Inv 2/24/2021	Phone & Internet	345.89
114022 Total:			345.89
761 - Comcast Total:			345.89
149 - Connexus Energy			
114023	03/22/2021	05	
	Inv February 2021	03 Electric	6,344.14
114023 Total:			6,344.14
149 - Connexus Energy Total:			6,344.14
1278 - Core & Main LP			
114024	03/22/2021		
	Inv 1278	Meters	616.71
114024 Total:			616.71
1278 - Core & Main LP Total:			616.71
1261 - Dell Marketing LP			
114025	03/22/2021		
	Inv 10465997701	Computer and monitor	2,097.49
	Inv 10467602597	Computer - Freeman	545.78
114025 Total:			2,643.27
1261 - Dell Marketing LP Total:			2,643.27
187 - Earl F. Andersen			
114026	03/22/2021		
	Inv 0125658-IN	Street signs - Stop, Cross Traffic Does	611.15
114026 Total:			611.15
187 - Earl F. Andersen Total:			611.15
1537 - Electro Watchman, Inc.			
114027	03/22/2021		
	Inv 363569	Installed door strike at senior center e	609.25
114027 Total:			609.25
1537 - Electro Watchman, Inc. Total:			609.25

Check Number	Check Date	Check Description	Amount
192 - Emergency Apparatus Maintenance			
114028	03/22/2021		
	Inv 116094	Repairs on truck #622 - back up alarm, b	5,966.77
	Inv 116361	Repaired basket nozzle on truck #622	4,169.37
114028 Total:			10,136.14
192 - Emergency Apparatus Maintenance Total:			10,136.14
193 - Emergency Automotive Technologies			
114029	03/22/2021		
	Inv DL020821-26	Replace headlight	51.65
114029 Total:			51.65
193 - Emergency Automotive Technologies Total:			51.65
1493 - Erickson, Marsha			
114030	03/22/2021		
	Inv 3022	Lino Lakes Spring 2021 newsletter -	1,600.00
114030 Total:			1,600.00
1493 - Erickson, Marsha Total:			1,600.00
204 - Factory Motor Parts Company			
114031	03/22/2021		
	Inv 159-046307	Batteries and core charge	99.98
	Inv 159-046755	Fan and motor assembly	120.84
114031 Total:			220.82
204 - Factory Motor Parts Company Total:			220.82
1458 - Fidelity Security Life Insurance Co. 101-000-2048-000			
114032	03/22/2021		
	Inv 164707649	March Vision Insurance	119.87
114032 Total:			119.87
1458 - Fidelity Security Life Insurance Co. Total:			119.87
225 - Frattallone's/Circle Pines Ace			
114033	03/22/2021		
	Inv 074326/G	Fasteners	8.40
	Inv 074340/G	Supplies for painting Well 3	10.48
114033 Total:			18.88
225 - Frattallone's/Circle Pines Ace Total:			18.88

Check Number	Check Date	Check Description	Amount
233 - GDO Law 101-414-4303-000			
114034	03/22/2021	Inv 5998 March Prosecutor Contract	8,500.00
114034 Total:			8,500.00
233 - GDO Law Total:			8,500.00
244 - Gopher State One-Call			
114035	03/22/2021	Inv 1020541 February Tickets	120.15
114035 Total:			120.15
244 - Gopher State One-Call Total:			120.15
1264 - Hach Company			
114036	03/22/2021	Inv 12324797 Sampling reagents	346.58
		Inv 12328666 Sampling equipment	468.00
114036 Total:			814.58
1264 - Hach Company Total:			814.58
271 - Hawkins, Inc.			
114037	03/22/2021	Inv 4876758 Chlorine	3,738.35
		Inv 4882869 Chlorine	50.00
		Inv 4890935 Chemicals	2,450.15
114037 Total:			6,238.50
271 - Hawkins, Inc. Total:			6,238.50
298 - Hugo Equipment Company			
114038	03/22/2021	Inv 164320 Oil pump and pinion	51.98
		Inv 164342 Pinion	5.97
		Inv 164427 Chainsaw repair parts	14.99
		Inv 164573 Chainsaw repair	33.99
		Inv 164739 Chainsaw gloves and chisel chain	124.95
114038 Total:			231.88
298 - Hugo Equipment Company Total:			231.88
304 - Hydraulics Plus & Consulting			
114039	03/22/2021	Inv 13979 Repair hose for pressure washer	4.07

Check Number	Check Date	Check Description	Amount
114039 Total:			4.07
304 - Hydraulics Plus & Consulting Total:			4.07
1177 - Innovative Office Solutions LLC			
114040	03/22/2021	Inv SUM-059943 Notebook, toner, paper, printer	289.60
114040 Total:			289.60
1177 - Innovative Office Solutions LLC Total:			289.60
311 - Instrumental Research, Inc.			
114041	03/22/2021	Inv 3192 February Water Testing	150.00
114041 Total:			150.00
311 - Instrumental Research, Inc. Total:			150.00
312 - International Union 101-000-2040-000			
114004	03/05/2021	PR Batch 00001.03.2021 Union Dues 4	
		Inv PR Batch 00001.03.2021 Union Dues 49ers PR Batch 00001.03.2021 Union Dues 49ers	560.00
114004 Total:			560.00
312 - International Union Total:			560.00
313 - Interstate Power Systems, Inc.			
114042	03/22/2021	Inv R001172994:01 Radiator leak repair	1,874.07
114042 Total:			1,874.07
313 - Interstate Power Systems, Inc. Total:			1,874.07
1717 - Jacon, LLC			
114043	03/22/2021	Inv R-013084-000-3 2020 Northeast Drainage Area Improvement	161,606.40
114043 Total:			161,606.40
1717 - Jacon, LLC Total:			161,606.40
757 - Jimmy's Johnnys 101-450-4410-000			
114044	03/22/2021	Inv 178534 City Hall Park	60.00
		Inv 178535 Sunrise Park	60.00
		Inv 178536 Birch Park	60.00

Check Number	Check Date	Check Description	Amount
Inv 178537	Lino Park		60.00
114044 Total:			240.00
757 - Jimmy's Johnnys Total:			240.00
1598 - Keystone Compensation Group			
114045	03/22/2021		
Inv 919	Review and training of compensation prog		960.00
114045 Total:			960.00
1598 - Keystone Compensation Group Total:			960.00
340 - Kiesler's Police Supply, Inc.			
114046	03/22/2021		
Inv IN158467	Glock 9MM with front and rearnight sigh		843.00
114046 Total:			843.00
340 - Kiesler's Police Supply, Inc. Total:			843.00
344 - KLM Engineering, Inc.			
114047	03/22/2021		
Inv 8172	T-Mobile Antenna Escrow L600 Overlay Pro		4,180.00
114047 Total:			4,180.00
344 - KLM Engineering, Inc. Total:			4,180.00
1209 - Klosner, Vincent			
114048	03/22/2021		
Inv 2/22/2021	Uniform Allowance Reimbursement		242.85
114048 Total:			242.85
1209 - Klosner, Vincent Total:			242.85
1597 - Landmark Structures I, LP			
114049	03/22/2021		
Inv 13091-000-12	Water Tower No. 3		49,503.55
114049 Total:			49,503.55
1597 - Landmark Structures I, LP Total:			49,503.55
365 - Law Enforcement Labor Services 101-000-2040-000			
114005	03/05/2021	PR Batch 00001.03.2021 Union Dues L	
Inv	PR Batch 00001.03.2021 Union Dues LELS	PR Batch 00001.03.2021 Union Dues LELS	1,397.00

Check Number	Check Date	Check Description	Amount
114005 Total:			1,397.00
365 - Law Enforcement Labor Services Total:			1,397.00
369 - League of Minnesota Cities			
114050	03/22/2021		
Inv 338341		PATROL Subscription	2,250.00
114050 Total:			2,250.00
369 - League of Minnesota Cities Total:			2,250.00
1615 - Lennar MN Division			
114051	03/22/2021		
Inv 2019-01761		Escrow Release - 7264 Watermark Way	6,400.00
Inv 2020-00253		Escrow Release - 7295 Geneva Ct	4,400.00
114051 Total:			10,800.00
1615 - Lennar MN Division Total:			10,800.00
1730 - Lions Share Maintenance, LLC			
114052	03/22/2021		
Inv 3/10/2021		Hydrant Meter Rental - 7 months	425.00
114052 Total:			425.00
1730 - Lions Share Maintenance, LLC Total:			425.00
399 - Mansfield Oil Company 101-431-4212-000			
114053	03/22/2021		
Inv 22229166		Gasoline	5,389.46
Inv 22229173		Diesel Fuel	2,893.00
114053 Total:			8,282.46
399 - Mansfield Oil Company Total:			8,282.46
1668 - Marsden Bldg Maintenance, LLC			
114054	03/22/2021		
Inv 337280		Janitorial Services - March	3,856.00
Inv 337281		Janitorial Services - March	1,044.60
Inv 337282		Janitorial Services - March	631.58
Inv 337283		Janitorial Services - March	691.82
114054 Total:			6,224.00
1668 - Marsden Bldg Maintenance, LLC Total:			6,224.00

Check Number	Check Date	Check Description	Amount
418 - Menards - Forest Lake			
114055	03/22/2021		
		Inv 56310 TV Tilt	12.98
		Inv 58507 Supplies for painting at Well3	2.00
		Inv 58816 Supplies for painting at Well3	25.99
		Inv 58894 Police Dept sink repair	0.82
		Inv 58965 Pressure washer	490.24
114055 Total:			532.03
418 - Menards - Forest Lake Total:			532.03
423 - Met Council Environmental Services 602-495-4405-000			
114056	03/22/2021		
		Inv 0001121163 April Waste Water Services	82,374.02
114056 Total:			82,374.02
423 - Met Council Environmental Services Total:			82,374.02
420 - Met Council Environmental Services (SAC)			
114057	03/22/2021		
		Inv 2/28/2021 February 2021 SAC	63,963.90
114057 Total:			63,963.90
420 - Met Council Environmental Services (SAC) Total:			63,963.90
421 - Metro Sales Incorporated			
114058	03/22/2021		
		Inv INV1769671 Copier Maintenance Contract -Ricoh/MP 4	36.00
		Inv INV1769675 Copier Maintenance Contract -Ricoh/IM C	173.34
114058 Total:			209.34
421 - Metro Sales Incorporated Total:			209.34
1036 - Minnesota Petroleum Service			
114059	03/22/2021		
		Inv 0000086576 Fuel pump repair	174.63
114059 Total:			174.63
1036 - Minnesota Petroleum Service Total:			174.63
453 - MN Department of Public Safety			
114060	03/22/2021		
		Inv M-116974 Hazardous Chemical Inventory Fee	100.00
		Inv M-116976 Hazardous Chemical Inventory Fee	100.00
		Inv M-116980 Hazardous Chemical Inventory Fee	100.00
		Inv M-116984 Hazardous Chemical Inventory Fee	100.00

Check Number	Check Date	Check Description	Amount
Inv M-116986		Hazardous Chemical Inventory Fee	100.00
114060 Total:			500.00
453 - MN Department of Public Safety Total:			500.00
1624 - Municipal Builders, Inc.			
114061	03/22/2021		
Inv 13912-000-10		Well House No. 1	5,605.00
114061 Total:			5,605.00
1624 - Municipal Builders, Inc. Total:			5,605.00
479 - Nardini Fire Equipment Co			
114062	03/22/2021		
Inv IV00164456		Annual Fire Monitoring	399.00
114062 Total:			399.00
479 - Nardini Fire Equipment Co Total:			399.00
508 - Optum			
114063	03/22/2021		
Inv 10199052990		February Retiree & Cobra Fees	95.00
114063 Total:			95.00
508 - Optum Total:			95.00
509 - O'Reilly Automotive Stores			
114064	03/22/2021		
Inv 3472-116059		Capsule	23.90
Inv 5914-149245		Oil filters, fuel filters, cabin filters	181.73
Inv 5914-149726		Oil filters, fuel filters, analysis kit	157.22
Inv 5914-149739		Oil filter	14.96
Inv 5914-149756		Antifreeze	65.94
Inv 5914-150507		Fog capsule	10.64
Inv 5914-150673		Oil filters and fuel filters	195.50
Inv 5914-150743		Wiper blades	186.46
114064 Total:			836.35
509 - O'Reilly Automotive Stores Total:			836.35
511 - Otter Lake Animal Care Center			
114065	03/22/2021		
Inv 206518		Hospitalization and postsurgical care	219.24
114065 Total:			219.24

Check Number	Check Date	Check Description	Amount
511 - Otter Lake Animal Care Center Total:			219.24
1225 - Paulson, Mathew			
114066	03/22/2021		
	Inv 2/20/2021	Uniform Allowance Reimbursement	169.96
114066 Total:			169.96
1225 - Paulson, Mathew Total:			169.96
541 - Plunkett's Pest Control Inc.			
114067	03/22/2021		
	Inv 6649798	Treatment for Asian Lady Beetles	150.00
	Inv 6973604	Annual Pest Control	684.00
114067 Total:			834.00
541 - Plunkett's Pest Control Inc. Total:			834.00
551 - Premium Waters, Inc. 101-432-4410-500			
114068	03/22/2021		
	Inv 608417-02-21	Kandiyohi water	86.33
114068 Total:			86.33
551 - Premium Waters, Inc. Total:			86.33
552 - Press Publications, Inc.			
114069	03/22/2021		
	Inv 694593	Assessment and classification of propert	56.32
114069 Total:			56.32
552 - Press Publications, Inc. Total:			56.32
1092 - Quadient Finance USA, Inc.			
114070	03/22/2021		
	Inv 3/15/2021	Postage Machine Postage	500.00
114070 Total:			500.00
1092 - Quadient Finance USA, Inc. Total:			500.00
571 - Republic Services #899 101-432-4384-503			
114071	03/22/2021		
	Inv 0899-003685956	March Organic City Hall	141.15
114071 Total:			141.15

Check Number	Check Date	Check Description	Amount
571 - Republic Services #899 Total:			141.15
1410 - Rupp, Anderson, Squires & Waldspurger, P.A.			
114072	03/22/2021		
	Inv 12395	December Legal	2,907.20
114072 Total:			2,907.20
1410 - Rupp, Anderson, Squires & Waldspurger, P.A. Total:			2,907.20
588 - Safety-Kleen Systems, Inc.			
114073	03/22/2021		
	Inv CN12452424	Solvent	50.42
114073 Total:			50.42
588 - Safety-Kleen Systems, Inc. Total:			50.42
1578 - SBRK Finance Holdings, Inc			
114074	03/22/2021		
	Inv INV-005578	February UB Web Payments Trans Fee/Activ	630.00
114074 Total:			630.00
1578 - SBRK Finance Holdings, Inc Total:			630.00
1593 - Shred-it, c/o Stericycle, Inc.			
114075	03/22/2021		
	Inv 8181430188	Document destruction	163.96
114075 Total:			163.96
1593 - Shred-it, c/o Stericycle, Inc. Total:			163.96
645 - Streicher's, Inc.			
114076	03/22/2021		
	Inv 1482067	Uniform Allowance - M. Paulson	69.98
	Inv I1487724	Marking rounds	244.93
114076 Total:			314.91
645 - Streicher's, Inc. Total:			314.91
647 - Summit Fire Protection, Inc.			
114077	03/22/2021		
	Inv 2173486	Replace tee that was leaking	409.00
114077 Total:			409.00

Check Number	Check Date	Check Description	Amount
647 - Summit Fire Protection, Inc. Total:			409.00
656 - TDS Metrocom MN			
114078	03/22/2021		
	Inv 3/13/2021	Phone	239.63
114078 Total:			239.63
656 - TDS Metrocom MN Total:			239.63
671 - Trans Union LLC			
114079	03/22/2021		
	Inv 02106266	Background check	16.45
114079 Total:			16.45
671 - Trans Union LLC Total:			16.45
681 - Twin Cities Transport & Recovery			
114080	03/22/2021		
	Inv 21-0302-38319	Tow Charge #210438508	85.00
114080 Total:			85.00
681 - Twin Cities Transport & Recovery Total:			85.00
686 - U.S. Bank			
114081	03/22/2021		
	Inv 6046977	2007A Paying Agent Fee	500.00
114081 Total:			500.00
686 - U.S. Bank Total:			500.00
687 - U.S. Bank Visa			
114082	03/22/2021		
	Inv 3/12/2021	MNFGOA/Membership Renewal - S. Cotton	15,820.17
114082 Total:			15,820.17
687 - U.S. Bank Visa Total:			15,820.17
690 - Unique Paving Materials Corporation			
114083	03/22/2021		
	Inv 58674	Cold mix	422.55
114083 Total:			422.55
690 - Unique Paving Materials Corporation Total:			422.55

Check Number	Check Date	Check Description	Amount
716 - Water Conservation Service Inc			
114084	03/22/2021		
		Inv 11119 Leak locate	757.40
114084 Total:			757.40
716 - Water Conservation Service Inc Total:			
			757.40
733 - WSB & Associates, Inc.			
114085	03/22/2021		
		Inv 0-002988-560-31 January - Saddle Club 4th Addition	127.50
		Inv R-010701-000-20 January - Century Farms North7th Additi	82.00
		Inv R-011406-000-17 January - Natures Refuge	246.00
		Inv R-012443-000-29 January - Watermark 1st Addition	4,163.50
		Inv R-013084-000-25 January - Northeast Lino Lakes Drainage	5,983.50
		Inv R-013091-000-27 January - Water Tower No. 3	1,276.50
		Inv R-013912-000-18 January - Well House No 1 Rehabilitation	1,268.50
		Inv R-014757-000-17 January - Watermark 2nd Addition	440.00
		Inv R-015294-000-7 January - 2019 Source Water Protection P	1,657.50
		Inv R-015306-000-14 January - Nadeau Acres	2,656.50
		Inv R-015628-000-12 January - Watermark 3rd Addition	11,127.50
		Inv R-015935-000-10 January - 2020 Surface Water Maintenance	1,605.50
		Inv R-016201-000-7 January - Laborer's Training Center	82.00
		Inv R-016587-000-3 January - Lino B - Otter Crossing	164.00
		Inv R-016598-000-5 January - Noren Minor Subdivision	628.75
		Inv R-016665-000-6 January - Lift Station Standard Specific	342.00
		Inv R-016678-000-5 January - 2021 Lino Lakes Improvements	408.00
		Inv R-016848-000-5 January - 7685 Lake Dr Building Demoliti	117.00
		Inv R-017006-000-4 January - 2021 Street Improvement Projec	23,420.50
		Inv R-017210-000-2 January - 77th Street Feasibility Report	1,006.00
		Inv R-017363-000-2 January - Watermark 4th Addition	8,512.00
		Inv R-017371-000-1 January - 2021 General Engineering Servi	7,400.00
		Inv R-017372-000-1 January - Bald Eagle Addition	421.50
		Inv R-017373-000-1 January - 2021 Private Utility Permits	246.00
		Inv R-017374-000-1 January - 2021 GPS/GIS Miscellaneous Ass	1,120.00
		Inv R-017381-000-1 January - 2021 Update Lino Lakes Standar	579.00
		Inv R-017458-000-1 January - 2021 Tower Park Site Improveme	5,231.25
		Inv R-017464-000-1 January - SWAMP	1,234.00
		Inv R-017517-000-1 January - Risk Assessment andEmergency	1,229.50
		Inv R-017518-000-1 January - Storm Water Utility	922.25
114085 Total:			83,698.25
733 - WSB & Associates, Inc. Total:			
			83,698.25
734 - Xcel Energy			
114086	03/22/2021	110	
		Inv Feb 2021-1 123 Electric-Fire Station #2	11,314.51
114086 Total:			11,314.51
734 - Xcel Energy Total:			
			11,314.51

Check Number	Check Date	Check Description	Amount
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Total:			<u>618,647.46</u>
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City of Lino Lakes
Activity Codes

<u>Code</u>	<u>Description</u>	<u>Code</u>	<u>Description</u>
401	Mayor/Council	817	Spring Fling
402	Administration	818	Winter Festival
403	Elections	819	Community Gardens
404	Cable TV	822	Family Corn Roast
405	Charter Administration	827	Gobbler Games
407	Finance	830	Adult Golf Lessons
414	Legal Consultants	835	Youth Skating Class
415	Economic Development	850	Golf Academy
416	Planning & Zoning	856	Youth Soccer
417	Engineering	857	Soccer Fundamentals
418	Community Development	860	Secret Shop
420	Police Protection	864	Preschool Playtime
421	Fire Protection	868	Little Goblins Party
422	Building Inspections	871	Flag Football
430	Streets	875	Snow Day
431	Fleet Management	876	Kite Day
432	Government Buildings	877	Rockin' in the Park
450	Parks	879	Movies in the Park
451	Recreation	890	Senior Programs
461	Environmental		
462	Solid Waste Abatement		
463	Forestry		
494	Water		
495	Sanitary Sewer		
499	Other		
802	Dodgeball Camp		
806	Youth T-Ball		
808	Youth Baseball Camp		
810	Youth Playground		
811	Youth Safety Camp		
812	Youth Art Camps		
814	Senior Programs/Book Club		



AP Checks by Account Number 3/22/2021 City Council Meeting

Vendor	Fund/Dept	Account	Amount	Check #	Description
AFSCME Council #5	101-000	101-000-2040-000	419.76	114003	PR Batch 00001.03.2021 Union Dues AFSCME
Fidelity Security Life Insurance Co.	101-000	101-000-2040-000	19.18	114032	March Vision Insurance
International Union	101-000	101-000-2040-000	560.00	114004	PR Batch 00001.03.2021 Union Dues 49ers
Law Enforcement Labor Services	101-000	101-000-2040-000	1,397.00	114005	PR Batch 00001.03.2021 Union Dues LELS
Fidelity Security Life Insurance Co.	101-000	101-000-2048-000	100.69	114032	March Vision Insurance
Met Council Environmental Services (SAC)	101-000	101-000-2120-000	64,610.00	114057	February 2021 SAC
Met Council Environmental Services (SAC)	101-000	101-000-3414-000	-646.10	114057	February 2021 SAC
KLM Engineering Inc.	101-000	101-000-3730-000	0.50	114047	T-Mobile Antenna Escrow L600 Overlay Project
U.S. Bank Visa	101-000	101-000-3730-000	31.67	114082	Target/Transaction processed in error
U.S. Bank Visa	101-000	101-000-3730-000	-1,081.42	114082	U.S. Bank Visa/Rebate
		101-000 Total	65,411.28		
Erickson Marsha	101-401	101-401-4343-000	1,600.00	114030	Lino Lakes Spring 2021 newsletter -
U.S. Bank Visa	101-401	101-401-4900-000	28.50	114082	Broadway Awards/6x8 plaque for Environmental Board
		101-401 Total	1,628.50		
Keystone Compensation Group	101-402	101-402-4300-000	960.00	114045	Review and training of compensation program job evaluations
Optum	101-402	101-402-4310-000	95.00	114063	February Retiree & Cobra Fees
Press Publications Inc.	101-402	101-402-4340-000	56.32	114069	Assessment and classification of property tax
Shred-it c/o Stericycle Inc.	101-402	101-402-4410-000	54.92	114075	Document destruction
U.S. Bank Visa	101-402	101-402-4452-000	70.00	114082	MNFGOA/Membership Renewal - S. Cotton
		101-402 Total	1,236.24		
Centennial Community Education	101-403	101-403-4410-000	210.00	114017	Election Polling Site
		101-403 Total	210.00		
City of Roseville	101-407	101-407-4310-000	16,758.98	114021	March IT Services
		101-407 Total	16,758.98		
Rupp Anderson Squires & Waldspurger P.A.	101-414	101-414-4301-000	1,883.20	114072	December Legal
GDO Law	101-414	101-414-4303-000	8,500.00	114034	March Prosecutor Contract
		101-414 Total	10,383.20		
Rupp Anderson Squires & Waldspurger P.A.	101-415	101-415-4300-000	496.00	114072	December Legal - Vaquero Ventures Land Sal
		101-415 Total	496.00		
Anoka County Property Records & Taxation	101-416	101-416-4300-000	46.00	114010	Easement Fire Station #2
Rupp Anderson Squires & Waldspurger P.A.	101-416	101-416-4300-000	416.00	114072	December Legal
WSB & Associates Inc.	101-416	101-416-4300-000	302.50	114085	January - 2021 GPS/GIS Miscellaneous Assistance
U.S. Bank Visa	101-416	101-416-4330-000	15.00	114082	Sensible Land Use Coalition/Tuition for K. Larsen - Land Use
		101-416 Total	779.50		
WSB & Associates Inc.	101-417	101-417-4300-000	579.00	114085	January - 2021 Update Lino Lakes Standard Specifications
WSB & Associates Inc.	101-417	101-417-4300-000	246.00	114085	January - 2021 Private Utility Permits
WSB & Associates Inc.	101-417	101-417-4300-000	1,006.00	114085	January - 77th Street Feasibility Report Amendment
WSB & Associates Inc.	101-417	101-417-4410-000	5,180.00	114085	January - 2021 General Engineering Services
		101-417 Total	7,011.00		
WSB & Associates Inc.	101-418	101-418-4300-000	302.50	114085	January - 2021 GPS/GIS Miscellaneous Assistance
		101-418 Total	302.50		
U.S. Bank Visa	101-420	101-420-4200-000	51.08	114082	Amazon/USB for external discovery for investigations unit
Streicher's Inc.	101-420	101-420-4211-000	244.93	114076	Marking rounds
U.S. Bank Visa	101-420	101-420-4211-000	83.08	114082	Axon/Extended PPM for Taser
U.S. Bank Visa	101-420	101-420-4211-000	71.06	114082	Axon/Performance Power Magazine Battery
U.S. Bank Visa	101-420	101-420-4211-000	311.73	114082	Glock Inc/Firearm supplies
U.S. Bank Visa	101-420	101-420-4240-000	14.95	114082	Amazon/VLO Airbag for patrol equipment group - replacement
U.S. Bank Visa	101-420	101-420-4240-000	98.24	114082	Amazon/Cell phone dash mounts for investigation squad cars
U.S. Bank Visa	101-420	101-420-4321-000	1,787.17	114082	Verizon/Phone & Internet
League of Minnesota Cities	101-420	101-420-4330-000	2,250.00	114050	PATROL Subscription
U.S. Bank Visa	101-420	101-420-4330-000	209.80	114082	Delta Airlines/Hamann to attend training
U.S. Bank Visa	101-420	101-420-4330-000	129.00	114082	Calibre Press/Tuition for DeMars - Interacting with People
U.S. Bank Visa	101-420	101-420-4330-000	649.00	114082	Century College/Tuition for SLOT program Feb-June 2021
U.S. Bank Visa	101-420	101-420-4330-000	235.00	114082	JP Nixon Consulting/Tuition for Halverson - Search & Seizure
U.S. Bank Visa	101-420	101-420-4330-000	75.00	114082	BCA/Tuition for Hamann - DMT recertification
U.S. Bank Visa	101-420	101-420-4330-000	750.00	114082	Axon/Tuition for Hamann & Carlson - Taser instructor cert
U.S. Bank Visa	101-420	101-420-4330-000	199.00	114082	Calibre Press/Tuition for DeMars - Reading People training
U.S. Bank Visa	101-420	101-420-4330-000	250.00	114082	BCA/Tuition for DeMars - Maxims & Truths of Supervision training
U.S. Bank Visa	101-420	101-420-4330-000	209.80	114082	Delta Airlines/Paulson to attend training
U.S. Bank Visa	101-420	101-420-4330-000	375.00	114082	BCA/Tuition for Halverson - Basic Narcotics Investigation
U.S. Bank Visa	101-420	101-420-4330-000	75.00	114082	BCA/Tuition for Kraemer - DMT recertification training
U.S. Bank Visa	101-420	101-420-4330-000	476.00	114082	Calibre Press/Tuition for Ng - Interview & Interrogation
U.S. Bank Visa	101-420	101-420-4330-000	399.00	114082	Pat McCarthy Productions/Tuition for Ng - Street Crimes Training



**AP Checks by Account Number
3/22/2021 City Council Meeting**

Vendor	Fund/Dept	Account	Amount	Check #	Description
U.S. Bank Visa	101-420	101-420-4330-000	300.00	114082	Marie Ridgeway/Tuition for Klosner - Peer Support training
Aspen Mills Inc.	101-420	101-420-4370-000	308.40	114013	Uniform Allowance - A. Halverson
Klosner Vincent	101-420	101-420-4370-000	242.85	114048	Uniform Allowance Reimbursement
Paulson Mathew	101-420	101-420-4370-000	169.96	114066	Uniform Allowance Reimbursement
Streicher's Inc.	101-420	101-420-4370-000	69.98	114076	Uniform Allowance - M. Paulson
U.S. Bank Visa	101-420	101-420-4370-000	23.99	114082	Amazon/Uniform Allowance - Klosner - Magazine holster
U.S. Bank Visa	101-420	101-420-4370-000	105.88	114082	Amazon/Uniform Allowance - A. Halverson - Field Force Equipment
U.S. Bank Visa	101-420	101-420-4370-000	71.75	114082	Amazon/Uniform Allowance - K. Kraemer - Holster
Connexus Energy	101-420	101-420-4381-000	30.35	114023	Electric
Xcel Energy	101-420	101-420-4381-000	3.52	114086	Electric-Police
ACT Services	101-420	101-420-4410-000	385.00	114007	January and February inspections and performance tests
Anoka County Treasury Office	101-420	101-420-4410-000	18,727.00	114011	Anoka County Joint Law Enforcement Council
Metro Sales Incorporated	101-420	101-420-4410-000	36.00	114058	Copier Maintenance Contract - Ricoh/MP 4055SP Copier
Shred-it c/o Stericycle Inc.	101-420	101-420-4410-000	109.04	114075	Document destruction
	101-420 Total		29,527.56		
U.S. Bank Visa	101-421	101-421-4240-000	52.05	114082	Dive Rescue/Medium Double End Rope Bag
U.S. Bank Visa	101-421	101-421-4321-000	146.53	114082	Verizon/Phone & Internet
Anoka County Fire Protection Council	101-421	101-421-4330-000	3,140.00	114009	Firefighter I & II Class - Byrne and Clausen
U.S. Bank Visa	101-421	101-421-4330-000	156.40	114082	International Code Council/Textbook for J. Fronck
ACT Services	101-421	101-421-4410-000	275.00	114007	January and February inspections and performance tests
Trans Union LLC	101-421	101-421-4410-000	16.45	114079	Background check
U.S. Bank Visa	101-421	101-421-4410-000	507.00	114082	Active911/Renewal subscription
	101-421 Total		4,293.43		
U.S. Bank Visa	101-422	101-422-4321-000	193.21	114082	Verizon/Phone & Internet
U.S. Bank Visa	101-422	101-422-4330-000	310.00	114082	U of M/Tuition for Boonstra - SSTS Inspections Class
U.S. Bank Visa	101-422	101-422-4330-000	255.00	114082	U of M/Tuition for Moonen - Soils CE class
U.S. Bank Visa	101-422	101-422-4330-000	340.00	114082	U of M/Tuition for Boonstra - Soils class
	101-422 Total		1,098.21		
U.S. Bank Visa	101-430	101-430-4211-000	65.33	114082	Dog Waste Depot/Disposable face masks
U.S. Bank Visa	101-430	101-430-4211-000	470.70	114082	The Home Depot/Materials for cluster mailbox repairs
Earl F. Andersen	101-430	101-430-4223-000	611.15	114026	Street signs - Stop Cross Traffic Does Not Stop
Unique Paving Materials Corporation	101-430	101-430-4224-000	422.55	114083	Cold mix
U.S. Bank Visa	101-430	101-430-4321-000	41.50	114082	Verizon/Phone & Internet
Connexus Energy	101-430	101-430-4385-000	1,632.80	114023	Electric
Xcel Energy	101-430	101-430-4385-000	571.57	114086	Electric-Street Lights
	101-430 Total		3,815.60		
Safety-Kleen Systems Inc.	101-431	101-431-4211-000	50.42	114073	Solvent
U.S. Bank Visa	101-431	101-431-4211-000	269.50	114082	Holiday Station/December & January Car Washes
U.S. Bank Visa	101-431	101-431-4211-000	297.00	114082	Holiday Station/February Car Washes
Mansfield Oil Company	101-431	101-431-4212-000	5,389.46	114053	Gasoline
Mansfield Oil Company	101-431	101-431-4212-000	2,893.00	114053	Diesel Fuel
U.S. Bank Visa	101-431	101-431-4212-000	17.65	114082	Cenex/Diesel fuel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	60.19	114082	Bill's Superette/Diesel fuel #210
U.S. Bank Visa	101-431	101-431-4212-000	34.77	114082	Cenex/Diesel fuel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	17.84	114082	Cenex/Diesel fuel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	15.85	114082	Bill's Superette/Non-Oxy fuel for ATV
U.S. Bank Visa	101-431	101-431-4212-000	31.82	114082	Cenex/Diesel fuel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	15.42	114082	Cenex/Diesel fuel for toolcat
U.S. Bank Visa	101-431	101-431-4212-000	124.48	114082	Bill's Superette/Diesel fuel #215
U.S. Bank Visa	101-431	101-431-4212-000	106.11	114082	Bill's Superette/Diesel fuel #215
U.S. Bank Visa	101-431	101-431-4212-000	125.00	114082	Bill's Superette/Diesel fuel #260
U.S. Bank Visa	101-431	101-431-4212-000	124.60	114082	Bill's Superette/Diesel fuel #218
U.S. Bank Visa	101-431	101-431-4212-000	106.87	114082	Bill's Superette/Diesel fuel
Auto Nation Ford White Bear Lake	101-431	101-431-4221-000	83.51	114014	Front seat belt
Emergency Automotive Technologies	101-431	101-431-4221-000	51.65	114029	Replace headlight
Factory Motor Parts Company	101-431	101-431-4221-000	120.84	114031	Fan and motor assembly
Factory Motor Parts Company	101-431	101-431-4221-000	99.98	114031	Batteries and core charge
Fratallone's/Circle Pines Ace	101-431	101-431-4221-000	8.40	114033	Fasteners
Hugo Equipment Company	101-431	101-431-4221-000	14.99	114038	Chainsaw repair parts
Hugo Equipment Company	101-431	101-431-4221-000	51.98	114038	Oil pump and pinion
Hugo Equipment Company	101-431	101-431-4221-000	5.97	114038	Pinion
Hugo Equipment Company	101-431	101-431-4221-000	33.99	114038	Chainsaw repair
Hydraulics Plus & Consulting	101-431	101-431-4221-000	4.07	114039	Repair hose for pressure washer



**AP Checks by Account Number
3/22/2021 City Council Meeting**

Vendor	Fund/Dept	Account	Amount	Check #	Description
O'Reilly Automotive Stores	101-431	101-431-4221-000	14.96	114064	Oil filter
O'Reilly Automotive Stores	101-431	101-431-4221-000	65.94	114064	Antifreeze
O'Reilly Automotive Stores	101-431	101-431-4221-000	195.50	114064	Oil filters and fuel filters
O'Reilly Automotive Stores	101-431	101-431-4221-000	10.64	114064	Fog capsule
O'Reilly Automotive Stores	101-431	101-431-4221-000	23.90	114064	Capsule
O'Reilly Automotive Stores	101-431	101-431-4221-000	157.22	114064	Oil filters fuel filters analysis kit
O'Reilly Automotive Stores	101-431	101-431-4221-000	186.46	114064	Wiper blades
O'Reilly Automotive Stores	101-431	101-431-4221-000	181.73	114064	Oil filters fuel filters cabin filters
U.S. Bank Visa	101-431	101-431-4221-000	173.97	114082	Ebay/3 - 18 volt ridgid batter for power tools
U.S. Bank Visa	101-431	101-431-4240-000	158.69	114082	The Home Depot/cordless heat gun & 3 spare squad car keys
Auto Nation Ford White Bear Lake	101-431	101-431-4300-000	803.74	114014	Replace front lower control arms repair driver door panel #392
Auto Nation Ford White Bear Lake	101-431	101-431-4300-000	389.37	114014	Replace catalytic convertor #617
U.S. Bank Visa	101-431	101-431-4300-000	40.21	114082	MN Dept of Public Safety/Renewal Tabs #397 #301 #398
Emergency Apparatus Maintenance	101-431	101-431-4410-000	5,966.77	114028	Repairs on truck #622 - back up alarm basket nozzle broken
Emergency Apparatus Maintenance	101-431	101-431-4410-000	4,169.37	114028	Repaired basket nozzle on truck #622
101-431 Total			22,693.83		
Innovative Office Solutions LLC	101-432	101-432-4200-000	289.60	114040	Notebook toner paper printer
U.S. Bank Visa	101-432	101-432-4200-000	15.98	114082	Amazon/Laptop sleeve
U.S. Bank Visa	101-432	101-432-4200-000	34.99	114082	Amazon/Microphone for J. Bartell
U.S. Bank Visa	101-432	101-432-4200-000	23.98	114082	Amazon/Disposable masks
U.S. Bank Visa	101-432	101-432-4211-000	27.13	114082	Amazon/Calculator & door stops
Menards - Forest Lake	101-432	101-432-4211-503	12.98	114055	TV Tilt
Menards - Forest Lake	101-432	101-432-4211-503	0.82	114055	Police Dept sink repair
U.S. Bank Visa	101-432	101-432-4211-503	13.96	114082	The Home Depot/Wall anchors for PD cabinets
U.S. Bank Visa	101-432	101-432-4211-503	230.70	114082	Amazon/Police Dept garage organizing supplies
U.S. Bank Visa	101-432	101-432-4211-503	68.48	114082	Amazon/Police Dept garage organizing supplies
U.S. Bank Visa	101-432	101-432-4211-503	49.38	114082	Amazon/Police Dept garage organizing supplies
Minnesota Petroleum Service	101-432	101-432-4300-500	174.63	114059	Fuel pump repair
Aid Electric Corporation	101-432	101-432-4300-503	171.00	114008	Troubleshoot breaker in that trips when transfer switch changes
Aid Electric Corporation	101-432	101-432-4300-503	196.00	114008	Repair broken handle to mcc in basement
Aid Electric Corporation	101-432	101-432-4300-503	221.40	114008	Troubleshoot exterior lights at PD
Electro Watchman Inc.	101-432	101-432-4300-503	609.25	114027	Installed door strike at senior center exit
Summit Fire Protection Inc.	101-432	101-432-4300-503	409.00	114077	Replace tee that was leaking
TDS Metrocom MN	101-432	101-432-4321-000	199.82	114078	Phone
Comcast	101-432	101-432-4321-502	345.89	114022	Phone & Internet
Quadient Finance USA Inc.	101-432	101-432-4322-000	500.00	114070	Postage Machine Postage
Connexus Energy	101-432	101-432-4381-500	1,355.62	114023	Electric
Xcel Energy	101-432	101-432-4381-501	460.22	114086	Electric-Fire Station #1
Xcel Energy	101-432	101-432-4381-502	835.23	114086	Electric-Fire Station #2
Xcel Energy	101-432	101-432-4381-503	4,054.12	114086	Electric-Civic Complex
CenterPoint Energy	101-432	101-432-4383-502	765.79	114019	Natural Gas-1710 Birch Street
Centennial Utilities	101-432	101-432-4383-503	4,774.26	114018	Natural Gas-600 Town Center Pkwy
Ace Solid Waste Inc.	101-432	101-432-4384-500	360.50	114006	Trash & Recycling - 1189 Main Street
Ace Solid Waste Inc.	101-432	101-432-4384-500	62.71	114006	Commingle Recycling 1189 Main Street
Ace Solid Waste Inc.	101-432	101-432-4384-501	80.33	114006	Trash & Recycling - 7741 Lake Drive
Ace Solid Waste Inc.	101-432	101-432-4384-502	148.74	114006	Trash & Recycling - 1710 Birch Street
Ace Solid Waste Inc.	101-432	101-432-4384-503	434.80	114006	Trash & Recycling - 640 Town Center Pkwy
Republic Services #899	101-432	101-432-4384-503	141.15	114071	March Organic City Hall
Marsden Bldg Maintenance LLC	101-432	101-432-4410-500	1,044.60	114054	Janitorial Services - March
Premium Waters Inc.	101-432	101-432-4410-500	86.33	114068	Kandiyohi water
Aramark Uniform & Career Apparel Group Inc.	101-432	101-432-4410-501	172.20	114012	Mats
Marsden Bldg Maintenance LLC	101-432	101-432-4410-501	631.58	114054	Janitorial Services - March
Aramark Uniform & Career Apparel Group Inc.	101-432	101-432-4410-502	198.36	114012	Mats
Marsden Bldg Maintenance LLC	101-432	101-432-4410-502	691.82	114054	Janitorial Services - March
Marsden Bldg Maintenance LLC	101-432	101-432-4410-503	3,856.00	114054	Janitorial Services - March
Metro Sales Incorporated	101-432	101-432-4410-503	173.34	114058	Copier Maintenance Contract - Ricoh/IM C2500 Color Copier
Plunkett's Pest Control Inc.	101-432	101-432-4410-503	150.00	114067	Treatment for Asian Lady Beetles
101-432 Total			24,072.69		
Hugo Equipment Company	101-450	101-450-4211-000	124.95	114038	Chainsaw gloves and chisel chain
U.S. Bank Visa	101-450	101-450-4211-000	22.82	114082	The Home Depot/Paint roller and sockets
U.S. Bank Visa	101-450	101-450-4211-000	1,573.59	114082	The Home Depot/Lumber and hardware for Wenzel Farms boardwalk
U.S. Bank Visa	101-450	101-450-4211-000	1,034.39	114082	Dog Waste Depot/Bags liners locks and keys
U.S. Bank Visa	101-450	101-450-4211-000	199.21	114082	The Home Depot/Paint and supplies for Sunrise shelter



**AP Checks by Account Number
3/22/2021 City Council Meeting**

Vendor	Fund/Dept	Account	Amount	Check #	Description
Menards - Forest Lake	101-450	101-450-4240-000	490.24	114055	Pressure washer
U.S. Bank Visa	101-450	101-450-4240-000	55.79	114082	The Home Depot/Screwdriver and bits
U.S. Bank Visa	101-450	101-450-4321-000	81.51	114082	Verizon/Phone & Internet
U.S. Bank Visa	101-450	101-450-4330-000	340.00	114082	U of M/Tuition for Hoffman & Drahota 2021 MN Shade Tree
Connexus Energy	101-450	101-450-4381-000	67.44	114023	Electric
Xcel Energy	101-450	101-450-4381-000	350.47	114086	Electric-Parks
Centennial Utilities	101-450	101-450-4383-000	26.57	114018	Natural Gas-6811 Lake Drive
Centennial Utilities	101-450	101-450-4383-000	339.61	114018	Natural Gas-6918 Sunrise
Centennial Utilities	101-450	101-450-4383-000	280.20	114018	Natural Gas-7204 Lake Drive
CenterPoint Energy	101-450	101-450-4383-000	87.16	114019	Natural Gas-6520 Pheasant Run
Ace Solid Waste Inc.	101-450	101-450-4384-000	0.00	114006	Trash & Recycling - Sunrise Park
Jimmy's Johnnys	101-450	101-450-4410-000	60.00	114044	Sunrise Park
Jimmy's Johnnys	101-450	101-450-4410-000	60.00	114044	Birch Park
Jimmy's Johnnys	101-450	101-450-4410-000	60.00	114044	Lino Park
Jimmy's Johnnys	101-450	101-450-4410-000	60.00	114044	City Hall Park
U.S. Bank Visa	101-450	101-450-4452-000	65.00	114082	MPSTMA/Annual membership M. Hoffman
WSB & Associates Inc.	101-450	101-450-5000-000	5,231.25	114085	January - 2021 Tower Park Site Improvements
		101-450 Total	10,610.20		
U.S. Bank Visa	101-461	101-461-4321-000	46.50	114082	Verizon/Phone & Internet
		101-461 Total	46.50		
Ace Solid Waste Inc.	101-462	101-462-4410-000	108.22	114006	Organic Recycling - Lino Park
Ace Solid Waste Inc.	101-462	101-462-4410-000	94.66	114006	Organic Recycling - Clearwater Creek
Ace Solid Waste Inc.	101-462	101-462-4410-000	190.04	114006	Organic Recycling - Birch Park
Ace Solid Waste Inc.	101-462	101-462-4410-000	236.21	114006	Organic Recycling - Marshan Park
		101-462 Total	629.13		
Nardini Fire Equipment Co	202-451	202-451-4410-000	399.00	114062	Annual Fire Monitoring
Plunkett's Pest Control Inc.	202-451	202-451-4410-000	684.00	114067	Annual Pest Control
		202-451 Total	1,083.00		
Dell Marketing LP	207-420	207-420-4240-000	2,097.49	114025	Computer and monitor
		207-420 Total	2,097.49		
Twin Cities Transport & Recovery	208-420	208-420-4300-000	85.00	114080	Tow Charge #210438508
		208-420 Total	85.00		
Kiesler's Police Supply Inc.	210-420	210-420-4240-000	843.00	114046	Glock 9MM with front and rear night sight
		210-420 Total	843.00		
Otter Lake Animal Care Center	211-420	211-420-4410-000	219.24	114065	Hospitalization and postsurgical care
		211-420 Total	219.24		
U.S. Bank	332-470	332-470-6030-000	500.00	114081	2007A Paying Agent Fee
		332-470 Total	500.00		
U.S. Bank Visa	403-401	403-401-4240-000	292.05	114082	ServerSupply/Conference telephone & microphone for Chambers
U.S. Bank Visa	403-401	403-401-4240-000	837.25	114082	Amazon/Conference telephone & microphone for Chambers
		403-401 Total	1,129.30		
Dell Marketing LP	403-422	403-422-4240-000	545.78	114025	Computer - Freeman
		403-422 Total	545.78		
WSB & Associates Inc.	406-499	406-499-4304-000	1,657.50	114085	January - 2019 Source Water Protection Plan Implementation Grant
WSB & Associates Inc.	406-499	406-499-4304-127	1,276.50	114085	January - Water Tower No. 3
Landmark Structures I LP	406-499	406-499-4400-127	49,503.55	114049	Water Tower No. 3
		406-499 Total	52,437.55		
WSB & Associates Inc.	420-499	420-499-4304-000	117.00	114085	January - 7685 Lake Dr Building Demolition
		420-499 Total	117.00		
WSB & Associates Inc.	421-499	421-499-4304-137	23,420.50	114085	January - 2021 Street Improvement Projects
		421-499 Total	23,420.50		
Braun Intertec	422-499	422-499-4300-125	2,808.00	114015	2020 NE Drainage Area - Soil testing
Capitol Lien Records & Research Inc	422-499	422-499-4300-125	97.00	114016	NE Drainage Project
Rupp Anderson Squires & Waldspurger P.A.	422-499	422-499-4301-125	112.00	114072	December Legal - NE Drainage Area Phase I
WSB & Associates Inc.	422-499	422-499-4304-000	922.25	114085	January - Storm Water Utility
WSB & Associates Inc.	422-499	422-499-4304-125	5,983.50	114085	January - Northeast Lino Lakes Drainage Improvement Project
Jacon LLC	422-499	422-499-4400-125	161,606.40	114043	2020 Northeast Drainage Area Improvements
		422-499 Total	171,529.15		
WSB & Associates Inc.	424-499	424-499-4304-000	1,234.00	114085	January - SWAMP
WSB & Associates Inc.	424-499	424-499-4304-000	1,605.50	114085	January - 2020 Surface Water Maintenance Project
		424-499 Total	2,839.50		
WSB & Associates Inc.	425-499	425-499-4300-138	408.00	114085	January - 2021 Lino Lakes Improvements
		425-499 Total	408.00		



**AP Checks by Account Number
3/22/2021 City Council Meeting**

Vendor	Fund/Dept	Account	Amount	Check #	Description
Lions Share Maintenance LLC	601-000	601-000-3714-000	-175.00	114052	Hydrant Meter Rental - 7 months
	601-000 Total		-175.00		
Core & Main LP	601-494	601-494-4211-000	616.71	114024	Meters
Frattallone's/Circle Pines Ace	601-494	601-494-4211-000	10.48	114033	Supplies for painting Well 3
Menards - Forest Lake	601-494	601-494-4211-000	2.00	114055	Supplies for painting at Well 3
Menards - Forest Lake	601-494	601-494-4211-000	25.99	114055	Supplies for painting at Well 3
Hach Company	601-494	601-494-4222-000	468.00	114036	Sampling equipment
Hach Company	601-494	601-494-4222-000	346.58	114036	Sampling reagents
Hawkins Inc.	601-494	601-494-4222-000	2,450.15	114037	Chemicals
Hawkins Inc.	601-494	601-494-4222-000	50.00	114037	Chlorine
Hawkins Inc.	601-494	601-494-4222-000	3,738.35	114037	Chlorine
Water Conservation Service Inc	601-494	601-494-4300-000	757.40	114084	Leak locate
WSB & Associates Inc.	601-494	601-494-4304-000	1,229.50	114085	January - Risk Assessment and Emergency Response Plan
WSB & Associates Inc.	601-494	601-494-4304-000	363.00	114085	January - 2021 GPS/GIS Miscellaneous Assistance
WSB & Associates Inc.	601-494	601-494-4304-000	1,110.00	114085	January - 2021 General Engineering Services
WSB & Associates Inc.	601-494	601-494-4304-000	1,268.50	114085	January - Well House No 1 Rehabilitation
City of Roseville	601-494	601-494-4310-000	729.00	114021	March IT Services
TDS Metrocom MN	601-494	601-494-4321-000	39.81	114078	Phone
U.S. Bank Visa	601-494	601-494-4321-000	46.50	114082	Verizon/Phone & Internet
U.S. Bank Visa	601-494	601-494-4321-000	208.03	114082	Verizon/Phone & Internet
Circle Pines Post Office	601-494	601-494-4322-000	122.50	114020	Annual Presort Fee Renewal
Connexus Energy	601-494	601-494-4381-000	2,523.55	114023	Electric
Xcel Energy	601-494	601-494-4381-000	3,064.52	114086	Electric-Water
CenterPoint Energy	601-494	601-494-4383-000	84.40	114019	Natural Gas-6786 Clearwater Creek
CenterPoint Energy	601-494	601-494-4383-000	17.06	114019	Natural Gas-6774 Black Duck Drive
CenterPoint Energy	601-494	601-494-4383-000	72.02	114019	Natural Gas-6482 Pheasant Run S
CenterPoint Energy	601-494	601-494-4383-000	159.31	114019	Natural Gas-1180 Birch Street
Gopher State One-Call	601-494	601-494-4410-000	60.08	114035	February Tickets
Instrumental Research Inc.	601-494	601-494-4410-000	150.00	114041	February Water Testing
SBRK Finance Holdings Inc	601-494	601-494-4410-000	315.00	114074	February UB Web Payments Trans Fee/Active Acct Fee
MN Department of Public Safety	601-494	601-494-4452-000	100.00	114060	Hazardous Chemical Inventory Fee
MN Department of Public Safety	601-494	601-494-4452-000	100.00	114060	Hazardous Chemical Inventory Fee
MN Department of Public Safety	601-494	601-494-4452-000	100.00	114060	Hazardous Chemical Inventory Fee
MN Department of Public Safety	601-494	601-494-4452-000	100.00	114060	Hazardous Chemical Inventory Fee
MN Department of Public Safety	601-494	601-494-4452-000	100.00	114060	Hazardous Chemical Inventory Fee
Municipal Builders Inc.	601-494	601-494-5000-000	5,605.00	114061	Well House No. 1
	601-494 Total		26,133.44		
U.S. Bank Visa	602-495	602-495-4240-000	157.95	114082	Amazon/Insulated screw drivers magnetic bits
Interstate Power Systems Inc.	602-495	602-495-4300-000	1,874.07	114042	Radiator leak repair
WSB & Associates Inc.	602-495	602-495-4304-000	342.00	114085	January - Lift Station Standard Specification
WSB & Associates Inc.	602-495	602-495-4304-000	1,110.00	114085	January - 2021 General Engineering Services
WSB & Associates Inc.	602-495	602-495-4304-000	152.00	114085	January - 2021 GPS/GIS Miscellaneous Assistance
City of Roseville	602-495	602-495-4310-000	729.00	114021	March IT Services
U.S. Bank Visa	602-495	602-495-4321-000	123.01	114082	Verizon/Phone & Internet
Circle Pines Post Office	602-495	602-495-4322-000	122.50	114020	Annual Presort Fee Renewal
Connexus Energy	602-495	602-495-4381-000	734.38	114023	Electric
Xcel Energy	602-495	602-495-4381-000	1,974.86	114086	Electric-Sewer
Centennial Utilities	602-495	602-495-4383-000	20.01	114018	Natural Gas-Sunrise
CenterPoint Energy	602-495	602-495-4383-000	20.49	114019	Natural Gas-1473 Snow Goose Trail
CenterPoint Energy	602-495	602-495-4383-000	21.88	114019	Natural Gas-6300 Laurene Ave
CenterPoint Energy	602-495	602-495-4383-000	17.06	114019	Natural Gas-2200 E. Cedar Street
CenterPoint Energy	602-495	602-495-4383-000	28.57	114019	Natural Gas-2028 Cypress Street
CenterPoint Energy	602-495	602-495-4383-000	22.54	114019	Natural Gas-6666 Black Duck Drive
Met Council Environmental Services	602-495	602-495-4405-000	82,374.02	114056	April Waste Water Services
Gopher State One-Call	602-495	602-495-4410-000	60.07	114035	February Tickets
SBRK Finance Holdings Inc	602-495	602-495-4410-000	315.00	114074	February UB Web Payments Trans Fee/Active Acct Fee
	602-495 Total		90,199.41		
KLM Engineering Inc.	801-000	801-000-2300-000	4,179.50	114047	T-Mobile Antenna Escrow L600 Overlay Project
WSB & Associates Inc.	801-000	801-000-2300-000	8,512.00	114085	January - Watermark 4th Addition
WSB & Associates Inc.	801-000	801-000-2300-000	628.75	114085	January - Noren Minor Subdivision
WSB & Associates Inc.	801-000	801-000-2300-000	164.00	114085	January - Lino B - Otter Crossing
WSB & Associates Inc.	801-000	801-000-2300-000	246.00	114085	January - Natures Refuge
WSB & Associates Inc.	801-000	801-000-2300-000	421.50	114085	January - Bald Eagle Addition



**AP Checks by Account Number
3/22/2021 City Council Meeting**

Vendor	Fund/Dept	Account	Amount	Check #	Description
Lions Share Maintenance LLC	801-000	801-000-2301-000	600.00	114052	Hydrant Meter Deposit
WSB & Associates Inc.	801-000	801-000-2308-102	82.00	114085	January - Century Farms North 7th Addition
Lennar MN Division	801-000	801-000-2318-000	6,400.00	114051	Escrow Release - 7264 Watermark Way
Lennar MN Division	801-000	801-000-2318-000	4,400.00	114051	Escrow Release - 7295 Geneva Ct
WSB & Associates Inc.	801-000	801-000-2336-102	4,163.50	114085	January - Watermark 1st Addition
WSB & Associates Inc.	801-000	801-000-2338-102	2,656.50	114085	January - Nadeau Acres
WSB & Associates Inc.	801-000	801-000-2351-103	82.00	114085	January - Laborer's Training Center
WSB & Associates Inc.	801-000	801-000-2355-102	11,127.50	114085	January - Watermark 3rd Addition
WSB & Associates Inc.	801-000	801-000-2359-102	127.50	114085	January - Saddle Club 4th Addition
WSB & Associates Inc.	801-000	801-000-2388-102	440.00	114085	January - Watermark 2nd Addition
	801-000 Total		44,230.75		
	Grand Total		618,647.46		



Electronic Funds Transfer
 MN Statute 471.38 Subd. 3

Council Meeting March 22, 2021

Transfer In/(Out)

3/2/2021 HSA Bank ER Contribution	(5,999.85)
3/9/2021 HSA Bank ER Contribution	(83.33)
3/5/2021 Council #03 Payroll	(3,304.93)
3/5/2021 Council #03 Federal Deposit	(196.60)
3/5/2021 Council #03 PERA	(367.62)
3/5/2021 Council #03 State	(43.95)
3/5/2021 Payroll #05	(131,476.76)
3/5/2021 Payroll #05 Federal Deposit	(40,473.58)
3/5/2021 Payroll #05 PERA	(43,428.59)
3/5/2021 Payroll #05 State	(9,289.52)
3/5/2021 Payroll #05 Child Support	(276.29)
3/5/2021 Payroll #05 H.S.A. Bank Pretax	(3,188.18)
3/5/2021 Payroll #05 TASC Pretax	(749.96)
3/5/2021 Payroll #05 ICMA 457 Def. Comp #301596	(3,645.00)
3/5/2021 Payroll #05 ICMA Roth IRA #706155	(855.75)
3/5/2021 Payroll #05 MSRS HCSP #98946-01	(1,596.73)
3/5/2021 Payroll #05 MSRS Def. Comp #98945-01	(3,410.00)
3/5/2021 Payroll #05 MSRS Roth IRA #98945-01	(675.00)
3/15/2021 Building Permit Surcharge	(3,580.43)
3/20/2021 Sales & Use Tax	(1,160.00)

CITY COUNCIL WORK SESSION

DRAFT

**CITY OF LINO LAKES
MINUTES**

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DATE : **March 1, 2021**
TIME STARTED : **6:00 p.m.**
TIME ENDED : **8:20 p.m.**
MEMBERS PRESENT : **Council Member Stoesz, Lyden, Cavegn and Mayor Rafferty**
MEMBERS ABSENT : **Councilmember Ruhland**

Staff members present: City Administrator Sarah Cotton; Community Development Director Michael Grochala; Director of Public Safety John Swenson; Public Services Director Rick DeGardner; Finance Director Hannah Lynch; Human Resources Manager Meg Sawyer; Environmental Coordinator Andy Nelson; City Clerk Julie Bartell;

1. Preliminary Report – Recreation and Aquatic Center Feasibility Study, Isaac Sports Group – This item was postponed at the request of the Isaac Sports Group.

The council will consider Tuesday, March 16th or Thursday, March 18th for a special council session to hear the report.

2. Springbrook Human Resources Management Module in Financial Software – Human Resources Manager Sawyer read her written report requesting authority to proceed with the addition of the Human Resources Management Module to the Springbrook Financial System which is currently being utilized for the Finance Department.

Councilmember Cavegn asked about the annual cost with increases. Finance Director Lynch explained that an anticipated inflation increase was added. Mayor Rafferty noted that \$6,000 for the next year is an estimate.

Councilmember Stoesz asked if the council would receive any better reporting from the system. Finance Director Lynch suggested that she envisions the system to be more internal although reports could be produced for council use.

Councilmember Lyden asked staff to envision what could be the worst case scenario if this isn't approved; or to report on whether this purchase would save money in any other areas? Ms. Sawyer explained that this would centralize functions away from the current scattered systems approach and that would bring efficiency to the City. Councilmember Lyden asked if there is feedback on this system (from other users). Finance Director Lynch said staff is specifically recommending this because the City utilizes Springbrook for its financial system so this is expected to be the most seamless. Councilmember Lyden asked if there is any cost savings and Administrator Cotton explained that there are some free systems in use; staff feels that the Springbrook will automate processes and gain efficiencies for the City.

CITY COUNCIL WORK SESSION

DRAFT

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Councilmember Cavegn asked if staff envisions that this system will completely replace those scattered systems now in use. A question was also posed about utilizing this system for appointments to boards and commissions; Ms. Cotton said that it's been a long time goal to automate that process and staff is committed to working toward that. Councilmember Cavegn asked if Springbrook has been good for system support and Ms. Cotton said, over time, the organization has provided better support and staff is happy with the support they receive now.

Mayor Rafferty remarked that this will be a three-year subscription; would there be an auto renewal after that? Ms. Cotton said she believes there is a 60 day notice requirement. Mayor Rafferty asked if that is a common term and Ms. Cotton said yes. Mayor Rafferty asked for additional information on the source of funding for this improvement (office equipment funding). Ms. Cotton explained that for the past several years, that fund in budget has included appropriation for office computers, phones, hardware, etc. There is funding available in that fund. Regular yearly expenditures are such things as computers, printers, etc.

Mayor Rafferty noted the annual cost the City pays for Metro INET as well as the Springbrook suite and he received additional information on how costs are anticipated to rise for those services.

Mayor Rafferty suggested that the council will be anxious to hear as implementation goes forward. The council concurred to go forward with the system.

3. Easy CIP Software – Finance Director Lynch reported. The City currently has three capital improvement planning documents as noted in the staff report. Each of those documents are handled manually through Microsoft Excel and the product that is produced could be improved. Ms. Lynch noted this software program that staff feels will improve the process and she then provided a demonstration of some of the features and uses of the program.

When Mayor Rafferty asked if the program would provide information on when equipment is put into service, Administrator Cotton explained that the City has the Cartegraph system that tracks that data. This program would provide financial background information that could be useful to the council in its budgeting process.

Councilmember Stoesz noted that much of what he is seeing can be done in Microsoft so he'd like more information on the value added. Ms. Lynch said she can see the value, noting the ability to create dashboards quickly that contain accurate information; it's a better tracking system. Councilmember Stoesz suggested that the system seems expensive for what would provide; he feels that staff could be trained to produce the same data within Excel.

CITY COUNCIL WORK SESSION

DRAFT

89 Councilmember Cavegn remarked that this seems like a project management tool and he
90 knows of some free programs. He asked what features this could bring to the City above
91 and beyond what could be gotten for free. Ms. Lynch explained that her use has shown
92 efficiency and transparency. Councilmember Cavegn asked if there is a government
93 specific element that would be helpful and he also asked about the one seat (user) that is
94 allowed.

95

96 Councilmember Lyden said it's important that staff have the tools necessary to do their
97 job. In deciding what to purchase, it's important for the council to understand how a
98 program will provide data necessary or that will improve City services.

99

100 Finance Director Lynch further explained features of the program, including the ability to
101 provide information for the website.

102

103 Mayor Rafferty asked questions about the funding source and costs going forward. He
104 thinks that the data formulated through a program like this would be very useful to the
105 council as they make budget decisions; he likes the benefit of more information and the
106 simplification it brings to staff's internal system. He is comfortable getting this kind of
107 improvements.

108

109 Councilmember Stoesz suggested that he would feel better about adding this system if the
110 council could be added as read only viewers (for free). Finance Director Lynch
111 explained that staff could be working and updating on the program at any given time so
112 read only use is a concern for her. Mayor Rafferty said he'd be too concerned about
113 having too much access.

114

115 Mayor Rafferty suggested that staff should investigate the suggestion of other
116 councilmembers and look at the free options available.

117

118 Councilmember Cavegn noted that Microsoft also has a project management system.
119 Ms. Lynch said she isn't familiar with other systems.

120

121 Community Development Director Grochala said he is familiar with the Microsoft
122 program and this product is different.

123

124 Councilmember Stoesz suggested looking to the League of Minnesota Cities for like
125 programs that other cities are using.

126

127 Finance Director Lynch said in her experience working with cities, the Excel option
128 provides information but not to the detail this program would provide. With other cities,
129 she hasn't seen a lot of other options.

130

131 Administrator Cotton remarked that she feels that the City is already getting to the point
132 where it's outgrowing Excel. This also helps in meeting the City's long term planning

CITY COUNCIL WORK SESSION

DRAFT

133 goals and requirements (Charter). She believes this program would take things to the
134 next level; it would be helpful in the audit process as well.

135

136 The council will receive additional information at the April work session based on
137 questions raised by the council.

138

139 **4. Smart Irrigation Controller Program** – Environmental Coordinator Nelson
140 reported. Mr. Nelson noted the council’s past discussion on this topic. He added that
141 irrigation is a very important element in conservation.

142

143 Councilmember Lyden said he has had his questions answered by staff and is comfortable
144 moving ahead with the program.

145

146 Councilmember Stoesz said his concern is the subsidy element. He asked about reducing
147 the subsidy and hitting more homes. Mr. Nelson noted that there is a price point where
148 public interest seems to drop off (more than \$75 to \$100); pricing options will continue to
149 be reviewed and updated. Councilmember Stoesz said he continues to be concerned with
150 the subsidy involved; he feels conservation can be handled well through education.

151

152 Councilmember Cavegn remarked that he supports the program. He foresees the
153 program being well received by the public and working well to create conversation in the
154 community about conservation.

155

156 Mayor Rafferty said he is concerned about “first come/first served”. Also he sees
157 language that infers that the impact won’t be measured as he would anticipate. Mr.
158 Nelson explained that water savings will show up with certain calculations.

159

160 The council thanked staff for coming forward with the program.

161

162 **5. Outdoor Reader Boards** – Public Services Director DeGardner reviewed his
163 written report. He has provided pictures of what some other cities are utilizing as well as
164 possible funding sources.

165

166 Mayor Rafferty said he brought this up because he feels it is can be an important element
167 of the City’s communication efforts. He likes the idea of providing information in
168 another part of the City (such as Fire Station No. 2 on the southside).

169

170 Councilmember Stoesz recalled the portable message sign that was included in the budget
171 and wonders if that’s a better concept or just would be a part of the communication plan.
172 Public Services Director DeGardner confirmed that the portable sign was included in the
173 budget.

174

175 Councilmember Lyden suggested that he sees a communication plan should be a part if
176 strategic planning done by the council. He values communication to the public; he still
177 wants to see a “welcome to Lino Lakes” sign.

CITY COUNCIL WORK SESSION

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Councilmember Cavegn said he supports the discussion but he feels a communications position focusing on the website and social networking would be a better approach to improving the process of providing information to the public.

Mayor Rafferty said is supportive of continuing the conversation and he supports a strategic planning session to discuss larger policies, including on communication. In the meantime, he suggests looking at what other cities as doing. Councilmember Stoesz remarked that looking at what other cities are doing on line is should be a part of that process.

6. Review Recommended 2021 Park and Trails Fund Projects – Public Services

Director DeGardner explained that he is reporting back after the council’s discussion at the last work session. The Park Board had presented their recommendations at that time.

Renovating Lino Park – Preliminary plans for a play structure were shown, including visions of a custom plan for park equipment; the council also viewed possibilities for ornamentation (gables), aesthetics, etc. for a park structure.

Councilmember Stoesz remarked that he is a big supporter of stone and steel because they last.

Mayor Rafferty suggested that the key is to decide what to put in and ensure it is something that will stand the test of time. He’s interested in nice structures. He sees that Lino Park is heavily used.

Councilmember Lyden asked what the slide structure would be made from and Mr. DeGardner said it is steel. Further clarifications: engineered wood fiber is the base; all handicap accessible. A councilmember asked why a building/structure is needed. Mayor Rafferty said it provides shelter in a large park, a picnic area (shade) for gatherings. Councilmember Lyden said he sees water for public consumption as a necessity. Director DeGardner noted that there would be an irrigation shed and they could have a spigot from there; the idea of a water fountain is less popular in park facilities these days.

The council is interested in continuing to give information to staff on ideas.

Public Services Director DeGardner asked if the council is okay with the playground set up, work can begin on that; discussion could continue on the structure. There is timing involved in ordering playground equipment.

Councilmember Lyden noted the plastic slide; what is the expectation on how long that would last. Mr. DeGardner said poly is the standard for the slides and he feels the Little Tykes system has proven to wear well.

CITY COUNCIL WORK SESSION

DRAFT

223 Clearwater Creek Park – Director DeGardner showed concept plans for park structure.

224

225 Councilmember Stoesz noted that there is a park/playground at the former YMCA
226 facility. Could that be opened up to the public or could the play structure could be used
227 at another City park. Director DeGardner said he would take a look; more study of the
228 former YMCA facility is really needed.

229

230 Councilmember Lyden remarked that the YMCA facility is really a big discussion point
231 as far as recreation in the community.

232

233 Mayor Rafferty said this is information at this point. He is in full support of the direction
234 he has seen for the two parks.

235

236 Director DeGardner said he will bring plans for the park structures to the council for
237 approval; the park shelter question will wait.

238

239 **7. Utility Rate Overview** – Finance Director Lynch noted that the purpose of her
240 report is to provide additional information to the council on utility billing as staff moves
241 forward with the utility rate study. She reviewed the information included in her written
242 report. On the question of adding a rate structure to the study, staff is providing the cost.

243

244 Councilmember Stoesz said he is still a supporter of a fixed rate option. In looking at the
245 data provided, he also has questions about how the 90% user tier pans out. If the
246 additional rate was requested, could the cost go to both non-residential and residential
247 users?

248

249 Councilmember Stoesz asked if an annual accumulator could be added to avoid rate
250 studies so often and larger increases could be avoided. Ms. Lynch explained that is what
251 staff expects of information coming through a study and recommendations.

252

253 Mayor Rafferty says he hears staff saying let the report come forward and then the council
254 can look at how to appropriately move forward. Administrator Cotton suggested study
255 information should be useful for a ten year period but a new study would be needed after
256 that time. When a councilmember suggested looking at increases through the annual fee
257 schedule relating to anticipated operating costs for the coming year, staff explained that
258 the biggest portion of cost for utilities is planning for future improvements.

259

260 Councilmember Cavegn asked why the previous study in 2013 included information on a
261 treatment facility (if it wasn't the manganese question that arose just recently).

262 Community Development Director Grochala explained.

263

264 Councilmember Stoesz noted that natural gas providers offer budget planning for bills to
265 standardize costs throughout the year; could the City offer that at some time? Staff said
266 that is not a software capability.

267

CITY COUNCIL WORK SESSION

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268 The council did not support including an additional rate to the study.

269

270 The council thanked staff for the extra effort to bring information to the council; it has
271 been very helpful.

272

273 **8. Council Updates on Boards/Commissions - No report.**

274

275 **9. Adjourn**

276

277 The meeting was adjourned at 8:20 p.m.

278

279 These minutes were considered, corrected and approved at the regular Council meeting held on
280 March 22, 2021.

281

282

283

284

285 _____
Julianne Bartell, City Clerk

Rob Rafferty, Mayor

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COUNCIL MINUTES

DRAFT

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

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DATE : **March 8, 2021**
TIME STARTED : **6:30 p.m.**
TIME ENDED : **7:16 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Lyden,
Ruhland, Cavegn and Mayor Rafferty**
MEMBERS ABSENT :

Staff members present: Community Development Director Michael Grochala; Public Services Director Rick DeGardner; City Planner Katie Larsen; City Clerk Julie Bartell

PUBLIC COMMENT

There were no public comments.

SETTING THE AGENDA

The agenda was approved as presented.

SPECIAL PRESENTATION

Oath of Police Service – Police Officer, George Carlson

Oath of Fire Services – Firefighters Brandon Byrne, Nick Clausen, Brett McReavy

CONSENT AGENDA

Councilmember Ruhland moved to approve the Consent Agenda, Items 1A through 1H as presented. Councilmember Lyden seconded the motion. Motion carried on a voice vote.

ITEM **ACTION**

Consideration of Expenditures:

- | | | |
|----|--|----------|
| A) | March 8, 2021 (Check No. 113940 through 114002) in the amount of \$96,622.35 | Approved |
| B) | Consider Approval of February 22, 2021 Council Work Session Minutes | Approved |
| C) | Consider Approval of February 22, 2021 Council Minutes | Approved |
| D) | Consider Approval of Feb 22, 2021 Council Meeting Minutes | Approved |
| E) | Consider Approval of Peddler License for Pro Star Tree Care | Approved |
| F) | Consider Approval of Peddler License for Xfinity/Comcast | Approved |

COUNCIL MINUTES

DRAFT

- 37 G) Consider Resolution No. 21-18, Approving ACRED Cost Share
38 Agreement Approved
- 39 H) Consider Approval of Springbrook Human Resources Module,
40 Meg Sawyer Approved

FINANCE DEPARTMENT REPORT

42 There was no report from the Finance Department.

ADMINISTRATION DEPARTMENT REPORT

44 There was no report from the Administration Department.

PUBLIC SAFETY DEPARTMENT REPORT

46 There was no report from the Public Safety Department.

PUBLIC SERVICES DEPARTMENT REPORT

48 **5A) Consider Resolution No. 21-16, Order Project, Approve Plans and Specifications, and**
49 **Authorize Ad For Bids, Hard Court Facility at Birch Street and Centerville Road – Public**
50 **Services Director DeGardner reviewed his written report requesting approval to move forward with**
51 **the planning and bidding process for the Hard Court Facility project. He reviewed the proposed**
52 **budget for the project and how it would be funded. Bids would be opened on April 7 under the**
53 **current schedule.**

54 Councilmember Lyden remarked that just because Tower Park is on the agenda does not make it a
55 priority. This would be a seasonal park (two tennis courts and four pickleballs courts) and that is
56 different from the YMCA facility and discussion on the YMCA facility is his priority. Opening the
57 YMCA will take a financial commitment. Opening the former YMCA facility would provide
58 services reaching far more people and for twelve months of the year. Historically this facility was
59 voted down by the public. There are ten neighborhood parks that need funding. He believes that
60 this project should therefore be tabled until the YMCA facility discussion has occurred.

61 Councilmember Cavegn remarked that he would echo Councilmember Lyden's thoughts. He added
62 that beyond the YMCA discussion there are other City parks in need of updating. And in his view
63 the location of this proposed facility wouldn't serve Lino residents as well. He thinks that funding
64 could be better invested than in a new park.

65 Mayor Rafferty noted that the status of the economy and valuations caused some delay in updating
66 park facilities. Back in 2015, the council made a decision to put funding away (park dedication) for
67 this area of the City. On that side of the City there are many homes in the vicinity of this proposed
68 park and further there are very limited tennis and pickleball facilities in the City. While he doesn't
69 take comments about the larger discussion lightly, he favors getting something done in this area of
70 the City. He noted that the former YMCA facility discussion is important but this is a different
71 facility discussion in his mind. He is in favor of this action because it is simply to go out and get
72 bids to see what the cost would be.

73 Councilmember Stoesz said he would echo the Mayor's comments and add that park dedication
74 funds should be utilized in the area from which they are received. He believes there is a need for a
75 park in that area of the city.

COUNCIL MINUTES

DRAFT

76 Councilmember Ruhland said he supports this project as well; money was set aside for this a while
77 ago, this covers different ages, serves some elderly residents.

78 Councilmember Lyden noted that pickleball can be played inside. Councilmember Ruhland noted
79 that with current facemask requirements, inside activities such as pickleball can be difficult.

80 Councilmember Stoesz moved to approve Resolution No. 21-16 as presented. Councilmember
81 Ruhland seconded the motion. Motion carried on a voice vote; Cavegn and Lyden voted no.

82 **5B) Consider Resolution No. 21-17 Approving Contract with Northland Recreation Inc. for**
83 **Lino Park and Clearwater Creek Park Playground Equipment** – Public Services Director
84 DeGardner reviewed his written report outlining a proposed contract and subsequent action to
85 construct playground equipment for Lino Park and Clearwater Creek Park.

86 Councilmember Stoesz asked how long parks will be closed for construction and Mr. DeGardner
87 explained that generally construction will be kept in a fenced area so some park use would continue
88 as much as possible.

89 Councilmember Cavegn noted that the council will be having discussion soon about other elements
90 of the Lino Lark upgrade; this action is only a portion of the project that is moving forward now.

91 Councilmember Lyden moved to approve Resolution No. 21-17 as presented. Councilmember
92 Cavegn seconded the motion. Motion carried on a voice vote

COMMUNITY DEVELOPMENT REPORT

94 **6A) Bald Eagle Addition: i) Consider Resolution No. 21-13 Approving Final Plat; ii)**
95 **Consider Resolution No. 21-14 Approving Development Agreement** – City Planner Larsen
96 reviewed a PowerPoint presentation that included information on the following:

- 97 - Site review, existing conditions;
- 98 - Comparison with preliminary plat;
- 99 - Findings of Fact (conditions have been fulfilled);
- 100 - Planning and Zoning unanimous approval;
- 101 - Council actions for consideration.

102 Councilmember Lyden received confirmation that the drainage concern has been addressed.

103 Councilmember Cavegn moved to approve Resolution No. 20-13 as presented. Councilmember
104 Stoesz seconded the motion. Motion carried on a voice vote.

105 Councilmember Cavegn moved to approve Resolution No. 20-14 as presented. Councilmember
106 Stoesz seconded the motion. Motion carried on a voice vote.

107 **6B) Consider Resolution No. 21-15 Approving Professional Services Proposal with**
108 **Landform Professional Services, LLC for Zoning Ordinance and Map Updates** – City Planner
109 Larsen reviewed her written report requesting authorization to move forward with this element of
110 implementing the City's comprehensive plan update. This would be a review of the City's official
111 controls and preparation of amendments as necessary to conform to the Plan. Landform was the
112 City's consultant on the Plan update so staff feels they would be a good choice to perform these
113 services. Ms. Larsen explained the funds budgeted for this purpose. Further she explained that the
114 review process will mainly be with the Planning and Zoning Board with some council updates.

COUNCIL MINUTES

DRAFT

115 Councilmember Stoesz said he would like to make sure these updates are done “digital first” so that
116 information will be more accessible to the public.

117 Mayor Rafferty noted that there is a budget and scope proposed but he hears some excellent ideas
118 that should be looked at.

119 Councilmember Stoesz moved to approve Resolution No. 20-15 as presented. Councilmember
120 Cavegn seconded the motion. Motion carried on a voice vote.

121 **6C) Consider Resolution No. 21-19, Declaring Property a Public Nuisance, 6367 Ware Road –**
122 Community Development Director Grochala explained that staff is requesting council action to declare
123 a nuisance and order abatement at the noted address. He reviewed the history of issues and action to
124 get the property in compliance. Mr. Grochala noted that staff has followed due process to inform and
125 allow time for the property owner to rectify the situation and that has not occurred. He noted the
126 proposed action going forward. If the council acts as requested, staff will give the property owner one
127 final notice and fourteen days to correct. After that, a contractor will have to be brought in and
128 appropriate process followed to abate the problem.

129 Councilmember Lyden noted that staff is reporting problems over the past three years. This is a
130 terrible situation but he wonders how staff is communicating with the property owner. Mr. Grochala
131 explained that staff has not had communication of late but will be informing them of this action and a
132 deadline. Public Safety Director Swenson noted that his staff has had some contact.

133 Councilmember Ruhland asked about the process to hold property that is removed? Mr. Grochala
134 noted that there would be storage involved but related costs are assessible. Councilmember Ruhland
135 asked if police presence is planned for the removal process and Mr. Grochala said he would expect so.

136 Mayor Rafferty said it’s unfortunate when it gets to this point but there are rules and regulations that
137 must be followed. He understands that the residents understand the process and will be given another
138 opportunity to comply. He is appreciative of staff and their efforts to this point.

139 Councilmember Ruhland moved to approve Resolution No. 20-19 as presented. Councilmember
140 Stoesz seconded the motion. Motion carried on a voice vote.

UNFINISHED BUSINESS

142 There was no Unfinished Business.

143

NEW BUSINESS

145 There was no New Business.

146

COMMUNITY EVENTS

148 There were no events announced.

COMMUNITY CALENDAR

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<i>Community Calendar – A Look Ahead</i>		
March 8, 2021 through March 22, 2021		
✚	Wednesday, March 10	6:30 pm, Zoom Planning & Zoning Board
✚	Thursday, March 18	5:30 pm, Zoom/Chambers Special Council Work Session
✚	Monday, March 22	6:00 pm, Council Chambers Council Work Session
✚	Monday, March 22	6:30 pm, Council Chambers City Council Meeting

COUNCIL MINUTES

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ADJOURN

There being no further business, Councilmember Cavegn moved to adjourn at 7:16 p.m.
Councilmember Lyden seconded the motion. Motion carried on a voice vote.

These minutes were considered and approved at the regular Council Meeting on March 22, 2021.

Julianne Bartell, City Clerk

Rob Rafferty, Mayor

CITY COUNCIL WORK SESSION

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**CITY OF LINO LAKES
MINUTES**

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DATE : **March 8, 2021**
TIME STARTED : **6:00 p.m.**
TIME ENDED : **6:20 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Lyden, Ruhland,
Cavegn and Mayor Rafferty**
MEMBERS ABSENT : **None**

Staff members present: Community Development Director Michael Grochala; Director of Public Safety John Swenson; City Planner Katie Larsen; Human Resources Director Meg Sawyer; Public Service Director Rick DeGardner; City Clerk Julie Bartell

1. Review Regular Agenda of March 8, 2021 –

Item 5A) Hard Court Facility at Birch Street and Centerville Road, Plans, Specs and Bids -

Councilmember Lyden suggested that the bigger picture that involves what happens with the YMCA facility is on his mind. He questions if the City proceed with other recreation matters prior to that discussion.

Item 5B) Contract for Lino Park and Clearwater Creek Park Playground Equipment – Public Services Director DeGardner noted that there is additional information on water fountains included in the report; it is something that could realistically be added to the project.

Councilmember Lyden asked how many parks are up for renewal and Public Services Director DeGardner explained that there are 12 structures were installed prior to 2000.

Councilmember Cavegn asked if there could be any construction interference with recycling day; Mr. DeGardner said consideration of Recycling Day will be part of planning.

Item 6A) Bald Eagle Addition – City Planner Larsen recalled the council’s previous discussion of the preliminary plat. Staff will walk through the project for the council meeting. When Councilmember Stoesz asked about the Planning and Zoning Board action, Planner Larsen said they affirmed the action.

Item 6B) Landform Zoning Ordinance and Map Update Agreement – City Planner Larsen noted that the Comprehensive Plan painted the larger picture and one of the implementation courses of approving the Comp Plan is to update the zoning code accordingly. Staff is proposing that Landform be selected for that job.

CITY COUNCIL WORK SESSION

DRAFT

44 Councilmember Stoesz asked if there will be good digital access to the new maps so that
45 they can be offered on the City website. Staff explained that the City would have to
46 include GIS services on the website; that would be an additional product and could be
47 sought through the City’s contracted engineering firm if the council wishes. Mayor
48 Rafferty remarked that it may be time to move toward improvements like that.

49

50 **6C) Declaring Property at 6367 Ware Road a Public Nuisance** – Community
51 Development Director Grochala explained that this is a next step in resolving the
52 nuisance that exists at this property. Mr. Grochala explained the history of attempted
53 compliance at the property. Staff is asking council to take action on declaring the
54 nuisance condition and move to correct it if necessary. If the council takes action
55 tonight, staff would intend to give the owner another period of time to comply (probably
56 two weeks). Owner compliance would be favorable to avoid the complicated nuisance
57 abatement process.

58

59 Councilmember Lyden said he drove by and thought he could see some attempt to clean
60 up. Mr. Grochala said there may be some work being done but there is a lot to do; there
61 will be an inspection before moving toward assessment, etc.

62

63 The meeting was adjourned at 6:20 p.m.

64

65 These minutes were considered, corrected and approved at the regular Council meeting held on
66 March 22, 2021.

67

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69

70

71 _____
Julianne Bartell, City Clerk

Rob Rafferty, Mayor

72

**CITY COUNCIL
AGENDA ITEM 1E**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: March 22, 2021

TOPIC: Consider Resolution No. 21-24 Extending the Recording Date for the Final Plat of Natures Refuge

VOTE REQUIRED: 3/5

INTRODUCTION

The developer, Preferred Builders, Inc., is requesting an additional 90 day extension for recording the final plat of Natures Refuge.

BACKGROUND

On September 14, 2020, the City Council passed Resolution No. 20-81 approving the final plat for Natures Refuge. Per Subdivision Ordinance Section 1001.059(3), the developer shall record the plat within 90 days after the date of approval, otherwise the approval of the final plat shall be considered void, unless the developer requests and receives an extension from the City Council. On December 14, 2020, the City Council passed Resolution No. 20-161 extending the recording date for the final plat of Natures Refuge to March 13, 2021.

The current 90 day deadline is March 13, 2021. An additional 90 day extension would make the new recording deadline June 11, 2021.

RECOMMENDATION

Staff recommends approval of Resolution No. 21-24 granting an additional 90 day extension until June 11, 2021 for recording the final plat and related documents of Natures Refuge.

ATTACHMENTS

1. Resolution No. 21-24

**CITY OF LINO LAKES
RESOLUTION NO. 21-24**

**RESOLUTION EXTENDING THE RECORDING DATE FOR THE
FINAL PLAT OF NATURES REFUGE**

WHEREAS, review and approvals of plats are governed by Minnesota Statutes and City of Lino Lakes ordinances; and

WHEREAS, the final plat for Natures Refuge was approved by the City Council on September 14, 2020 with Resolution No. 20-81; and

WHEREAS, the City's Subdivision Ordinance Section 1001.059(3) states the developer shall record the plat within 90 days after the date of approval, otherwise the approval of the final plat shall be considered void, unless the developer requests and receives an extension from the City Council; and

WHEREAS, on December 14, 2020, the City Council passed Resolution No. 20-161 extending the original recording date for the final plat of Natures Refuge to March 13, 2021; and

WHEREAS, the developer, Preferred Builders, Inc. has requested another 90 day extension to record the final plat.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes that the recording date deadline for the final plat and related documents for Natures Refuge has been extended to June 11, 2021.

Adopted by the Council of the City of Lino Lakes this 22nd day of March, 2021.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

**CITY COUNCIL
AGENDA ITEM 6B**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: March 22, 2021

TOPIC: **PUBLIC HEARING:** Consider 1st Reading of Ordinance No. 02-21, Vacating Right-of-Way and Drainage & Utility Easement, Lot 1, Block 4, Mar Don Acres

VOTE REQUIRED: 4/5

INTRODUCTION

Staff is requesting City Council consideration of the 1st Reading of Ordinance No. 02-21, vacating Right-of-Way and Drainage and Utility easement, Lot 1, Block 4, Mar Don Acres.

BACKGROUND

7869 Meadow View Trail is a residential parcel located on the west side of Meadow View Trail and the south side of Lois Lane. The property owners, George and Jenelle Slater, have submitted a land use application requesting the vacation of a portion of the Lois Lane right-of-way and the vacation of a drainage easement on the property.

The right-of-way and drainage and utility easement were dedicated to the City of Lino Lakes in 1978 with the Mar Don Acres plat. At the time of the plat, Lois Lane ended in a cul-de-sac on the north side of 7869 Meadow View Trail. The current owners, George and Jenelle Slater, would like the right-of-way originally platted to encompass the cul-de-sac to be vacated now that Lois Lane extends to the west. The applicant is requesting that the portion of the drainage easement adjacent to the right-of-way also be vacated.

The proposed right-of-way and easement vacation does not impact City roadway, utilities or drainage.

The Street Vacation Exhibit prepared by E.G. Rud & Sons, Inc. and received on February 10, 2021, details the proposed right-of-way and drainage and utility area to be vacated. Concurrent to the vacation process, the applicant will be required to record a city standard 10-ft drainage and utility easement.

The second reading of the ordinance is scheduled for April 12, 2021.

RECOMMENDATION

Staff is recommending approval of the 1st Reading of Ordinance No. 02-21 Vacating Right-of-Way and Drainage & Utility Easements, Lot 1, Block 4, Mar Don Acres.

ATTACHMENTS

1. Ordinance No. 02-21
2. Street Vacation Exhibit

1 st Reading: 3/22/2021	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 02-21**

**ORDINANCE VACATING RIGHT-OF-WAY AND DRAINAGE AND UTILITY
EASEMENT
(Lot 1, Block 4, Mar Don Acres)**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate a portion of the Lois Lane street right-of-way dedicated over, under, and across Lot 1, Block 4, MAR DON ACRES, as shown in Exhibit A and legally described as follows:

That part of Lois Lane as dedicated on the plat of Mar Don Acres, Anoka County, Minnesota, which lies southerly of the westerly extension of the most northerly line of Lot 1, Block 4 said Mar Don Acres; and

2. The City Council of Lino Lakes has determined to vacate a portion of the drainage and utility easement dedicated over, under, and across Lot 1, Block 4, MAR DON ACRES, as shown in Exhibit A and legally described as follows:

That portion of the drainage and utility easement as dedicated on Lot 1, Block 4, Mar Don Acres, Anoka County, Minnesota, which adjoins and lies southerly of the 60 foot radius right of way for Lois Lane, as dedicated on said plat of Mar Don Acres, except the westerly 10 feet thereof.; and

3. A public hearing was held on March 22, 2021 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and
4. It appears to be in the best interest of the City to vacate such street right-of-way and drainage and utility easements; and
5. The Right-of-Way and Drainage and Utility Easement Vacation shall be recorded through Anoka County Recorder's Office; and
6. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Easement Vacated

The right-of-way and drainage and utility easement described herein is hereby vacated.

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon filing of the Right-of-Way and Drainage and Utility Easement Vacation for Lot 1, Block 4, MAR DON ACRES.

Adopted by the Lino Lakes City Council this 12th day of April, 2021.

The motion for the adoption of the foregoing ordinance was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

STREET VACATION EXHIBIT

~for~ GEORGE & JENELLE SLATER
 ~of~ 7869 Meadow View Trail
 Lino Lakes, Minnesota 55014

PROPERTY DESCRIPTION

Lot 1, Block 4, MAR DON ACRES, Anoka County, Minnesota.

LOIS LANE STREET VACATION DESCRIPTION:

That part of LOIS LANE as dedicated on the plat of MAR DON ACRES, Anoka County, Minnesota, which lies southerly of the westerly extension of the most northerly line of Lot 1, Block 4, said MAR DON ACRES.

DRAINAGE AND UTILITY EASEMENT VACATION:

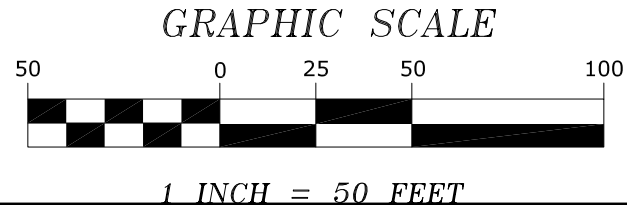
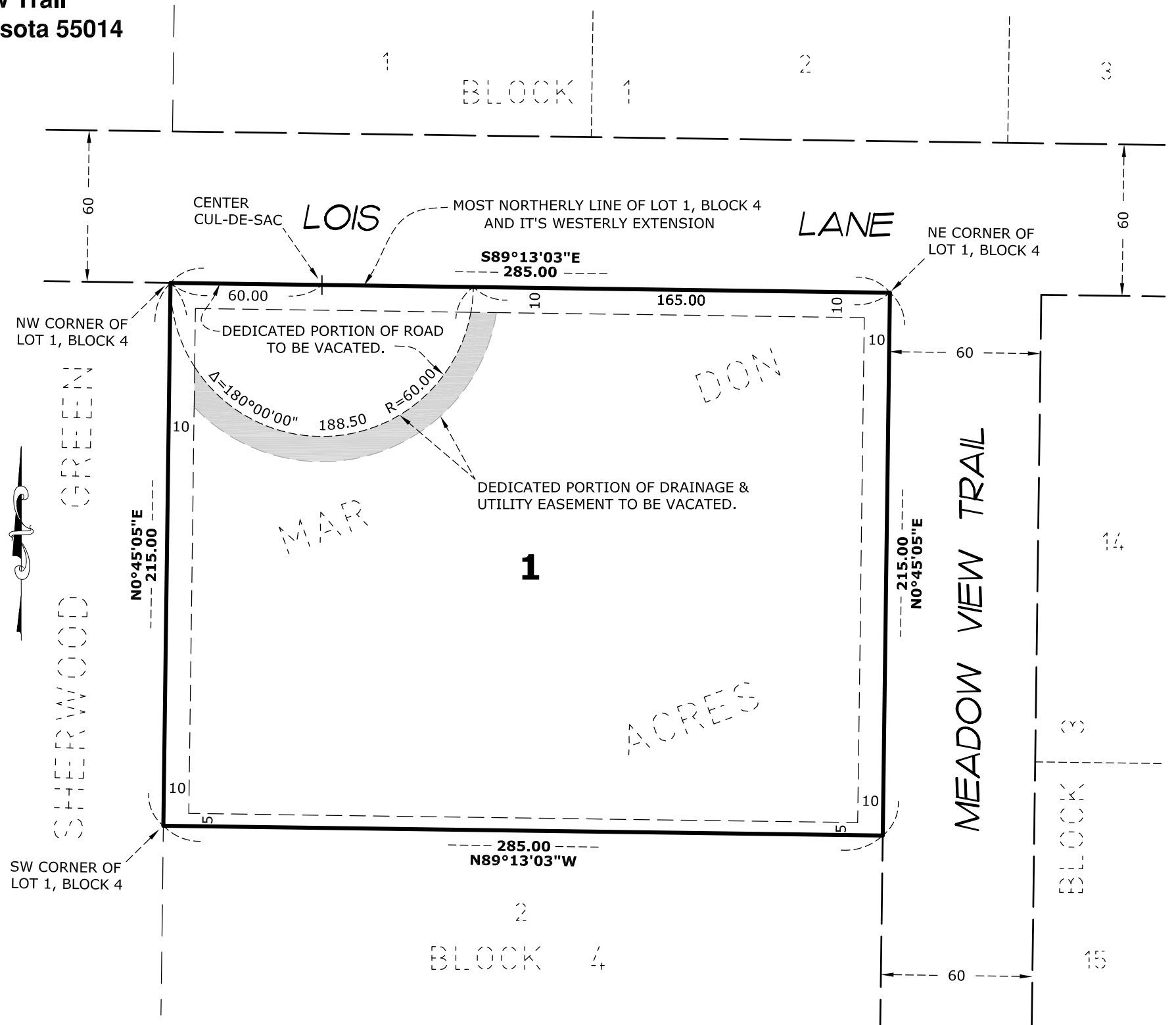
That portion of the drainage and utility easement as dedicated on Lot 1, Block 4, MAR DON ACRES, Anoka County, Minnesota, which adjoins and lies southerly of the 60 foot radius right of way for LOIS LANE, as dedicated on said plat of MAR DON ACRES, EXCEPT the westerly 10 feet thereof.

PROPOSED DRAINAGE AND UTILITY EASEMENT:

A 10 foot wide perpetual easement for drainage and utility purposes over and across that portion of LOIS LANE as originally dedicated on the plat of MAR DON ACRES, Anoka County, Minnesota, which adjoins and lies to the right of a line drawn from the southwest corner of Lot 1, Block 4, said MAR DON ACRES, to the northwest corner of said Lot 1, Block 4, to the northeast corner of said Lot 1, Block 4, and said line there terminating.

NOTES

- Bearings shown are on an assumed datum.
- Parcel ID Number: 08-31-22-24-0023.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Survey subject to revision upon receipt of a current title commitment or an attorney's title opinion.



I hereby certify that this plan, survey or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By:
 Minnesota License No. 41578

Dated 1ST day of February 2021.

BEARING DATUM: Assumed

SCALE: 1" = 50'

REVISIONS

NO.	DATE	DESCRIPTION	BY
1	02-10-21	Parcel ID	CJT
2			
3			

JOB NO. 20.0845ED

DATE: 02-01-21

DRAWN BY: CJT

CREW: TBD



E.G. RUD & SONS, INC.

Professional Land Surveyors
 6776 Lake Drive NE, Suite 110
 Lino Lakes, MN 55014
 Tel. (651) 361-8200 Fax (651) 361-8701
 www.egrud.com

**CITY COUNCIL
AGENDA ITEM 6C**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

C. C. MEETING DATE: March 22, 2021

TOPIC: 2021 Street Maintenance Project, Consider Resolution 21-27,
Authorize the Preparation of Plans and Specs

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting Council authorization to prepare plans and specifications for the 2021 Street Maintenance Project.

BACKGROUND

The City's 2021 Pavement Management Program includes a Street Improvement Project and a Street Maintenance Project. The Council awarded the Street Improvement Project construction contract at the February 8, 2021 Council meeting. The Street Maintenance Project includes crack filling, seal coating, and applying a maltene-based asphalt rejuvenator. Seal coating is only being performed on roadways that already have been seal coated. The City is using rejuvenators on new roadways. The proposed maintenance project is as follows:

Maltene-Based Asphalt Rejuvenator:

Robinson Drive (from Sunset Avenue to approximately 115 Robinson Drive), Enid Trail, Pheasant Run S (from Od Birch Street to Birch Park entrance), Saddle Club Court, Fox Road (from Pheasant Run S to approximately 910 Fox Road), Black Berry Court, Killdeer Court (from Aspen Lane to the cul-de-sac), Red Oak Lane (from 20th Ave to Cypress Street), Cottonwood Avenue, Butternut Street, Dogwood Street, Cypress Street, Rosewood Lane, Chestnut Street, 21st Avenue (from Chestnut Street to Cedar Street and from Commerce Drive to the cul-de-sac), 12th Avenue, Holly Drive (from County Road J to Cripple Creek Pass), Holly Court, Partridge Court, Woodchuck Circle, Woodchuck Court, Foxtail Drive, Foxtail Court, Sargent Court, Ash Street, and Bald Eagle Boulevard (from Ash Street to the eastern city limits).

Seal Coating:

Clearwater Creek Drive (from Cedar Street to Tart Lake Road), Clearwater Creek Court, Arthur Court, Clearwater Creek Cir, Tart Lake Road, Albert Court, and Tart Court.

The estimated total project cost including contingency and overhead is \$285,350. The project is funded through the Pavement Management Funds.

The project schedule:

Order Improvement, Authorize Plans and Specifications	March 22, 2021
Approve Plans and Specifications, Authorize Ad for Bids	April 26, 2021
City Opens Bids	June 2021
City Council Awards Contract	June 14, 2021
Construction Begins	June-July 2021
Final Completion	October 2021

RECOMMENDATION

Staff is recommending approval of Resolution No. 21-27, Authorizing the Preparation of Plans and Specifications, 2021 Street Maintenance Project.

ATTACHMENTS

1. Resolution No. 21-27
2. Project Location Map

CITY OF LINO LAKES

RESOLUTION NO. 21-27

**RESOLUTION AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS
FOR THE 2021 STREET MAINTENANCE PROJECT**

WHEREAS, the City Council finds that it would be in the best interest of the City to proceed with the preparation of plans and specifications for the 2021 Street Maintenance Project:

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes authorizes the preparation of the plans and specifications for the 2021 Street Maintenance Projects.

Adopted by the Council of the City of Lino Lakes this 22nd day of March, 2021.

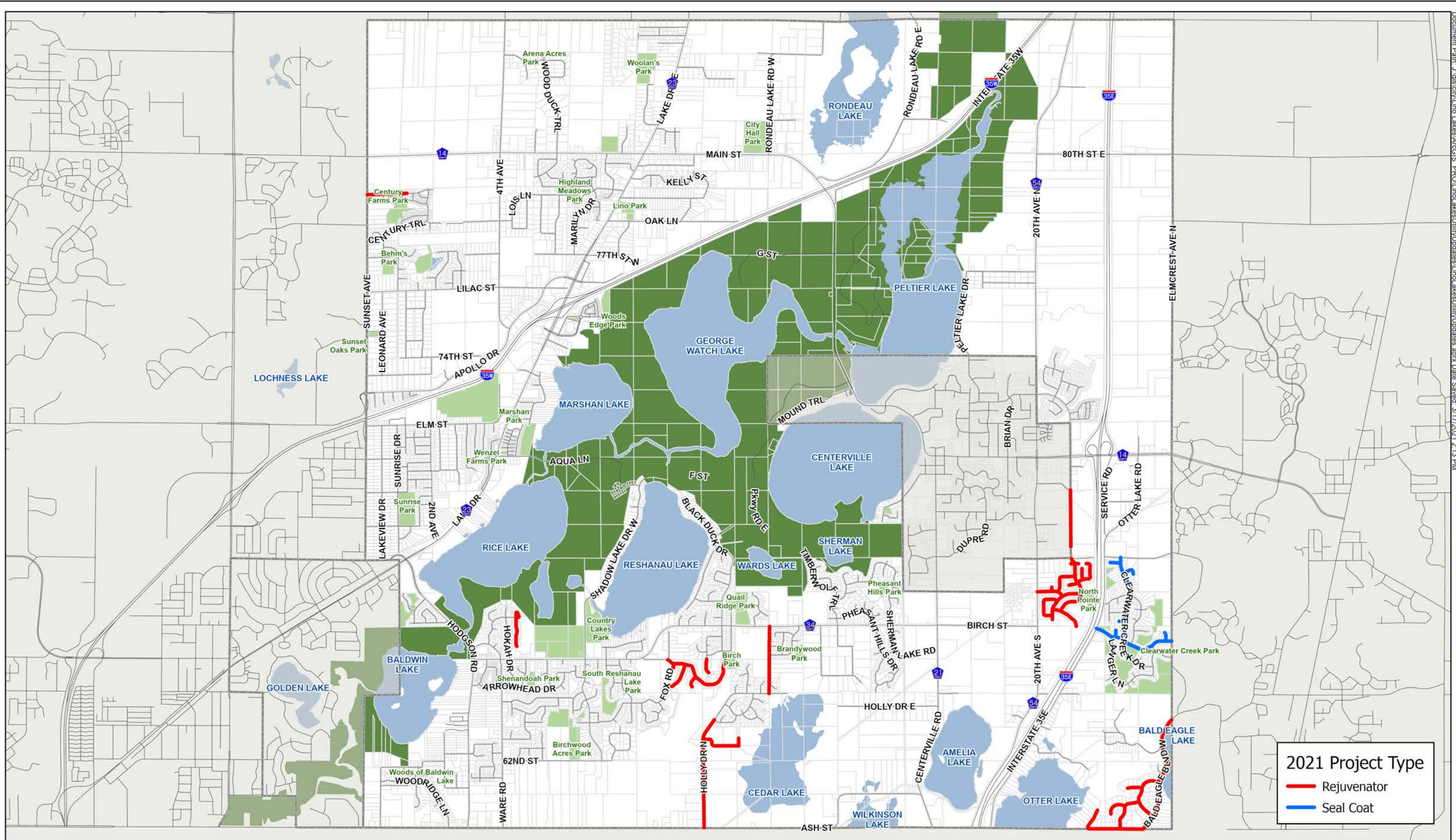
The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk



2021 Project Type

- Rejuvenator
- Seal Coat

Project Location Map
 2021 Street Maintenance Project
 Lino Lakes, MN

