

SPECIAL WORK SESSION AGENDA

CITY OF LINO LAKES

Monday, November 22, 2021

CITY COUNCIL WORK SESSION

Community Room

Following the Regular City Council Meeting

1. 2022 Proposed Final Budget and Tax Levy, Hannah Lynch
2. Adjourn

WORK SESSION STAFF REPORT
Work Session Item No. 1

Date: November 22, 2021
To: City Council
From: Hannah Lynch, Finance Director
Re: 2022 Proposed Final Budget and Tax Levy

Background

City Council adopted the 2022 preliminary budget and tax levy on September 27, 2021. The preliminary tax levy totaled \$11,869,044 resulting in an estimated city tax rate of 40.373%. The preliminary levy may not be increased, but may be lowered before approving the final budget in December.

Presented for your review is the 2022 proposed final budget and tax levy. Updates from staff since the preliminary budget adoption are detailed on page 3 of the 2022 Annual Budget. Of the \$71,749 decrease to the operating levy for personnel and insurance assumptions, the most significant involve health insurance elections (\$47,615), true up of police vacancies (\$12,475), and life & disability premium decreases (\$7,549). In addition, Anoka County has released the proposed final 2022 tax capacity information which is presented on page 5.

The 2022 proposed final tax levy totals \$11,824,287 resulting in an estimated city tax rate of 40.107%, a slight decrease from the 2021 city tax rate of 40.109%.

Requested Council Direction

Staff is prepared to discuss the 2022 proposed final budget and tax levy with the City Council during the budget work session on Monday, November 22nd.

The public hearing for the 2022 budget and tax levy is scheduled for Monday, December 13, 2021, at 6:30 p.m. during the regularly scheduled City Council meeting.

Attachments

2022 Annual Budget – November 22nd

2022 ANNUAL BUDGET

Budget Work Session – November 22, 2021



**CITY OF LINO LAKES
2021-2022 BUDGET SUMMARY**

	Adopted 2021	11/22/2021 Proposed 2022	\$ Change	% Change
<u>Tax Levy</u>				
Operating Levy	9,232,367	9,795,843	563,476	6.10%
Debt Levy	1,909,448	2,028,444	118,996	6.23%
Total Tax Levy	<u>11,141,815</u>	<u>11,824,287</u>	<u>682,472</u>	<u>6.13%</u>

General Fund Budget

Revenues				
Property Taxes	9,271,367	8,794,119	(477,248)	-5.15%
Special Assessments	-	-	-	***
Business Licenses and Permits	143,959	143,175	(784)	-0.54%
Non-Business Licenses and Permits	799,060	889,627	90,567	11.33%
Intergovernmental	631,523	668,512	36,989	5.86%
Charges for Services	305,059	292,172	(12,887)	-4.22%
Fines and Forfeits	106,100	101,100	(5,000)	-4.71%
Investment Earnings	30,000	30,000	-	0.00%
Miscellaneous	210,500	211,057	557	0.26%
Use of Reserves	21,832	500,000	478,168	2190.22%
Transfer From Other Funds	-	40,000	40,000	***
Total Revenues	<u>11,519,400</u>	<u>11,669,762</u>	<u>150,362</u>	<u>1.31%</u>

Expenditures				
Administration	1,487,143	1,580,437	93,294	6.27%
Community Development	834,741	773,124	(61,617)	-7.38%
Public Safety	5,443,612	5,917,366	473,754	8.70%
Public Services	2,752,791	3,052,085	299,294	10.87%
Other	1,001,113	346,750	(654,363)	-65.36%
Total Expenditures	<u>11,519,400</u>	<u>11,669,762</u>	<u>150,362</u>	<u>1.31%</u>

Tax Rate

<u>40.109%</u>	<u>40.107%</u>
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**CITY OF LINO LAKES
2022 PROPOSED BUDGET SUMMARY**

	7/26/2021 Proposed 2022	8/9/2021 Proposed 2022	8/23/2021 Proposed 2022	9/7/2021 Proposed 2022	9/27/2021 Preliminary 2022	11/22/2021 Proposed 2022	\$ Change	% Change
<u>Tax Levy</u>								
Operating Levy	10,670,130	10,191,063	10,191,063	9,842,848	9,840,600	9,795,843	(44,757)	-0.45%
Debt Levy	2,028,444	2,028,444	2,028,444	2,028,444	2,028,444	2,028,444	-	0.00%
Total Tax Levy	<u>12,698,574</u>	<u>12,219,507</u>	<u>12,219,507</u>	<u>11,871,292</u>	<u>11,869,044</u>	<u>11,824,287</u>	<u>(44,757)</u>	<u>-0.38%</u>
<u>General Fund Budget</u>								
Revenues								
Property Taxes	9,438,406	9,184,339	9,184,339	8,851,124	8,838,876	8,794,119	(44,757)	-0.51%
Special Assessments	-	-	-	-	-	-	-	***
Business Licenses and Permits	143,175	143,175	143,175	143,175	143,175	143,175	-	0.00%
Non-Business Licenses and Pern	888,627	888,627	888,627	888,627	888,627	889,627	1,000	0.11%
Intergovernmental	657,981	652,864	652,864	674,567	674,504	668,512	(5,992)	-0.89%
Charges for Services	287,672	287,672	287,672	287,672	287,672	292,172	4,500	1.56%
Fines and Forfeits	100,600	100,600	100,600	100,600	100,600	101,100	500	0.50%
Investment Earnings	30,000	30,000	30,000	30,000	30,000	30,000	-	0.00%
Miscellaneous	211,057	211,057	211,057	211,057	211,057	211,057	-	0.00%
Use of Reserves	-	100,000	100,000	500,000	500,000	500,000	-	0.00%
Transfer From Other Funds	40,000	40,000	40,000	40,000	40,000	40,000	-	0.00%
Total Revenues	<u>11,797,518</u>	<u>11,638,334</u>	<u>11,638,334</u>	<u>11,726,822</u>	<u>11,714,511</u>	<u>11,669,762</u>	<u>(44,749)</u>	<u>-0.38%</u>
Expenditures								
Administration	1,644,608	1,610,678	1,610,678	1,617,545	1,600,783	1,580,437	(20,346)	-1.27%
Community Development	866,845	779,198	779,198	773,898	773,005	773,124	119	0.02%
Public Safety	6,185,154	6,147,801	6,147,801	5,981,884	5,961,511	5,917,366	(44,145)	-0.74%
Public Services	3,025,911	2,925,657	2,925,657	2,994,245	3,032,462	3,052,085	19,623	0.65%
Other	75,000	175,000	175,000	359,250	346,750	346,750	-	0.00%
Total Expenditures	<u>11,797,518</u>	<u>11,638,334</u>	<u>11,638,334</u>	<u>11,726,822</u>	<u>11,714,511</u>	<u>11,669,762</u>	<u>(44,749)</u>	<u>-0.38%</u>
<u>Tax Rate</u>								
	<u>44.533%</u>	<u>42.620%</u>	<u>42.388%</u>	<u>41.000%</u>	<u>40.373%</u>	<u>40.107%</u>		

**General Fund Budget and Operating Tax Levy
Changes from 9/27/2021 Preliminary**

Amount (1)	Fund	Dept	Account	Description	Reserves (2)
(71,749)	101	4xx	41xx	Personnel & Insurance Assumptions	
(8)	101	0	3360	SCORE Grant for Recycling Efforts	
27,000	101	432	4410	Govt Bldg Contracted Services	
(44,757)					-

- (1) Effect on Operating Levy
(2) Effect on Use of Reserves

**Enterprise Fund Budgets
Changes from 9/27/2021 Preliminary**

Amount	Fund	Dept	Account	Description
1,883	601	494	41xx	Personnel & Insurance Assumptions
45,000	601	494	4222	Chemicals - Increase to Match Actuals
1,883	602	495	41xx	Personnel & Insurance Assumptions
48,766				

**CITY OF LINO LAKES
2022 PROPOSED TAX LEVY**

			Adopted 2019	Adopted 2020	Adopted 2021	Proposed 2022	2021-2022	
							\$ Change	% Change
Operating Levy	Fund							
General Fund	101		7,298,124	7,440,756	8,306,254	8,753,619	447,365	5.39%
Summer Playground Program (1)	201		-	11,500	-	-	-	0.00%
Blue Heron Days (1)	205		10,000	10,000	-	10,000	10,000	0.00%
Capital Equipment Replacement (2)	402		-	-	-	150,000	150,000	0.00%
Office Equipment Replacement (1)	403		25,000	25,000	25,000	25,000	-	0.00%
Street Maintenance (1)	421		630,000	661,500	711,113	782,224	71,111	10.00%
Storm Water Maintenance (1)	424		140,000	130,000	130,000	-	(130,000)	(100.00%)
Park and Trail Improvements (1)	425		90,000	90,000	60,000	75,000	15,000	25.00%
Total Operating Levy			8,193,124	8,368,756	9,232,367	9,795,843	563,476	6.10%
Debt Levy	Final Levy Year	Purpose						
Certificate of Indebtedness 2015B	2020	Fire Capital Equipment	213,119	214,216	-	-	-	***
Certificate of Indebtedness 2016	2020	Police/Fleet Capital Equipment	167,559	-	-	-	-	***
Certificate of Indebtedness 2017	2020	Police/Fleet Capital Equipment	111,395	111,353	-	-	-	***
Certificate of Indebtedness 2018	2021	Police/Fleet Capital Equipment	115,211	107,100	106,050	-	(106,050)	(100.00%)
Certificate of Indebtedness 2019	2022	Police/Fleet Capital Equipment	-	140,119	140,307	139,493	(814)	(0.58%)
Certificate of Indebtedness 2020	2023	Police/Fleet Capital Equipment	-	-	105,929	106,042	113	***
G.O. Bond 2012A (3)	2023	Main St/Lake Dr & Birch St/Ware Rd Traffic Signals/Refund 2003A Series Bonds (Elm Street, Twilight Acres Water Main, Century Farm Lift Station)	180,012	178,080	175,896	178,794	2,898	1.65%
G.O. Bond 2015A (3)	2030	Shenandoah Area Street Reconstruction Improv	215,972	222,692	219,227	216,497	(2,730)	(1.25%)
G.O. Bond 2015A - Abatement Portion	2026	Birch Street Sanitary Sewer Ext & Turn Lanes	54,206	48,536	47,696	51,372	3,676	7.71%
EDA Lease/Revenue Bond 2015	2035	Fire Station #2	315,722	317,297	316,877	316,300	(577)	(0.18%)
G.O. Tax Abatement Refunding Bond 2016C	2022	City's Participation in YMCA Project	289,097	301,571	313,567	325,054	11,487	3.66%
G.O Bond 2018A	2033	West Shadow Lake Dr & LaMotte Area Street Reconstruction Improv/Lake Dr Watermain/Tri	200,000	481,799	483,899	485,212	1,313	0.27%
G.O Bond 2021A	2031	4th Ave, Joyer Ln, Karth Rd, Talle Ln, Canfield Rd, and Gaage Ln Street Reconstruction Improv	-	-	-	209,680	209,680	***
Total Debt Levy			1,862,292	2,122,762	1,909,448	2,028,444	118,996	6.23%
Total Levy			10,055,416	10,491,518	11,141,815	11,824,287	682,472	6.13%

(1) Levied in General Fund and transferred to respective funds prior to 2022. Shown separately for comparison purposes.
(2) Pay-As-You-Go capital equipment funding (Certificates of Indebtedness issued in prior years).
(3) Levy result of Voter-Approved Referendum.

**CITY OF LINO LAKES
2022 PROPOSED TAX CAPACITY RATE**

	Actual 2019	Actual 2020	Adopted 2021	Actual 2021	Proposed 2022
Taxable Market Value	2,082,803,803	2,299,471,394	2,456,365,382	2,435,156,410	2,591,537,885
<i>Annual % Change</i>	6.27%	10.40%	6.82%	5.90%	6.42%
Total Tax Capacity Value	22,687,236	24,887,837	26,835,151	26,491,445	27,950,000
Less FD Contribution in Value	1,322,808	1,486,924	1,537,086	1,537,086	1,643,524
Less Captured Value for Tax Increment	606,568	717,399	777,720	845,716	783,368
Total Net Tax Capacity Value	20,757,860	22,683,514	24,520,345	24,108,643	25,523,108
<i>Annual % Change</i>	5.63%	9.28%	8.10%	6.28%	5.87%
	Actual 2019	Actual 2020	Adopted 2021	Actual 2021	Proposed 2022
Total Levy	10,055,416	10,491,518	11,141,815	11,141,815	11,824,287
Less FD Distribution	1,375,292	1,447,780	1,472,118	1,472,118	1,587,612
Total Net Levy for Tax Rate	8,680,124	9,043,738	9,669,697	9,669,697	10,236,675
<i>Annual % Change</i>	3.14%	4.19%	6.92%	6.92%	5.86%
City Tax Capacity Rate	41.817%	39.870%	39.437%	40.109%	40.107%

**CITY OF LINO LAKES
2022 PROPOSED GENERAL FUND REVENUE**

	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	\$ Increase/ Decrease	% Increase/ Decrease
Property Taxes	8,161,217	8,342,664	9,271,367	4,849,687	9,271,367	(477,248)	8,794,119	(477,248)	(5.15%)
Special Assessments	106	0	0	185	0	0	0	0	***
Business Licenses and Permits	145,822	94,758	143,959	70,809	143,959	(784)	143,175	(784)	(0.54%)
Non-Business Licenses and Permits	795,747	877,693	799,060	1,257,393	799,060	90,567	889,627	90,567	11.33%
Intergovernmental	623,256	617,816	631,523	584,526	656,523	11,989	668,512	36,989	5.86%
Charges for Services	344,685	273,285	305,059	267,469	280,059	12,113	292,172	(12,887)	(4.22%)
Fines and Forfeits	98,390	76,811	106,100	64,297	106,100	(5,000)	101,100	(5,000)	(4.71%)
Investment Earnings	159,482	122,482	30,000	(5,656)	30,000	0	30,000	0	0.00%
Miscellaneous	902,133	191,069	210,500	165,007	210,500	557	211,057	557	0.26%
Other Financing Sources	256,480	380,560	21,832	0	0	540,000	540,000	518,168	2373.43%
TOTAL REVENUES	11,487,319	10,977,138	11,519,400	7,253,716	11,497,568	172,194	11,669,762	150,362	1.31%

**CITY OF LINO LAKES
2022 PROPOSED GENERAL FUND REVENUE**

	Account Number	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
Property Taxes									
General Property Tax	101-000-3010-000	7,026,344	8,292,860	9,232,367	4,773,706	9,232,367	(478,748)	8,753,619	Levy for General Operations
Delinquent taxes	101-000-3020-000	30,708	49,225	35,000	75,105	35,000	5,000	40,000	Prior Year(s) Delinquencies
Fiscal Disparities	101-000-3040-000	1,102,010	0	0	0	0	0	0	
Excess Tax Increments	101-000-3050-000	1	0	0	0	0	0	0	
Tax Forfeits	101-000-3060-000	1,509	0	0	0	0	0	0	
Penalties & Interest	101-000-3150-000	645	578	4,000	876	4,000	(3,500)	500	
		8,161,217	8,342,664	9,271,367	4,849,687	9,271,367	(477,248)	8,794,119	
Special Assessments									
Current Assessments	101-000-3110-000	106	0	0	185	0	0	0	
		106	0	0	185	0	0	0	
Business Licenses and Permits									
Liquor License - Bar	101-000-3201-000	27,750	25,133	32,000	(391)	32,000	0	32,000	License to Sell Liquor for On-Premises Consumption
Liquor License - Beer	101-000-3202-000	950	750	1,000	97	1,000	0	1,000	License to Sell Beer for On-Premises Consumption
Off-Sale Liquor	101-000-3203-000	2,000	2,483	2,000	1,600	2,000	0	2,000	License to Sell Packaged Liquor for Off-Premises Consumption
Sunday Liquor License	101-000-3204-000	1,600	3,883	1,900	142	1,900	0	1,900	License to Sell Liquor for On-Premises Consumption on Sunday
Club Liquor License	101-000-3205-000	300	250	300	0	300	0	300	
Investigation Fee	101-000-3208-000	838	810	1,000	423	1,000	0	1,000	Fee to Perform Background Investigation for Liquor License Apps
Garbage Removal License	101-000-3209-000	1,830	1,740	1,700	1,930	1,700	0	1,700	Annual License to Collect Refuse in the City
Temporary Consumption Permit	101-000-3210-000	350	0	300	250	300	0	300	
Cigarette License	101-000-3211-000	700	700	600	650	600	0	600	Annual License to Sell Cigarettes in the City
Contractor's License	101-000-3213-000	13,310	12,230	17,103	8,666	17,103	(812)	16,291	
Rental Housing License	101-000-3215-000	6,532	5,422	5,906	5,733	5,906	28	5,934	
Dance License	101-000-3219-000	35	0	35	70	35	0	35	
Fireworks License	101-000-3220-000	200	100	200	400	200	0	200	
Massage License	101-000-3222-000	1,300	916	1,100	800	1,100	0	1,100	
Peddlers License	101-000-3223-000	2,875	2,900	2,500	1,665	2,500	0	2,500	License for Door-to-Door Sales
Gambling Tax	101-000-3224-000	0	0	0	0	0	0	0	
Lodging Tax	101-000-3225-000	85,252	37,441	76,315	48,775	76,315	0	76,315	
		145,822	94,758	143,959	70,809	143,959	(784)	143,175	
Non-Business Licenses and Permits									
Building Permits	101-000-3250-000	412,691	453,039	445,221	669,870	445,221	70,510	515,731	Value-Based Fee-Covers the Cost of Inspec. & Code Compl.
Plan Inspection Fees	101-000-3251-000	198,309	240,977	200,873	370,513	200,873	1,898	202,771	65% of Bldg Permit Fee to Cover Cost of Plan Review
Erosion Control Permits	101-000-3252-000	19,040	26,400	24,800	41,280	24,800	4,800	29,600	
Plumbing Permits	101-000-3253-000	31,017	38,884	27,227	47,722	27,227	4,483	31,710	
Mechanical Permits	101-000-3254-000	70,300	73,547	58,441	86,561	58,441	7,652	66,093	
Septic Plumbing Permit	101-000-3255-000	5,030	5,750	5,718	5,080	5,718	(141)	5,577	
Septic System Permit	101-000-3256-000	6,000	9,750	6,342	7,800	6,342	525	6,867	
Fence Permit	101-000-3259-000	5,025	5,360	4,063	7,657	4,063	415	4,478	
Dog License	101-000-3260-000	1,375	1,190	1,250	1,063	1,250	0	1,250	
Sign Permit	101-000-3262-000	1,070	125	1,158	75	1,158	(232)	926	
Road Overweight Permit	101-000-3263-000	0	0	0	0	0	0	0	
Underground Utility Permit	101-000-3264-000	36,738	18,939	15,467	14,030	15,467	3,157	18,624	
Miscellaneous Permits	101-000-3266-000	9,152	3,731	8,500	5,742	8,500	(2,500)	6,000	
		795,747	877,693	799,060	1,257,393	799,060	90,567	889,627	
Intergovernmental									
TZD Safe Roads Grant	101-000-3314-000	0	0	0	27,029	25,000	0	25,000	Office of Traffic Safety (OTS) Grant Funding
Other Federal Revenue	101-000-3319-000	0	0	0	0	0	0	0	
Local Government Aid	101-000-3340-000	0	0	0	0	0	0	0	
Market Value Homestead Credit	101-000-3341-000	5,412	5,377	4,000	1,750	4,000	0	4,000	
Municipal State Aid	101-000-3345-000	255,335	272,021	270,000	246,536	270,000	(20,000)	250,000	For Maintenance of City-Designated State-Aid Roads
Police State Aid	101-000-3346-000	251,553	263,430	255,000	246,117	255,000	5,000	260,000	Aid for Police Retirement Plan and POST Training
Other State Revenue	101-000-3348-000	15,666	10,707	10,000	0	10,000	0	10,000	Other State Grants & Aids
Fire State Aid	101-000-3349-000	0	0	0	0	0	21,703	21,703	
Other Fire Aid	101-000-3351-000	24,272	3,780	14,000	32,242	14,000	6,000	20,000	Fire Training/Ed
Anoka County Solid Waste	101-000-3360-000	71,018	62,502	78,523	30,852	78,523	(714)	77,809	SCORE Grant for Recycling Efforts
Other Anoka County Revenue	101-000-3364-000	0	0	0	0	0	0	0	
		623,256	617,816	631,523	584,526	656,523	11,989	668,512	

**CITY OF LINO LAKES
2022 PROPOSED GENERAL FUND REVENUE**

Account Number	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail	
Charges for Services									
Land Use Fee	101-000-3265-000	12,562	18,164	7,333	14,229	7,333	2,690	10,023	
Sale of Supplies	101-000-3404-000	51	63	100	36	100	0	100	
Assessment Searches	101-000-3405-000	3,460	9,640	3,500	10,180	3,500	5,500	9,000	
Election Filing Fees	101-000-3409-000	50	20	0	20	0	0	0	
Return Check Fee	101-000-3413-000	0	30	0	30	0	0	0	
SAC/Surcharge Fee	101-000-3414-000	3,741	5,225	4,000	7,925	4,000	4,000	8,000	
Materials for Resale	101-000-3416-000	0	0	0	0	0	0	0	
GIS Map Fee	101-000-3417-000	27,090	9,540	12,000	22,230	12,000	0	12,000	
Police Reports	101-000-3420-000	866	526	800	603	800	0	800	
Police Other Revenues	101-000-3422-000	203,025	138,315	190,000	136,450	165,000	0	165,000	\$25,000 of base budget moved to TZD Safe Roads Grant
Public Works Fees	101-000-3433-000	13,674	8,265	7,500	2,148	7,500	0	7,500	
Other Park Revenues	101-000-3470-000	705	143	750	2,647	750	0	750	
Other Recreation Fees	101-000-3472-000	0	0	0	0	0	0	0	
Administrative Charge - Bonds	101-000-3490-000	0	0	0	0	0	0	0	
Engineering/Planning Charges	101-000-3492-000	29,461	33,354	29,076	33,472	29,076	(77)	28,999	
Investment Management Charge	101-000-3494-000	50,000	50,000	50,000	37,500	50,000	0	50,000	
		344,685	273,285	305,059	267,469	280,059	12,113	292,172	
Fines and Forfeits									
Fines & Forfeits	101-000-3510-000	97,290	76,111	105,500	63,297	105,500	(5,500)	100,000	
Driving Diversion Program (DDP)	101-000-3512-000	1,100	700	600	1,000	600	500	1,100	
		98,390	76,811	106,100	64,297	106,100	(5,000)	101,100	
Investment Earnings									
Interest on Investments	101-000-3620-000	94,230	83,333	30,000	(5,656)	30,000	0	30,000	
Change in Fair Value of Investments	101-000-3621-000	65,252	39,149	0	0	0	0	0	
		159,482	122,482	30,000	(5,656)	30,000	0	30,000	
Miscellaneous									
Circle Pines Gas Franchise	101-000-3350-000	58,706	50,142	55,000	45,261	55,000	0	55,000	
Other Solid Waste	101-000-3361-000	3,837	14	3,000	0	3,000	(3,000)	0	
Tree Refunds - Escrows	101-000-3631-000	(951)	0	0	0	0	0	0	
Building Rents	101-000-3640-000	0	0	0	200	0	0	0	
Donations	101-000-3720-000	550	0	500	0	500	0	500	
Refunds & Reimbursements	101-000-3730-000	731,908	29,501	35,000	16,852	35,000	0	35,000	
Bldg Lease Revenue	101-000-3740-000	107,963	110,384	115,000	102,047	115,000	3,557	118,557	
Miscellaneous Revenue	101-000-3810-000	120	1,027	2,000	647	2,000	0	2,000	
		902,133	191,069	210,500	165,007	210,500	557	211,057	
Other Financing Sources									
Use of Fund Reserves	101-000-3900-000	0	0	21,832	0	0	500,000	500,000	Transfer to Capital Equipment Replacement Fund (\$271,750), Transfer to Park and Trail Improvement Fund (\$15,000), Woodridge Estates Street Lights and Wiring (\$125,000), Install Base Lois Lane Trail (\$10,000), Replace Sunrise Park Hockey Rink (\$21,000), Resurface Six 1/2 Court Basketball Courts (\$25,250), Replace Birch Park Rink Lighting (\$9,000), Replace Hydraulic Hoist (\$23,000)
Sale of Fixed Assets	101-000-3910-000	0	560	0	0	0	0	0	
Transfer From Other Funds	101-000-3920-000	256,480	380,000	0	0	0	40,000	40,000	\$40K from Cable TV/Communications Fund
		256,480	380,560	21,832	0	0	540,000	540,000	
Total Revenues		11,487,319	10,977,138	11,519,400	7,253,716	11,497,568	172,194	11,669,762	

**CITY OF LINO LAKES
PERSONNEL TOTALS**

	<u>Actual 2019</u>	<u>Actual 2020</u>	<u>Adopted 2021</u>	<u>Proposed 2022</u>
ADMINISTRATION	4.000	4.000	4.000	5.000 (1)
FINANCE	3.250	3.100	3.100	3.100
ECONOMIC DEVELOPMENT	-	-	-	-
PLANNING & ZONING	1.000	1.000	1.000	1.000
COMMUNITY DEVELOPMENT	2.000	2.000	2.000	1.700 (2)
ENVIRONMENTAL	0.350	0.375	0.375	0.300 (3)
SOLID WASTE	0.300	0.250	0.250	0.200 (3)
FORESTRY	0.350	0.375	0.375	0.250 (3)
POLICE	30.550	30.550	32.550	32.550
FIRE	1.950	1.950	1.950	6.950 (4)
BUILDING INSPECTIONS	3.500	3.500	3.500	4.000 (5)
STREETS	6.650	6.500	6.250	5.900 (6)
FLEET	1.500	1.500	2.200	2.200
GOVERNMENT BUILDINGS	-	-	-	-
PARKS	5.200	5.200	4.950	5.900 (7)
RECREATION	1.350	0.200	-	0.500 (8)
TOTAL GENERAL FUND	61.950	60.500	62.500	69.550
WATER FUND	3.325	3.250	3.250	3.850 (9)
SEWER FUND	3.325	3.250	3.250	3.850 (9)
STORM WATER FUND	-	-	-	1.750 (10)
GRAND TOTAL	68.600	67.000	69.000	79.000

Personnel are shown as Full Time Equivalent (FTE)

- (1) Communications Specialist
- (2) Community Development Director allocated to Water, Sewer and Storm Water
- (3) Environmental Coordinator allocated to Storm Water
- (4) PT Firefighter Duty Crew (4.5 FTE) and Fire Lieutenant/Fire Inspector (0.5 FTE)
- (5) Building Inspector
- (6) Public Services Director and Streets Supervisor allocated to Storm Water
- (7) General Maintenance Worker and allocation of Public Services Director to Storm Water
- (8) PT Recreation Coordinator
- (9) General Maintenance Worker and allocation of Community Development Director
- (10) General Maintenance Worker and allocation of Public Services Director, Community Development Director, Streets Supervisor and Environmental Coordinator

**CITY OF LINO LAKES
2022 PROPOSED GENERAL FUND EXPENDITURES**

DEPT#	DESCRIPTION	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	\$ Increase/ Decrease	% Increase/ Decrease
ADMINISTRATION										
401	MAYOR AND COUNCIL	78,646	82,571	89,763	80,390	92,283	1,090	93,373	3,610	4.02%
402	ADMINISTRATION	513,626	625,479	551,835	456,689	650,101	3,261	653,362	101,527	18.40%
403	ELECTIONS	15,599	54,003	19,160	15,184	19,060	15,490	34,550	15,390	80.32%
404	CABLE TV	2,471	1,269	2,658	3	2,658	(2,658)	0	(2,658)	(100.00%)
405	CHARTER ADMINISTRATION	325	148	2,500	302	2,500	4,963	7,463	4,963	198.52%
407	FINANCE	674,407	630,191	686,227	606,945	698,468	(44,779)	653,689	(32,538)	(4.74%)
414	LEGAL CONSULTANTS	132,226	119,360	135,000	107,468	135,000	3,000	138,000	3,000	2.22%
TOTAL ADMINISTRATION		1,417,300	1,513,022	1,487,143	1,266,982	1,600,070	(19,633)	1,580,437	93,294	6.27%
COMMUNITY DEVELOPMENT										
415	ECONOMIC DEVELOPMENT	112,912	67,244	108,484	95,836	111,759	1,910	113,669	5,185	4.78%
416	PLANNING AND ZONING	124,094	131,074	168,048	114,441	173,116	(5,000)	168,116	68	0.04%
417	ENGINEERING	103,307	110,152	109,760	80,030	107,160	(9,795)	97,365	(12,395)	(11.29%)
418	COMMUNITY DEVELOPMENT	216,050	203,204	235,180	197,572	196,808	(300)	196,508	(38,672)	(16.44%)
461	ENVIRONMENTAL	60,147	47,140	63,341	42,108	59,620	0	59,620	(3,721)	(5.87%)
462	SOLID WASTE ABATEMENT	76,493	55,093	78,523	47,780	77,809	0	77,809	(714)	(0.91%)
463	FORESTRY	71,279	58,653	71,405	70,070	60,037	0	60,037	(11,368)	(15.92%)
TOTAL COMMUNITY DEVELOPMENT		764,282	672,560	834,741	647,837	786,309	(13,185)	773,124	(61,617)	(7.38%)
PUBLIC SAFETY										
420	POLICE PROTECTION	3,845,003	3,874,098	4,368,047	3,335,513	4,545,691	21,325	4,567,016	198,969	4.56%
421	FIRE PROTECTION	564,939	514,564	698,885	464,749	613,339	272,760	886,099	187,214	26.79%
422	BUILDING INSPECTIONS	321,206	348,427	376,680	349,605	382,812	81,439	464,251	87,571	23.25%
TOTAL PUBLIC SAFETY		4,731,147	4,737,089	5,443,612	4,149,868	5,541,842	375,524	5,917,366	473,754	8.70%
PUBLIC SERVICES										
430	STREETS	943,756	847,628	1,008,752	840,820	941,526	92,450	1,033,976	25,224	2.50%
431	FLEET MANAGEMENT	432,828	380,468	559,159	477,099	564,840	24,100	588,940	29,781	5.33%
432	GOVERNMENT BUILDINGS	1,436,942	477,011	494,586	469,306	494,595	49,925	544,520	49,934	10.10%
450	PARKS DEPARTMENT	743,143	582,178	690,294	917,289	684,133	158,078	842,211	151,917	22.01%
451	RECREATION	167,314	101,154	0	713	0	42,438	42,438	42,438	***
TOTAL PUBLIC SERVICES		3,723,983	2,388,439	2,752,791	2,705,227	2,685,094	366,991	3,052,085	299,294	10.87%
OTHERS										
499	CONTINGENCY/TRANSFERS/OTHERS	943,554	931,500	1,001,113	926,113	75,000	271,750	346,750	(654,363)	(65.36%)
TOTAL OTHERS		943,554	931,500	1,001,113	926,113	75,000	271,750	346,750	(654,363)	(65.36%)
TOTAL GENERAL FUND EXPENDITURES		11,580,266	10,242,609	11,519,400	9,696,026	10,688,315	981,447	11,669,762	150,362	1.31%

**CITY OF LINO LAKES
2022 BASE BUDGET ADJUSTMENTS**

DEPARTMENT	ACCT #	NAME	DESCRIPTION	AMOUNT
Mayor and Council	4452	Subscriptions & Dues	LMC membership dues	\$ 590
Mayor and Council	4900	City Marketing	Employee recognition and appreciation	\$ 500
Administration	4340	Printing & Publishing	Recruiting and social media advertisements	\$ 500
Administration	4410	Contracted Services	Reflect true cost of web hosting, NeoGov, doc destruction, and TASC	\$ 1,261
Administration	4452	Subscriptions & Dues	Admin staff membership dues	\$ 1,500
Elections	41xx	Personal Services	Increase in election judges for Primary and General Election	\$ 16,090
Elections	4200	Supplies	Supplies for elections	\$ (600)
Cable TV	4410	Contracted Services	NMTV services at meetings	\$ (2,658)
Charter Administration	4300	Professional Services	Increase in statutory limit on charter directed expenses	\$ 4,963
Finance	4300	Professional Services	Credit card processing fees	\$ 2,000
Finance	4310	Other Consultants	Allocation of Metro iNet and Springbrook subscriptions	\$ (30,639)
Finance	4340	Printing & Publishing	Publishing financial reports in newspaper	\$ 100
Finance	4342	Truth in Taxation	County mailing of TNT notices	\$ 160
Finance	4410	Contracted Services	County Assessment Contract	\$ (16,500)
Finance	4452	Subscriptions & Dues	Finance staff membership dues	\$ 100
Legal	4303	Criminal Attorney	2021-2025 legal services contract	\$ 3,000
Economic Development	4300	Professional Services	Consultant assistance and membership contribution to ACRED	\$ 1,910
Planning	4410	Contracted Services	Zoning Ordinance Updates	\$ (5,000)
Engineering	4410	Contracted Services	Allocation of WSB retainer	\$ (12,795)
Engineering	4410	Contracted Services	Anoka County aerial photography	\$ 3,000
Community Development	4410	Contracted Services	Anoka County GIS	\$ (300)
Police	4211	Maintenance Supplies	Ammunition	\$ (1,000)
Police	4240	Small Tools	Computer replacements and purchase of tasers	\$ 7,575
Police	4300	Professional Services	POST license renewals, bi-annual video systems audit	\$ 1,770
Police	4321	Telephone	Cell phone and wifi increased cost	\$ 696
Police	4330	Travel & Tuition	Tuition reimbursement program	\$ 2,000
Police	4370	Uniforms	Uniform allowance COLA	\$ 368
Police	4410	Contracted Services	Zoom (\$2,400), Alexandra House (\$5,000)	\$ 9,666
Police	4452	Subscriptions & Dues	Police staff membership dues	\$ 250
Fire	41xx	Personal Services	0.5 FTE Fire Lieutenant/Fire Inspector and Duty Crew	\$ 211,820
Fire	4211	Maintenance Supplies	N95 masks, fire suppress foam, floor dry & blades	\$ 975
Fire	4321	Telephone	Two new Verizon air cards for E11 & E12	\$ 840
Fire	4330	Travel & Tuition	Additional training	\$ 5,000
Fire	4370	Uniforms	Duty Crew turn-out gear (\$48,000), other turn-out gear (\$700)	\$ 48,700
Fire	4410	Contracted Services	Decrease from budget to actual analysis	\$ (3,485)
Fire	4452	Subscriptions & Dues	Fire staff membership dues	\$ 310
Fire	5000	Equipment	2 Toughbooks for E11 & E12	\$ 8,600

2022 BASE BUDGET ADJUSTMENTS

DEPARTMENT	ACCT #	NAME	DESCRIPTION	AMOUNT
Building Inspection	41xx	Personal Services	0.5 FTE Building Inspector	\$ 49,989
Building Inspection	4321	Telephone	Increased cell phone and wifi costs	\$ 200
Building Inspection	4410	Contracted Services	MNSPECT inspection services	\$ 31,250
Streets	4300	Professional Services	Cartograph	\$ 450
Streets	4410	Contracted Services	Contract median and round-a-bout maintenance	\$ 15,000
Streets	4410	Contracted Services	Storm water utility costs moved to utility fund	\$ (48,000)
Streets	5000	Equipment	Replace Woodridge Estates Street Lights and Wiring with reserves	\$ 125,000
Fleet	4211	Maintenance Supplies	Vehicle washes (\$7,300), increase in other supplies (\$1,000)	\$ 8,300
Fleet	4300	Professional Services	Cartograph	\$ 300
Fleet	4410	Contracted Services	Decrease from budget to actual analysis	\$ (7,500)
Fleet	5000	Equipment	Replace Hydraulic Hoist with reserves	\$ 23,000
Government Buildings	41xx	Personal Services	New seasonal to maintain civic complex grounds	\$ 9,721
Government Buildings	4211	Maintenance Supplies	Civic Complex landscape plants and supplies	\$ 5,000
Government Buildings	4361	Insurance	LMCIT general liability, property, and excess liability insurance	\$ 8,204
Government Buildings	4410	Contracted Services	Reflect true cost of copier maintenance, mat service, and cleaning services	\$ 27,000
Parks	41xx	Personal Services	1 FTE Parks Maintenance Staff	\$ 92,678
Parks	4211	Maintenance Supplies	Install Base Lois Lane Trail (\$10,000) and Replace Sunrise Park Hockey Rink (\$21,000) with reserves	\$ 31,000
Parks	4300	Professional Services	Cartograph	\$ 150
Parks	4410	Contracted Services	Resurface Six 1/2 Court Basketball Courts (\$25,250) and Replace Birch Park Rink Lighting (\$9,000) with reserves	\$ 34,250
Recreation	41xx	Personal Services	PT Recreation Coordinator & Warming House Attendants	\$ 42,438
Others	4905	Contingency	Decrease due to settled union contracts for 2022	\$ (15,000)
Others	4910	Operating Transfers	Transfer of General Fund reserves to Capital Equipment Replacement Fund	\$ 271,750
Others	4910	Operating Transfers	Transfer of General Fund reserves to Park and Trail Improvement Fund	\$ 15,000
Total 2022 Adjustments Requested				\$ 981,447
General Fund Expenditure Base Budget Increase				\$ 95,028
General Fund Non-General Property Tax Revenue Increase				\$ (110,942)
General Fund Use of Reserves and Transfers From Other Funds Increase				\$ (518,168)
Increase in Blue Heron Days Levy				\$ 10,000
Increase in Capital Equipment Levy				\$ 150,000
Increase in Pavement Management Levy				\$ 71,111
Decrease in Storm Water Maintenance Levy				\$ (130,000)
Increase in Parks and Trails Improvement Levy				\$ 15,000
Decrease in Existing Debt				\$ (90,684)
Increase in New Debt				\$ 209,680
Total 2022 Tax Levy Increase				\$ 682,472

CITY OF LINO LAKES

MAYOR AND COUNCIL (101-401)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	38,106	42,695	44,512	40,436	46,858	0	46,858	100% Mayor 4 - 100% Councilmembers 2 EDA Meetings @ \$40/mtg - \$400
PERA	4121-000	1,876	2,175	2,226	2,022	2,343	0	2,343	
SOCIAL SECURITY	4122-000	1,084	629	645	586	679	0	679	
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	67	70	180	72	203	0	203	
		41,133	45,569	47,563	43,116	50,083	0	50,083	
SUPPLIES									
OFFICE SUPPLIES	4200-000	0	0	0	0	0	0	0	Signature stamps, name plates, special meeting expenses
		0	0	0	0	0	0	0	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	0	200	4,000	0	4,000	0	4,000	Strategic Planning/Goal Setting Facilitator
TRAVEL & TUITION	4330-000	1,435	550	1,500	0	1,500	0	1,500	LMC Conference, Elected Officials Conference
PRINTING & PUBLISHING	4340-000	28	0	200	31	200	0	200	Meeting Notices
NEWSLETTER	4343-000	14,172	15,953	13,000	14,955	13,000	0	13,000	Spring/Summer, Fall & Winter Newsletters
		15,635	16,703	18,700	14,986	18,700	0	18,700	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	0	103	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	18,061	18,356	18,500	18,627	18,500	590	19,090	League of MN Cities, MN Mayors Association
CITY MARKETING	4900-000	3,818	1,840	5,000	3,661	5,000	500	5,500	Flowers, Plaques & Awards, Employee Appreciation, Lino Lakes Ambassadors
		21,879	20,299	23,500	22,288	23,500	1,090	24,590	
TOTAL MAYOR AND COUNCIL		78,646	82,571	89,763	80,390	92,283	1,090	93,373	

CITY OF LINO LAKES

ADMINISTRATION (101-402)

Description	Object Code	Actual 2019	Actual 2020	Adopted 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	376,559	437,027	389,218	343,080	480,789	0	480,789	100% City Administrator
OVERTIME	4102-000	0	377	0	0	0	0	0	100% Human Resource Manager
TEMPORARIES	4106-000	13,016	13,226	16,500	11,131	16,500	0	16,500	100% Communications Specialist*
WELLNESS PROGRAM	4108-000	1,165	476	720	0	720	0	720	100% City Clerk
PERA	4121-000	28,509	28,661	30,429	27,569	37,297	0	37,297	100% Deputy City Clerk
SOCIAL SECURITY	4122-000	28,807	29,228	31,037	26,964	38,043	0	38,043	Temporaries: Scanner Operator
ICMA EMPLOYER	4123-000	0	0	1,694	1,739	1,970	0	1,970	*\$40,000 Transfer from the Cable TV/Communication Fund
HEALTH INSURANCE	4131-000	18,634	17,511	30,871	16,739	22,249	0	22,249	
LIFE & DISABILITY INSURANCE	4133-000	1,085	1,187	1,439	1,209	1,277	0	1,277	
DENTAL INSURANCE	4134-000	2,117	1,764	2,157	989	2,696	0	2,696	
VEHICLE ALLOWANCE	4135-000	3,600	1,650	0	0	0	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	2,285	2,466	2,371	2,439	3,161	0	3,161	
		475,776	533,573	506,436	431,858	604,702	0	604,702	
SUPPLIES									
OFFICE SUPPLIES	4200-000	0	24	0	5	0	0	0	
		0	24	0	5	0	0	0	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	23,610	19,029	15,000	7,161	15,000	0	15,000	Drug/alcohol testing, pre-employment assessments, training, web consulting
LABOR CONSULTANTS	4310-000	1,070	55,651	9,000	2,514	9,000	0	9,000	Labor relations, employment law, contract negotiations, arbitration
TELEPHONE	4321-000	360	360	360	405	360	0	360	Cell Phone Reimbursement
TRAVEL & TUITION	4330-000	5,444	2,572	8,500	4,271	8,500	0	8,500	LMC Conference, ICMA Conference, MAMA Meetings, MCMA Conference, MPELRA Conferences, TCHRA Conference, NPELRA Webinars, City Clerk Certification, MCFOA Conference, Tuition Reimbursement
PRINTING & PUBLISHING	4340-000	852	380	2,000	664	2,000	500	2,500	Legal publications, employment ads, etc.
		31,336	77,991	34,860	15,015	34,860	500	35,360	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	5,284	11,654	9,039	7,215	9,039	1,261	10,300	Gov Office Website, American Legal Online City Code, Document Destruction, TASC, NeoGov
SUBSCRIPTIONS & DUES	4452-000	1,230	2,237	1,500	2,596	1,500	1,500	3,000	MAMA, ICMA, MCMA, MCFOA, MPELRA, IPMA-HR, TCHRA, Chain of Lakes Rotary
		6,513	13,891	10,539	9,812	10,539	2,761	13,300	
TOTAL ADMINISTRATION		513,626	625,479	551,835	456,689	650,101	3,261	653,362	

CITY OF LINO LAKES

ELECTIONS AND VOTERS REGISTRATION (101-403)

Description	Object Code	Actual 2019	Actual 2020	Adopted 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	8,716	45,490	10,000	9,936	10,000	16,000	26,000	Primary and General Election Judges (Even Years) General Election Judges (Odd Years)
PERA	4121-000	23	243	0	60	0	0	0	
SOCIAL SECURITY	4122-000	25	795	30	56	30	70	100	
WORKER'S COMPENSATION	4151-000	115	163	130	164	130	20	150	
		8,879	46,691	10,160	10,217	10,160	16,090	26,250	
SUPPLIES									
OFFICE SUPPLIES	4200-000	461	1,104	500	373	1,600	(600)	1,000	Supplies for Elections
		461	1,104	500	373	1,600	(600)	1,000	
OTHER SERVICES AND CHARGES									
POSTAGE	4322-000	34	0	0	0	0	0	0	
TRAVEL & TUITION	4330-000	0	138	0	0	0	0	0	
PRINTING & PUBLISHING	4340-000	1,484	345	2,000	379	800	0	800	Election Ballots (Odd years - City pays cost of municipal election ballots)
		1,518	483	2,000	379	800	0	800	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	4,741	1,048	6,500	4,215	6,500	0	6,500	Voting Equipment System per Anoka County Agreement, Election Polling Site Supervisor (Centennial)
		4,741	1,048	6,500	4,215	6,500	0	6,500	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	4,677	0	0	0	0	0	
		0	4,677	0	0	0	0	0	
TOTAL ELECTIONS		15,599	54,003	19,160	15,184	19,060	15,490	34,550	

CITY OF LINO LAKES

CABLE TV (101-404)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
TEMPORARIES	4106-000	2,219	561	0	0	0	0	0	
PERA	4121-000	77	42	0	0	0	0	0	
SOCIAL SECURITY	4122-000	170	43	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	5	3	0	3	0	0	0	
		2,471	649	0	3	0	0	0	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	0	620	2,658	0	2,658	(2,658)	0	
		0	620	2,658	0	2,658	(2,658)	0	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
TOTAL CABLE TV		2,471	1,269	2,658	3	2,658	(2,658)	0	

CITY OF LINO LAKES

CHARTER ADMINISTRATION (101-405)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
OTHER SERVICES AND SUPPLIES									
PROFESSIONAL SERVICES	4300-000	325	148	1,000	302	1,000	0	1,000	Time Savers - Minutes
PROF SERVICES - CHARTER COMM	4300-999	0	0	1,500	0	1,500	4,963	6,463	Charter Commission Directed Expenses
PRINTING & PUBLISHING	4340-000	0	0	0	0	0	0	0	
		325	148	2,500	302	2,500	4,963	7,463	
TOTAL CHARTER ADMINISTRATION		325	148	2,500	302	2,500	4,963	7,463	

CITY OF LINO LAKES

FINANCE (101-407)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	273,623	203,175	244,406	206,859	254,127	0	254,127	85% Finance Director 100% Accountant 75% Accounting Clerk II 50% Office Specialist
OVERTIME	4102-000	0	0	0	0	0	0	0	
TEMPORARIES	4106-000	0	0	0	0	0	0	0	
WELLNESS PROGRAM	4108-000	720	0	720	0	720	0	720	
PERA	4121-000	19,511	15,003	18,330	16,130	19,060	0	19,060	
SOCIAL SECURITY	4122-000	18,912	14,589	18,697	15,034	19,441	0	19,441	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	0	0	0	0	0	0	
HEALTH INSURANCE	4131-000	33,826	33,725	32,971	31,058	34,078	0	34,078	
LIFE & DISABILITY INSURANCE	4133-000	777	741	944	808	695	0	695	
DENTAL INSURANCE	4134-000	1,114	1,124	1,672	1,112	1,672	0	1,672	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	1,712	1,317	1,428	1,550	1,616	0	1,616	
		350,195	269,675	319,168	272,551	331,409	0	331,409	
SUPPLIES									
OFFICE SUPPLIES	4200-000	202	467	1,000	280	1,000	0	1,000	Payroll & Accounts Payable Checks, W-2 Forms, 1099 Forms, Other Financial Forms
		202	467	1,000	280	1,000	0	1,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	0	3,750	0	104	0	2,000	2,000	Credit Card Processing Fees and Other Finance Charges
AUDITOR	4308-000	13,609	14,621	15,000	17,668	15,000	0	15,000	General Fund portion of Independent Annual Audit
OTHER CONSULTANTS	4310-000	196,005	227,451	231,859	219,403	231,859	(30,639)	201,220	Metro-iNet Services, Programs & Support (Includes Cisco Telephone), Springbrook License Subscription, OPG-3 CCP
TRAVEL & TUITION	4330-000	6,415	1,428	6,000	1,995	6,000	0	6,000	MNGFOA Conference, Continuing Professional Education, Other Training, Tuition Reimbursement
PRINTING & PUBLISHING	4340-000	981	1,074	1,000	827	1,000	100	1,100	Publish Budget and Financial Reports
TRUTH IN TAXATION	4342-000	0	1,874	1,900	2,010	1,900	160	2,060	City Share of Property Specific Notices
		217,010	250,199	255,759	242,008	255,759	(28,379)	227,380	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	105,692	108,516	109,000	90,810	109,000	(16,500)	92,500	Assessing Services - Anoka County - Based on Number of Parcels, Classification, and (Un)/Improved
SUBSCRIPTIONS & DUES	4452-000	1,307	1,335	1,300	1,297	1,300	100	1,400	MNGFOA Membership, GFOA Membership, Certificate of Achievement Program, MN Board of Accountancy, MNCPA Membership, MCFOA Membership
		106,999	109,851	110,300	92,107	110,300	(16,400)	93,900	
TOTAL FINANCE		674,407	630,191	686,227	606,945	698,468	(44,779)	653,689	

CITY OF LINO LAKES

LEGAL CONSULTANTS (101-414)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
OTHER SERVICES AND CHARGES									
MUNICIPAL ATTORNEY	4301-000	18,923	24,474	30,000	11,805	30,000	0	30,000	Consulting Attorney to City Council & Staff
CRIMINAL ATTORNEY	4303-000	113,304	94,886	105,000	95,663	105,000	3,000	108,000	Consulting Services for Criminal Prosecutions
		132,226	119,360	135,000	107,468	135,000	3,000	138,000	
TOTAL LEGAL CONSULTANTS		132,226	119,360	135,000	107,468	135,000	3,000	138,000	

CITY OF LINO LAKES

ECONOMIC DEVELOPMENT (101-415)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	0	0	0	0	0	0	0	Temporaries: Economic Development Intern (29 hrs/wk @ \$15/hr)
TEMPORARIES	4106-000	14,532	9,098	19,604	19,247	22,620	0	22,620	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	0	0	0	1,486	0	0	0	
SOCIAL SECURITY	4122-000	1,112	696	1,500	1,472	1,730	0	1,730	
HEALTH INSURANCE	4131-000	0	0	0	0	0	0	0	
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	0	0	0	
DENTAL INSURANCE	4134-000	0	0	0	0	0	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	97	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	83	57	115	118	144	0	144	
		15,727	9,948	21,219	22,323	24,494	0	24,494	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	15,342	20,519	13,440	31,967	13,440	1,910	15,350	Marketing Materials /Proposal Assistance \$4,000 BRE Program Assistance 10 hrs @ \$175/hr Pre Application Assistance 40 hrs @ \$190/hr ACRED Contribution \$2,000
TRAVEL & TUITION	4330-000	160	0	300	208	300	0	300	Econ Workshops/EDAM Annual Conference
PRINTING & PUBLISHING	4340-000	0	0	300	0	300	0	300	Marketing Brochure
		15,502	20,519	14,040	32,175	14,040	1,910	15,950	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	0	762	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	695	445	725	845	725	0	725	EDAM, Sensible Land Use Coalition, Chamber of Commerce, Memberships
CITY MARKETING	4900-000	80,988	35,570	72,500	40,494	72,500	0	72,500	Lodging Tax Remittals - Pass through to Twin Cities Gateway Convention and Tourism Bureau
		81,683	36,777	73,225	41,339	73,225	0	73,225	
TOTAL ECONOMIC DEVELOPMENT		112,912	67,244	108,484	95,836	111,759	1,910	113,669	

CITY OF LINO LAKES

PLANNING AND ZONING (101-416)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	86,130	89,054	91,014	77,067	95,025	0	95,025	100% Planner
OVERTIME	4102-000	0	0	0	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	6,431	6,623	6,826	6,009	7,127	0	7,127	
SOCIAL SECURITY	4122-000	6,340	6,563	6,963	5,673	7,269	0	7,269	
HEALTH INSURANCE	4131-000	7,834	7,461	7,461	6,839	7,849	0	7,849	
LIFE & DISABILITY INSURANCE	4133-000	284	328	338	309	253	0	253	
DENTAL INSURANCE	4134-000	529	529	539	494	539	0	539	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	511	500	457	529	604	0	604	
		108,060	111,058	113,598	96,922	118,666	0	118,666	
SUPPLIES									
OFFICE SUPPLIES	4200-000	186	0	200	0	200	0	200	Public/Advisory Meeting Supplies
		186	0	200	0	200	0	200	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	3,598	5,731	7,950	5,783	7,950	0	7,950	Legal Assistance - Ordinance Updates, GIS Mapping Updates - FEMA/Zoning/Other
									Workshops - \$250 MnAPA Conference - \$500 P&Z Workshops (7 Members) - \$400 Misc Mileage - \$150 Computer Training - \$150
TRAVEL & TUITION	4330-000	664	130	1,450	130	1,450	0	1,450	
STIPEND	4331-000	5,800	4,500	6,600	4,500	6,600	0	6,600	Commissioners - 6 @ \$75 x 12 mtgs; Chair \$100 x 12 mtgs
PRINTING & PUBLISHING	4340-000	489	0	250	287	250	0	250	Maps, Non-Chargeable Hearing Notices
		10,551	10,361	16,250	10,700	16,250	0	16,250	
CONTRACTUAL SERVICES									
									Zoning Ord Updates - \$20,000 Permit Works Annual Maintenance - \$2,400 ArcGIS Annual Maintenance - \$500 Misc Deliveries/Other - \$400 Consultant Services - Small Area Plans - 60 hrs @ \$150/hr
CONTRACTED SERVICES	4410-000	4,663	9,003	37,300	6,166	37,300	(5,000)	32,300	
SUBSCRIPTIONS & DUES	4452-000	634	653	700	653	700	0	700	APA Membership, Misc Reference Materials
		5,297	9,656	38,000	6,819	38,000	(5,000)	33,000	
TOTAL PLANNING AND ZONING		124,094	131,074	168,048	114,441	173,116	(5,000)	168,116	

CITY OF LINO LAKES

ENGINEERING (101-417)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	45,112	44,133	44,500	29,900	44,500	0	44,500	Traffic Counts - \$2,500 Engineering Consultant (Hourly) - \$42,000
		45,112	44,133	44,500	29,900	44,500	0	44,500	
CONTRACTUAL SERVICES									
ENGINEERING CONSULTANT	4410-000	58,195	66,019	62,160	47,120	62,160	(12,795)	49,365	Engineering Consultant (Retainer) - \$89,760 CD (55%) - \$49,365 Sewer Utility (15%) - \$13,465 Water Utility (15%) - \$13,465 Storm Utility (15%) - \$13,465
CONTRACTED SERVICES	4410-000	0	0	500	0	500	3,000	3,500	ArcGIS Annual Maintenance - \$500 Aerial Photos/LIDAR - \$3,000
		58,195	66,019	62,660	47,120	62,660	(9,795)	52,865	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	2,600	3,010	0	0	0	
		0	0	2,600	3,010	0	0	0	
TOTAL ENGINEERING		103,307	110,152	109,760	80,030	107,160	(9,795)	97,365	

CITY OF LINO LAKES

COMMUNITY DEVELOPMENT (101-418)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	172,423	160,764	183,798	155,579	151,496	0	151,496	70% Community Development Director (100% in 2021) 100% Administrative Assistant
OVERTIME	4102-000	0	101	0	127	0	0	0	
WELLNESS PROGRAM	4108-000	720	312	720	0	720	0	720	
PERA	4121-000	12,860	11,852	13,785	12,137	11,362	0	11,362	
SOCIAL SECURITY	4122-000	13,761	12,388	14,061	11,717	11,589	0	11,589	
ICMA EMPLOYER CONTRIBUTION	4123-000	2,129	2,397	0	0	46	0	46	
HEALTH INSURANCE	4131-000	7,050	9,196	11,061	9,989	10,369	0	10,369	
LIFE & DISABILITY INSURANCE	4133-000	508	521	683	531	409	0	409	
DENTAL INSURANCE	4134-000	0	397	1,079	494	917	0	917	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	958	880	968	995	875	0	875	
		210,409	198,808	226,155	191,569	187,783	0	187,783	
SUPPLIES									
OFFICE SUPPLIES	4200-000	0	48	100	30	100	0	100	
		0	48	100	30	100	0	100	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	4,038	3,383	7,000	5,076	7,000	0	7,000	DataLink (GIS) Annual Service and Maintenance - \$5,000 Mapping and Database Design - \$2,000
TRAVEL & TUITION	4330-000	979	130	900	149	900	0	900	Seminars, Conference, Training & Mileage
PRINTING & PUBLISHING	4340-000	0	133	0	46	0	0	0	
		5,016	3,646	7,900	5,271	7,900	0	7,900	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	0	0	300	0	300	(300)	0	Anoka County GIS
SUBSCRIPTIONS & DUES	4452-000	625	702	725	702	725	0	725	APA/AICP Membership
		625	702	1,025	702	1,025	(300)	725	
TOTAL COMMUNITY DEVELOPMENT		216,050	203,204	235,180	197,572	196,808	(300)	196,508	

CITY OF LINO LAKES

ENVIRONMENTAL (101-461)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	38,536	26,629	28,953	24,425	24,237	0	24,237	30% Environmental Coordinator (37.5% in 2021) Temporaries: Summer Staff (2 staff @ 13 wks @ 40 hrs/wk @ \$15/hr)
OVERTIME	4102-000	0	0	500	0	500	0	500	
TEMPORARIES	4106-000	7,361	6,753	13,520	5,047	15,600	0	15,600	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	970	1,975	2,209	1,904	1,855	0	1,855	
SOCIAL SECURITY	4122-000	3,086	2,551	3,287	2,248	3,086	0	3,086	
ICMA EMPLOYER CONTRIBUTION	4123-000	411	0	0	0	0	0	0	
HEALTH INSURANCE	4131-000	1,216	2,798	2,798	2,565	2,355	0	2,355	
LIFE & DISABILITY INSURANCE	4133-000	96	97	126	99	76	0	76	
DENTAL INSURANCE	4134-000	186	198	202	185	162	0	162	
WORKER'S COMPENSATION	4151-000	167	166	216	219	219	0	219	
		52,029	41,168	51,811	36,693	48,090	0	48,090	
SUPPLIES									
OFFICE SUPPLIES	4200-000	0	84	0	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	1,384	775	700	442	700	0	700	Chemicals, Seed, etc. Includes rookery supplies
SMALL TOOLS	4240-000	0	187	300	303	300	0	300	Sprayers, Soil Probes, etc.
		1,384	1,046	1,000	744	1,000	0	1,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	145	128	1,000	982	1,000	0	1,000	Ecologist, Hydrologist - Environmental Reviews/Research & Development, Resource Management Planning
TELEPHONE	4321-000	714	556	730	322	730	0	730	Staff Cell Phone
TRAVEL & TUITION	4330-000	1,406	248	1,100	717	1,100	0	1,100	Various Training Seminars, Conferences, Mileage - 1 Staff & Environmental Board, Erosion Control Cert State
STIPEND	4331-000	3,300	2,950	6,600	2,650	6,600	0	6,600	Commissioners - 6 @ \$75 x 12 mtgs, Chair \$100 x 12 mtgs
UNIFORMS	4370-000	0	0	0	0	0	0	0	
		5,565	3,882	9,430	4,671	9,430	0	9,430	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	1,169	919	1,000	0	1,000	0	1,000	ArcGIS Annual Maintenance
SUBSCRIPTIONS & DUES	4452-000	0	125	100	0	100	0	100	Professional Memberships - MECA & MSA
		1,169	1,044	1,100	0	1,100	0	1,100	
TOTAL ENVIRONMENTAL		60,147	47,140	63,341	42,108	59,620	0	59,620	

CITY OF LINO LAKES

SOLID WASTE ABATEMENT (101-462)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	32,432	17,753	19,302	16,283	16,158	0	16,158	20% Environmental Coordinator (25% in 2021)
OVERTIME	4102-000	1,629	0	1,600	0	1,600	0	1,600	Overtime: Recycle Days Equipment Operators & Staff Assistance
TEMPORARIES	4106-000	12,236	10,423	19,604	10,119	22,620	0	22,620	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	Temporaries: Solid Waste Intern (29hrs/wk @ \$15/hr)
PERA	4121-000	1,152	2,023	1,568	1,275	1,332	0	1,332	
SOCIAL SECURITY	4122-000	3,172	2,153	3,099	2,015	3,089	0	3,089	
ICMA EMPLOYER	4123-000	352	0	0	0	0	0	0	
HEALTH INSURANCE	4131-000	996	1,865	1,865	1,710	1,570	0	1,570	
LIFE & DISABILITY INSURANCE	4133-000	81	65	93	66	55	0	55	
DENTAL INSURANCE	4134-000	157	132	135	124	108	0	108	
WORKER'S COMPENSATION	4151-000	217	192	237	240	257	0	257	
		52,423	34,606	47,503	31,831	46,789	0	46,789	
SUPPLIES									
OFFICE SUPPLIES	4200-000	872	437	1,100	428	1,100	0	1,100	Recycling Day Supplies, Corn Roast Trash Bags
MAINTENANCE SUPPLIES	4211-000	588	191	0	0	0	0	0	
		1,460	628	1,100	428	1,100	0	1,100	
OTHER SERVICES AND CHARGES									
TRAVEL & TUITION	4330-000	0	0	220	647	220	0	220	Association of Recycling Managers Workshops
PRINTING & PUBLISHING	4340-000	766	5,298	7,000	2,202	7,000	0	7,000	Notices for Recycling Days, Earth Day, Etc.
UNIFORMS	4370-000	0	0	0	0	0	0	0	
		766	5,298	7,220	2,849	7,220	0	7,220	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	21,844	14,560	22,700	12,672	22,700	0	22,700	Recycling & Earth Day Vendors, Organics Service
		21,844	14,560	22,700	12,672	22,700	0	22,700	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
TOTAL SOLID WASTE ABATEMENT		76,493	55,093	78,523	47,780	77,809	0	77,809	

Note: Solid Waste Expenditures are reimbursed from Anoka County through the Solid Waste Management Coordinating Board (SCORE) grant.

CITY OF LINO LAKES

FORESTRY (101-463)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	38,536	26,629	28,953	24,425	20,197	0	20,197	25% Environmental Coordinator (37.5% in 2021)
OVERTIME	4102-000	0	0	0	0	0	0	0	
TEMPORARIES	4106-000	0	0	0	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	970	1,975	2,171	1,904	1,515	0	1,515	
SOCIAL SECURITY	4122-000	2,534	2,041	2,215	1,890	1,545	0	1,545	
ICMA EMPLOYER	4123-000	411	0	0	0	0	0	0	
HEALTH INSURANCE	4131-000	1,216	2,798	2,798	2,565	1,962	0	1,962	
LIFE & DISABILITY INSURANCE	4133-000	96	97	126	99	65	0	65	
DENTAL INSURANCE	4134-000	186	198	202	185	135	0	135	
WORKER'S COMPENSATION	4151-000	1,281	1,149	1,310	1,325	988	0	988	
		45,230	34,887	37,775	32,394	26,407	0	26,407	
SUPPLIES									
OFFICE SUPPLIES	4200-000	0	0	0	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	1,943	3,230	3,000	513	3,000	0	3,000	Fertilizers, Staking Material, EAB Chemicals - Treat 100 Ash Annually - 3 Yr Cycle
SMALL TOOLS	4240-000	0	0	250	0	250	0	250	
		1,943	3,230	3,250	513	3,250	0	3,250	
OTHER SERVICES AND CHARGES									
UNIFORMS	4370-000	271	229	380	373	380	0	380	
		271	229	380	373	380	0	380	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	23,836	20,307	30,000	36,790	30,000	0	30,000	Damaged/Diseased Tree Removal/Oakwilt Control \$7,500 Emerald Ash Borer Tree Replacement Program \$15,000 Blvd Tree Replacement \$7,500
		23,836	20,307	30,000	36,790	30,000	0	30,000	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
TOTAL FORESTRY		71,279	58,653	71,405	70,070	60,037	0	60,037	

CITY OF LINO LAKES

POLICE (101-420)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	2,585,958	2,495,757	2,905,790	2,117,467	3,058,939	0	3,058,939	85% Public Safety Director
OVERTIME	4102-000	115,647	90,731	90,000	119,004	90,000	0	90,000	100% Deputy Director Police
TEMPORARIES	4106-000	0	0	0	0	0	0	0	85% Public Safety Captain
TRAFFIC PROJECTS SALARIES	4107-000	0	0	0	0	0	0	0	5 - 100% Sergeants
WELLNESS PROGRAM	4108-000	1,672	287	2,052	480	2,027	0	2,027	20 - 100% Patrol Officers
PERA	4121-000	428,156	426,532	504,303	404,118	529,572	0	529,572	2 - 100% Records Techs
SOCIAL SECURITY	4122-000	49,692	47,787	59,214	43,082	62,552	0	62,552	2 - 0.5 FTE Community Service Officers
ICMA EMPLOYER	4123-000	10,610	9,854	1,286	4,174	3,226	0	3,226	85% Administrative Assistant
HEALTH INSURANCE	4131-000	323,377	454,566	394,586	268,930	342,502	0	342,502	100% Investigative Assistant
LIFE & DISABILITY INSURANCE	4133-000	8,003	8,427	10,795	8,236	8,112	0	8,112	Overtime: Patrol, Court, Training, Special Events, DWI Enforcement
DENTAL INSURANCE	4134-000	12,640	12,286	17,058	11,867	17,554	0	17,554	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	103,447	102,129	114,870	129,381	170,369	0	170,369	
		3,639,201	3,648,358	4,099,954	3,106,738	4,284,853	0	4,284,853	
SUPPLIES									
OFFICE SUPPLIES	4200-000	6,733	6,572	8,100	5,554	8,100	0	8,100	Business Cards, Letterhead and Envelopes, Toner/Printer Cartridges, Paper, DVD Discs, Misc Supplies, Ticketwriter Paper Rolls
MAINTENANCE SUPPLIES	4211-000	9,169	9,980	16,450	10,144	16,450	(1,000)	15,450	Ammo, Taser Supplies, Range Supplies, Simunition, DMT Gas, Property Evidence Supplies, N95 Masks
YOUTH PROGRAMS	4213-000	1,729	865	3,100	541	3,100	0	3,100	Supplies, Youth Safety Camp, Firearms Safety Camp, Snowmobile Safety, Explorers, Junior Citizen's Academy
CRIME PREVENTION/SAFETY	4214-000	3,971	2,711	7,400	3,223	7,400	0	7,400	Night to Unite, Volunteer Appreciation, Open House, Promotional Materials, Volunteer Clothing, Citizens Academy Supplies and Shirts, CERT
SMALL TOOLS	4240-000	9,108	13,121	11,580	13,382	7,425	7,575	15,000	Tasers, Computers & Peripherals, Equipment Replacement
		30,709	33,249	46,630	32,845	42,475	6,575	49,050	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	1,273	3,781	6,970	6,636	6,970	1,770	8,740	Critical Incident Debriefing, POST License Renewal, Employee Mental Health Program
TELEPHONE	4321-000	17,718	21,513	22,664	18,435	22,664	696	23,360	Cell Phones, Mobile Hot Spot, Cell Stipend
POSTAGE	4322-000	828	869	1,000	667	1,000	0	1,000	
TRAVEL & TUITION	4330-000	26,283	25,978	43,250	40,626	43,250	2,000	45,250	Anoka Chief, Century Slot Program, POST Mandate, Range Fees, Conference, IACP, Instructor Training, K-9, Conference, EMR Training, Tuition Reimbursement
INSURANCE	4360-000	40,574	46,450	52,818	51,868	52,818	0	52,818	Police Liability Insurance
UNIFORMS	4370-000	29,410	33,709	37,402	26,382	37,402	368	37,770	Officers, Sergeants, Admin., Unused Uniform Allowance, Ballistic Vests, Replacement Uniforms, CSO
ELECTRICITY	4381-000	398	408	420	341	420	0	420	Emergency Siren Electricity
RESERVES	4386-000	1,434	834	2,000	861	2,000	0	2,000	Uniforms, Equipment, Training, Supplies

CITY OF LINO LAKES

POLICE (101-420)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
EXPLORERS	4387-000	0	0	0	0	0	0	0	
		117,918	133,541	166,524	145,814	166,524	4,834	171,358	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	38,001	43,685	50,639	45,975	50,639	9,666	60,305	RMS - JLEC, 800 MHz Contract, State of MN CJDN, Emergency Sirens, LEXIPOL, Target Solutions, Shredding, Otter Lake Animal Hospital, Video Redaction Subscription, DETOX Dakota County, Metro Sales, Schedule Anywhere, 3SI Security, Midwest Radar, ZOOM Video Conferencing, Alexandra House
SUBSCRIPTIONS & DUES	4452-000	1,086	1,066	1,200	1,041	1,200	250	1,450	Professional Memberships & Subscriptions: IACP, MCPA, AMEM, Col Rotary, Press Publications, MACIA, PLEAA, Tri-County, FBI NA, PERF
		39,087	44,751	51,839	47,016	51,839	9,916	61,755	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	18,087	14,199	3,100	3,100	0	0	0	
		18,087	14,199	3,100	3,100	0	0	0	
TOTAL POLICE DEPARTMENT		3,845,003	3,874,098	4,368,047	3,335,513	4,545,691	21,325	4,567,016	

CITY OF LINO LAKES

FIRE (101-421)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	264,671	269,859	318,945	246,806	301,396	159,725	461,121	15% Public Safety Director
OVERTIME	4102-000	3,472	2,073	0	1,166	3,000	0	3,000	100% Deputy Director Fire
FIRE STIPEND	4109-000	58,882	36,060	72,675	15,486	16,057	0	16,057	15% Public Safety Captain
WELLNESS PROGRAM	4108-000	54	0	108	0	133	0	133	15% Administrative Assistant
PERA	4121-000	39,360	37,160	49,870	31,755	36,866	19,477	56,343	100% Fire Lieutenant/Fire Inspector (50% Building/Fire Inspector in 2021)
SOCIAL SECURITY	4122-000	11,741	11,533	13,796	10,575	12,931	7,662	20,593	Part-time Daytime Duty Crew Fire Response Personnel - 12
ICMA EMPLOYER	4123-000	276	84	0	0	0	0	0	hr shifts, 5 days/week (covered by Cross-trained Fire/Rescue in 2021)
HEALTH INSURANCE	4131-000	21,454	21,522	27,827	20,134	22,147	12,162	34,309	
LIFE & DISABILITY INSURANCE	4133-000	582	657	855	611	613	88	701	Paid-On-Call Firefighters - Calls/Training Drills/Command
DENTAL INSURANCE	4134-000	767	768	1,052	739	1,051	180	1,231	Stipends
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	Stipend: Cross-trained Fire/Rescue
WORKER'S COMPENSATION	4151-000	41,039	39,280	50,732	42,369	58,120	12,526	70,646	
		442,298	418,995	535,860	369,640	452,314	211,820	664,134	
SUPPLIES									
OFFICE SUPPLIES	4200-000	1,073	680	1,000	890	1,000	0	1,000	Paper, Toner/Printer Cartridges, Business Cards, Pens
MAINTENANCE SUPPLIES	4211-000	2,508	2,177	6,700	2,297	6,700	975	7,675	Foam, Saw Blades, Floor Dry, Batteries, N95 Masks
YOUTH PROGRAM	4213-000	0	0	1,700	0	1,700	0	1,700	Safety Camp
FIRE PREVENTION	4214-000	2,890	2,210	3,000	251	3,000	0	3,000	Citizen Academy, Marketing Materials
SMALL TOOLS	4240-000	9,031	12,643	14,500	12,048	12,500	0	12,500	Rescue Tool Replacement, Ropes, 4 Gas Monitor, Wildland Tools, Patient Rescue, A11 Nozzles
		15,503	17,710	26,900	15,485	24,900	975	25,875	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	1,179	2,852	5,500	4,472	5,500	0	5,500	FF Certification, FF Licensure, Hepatitis Vaccination Series, Medical/Drug Exam, Employee Mental Health Program
OTHER CONSULTANTS	4310-000	0	0	0	0	0	0	0	
TELEPHONE	4321-000	1,971	2,180	3,010	1,827	3,010	840	3,850	Cell Phones, Mobile Hot Spot, Cell Stipend, Air Cards
POSTAGE	4322-000	110	115	500	13	500	0	500	
TRAVEL & TUITION	4330-000	23,813	18,964	33,050	35,795	33,050	5,000	38,050	Fire Inc., Training Supplies, Medical Training, AWAIR/OSHA Training Staff Development, Conference, FF1, FF2, HazMat Initial Training
PRINTING & PUBLISHING	4340-000	521	307	500	0	500	0	500	Marketing Materials
UNIFORMS	4370-000	18,216	16,953	49,000	5,146	49,000	48,700	97,700	New Hire Turn-out & Wildland Fire Gear, Misc Uniform Items, Turn-out Gear Replacement (\$48,000)
		45,810	41,371	91,560	47,254	91,560	54,540	146,100	
CONTRACTUAL SERVICES									

CITY OF LINO LAKES

FIRE (101-421)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
CONTRACTED SERVICES	4410-000	30,081	35,157	43,485	30,589	43,485	(3,485)	40,000	Ladder Testing, SCBA Flow Testing, PSDS, Dispatch Application, Foam System Service, Pump Testing, Pump Service, Aerial Service, LEXIPOL, Target Solutions, Accessory Svc for Fans, Generators, Extraction, and Saws, Alex Air Compressor Annual Maintenance & Test, Transunion Backgrounds, Motorola 800 MHz Contract
SUBSCRIPTIONS & DUES	4452-000	1,483	1,331	1,080	1,781	1,080	310	1,390	MN IAAI, Metro Fire Chiefs, Anoka Co. Fire Protection Assn, MSFCA, International Assn
		31,564	36,488	44,565	32,370	44,565	(3,175)	41,390	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	29,764	0	0	0	0	8,600	8,600	Toughbooks
		29,764	0	0	0	0	8,600	8,600	
TOTAL FIRE DEPARTMENT		564,939	514,564	698,885	464,749	613,339	272,760	886,099	

CITY OF LINO LAKES

BUILDING INSPECTIONS (101-422)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	236,002	253,885	268,052	221,762	279,185	41,324	320,509	100% Building Official 100% Building Permit Technician 2 - 100% Building Inspectors (1.5 FTE in 2021) Temporaries: 2022 - Utilization of Contracted Services 2021 - Inspector (13 wks @ 24hrs/wk @ \$30/hr)
OVERTIME SALARIES	4102-000	0	0	500	4,151	500	0	500	
TEMPORARIES	4106-000	0	0	9,360	1,200	0	0	0	
WELLNESS PROGRAM	4108-000	420	450	720	0	720	0	720	
PERA	4121-000	17,544	18,855	20,141	17,603	20,977	3,099	24,076	
SOCIAL SECURITY	4122-000	17,452	18,875	21,260	16,668	21,396	3,161	24,557	
ICMA EMPLOYER	4123-000	0	0	0	0	0	0	0	
HEALTH INSURANCE	4131-000	33,173	29,072	35,377	32,053	38,908	1,800	40,708	
LIFE & DISABILITY INSURANCE	4133-000	775	949	1,025	921	750	111	861	
DENTAL INSURANCE	4134-000	1,103	1,058	1,887	1,011	1,888	269	2,157	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	1,278	1,283	1,443	1,432	1,573	225	1,798	
		307,747	324,427	359,765	296,801	365,897	49,989	415,886	
SUPPLIES									
OFFICE SUPPLIES	4200-000	914	2,149	2,000	801	2,000	0	2,000	Card Stock for Building Permits, Correction Notice Forms, Septic System Pumping Forms, Code Books
SMALL TOOLS	4240-000	307	1,552	150	36	150	0	150	
		1,221	3,701	2,150	837	2,150	0	2,150	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	4,175	4,175	5,000	4,730	5,000	0	5,000	Permit Works Annual Maintenance & Assistance
TELEPHONE	4321-000	1,996	2,243	2,000	1,965	2,000	200	2,200	Inspections Cell Phones & Wi-Fi
TRAVEL & TUITION	4330-000	2,730	2,064	3,300	3,014	3,300	0	3,300	Staff Training & Mileage, SSTS Cert
UNIFORMS	4370-000	1,096	811	1,140	709	1,140	0	1,140	Building Inspections Staff
		9,997	9,293	11,440	10,418	11,440	200	11,640	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	2,240	10,891	3,000	41,549	3,000	31,250	34,250	Large Format Scanning \$500 Back-Up Inspection Services \$33,750 (450hrs @ \$75/hr)
SUBSCRIPTIONS & DUES	4452-000	0	115	325	0	325	0	325	AMBO \$200, 10K Lakes Chapter \$125
		2,240	11,006	3,325	41,549	3,325	31,250	34,575	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
TOTAL BUILDING INSPECTIONS		321,206	348,427	376,680	349,605	382,812	81,439	464,251	

CITY OF LINO LAKES

STREETS (101-430)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Adopted 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	418,588	403,170	431,085	363,333	420,534	0	420,534	20% Public Services Director (25% in 2021) 70% Streets Supervisor (100% in 2021) 5 - 100% General Maintenance Workers Overtime: Snowplowing, Street Repairs, Unforeseen Emergencies Temporaries: Seasonal Summer Maintenance Workers Streets - 2 staff @ 500 hrs @ \$15/hr Streets - 1 staff @ 200 hrs @ \$15/hr Stormwater - 2 staff @ 400 hrs @ \$15/hr
OVERTIME	4102-000	18,099	11,172	14,000	5,164	14,000	0	14,000	
ON CALL/PAGER	4105-000	5,180	5,169	4,996	16,052	5,000	0	5,000	
TEMPORARIES	4106-000	26,548	544	26,000	17,102	30,000	0	30,000	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	33,547	31,914	33,756	30,261	32,965	0	32,965	
SOCIAL SECURITY	4122-000	34,579	31,244	36,420	29,156	35,919	0	35,919	
ICMA EMPLOYER CONTRIBUTION	4123-000	1,794	1,743	491	0	577	0	577	
HEALTH INSURANCE	4131-000	53,451	46,362	41,097	34,445	38,235	0	38,235	
LIFE & DISABILITY INSURANCE	4133-000	1,428	1,551	1,660	1,473	1,154	0	1,154	
DENTAL INSURANCE	4134-000	2,994	2,628	3,370	2,101	3,182	0	3,182	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	36,812	30,813	33,277	34,652	35,860	0	35,860	
		633,021	566,309	626,152	533,738	617,426	0	617,426	
SUPPLIES									
									Boulevard & Median Maintenance Materials: Geo-fabric, Fertilizers, Pesticides, Irrigation Components, Erosion Prevention and Sediment Control Products, Grass Seed/Sod. Construction Materials: Lumber, Plywood, Screws, Nails, Nuts/Bolts/Washers, Bagged Concrete, Grout, Bentonite, Stakes/Lathe. Equipment Wear Items: Street Sweeper Center Brooms and Gutter Brooms, Plow Blades/Cutting Edges, Ditch Mower Blades, Saw Blades. Safety Items: High Visibility Vests, Shirts, Eye Protection, Ear Protection, Insect Repellent, Sunscreen, Hardhats, Chainsaw PPE. Any Products or Parts Intended for Streets Maintenance and Equipment Electrical Cords, Batteries, Rope, Tape, Cable, Glue, Paints & Solvents, Plumbing
MAINTENANCE SUPPLIES	4211-000	6,462	8,560	23,000	8,625	12,000	0	12,000	
SHOP PARTS	4221-000	0	0	0	0	0	0	0	
									Traffic Regulatory Signs, Parking Signs, Warning Signs, Construction Signs, Work Zone Signs, Public Awareness Signs, School Signs, Trail Signs, Reflective Tape/Sheeting, Barricades, Traffic Cones, Sign Posts, Hardware, Any Materials and Supplies Purchased Specifically for the Construction or Maintenance of Signs & Barricades.
STREET SIGNS	4223-000	8,346	14,361	12,000	8,579	12,000	0	12,000	
									Hot Asphalt, Cold Asphalt (i.e. UPM Bagged and Bulk), Asphalt Emulsion (tack), Crackfill Material, Detackifier (for Crackfill Operations).
PATCHING MATERIALS	4224-000	45,484	32,718	50,000	36,012	50,000	0	50,000	
									Regular Road Salt, Treated Road Salt, Bagged Sidewalk Salt, Sand used for Snow and Ice Management, Any Materials and Supplies Purchased Specifically to Facilitate the use of Salt (Brine or Solid) for Snow and Ice Management.
SALT/SAND	4228-000	41,856	57,304	55,000	44,565	55,000	0	55,000	

CITY OF LINO LAKES

STREETS (101-430)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Adopted 2022	Budget Detail
GRAVEL AND MISCELLANEOUS	4229-000	11,842	1,166	7,000	253	7,000	0	7,000	Class V, Sand (not for Winter Operations), Rock, Chip Rock, Rip-rap, Topsoil, Compost, Mulch, and Woodchips
SMALL TOOLS	4240-000	236	4,150	4,000	1,442	4,000	0	4,000	Rakes, Snow Shovels, Flat Shovels, Spades, Loots, Sprayers, Pitch Forks, Push Brooms, Hand Tools, Power Tools, Tool Boxes & Containers, Jacks, Trailer Jacks, Winches, Chains/Binders, Ratchet Straps, Ladders, Chainsaws, Chainsaw Sharpeners, Weed Whips, manual/electric/gas engine pumps, locks.
		114,226	118,259	151,000	99,476	140,000	0	140,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	357	10,500	12,000	9,000	12,000	450	12,450	Consulting, Engineering, Hazardous Waste Recycling, Cartograph
TELEPHONE	4321-000	635	556	1,000	794	1,000	0	1,000	
TRAVEL & TUITION	4330-000	2,115	1,972	2,000	1,752	2,000	0	2,000	Staff Training & Mileage
UNIFORMS	4370-000	2,434	2,075	2,600	511	2,600	0	2,600	
STREET LIGHTS	4385-000	75,414	80,049	93,000	76,076	82,000	0	82,000	Electricity & Repair of City-Owned Street Lights
		80,955	95,151	110,600	88,133	99,600	450	100,050	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	93,715	67,143	99,000	99,771	80,000	(33,000)	47,000	Patching/Spray Patching, Dead Deer Removal, Signal Maintenance, Weed Control Medians, 2022 - Contract Median and Round-A-Bout Maintenance (\$15,000)
RENTED EQUIPMENT	4415-000	3,710	478	1,000	1,386	1,000	0	1,000	Traffic Control Sign Rental, Crack Fill Kettle, Rented Skidsteer/Toolcat Attachments, Tools, Vehicles, Equipment.
CONTRACTED STORM SYSTEM MAINT	4421-000	0	0	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	9,286	286	3,500	308	3,500	0	3,500	Professional Memberships & Journals (incl State/County Contract) Purchasing Membership
		106,711	67,908	103,500	101,465	84,500	(33,000)	51,500	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	8,843	0	17,500	18,007	0	125,000	125,000	Replace Woodridge Estates Street Lights and Wiring
		8,843	0	17,500	18,007	0	125,000	125,000	
TOTAL STREETS		943,756	847,628	1,008,752	840,820	941,526	92,450	1,033,976	

CITY OF LINO LAKES

FLEET MANAGEMENT (101-431)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Adopted 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	93,392	96,522	158,082	133,818	163,887	0	163,887	20% Public Services Director 100% Mechanic 100% General Maintenance Worker/Mechanic Overtime: Emergency Repairs, Snowplowing
OVERTIME	4102-000	4,549	2,645	2,000	944	2,000	0	2,000	
TEMPORARIES	4106-000	0	0	0	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	7,334	7,354	12,006	10,463	12,442	0	12,442	
SOCIAL SECURITY	4122-000	6,875	6,986	12,246	9,269	12,690	0	12,690	
ICMA EMPLOYER CONTRIBUTION	4123-000	0	0	393	0	570	0	570	
HEALTH INSURANCE	4131-000	15,866	15,259	26,913	21,765	25,323	0	25,323	
LIFE & DISABILITY INSURANCE	4133-000	319	366	622	526	455	0	455	
DENTAL INSURANCE	4134-000	794	794	1,186	1,088	1,186	0	1,186	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	3,241	3,317	4,846	3,924	5,422	0	5,422	
		132,371	133,243	218,294	181,797	223,975	0	223,975	
SUPPLIES									
MAINTENANCE SUPPLIES	4211-000	2,394	2,184	1,000	4,810	1,000	8,300	9,300	Shop Supplies (Brake Clean, Windex, Paper Towels, Spray Bottles, Penetrating Oils, WD40), 2022 - Vehicle Washes (\$7,300 - 2 Times/Month Apr-Oct, 4 Times/Month Nov-Mar)
FUELS	4212-000	109,556	71,854	110,000	113,279	110,000	0	110,000	Gasoline & Diesel for all City Vehicles (Includes Police/Fire & Equipment)
SHOP PARTS	4221-000	46,410	54,129	65,000	51,953	65,000	0	65,000	All Replacement Parts to Repair Vehicles, All Maintenance Parts (Including Filters, Bulk Lubricants, Engine Oils, ATF's, Gear Lubes, Coolants, etc.)
SMALL TOOLS	4240-000	6,657	4,941	7,000	2,280	7,000	0	7,000	New and/or Replacement Tools for the Shop (Hand tools, Battery Powered Tools, Specialty Tools, etc.)
		165,017	133,108	183,000	172,322	183,000	8,300	191,300	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	55,064	15,168	44,000	36,400	44,000	300	44,300	Annual DOT Inspections, Annual Boom/Hoist Inspections, Alignments, Repairs, Cartograph
TELEPHONE	4321-000	0	0	0	63	0	0	0	
TRAVEL & TUITION	4330-000	30	0	500	0	500	0	500	Training & Testing to Maintain Required Licenses and Certificates (ASE Certification & Testing, Automotive Training Classes or Seminars)
PRINTING & PUBLISHING	4340-000	0	0	0	0	0	0	0	
INSURANCE	4360-000	0	0	0	0	0	0	0	
AUTO INSURANCE	4363-000	39,340	42,342	40,795	44,620	40,795	0	40,795	Insurance for Entire Fleet, Including Police & Fire
UNIFORMS	4370-000	563	570	570	35	570	0	570	
		94,997	58,080	85,865	81,118	85,865	300	86,165	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	28,333	50,427	61,000	40,363	61,000	(7,500)	53,500	Maintain, Repair, and Certify Fire Equipment

CITY OF LINO LAKES

FLEET MANAGEMENT (101-431)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Adopted 2022	Budget Detail
SUBSCRIPTIONS AND DUES	4452-000	7,625	1,600	6,000	1,500	6,000	0	6,000	Fleet Mgmt Update, ALLData Online Repair Manual Subscription
		35,958	52,027	67,000	41,863	67,000	(7,500)	59,500	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	4,485	4,010	5,000	0	5,000	23,000	28,000	Skid Steer Buyback Program (\$5,000), 2022 - Replace Hydraulic Hoist (\$23,000)
		4,485	4,010	5,000	0	5,000	23,000	28,000	
TOTAL FLEET MANAGEMENT		432,828	380,468	559,159	477,099	564,840	24,100	588,940	

CITY OF LINO LAKES

GOVERNMENT BUILDINGS (101-432)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	2,120	2,120	2,080	1,760	2,080	0	2,080	Boiler Tech Endorsement
OVERTIME SALARIES	4102-000	0	232	0	0	0	0	0	Temporaries: 1 Staff @ 560 hrs @ \$15/hr
TEMPORARIES	4106-000	0	0	0	0	0	8,400	8,400	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	90	173	156	138	156	0	156	
SOCIAL SECURITY	4122-000	92	175	159	130	159	643	802	
HEALTH INSURANCE	4131-000	0	0	0	0	0	0	0	
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	0	0	0	
DENTAL INSURANCE	4134-000	0	0	0	0	0	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	72	113	116	115	125	678	803	
		2,374	2,813	2,511	2,143	2,520	9,721	12,241	
SUPPLIES									
OFFICE SUPPLIES	4200-000	7,861	8,614	10,000	8,617	10,000	0	10,000	Supplies for Office Operations
MAINTENANCE SUPPLIES	4211-000	27,311	33,463	30,000	25,243	30,000	5,000	35,000	Replacement Parts, Janitorial Supplies, Landscaping Materials
SMALL TOOLS	4240-000	111	3,123	2,400	1,888	2,400	0	2,400	
		35,284	45,200	42,400	35,749	42,400	5,000	47,400	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	64,893	64,483	59,000	45,421	59,000	0	59,000	Repair/Calibration of HVAC System, Repairs in City Buildings, Safety Systems Monitoring, Internet Access
TELEPHONE	4321-000	24,954	7,081	6,864	6,064	6,864	0	6,864	Telephone Service Charges (excludes Metro I-net)
POSTAGE	4322-000	4,293	3,837	5,000	4,683	5,000	0	5,000	
TRAVEL & TUITION	4330-000	20	0	0	0	0	0	0	
PRINTING & PUBLISHING	4340-000	0	0	0	0	0	0	0	
INSURANCE	4361-000	111,365	118,952	130,111	131,357	130,111	8,204	138,315	General Liability, Property, Excess Liability
ELECTRICITY	4381-000	78,601	89,136	96,500	94,206	96,500	0	96,500	For all City Facilities
UTILITIES	4382-000	17,508	13,833	21,000	10,249	21,000	0	21,000	Water & Sewer Service
HEAT	4383-000	39,627	35,144	48,000	31,675	48,000	0	48,000	Civic Complex & Other City Facilities
SANITATION	4384-000	13,422	16,159	12,000	13,241	12,000	0	12,000	Refuse Collection for City Complex & Other City Facilities
		354,684	348,626	378,475	336,895	378,475	8,204	386,679	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	72,668	80,281	71,000	88,322	71,000	27,000	98,000	Pest Control, Copier Maintenance, Fire Extinguisher Maintenance, Postage Machine Rental, Shredder, Roof Inspections, Read/Calibrate Scales, Garage Door Maintenance, Cleaning Services
RENTED EQUIPMENT	4415-000	0	0	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	2,619	91	200	334	200	0	200	Newspaper

CITY OF LINO LAKES

GOVERNMENT BUILDINGS (101-432)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
		75,287	80,371	71,200	88,656	71,200	27,000	98,200	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	969,314	0	0	5,863	0	0	0	
		969,314	0	0	5,863	0	0	0	
TOTAL GOVERNMENT BUILDINGS		1,436,942	477,011	494,586	469,306	494,595	49,925	544,520	

CITY OF LINO LAKES

PARKS (101-450)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
PERSONAL SERVICES									
SALARIES	4101-000	347,067	342,918	347,789	294,965	357,139	62,656	419,795	20% Public Services Director (25% in 2021) 100% Parks Supervisor 4 - 100% General Maintenance Workers (3 in 2021) 70% Administrative Assistant Temporaries: Seasonal Summer Park Staff 5 Staff @ 560 hrs @ \$15/hr
OVERTIME	4102-000	6,952	1,476	2,000	306	2,000	0	2,000	
TEMPORARIES	4106-000	32,929	16,322	39,200	27,536	42,000	0	42,000	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	26,350	25,581	26,234	23,033	26,936	4,699	31,635	
SOCIAL SECURITY	4122-000	28,716	26,653	29,758	23,990	30,687	4,793	35,480	
ICMA EMPLOYER	4123-000	0	1,082	1,922	1,618	1,719	0	1,719	
HEALTH INSURANCE	4131-000	34,894	35,143	31,397	25,554	29,112	16,754	45,866	
LIFE & DISABILITY INSURANCE	4133-000	1,132	1,332	1,351	1,184	982	172	1,154	
DENTAL INSURANCE	4134-000	2,192	2,199	2,669	1,953	2,643	539	3,182	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	13,190	12,927	14,724	14,864	16,665	3,065	19,730	
		493,421	465,633	497,044	415,002	509,883	92,678	602,561	
SUPPLIES									
									Engineered Wood Fiber, Fencing & Netting, Trees, Plantings, Rock, Ag-Lime, Pea Rock, Class V, Fertilizer, Seed, Herbicides, Line Chalk, Field Marking Paint, Clay, Sod, Irrigation System Maint/Repair/Upgrade, Paint, Lumber, Dog Waste Bags, 2022- Install Base Lois Lane Trail (\$10,000), Replace Sunrise Park Hockey Rink
MAINTENANCE SUPPLIES	4211-000	43,838	16,204	42,000	32,004	42,000	31,000	73,000	
SMALL TOOLS	4240-000	12,381	0	3,000	1,062	3,000	0	3,000	Hand Tools, Small Power Tools, Mowers, Chain Saws, Weed Whips
		56,219	16,204	45,000	33,065	45,000	31,000	76,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	30,715	23,084	7,000	12,083	7,000	150	7,150	Cartegraph, Engineering
TELEPHONE	4321-000	1,346	907	2,000	653	2,000	0	2,000	Cell Phones, Ipads
TRAVEL & TUITION	4330-000	2,001	773	2,000	1,077	2,000	0	2,000	Certification Training, Seminars, Computer Training, Mileage
STIPEND - PARK COMM	4331-000	2,175	1,575	2,750	2,731	2,750	0	2,750	Board Members - 6 @ \$75 x 5 mtgs; Chair \$100 x 5 mtgs
UNIFORMS	4370-000	1,514	1,517	1,500	1,071	1,500	0	1,500	
ELECTRICITY	4381-000	2,758	2,961	3,500	2,733	3,500	0	3,500	Park Buildings and Shelters, Security Lighting, Hockey Rink Lights
UTILITIES (WATER/SEWER)	4382-000	28,057	23,665	25,000	25,229	25,000	0	25,000	Sewer, Water, Irrigation
HEAT	4383-000	3,973	3,463	5,000	3,240	5,000	0	5,000	
SANITATION	4384-000	2,017	936	1,800	1,215	1,800	0	1,800	Trash/Recycling - Sunrise Park
		74,555	58,882	50,550	50,031	50,550	150	50,700	
CONTRACTUAL SERVICES									

CITY OF LINO LAKES

PARKS (101-450)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
CONTRACTED SERVICES	4410-000	111,091	41,015	97,000	127,846	78,000	34,250	112,250	Portable Restrooms, Weed Control, Tree/Stump Removal, Trail Construction/Repair/Maint. Irrigation Systems, 2022 - Resurface Six 1/2 Court Basketball Courts (\$25,250), Replace Birch Park Rink Lighting (\$9,000)
RENTED EQUIPMENT	4415-000	920	380	500	281	500	0	500	
SUBSCRIPTIONS & DUES	4452-000	116	65	200	111	200	0	200	Professional Memberships & Subscriptions
		112,128	41,460	97,700	128,239	78,700	34,250	112,950	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	6,820	0	0	290,951	0	0	0	
		6,820	0	0	290,951	0	0	0	
TOTAL PARKS		743,143	582,178	690,294	917,289	684,133	158,078	842,211	

CITY OF LINO LAKES

RECREATION (101-451)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	100,533	70,828	0	0	0	38,568	38,568	0.5 FTE PT Recreation Coordinator
OVERTIME	4102-000	0	0	0	0	0	0	0	Temporaries: Warming House Attendants
TEMPORARIES	4106-000	8,829	8,189	0	0	0	0	0	
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	
PERA	4121-000	7,513	3,787	0	0	0	0	0	
SOCIAL SECURITY	4122-000	8,090	5,698	0	0	0	2,950	2,950	
ICMA EMPLOYER	4123-000	0	176	0	0	0	0	0	
HEALTH INSURANCE	4131-000	11,203	6,417	0	0	0	0	0	
LIFE & DISABILITY INSURANCE	4133-000	326	173	0	0	0	0	0	
DENTAL INSURANCE	4134-000	719	309	0	0	0	0	0	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	1,328	983	0	713	0	920	920	
		138,541	96,559	0	713	0	42,438	42,438	
SUPPLIES									
OFFICE SUPPLIES	4200-000	52	0	0	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	2,465	0	0	0	0	0	0	
		2,518	0	0	0	0	0	0	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	0	0	0	0	0	0	0	
TELEPHONE	4321-000	72	72	0	0	0	0	0	
TRAVEL & TUITION	4330-000	685	0	0	0	0	0	0	
PRINTING & PUBLISHING	4340-000	75	0	0	0	0	0	0	
NEWSLETTER - PROGRAM SCHEDULE	4343-000	15,228	4,223	0	0	0	0	0	
		16,060	4,295	0	0	0	0	0	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	0	0	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	300	300	0	0	0	0	0	
		300	300	0	0	0	0	0	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	9,895	0	0	0	0	0	0	
		9,895	0	0	0	0	0	0	
TOTAL RECREATION		167,314	101,154	0	713	0	42,438	42,438	

CITY OF LINO LAKES

OTHERS (101-499)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November	2022	2022	Proposed 2022	Budget Detail
					YTD 2021	Base Budget	Adjustments Requested		
CONTINGENCY	4905-000	0	0	75,000	0	75,000	(15,000)	60,000	Operating Contingency
OPERATING TRANSFERS	4910-000	943,554	931,500	926,113	926,113	0	286,750	286,750	Capital Equipment Replacement Fund (\$271,750), Park and Trail Improvement Fund (\$15,000)
TOTAL OTHERS		943,554	931,500	1,001,113	926,113	75,000	271,750	346,750	

SUMMARY BY CATEGORY

PERSONAL SERVICES	7,151,305	6,982,969	7,720,968	6,076,050	7,905,451	422,736	8,328,187
SUPPLIES	426,334	373,979	504,230	392,152	488,175	51,250	539,425
OTHER SERVICES AND CHARGES	1,275,810	1,302,191	1,443,553	1,225,760	1,431,353	50,672	1,482,025
CONTRACTUAL SERVICES	736,057	629,084	821,336	755,021	783,336	28,439	811,775
CAPITAL OUTLAY	1,047,208	22,886	28,200	320,931	5,000	156,600	161,600
OTHERS	943,554	931,500	1,001,113	926,113	75,000	271,750	346,750
TOTAL EXPENDITURES	11,580,266	10,242,609	11,519,400	9,696,026	10,688,315	981,447	11,669,762

**City of Lino Lakes
2022 Capital Equipment Replacement**

<u>Department</u>	<u>Description</u>	<u>Amount</u>
Police	Primary Response Vehicle (Replaces Vehicle #317 Rotated to Fire)	57,680
	Primary Response Vehicle (Replaces Vehicle #392)	57,680
	Primary Response Vehicle (Replaces Vehicle #399)	57,680
	Total Police	<u>\$ 173,040</u>
Fire	Primary Response Vehicle (Replaces Vehicle #617 with Vehicle #317)	2,000
	Total Fire	<u>\$ 2,000</u>
Fleet	Bobcat Toolcat 5600 (Replaces Vehicle #404)	32,000
	Ford F-350 w/ Dump Box (New to Fleet - New Hire)	65,000
	Total Fleet	<u>\$ 97,000</u>
	Grand Total	<u><u>\$ 272,040</u></u>

CITY OF LINO LAKES

2022 PROPOSED CAPITAL EQUIPMENT REPLACEMENT REVENUE

	Account Number	Actual 2019	Actual 2020	Budget 2021	June YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
Property Taxes									
General Property Tax	402-000-3010-000	0	0	0	0	0	150,000	150,000	
		0	0	0	0	0	150,000	150,000	
Investment Earnings									
Interest on Investments	402-000-3620-000	13,699	12,775	0	(875)	0	0	0	
		13,699	12,775	0	(875)	0	0	0	
Miscellaneous									
Refunds & Reimbursements	402-000-3730-000	973	0	0	0	0	0	0	
		973	0	0	0	0	0	0	
Other Financing Sources									
Use of Fund Reserves	402-000-3900-000	0	0	485,000	0	0	0	0	
Sale of Fixed Assets	402-000-3910-000	71,591	15,365	0	97,301	0	0	0	
Transfer From Other Funds	402-000-3920-000	0	0	0	0	0	271,750	271,750	Transfer from General Fund
Bond Proceeds	402-000-3930-000	388,535	294,235	0	0	0	0	0	Certificates of Indebtedness
		460,126	309,600	485,000	97,301	0	271,750	271,750	
Total Revenues		474,798	322,375	485,000	96,426	0	421,750	421,750	

CITY OF LINO LAKES

Capital Equipment Replacement

Description	Object Code	Actual 2019	Actual 2020	Adopted 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
CAPITAL OUTLAY									
POLICE EQUIPMENT	402-420-5000-000	71,079	104,902	168,000	113,832	0	173,040	173,040	
FIRE EQUIPMENT	402-421-5000-000	0	0	45,000	37,725	0	2,000	2,000	
FLEET EQUIPMENT	402-431-5000-000	298,024	261,688	272,000	263,850	0	97,000	97,000	
		369,103	366,590	485,000	415,407	0	272,040	272,040	
TOTAL CAPITAL EQUIPMENT REPLACEMENT		369,103	366,590	485,000	415,407	0	272,040	272,040	

**CITY OF LINO LAKES
WATER OPERATING FUND (601)
2022 PROPOSED REVENUE BUDGET**

	Account Number	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
Operating Revenue									
Current Assessments	601-000-3110-000	0	0	0	0	0	0	0	
Delinquent Assessments	601-000-3120-000	137	0	0	0	0	0	0	
Penalties & Interest	601-000-3150-000	35	141	0	171	0	0	0	
Water Hook-Up Charge	601-000-3248-000	31,510	43,260	36,500	67,520	36,500	4,750	41,250	
Other State Revenue	601-000-3348-000	0	0	0	0	0	0	0	
Other Grants	601-000-3372-000	0	42,152	0	0	0	0	0	
Water Meter Sales	601-000-3406-000	37,442	72,825	50,000	129,517	50,000	28,260	78,260	
Irrigation Controller Sales	601-000-3407-000	0	0	0	4,750	0	5,000	5,000	
Interest on Investments	601-000-3620-000	122,121	100,912	50,000	(9,959)	50,000	0	50,000	
Change in Fair Value of Investments	601-000-3621-000	87,935	48,711	0	0	0	0	0	
Miscellaneous Revenue	601-000-3714-000	2,953	982	2,500	1,568	2,500	0	2,500	
Refunds and Reimbursements	601-000-3730-000	0	0	0	0	0	0	0	
Flat Water Charge	601-000-3850-000	0	0	0	0	0	287,680	287,680	Quarterly Base Fee
Water Sales	601-000-3855-000	1,079,470	1,210,916	1,080,000	1,241,998	1,080,000	188,772	1,268,772	Volume Charges
Water Penalties	601-000-3858-000	21,033	13,435	22,000	17,944	22,000	0	22,000	
Sale of Capital Assets	601-000-3910-000	(2,035)	0	0	15,291	0	0	0	
Operating Transfers	601-000-3920-000	0	0	0	0	0	0	0	
		1,380,602	1,533,333	1,241,000	1,468,800	1,241,000	514,462	1,755,462	
Other Sources									
Use of Reserves		0	0	282,918	0	0	1,409,645	1,409,645	
		0	0	282,918	0	0	1,409,645	1,409,645	
Total Operating Revenue & Other Sources		1,380,602	1,533,333	1,523,918	1,468,800	1,241,000	1,924,107	3,165,107	

CITY OF LINO LAKES

WATER (601-494)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	202,465	207,181	221,373	188,473	244,957	31,328	276,285	15% Public Service Director
OVERTIME	4102-000	9,326	8,659	7,000	5,677	7,000	0	7,000	10% Community Development Director
ON CALL	4105-000	5,176	5,163	4,996	(201)	5,000	0	5,000	50% Utility Supervisor
TEMPORARIES	4106-000	8,005	5,746	9,240	5,989	9,900	0	9,900	4 - 50% General Maintenance Workers (3 in 2021)
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	15% Administrative Assistant
PERA	4121-000	15,571	15,406	17,503	15,227	19,271	2,350	21,621	7.5% Finance Director
FICA/MEDICARE	4122-000	15,853	15,994	18,560	14,470	20,414	2,397	22,811	50% Accounting Clerk I
ICMA EMPLOYER	4123-000	0	132	294	0	428	0	428	12.5% Accounting Clerk II
PENSION EXPENSE	4125-000	3,179	16,489	0	0	0	0	0	25% Office Specialist
HEALTH INSURANCE	4131-000	29,655	25,742	25,528	21,812	29,467	8,377	37,844	Temporaries: Seasonal Utilities Staff
LIFE & DISABILITY INSURANCE	4133-000	690	762	1,027	756	778	93	871	1.5 Staff @ 11 wks @ 40 hrs/wk @ \$15/hr
DENTAL INSURANCE	4134-000	1,752	1,630	1,753	1,570	1,807	269	2,076	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	5,683	4,808	5,463	5,395	6,247	1,064	7,311	
		297,355	307,711	312,737	259,167	345,269	45,878	391,147	
SUPPLIES									
OFFICE SUPPLIES	4200-000	1,993	4,407	2,500	1,542	2,500	0	2,500	Utility Billing Forms, Computer and General Supplies
MAINTENANCE SUPPLIES	4211-000	36,807	26,602	45,000	35,755	45,000	0	45,000	Fire Hydrants, Hydrant Hoses, Flushing Equipment, Gate Valves, Hardware for Repairs, Replacement Plumbing Supplies, Heaters, Dehumidifiers, Locate Paint and Flags, Gravel, Rock, Sand, Property Maintenance Supplies
FUELS	4212-000	10,000	10,000	10,000	0	10,000	0	10,000	
METERS	4215-000	36,934	74,483	80,000	85,360	80,000	0	80,000	New/Replacement Meters, New/Replacement MXU'S, Irrigation Meters, Commercial Meters
IRRIGATION CONTROLLERS	4216-000	0	61,029	20,000	18,999	20,000	0	20,000	
SHOP PARTS	4221-000	0	0	0	0	0	0	0	
CHEMICALS	4222-000	87,329	111,420	80,000	123,166	80,000	45,000	125,000	Polyphosphate, Fluoride, Chlorine, Chemical Pumps, Chemical Containment, Reagents for Water Sampling
SMALL TOOLS	4240-000	1,807	2,336	2,500	1,902	2,500	0	2,500	Wrenches, Drills, Saws
		174,870	290,276	240,000	266,725	240,000	45,000	285,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	87,259	147,980	125,000	103,595	100,000	300	100,300	Water Main Breaks, Well/Tower Maintenance, Scada Maintenance/Upgrades, Fire Hydrant Painting, RPZ Testing, Cartograph, DNR Appropriations
MUNICIPAL ATTORNEY	4301-000	0	0	0	1,100	0	0	0	
MUNICIPAL ENGINEER	4304-000	22,091	27,309	25,000	19,949	25,000	0	25,000	
OTHER CONSULTANT	4310-000	2,589	10,999	11,347	10,873	11,347	13,028	24,375	Springbrook License Subscription - UB Module, Metro-iNet Services, Programs & Support (Includes Cisco Telephone)
TELEPHONE	4321-000	4,092	5,056	5,000	2,934	5,000	0	5,000	Cellular Phones, Well House Land Line Back-up
POSTAGE	4322-000	5,600	4,859	5,500	4,945	5,500	0	5,500	Utility Billing Postage, Postage Meter Charge, Certified Mail, General Shipping
TRAVEL & TUITION	4330-000	414	1,000	3,000	1,740	3,000	0	3,000	
PRINTING & PUBLISHING	4340-000	2,389	3,598	3,500	4,196	3,500	6,500	10,000	Consumer Confidence Reports, Mass Mailing
INSURANCE	4360-000	7,569	9,514	10,374	10,111	10,374	1,476	11,850	
AUTO INSURANCE	4363-000	644	783	700	941	700	260	960	
UNIFORMS	4370-000	649	833	760	511	760	0	760	Clothing Allowance
ELECTRICITY	4381-000	88,335	76,731	90,000	86,945	90,000	0	90,000	Well House Lighting and Pump Usage
UTILITIES (WATER/SEWER)	4382-000	5,557	6,021	15,000	5,559	15,000	0	15,000	Blaine, Shoreview, and Centennial Utilities - Utility Connections
HEAT	4383-000	3,332	2,496	5,000	1,669	5,000	0	5,000	Well House Heating
		230,519	297,177	300,181	255,069	275,181	21,564	296,745	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	13,802	19,463	10,000	13,816	10,000	8,520	18,520	Gopher One-Call, Monthly Lab Testing, Credit Card Processing Fees, Utility Statement Processing
SUBSCRIPTIONS & DUES	4452-000	671	760	1,000	1,556	1,000	0	1,000	AWWA, Water Operators Licenses
		14,473	20,223	11,000	15,372	11,000	8,520	19,520	
DEPRECIATION									
ASSET DEPRECIATION	4510-000	603,557	616,893	605,000	0	605,000	178,605	783,605	Annual Depreciation Expense - Water Infrastructure & Equip
		603,557	616,893	605,000	0	605,000	178,605	783,605	
OTHER									
OPERATING TRANSFERS	4910-000	226,722	127,357	0	0	0	407,680	407,680	Flat Water Charge Transferred to Area and Unit Fund (\$287,680), Water Fund Portion of 2022 Street Rehabilitation (\$120,000)
		226,722	127,357	0	0	0	407,680	407,680	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	55,000	86,928	0	1,765,015	1,765,015	50% Utilities Vehicle (\$33,015), Water Tower #2 Refurbish (\$1,700,000), Towable Generator (\$32,000)
		0	0	55,000	86,928	0	1,765,015	1,765,015	
TOTAL WATER FUND		1,547,496	1,659,638	1,523,918	883,260	1,476,450	2,472,262	3,948,712	

**CITY OF LINO LAKES
SEWER OPERATING FUND (602)
2022 PROPOSED REVENUE BUDGET**

Account Number	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
Operating Revenue								
Current Assessments	602-000-3110-000	708	708	0	354	0	0	0
Delinquent Assessments	602-000-3120-000	137	0	0	0	0	0	0
Penalties & Interest	602-000-3150-000	35	141	0	171	0	0	0
Sewer Hook-Up Charge	602-000-3249-000	25,434	35,187	29,000	55,597	29,000	4,000	33,000
Interest on Investments	602-000-3620-000	182,252	157,998	80,000	(15,691)	80,000	0	80,000
Change in Fair Value of Investments	602-000-3621-000	131,246	76,343	0	0	0	0	0
Refunds and Reimbursements	602-000-3730-000	0	0	0	15,276	0	0	0
Sewer Sales	602-000-3856-000	1,718,649	1,750,010	1,700,000	1,549,376	1,700,000	62,586	1,762,586
Sewer Penalties	602-000-3858-000	26,180	17,185	26,000	19,793	26,000	0	26,000
Sale of Capital Assets	602-000-3910-000	0	0	0	15,291	0	0	0
Operating Transfers	602-000-3920-000	0	83,821	0	0	0	0	0
		2,084,639	2,121,392	1,835,000	1,640,167	1,835,000	66,586	1,901,586
Other Sources								
Use of Reserves		0	0	392,698	0	0	70,299	70,299
		0	0	392,698	0	0	70,299	70,299
Total Operating Revenue & Other Sources		2,084,639	2,121,392	2,227,698	1,640,167	1,835,000	136,885	1,971,885

CITY OF LINO LAKES

SEWER (602-495)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	202,464	207,180	221,373	188,473	244,957	31,328	276,285	15% Public Service Director
OVERTIME	4102-000	9,327	8,659	7,000	5,677	7,000	0	7,000	10% Community Development Director
ON CALL	4105-000	5,176	5,163	4,996	(201)	5,000	0	5,000	50% Utility Supervisor
TEMPORARIES	4106-000	8,005	5,746	9,240	5,989	9,900	0	9,900	4 - 50% General Maintenance Workers (3 in 2020)
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	15% Administrative Assistant
PERA	4121-000	15,571	15,407	17,503	15,227	19,271	2,350	21,621	7.5% Finance Director
FICA/MEDICARE	4122-000	15,853	15,993	18,560	14,470	20,414	2,397	22,811	50% Accounting Clerk I
ICMA EMPLOYER	4123-000	0	132	294	0	428	0	428	12.5% Accounting Clerk II
PENSION EXPENSE	4125-000	3,179	18,808	0	0	0	0	0	25% Office Specialist
HEALTH INSURANCE	4131-000	29,654	25,742	25,528	21,813	29,467	8,377	37,844	Temporaries: Seasonal Utilities Staff
LIFE & DISABILITY INSURANCE	4133-000	689	763	1,027	757	778	93	871	1.5 Staff @ 11 wks @ 40 hrs/wk @ \$15/hr
DENTAL INSURANCE	4134-000	1,752	1,630	1,753	1,570	1,807	269	2,076	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	13,975	10,865	12,334	12,179	14,008	2,528	16,536	
		305,645	316,087	319,608	265,952	353,030	47,342	400,372	
SUPPLIES									
OFFICE SUPPLIES	4200-000	1,451	4,231	5,809	1,471	2,500	0	2,500	Utility Billing Forms, Computer and General Supplies
MAINTENANCE SUPPLIES	4211-000	17,159	16,759	59,769	16,569	45,000	0	45,000	Impellers, Screens, UPS, Heaters, Batteries, Manhole Repair Supplies, Check Valves, Gate Valves, Road Repair Materials
FUELS	4212-000	10,000	10,000	10,000	0	10,000	0	10,000	
SMALL TOOLS	4240-000	1,882	2,254	4,521	829	2,500	0	2,500	Valve Keys, Locators, Wrenches, Plumbing Tools
		30,492	33,244	80,099	18,868	60,000	0	60,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	91,955	184,009	105,000	67,657	105,000	60,300	165,300	Lift Station Cleaning, Lift Station Repairs/Upgrades, Sewer Line Cleaning/Camera, Sycom, Generator Maintenance/Inspection, Pump Repair/Service, Sewer Line Breaks, Cartograph, 2022- Sanitary Sewer/Manhole Lining
MUNICIPAL ENGINEER	4304-000	17,713	23,749	25,000	19,222	25,000	0	25,000	
OTHER CONSULTANTS	4310-000	2,589	10,999	11,347	10,873	11,347	13,028	24,375	Springbrook License Subscription - UB Module, Metro-iNet Services, Programs & Support (Includes Cisco Telephone)
TELEPHONE	4321-000	2,166	1,603	1,500	949	1,500	0	1,500	Cellular Phones, Lift Stations
POSTAGE	4322-000	5,600	4,837	5,000	4,683	5,000	0	5,000	Utility Billing Postage
TRAVEL & TUITION	4330-000	1,304	1,000	3,000	1,000	3,000	0	3,000	OSHA Compliance Safety Training
PRINTING & PUBLISHING	4340-000	0	0	500	532	500	0	500	
INSURANCE	4360-000	14,736	15,500	18,896	17,627	18,896	(1,356)	17,540	
AUTO INSURANCE	4363-000	644	783	700	941	700	260	960	
UNIFORMS	4370-000	649	765	760	511	760	0	760	Clothing Allowance
ELECTRICITY	4381-000	30,207	31,682	30,000	27,109	30,000	2,000	32,000	Power to Run Lift Station Pumps and Controls
UTILITIES (WATER/SEWER)	4382-000	13,290	13,949	15,000	10,677	15,000	0	15,000	Blaine, Shoreview, and Centennial Utilities - Utility Connections
HEAT	4383-000	1,430	1,537	1,800	1,219	1,800	0	1,800	Natural Gas for On-site Generators
		182,283	290,413	218,503	163,000	218,503	74,232	292,735	
CONTRACTUAL SERVICES									
MCES TREATMENT CHARGES	4405-000	977,612	1,035,391	988,488	988,488	988,488	99,255	1,087,743	MCES Sewer Treatment Costs
CONTRACTED SERVICES	4410-000	10,282	11,333	9,000	11,156	9,000	6,020	15,020	Gopher One-Call, Credit Card Processing Fees, Utility Statement Processing
RENTED EQUIPMENT	4415-000	0	329	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	580	295	1,000	124	1,000	0	1,000	Sewer Operators Licenses, APWA Membership
		988,474	1,047,348	998,488	999,769	998,488	105,275	1,103,763	
DEPRECIATION									
ASSET DEPRECIATION	4510-000	495,816	512,771	500,000	0	500,000	74,323	574,323	Annual Depreciation Expense - Sewer Infrastructure & Equip
		495,816	512,771	500,000	0	500,000	74,323	574,323	
OTHER									
OPERATING TRANSFERS	4910-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	111,000	88,502	0	115,015	115,015	50% Utilities Vehicle (\$33,015), Push Camera/line tracer (\$15,000), Lift #7 Generator Replacement (\$35,000), Towable Generator (\$32,000)
		0	0	111,000	88,502	0	115,015	115,015	
TOTAL SEWER FUND		2,002,710	2,199,863	2,227,698	1,536,091	2,130,021	416,187	2,546,208	

**CITY OF LINO LAKES
STORM WATER OPERATING FUND (603)
2022 PROPOSED REVENUE BUDGET**

Account Number	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
Operating Revenue								
Current Assessments	0	0	0	0	0	0	0	
Delinquent Assessments	0	0	0	0	0	0	0	
Penalties & Interest	0	0	0	0	0	0	0	
Interest on Investments	0	0	0	0	0	0	0	
Change in Fair Value of Investments	0	0	0	0	0	0	0	
Refunds and Reimbursements	0	0	0	0	0	0	0	
Storm Water Fee	0	0	0	0	0	583,000	583,000	
Sale of Capital Assets	0	0	0	0	0	0	0	
Operating Transfers	0	0	0	0	0	0	0	
	0	0	0	0	0	583,000	583,000	
Other Sources								
Use of Reserves	0	0	0	0	0	0	0	
	0	0	0	0	0	0	0	
Total Operating Revenue & Other Sources	0	0	0	0	0	583,000	583,000	

CITY OF LINO LAKES

STORM WATER (603-496)

Description	Object Code	Actual 2019	Actual 2020	Budget 2021	November YTD 2021	2022 Base Budget	2022 Adjustments Requested	Proposed 2022	Budget Detail
PERSONAL SERVICES									
SALARIES	4101-000	0	0	0	0	74,137	62,656	136,793	10% Public Service Director
OVERTIME	4102-000	0	0	0	0	0	0	0	10% Community Development Director
ON CALL	4105-000	0	0	0	0	0	0	0	30% Streets Supervisor
TEMPORARIES	4106-000	0	0	0	0	0	0	0	25% Environmental Coordinator
WELLNESS PROGRAM	4108-000	0	0	0	0	0	0	0	1 - 100% General Maintenance Worker (New Hire)
PERA	4121-000	0	0	0	0	5,560	4,699	10,259	
FICA/MEDICARE	4122-000	0	0	0	0	5,672	4,793	10,465	
ICMA EMPLOYER	4123-000	0	0	0	0	285	0	285	
PENSION EXPENSE	4125-000	0	0	0	0	0	0	0	
HEALTH INSURANCE	4131-000	0	0	0	0	3,762	16,754	20,516	
LIFE & DISABILITY INSURANCE	4133-000	0	0	0	0	245	172	417	
DENTAL INSURANCE	4134-000	0	0	0	0	405	539	944	
REEMPLOYMENT INSURANCE	4141-000	0	0	0	0	0	0	0	
WORKER'S COMPENSATION	4151-000	0	0	0	0	3,307	5,057	8,364	
		0	0	0	0	93,373	94,670	188,043	
SUPPLIES									
OFFICE SUPPLIES	4200-000	0	0	0	0	0	0	0	
MAINTENANCE SUPPLIES	4211-000	0	0	0	0	0	17,000	17,000	
FUELS	4212-000	0	0	0	0	0	4,000	4,000	
SMALL TOOLS	4240-000	0	0	0	0	0	3,000	3,000	
		0	0	0	0	0	24,000	24,000	
OTHER SERVICES AND CHARGES									
PROFESSIONAL SERVICES	4300-000	0	0	0	0	0	7,000	7,000	Public Education, Consultant Services
MUNICIPAL ENGINEER	4304-000	0	0	0	0	0	35,000	35,000	Retainer (\$13,465), Project Development (\$21,535)
OTHER CONSULTANTS	4310-000	0	0	0	0	0	8,550	8,550	Metro-iNet Services, Programs & Support
TELEPHONE	4321-000	0	0	0	0	0	350	350	
POSTAGE	4322-000	0	0	0	0	0	955	955	Utility Billing Postage
TRAVEL & TUITION	4330-000	0	0	0	0	0	2,500	2,500	
PRINTING & PUBLISHING	4340-000	0	0	0	0	0	0	0	
INSURANCE	4360-000	0	0	0	0	0	0	0	
AUTO INSURANCE	4363-000	0	0	0	0	0	260	260	
UNIFORMS	4370-000	0	0	0	0	0	0	0	
ELECTRICITY	4381-000	0	0	0	0	0	0	0	
UTILITIES (WATER/SEWER)	4382-000	0	0	0	0	0	0	0	
HEAT	4383-000	0	0	0	0	0	0	0	
		0	0	0	0	0	54,615	54,615	
CONTRACTUAL SERVICES									
CONTRACTED SERVICES	4410-000	0	0	0	0	0	247,255	247,255	Sweeping/Repairs, SWMP (Ditch, Pipe, Pond) Cleaning, Credit Card Processing Fees, Utility Statement Processing
RENTED EQUIPMENT	4415-000	0	0	0	0	0	0	0	
SUBSCRIPTIONS & DUES	4452-000	0	0	0	0	0	500	500	
		0	0	0	0	0	247,755	247,755	
DEPRECIATION									
ASSET DEPRECIATION	4510-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
OTHER									
OPERATING TRANSFERS	4910-000	0	0	0	0	0	0	0	
		0	0	0	0	0	0	0	
CAPITAL OUTLAY									
EQUIPMENT	5000-000	0	0	0	0	0	68,587	68,587	Capital Equipment Reserve, 2022 - Storm Utility Vehicle
		0	0	0	0	0	68,587	68,587	
TOTAL SEWER FUND		0	0	0	0	93,373	489,627	583,000	