



CITY COUNCIL AGENDA

Special Meeting – December 20, 2021

6:00 p.m.

*City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton*

ADVISORY BOARD INTERVIEWS, 5:00 P.M.

Council Workroom (not televised)

(Applicant information will be distributed to council by email prior to meeting)

SPECIAL CITY COUNCIL MEETING, 6:00 P.M.

- Call to Order and Roll Call - **Lyden, Cavegn, Ruhland, Stoesz and Rafferty**
- Pledge of Allegiance
- Open Mike / Public Comment *(in person or received in writing prior to meeting)*
There were no comments
- Setting the Agenda: Addition or Deletion of Agenda Items
The agenda was accepted as presented

1. PUBLIC SERVICES DEPARTMENT REPORT

- A) Consider Approval of Expenditures for The Rookery Activity Center, Rick DeGardner
Action Taken: Motion by Ruhland, seconded by Lyden, to approve payments for the expenditures as presented, was adopted
- B) Consider Disposition of City-Owned Fitness Equipment, Rick DeGardnr
Council directed staff to sell equipment until at least next week (council meeting on December 27th) to see what revenue is possible.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

Adjournment

The meeting was adjourned at 7:25 p.m.

Community Calendar – A Look Ahead

December 20, 2021 through December 27, 2021

Monday, December 27	6:00 pm, Community Room	Council Work Session
Monday, December 27	6:30 pm, Council Chambers	City Council Meeting



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CITY COUNCIL MEETING

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1. PUBLIC SERVICES DEPARTMENT REPORT

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UNFINISHED BUSINESS

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NEW BUSINESS

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Adjournment

Community Calendar – A Look Ahead

December 20, 2021 through December 27, 2021

Monday, December 27	6:00 pm, Community Room	Council Work Session
Monday, December 27	6:30 pm, Council Chambers	City Council Meeting

**CITY COUNCIL
AGENDA ITEM 1A**

STAFF ORIGINATOR: Rick DeGardner, Public Services Director

MEETING DATE: December 20, 2021

TOPIC: Consider Approval of Rookery Activity Center Expenditures

VOTE REQUIRED: 3/5

BACKGROUND

Staff is recommending approval of the following expenditures for the Rookery Activity Center:

Construction Contract for Party Room Renovation - Scope of project not to exceed \$57,000.00. Consists of obtaining necessary permits, dumpster, general demolition, wall framing/drywall/tape/patching, relocate three sprinkler heads, rough-in one sink (included) with finished walls, install new supply of HVAC, electrical, reconfigure and install four fixtures in grid ceiling, provide and install ceiling grid system with panels, provide and install two metal door frames, and provide and install 4' x 8' window. Also, the counter in the main lobby area will be removed with the drain pipe and water lines capped.

Flooring and Tiling Contract - Recommend soliciting sealed bids for the installation of flooring and wall tile at the Rookery. Ceramic tile will be installed in the entrance lobby, main hallway, men's locker room, women's locker room, and family locker room. Carpet will be installed in the main vestibule, lobby sitting area, behind the service counter, and childcare vestibule. In addition, all wall tile will be replaced in the men's locker room, women's locker room, and family locker room. Estimated project cost is \$220,000.00. Includes removal and disposal of the existing flooring and wall tile.

Mechanical Systems Replacement and Repairs - Recommend approving a contract with NAC to replace Roof Top Unit (RTU) #1. The Mechanical Equipment Assessment conducted earlier this year indicates RTU#1, manufactured in 2006, has considerable amount of damage to the condenser coil, the economizer no longer operates, and heating will not ignite. Project cost not to exceed \$18,000. Also, recommend to install a Daikin dehumidifier in the amount of \$6,350.00.

Sand and Finish Gymnasium and Studio - Recommend approving a contract with Dave's Floor Sanding and Installing, Inc. in the amount of \$30,391.00 to sand and finish with three coats of oil base polyurethane the gymnasium (\$24,869.00) and the Studio (\$5,522.00). The price includes removing the existing striping and logo in the gymnasium and restriping and placing new logo.



Formal Proposal

December 17, 2021

Submitted to:

City of Lino Lakes and Paul Kyle
7690 Village Drive
Lino Lakes, MN 55014
Home: 612.360.1310
Personal: pkyale@wsbeng.com

Submitted by:

L J Level Construction, Inc.
121 Main Street W - PO Box 196
Isanti, MN 55040
Business: 612-490-5425
License #: BC260185
Business: lon@ljlevel.com

Project Specifications

Community Center Renovation

General Project Contents

PROJECT PREPARATION

- Obtain necessary permits.
- Deliver 1 dumpster, pickup and dump after, 30 cubic yards, 4.5 tons.

FRAMING DEMOLITION

- Demolish 684 sq. feet of steel wall framing, 12' high, up to 2" x 4" 16"oc.

GENERAL DEMOLITION

- Remove 2 metal window frames & door frames.
- Remove 798 sq. feet of gypsum drywall from wall.
- Remove 15.5 lin. feet of base cabinet & top.

WALL FRAMING

- Provide and install framing for approximately 417 sq. feet of walls with steel 1-1/4" x 3-5/8", 20 gauge, 24"oc, up to 12' tall.

GENERAL PLUMBING

- Re locate 3 sprinkler heads

BATHROOM PLUMBING

- Remove triple sink and faucets only from 4 restrooms all wall hardware to remain.

KITCHEN AND LAUNDRY PLUMBING

- Rough-in 1 sink with finished walls. Fixture not included
- Provide & install 1 sink, stainless steel, 25" x 22", in new location per plan.
- Cap drain pipe & 2 water lines after cabinet is removed @ entry. Will be sheet rocked over.

HEATING, VENTILATION, AIR CONDITIONING

- Provide and install 1 new supplies.

ELECTRICAL

- Provide and install 4 box and duplex outlet sets, open walls, within 10' of power.
- Provide and install 2 box and GFIC outlet sets, finished walls, within 10' of power.
- Provide and install 3 box and switch sets, open walls, within 10' of power.
- Reconfigure and install 4 fixtures in grid ceiling within 10' of power source, 2' x 4'. No new fixture included in this price.

WALL COVERINGS

- Provide and install 624 sq. feet of drywall, taped and finished, 5/8". Patching where walls & cabinets where removed is included.

CEILING COVERINGS

- Provide and install 418 sq. feet of 24" x 24" grid system, with panels.

INTERIOR DOORS

- Provide and install 2 interior hollow metal door frames with all hardware. 1 hollow metal borrowed light.
-

Sub-Total is \$52,269.99

Project Cost is \$52,269.99

This proposal pricing is valid for 30 days from date of proposal.

Payment Schedule: Project Contract Amount

\$150-\$15,000

50% down - 50% upon completion

\$15,001-\$60,000

40% down - 50% upon start of sheet rock or midway point of project no sheet
rocking midway point of project -10% upon completion

\$60,001-\$120,000

40% down - 35% upon rough in completion -20% upon trim start - 5% upon
completion

\$120,000-\$300,000

5% down - 35% upon project start - 35% upon rough in completion - 20% upon
trim start - 5% upon completion

Balance of Contract Sum, including amounts due for written Change Orders upon
completion of the work.

Hidden and/or unforeseen and unanticipated conditions shall be a basis for
modification of the Contract Sum as agreed upon herein. Additional work
necessitated as a result of the unforeseen and unanticipated conditions shall be
done on a time and material basis, at an hourly rate of \$99.00 and materials at a
cost plus 25%.

Payments Terms: 10 days. Unpaid payments under this Agreement shall bear
interest from the date payment is due at the rate of 18% per annually (1.5% per
month), until paid in full.

In the event it is necessary for Contractor to take legal action to collect amounts
due pursuant to this Agreement, Owner agrees to pay all collection costs,
including reasonable attorney's fees.

Pre-Lien Notice

PRE-LIEN NOTICE

(REQUIRED BY MINNESOTA LAW)

ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THEIR CONTRIBUTIONS.

UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLY LABOR OR MATERIALS FOR THE IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENTS. UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

THIS AGREEMENT is entered into as of the day and year first written above.

ACCEPTANCE OF PROPOSAL

The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in contract.

Signature _____ Date: _____

Signature _____ Date: _____

Dave's Floor Sanding & Installing, Inc.

1451 92ND LANE NE
BLAINE, MN 55449

Rep	Date	Estimate #
WH	12/4/2021	7815087Dn

Estimate

Project Address
7690 Village Dr Lino Lakes 12/21

Billing Name / Address
Rick Degardner 7690 Village Dr Lino Lakes MN 55014

Customer Contact	
Customer Phone	651-252-8197
Customer Alt. Phone	
Customer E-mail	rdegardner@linolakes.us
Customer Fax	
Wood/Ref #	

Stain Color		Lock box/Garage	
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P.O. No.	Terms
	50% Down, Balance Upon completion, 18% APR Service Charge On overdue accounts

<input type="checkbox"/>	Oil-Base	<input type="checkbox"/>	Satin	<input type="checkbox"/>	Key	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Water Base	<input type="checkbox"/>	Semi Gloss	<input type="checkbox"/>	S&F	<input type="checkbox"/>	Inst.
<input type="checkbox"/>	Natural	<input type="checkbox"/>	High-Gloss	<input type="checkbox"/>	Sq Ft.	<input type="checkbox"/>	<input type="checkbox"/>

Item	Description	Total
SAND & FIN-NATURAL ...	* Sand and Finish with 3 coats of oil base polyurethane: Gym	24,869.00
SAND & FIN-NATURAL ...	Sand and Finish with 3 coats of oil base polyurethane: Aerobics Room	5,522.00
	* Price Includes Re-stripping & Logo MN Sales Tax	0.00

Web Site	E-mail
www.davesfloorsanding.com	estimates@davesfloorsanding.com

Total	\$30,391.00
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**CITY COUNCIL
AGENDA ITEM 1B**

STAFF ORIGINATOR: Rick DeGardner, Public Services Director

MEETING DATE: December 20, 2021

TOPIC: Consider Disposition of City-Owned Fitness Equipment, Rick DeGardner

VOTE REQUIRED: 3/5

BACKGROUND

Shortly after the YMCA decided to close the Lino Lakes location, the City acquired several pieces of fitness equipment for a cost of \$15,000. Since the City has decided to incorporate a hybrid-management model and utilize Endurance Fitness to provide all fitness equipment and programs, the City does not have any useful purpose for the equipment.

City staff has explored placing these items for sale on various listserv websites and on the city website with few inquiries. Some interested parties have offered prices far below than anticipated.

The primary impediment of selling the equipment is the need to disassemble and move the equipment from the second level of the Rookery to the main level for eventual transport. Bids to disassemble and move the equipment down the stairs are around \$10,000.

A company has proposed taking possession of the fitness equipment in lieu of payment. After looking at different scenarios, staff is recommending the above arrangement. Rather than spending an additional \$10,000 in hopes of being able to sell all of the equipment in excess of the associated costs doesn't seem probable.

The City will be retaining the three Matrix squat racks and the Torque X Rack for Endurance Fitness to use.

RECOMMENDATION

Direct staff to work with the city attorney in preparing a legal contract to dispose the fitness equipment at the Rookery at no expense to the City.