



**How to Join the Meeting**  
Phone: Dial 1 312 626 6799  
Meeting ID: 840 3362 5599

Weblink:  
<https://us02web.zoom.us/j/84033625599?pwd=YzFySmc5MGZlV2RLSnRLZjJsYnU3Zz>

**CITY COUNCIL AGENDA**

**Tuesday, March 30**

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**Special City Council Meeting**

**6:00 p.m.**

*Meeting to be held electronically  
Pursuant to MN Statute 13D.021*

*City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz  
City Administrator: Sarah Cotton*

**CITY COUNCIL MEETING, 6:00 P.M.**

- Call to Order and Roll Call - **Councilmembers Stoesz, Lyden, Cavegn, Ruhland and Mayor Rafferty were present**
- Pledge of Allegiance
- Open Mike / Public Comment *(in person or received in writing prior to meeting)*  
**There were no comments**
- Setting the Agenda: Addition or Deletion of Agenda Items  
**The agenda was approved as presented.**

**ADMINISTRATION DEPARTMENT REPORT**

- 1) Consider Resolution No. 21-28, Authorizing Execution of a License Agreement with The State of Minnesota For Use Of The Lino Lakes Recreation Center as a COVID-19 Public Vaccination Site, Michael Grochala  
  
**Action Taken: Motion by Stoesz, seconded by Cavegn, to approve Resolution No. 21-28 as presented, was adopted**

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**Adjournment**

**Motion by Cavegn, seconded by Ruhland, to adjourn at 6:28 p.m. was adopted**

*Community Calendar – A Look Ahead*

 Monday, April 5	6:00 pm	Council Work Session
 Monday, April 12	6:00 pm	Work Session/Council Meeting



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### **CITY COUNCIL MEETING, 6:00 P.M.**

- Call to Order and Roll Call
- Pledge of Allegiance
- Open Mike / Public Comment
- Setting the Agenda: Addition or Deletion of Agenda Items

### **ADMINISTRATION DEPARTMENT REPORT**

- A) Consider Resolution No. 21-28, Authorizing Execution of a License Agreement with The State of Minnesota For Use of the Lino Lakes Recreation Center as a COVID-19 Public Vaccination Site, Michael Grochala

### **UNFINISHED BUSINESS**


None

### **NEW BUSINESS**

None

### **Adjournment**

#### *Community Calendar – A Look Ahead*

 Monday, April 5	6:00 pm	Council Work Session
 Monday, April 12	6:00 pm	Work Session/Council Meeting

**CITY COUNCIL  
AGENDA ITEM 1**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: March 30, 2021

TOPIC: Consider Resolution No. 21-28, Authorize Execution of License Agreement with State of Minnesota for COVID-19 Vaccine Site

VOTE REQUIRED: 3/5

**INTRODUCTION**

Staff is requesting City Council consideration to authorize execution of a license agreement with the State of Minnesota to operate a COVID-19 Vaccine site at the former YMCA building.

**BACKGROUND**

City staff was contacted last week by the State of Minnesota regarding the use of the former YMCA facility as a COVID-19 vaccination site. Staff met with state officials to determine space needs, logistics, and operational requirements. The State would occupy the facility as a COVID-19 vaccination site April 5, 2021 through June 30<sup>th</sup>. The start date of actual vaccinations has not yet been determined.

The license agreement will provide for State use of the facility and include a base rent and a not to exceed amount to cover building operations. These include utility costs, cleaning, and minor building alterations. The license agreement is being drafted by the State and will be subject to review by the City Attorney.

The State has provided a license fee pre-authorization for a not to exceed amount of \$81,099. This amount is based on a conservative estimate for facility operations. Reimbursement for utility and service fees will be based on actual billings. Accordingly actual charges are anticipated to be lower than the pre-authorization amount.

**RECOMMENDATION**

Staff is recommending approval of Resolution No. 21-28.

**ATTACHMENTS**

1. Resolution No. 21-28

**CITY OF LINO LAKES  
RESOLUTION NO. 21-28**

**RESOLUTION APPROVING LICENSE AGREEMENT AND  
AUTHORIZING THE EXECUTION OF DOCUMENTS IN  
CONNECTION THEREWITH (FORMER YMCA  
FACILITY)**

WHEREAS, the State of Minnesota has proposed to use the former YMCA Facility (the "Property"), for the purpose of a temporary COVID-19 Vaccination site, and

WHEREAS, the Commissioner of Administration is empowered by the Governor's Executive Order 20-01 and Minn. Stat. §16B.24, subd. 6, to lease non-state owned property; and

WHEREAS, the City Recreation Center is currently closed pending City Council consideration of management options; and

WHEREAS, operation of a COVID-19 Vaccination Center in Lino Lakes would be convenient to area residents;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Lino Lakes as follows:

1. The City Council hereby authorizes the Mayor and the City Clerk to execute the License Agreement following review and approval of the City Attorney.
2. City staff are authorized and directed to take all other actions necessary to carry out the intent of this resolution.

Adopted by the City Council of the City of Lino Lakes, Minnesota this 30<sup>th</sup> day of March, 2021.

The motion for the adoption of the foregoing resolution was introduced by Council Member \_\_\_\_\_ and was duly seconded by Council Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Julianne Bartell, City Clerk