

EXPANDED AGENDA



CITY COUNCIL AGENDA

Monday, October 24, 2022

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

**City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton**

COUNCIL WORK SESSION, 6:00 P.M.

Council Chambers (not televised)

1. Liquor License Fee Research, Hannah Lynch
2. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call – **Stoesz, Cavegn, Lyden, Ruhland, Rafferty were present;**
- Pledge of Allegiance
- Open Mike / Public Comment *(in person or received in writing prior to meeting)*
There were no public comments
- Setting the Agenda: Addition or Deletion of Agenda Items
The agenda was approved as presented

1. CONSENT AGENDA

- A) Consider Approval of Expenditures for October 24, 2022 (Check No. 117366 through 117460) in the Amount of \$846,474.23
- B) Consider Approval of October 10, 2022 Work Session Minutes
- C) Consider Approval of October 10, 2022 Council Meeting Minutes

Action Taken: Motion by Lyden seconded by Ruhland, to approve Consent Agenda Items 1A through 1C, as presented, was adopted

2. FINANCE DEPARTMENT REPORT

- A) Consider 1st Reading of Ordinance No. 07-22, Establishing the 2023 City Fee Schedule, Hannah Lynch

Action Taken: Motion by Lyden, seconded by Ruhland, to approve the 1st Reading of Ordinance No. 07-22, as presented, was adopted

3. ADMINISTRATION DEPARTMENT REPORT

No report

4. PUBLIC SAFETY DEPARTMENT REPORT

- A) Cannabinoid Ordinance, John Swenson

- i. Consider 2nd Reading of Ordinance No. 03-22, Enacting Ordinance Regulating Edible Cannabinoid Products

Action Taken: Motion by Lyden, seconded by Ruhland, to approve the 2nd Reading and Adoption of Ordinance No. 03-22 as presented, was adopted; Yeas, 5; Nays none

- ii. Consider Resolution No. 22-133, Authorizing Summary Publication

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 22-133 as presented, was adopted

5. PUBLIC SERVICES DEPARTMENT REPORT

No report

6. COMMUNITY DEVELOPMENT REPORT

- A) Public Hearing, Consider Resolution No. 22-132, Adopting Assessments, 2022 Weed Abatement, Michael Grochala

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 22-132 as amended to reduce the assessment for Ulmer Drive by the cost of the second correction, was adopted; Lyden voted no.

- B) Consider Approval of Resolution No. 22-124, Authorize the Preparation of Plans and Specs, 2023 Street Rehabilitation Project, Diane Hankee

Action Taken: Motion by Stoesz, seconded by Lyden, to approve Resolution No. 22-124 as presented, was adopted

- C) Consider Resolution 22-128, Approving Payment No. 12 and Final, 2021 Street Improvement Project, Diane Hankee

Action Taken: Motion by Lyden, seconded by Ruhland, to approve Resolution No. 22-128 as presented, was adopted

- D) Consider Resolution No. 22-131, Requesting Anoka County Conduct a Speed Study on County State Aid Highway 34 (Birch Street), Diane Hankee

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 22-131 as presented, was adopted

- E) Belland Farms Second Addition, Katie Larsen

- i. Consider Resolution No. 22-129 Approving Final Plat

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 22-129 as presented, was adopted

- ii. Consider Resolution No. 22-130 Approving Development Agreement

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 22-130 as presented, was adopted

- F) Consider 2nd Reading of Ordinance No. 04-22 Marketplace PDO Amendment #3 related to 601 Apollo Retail, Katie Larsen

Action Taken: Motion by Cavegn, seconded by Lyden, to approve the 2nd Reading and Adoption of Ordinance No. 04-22 as presented, was adopted; Yeas, 5; Nays none

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

Adjournment

*Special Budget Work Session to follow the Regular City Council Meeting
(in the Community Room)*

<i>Community Calendar – A Look Ahead</i>		
October 24, 2022 through November 14, 2022		
 Wednesday, October 26	6:30 pm, Council Chambers	Environmental Board
 Thursday, October 27	6:30 pm, Community Room	Charter Commission
 Wednesday, November 2	6:00 pm, Council Chambers	Park Board
 Thursday, November 3	8:00 am, Community Room	EDAC
 Monday, November 7	6:00 pm, Community Room	Council Work Session
 Wednesday, November 9	6:30 pm, Council Chambers	Planning & Zoning Board
 Monday, November 14	6:00 pm, Community Room	Council Work Session
 Monday, November 14	6:30 pm, Council Chambers	City Council Meeting



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No report

4. PUBLIC SAFETY DEPARTMENT REPORT

- A) Cannabinoid Ordinance, John Swenson
 - i. Consider 2nd Reading of Ordinance No. 03-22, Enacting Ordinance Regulating Edible Cannabinoid Products
 - **Council may vote to dispense with full reading of ordinance*
 - **Roll call vote is required for adoption of the ordinance*
 - ii. Consider Resolution No. 22-133, Authorizing Summary Publication

5. PUBLIC SERVICES DEPARTMENT REPORT

No report

6. COMMUNITY DEVELOPMENT REPORT

- A) Public Hearing, Consider Resolution No. 22-132, Adopting Assessments, 2022 Weed Abatement, Michael Grochala
- B) Consider Approval of Resolution No. 22-124, Authorize the Preparation of Plans and Specs, 2023 Street Rehabilitation Project, Diane Hankee
- C) Consider Resolution 22-128, Approving Payment No. 12 and Final, 2021 Street Improvement Project, Diane Hankee
- D) Consider Resolution No. 22-131, Requesting Anoka County Conduct a Speed Study on County State Aid Highway 34 (Birch Street), Diane Hankee
- E) Belland Farms Second Addition, Katie Larsen
 - i. Consider Resolution No. 22-129 Approving Final Plat
 - ii. Consider Resolution No. 22-130 Approving Development Agreement
- F) Consider 2nd Reading of Ordinance No. 04-22 Marketplace PDO Amendment #3 related to 601 Apollo Retail, Katie Larsen

**Council may vote to dispense with full reading of ordinance*

** Roll call vote is required for adoption of the ordinance*

7. UNFINISHED BUSINESS









None

8. NEW BUSINESS

None

Adjournment

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WORK SESSION STAFF REPORT
Work Session Item No. 1

Date: October 24, 2022
To: City Council
From: Hannah Lynch, Finance Director
Re: Liquor License Fee Research

Background

Council has inquired if the City’s liquor license fees are adequate. The license fees are intended to cover the costs of issuing, inspecting, and other directly related costs of enforcement. In advance of the first reading of the 2023 fee schedule staff researched fees of surrounding communities:

City	2022 Fee Schedules	
	Liquor License On-Sale	Liquor License Off-Sale
Anoka	\$5,000	\$150
Blaine	\$5,800	\$380
Centerville*	\$3,250	100
Coon Rapids	\$10,300	\$380
Forest Lake	\$3,000	\$200
Fridley*	\$7,500	\$300
Hugo	\$2,300	\$100
Lino Lakes	\$4,500	\$200
Mounds View*	\$6,500	\$200
Shoreview*	\$4,500	\$200
Vadnais Heights*	\$4,800	\$380
White Bear Lake	\$3,200	\$200
Average	\$5,054	\$233

*Median of a fee range was used

The Lino Lakes liquor license fees appear to be comparable to surrounding communities. Staff has not included a change in liquor fees in the currently proposed 2023 Fee Schedule. It should be noted that if the Council would like to consider changing the liquor license fees, per Minnesota State Statute 340A.408:

No city, town, or county shall increase the fee for a liquor license governed by subdivision 1, 2, or 3, except after notice and hearing on the proposed increase. Notice of the proposed increase must be mailed to all affected licensees at least 30 days before the date set for the hearing. This subdivision supersedes any inconsistent provision of law or charter.

Requested Council Direction

Discussion purposes only.

Attachments

None



Expenditures

October 24, 2022

Check #117366 to #117460

\$846,474.23

Accounts Payable

Check Detail

User: jessica.eller
 Printed: 10/19/2022 - 2:28PM



Check Number	Check Date		Amount
13 - AFLAC Line Item Account 101-000-2040-000			
117370	10/24/2022		
Inv	265594		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Insurance Premiums	101-000-2040-000	310.22
Inv 265594 Total			310.22
117370 Total:			310.22
13 - AFLAC Total:			310.22
14 - AFSCME Council #5 Line Item Account 101-000-2040-000			
117366	10/14/2022		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	PR Batch 00002.10.2022 Union Dues AFSCME	101-000-2040-000	376.32
Inv Total			376.32
117366 Total:			376.32
14 - AFSCME Council #5 Total:			376.32
33 - Anoka County Attorney's Office Line Item Account			
117371	10/24/2022		
Inv	20-279234		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Forfeiture Distribution	207-420-4300-000	57.00
Inv 20-279234 Total			57.00
Inv	21-021061		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Forfeiture Distribution	207-420-4300-000	80.00
Inv 21-021061 Total			80.00
Inv	21-144785		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/11/2022	Forfeiture Distribution	207-420-4300-000	7.00
Inv 21-144785 Total			7.00
117371 Total:			144.00
33 - Anoka County Attorney's Office Total:			144.00
42 - Anoka County Property Records & Taxation Line Item Account			
117372	10/24/2022		
Inv	22-47550		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2022	Resolution No. 22-74 - Lot Combination Variance 6966/6970 Lake	801-000-2300-000	66.00
Inv 22-47550 Total			66.00
Inv	22-49696		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2022	Easement Encroachment Agreements	101-000-2081-000	92.00
Inv 22-49696 Total			92.00
117372 Total:			158.00
42 - Anoka County Property Records & Taxation Total:			158.00
54 - Aspen Mills, Inc. Line Item Account			
117373	10/24/2022		
Inv	301310		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Uniform Allowance - M. DeMars	101-420-4370-000	94.70
Inv 301310 Total			94.70
Inv	301316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Uniform Allowance - C. Schirmers	101-420-4370-000	60.80
Inv 301316 Total			60.80
117373 Total:			155.50
54 - Aspen Mills, Inc. Total:			155.50
1359 - Blaine Lock & Safe, Inc. Line Item Account			
117374	10/24/2022		

Check Number	Check Date		Amount
Inv 33436			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2022	Lock for lift stations	602-495-4211-000	158.00
Inv 33436 Total			158.00
117374 Total:			158.00
1359 - Blaine Lock & Safe, Inc. Total:			158.00
85 - Bluetarp Financial, Inc. Line Item Account			
117375	10/24/2022		
Inv 103859			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2022	Pressure relief valve	101-432-4211-000	35.98
Inv 103859 Total			35.98
117375 Total:			35.98
85 - Bluetarp Financial, Inc. Total:			35.98
864 - Boulder Contracting LLC Line Item Account			
117376	10/24/2022		
Inv 2019-00297			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 2057 Cypress St	801-000-2318-000	900.00
Inv 2019-00297 Total			900.00
Inv 2021-00365			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Escrow Release - 1923 Red Oak Ln	801-000-2318-000	900.00
Inv 2021-00365 Total			900.00
Inv 2021-01880			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 6697 Heritage Ave	801-000-2318-000	5,300.00
Inv 2021-01880 Total			5,300.00
Inv 2022-00147			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 6672 Heritage Ave	801-000-2318-000	3,400.00
Inv 2022-00147 Total			3,400.00

Check Number	Check Date		Amount
117376	Total:		10,500.00
864 - Boulder Contracting LLC Total:			10,500.00
1865 - Building Material Supply, Inc. Line Item Account			
117377	10/24/2022		
Inv	57940		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/16/2022	Installation of (2) shower grab bars & (8) toilet paper disp.	202-451-4300-000	673.91
Inv 57940	Total		673.91
117377	Total:		673.91
1865 - Building Material Supply, Inc. Total:			673.91
100 - Bureau of Criminal Apprehension Line Item Account			
117367	10/14/2022		
Inv	10/14/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2022	Background Check - M. Carlson	101-421-4410-000	33.25
Inv 10/14/2022	Total		33.25
117367	Total:		33.25
117378	10/24/2022		
Inv	00000717911		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	CJDN Access Fee	101-420-4410-000	1,560.00
Inv 00000717911	Total		1,560.00
117378	Total:		1,560.00
100 - Bureau of Criminal Apprehension Total:			1,593.25
731 - Business Essentials Line Item Account			
117379	10/24/2022		
Inv	OE-607511-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Toilet tissue & paper towels	101-432-4211-000	428.67
Inv OE-607511-1	Total		428.67
117379	Total:		428.67

731 - Business Essentials Total:	428.67
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106 - C.W. Houle, Inc. Line Item Account

117380 10/24/2022

Inv 11501

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Curb replacement - 2324 Lacasse Ct	603-496-4410-000	3,804.00

Inv 11501 Total	3,804.00
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117380 Total:	3,804.00
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106 - C.W. Houle, Inc. Total:	3,804.00
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115 - Centennial Utilities Line Item Account

117381 10/24/2022

Inv September 2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Natural Gas	101-432-4383-503	2,105.73
09/30/2022	Natural Gas	101-450-4383-000	18.72
09/30/2022	Natural Gas	101-450-4383-000	20.01
09/30/2022	Natural Gas	101-450-4383-000	36.46
09/30/2022	Natural Gas	602-495-4383-000	20.01
09/30/2022	Natural Gas	202-451-4383-000	1,259.27

Inv September 2022 Total	3,460.20
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117381 Total:	3,460.20
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115 - Centennial Utilities Total:	3,460.20
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121 - CenturyLink Line Item Account 101-432-4321-503

117382 10/24/2022

Inv 333266979

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Phone & Internet Services	202-451-4321-000	63.84

Inv 333266979 Total	63.84
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Inv 6517843659805

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Phone & Internet Services	101-432-4321-503	64.79

Inv 6517843659805 Total	64.79
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Inv 7637846219687

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Pool Emergency Phone Service	202-451-4321-000	69.35

Inv 7637846219687 Total	69.35
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117382 Total:	197.98
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121 - CenturyLink Total:	197.98
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129 - City of Blaine Line Item Account

117383	10/24/2022	
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Inv	6408
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2022	4th Qtr 2022 Utilities	601-494-4382-000	769.41
10/17/2022	4th Qtr 2022 Utilities	602-495-4382-000	1,953.00
10/17/2022	4th Qtr 2022 Utilities	601-000-2140-000	70.47

Inv 6408 Total	2,792.88
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117383 Total:	2,792.88
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129 - City of Blaine Total:	2,792.88
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773 - City of Circle Pines Line Item Account

117384	10/24/2022	
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Inv	673
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2022	Capital Notes, Series 2016A	340-470-6010-000	33,825.00
10/04/2022	Capital Notes, Series 2016A	340-470-6020-000	2,079.00
10/04/2022	Capital Notes, Series 2016A	340-470-6030-000	1,795.20

Inv 673 Total	37,699.20
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117384 Total:	37,699.20
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773 - City of Circle Pines Total:	37,699.20
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136 - City of Roseville Line Item Account

117385	10/24/2022	
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Inv	0231299
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2022	October IT Services	603-496-4310-000	712.61
10/03/2022	October IT Services	601-494-4310-000	1,781.52
10/03/2022	October IT Services	101-407-4310-000	14,030.73
10/03/2022	October IT Services	602-495-4310-000	1,781.52

Inv 0231299 Total	18,306.38
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Inv	0231339
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
10/11/2022	Adobe License - B. Freeman	403-422-4300-000	89.00
Inv 0231339 Total			89.00
117385 Total:			18,395.38
136 - City of Roseville Total:			18,395.38
137 - City of Shoreview Line Item Account			
117386	10/24/2022		
Inv	Q32022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	3rd Qtr 2022 Utilities	602-495-4382-000	1,065.90
09/30/2022	3rd Qtr 2022 Utilities	601-000-2140-000	17.01
09/30/2022	3rd Qtr 2022 Utilities	601-494-4382-000	622.48
Inv Q32022 Total			1,705.39
117386 Total:			1,705.39
137 - City of Shoreview Total:			1,705.39
1913 - Classic Protective Coatings, Inc Line Item Account			
117387	10/24/2022		
Inv	019414-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Water Tower No. 2 Rehabilitation	601-494-5000-000	11,302.15
Inv 019414-000-3 Total			11,302.15
117387 Total:			11,302.15
1913 - Classic Protective Coatings, Inc Total:			11,302.15
761 - Comcast Line Item Account 101-432-4321-502			
117388	10/24/2022		
Inv	0163083		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2022	Phone & Internet Services	601-494-4321-000	125.82
Inv 0163083 Total			125.82
117388 Total:			125.82
761 - Comcast Total:			125.82

149 - Connexus Energy Line Item Account

117389 10/24/2022

Inv September 2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2022	Electric	602-495-4381-000	879.57
09/29/2022	Electric	101-432-4381-500	1,057.32
09/29/2022	Electric	101-420-4381-000	30.35
09/29/2022	Electric	101-450-4381-000	69.72
09/29/2022	Electric	101-430-4385-000	1,777.88
09/29/2022	Electric	601-494-4381-000	2,657.39

Inv September 2022 Total 6,472.23

117389 Total: 6,472.23

149 - Connexus Energy Total:

6,472.23

1282 - Court Surfaces & Repair Line Item Account

117390 10/24/2022

Inv 101222-49

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Add (2) sets of Pickleball lines - Tower Park	405-499-5000-148	500.00

Inv 101222-49 Total 500.00

117390 Total: 500.00

1282 - Court Surfaces & Repair Total:

500.00

167 - Dalco, Inc. Line Item Account

117391 10/24/2022

Inv 3992404

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2022	Shovel, disinfecting wipes, squeegee (2) & buffer floor pad	202-451-4211-000	206.36

Inv 3992404 Total 206.36

Inv 3992654

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2022	Hand wash	101-432-4211-000	213.63

Inv 3992654 Total 213.63

Inv 3995269

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Toilet tissue, paper towel, mop handle & head	202-451-4211-000	346.45

Inv 3995269 Total 346.45

Check Number	Check Date		Amount
117391 Total:			766.44
167 - Dalco, Inc. Total:			766.44
954 - Davids Hydro Vac, Inc. Line Item Account			
117392	10/24/2022		
Inv	220026100		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2022	Excavation services at lift stations	602-495-4300-000	2,921.00
Inv 220026100 Total			2,921.00
117392 Total:			2,921.00
954 - Davids Hydro Vac, Inc. Total:			2,921.00
172 - DeGardner, Richard Line Item Account			
117393	10/24/2022		
Inv	9/28/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2022	Mileage Reimbursement	101-450-4330-000	76.25
Inv 9/28/2022 Total			76.25
117393 Total:			76.25
172 - DeGardner, Richard Total:			76.25
175 - Delta Dental of Minnesota Line Item Account			
117394	10/24/2022		
Inv	November 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2022	Dental Insurance Premiums	101-430-4134-000	190.99
11/01/2022	Dental Insurance Premiums	101-420-4134-000	1,148.24
11/01/2022	Dental Insurance Premiums	603-496-4134-000	58.43
11/01/2022	Dental Insurance Premiums	101-431-4134-000	56.18
11/01/2022	Dental Insurance Premiums	101-463-4134-000	11.24
11/01/2022	Dental Insurance Premiums	101-416-4134-000	44.94
11/01/2022	Dental Insurance Premiums	101-000-2040-000	325.20
11/01/2022	Dental Insurance Premiums	101-451-4134-000	4.49
11/01/2022	Dental Insurance Premiums	101-450-4134-000	195.51
11/01/2022	Dental Insurance Premiums	101-461-4134-000	13.47
11/01/2022	Dental Insurance Premiums	101-418-4134-000	44.94
11/01/2022	Dental Insurance Premiums	101-462-4134-000	8.99
11/01/2022	Dental Insurance Premiums	602-495-4134-000	129.21
11/01/2022	Dental Insurance Premiums	101-402-4134-000	89.88
11/01/2022	Dental Insurance Premiums	601-494-4134-000	129.21
11/01/2022	Dental Insurance Premiums	101-407-4134-000	78.65
11/01/2022	Dental Insurance Premiums	101-000-2044-000	1,263.96

Check Number	Check Date		Amount
11/01/2022		Dental Insurance Premiums	65.16
11/01/2022		Dental Insurance Premiums	202.25
11/01/2022		Dental Insurance Premiums	134.83
		Inv November 2022 Total	4,195.77

117394 Total: 4,195.77

175 - Delta Dental of Minnesota Total: 4,195.77

192 - Emergency Apparatus Maintenance Line Item Account

117395	10/24/2022		
Inv	124893		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2022	Inspected charging system & wiring #621	101-431-4410-000	1,195.28
	Inv 124893 Total		1,195.28

Inv	124946		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2022	Repaired pump lights #620	101-431-4410-000	641.43
	Inv 124946 Total		641.43

Inv	125157		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2022	Repaired alternator #605	101-431-4410-000	634.73
	Inv 125157 Total		634.73

117395 Total: 2,471.44

192 - Emergency Apparatus Maintenance Total: 2,471.44

193 - Emergency Automotive Technologies Line Item Account

117396	10/24/2022		
Inv	DL093022-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	LED flasher #605	101-431-4410-000	80.15
	Inv DL093022-21 Total		80.15

Inv	SVC50170		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Installed computer mount, power supply & dock #398	101-431-4410-000	517.50
	Inv SVC50170 Total		517.50

Check Number	Check Date		Amount
Inv	SVC50172		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Installed computer mount, power supply & dock #397	101-431-4410-000	396.75
Inv SVC50172 Total			396.75
117396 Total:			994.40
193 - Emergency Automotive Technologies Total:			994.40
1826 - Endurance Fitness of MN, LLC Line Item Account			
117397	10/24/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 Program Revenue Share	202-451-4411-000	3,660.00
Inv Q3 2022 Total			3,660.00
117397 Total:			3,660.00
1826 - Endurance Fitness of MN, LLC Total:			3,660.00
1388 - Eternity Homes LLC Line Item Account 801-000-2318-000			
117398	10/24/2022		
Inv	2020-00137		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Escrow Release - 6758 Redwood Ave	801-000-2318-000	3,400.00
Inv 2020-00137 Total			3,400.00
117398 Total:			3,400.00
1388 - Eternity Homes LLC Total:			3,400.00
211 - Filtration Systems, Inc. Line Item Account			
117399	10/24/2022		
Inv	109090		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2022	Furnace filters for air handlers	101-432-4211-000	827.00
Inv 109090 Total			827.00
117399 Total:			827.00
211 - Filtration Systems, Inc. Total:			827.00

Check Number	Check Date		Amount
1938 - G. L. Contracting, Inc. Line Item Account			
117400	10/24/2022		
Inv	019286-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Woods of Baldwin Lake Final Design	405-499-5000-144	90,837.55
Inv 019286-000-1 Total			90,837.55
117400 Total:			90,837.55
1938 - G. L. Contracting, Inc. Total:			90,837.55
244 - Gopher State One-Call Line Item Account			
117401	10/24/2022		
Inv	2090543		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	September Tickets	601-494-4410-000	298.35
09/30/2022	September Tickets	602-495-4410-000	298.35
Inv 2090543 Total			596.70
117401 Total:			596.70
244 - Gopher State One-Call Total:			596.70
249 - Grainger Line Item Account			
117402	10/24/2022		
Inv	9428720065		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2022	Impeller Plate O-Ring Seal Kit	202-451-4211-000	50.02
Inv 9428720065 Total			50.02
117402 Total:			50.02
249 - Grainger Total:			50.02
1264 - Hach Company Line Item Account			
117403	10/24/2022		
Inv	13266774		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2022	Cell cleaning kit (2)	601-494-4222-000	110.91
Inv 13266774 Total			110.91
Inv 13269125			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/28/2022	Cell cleaning kit	601-494-4222-000	20.48
Inv 13269125 Total			20.48
117403 Total:			131.39
1264 - Hach Company Total:			131.39
271 - Hawkins, Inc. Line Item Account			
117404	10/24/2022		
Inv	6304639		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2022	Sodium Bicarbonate	202-451-4222-000	227.00
Inv 6304639 Total			227.00
117404 Total:			227.00
271 - Hawkins, Inc. Total:			227.00
306 - Image Printing & Graphics, Inc Line Item Account			
117406	10/24/2022		
Inv	162483		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2022	Rookery Brochure	202-451-4900-000	296.70
Inv 162483 Total			296.70
Inv	162562		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Meeting room signs (3)	101-432-4211-503	114.19
Inv 162562 Total			114.19
117406 Total:			410.89
306 - Image Printing & Graphics, Inc Total:			410.89
1177 - Innovative Office Solutions LLC Line Item Account			
117407	10/24/2022		
Inv	SUM-070001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Paper & laminating pouches	202-451-4200-000	129.94
Inv SUM-070001 Total			129.94
117407 Total:			129.94

1177 - Innovative Office Solutions LLC Total:	129.94
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311 - Instrumental Research, Inc. Line Item Account

117408	10/24/2022			
Inv	4437			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/04/2022	September Water Testing	601-494-4410-000		517.00
Inv 4437 Total				517.00
117408 Total:				517.00

311 - Instrumental Research, Inc. Total:	517.00
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312 - International Union Line Item Account 101-000-2040-000

117368	10/14/2022			
Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/12/2022	PR Batch 00002.10.2022 Union Dues 49ers	101-000-2040-000		595.00
Inv Total				595.00
117368 Total:				595.00

312 - International Union Total:	595.00
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313 - Interstate Power Systems, Inc. Line Item Account

117409	10/24/2022			
Inv	R001192234:01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/13/2022	Semi-Annual Inspection - 1189 Main St	101-432-4300-500		335.00
Inv R001192234:01 Total				335.00
Inv	R001192235:01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/13/2022	Semi-Annual Inspection - 6300 Laurene Ave	602-495-4300-000		335.00
Inv R001192235:01 Total				335.00
Inv	R001192238:01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/13/2022	Semi-Annual Inspection - 1473 Snowgoose Trl	602-495-4300-000		335.00
Inv R001192238:01 Total				335.00

Check Number	Check Date		Amount
Inv	R001192239:01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Semi-Annual Inspection - 130 Gladstone Dr	602-495-4300-000	335.00
Inv R001192239:01 Total			335.00
Inv	R001192240:01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Semi-Annual Inspection - 6666 Blackduck Dr	602-495-4300-000	335.00
Inv R001192240:01 Total			335.00
Inv	R001192241:01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Semi-Annual Inspection - 7199 Stage Coach Trl	602-495-4300-000	335.00
Inv R001192241:01 Total			335.00
Inv	R001192242:01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Semi-Annual Inspection - 600 Town Center Pkwy	101-432-4300-503	335.00
Inv R001192242:01 Total			335.00
Inv	R001192245:01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Semi-Annual Inspection - 1710 Birch St	101-432-4300-502	335.00
Inv R001192245:01 Total			335.00
Inv	R001192246:01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Semi-Annual Inspection - 7741 Lake Dr	101-432-4300-501	335.00
Inv R001192246:01 Total			335.00
117409 Total:			3,015.00
313 - Interstate Power Systems, Inc. Total:			3,015.00
338 - Kennedy & Graven, Chartered Line Item Account			
117410	10/24/2022		
Inv	170073		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2022	General Financial	421-499-4301-137	22.00
Inv 170073 Total			22.00
117410 Total:			22.00

338 - Kennedy & Graven, Chartered Total: 22.00

1935 - Krinkie Heating & Air Conditioning Line Item Account

117411 10/24/2022

Inv 2022-00939

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2022	Permit voided	101-000-3254-000	55.20

Inv 2022-00939 Total 55.20

Inv 2022-00940

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2022	Permit voided	101-000-3254-000	55.20

Inv 2022-00940 Total 55.20

117411 Total: 110.40

1935 - Krinkie Heating & Air Conditioning Total: 110.40

365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000

117369 10/14/2022

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	PR Batch 00002.10.2022 Union Dues LELS	101-000-2040-000	1,560.00

Inv Total 1,560.00

117369 Total: 1,560.00

365 - Law Enforcement Labor Services Total: 1,560.00

1615 - Lennar MN Division Line Item Account

117412 10/24/2022

Inv 2021-00977

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 2113 Itasca Cir	801-000-2318-000	3,900.00

Inv 2021-00977 Total 3,900.00

Inv 2021-01502

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 2121 Johanna Cir	801-000-2318-000	3,900.00

Inv 2021-01502 Total 3,900.00

Check Number	Check Date		Amount
Inv	2021-01515		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 7328 Watermark Way	801-000-2318-000	5,400.00
Inv 2021-01515 Total			5,400.00
Inv	2021-01626		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 7352 Watermark Way	801-000-2318-000	6,400.00
Inv 2021-01626 Total			6,400.00
Inv	2021-02129		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 7340 Watermark Way	801-000-2318-000	4,900.00
Inv 2021-02129 Total			4,900.00
Inv	2021-02175		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 7336 Watermark Way	801-000-2318-000	5,400.00
Inv 2021-02175 Total			5,400.00
Inv	2021-02336		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2022	Escrow Release - 7344 Watermark Way	801-000-2318-000	4,900.00
Inv 2021-02336 Total			4,900.00
Inv	2022-00098		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 7356 Watermark Way	801-000-2318-000	4,900.00
Inv 2022-00098 Total			4,900.00
117412 Total:			39,700.00
1615 - Lennar MN Division Total:			39,700.00
1944 - Lukin, Ali Line Item Account			
117413	10/24/2022		
Inv	10/14/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2022	Child watch items	202-451-4200-601	120.00
Inv 10/14/2022 Total			120.00
117413 Total:			120.00

1944 - Lukin, Ali Total: 120.00

399 - Mansfield Oil Company Line Item Account 101-431-4212-000

117414 10/24/2022

Inv 23677317

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Gasoline - 1,901 gallons	101-431-4212-000	5,912.17

Inv 23677317 Total 5,912.17

Inv 23690680

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2022	Diesel - 800 gallons	101-431-4212-000	3,766.43

Inv 23690680 Total 3,766.43

117414 Total: 9,678.60

399 - Mansfield Oil Company Total: 9,678.60

404 - Martin-McAllister Line Item Account

117415 10/24/2022

Inv 14886

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Sergent Promotion Process	209-420-4300-000	1,050.00
09/30/2022	Public Safety Assessment	101-402-4300-000	600.00

Inv 14886 Total 1,650.00

Inv 14887

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Public Safety Assessment	101-402-4300-000	1,800.00

Inv 14887 Total 1,800.00

117415 Total: 3,450.00

404 - Martin-McAllister Total: 3,450.00

416 - Medica Line Item Account

117416 10/24/2022

Inv November 2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Health Insurance Premiums	101-407-4131-000	1,612.83
10/12/2022	Health Insurance Premiums	101-000-2040-000	2,754.81
10/12/2022	Health Insurance Premiums	601-494-4131-000	1,686.73
10/12/2022	Health Insurance Premiums	101-420-4131-000	18,325.34
10/12/2022	Health Insurance Premiums	101-416-4131-000	570.72

Check Number	Check Date		Amount
10/12/2022	Health Insurance Premiums	202-451-4131-000	3,557.43
10/12/2022	Health Insurance Premiums	101-431-4131-000	1,044.65
10/12/2022	Health Insurance Premiums	101-463-4131-000	142.68
10/12/2022	Health Insurance Premiums	101-418-4131-000	570.73
10/12/2022	Health Insurance Premiums	101-462-4131-000	114.15
10/12/2022	Health Insurance Premiums	603-496-4131-000	142.68
10/12/2022	Health Insurance Premiums	101-000-2041-000	8,454.38
10/12/2022	Health Insurance Premiums	101-450-4131-000	2,800.17
10/12/2022	Health Insurance Premiums	101-422-4131-000	2,372.64
10/12/2022	Health Insurance Premiums	602-495-4131-000	1,686.71
10/12/2022	Health Insurance Premiums	101-461-4131-000	171.22
10/12/2022	Health Insurance Premiums	101-421-4131-000	1,537.25
10/12/2022	Health Insurance Premiums	101-430-4131-000	3,327.53

Inv November 2022 Total 50,872.65

117416 Total: 50,872.65

416 - Medica Total: 50,872.65

418 - Menards - Forest Lake Line Item Account

117417 10/24/2022

Inv 93429

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2022	Cement Repair	101-432-4211-503	35.91

Inv 93429 Total 35.91

Inv 93807

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Drywall repair patch	101-432-4211-503	3.78
10/10/2022	Lumber for concrete form - LS #7	602-495-4211-000	32.82

Inv 93807 Total 36.60

117417 Total: 72.51

418 - Menards - Forest Lake Total: 72.51

423 - Met Council Environmental Services Line Item Account 602-495-4405-000

117418 10/24/2022

Inv 0001147210

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	November Waste Water Services	602-495-4405-000	90,644.91

Inv 0001147210 Total 90,644.91

117418 Total: 90,644.91

423 - Met Council Environmental Services Total: 90,644.91

420 - Met Council Environmental Services (SAC) Line Item Account

117419	10/24/2022		
Inv	9/30/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	September 2022 SAC	101-000-2120-000	39,760.00
09/30/2022	September 2022 SAC	101-000-3414-000	-397.60
Inv 9/30/2022 Total			39,362.40

117419 Total: 39,362.40

420 - Met Council Environmental Services (SAC) Total: 39,362.40

421 - Metro Sales Incorporated Line Item Account

117420	10/24/2022		
Inv	INV2136388		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2022	Copier Maintenance Contract Ricoh/MP 4055SP Copier	101-420-4410-000	36.00
Inv INV2136388 Total			36.00

117420 Total: 36.00

421 - Metro Sales Incorporated Total: 36.00

1107 - MHSRC/Range Line Item Account

117421	10/24/2022		
Inv	337900-9614		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Tuition - Police Reserve	101-420-4386-000	1,440.00
Inv 337900-9614 Total			1,440.00

117421 Total: 1,440.00

1107 - MHSRC/Range Total: 1,440.00

1551 - Michael Lee Homes Line Item Account

117422	10/24/2022		
Inv	2019-01972		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Escrow Release - 6463 Fox Rd	801-000-2318-000	5,400.00
Inv 2019-01972 Total			5,400.00

117422 Total:		5,400.00
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1551 - Michael Lee Homes Total:		5,400.00
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1316 - MN Department of Commerce Line Item Account

117423	10/24/2022	
Inv	10/12/2022	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Remittance of 2022 Unclaimed Property	602-000-2020-000	12.93
10/12/2022	Remittance of 2022 Unclaimed Property	601-000-2020-000	6.94
10/12/2022	Remittance of 2022 Unclaimed Property	406-000-2020-000	1.38
10/12/2022	Remittance of 2022 Unclaimed Property	801-000-2300-000	2,156.60

Inv 10/12/2022 Total		2,177.85
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117423 Total:		2,177.85
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1316 - MN Department of Commerce Total:		2,177.85
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451 - MN Department of Labor & Industry Line Item Account 101-432-4452-000

117424	10/24/2022	
Inv	ABR0289857X	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2022	Boiler	101-432-4452-000	10.00

Inv ABR0289857X Total		10.00
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117424 Total:		10.00
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451 - MN Department of Labor & Industry Total:		10.00
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477 - NAC Mechanical & Electrical Line Item Account

117425	10/24/2022	
Inv	203649	

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Repair condensing unit compressor #1 & replace oil in unit #2	202-451-4300-000	6,400.00

Inv 203649 Total		6,400.00
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117425 Total:		6,400.00
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477 - NAC Mechanical & Electrical Total:		6,400.00
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1057 - Northland Recreation, LLC Line Item Account

117426	10/24/2022	
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Check Number	Check Date		Amount
Inv 2701			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Installation of sun shade	405-499-4300-132	18,134.00
Inv 2701 Total			18,134.00
117426 Total:			18,134.00
1057 - Northland Recreation, LLC Total:			18,134.00
1943 - Office of the Secretary of State Line Item Account			
117427	10/24/2022		
Inv 10/11/2022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Register Notary - A. Busack	101-420-4200-000	120.00
Inv 10/11/2022 Total			120.00
117427 Total:			120.00
1943 - Office of the Secretary of State Total:			120.00
980 - OPG-3, Inc. Line Item Account			
117428	10/24/2022		
Inv 6096			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Add new user & update fields	101-422-4300-000	185.00
Inv 6096 Total			185.00
117428 Total:			185.00
980 - OPG-3, Inc. Total:			185.00
508 - Optum Line Item Account			
117429	10/24/2022		
Inv 10199077633			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2022	September Retiree & Cobra Fees	101-402-4410-000	95.00
Inv 10199077633 Total			95.00
117429 Total:			95.00
508 - Optum Total:			95.00

511 - Otter Lake Animal Care Center Line Item Account

117430 10/24/2022

Inv 227967

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2022	Rescue boarding	101-420-4410-000	549.00

Inv 227967 Total 549.00

Inv 228862

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Rescue boarding	101-420-4410-000	233.00

Inv 228862 Total 233.00

117430 Total: 782.00

511 - Otter Lake Animal Care Center Total:

782.00

1933 - Pearson Bros., Inc. Line Item Account

117431 10/24/2022

Inv 5734

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2022	2022 Fog Seal	101-450-4410-000	20,200.00

Inv 5734 Total 20,200.00

117431 Total: 20,200.00

1933 - Pearson Bros., Inc. Total:

20,200.00

1934 - Petersen, Wendy Line Item Account

117432 10/24/2022

Inv 10/5/2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2022	Gift card for Retiree Jim Blackbird	101-401-4900-000	100.00

Inv 10/5/2022 Total 100.00

117432 Total: 100.00

1934 - Petersen, Wendy Total:

100.00

1940 - Peterson, Jason & Melissa Line Item Account

117433 10/24/2022

Inv 2022-00643

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Permit voided	101-000-3250-000	145.00

Check Number	Check Date		Amount
Inv 2022-00643	Total		145.00
			<hr/>
117433	Total:		145.00
			<hr/>
1940 - Peterson, Jason & Melissa	Total:		145.00
539 - Playpower LT Farmington, Inc. Line Item Account			
117434	10/24/2022		
Inv	1400262583		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Woods of Baldwin Lake Park Equipment	405-499-5000-144	70,304.00
Inv 1400262583	Total		70,304.00
			<hr/>
117434	Total:		70,304.00
			<hr/>
539 - Playpower LT Farmington, Inc. Total:			70,304.00
541 - Plunkett's Pest Control Inc. Line Item Account			
117435	10/24/2022		
Inv	7651554		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2022	General Pest Control (8/1/2022 - 7/31/2023)	101-432-4410-503	404.79
Inv 7651554	Total		404.79
Inv	7651555		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2022	General Pest Control (8/1/2022 - 7/31/2023)	101-432-4410-500	696.33
Inv 7651555	Total		696.33
Inv	7651559		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/29/2022	General Pest Control (5/1/2022 - 4/30/2023)	101-432-4410-503	712.50
Inv 7651559	Total		712.50
			<hr/>
117435	Total:		1,813.62
			<hr/>
541 - Plunkett's Pest Control Inc. Total:			1,813.62
1632 - Prairie Restorations, Inc. Line Item Account			
117436	10/24/2022		
Inv	32521		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/01/2022	Vegetation management - St. Clair Estates	422-499-4300-000	1,100.00

Check Number	Check Date		Amount
Inv 32521 Total			1,100.00
Inv 34968			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2022	Vegetation management - St. Clair Estates	422-499-4300-000	650.00
Inv 34968 Total			650.00
117436 Total:			1,750.00
1632 - Prairie Restorations, Inc. Total:			1,750.00
551 - Premium Waters, Inc. Line Item Account 101-432-4410-500			
117437	10/24/2022		
Inv 608417-09-22			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Kandiyohi water	101-432-4410-500	91.49
Inv 608417-09-22 Total			91.49
117437 Total:			91.49
551 - Premium Waters, Inc. Total:			91.49
552 - Press Publications, Inc. Line Item Account			
117438	10/24/2022		
Inv 750040			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2022	Rookery Grand Opening Ad	202-451-4900-000	476.10
Inv 750040 Total			476.10
Inv 753671			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	AFB 2022 I35E Pipe Crossing Project	422-499-4304-145	236.50
Inv 753671 Total			236.50
117438 Total:			712.60
552 - Press Publications, Inc. Total:			712.60
557 - Q3 Contracting Line Item Account			
117439	10/24/2022		
Inv MNR3096729			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/30/2022	Restoration of disturbed areas	101-430-5000-000	6,871.03
Inv MNR3096729 Total			6,871.03
117439 Total:			6,871.03
557 - Q3 Contracting Total:			6,871.03
1092 - Quadient Finance USA, Inc. Line Item Account			
117440	10/24/2022		
Inv	10/16/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/16/2022	Postage Machine Postage	101-432-4322-000	500.00
Inv 10/16/2022 Total			500.00
117440 Total:			500.00
1092 - Quadient Finance USA, Inc. Total:			500.00
1914 - Quadient Leasing USA, Inc. Line Item Account			
117441	10/24/2022		
Inv	N9624707		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Postage Machine Lease	101-432-4410-503	527.04
Inv N9624707 Total			527.04
117441 Total:			527.04
1914 - Quadient Leasing USA, Inc. Total:			527.04
1451 - Ritter & Ritter Sewer Service, Inc. Line Item Account			
117442	10/24/2022		
Inv	173265		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2022	Clean & televise sanitary sewer - Black Duck Dr	602-495-4300-000	24,188.69
Inv 173265 Total			24,188.69
117442 Total:			24,188.69
1451 - Ritter & Ritter Sewer Service, Inc. Total:			24,188.69
1337 - Roadkill Animal Control Line Item Account			
117443	10/24/2022		

Check Number	Check Date		Amount
Inv	September 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2022	September Animal Pick-up/Disposal	101-430-4410-000	95.00
Inv September 2022 Total			95.00
117443 Total:			95.00
1337 - Roadkill Animal Control Total:			95.00
1410 - Rupp, Anderson, Squires & Waldspurger, P.A. Line Item Account			
117444	10/24/2022		
Inv	16137		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	August Legal - NE Drainage Area Phase I	422-499-4301-125	456.47
10/06/2022	August Legal - Miscellaneous	101-414-4301-000	3,740.00
10/06/2022	August Legal - Garden Estates	801-000-2361-103	94.00
10/06/2022	August Legal - Watermark Subdivision	801-000-2355-103	658.00
10/06/2022	August Legal - Belland Farms	406-499-4301-000	681.50
10/06/2022	August Legal - DNR Water Appropriation Permit Contested	601-494-4301-000	273.00
10/06/2022	August Legal - Robinson Development	101-416-4300-000	499.00
Inv 16137 Total			6,401.97
117444 Total:			6,401.97
1410 - Rupp, Anderson, Squires & Waldspurger, P.A. Total:			6,401.97
588 - Safety-Kleen Systems, Inc. Line Item Account			
117445	10/24/2022		
Inv	CN15583160		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Solvent	101-431-4211-000	50.42
Inv CN15583160 Total			50.42
117445 Total:			50.42
588 - Safety-Kleen Systems, Inc. Total:			50.42
1937 - Schloer, Chris Line Item Account			
117446	10/24/2022		
Inv	2020-00400		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Escrow Release - 801 Lois Lane	801-000-2318-000	6,400.00
Inv 2020-00400 Total			6,400.00

Check Number	Check Date		Amount
117446 Total:			6,400.00
1937 - Schloer, Chris Total:			6,400.00
1942 - Schmitt, Steven Line Item Account			
117447	10/24/2022		
Inv	10/11/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Long Term Escrow Closure - Highland Meadows 3rd Addition	801-000-2387-000	1,643.33
Inv 10/11/2022 Total			1,643.33
117447 Total:			1,643.33
1942 - Schmitt, Steven Total:			1,643.33
1578 - Springbrook Holding Company, LLC Line Item Account			
117448	10/24/2022		
Inv	INV-010561		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2022	September Civic Pay Credit Card Fees	601-494-4345-000	467.00
10/07/2022	September Civic Pay Credit Card Fees	101-407-4345-000	5.50
10/07/2022	September Civic Pay Credit Card Fees	602-495-4345-000	467.00
Inv INV-010561 Total			939.50
117448 Total:			939.50
1578 - Springbrook Holding Company, LLC Total:			939.50
634 - Staples Business Credit Line Item Account			
117449	10/24/2022		
Inv	1644465239		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2022	Toner, paper, phone shoulder rest, post-it notes & pens	101-420-4200-000	182.17
Inv 1644465239 Total			182.17
117449 Total:			182.17
634 - Staples Business Credit Total:			182.17
638 - State of MN - Department of Finance Line Item Account			
117450	10/24/2022		
Inv	20-279234		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/11/2022	Forfeiture Distribution	207-420-4300-000	28.50
Inv 20-279234 Total			28.50
Inv 21-021061			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2022	Forfeiture Distribution	207-420-4300-000	40.00
Inv 21-021061 Total			40.00
Inv 21-144785			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Forfeiture Distribution	207-420-4300-000	3.50
Inv 21-144785 Total			3.50
117450 Total:			72.00
638 - State of MN - Department of Finance Total:			72.00
UB*00121 - SUBBA, BUDDA Line Item Account			
117451	10/24/2022		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Refund Check 023109-000, 2126 ITASCA CIR	601-000-2020-000	9.00
10/13/2022	Refund Check 023109-000, 2126 ITASCA CIR	601-000-2020-000	355.86
10/13/2022	Refund Check 023109-000, 2126 ITASCA CIR	601-000-2020-000	2.19
10/13/2022	Refund Check 023109-000, 2126 ITASCA CIR	602-000-2020-000	9.90
10/13/2022	Refund Check 023109-000, 2126 ITASCA CIR	602-000-2020-000	51.38
10/13/2022	Refund Check 023109-000, 2126 ITASCA CIR	603-000-2020-000	10.80
Inv Total			439.13
117451 Total:			439.13
UB*00121 - SUBBA, BUDDA Total:			439.13
656 - TDS Metrocom MN Line Item Account			
117452	10/24/2022		
Inv 651-464-1150			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2022	Phone Services	101-432-4321-000	198.10
10/13/2022	Phone Services	601-494-4321-000	39.38
Inv 651-464-1150 Total			237.48
117452 Total:			237.48

656 - TDS Metrocom MN Total:	237.48
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1476 - Traut Companies Line Item Account

117453 10/24/2022

Inv 352568

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2022	Replaced cap on test well #7	601-494-4300-000	785.50

Inv 352568 Total	785.50
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117453 Total:	785.50
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1476 - Traut Companies Total:	785.50
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687 - U.S. Bank Visa Line Item Account

117454 10/24/2022

Inv 10/6/2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Atlantic Tactical/Dept Exp - T. Schaaf	101-420-4370-000	152.99
10/06/2022	Verizon/Monthly cell phone service	101-420-4321-000	1,876.14
10/06/2022	Amazon/Floor decal	202-451-4200-603	18.89
10/06/2022	Caribou Coffee/Coffee for EDAC meeting	101-418-4200-000	17.13
10/06/2022	NeoGov/Job posting - Aquatics Lead	101-402-4340-000	130.00
10/06/2022	Dunkin Donuts/Donuts & coffee for Rookery grand opening	202-451-4900-000	130.08
10/06/2022	Heartland Customer Solutions/Repair VPU #QKA00538	101-420-4410-000	289.22
10/06/2022	Home Depot/Fittings to repair compressor in boiler room	101-432-4211-503	24.68
10/06/2022	Amazon/Tri-Ominos game	202-451-4200-607	16.99
10/06/2022	Freshwater Society/Calendars (2)	101-432-4200-000	43.90
10/06/2022	Automation Direct/Lift Station transducers	602-495-4211-000	1,872.00
10/06/2022	Image Printing & Graphics/August UB Statements	601-494-4322-000	479.38
10/06/2022	Amazon/Spray can extension	601-494-4211-000	32.95
10/06/2022	Heartland Customer Solutions/Repair squad car computer #399	101-420-4410-000	1,663.51
10/06/2022	Walmart/Coffee supplies	202-451-4200-000	30.08
10/06/2022	Dairy Queen/Dilly bars for Rookery grand opening	202-451-4900-000	270.00
10/06/2022	Home Depot/Paint supplies	202-451-4211-000	61.59
10/06/2022	Frattallone's/Replacement bolt for squad organizer #319	101-420-4240-000	0.17
10/06/2022	Image Printing & Graphics/September UB Statements	601-494-4410-000	124.55
10/06/2022	Amazon/ID card holder & keychain	101-420-4240-000	25.98
10/06/2022	Amazon/Command hooks	101-420-4240-000	24.98
10/06/2022	Facebook/Rookery grand opening ad	202-451-4900-000	103.39
10/06/2022	Arlo/Monthly subscription fee	202-451-4452-000	9.99
10/06/2022	MN Chiefs of Police/Tuition - J. Swenson	101-420-4330-000	600.00
10/06/2022	Sam's Club/Employee appreciation event supplies	101-401-4900-000	275.42
10/06/2022	Shutterstock/Stock photos monthly license fee	204-499-4452-000	29.00
10/06/2022	Amazon/Oxygen regulator	101-420-4240-000	24.95
10/06/2022	Amazon/Leadership book	101-402-4330-000	23.49
10/06/2022	Anoka County/August 2022 Language Line	101-420-4300-000	38.11
10/06/2022	Party City/Table clothes for Rookery grand opening	202-451-4900-000	12.50
10/06/2022	Key Me/Keys for nest playground (2)	202-451-4211-000	8.56
10/06/2022	Arlo/Camera	202-451-4240-000	214.24
10/06/2022	Image Printing & Graphics/August UB Statements	602-495-4410-000	159.97
10/06/2022	Sam's Club/Supplies for Rookery grand opening	202-451-4900-000	240.94
10/06/2022	Amazon/Toy ducks for Rookery grand opening	202-451-4200-000	189.94

Check Number	Check Date		Amount
10/06/2022	Blaine Lock & Safe/Keys for nest playground (2)	202-451-4211-000	13.00
10/06/2022	Shell Gas Station/Supplies for employee appreciation event	101-401-4900-000	9.45
10/06/2022	Eppley Institute/Tuition - J. Chapman	101-450-4330-000	340.00
10/06/2022	Target/Giftcards for employee appreciation event	101-401-4900-000	100.00
10/06/2022	NeoGov/Job posting - Swim Lessons Instructor	101-402-4340-000	130.00
10/06/2022	Image Printing & Graphics/September UB Statements	602-495-4322-000	351.25
10/06/2022	Costco/Swearing-In & volunteer open house supplies	101-420-4200-000	48.77
10/06/2022	Home Depot/Lumber for boardwalk repair	101-450-4211-000	49.90
10/06/2022	Amazon/Business portfolio	101-432-4200-000	26.99
10/06/2022	Walmart/Bins, cards & games	202-451-4200-607	144.68
10/06/2022	Just Between Friends/Games for child watch	202-451-4200-601	16.00
10/06/2022	Rehbeins Black Dirt/Black dirt	101-450-4211-000	195.00
10/06/2022	Amazon/Wireless mouse	101-432-4200-000	13.49
10/06/2022	Amazon/Mah Jongg set	202-451-4200-607	119.95
10/06/2022	Association of Recycling Managers/Tuition - A. Nelson	101-462-4330-000	35.00
10/06/2022	Amazon/Uniform vinyl letters & numbers	101-421-4370-000	8.98
10/06/2022	Loomly/Annual social media planning software fee	204-499-4452-000	684.00
10/06/2022	Amazon/Tray desktop organizer	101-432-4200-000	39.92
10/06/2022	Fusion Learning Partners/Tuition - M. Grochala	101-418-4330-000	69.00
10/06/2022	SHRM/Professional HR Membership - M. Sawyer	101-402-4452-000	229.00
10/06/2022	Menards/Vinegar, wipes, tape, measuring container & box cover	202-451-4211-000	35.97
10/06/2022	Pizza T/Gift card for M. Rumpsa	101-401-4900-000	100.00
10/06/2022	Menards/Lumber & threadlocker	202-451-4211-000	11.38
10/06/2022	Facebook/Personal charge to be reimbursed	202-000-3730-000	24.99
10/06/2022	ToolDiscounter/Evap leak detector	101-431-4240-000	1,029.44
10/06/2022	Amazon/Pipes holder rod	202-451-4211-000	12.86
10/06/2022	GFOA/Membership renewal - H. Lynch	101-407-4452-000	150.00
10/06/2022	Amazon/Monitors, mouse & keyboard sets, mouse pads & HDMI ca	101-420-4240-000	907.26
10/06/2022	Amazon/USB flash drives (3)	101-420-4211-000	79.20
10/06/2022	Amazon/Magnetic hooks, fish line & command strips	202-451-4200-609	35.34
10/06/2022	Key Me/Returned keys for nest playground (2)	202-451-4211-000	-8.56
10/06/2022	OrientalTrading/Supplies for Rookery grand opening craft	202-451-4900-000	400.57
10/06/2022	GFOA/CPE Training - H. Lynch	101-407-4330-000	315.00
10/06/2022	DigiQuatics/Records software	202-451-4310-000	109.90
10/06/2022	Walmart/Child watch bulletin board supplies	202-451-4200-000	7.40
10/06/2022	WhenIWork/Added 10 employees	202-451-4310-000	12.00
10/06/2022	Target/Employee Appreciation Event - Pickleball paddles & balls	101-401-4900-000	64.24
10/06/2022	Amazon/Keyboard & mouse	101-420-4240-000	27.99
10/06/2022	Dollar Tree/Platers for Rookery grand opening	202-451-4900-000	6.25
10/06/2022	Phil Chalmer's Counter Homicide/Tuition - A. Ng	101-420-4330-000	171.72
10/06/2022	Party City/Birthday party supplies	202-451-4200-609	7.00
10/06/2022	MN DMV/Title fees for forfeited vehicles	208-420-4300-000	111.36
10/06/2022	Amazon/Mini display port to HDMI adapter	101-420-4240-000	8.47
10/06/2022	Amazon/Plastic dividers (5)	202-451-4200-000	26.00
10/06/2022	Anoka County/Battery	101-420-4240-000	106.50
10/06/2022	Amazon/Case cover for laptop	101-432-4200-000	44.90
10/06/2022	Amazon/Mouse pads (3)	101-420-4200-000	6.36
10/06/2022	BatteriesPlus/Battery #308	101-431-4221-000	299.35
10/06/2022	Fiesta Cancun/Meat for employee appreciation event	101-401-4900-000	6.58
10/06/2022	4imprint/Logo napkins for Rookery grand opening	202-451-4900-000	257.23
10/06/2022	Image Printing & Graphics/August UB Statements	602-495-4322-000	479.39
10/06/2022	Amazon/Notary stamp - J. Whitney	101-432-4200-000	21.95
10/06/2022	Sam's Club/Supplies for Rookery grand opening	202-451-4900-000	43.29
10/06/2022	Home Depot/Window cleaner, electrical tape & bleach	101-432-4211-503	92.18
10/06/2022	Holiday/September car washes	101-431-4211-000	528.00
10/06/2022	Chewy/Canine food	211-420-4211-000	52.06
10/06/2022	Facebook/Rookery job posting - Aquatic Lead	202-451-4900-000	77.93
10/06/2022	Image Printing & Graphics/September UB Statements	601-494-4322-000	351.25

Check Number	Check Date		Amount
10/06/2022	VistaPrint/Business cards	101-420-4200-000	95.12
10/06/2022	MN DMV/Title fees for forfeited vehicles	207-420-4300-000	27.00
10/06/2022	Galls/Uniform Allowance - W. Owens	101-420-4370-000	164.94
10/06/2022	Cub/Employee appreciation event supplies	101-401-4900-000	85.89
10/06/2022	Fleet Farm/Trailer wire	101-431-4221-000	49.99
10/06/2022	NeoGov/Job posting - Aquatics Fitness Instructor	101-402-4340-000	130.00
10/06/2022	All Seasons Rental/Mixing trailer for Woods of Baldwin Park	101-450-4415-000	562.94
10/06/2022	Amazon/Oxygen regulator	101-421-4240-000	24.95
10/06/2022	Amazon/Lamination refill cartridge	101-420-4200-000	64.20
10/06/2022	Arrowwood Resort/2022 MNGFOA Conference Lodging - H. Lynch	101-407-4330-000	272.42
10/06/2022	Sam's Club/Volunteer open house supplies	101-420-4214-000	19.98
10/06/2022	Home Depot/Plywood	202-451-4211-000	40.00
10/06/2022	MNCPA/Advanced Excel Functions CPE	101-407-4330-000	209.00
10/06/2022	Costco/Swearing-In & volunteer open house supplies	101-420-4214-000	6.69
10/06/2022	Eppley Institute/Tuition - T. Drahota	101-450-4330-000	340.00
10/06/2022	Northway Irrigation/Repair valve	101-450-4410-000	279.00
10/06/2022	Walmart/Tongs for Rookery grand opening	202-451-4900-000	1.88
10/06/2022	Amazon/Planner	101-432-4200-000	10.98
10/06/2022	CarID/Stock brake rotors	101-431-4221-000	1,035.50
10/06/2022	Menards/Pool vacuum parts	202-451-4211-000	52.03
10/06/2022	Dot & Daisy/Balloon sculpture for Rookery grand opening	202-451-4900-000	499.00
10/06/2022	Mission Critical Concepts/Tuition refund - N. Hamann	101-420-4330-000	-525.00
10/06/2022	Mission Critical Concepts/Tuition refund - M. Carlson	101-420-4330-000	-525.00
10/06/2022	Amazon/Door magnets (15)	202-451-4211-000	584.85
10/06/2022	PostUp Stand/Swim lesson frame	202-451-4200-603	123.57
10/06/2022	Amazon/Door magnets	202-451-4211-000	38.99
10/06/2022	Image Printing & Graphics/September UB Statements	602-495-4410-000	124.55
10/06/2022	WhenIWork/Monthly subscription fee	202-451-4310-000	380.00
10/06/2022	Image Printing & Graphics/August UB Statements	601-494-4410-000	159.97
10/06/2022	Costco/Department meeting & promotion presentation supplies	101-420-4211-000	57.91
10/06/2022	Canva/Monthly subscription fee	202-451-4410-000	12.99
10/06/2022	MAGC/Membership renewal - A. Turner	204-499-4452-000	85.00
10/06/2022	MNCPA/Audits of Local Governments Conference - S. Cotton	101-402-4330-000	299.00
10/06/2022	Amazon/Calendar	101-432-4200-000	5.49
10/06/2022	Amazon/Whiteboard	202-451-4200-000	67.92
10/06/2022	Lakeshore Learning Store/Child watch bulletin board supplies	202-451-4200-601	55.02
10/06/2022	At Your Pace Online/Tuition - P. Moonen	101-422-4330-000	99.00
10/06/2022	Walmart/Popcorn & napkins	202-451-4200-607	11.10
10/06/2022	Home Depot/Paint, magic eraser, tray, screws & washers	202-451-4211-000	62.15
10/06/2022	Target/BHD gift cards	205-497-4211-000	200.00
10/06/2022	Amazon/HP laptop chargers	101-432-4200-000	25.92
10/06/2022	IAFC/Membership renewal - D. L'Allier	101-421-4452-000	215.00
10/06/2022	Costco/Department meeting & promotion presentation supplies	101-421-4211-000	51.22
10/06/2022	Amazon/Leadership book	101-402-4330-000	17.31
10/06/2022	Amazon/3-ring binders (2)	202-451-4200-000	14.24
10/06/2022	Home Depot/Screw & drill bits	202-451-4211-000	30.78
10/06/2022	Country Inn & Suites/Lodging - L. Hawkinson	101-420-4330-000	202.05
10/06/2022	Target/Swim diapers for retail sale	202-451-4235-000	26.97
10/06/2022	Runnings/Uniform Allowance - P. Moonen	101-422-4370-000	303.24
10/06/2022	Amazon/Floor decal	202-451-4200-603	18.89
10/06/2022	Kwik Trip/Vehicle Fuel	101-431-4212-000	121.67
10/06/2022	Northway Irrigation/Repair line	101-450-4410-000	380.90
10/06/2022	Verizon/Monthly cell phone service	101-421-4321-000	221.24
10/06/2022	Amazon/Uniform Allowance - C. Schirmers	101-420-4370-000	364.47
Inv 10/6/2022 Total			25,135.76

Check Number	Check Date		Amount
117454 Total:			25,135.76
687 - U.S. Bank Visa Total:			25,135.76
693 - Upper Cut Tree Service Line Item Account			
117455	10/24/2022		
Inv	5441		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2022	Storm damaged tree removal	101-463-4410-000	725.00
Inv 5441 Total			725.00
117455 Total:			725.00
693 - Upper Cut Tree Service Total:			725.00
1896 - Utility Logic, LLC Line Item Account			
117456	10/24/2022		
Inv	13602		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/26/2022	Sewer camera system	602-495-5000-000	9,618.00
Inv 13602 Total			9,618.00
117456 Total:			9,618.00
1896 - Utility Logic, LLC Total:			9,618.00
698 - Valley-Rich Co., Inc. Line Item Account			
117457	10/24/2022		
Inv	31256		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2022	Top nut replacement on gate valve	601-494-4300-000	798.00
Inv 31256 Total			798.00
117457 Total:			798.00
698 - Valley-Rich Co., Inc. Total:			798.00
1104 - Walters Recycling & Refuse Line Item Account			
117458	10/24/2022		
Inv	6471957		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Trash & Recycling	202-451-4384-000	243.35

Check Number	Check Date		Amount
Inv 6471957 Total			243.35
Inv 6472040			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2022	Organic Recycling	101-462-4410-000	105.37
10/10/2022	Organic Recycling	101-462-4410-000	70.68
10/10/2022	Trash & Recycling	101-432-4384-503	375.01
10/10/2022	Trash & Recycling	101-450-4384-000	161.53
10/10/2022	Trash & Recycling	101-432-4384-500	289.14
10/10/2022	Organic Recycling	101-462-4410-000	83.53
10/10/2022	Trash & Recycling	101-432-4384-501	40.10
10/10/2022	Organic Recycling	101-462-4410-000	66.82
10/10/2022	Trash & Recycling	101-432-4384-502	116.40
Inv 6472040 Total			1,308.58
117458 Total:			1,551.93
1104 - Walters Recycling & Refuse Total:			1,551.93
1936 - Werlinger, Adam Line Item Account			
117459	10/24/2022		
Inv 2022-00170			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2022	Escrow Release - 540 Lois Lane	801-000-2318-000	4,400.00
Inv 2022-00170 Total			4,400.00
117459 Total:			4,400.00
1936 - Werlinger, Adam Total:			4,400.00
733 - WSB & Associates, Inc. Line Item Account			
117460	10/24/2022		
Inv 0-002988-520-22			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Woods Edge 2nd Addition	801-000-2311-102	752.00
Inv 0-002988-520-22 Total			752.00
Inv 0-002988-560-49			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Saddle Club 4th Addition	801-000-2359-102	102.00
Inv 0-002988-560-49 Total			102.00
Inv R-011406-000-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Natures Refuge	801-000-2314-102	8,388.50

Check Number	Check Date		Amount
Inv R-011406-000-29		Total	8,388.50
Inv R-012065-000-34			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 49 & J Lift Station, Sewer and Water Extension	406-499-4304-123	1,909.50
Inv R-012065-000-34		Total	1,909.50
Inv R-012365-000-43			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Lyngblomsten Site Study	801-000-2363-102	7,201.00
Inv R-012365-000-43		Total	7,201.00
Inv R-012469-000-44			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Eastside Villas	801-000-2302-102	301.00
Inv R-012469-000-44		Total	301.00
Inv R-013578-000-11			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Traffic Safety Committee	101-417-4300-000	640.00
Inv R-013578-000-11		Total	640.00
Inv R-014757-000-33			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Watermark 2nd Addition	801-000-2388-102	1,024.00
Inv R-014757-000-33		Total	1,024.00
Inv R-015306-000-33			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Nadeau Acres	801-000-2338-102	332.50
Inv R-015306-000-33		Total	332.50
Inv R-015628-000-30			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Watermark 3rd Addition	801-000-2355-102	4,358.50
Inv R-015628-000-30		Total	4,358.50
Inv R-016201-000-14			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Laborer's Training Center	801-000-2351-103	96.00
Inv R-016201-000-14		Total	96.00

Check Number	Check Date		Amount
Inv	R-017006-000-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2021 Street Improvement Projects	421-499-4304-137	754.50
Inv R-017006-000-23 Total			754.50
Inv	R-017210-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Market Place Dr Realignment	420-499-4304-141	763.00
Inv R-017210-000-18 Total			763.00
Inv	R-017363-000-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Watermark 4th Addition	801-000-2327-102	4,315.50
Inv R-017363-000-20 Total			4,315.50
Inv	R-017458-000-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Tower Park Site Improvements	405-499-5000-148	485.50
Inv R-017458-000-17 Total			485.50
Inv	R-017705-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 East Shadow Lake Drive I&I Project	602-495-5000-146	16,423.50
Inv R-017705-000-12 Total			16,423.50
Inv	R-018131-000-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Nadeau Acres 2nd Addition	801-000-2315-102	278.00
Inv R-018131-000-13 Total			278.00
Inv	R-018901-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Shenandoah Park Wetland BMP	422-499-4304-000	3,131.75
Inv R-018901-000-8 Total			3,131.75
Inv	R-018966-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Belland Farms	801-000-2354-102	6,184.00
Inv R-018966-000-12 Total			6,184.00
Inv	R-019038-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Associated Eye Care Partners DRF	801-000-2325-103	258.00

Check Number	Check Date	Amount
Inv R-019038-000-11 Total		258.00
Inv R-019135-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August 2022 Street Rehabilitation Project	421-499-4304-142
		5,911.00
Inv R-019135-000-11 Total		5,911.00
Inv R-019206-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August Otter Lake Road Industrial	420-499-4304-000
		3,406.00
Inv R-019206-000-8 Total		3,406.00
Inv R-019261-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August Stormwater Ordinance Update	422-499-4304-000
		1,365.25
Inv R-019261-000-7 Total		1,365.25
Inv R-019286-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August Woods of Baldwin Lake Final Design	405-499-5000-144
		2,387.00
Inv R-019286-000-10 Total		2,387.00
Inv R-019414-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August Water Tower No. 2 Rehabilitation	601-494-5000-000
		49,496.70
Inv R-019414-000-10 Total		49,496.70
Inv R-019485-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August 2022 I35E Pipe Crossing	422-499-4304-145
		2,673.00
Inv R-019485-000-9 Total		2,673.00
Inv R-019496-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August Watermark Park	405-499-5000-143
		1,224.50
Inv R-019496-000-9 Total		1,224.50
Inv R-019497-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/26/2022	August Stormwater Management Utility Credits	603-496-4304-000
		630.00
Inv R-019497-000-9 Total		630.00

Inv R-019540-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 General Engineering Services	601-494-4304-000	1,122.08
09/26/2022	August 2022 General Engineering Services	603-496-4304-000	1,122.09
09/26/2022	August 2022 General Engineering Services	602-495-4304-000	1,122.08
09/26/2022	August 2022 General Engineering Services	101-417-4410-000	4,113.75

Inv R-019540-000-8 Total 7,480.00

Inv R-019541-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Miscellaneous Escrow Account	601-494-4304-000	309.00
09/26/2022	August 2022 Miscellaneous Escrow Account	101-417-4300-000	1,142.00

Inv R-019541-000-8 Total 1,451.00

Inv R-019542-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 GPS/GIS Miscellaneous Assistance	101-416-4300-000	431.00
09/26/2022	August 2022 GPS/GIS Miscellaneous Assistance	101-418-4300-000	539.00
09/26/2022	August 2022 GPS/GIS Miscellaneous Assistance	101-417-4300-000	804.00

Inv R-019542-000-7 Total 1,774.00

Inv R-019543-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Private Utility Permits	101-417-4300-000	3,306.00

Inv R-019543-000-8 Total 3,306.00

Inv R-019565-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August NorthPointe Gardens Estates	801-000-2361-102	1,004.00

Inv R-019565-000-7 Total 1,004.00

Inv R-019678-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Special Economic Development Projects	101-415-4300-000	873.00

Inv R-019678-000-2 Total 873.00

Inv R-019724-000-6

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Surface Water Management Project	603-496-4304-000	1,689.00

Inv R-019724-000-6 Total 1,689.00

Inv R-019862-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Lino Lakes Parking Lot Improvements	202-451-4304-301	256.00

Check Number	Check Date		Amount
Inv R-019862-000-7	Total		256.00
Inv R-020004-000-4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Sanitary Structure Condition Assessment	602-495-4300-000	1,450.00
Inv R-020004-000-4	Total		1,450.00
Inv R-020018-000-5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Amelia Lake Feasibility Study	422-499-4304-000	2,137.18
Inv R-020018-000-5	Total		2,137.18
Inv R-020265-000-5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Robinson Sod Farm EAW Review	801-000-2300-000	258.00
Inv R-020265-000-5	Total		258.00
Inv R-020301-000-5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Otter Crossing 2nd Addition	801-000-2366-102	1,314.00
Inv R-020301-000-5	Total		1,314.00
Inv R-020302-000-4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Tidal Wave Auto Spa	801-000-2300-000	1,355.00
Inv R-020302-000-4	Total		1,355.00
Inv R-020477-000-4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August NE Stormwater Project	422-499-4304-145	96.00
Inv R-020477-000-4	Total		96.00
Inv R-020479-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Lakeview Drainage Study	422-499-4304-000	881.00
Inv R-020479-000-3	Total		881.00
Inv R-020640-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Watermark 5th Addition	801-000-2376-102	2,867.50
Inv R-020640-000-3	Total		2,867.50

Check Number	Check Date		Amount
Inv	R-020731-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Villas on Vicky Concept Plan	801-000-2300-000	278.00
Inv R-020731-000-3 Total			278.00
Inv	R-020850-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Lino Lakes PMP 2022	421-499-4304-000	4,072.00
Inv R-020850-000-2 Total			4,072.00
Inv	R-020894-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Kwik Trip	801-000-2300-000	2,690.00
Inv R-020894-000-2 Total			2,690.00
Inv	R-020899-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Belland Farms 2nd Addition	801-000-2300-000	1,669.00
Inv R-020899-000-2 Total			1,669.00
Inv	R-020900-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August New Horizon Academy	801-000-2300-000	1,697.00
Inv R-020900-000-2 Total			1,697.00
Inv	R-020902-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Rehbein Site Development Preparation	801-000-2300-000	2,704.00
Inv R-020902-000-2 Total			2,704.00
Inv	R-020985-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August Otter Lake Rd Additional Traffic Study	420-499-4304-000	1,383.00
Inv R-020985-000-3 Total			1,383.00
Inv	R-021123-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 601 Apollo Drive Retail	801-000-2300-000	1,898.00
Inv R-021123-000-1 Total			1,898.00
Inv	R-021125-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Trail Fog Seal Project	101-450-4300-000	1,708.50

Check Number	Check Date		Amount
Inv R-021125-000-1		Total	1,708.50
Inv R-021337-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2022	August 2022 Pond Surveys	603-496-4304-000	1,527.00
Inv R-021337-000-1		Total	1,527.00
117460 Total:			172,610.38
733 - WSB & Associates, Inc. Total:			172,610.38
Total:			846,474.23



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting October 24, 2022

Transfer In/(Out)

10/12/2022 Wire to MCM	(120,000.00)
10/15/2022 Building Permit Surcharge	(2,796.15)
10/20/2022 Sales & Use Tax	(5,273.00)
10/14/2022 Payroll #21	(186,144.62)
10/14/2022 Payroll #21 Federal Deposit	(53,173.19)
10/14/2022 Payroll #21 PERA	(53,447.36)
10/14/2022 Payroll #21 State	(11,807.27)
10/14/2022 Payroll #21 Child Support	(856.06)
10/14/2022 Payroll #21 H.S.A. Bank Pretax	(3,694.88)
10/14/2022 Payroll #21 TASC Pretax	(1,536.70)
10/14/2022 Payroll #21 ICMA 457 Def. Comp #301596	(2,945.00)
10/14/2022 Payroll #21 ICMA Roth IRA #706155	(905.75)
10/14/2022 Payroll #21 MSRS HCSP #98946-01	(4,204.10)
10/14/2022 Payroll #21 MSRS Def. Comp #98945-01	(4,157.00)
10/14/2022 Payroll #21 MSRS Roth IRA #98945-01	(834.00)

CITY COUNCIL WORK SESSION

DRAFT

**CITY OF LINO LAKES
MINUTES**

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DATE : **October 10, 2022**
TIME STARTED : **6:00 p.m.**
TIME ENDED : **6:25 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Lyden, Ruhland,
Cavegn and Mayor Rafferty**
MEMBERS ABSENT : **None**

Staff members present: City Administrator Sarah Cotton; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; Director of Public Safety John Swenson; Environmental Coordinator Andy Nelson

1. Review Regular Council Agenda -

Item 4A) Consider 1st Reading of Ordinance No. 03-22, Enacting Ordinance Chapter 619 Regulating Edible Cannabinoid Products – Public Safety Director Swenson reviewed the staff report. Staff is recommending approval of the 1st reading of the ordinance that will establish cannabinoid regulations for this City within the City Code.

Councilmember Stoesz noted the fee included and requested a future discussion of the appropriateness of the fee as well as those for liquor licensing. He understands that fees must be tied to the City’s costs for having licenses in place. The council will discuss fees at the November work session.

Item 6A) Consider Resolution No.22-125, Approving Record of Decision, Robinson Farms, EAW – Community Development Director Grochala reviewed his written report. The council is being asked to act on the Record of Decision. He noted the Environment Board discussion the past Wednesday. There were additional questions received at that time and data on that will be included in the document even though the comment period was closed. The WSB & Associates consultant on the project will be present at the council meeting to review the report.

Item 6B) Public Hearing, Consider Resolution No. 22-126, Approving Tax Increment Financing Plan for District 1-14– Community Development Director Grochala reviewed his written report. The council is being requested to hold a public hearing and consider approval of the tax increment financing plan.

Item 6C) 601 Apollo Drive Retail – City Planner Larsen noted that the council did review this proposal at the last work session. Ms. Larsen briefly reviewed the project. Councilmember Lyden said he has some remaining concerns about the traffic layout for this project. He thinks it’s too tight. City Planner Larsen remarked that the plan meets all of the City’s requirements. Councilmember Lyden will discuss further at the council meeting when a site plan is viewed.

CITY COUNCIL WORK SESSION

DRAFT

42 **Item 6D) Consider Resolution No. 22-122, Approving 2023 Anoka County**
43 **Residential Recycling Program Agreement** – Environmental Coordinator Nelson
44 reviewed his written request for approval of the annual program agreement for the City’s
45 residential recycling activities. Activities funded by the grant were noted.

46 Councilmember Ruhland asked questions about the City’s recycling events. He also
47 asked if the City has considered doing an annual pick up event. Staff explained the
48 City’s experience in providing services and the decision to provide monthly and annual
49 recycle day.

50 **Item 6E) Consider Resolution No. 22-123, Approving Anoka County**
51 **Agreement for Organics Enclosure** - Environmental Coordinator Nelson reviewed the
52 staff recommendation to enter an agreement that will provide an additional enclosure at
53 one location. He noted that demand for organics recycling continues to increase. Mayor
54 Rafferty asked if there is an odor involved. Mr. Nelson noted the location planned which
55 he feels will keep the enclosure with adequate space from park activities.

56 **Item 6F) Public Hearing, Consider Resolution No. 22-127, Approving Amended**
57 **and Restated Street Reconstruction Plan** – Community Development Director
58 Grochala reviewed his written report recommending the addition of a roadway (Pheasant
59 Run). This is made possible by cost under runs and available contingency.

60 **Item 6G) 2022 I35E Pipe Crossing Project** – City Engineer Hankee reviewed the
61 staff report. For this project, a bid process was undertaken; the bid included alternates.
62 A favorable bid was received and staff is requesting council approval. Construction
63 oversight by WSB & Associates is included in the project request.

64 **Item 6H) Consider Approval of Resolution No. 22-117, Adopting Assessments,**
65 **2022 Individual Properties.**

66 **Item 6I) Consider Approval of Resolution No. 22-118, Adopting Assessments,**
67 **Butler Addition.**

68 **Item 6J) Consider Approval of Resolution No. 22-119, Adopting Assessments,**
69 **Watermark 5th Addition.**

70 Engineer Kelsey Gelhar, WSB & Associates, will present to the council on all the
71 assessment items.

72 The meeting was adjourned at 6:25 p.m.

73

74 These minutes were considered, corrected and approved at the regular Council meeting held on
75 October 24, 2022.

76

77

78

79

80 _____
Julianne Bartell, City Clerk

Rob Rafferty, Mayor

81

COUNCIL MINUTES

DRAFT

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

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DATE : **October 10, 2022**
TIME STARTED : **6:30 p.m.**
TIME ENDED : **8:21 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Lyden,
Ruhland, Cavegn and Mayor Rafferty**
MEMBERS ABSENT :

Staff members present: City Administrator Sarah Cotton; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; Environmental Coordinator Andy Nelson; Director of Public Safety John Swenson

PUBLIC COMMENT

Resident of 8105 Diane Street, asked for an update on development at Lake Drive and Main Street. Mayor Rafferty explained that any proposal at this point is just a concept and the neighborhood will be kept up to date if anything moves forward.

Scott Featherstone, 631 Andall Street, addressed the council regarding tax increment financing (TIF). What are associated liabilities? Mr. Featherstone was advised to address the council when agenda item 6B is discussed.

Roger Scheunemann, 7865 4th Av, has questions about the comprehensive plan update. For those people who are getting rezoned, why couldn't they have been notified earlier? Mayor Rafferty thanked him for the comments and noted the upcoming Planning and Zoning public hearing.

SETTING THE AGENDA

The agenda was approved as presented.

SPECIAL PRESENTATION

- *Promotion to Police Sergeant: Matt Carlson and Dan Thill*
- *Promotion to Fire Lieutenant: Brian Gustafson and Paul Kartman*
- *Lino Lakes Ambassadors – Introduction of 2022-2023 Ambassadors*
- *State of the District Presentation, Jeff Holmberg, Superintendent - Centennial School District*

CONSENT AGENDA

Councilmember Cavegn moved to approve the Consent Agenda, Items 1A through 1D as presented. Councilmember Lyden seconded the motion. Motion carried on a voice vote.

ITEM **ACTION**

Consideration of Expenditures:

COUNCIL MINUTES

DRAFT

- 40 A) Consider Approval of Expenditures for October 10, 2022
41 (Check No. 117274 through 117365) in the Amount of
42 \$740,401.77 Approved
- 43 B) Consider Approval of September 26, 2022 Council
44 Work Session Minutes Approved
- 45 C) Consider Approval of September 26, 2022 Council
46 Minutes Approved
- 47 D) Consider Approval of LG220 Exempt Gambling Permit for
48 St. Joseph's of the Lakes Annual Scholarship Raffle Approved

FINANCE DEPARTMENT REPORT

49 There was no report from the Finance Department.

ADMINISTRATION DEPARTMENT REPORT

50 There was no report from the Administration Department.

PUBLIC SAFETY DEPARTMENT REPORT

54 **4A) Consider 1st Reading of Ordinance No. 03-22, Enacting Ordinance Chapter 619**
55 **Regulating Edible Cannabinoid Products** – Public Safety Director Swenson reviewed his written
56 staff report recommending regulations in the City on edible cannabinoid products. A recent law
57 change came as something of a surprise to most cities and some cities (including Lino Lakes) imposed
58 a moratorium on licensing. Staff is now presenting an ordinance that would add a new chapter to the
59 City Code on this subject. The ordinance is aligned with how the City regulates off-sale liquor.
60 Councilmember Lyden thanked staff for their work in putting this together.
61 Councilmember Lyden moved to approved the first reading of Ordinance No. 03-22 as presented.
62 Councilmember Ruhland seconded the motion. Motion carried on a voice vote.

PUBLIC SERVICES DEPARTMENT REPORT

63 There was no report from the Public Services Department.

COMMUNITY DEVELOPMENT REPORT

66 **6A) Consider Resolution No. 22-125, Approving Record of Decision, Robinson Farms,**
67 **EAW**– Community Development Director Grochala explained the Environmental Assessment
68 Worksheet process and the City's role. The City has responded to questions received through the
69 process; that information is included in the report. The Environmental Board reviewed this at their
70 last meeting and some additional comments were received. The finding is that no additional
71 findings are required. The Environmental Board has recommended approval of the record of
72 decision.
73 Alison Harwood of WSB & Associates reported further on the contents of the EAW. She reviewed a
74 presentation that outlined the process and provided information on additional comments received.
75
76 Councilmember Lyden said he has read the report. He isn't making a recommendation. He asked
77 staff for a scaled down version of how this would rank for an EIS requirement. Staff responded that,
78 based on the study, there is not a need to do an EIS.

COUNCIL MINUTES

DRAFT

79 Randy Rennaker, 379 Carl Street, recommended that the council actually review the Environmental
80 Board meeting recording. He suggests that it was a difficult decision for that group. He is
81 concerned as a resident: that there are chemicals that have been used on the land for years and for the
82 Carl Street connection (please keep the neighborhood the way it is).

83 Carol Featherstone, 631 Andall Street, mentioned that the council wants good communities in the
84 City. The people who moved to the Carl Street area moved there for its rural nature. She feels the
85 council supports the developers more than the residents. She thinks an environmental review is
86 necessary. Listen to the people please.

87 Councilmember Lyden said he knows there is great concern about Carl Street. In his mind, there
88 isn't a right to destroy one neighborhood to develop another.

89 Councilmember Stoesz moved to approve Resolution No. 22-125 as presented. Councilmember
90 Ruhland seconded the motion. Motion carried on a voice vote.

91 **6B) Public Hearing, Consider Resolution No. 22-126, Approving Tax Increment Financing**
92 **Plan for District 1-14**– Community Development Director Grochala reviewed his written staff report
93 that included information on a proposed tax increment district for a development proposed by Ryan
94 and Companies (area indicated on a map and in staff report). He reviewed elements of the proposal
95 and benefits that it would bring. The City has evaluated the request of the developer for tax
96 increment assistance with the help of financial advisor Baker Tilly. A recommendation comes
97 forward for total assistance of \$3.4 million. It was noted that the both the county and the school
98 district will have the opportunity to comment.

99 Scott Featherstone, 631 Andall Street, asked about the City's liability if the project isn't finished. He
100 also noted that he sees few benefits that the facility would bring, including the number of jobs for the
101 community. Mayor Rafferty asked staff for an estimation of job creation and staff responded that is
102 not known at this point but some data related to the size of the facility is upwards of 250 jobs; more
103 data will become evident as the development moves on.

104 Community Development Director Grochala noted the pay-as-you-go nature of the tax increment,
105 meaning the City will not reimburse the developer unless they meet certain requirements.

106 Councilmember Lyden remarked that he's all about creating good areas; will there be some outside
107 employee facilities included.

108 Councilmember Lyden moved to approve Resolution No. 22-126 as presented. Councilmember
109 Cavegn seconded the motion. Motion carried on a voice vote.

110 **6C) 601 Apollo Drive Retail: i.) Consider 1st Reading of Ordinance No. 04-22, Marketplace**
111 **PDO Amendment #3 to Ordinance No. 03-05; ii) Consider Resolution No. 22-115 Approving**
112 **Marketplace PDO Amendment #3 for Site & Building Plans; iii) Consider Resolution No. 22-116**
113 **Approving Site Improvement Performance Agreement** – City Planner Larsen reviewed a
114 presentation that included information on:

- 115 - Amendment process to change land use for the site to allow for dental clinic, coffee shop and
116 ATM;
- 117 - Part of Marketplace Master Plan (detail design details);
- 118 - Site Plan – including details;
- 119 - Architectural Details;
- 120 - Planning and Zoning recommendation for approval (with two additions);

COUNCIL MINUTES

DRAFT

121 - Findings of Fact and Actions Requested of Council.

122 Councilmember Stoesz asked if there is a pull forward area for the drive through and Ms. Larsen
123 noted ample parking to provide for that.

124 Councilmember Lyden said he'd like to see a better way to exit by car. He's happy to see the
125 garbage moved. Staff will review the parking and flow again.

126 Councilmember Ruhland said he disagrees on the suggestion for a right out; he feels it could be
127 unsafe entering onto a busy road.

128 Councilmember Ruhland moved to approve the first reading of Ordinance No. 04-22.

129 Councilmember Lyden seconded the motion. Motion was adopted upon a voice vote.

130 Councilmember Ruhland moved to approve Resolution No. 22-115 and Resolution No. 22-116 as
131 presented. Councilmember Cavegn seconded the motion. Motion carried on a voice vote.

132 **6D) Consider Resolution No. 22-122, Approving 2023 Anoka County Residential Recycling**
133 **Program Agreement**– Environmental Coordinator Nelson reviewed his written report outlining the
134 availability of recycling funding through Anoka County, the activities that the funding can support for
135 the City and the staff recommendation to enter an agreement to receive the funds.

136 Councilmember Cavegn moved to approve Resolution No. 22-122 as presented. Councilmember
137 Ruhland seconded the motion. Motion carried on a voice vote.

138 **6E) Consider Resolution No. 22-123, Approving Anoka County Agreement for Organics**
139 **Enclosure** – Environmental Coordinator Nelson reviewed the staff request that the City enter an
140 agreement to receive funds from Anoka County to construct an enclosure at Sunrise Park for organics
141 recycling. The organic recycling program is growing and this will accommodate growth.

142 Councilmember Cavegn moved to approve Resolution No. 22-123 as presented. Councilmember
143 Ruhland seconded the motion. Motion carried on a voice vote.

144 **6F) Public Hearing, Consider Resolution No. 22-127, Approving Amended and Restated**
145 **Street Reconstruction Plan**– Community Development Director Grochala noted that staff is
146 requesting an amendment to add a street reconstruction project in 2023. Due to cost underruns and
147 remaining contingency and since the funds are restricted for street use, staff is making the
148 recommendation to add Pheasant Run to the plan. This street is in poor condition and has older
149 sewer and water and fits into the budget.

150 The public hearing was opened. There being no one present wishing to speak, the public hearing
151 was closed.

152 Councilmember Lyden moved to approve Resolution No. 22-127 as presented. Councilmember
153 Ruhland seconded the motion. Motion carried on a voice vote.

154 **6G) 2022 I35E Pipe Crossing Project: i. Consider Resolution No. 22-120, Accepting bids,**
155 **Awarding a Construction Contract; ii. Consider Resolution No. 22-121, Approving**
156 **Construction Services Contract with WSB & Associates**– City Engineer Hankee reviewed her
157 written staff report in detail.

158 Councilmember Stoesz asked if there will be any permit challenges and Ms. Hankee said she believes
159 permitting is in place.

160 Councilmember Ruhland moved to approve Resolution No. 22-120 and Resolution No. 22-121 as
161 presented. Councilmember Cavegn seconded the motion. Motion carried on a voice vote.

COUNCIL MINUTES

DRAFT

162 **6H) Consider Approval of Resolution No. 22-117, Adopting Assessments, 2022 Individual**
163 **Properties**– Kelsey Gelhar, WSB & Associates, reviewed her written staff report. The
164 recommended assessments are for properties where owners have signed off and are petitioning the
165 council to proceed.

166 Councilmember Ruhland moved to approve Resolution No. 22-117 as presented. Councilmember
167 Stoesz seconded the motion. Motion carried on a voice vote.

168 **6I) Consider Approval of Resolution No. 22-118, Adopting Assessments, Butler Addition –**
169 Kelsey Gelhar, WSB & Associates, reviewed her written staff report. The recommended assessment
170 is for work included in a project.

171 Councilmember Lyden moved to approve Resolution No. 22-118 as presented. Councilmember
172 Cavegn seconded the motion. Motion carried on a voice vote.

173 **6J) Consider Approval of Resolution No. 22-119, Adopting Assessments, Watermark 5th**
174 **Addition** - Kelsey Gelhar, WSB & Associates, reviewed her written staff report. The recommended
175 assessment are the Watermark 5th Addition.

176 Councilmember Stoesz noted that the interest rate is noted at 5% and the City Administrator
177 confirmed that staff is comfortable with that figure.

178 Councilmember Cavegn moved to approve Resolution No. 22-119 as presented. Councilmember
179 Ruhland seconded the motion. Motion carried on a voice vote.

UNFINISHED BUSINESS

181 There was no Unfinished Business.

182

NEW BUSINESS

184 There was no New Business.

185

COMMUNITY EVENTS

187 Booya, Saturday, October 15, 2022, 11:00 AM - 6:00 PM, Lino Lakes American Legion Post 566,
188 7731 Lake Drive

COMMUNITY CALENDAR


190

Community Calendar – A Look Ahead

191

October 10, 2022 through October 24, 2022

192

 Wednesday, October 12 6:30 pm, Council Chambers Planning & Zoning Board

193

 Wednesday, October 19 6:00 pm, Community Room Joint Council/P&Z Meeting

194

 Monday, October 24 6:00 pm, Community Room Council Work Session

195

 Monday, October 24 6:30 pm, Council Chambers City Council Meeting

196

ADJOURN

198

199 There being no further business, Councilmember Ruhland moved to adjourn at 8:21 p.m.

200 Councilmember Stoesz seconded the motion. Motion carried on a voice vote.

201

202 The Economic Development Authority meeting followed the Regular City Council meeting.

203

COUNCIL MINUTES

DRAFT

204
205 These minutes were considered and approved at the regular Council Meeting on October 24, 2022.
206

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208

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210 _____
211 Julianne Bartell, City Clerk

_____ Rob Rafferty, Mayor

**CITY COUNCIL
AGENDA ITEM 2A**

STAFF ORIGINATOR: Hannah Lynch, Finance Director

MEETING DATE: October 24, 2022

TOPIC: 1st Reading of Ordinance No. 07-22, Establishing the 2023 City Fee Schedule

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to approve the first reading of Ordinance No. 07-22, Establishing the 2023 City Fee Schedule.

BACKGROUND

In order to provide for a more efficient and timely method of reviewing and adjusting the various fees charged by the City, fees are consolidated into one schedule to be reviewed and adopted on an annual basis. The City's current fee schedule has been circulated to department directors with a request to update or amend the schedule as appropriate for 2023. Staff has reviewed the fees in place to ensure their ongoing equity and cost recovery ability.

Ordinance No. 07-22 (the proposed 2023 Fee Schedule) is attached. Recommended amendments to the ordinance are printed in red. Fees with proposed changes include:

- Civic Complex Room Reservations
- Field Rental
- Water & Sewer Utility Rates
- Trunk Utility Connection
- Lateral Service Connection
- Surface Water Management
- Zoning Confirmation Letter
- Park Dedication

The 2023 Fee Schedule Ordinance is presented for council review and first reading. Second reading of the ordinance is planned for the next regular council meeting on November 14, 2022.

RECOMMENDATION

Approve the first reading of Ordinance No. 07-22, Establishing the 2023 City Fee Schedule.

ATTACHMENTS

Ordinance No. 07-22

1st Reading: October 24, 2022	Publication: November 22, 2022
2nd Reading: November 14, 2022	Effective: January 1, 2023

**City of Lino Lakes
Ordinance No. 07-22**

An Ordinance Adopting the 2023 City of Lino Lakes Fee Schedule and Providing for the Issuance of Licenses, Permits and Collection of Fees Thereof; Repeals All Ordinances, Parts of Ordinances and Previous Fee Schedules that Conflict Therewith.

The City of Lino Lakes City Council does ordain the following:

Section 1. Findings. Pursuant to Minnesota Law, the Lino Lakes City Charter, and the Lino Lakes City Code, and upon a review of a study conducted by City Staff, a fee schedule for City services and licensing is hereby adopted as follows:

2023 FEE SCHEDULE

ALCOHOLIC BEVERAGES

3.2 Beer Investigation (Initial Application Only)	\$ 267.75	1 or 2
	\$ 471.75	3+
3.2 Beer Off-Sale	\$ 200.00	/Year
3.2 Beer On-Sale	\$ 300.00	/Year
3.2 Beer On-Sale Temporary	\$ 50.00	Plus \$5.00/Day
Club License	\$ 300.00	/Year
Liquor License Investigation (Initial Application Only)	\$ 267.75	1 or 2
	\$ 471.75	3+
Liquor License On-Sale	\$ 4,500.00	/Year
Liquor License Off-Sale	\$ 200.00	/Year
Liquor Temporary Permit	\$ 50.00	
Wine License Investigation (Initial Application Only)	\$ 267.75	1 or 2
	\$ 471.75	3+
Wine License	\$ 500.00	/Year
Sunday Liquor	\$ 200.00	/Year
On-Sale Brewer Taproom	\$ 500.00	/Year
Off-Sale Growler	\$ 200.00	/Year

AMUESMENT & COMMERCIAL RECREATION

Cabaret License	\$	35.00
Dances	\$	200.00 /Year
Gambling Permit Application	\$	10.00

BUSINESS & MISCELLANEOUS

Assessment Search Fee	\$	20.00 /Search
Background Check Fee	\$	35.00 /Background
Burning Permit	\$	50.00
Dog Kennel - Private	\$	20.00 /Year
Dog Kennel – Commercial	\$	105.00 /Year
Dog License Male/Female	\$	11.00 Not Spayed or Neutered
	\$	6.00 Spayed or Neutered
Cannabinoid License Investigation (Initial Application Only)	\$	267.75 1 or 2
	\$	471.75 3+
Cannabinoid License	\$	200.00 /Year
Copies: Per Page	\$	- /Page (1-10 Pages)
	\$	0.25 /Page (11-100 Pages)
	Actual Cost	100+ Pages
Copies: New Resident Labels	\$	5.00 /Month Flat Fee
Copies: Large Scale (>11"x17")	\$	0.50 /Square Foot
City Charter	\$	- First Copy
	\$	10.00 Each Additional Copy
City Code Book	\$	75.00
City Map	\$	2.50
Comp. Plan	\$	55.00
CD or DVD	\$	7.00
Election Filing Fee	\$	5.00
Fax Charge	\$	- 1-10 Pages
	\$	0.25 /Page 11+ Pages
Garbage Hauler License	\$	100.00 First Truck
	\$	45.00 Each Additional Truck
Lawn Sprinkling Violation	\$	25.00 First Violation
	\$	50.00 Each Subsequent Citation
Overweight Permit	\$	50.00
Pawn Shop Class A	\$	10,000.00
Pawn Shop Class B	\$	7,000.00
Class A Secondhand Goods Dealer	\$	720.00
Class B Secondhand Goods Dealer	\$	105.00
Class C Secondhand Goods Dealer	\$	- No Fee
Massage Therapist License (Individual)	\$	50.00 Annually

Therapeutic Massage Business License	\$ 200.00	Annually
Pawn Shop Investigation	\$ 15,400.00	Deposit on Costs
Pawn Shop In-State Investigation	\$ 765.00	
Pawn Shop Out-State Investigation	\$ 20,400.00	
Peddler, Solicitor, Transient Merchant	\$ 250.00	/6 Months
Rental Housing License (Annual)	\$ 69.00	1 or 2 Units plus \$15.00/Unit for 3 or More Units (fee to be reduced by 50% if issued less than six months from expiration date)
Rental License Re-Inspection Fee	\$ 69.00	
Return Check Charge	\$ 30.00	
Special Event Permit	\$ 50.00	
Tobacco License	\$ 50.00	
Weed & Mowing Violation	\$ 150.00	First Hour
	\$ 75.00	Each Additional Hour
Additional Admin Fee	\$ 100.00	2nd Offense in Calendar Yr
	\$ 200.00	3rd and Each Additional Offense in Calendar Yr
Non-Payment Certification Fee	\$ 30.00	
Zoning Maps	\$ 5.00	Large or Colored
Zoning Ordinance	\$ 25.00	

FIRE REGULATIONS

Annual Permit for Sale of Consumer Fireworks	\$ 350.00	Exclusive Retail Seller
	\$ 100.00	In Conjunction with Existing Retail Store

POLICE FEES

Copy of Report	\$ -	To Subject of Data up to 3 Pages
	\$ 1.00	4th Page
	\$ 0.25	/Page 5-100 Pages
Copy of Report – Mail In	\$ 4.00	Up to 4 Pages
	\$ 0.25	/Page Thereafter
Vehicle Lockouts	\$ -	No Fee
Clearance Letter	\$ 15.00	
Fingerprinting	\$ 15.00	By Appointment
Photographs	\$ 25.00	Plus Developing Costs
Digital Photographs	\$ 25.00	Up to 16gb Flash Drive
Other Digital Documentation/Video	\$ 25.00	Up to 16gb Flash Drive

False Alarms	\$ - /Alarm (1-3) in Calendar Yr
	\$ 52.50 /Alarm (4-10) in Calendar Yr
	\$ 105.00 /Alarm (11+) in Calendar Yr
Vehicle Forfeiture Fee	\$ 100.00 /Vehicle
Dangerous Dog Registration	\$ 255.00 /Year

PARK & RECREATION USER FEES RENTALS & RESERVATIONS

Civic Complex Room Reservations

Non-Residents & Businesses - Up to 4 Hours	\$ 100.00
Non-Residents & Businesses - Up to 8 Hours	\$ 200.00

Field Rental—Resident Only

Baseball/Softball Drag Only	\$ 25.00 /Evening
	\$ 20.00 /Evening

Baseball/Softball Drag & Chalk	\$ 50.00 /Evening
	\$ 30.00 /Evening

Soccer (Excluding Youth)	\$ 65.00 /Evening
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Picnic Shelter Reservation	\$ - Residents
	\$ 25.00 Non-Resident

BUILDING - CONSTRUCTION UTILITES

Building Permit Fee Schedule

Building Permit Fees shall be based on the Fee Table.
 Fire Suppression Permit Fee shall be based on Fee Table.
 Minimum fee of \$69.00 for all permits.

Fee Table

Total Valuation	Fee
\$1.00 to \$1,360.00	\$69.00
\$1,361.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00. Min. Fee \$69.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00

\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00, or fraction thereof
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Other Inspections and Fees

Work Commencing Before Permit Issuance	Double Permit Fee
Erosion Control Inspection Fee	
Single, Two-Family, Townhomes up to 8 Units,	\$ 160.00
Multi-Family > 8 Units	
Commercial, Industrial, and Institutional	Determined by Separate Agreement
Change of Use/Occupancy Inspections	\$ 69.00 /Trip
Inspections Outside of Normal Business Hours	\$ 69.00 /Hour*
Re-Inspection Fee	\$ 69.00 /Trip
Inspections for which no fee is specifically designed	\$ 69.00 /Trip
Additional Plan Review Required by Changes, Additions, or Revisions	\$ 69.00 /Hour**
For use of outside consultants for plan checking and inspections, or both	Actual Cost***
Plan Review Fee	
a. 65% of the Building Permit Fee	
b. 25% of the Building Permit Fee for review of similar plans (Master Plan) in a 12 month period	
Easement Encroachment Fee	County Recording Fee plus \$25.00
Antenna, City Owned Property	\$ 250.00 Plus \$6,000 Escrow
Antenna, Private Property	See Building Fee Table
Accessory Building Permit: 200 sq. ft. or under in size	\$ 69.00
Accessory Building Permit: over 200 sq. ft. in size	See Building Fee Table
Fence Permit: 6 feet or under in height	\$ 69.00
Fence Permit: over 6 feet in height	See Building Fee Table
Grading Permit	\$ 160.00
Grading Permit Escrow Deposit (if not included in Dev. Contract)	\$ 300.00
Roofing Permit	\$ 106.00
Siding Permit	\$ 106.00
Swimming Pool Permit	\$ 160.00 In Ground
	\$ 106.00 Above Ground
Window/Door Replacement Permit	\$ 79.00 /Unit (max \$158.00)
Retaining Wall Permit	\$ 69.00
Mechanical (HVAC) permit: Gas Fireplace	\$ 69.00 Plus \$34.50 for Each Additional Fireplace
Mechanical (HVAC) Permit: Residential	\$ 69.00 Except New Construction Includes AC/Furnace Combined
Mechanical (HVAC) Fee: New Construction Residential	\$ 158.00 Does Not Include Fireplaces

Mechanical (HVAC) Permit: Commercial	2% of the Contract Price (\$69.00 Minimum Fee)
Manufactured Home Permits	\$ 250.00
Plumbing Permit	\$ 11.00 /Fixture (\$69.00 Min. Fee)
Sewer Connection Inspection Fee	\$ 200.00
Water Connection Inspection Fee	\$ 250.00
Contractor License Verification	\$ 5.00 /Permit
Contractor Lead Certification Verification	\$ 5.00 /Permit
Contractor License	\$ 50.00
Metropolitan Council SAC (Sewer Availability Charge)	Per Met Council
Water Meter	City Cost plus \$50.00
MXU Unit	City Cost plus \$50.00
Water Meter + MXU Unit	City Cost plus \$50.00
Touch Pad	\$ 18.00
Curb Stop Covers	\$ 70.00
Septic Installation or Repair Permit	\$ 250.00
Septic Pumping Permit	\$ 10.00
Demolition Permit	\$ 69.00
Lawn Sprinkler/Irrigation System Permit	\$ 69.00
Irrigating or Watering of New Landscaping Permit (Sod or Seed)	\$ - No Fee
Driveway Replacement Permit	\$ 69.00
Sign Permit: Existing Billboard	\$ 85.00 /Year
Sign Permit: Permanent	See Building Fee Table
Sign Permit: Sandwich Board	\$ 25.00
Sign Permit: Temporary (portable/banner)	\$ 25.00 /Term
Storm Pond Aeration Permit	\$ 150.00

Fee Refund – Per applicant request, City staff may refund permit fees up to 80% for voided permits. Plan review fees and state surcharge fees are non-refundable. No refund shall be provided if permit has expired.

All permits issued are subject to applicable State surcharge fees.

- * Inspections made outside of normal business hours is a three-hour minimum charge.
- ** Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.
- *** Actual costs include administrative and overhead costs.

An escrow may be required, as determined by the City Engineer, to cover all costs incurred by the City for plan revision and construction observation.

ESCROW DEPOSITS

In order to obtain a Certificate of Occupancy, escrow deposits shall be collected if exterior work cannot be completed due to inclement weather, as determined by City Staff, whereupon a Temporary Certificate of Occupancy would be issued subject to the execution of an escrow agreement and payment thereof. Any unfinished work must be completed within six months (weather permitting) from the date of issuance. The following escrow amounts are hereby established:

- a. Driveway - \$1,000.00
- b. Exterior Concrete - \$1,000.00
- c. As-built Surveys - \$1,000.00
- d. Stucco (final coat only) - \$1,000.00
- e. Garage Floor - \$1,000.00
- f. Landscaping - \$2,500.00 (landscaping may be escrowed year-round per City Staff)
- g. Other – Determined by City staff at a rate of 125% of the actual improvement costs

Escrow deposits will be charged a \$100.00 non-refundable administrative fee.

Escrow deposits can be submitted through one of the following procedures:

- a. Escrow can be paid to the City upon execution of an agreement signed by both the payee and the City.
- b. The title company or lending institution can hold the escrow upon execution of an agreement signed by both the title company or lending institution and the City.

A partial release, of a multi-item escrow, will be charged a \$75.00 non-refundable administrative fee.

RIGHT-OF-WAY MANAGEMENT

Excavation Permit Fees

Hole (includes administration, plan review, inspection, testing and mapping)	\$	125.00
Trench (includes administration, plan review, inspection, testing & mapping)	\$	70.00 /100 Lineal Feet plus Hole Fee

Obstruction Permit Fee

Includes administration, recording, review & inspection	\$	50.00 Plus \$0.05/ Lineal Foot
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Permit Extension Fee

Includes administration, recording & review	\$	55.00
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Delay Penalty

For up to three days of non-completion and non-prior notice before specified date. After three days an additional charge of \$10.00 per day will be levied.	\$	60.00
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Degradation Fee

Degradation Fee Formula:

This formula covers degradation for depreciation caused by intrusion into the right-of-way. The depreciation applies to the original surface of the right-of-way and to the overlays and seal-coats applied to the surface. The formula includes life expectancy schedules for each and has an estimated cost per square yard based on the quality of the right-of-way surface required for different levels of traffic. This formula creates a degradation fee which is determined by the cost per square yard for street, overlay, and seal-coat, multiplied by the depreciation schedule, multiplied by the area of the street patch.

Degradation Fee:

(cost per square yard for street overlay and seal-coat x depreciation schedule rates) x area of street patch = degradation fee

UTILITY FEES

Water Utility Rates

Residential

Base Fee	\$ 15.00 /Quarter/REU*
	\$ 10.00 /Quarter/REU*
Consumption Fee	
0 - 20,000 Gallons	\$ 2.02 /Thousand Gallons
	\$ 1.94 /Thousand Gallons
20,001 - 40,000 Gallons	\$ 2.25 /Thousand Gallons
	\$ 2.16 /Thousand Gallons
40,001 - 80,000 Gallons	\$ 2.81 /Thousand Gallons
	\$ 2.70 /Thousand Gallons
80,001 - 120,000 Gallons	\$ 3.37 /Thousand Gallons
	\$ 3.24 /Thousand Gallons
Over 120,000 Gallons	\$ 3.94 /Thousand Gallons
	\$ 3.79 /Thousand Gallons

Non-Residential

Base Fee	\$ 15.00 /Quarter/REU*
	\$ 10.00 /Quarter/REU*
Consumption Fee	
0 - 20,000 Gallons	\$ 2.02 /Thousand Gallons
	\$ 1.94 /Thousand Gallons
20,001 - 40,000 Gallons	\$ 2.25 /Thousand Gallons
	\$ 2.16 /Thousand Gallons
Over 40,000 Gallons	\$ 2.54 /Thousand Gallons
	\$ 2.44 /Thousand Gallons

Non-Residential Irrigation**

Consumption Fee

0 - 40,000 Gallons	\$ 2.81 /Thousand Gallons
	\$ 2.70 /Thousand Gallons
40,001 - 80,000 Gallons	\$ 3.37 /Thousand Gallons
	\$ 3.24 /Thousand Gallons
Over 80,000 Gallons	\$ 3.95 /Thousand Gallons
	\$ 3.80 /Thousand Gallons

*REU = a residential equivalent connection:

1. Residential - a single housing unit
2. Non-Residential - per Met Council Service Availability Charge Procedures Manual

**Non-Residential users with irrigation systems that do not have a separate irrigation meter will be charged at residential rates until such time that a separate irrigation meter is installed and inspected.

Sewer Utility Rates

Metered Sewer

Base Fee	\$ 58.52 /Quarter/REU*
	\$ 57.09 /Quarter/REU*
Consumption Fee	
Over 10,000 Gallons (based on winter average)	\$ 1.12 /Thousand Gallons
	\$ 1.10 /Thousand Gallons

Flat Sewer

\$ 69.02 /Quarter/REU*
\$ 67.34 /Quarter/REU*

*REU = a residential equivalent connection:

1. Residential - a single housing unit
2. Non-Residential - per Met Council Service Availability Charge Procedures Manual

Storm Water Utility Rates

Quarterly Base Rate

Residential Fee	\$ 12.00 /Parcel
Non-Residential Fee	\$ 175.00 /Acre of Impervious (\$12.00 minimum)

Late Penalty

10% of Unpaid Balance, Assessed per Billing Cycle

Non-Payment Certification Fee

\$ 30.00

Meter Testing (Our Cost, Delivered to Minneapolis)	\$ 100.00	5/8" - 3/4" Meter Test
	\$ 150.00	1" Meter Test
	\$ 250.00	1-1/2" - 2" Meter Test
Water Meter Rental	\$ 600.00	Deposit
	\$ 25.00	/Month
Additional Accessories	\$ 25.00	/Month
Water Usage Fee	\$ 5.00	/Thousand Gallons
Water Use Violation	\$ 25.00	1st Violation
	\$ 50.00	2nd and Subsequent Violations

City Trunk Utility Connection Fees - the Trunk Utility Connection Fee consists of two components: a Trunk Charge and an Availability Charge.

Trunk Charge

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Residential trunk charges are based on one unit per dwelling unit. Commercial/Industrial/Institutional (CII) trunk charges are based on a factor of 2.92 units per acre.

Sanitary Sewer	\$ 1,695.00 /Unit
	\$ 1,630.00 /Unit
Water	\$ 2,435.00 /Unit
	\$ 2,341.00 /Unit

Availability Charge

For residential properties, the availability charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES). Residential uses shall be assigned one unit per dwelling unit unless otherwise noted by MCES.

City Sewer (CSAC)	\$ 1,586.00 /SAC Unit
	\$ 1,525.00 /SAC Unit
City Water (CWAC)	\$ 1,532.00 /SAC Unit
	\$ 1,473.00 /SAC Unit

The Lateral Service Connection Fee shall be in addition to the City Trunk Utility Connection Fees.

Lateral Service Connection Fees

If the lot or tract of land, or portion thereof, to be served by a lateral connection has not been assessed for the cost of construction, then the applicant shall pay, upon hook-up, a lateral connection in accordance with Resolution No. 02-149 (Bisel Amendment) based on the following front foot charges:

Sanitary Sewer	\$ 75.30 /Front Foot
	\$ 72.40 /Front Foot
Watermain	\$ 71.20 /Front Foot
	\$ 68.50 /Front Foot

Vacant Buildings: Owners of a commercial/industrial building(s) connected to City water and/or sewer utilities that are vacant due to business closures or other reasons may apply to have the number of billed REU's reduced to one (1) REU for purposes of calculating utility fees effective from the date the building(s) were vacated for as long as the building(s) remain unoccupied. When the building(s) again becomes occupied the owner must inform the City of such occupation, at which time the number of REU's will be determined and utility fees assessed according to the current fee structure. (*Ordinance No. 06-13, passed 8-26-13*)

REU = a residential equivalent connection:

1. Residential – a single housing unit
2. Non-Residential REU = per Met Council Service Availability Charge Procedures Manual

Surface Water Management

	Single/Two Family Lots	Multi Family Lots	Commercial/Industrial/Institutional Property
Fee Charge per Acre of Development	\$7,731.00	\$10,397.00	\$11,516.00
Fee Charge per Acre of Development	\$7,434.00	\$9,997.00	\$11,073.00

Fees are based on developable land in accordance with the policy provisions established in Resolution No. 92-70. Credits may be earned for sub-watershed trunk improvements.

CULVERT PRICES

All culvert prices are based on market prices and include tax & delivery and 15% administration fee.

LAND USE

Fees

Alternative Urban Area-wide Review (I-35E AUAR) \$ 300.00 /Acre

To be charged at the time of land use approval for projects within the I-35E Corridor AUAR area that require preliminary plats; conditional use permits; site and building plans; and planned unit developments. Once paid, the same land will not be charged again.

Administrative Permit (no fee for Transient Merchant if issued by City Clerk)	\$ 69.00
Zoning Confirmation Letter	\$ 50.00 \$ 30.00

Escrow Deposits (Application Fee Required With Each Submittal)

Application Fee	\$ 200.00
Comprehensive Plan Amendment	\$ 3,000.00 40 Acres or Less \$ 5,000.00 Over 40 Acres
Conditional Use Permit	\$ 1,000.00 Residential/Rural \$ 7,500.00 Commercial/Industrial/ Institutional
Environmental Assessment Worksheet	\$ 10,000.00
Interim Use Permit	\$ 7,500.00
Ordinance Amendment	
Map Amendment (Rezone)	\$ 1,500.00 40 Acres or Less \$ 5,000.00 Over 40 Acres
Text Amendment	\$ 1,500.00
Planned Unit Development	\$ 3,000.00 General Concept Plan \$ 12,500.00 Development Stage Plan \$ 7,500.00 Final Plan
Site Plan Review	\$ 7,500.00
Subdivision	
Concept Plan Review	\$ 1,500.00
Minor Subdivision	\$ 3,000.00
Preliminary Plat	\$ 5,000.00 Less than 5 Acres \$ 7,500.00 5-40 Acres \$ 12,500.00 Over 40 Acres
Final Plat	\$ 1,500.00 Less than 5 Acres \$ 5,000.00 5-40 Acres \$ 7,500.00 Over 40 Acres
Vacation (Street, Utility, Drainage)	\$ 1,500.00
Variance or appeal	\$ 750.00

An escrow account shall be established as indicated above to cover all expenses incurred by the City as part of the plan review. In the case of applications including multiple requests the highest escrow deposit amount will be the only one initially required. The applicant is responsible for all costs incurred by the City during plan review. If the escrow account drops below 10% of the original deposit amount the City will require the submittal of an additional escrow deposit sufficient to cover any anticipated expenses. Upon City determination that the project is complete or expired, the City will return the remaining escrow deposit to the applicant.

DEVELOPMENT FEES

GIS Mapping Fee	\$ 90.00 /Lot
Park Dedication	
Commercial/Industrial/Assisted-Living/Skilled Nursing	\$ 2,600.00 /Acre
	\$ 2,520.00 /Acre
Residential	\$ 3,300.00 /Unit
	\$ 3,160.00 /Unit
Tree Preservation Mitigation Fee	\$ 485.00 /Tree
Street Lighting Operation Fee (New Development)	\$ 120.00 /Light (\$8/mo/light x 15 months)

ECONOMIC DEVELOPMENT ASSISTANCE

Tax Increment Financing or Tax Abatement	\$ 10,000.00 Escrow Deposit
Tax Exempt Financing	\$ 2,500.00 Application Fee, plus 1% Administration Fee

STAFF TIME

Staff time for chargeable event/projects shall be charged as the employee’s hourly rate of pay plus benefits plus calculated overhead costs (when applicable). Overtime will be charged at 1.5 times the calculated hourly rate.

LATE FEE

Late penalty fee: a late charge of 10% or \$25.00, whichever is greater, will be charged for fees not paid when due.

Section 2. Effective Date of Ordinance. This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Adopted by the Lino Lakes City Council this 14th day of November, 2022.

The motion for the adoption of the foregoing ordinance was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

**CITY COUNCIL
AGENDA ITEM 4A**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: October 24, 2022

TOPIC: Consider 2nd Reading of Ordinance No. 03-22, Enacting Ordinance Regulating Edible Cannabinoid Products

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to consider the 2nd Reading of Ordinance No. 03-22, Enacting Ordinance Regulating Edible Cannabinoid Products by adding a new Chapter 619 to the Lino Lakes Code of Ordinances, entitled Edible Cannabinoid Products.

BACKGROUND

During the 2022 Minnesota Legislative Session, Minnesota Statute 151.72 was changed regarding the sale of certain cannabinoid (CBD) products. This law took effect on July 1, 2022.

The new law amends the scope of sale of any product that contains cannabinoids extracted from hemp and that is an edible cannabinoid product or is intended for human or animal consumption.

Previously adopted MN law authorized a product containing non-intoxicating cannabinoids to be sold, but the authority to sell edible CBD products was unclear. The new law expands the authority to include non-intoxicating cannabinoids, including edible cannabinoid products, provided they do not contain more than 0.3% of any THC. An edible cannabinoid product also cannot exceed more than five milligrams of any THC in a single serving, or more than a total of 50 milligrams of any THC per package.

Staff has researched the recently enacted MN Statute 151.72, reviewed ordinance enacted in other Cities, participated in meetings and discussion through League of Minnesota Cities and worked with City Attorney Jay Squires to develop this ordinance, staff is recommending that Council add Ordinance 619 Regulating Edible Cannabinoid Products in the City of Lino Lakes.

The first reading of this ordinance took place on October 10, 2022. If approved, this ordinance will be published for 30 days starting on November 1, 2022 and will be effective on December 1, 2022.

RECOMMENDATION

Staff recommends the adoption of Ordinance No. 03-22 with the following actions:

1. Dispense with the full reading of the ordinance;
2. Roll call vote for adoption of the ordinance.

ATTACHMENTS

Ordinance No. 03-22

**CITY OF LINO LAKES
ORDINANCE NO. 03-22**

**REGULATING EDIBLE CANNABINOID PRODUCTS BY ADDING A NEW CHAPTER 619 TO
THE LINO LAKES CODE OF ORDINANCES, ENTITLED EDIBLE CANNABINIOD
PRODUCTS**

The City Council of Lino Lakes ordains:

Section 1. That Section 600 of the Lino Lakes Code of Ordinances be amended by adding a new Chapter 619 to read as follows:

CHAPTER 619. EDIBLE CANNABINOID PRODUCTS.

619.01. Purpose. The City of Lino Lakes recognizes that many persons under the age of 21 years purchase or otherwise obtain, possess, and use Edible Cannabinoid Products. Sales, possession, and use of Edible Cannabinoid Products by persons under 21 is a violation of State and Federal Laws. Further, the City of Lino Lakes recognizes the consumption of Edible Cannabinoid Products preceding the operation of a motor vehicle results in a danger to public safety in the form of intoxicated drivers. This Chapter is intended to regulate the sales and possession of Edible Cannabinoid Products by persons under 21 and limit the impact on public safety from intoxicated individuals.

619.02. Application of Chapter 601. The provisions of Chapter 601 shall apply to the issuance of licenses hereunder.

619.03. Definitions. Except as other provided or clearly implied by context all terms shall be given their commonly accepted definitions. Within this Chapter, the following terms shall have the definitions given to them:

CONVICTED. Any disposition of a criminal charge that is not a dismissal or acquittal.

EDIBLE CANNABINOID PRODUCT. A product that is intended to be eaten or consumed as a beverage by humans and contains a cannabinoid in combination with food ingredients and comports with all of the requirements of Minnesota Statute 151.72 or its progeny.

PRIMARY PLACE OF BUSINESS. The physical location where the edible cannabinoid product will be sold; the primary place of business must be a permanent building with a mailing address.

SCHOOL. A public or nonpublic elementary or secondary school.

SELL. Sell, give away, barter, deliver, exchange, distribute or dispose of to another or to offer or agree to perform any of the aforementioned.

VENDING MACHINE. Any mechanical, electric or electronic, or other type of device which dispenses a product upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the product.

PERSON. Individuals, partnerships, corporations, or any other legal entity.

619.04. License Required. No person shall directly or indirectly deal in, sell, or offer for sale any Edible Cannabinoid Product in the City without first obtaining a license under this Chapter and paying the associated fees.

619.05. Ineligible for License. No license under this Chapter will be issued to or held by:

(1) Any person which holds a license under Chapter 700, entitled Liquor and Beer, except for a license holder under that chapter that is a Brewer Taproom as defined by that chapter.

- (2) Any person whose primary place of business will be within 1000 feet of a school or church.
- (3) Any person manufacturing Edible Cannabinoid Product on the same premises as the retail sales; unless retail sales are conducted in a separate area of the premises with a separate entrance/exit from the manufacturing operation.
- (4) Any person who does not have a primary place of business. No door to door sales or pop-up vendors of Edible Cannabinoid Product is allowed.
- (5) Any person who has been convicted of a violation of Minnesota Statutes Chapter 152.
- (6) Any person who has been convicted of illegal acts involving alcohol, tobacco, or Minnesota Statute 151.72.
- (7) Any person under the age of 21.

619.06. Application for License. An application for a license under this chapter shall be made to the City Clerk in writing on a form provided by the City.

- (1) *Application Form.* The application must include the following:
 - (a) Applicant's full name and date of birth.
 - (b) Applicant's residence address and telephone number.
 - (c) Applicant's primary place of business address and telephone number.
 - (d) Name of applicant's business.
 - (e) Kind of business being conducted or to be conducted.
 - (f) Whether the applicant has been charged within the preceding five years of violating any Federal, State, or local laws relating to the sale of tobacco, vaping products, alcohol, or THC products and the circumstances which lead to any charge.
 - (g) Such other information as required by the City.
 - (h) Proof of liability insurance.

(2) *Application Fee.* The license fee shall be paid in full before the application for a license is accepted. All fees shall be paid into the general fund of the City. Upon rejection of any application for a license or withdrawal of the application for approval, the fee shall be refunded to the applicant, less costs for processing.

619.07. Fee. Application and license fees for licenses issued pursuant to this Chapter shall be established from time to time by ordinance of the City Council. Fees shall be sufficient to cover the costs of investigating and issuing a license and the anticipated expenses and costs of enforcing this Chapter. Fees shall be prorated on a monthly basis and the commencement of a license period may be stayed until the purpose for which the license is granted begins.

619.08. Issuance. The City Council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Clerk shall issue the license to the applicant.

619.09. Term of License. Each license shall be issued for a period of one year, except, that if the application is made during the license year, a license may be issued for the remainder of the year for a pro-rata fee with any unexpired fraction of a month being counted as one month. Every license shall expire on the last day of June.

619.10. Renewals. The request for a renewal shall be made at least 30 days, but no more than 60 days, before the expiration of the current license. The issuance of a license pursuant to this Chapter shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

619.11. Prohibited Acts. A license holder or anyone acting under the license holders' authority, express or implied, may not do the following:

- (1) Sell an Edible Cannabinoid Product to any individual who is not at least 21 years of age.
- (2) Allow an Edible Cannabinoid Product to be consumed at their primary place of business.
- (3) Sell any product which does not comply with Minnesota Statute 151.72 or its progeny.
- (4) Allow any person under the age of 18 to sell an Edible Cannabinoid Product.
- (5) Sell an Edible Cannabinoid Product through any vending machine.
- (6) Provide delivery services for an Edible Cannabinoid Product.
- (7) Sell Edible Cannabinoid Product's through internet sales.

619.12. Compliance Checks. All licensed premises shall be open to inspection by the City Police or other authorized City official during regular business hours. From time to time, but at least once per year, the City shall conduct compliance checks by engaging persons at least 17 years of age, but less than 21 years of age, to enter each licensed premises to attempt to purchase Edible Cannabinoid Products. Prior written consent from a parent or guardian is required for any person under the age of 18 to participate in a compliance check. Persons used for the purpose of compliance checks shall be supervised by City designated law enforcement officers or other designated City personnel. No persons used in compliance checks shall attempt to use a false identification misrepresenting the person's age, and all persons lawfully engaged in a compliance check shall answer all questions about the person's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this Section shall prohibit compliance checks authorized by State or Federal laws for educational, research, training purposes or required for enforcement of a particular State or Federal law.

619.13. Licensee Responsibility. All licensees under this Chapter shall be responsible for the actions of their employees in regard to the sale of Edible Cannabinoid Products on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this Section shall be construed as prohibiting the City from also subjecting the clerk to whatever penalties are appropriate under this Chapter, State or Federal law, or other applicable law or regulation. Licensees must comply with all other state and local laws and ordinances.

619.14. Days and Hours. No sale of Edible Cannabinoid Products may be made:

- (1) On Sundays, except between the hours of 11:00 a.m. and 6:00 p.m.
- (2) Before 8:00 a.m. on Monday through Saturday;
- (3) After 10:00 p.m. on Monday through Saturday;
- (4) On Thanksgiving Day;
- (5) On December 25;
- (6) After 8:00 p.m. on December 24.

619.15. Violations and Penalty.

(1) *Administrative Civil Penalties—Individuals.* If a person who is not a licensee is found to have violated this article, the person shall be charged an administrative penalty as follows:

- (a) First Violation. The Council shall impose a civil fine not to exceed \$50.00.
- (b) Second Violation within 12 months. The Council shall impose a civil fine not to exceed \$100.00.
- (c) Third Violation within 12 months. The Council shall impose a civil fine not to exceed \$150.00.

(2) *Same—Licensee.* If a licensee or an employee of a licensee is found to have violated this article, the licensee shall be charged an administrative penalty as follows:

- (a) First Violation. The Council shall impose a civil fine of \$500.00 and suspend the license for not less than 1 day.

(b) Second Violation within 36 Months. The Council shall impose a civil fine of \$1,000.00 and suspend the license for not less than 3 consecutive days.

(c) Third Violation within 36 Months. The Council shall impose a civil fine of \$2,000.00 and suspend the license for not less than 10 consecutive days.

(d) Fourth Violation within 36 Months. The Council shall revoke the license for at least one year.

(3) *Administrative Penalty Procedures.* Notwithstanding anything to the contrary in this section:

(a) Any of the administrative civil penalties set forth in this section that may be imposed by the Council,

(b) If one of the foregoing penalties is imposed by an action of the Council, no penalty shall take effect until the licensee or person has received notice (served personally or by mail) of the alleged violation and of the opportunity for a hearing before the Council, and such notice must be in writing and must provide that a right to a hearing before the Council must be requested within 10 business days of receipt of the notice or such right shall terminate.

(4) *Misdemeanor Prosecution.* Nothing in this section shall prohibit the City from seeking prosecution as a misdemeanor for any alleged violation of this article.

Section 2. That Section 601.05, Subdivision 2, of the Lino Lakes Code of Ordinances entitled Background Checks be amended as follows:

(2) Criminal history license background investigations. The Lino Lakes Police Department is hereby required, as the exclusive entity within the city, to do a criminal history background investigation on the applicants for the following licenses within the city:

- (a) Liquor;
- (b) Tobacco;
- (c) Cabaret;
- (d) Lawful gambling;
- (e) Special event;
- (f) Peddler, solicitor, transient merchant;
- (g) Taxicab;
- (h) Pawnbroker, precious metal dealers, secondhand good dealers;
- (i) Adult uses (sexually-oriented businesses);
- (j) Massage therapists and therapeutic massage businesses; and
- (k) Edible Cannabinoid Products.

Section 3. Amendment of Fee Schedule Approved

Pursuant to § 404.04 Ordinance No. 07-20 (The 2022 Fee Schedule) is hereby amended to include the following rates effective January 1, 2022:

Business & Miscellaneous	
Cannabinoid Product Sales	\$ 200 per year

Section 4. Effective Date

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Adopted by the Lino Lakes City Council this ____ day of _____ 2022.

The motion for the adoption of the foregoing ordinance was introduced by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

**CITY OF LINO LAKES
RESOLUTION NO. 22-133**

**APPROVING A SUMMARY OF ORDINANCE NO. 03-22
FOR PUBLICATION**

WHEREAS, the City Council approved Ordinance No. 03-22, Adding a new chapter to the Lino Lakes Code of Ordinances Entitled Cannabinoid Products, for first reading on October 10, 2021 and second reading and final passage on October 24, 2022; and

WHEREAS, Ordinance No.03-22 is lengthy and MN Statute No. 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall;

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota:

That the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty Mayor

ATTEST:

Julianne Bartell, City Clerk

ATTACHMENT A, RESOLUTION 22-133

**CITY OF LINO LAKES
SUMMARY OF ORDINANCE NO. 03-22**

**AN ORDINANCE REGULATING CANNABINOID PRODUCTS BY ADDING A NEW
CHAPTER 619 TO THE LINO LAKES CODE OF ORDINANCES ENTITLED
CANNABINOID PRODUCTS; AMENDING CHAPTER 601 RELATING TO
CRIMINAL HISTORY LICENSE BACKGROUND INVESTIGATIONS; AMENDING
THE 2018 CITY FEE SCHEDULE**

The City of Lino Lakes City Council does ordain the following:

Section 1. New Chapter. Adding Chapter 619 to the Lino Lakes Code of Ordinances that regulates cannabinoid products including an annual licensing process, conditions governing issuance of a license, restrictions on licenses, an inspection process, compliance checks, violations and penalties and grounds for license suspension or revocation.

Section 2. Background Investigations. Amending Section 601.05, subdivision 2, to authorize the Lino Lakes Police Department to perform criminal history license background investigations for license applicants.

Section 3. Fee Schedule. Establishing an annual license fee for cannabinoid product sales.

Passed by the Lino Lakes City Council on October 24, 2022.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY COUNCIL
AGENDA ITEM 6A**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: October 24, 2022

TOPIC: Public Hearing. Consider Resolution No. 22-132, Adopting Assessment Role, 2022 Weed Abatement Charges

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting City Council consideration to adopt the assessment role for weed abatement charges payable in 2022.

BACKGROUND

City Code Section 904 declares weeds or grass growing in excess of eight inches in height to be a public nuisance. Property owners in violation of this requirement are notified and provided an opportunity to cure the nuisance. If the violation is not addressed within a specified period of time, City staff and/or private contractors are directed to abate the nuisance. The cost of abatement is charged to the property owner. In the event that the property owner fails to pay the costs incurred, the City may certify the charges against the property for collection with property taxes as a special assessment.

Minnesota Statutes § 429.101 provides for the special assessment of certain services including weed elimination from properties. Special Assessments levied under this statute are subject to the procedural requirements of M.S. § 429.061 which requires the determination of the costs to be assessed and a public hearing to adopt the assessments.

There are three properties proposed to be assessed for costs incurred in 2022. The total amount to be assessed is \$1418.75. The amount charged is based on staff time for completing the work and administrative costs.

The property owners were notified by mail in accordance with the law.

RECOMMENDATION

Staff recommends approval of Resolution No. 22-132.

ATTACHMENTS

1. Resolution No. 22-132

**CITY OF LINO LAKES
RESOLUTION NO. 22-132**

**RESOLUTION ADOPTING ASSESSMENT
2022 WEED ABATEMENT CHARGES**

WHEREAS, pursuant to City Code Section 904, any weeds or grass growing upon any lot or parcel of land in the City of Lino Lakes to a greater height than eight (8”), or which have gone or about to go to seed are declared to be a nuisance; and

WHEREAS, certain property owners in noncompliance with such code requirements were notified and provided the opportunity to comply with such provisions; and

WHEREAS, upon failure of the property owner to comply with the provisions of said notice, the City Weed Inspector ordered the abatement of such nuisance, in accordance with the City Code Section 904, and charged the property owner thereof for expenses incurred by the City; and

WHEREAS, certain properties are delinquent in the payment of such Weed Abatement charges; and

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment of Weed Abatement Charges.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes, Minnesota:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof as Exhibit A, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of one year, the first of the installments to be payable on or before the first Monday in January 2023, and shall bear interest at the rate of 5 percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2023.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the City the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

Exhibit A

2022 Weed Abatement Assessment Role

Total Amount to be Assessed

PIN	Legal Description	Property Address City/State/Zip	Amount Assessed
31-31-22-11-0020	LOT 20 ARTHUR E THOM ACRES NO 2	6352 Hodgson Road, Lino Lakes MN 55014	\$180.00
30-31-22-24-0024	LOT 4 BLK 3 RICE LAKE ESTATES SUBJ TO EASE OF REC	6663 Blue Heron Drive, Lino Lakes MN 55014	\$ 733.75
19-31-22-24-0068	LOT 20 BLK 2 SUNRISE MEADOWS; SUBJ TO EASE OF REC	135 Ulmer Drive, Lino Lakes MN 55014	\$ 505.00
Total			\$1,418.75

**CITY COUNCIL
AGENDA ITEM 6B**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: October 24, 2022

TOPIC: Consider Resolution 22-124, Authorize the Preparation of Plans and Specs, 2023 Street Rehabilitation Project

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting Council authorization to prepare plans and specifications for the 2023 Street Rehabilitation Project.

BACKGROUND

The 2023 Street Rehabilitation Project is generated from the City's Pavement Management Program and associated Capital Improvement Plan. The Pavement Management Program evaluates the condition of the roadways and provides recommendations for maintenance for the City's entire network of roadways. The proposed improvements included in the 2023 Street Rehabilitation Project are:

Full Depth Reclamation (approximately 0.25 miles) – Black Duck Drive (from 200 ft north of Crystal Court to the cul-de-sac).

Mill and Overlay (approximately 1.29 miles) – Black Duck Drive (from 100 ft south of East Shadow Lake Drive to 200 ft north of Crystal Court), Crystal Court, Mallard Lane, East Shadow Lake Drive (from Black Duck Drive to the cul-de-sac (excluding the recently reconstructed intersection of East Shadow Lake Drive at Lantern Lane), Lantern Lane, Lantern Circle, and Partridge Place.

Within the mill and overlay and full depth reclamation areas, gate valves will be replaced if they have not been previously repaired. Black Duck Drive south of the East Shadow Lake Drive intersection is planned to be overlaid in 2024. Part of Black Duck Drive and Black Duck Circle have 6-inch diameter water main, which likely has saddled services. Saddled services of this age and material have historically been corroded. Thus, we plan to include a few service repair investigations in the 2023 project scope to prepare for the 2024 project.

WSB & Associates has submitted a proposal to complete the topographic survey, plans and specifications, and provide bid documents for the 2023 Street Rehabilitation Project for a total not to exceed the amount of \$55,058.00.

The estimated total project cost is \$1,219,000.00. Funding for the project is expected to be from the Pavement Management Fund and Water Operating Fund.

The project schedule:

Authorize Preparation of Plans and Specifications	October 24, 2022
Order Improvement, Approve Plans and Specs, Authorize Ad for Bids	December 12, 2022
City Opens Bids	January 26, 2023
City Council Awards Contract	February 13, 2023
Construction Begins	April-May, 2023
Final Completion	August 31, 2023

RECOMMENDATION

Staff is recommending approval of Resolution No. 22-124, Authorizing the Preparation of Plans and Specifications, 2023 Street Rehabilitation Project.

ATTACHMENTS

1. Resolution No. 22-124
2. Project Location Map
3. WSB & Associates Proposal

**CITY OF LINO LAKES
RESOLUTION NO. 22-124**

**RESOLUTION AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS
FOR THE 2023 STREET REHABILITATION**

WHEREAS, the City Council finds that it would be in the best interest of the City to proceed with the preparation of plans and specifications for the 2023 Street Rehabilitation Project:

Full Depth Reclamation (approximately 0.25 miles) – Black Duck Drive (from 200 ft north of Crystal Court to the cul-de-sac).

Mill and Overlay (approximately 1.29 miles) – Black Duck Drive (from 100 ft south of East Shadow Lake Drive to 200 ft north of Crystal Court), Crystal Court, Mallard Lane, East Shadow Lake Drive (from Black Duck Drive to the cul-de-sac (excluding the recently reconstructed intersection of East Shadow Lake Drive at Lantern Lane), Lantern Lane, Lantern Circle, and Partridge Place.

WHEREAS, WSB, the City Engineer, has submitted a proposal to prepare plans and specifications.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lino Lakes:

1. Authorizes the Preparation of the Plans and Specifications for the 2023 Street Rehabilitation Project.
2. WSB is designated as the engineer for this improvement and directed to prepare plans and specifications for the 2023 Street Rehabilitation Project for an amount not to exceed \$55,058.00.

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:





Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

2023 Street Rehabilitation Project



-  Parcels
-  City Mask
-  Full Depth Reclamation (Black Duck Drive)
-  Mill & Overlay (Black Duck Drive, Crystal Court, Mallard Lane, East Shadow Lake Drive*, Partridge Place, Lantern Lane, and Lantern Circle)

*Does not include 2022 East Shadow Lake Project Utility Project area

1 in = 400 Ft



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 October 19, 2022
 Map Powered By Datafi





October 19, 2022

City of Lino Lakes
Mr. Michael Grochala
600 Town Center Parkway
Lino Lakes, MN 55014

Re: Proposal to Complete 2023 Street Rehabilitation Project Construction Plans and Specifications

Dear Mr. Grochala:

WSB and Associates is providing this proposal for the design and bidding services for the 2023 Street Rehabilitation Project. The local streets designated for rehabilitation were determined by their OCI ratings established in the City's Pavement Management Study. A summary of the project scope is described as follows:

Full Depth Reclamation (approximately 0.25 miles) – Black Duck Drive (from 200 ft north of Crystal Court to the cul-de-sac).

Mill and Overlay (approximately 1.29 miles) – Black Duck Drive (from 100 ft south of East Shadow Lake Drive to 200 ft north of Crystal Court), Crystal Court, Mallard Lane, East Shadow Lake Drive (from Black Duck Drive to the cul-de-sac (excluding the recently reconstructed intersection of East Shadow Lake Drive at Lantern Lane), Lantern Lane, Lantern Circle, and Partridge Place.

Project scope also includes curb and gutter replacement as necessary, gate valve replacement, and water service condition reviews. Based on the project scope, WSB would perform the following tasks:

I. Prepare Final Project Plans

Final construction plans will be prepared indicating the project locations and plan view sheets for the areas to be reclaimed or milled and overlaid. Surveyed topographic information will be used to prepare the construction plans. Base drawing information will include GSOC design locates, curb inspection, city parcel map information and record plans.

II. Final Quantities

An Engineer's Opinion of Probable Cost will be completed with the final construction plans.

III. Prepare Permits, Specifications and Bidding Documents

WSB will assist the City in preparing permit application(s) and/or approval requests and will assist the City with submitting the applications/approval requests to the appropriate regulatory agencies.

WSB will develop the final project plans and specifications based on the agency review comments. This task will include an internal constructability review of the final plans, quantities, and specifications.

Upon completion of permitting, and agency review and approval, a final set of construction documents will be prepared for electronic bidding.

WSB will assemble and submit the final contract documents, either paper or electronic copies, to the City and request authorization to advertise the project for bidding. WSB will receive and respond to bidder inquiries concerning the plans, specifications, and intent of the project. Logs of all inquiries will be kept and maintained to document inquiries. WSB will perform the project bid opening on behalf of the City.

The engineering fee to complete the design of the 2023 Street Rehabilitation Project is \$55,058.00 (not to exceed). This letter represents our understanding of the 2023 Street Rehabilitation Project and the proposed scope of services. If you are in agreement with the scope of services and proposed fee, please sign in the appropriate space below and return one copy to us.

WSB & Associates, Inc. will provide a separate proposal to the City for construction services once the final plans are completed and the project is bid.

If you have any questions about this proposal, please feel free to call me at 612-360-1278.

Sincerely,

WSB & Associates, Inc.

Mark Erichson

Mark Erichson
Director



Brian Bourassa
Client Representative

ACCEPTANCE:

The City of Lino Lakes hereby accepts the WSB proposal of \$55,058.00 for all services outlined in this letter.

City of Lino Lakes

Name _____

Title _____

Date _____

**CITY COUNCIL
AGENDA ITEM 6C**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: October 24, 2022

TOPIC: Consider Resolution No. 22-128, Approving Payment No. 12 and Final, 2021 Street Improvement Projects

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting council action to finalize the 2021 Street Improvement Projects construction contract with T.A. Schifsky & Sons, Inc.

BACKGROUND

On February 8, 2021, the City Council awarded the bid for the 2021 Street Improvement Projects to T.A. Schifsky & Sons, Inc. in the amount of \$2,180,005.23. The projects included:

Street Reconstruction -

Full Depth Reclamation, spot subgrade repairs, and culvert replacements:

- 4th Avenue between Main Street and Pine Street
- Joyer Lane between Birch Street and Karth Road
- Karth Road between Joyer Lane and the cul-de-sac
- Talle Lane between Karth Road and Canfield Road
- Canfield Road between Talle Lane and Gaage Lane
- Gaage Lane between Canfield Road and Birch Street

Street Rehabilitation -

Full Depth Reclamation, spot curb and gutter, storm sewer repairs, and watermain and water service repairs :

- Forsham Lake Drive between Lake Drive and Stage Coach Trail
- Stage Coach Trail from the cul-de-sac to approximately 1,400 feet north
- Post Road between Stage Coach Trail and Stage Coach Trail

Bituminous Overlay –

- Oak Lane
- Knoll Drive
- James Street

On June 28, 2021, the City Council approved Change Order #1 in the amount of \$248,215.42, increasing the contract amount to \$2,428,220.65. The change order included work for

additional service work in the Street Rehabilitation area of the project as water services were corroded and in need of repair.

The project was successfully completed with the final contract amount of \$2,061,527.45 of which \$81,653.72 remains to be paid to the contractor. The project is \$366,693.20 under budget. This project is funded through the Pavement Management Fund, State Aid funds, Street Reconstruction Bonds, and the Water Operating Fund.

RECOMMENDATION

Approve Resolution No. 22-128, Approving Payment No. 12 and Final, 2021 Street Improvement Projects in the amount of \$81,653.72 to T.A. Schifsky & Sons, Inc.

ATTACHMENTS

1. Resolution 22-128
2. Pay Request No. 12 & Final

**CITY OF LINO LAKES
RESOLUTION NO. 22-128**

**APPROVING PAYMENT NO. 12 AND FINAL FOR THE 2021 STREET
IMPROVEMENT PROJECTS**

WHEREAS, pursuant to resolution 21-07 of the Council adopted February 8th, 2021, awarding the contract for the 2021 Street Improvement Projects to T.A. Schifsky & Sons, Inc. in the amount of \$2,180,005.23; and

WHEREAS, on June 28, 2021, the City Council approved Change Order #1 in the amount of \$248,215.42, increasing the contract amount to \$2,428,220.65. The change order included work for additional service work in the Street Rehabilitation area of the project as water services were corroded and in need of repair.

WHEREAS, a complete summary of costs are detailed in Payment No. 12 (Final);

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes that Payment Request No. 12 (Final) is approved for a final contract amount of \$2,061,527.45.

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

Client: City of Lino Lakes 600 Town Center Parkway Lino Lakes, MN 55014-1182	Contractor: T. A. Schifsky & Sons, Inc. 2370 East Hwy. 36 North St. Paul, MN 55109
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WSB Project No.: 017006-000
Client Project No.:
State Project No.: S.A.P. 210-103-003
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$2,180,005.23	Original	\$2,180,005.23
Contract Changes	\$248,215.42	Additional	N/A
Revised Contract	\$2,428,220.65	Total	\$2,180,005.23

Work Certified To Date	
Base Bid Items	\$1,813,312.03
Contract Changes	\$248,215.42
Material On Hand	\$0.00
Total	\$2,061,527.45


Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$41,248.14	\$2,061,527.45	\$0.00	\$1,979,873.73	\$81,653.72	\$2,061,527.45
Percent Retained: 0%			Percent Complete: 84.9%		

FINAL PAY VOUCHER


I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB

Approved By T. A. Schifsky & Sons, Inc.



Signature



Signature

October 7, 2022

Date

10.6.2022

Date

Approved By City of Lino Lakes

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/11/2021	\$107,226.58	\$5,361.33	\$101,865.25
2	06/01/2021	\$317,747.53	\$15,887.38	\$301,860.15
3	06/14/2021	\$194,103.42	\$9,705.17	\$184,398.25
4	06/28/2021	\$282,271.75	\$14,113.58	\$268,158.17
5	07/26/2021	\$316,943.30	\$15,847.17	\$301,096.13
6	08/09/2021	\$199,049.54	\$9,952.48	\$189,097.06
7	08/27/2021	\$321,709.03	\$16,085.45	\$305,623.58
8	09/13/2021	\$162,065.44	\$8,103.27	\$153,962.17
9	09/28/2021	\$75,930.03	\$3,796.50	\$72,133.53
10	11/30/2021	\$35,672.70	\$1,783.64	\$33,889.06
11	02/07/2022	\$7,560.00	(\$60,230.38)	\$67,790.38
12	10/05/2022	\$41,248.13	(\$40,405.59)	\$81,653.72

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$1,733,275.96	\$0.00	\$1,666,224.44	\$67,051.52	\$1,733,275.96
S.A.P. 210-103-003	\$328,251.49	\$0.00	\$313,649.29	\$14,602.20	\$328,251.49

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$67,051.52	\$2,035,139.14	\$1,786,923.72	\$1,733,275.96
2	State	\$14,602.20	\$393,081.51	\$393,081.51	\$328,251.49

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501/00010	MOBILIZATION	LS	\$25,000.00	1	0	\$0.00	1	\$25,000.00
2	2101.524/00040	CLEARING	TREE	\$500.00	3	0	\$0.00	0	\$0.00
3	2101.524/00050	GRUBBING	TREE	\$500.00	3	0	\$0.00	0	\$0.00
4	2104.503/00195	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	60	0	\$0.00	37	\$185.00
5	2104.503/00205	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$5.00	400	0	\$0.00	204	\$1,020.00
6	2104.503/00255	REMOVE PIPE CULVERTS	L F	\$3.90	885	0	\$0.00	666	\$2,597.40
7	2104.503/01340	SALVAGE RETAINING WALL	L F	\$10.00	30	0	\$0.00	32.5	\$325.00
8	2104.504/00080	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$9.00	121	0	\$0.00	89.55	\$805.95
9	2104.504/00110	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$6.00	712	0	\$0.00	508.06	\$3,048.36
10	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	\$6.00	20	0	\$0.00	0	\$0.00
11	2105.504/00035	GEOTEXTILE FABRIC TYPE 5	S Y	\$2.50	550	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
12	2105.601/00015	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
13	2105.601/00030	SITE GRADING	LS	\$4,500.00	1	0	\$0.00	1	\$4,500.00
14	2105.604/00060	GEOGRID	S Y	\$6.00	550	0	\$0.00	0	\$0.00
15	2106.507/00010	EXCAVATION - COMMON (P)	C Y	\$18.00	639	383.4	\$6,901.20	383.4	\$6,901.20
16	2106.507/00040	EXCAVATION - SUBGRADE	C Y	\$35.00	1909	0	\$0.00	100	\$3,500.00
17	2106.507/00080	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$5.00	1909	0	\$0.00	100	\$500.00
18	2106.507/00130	COMMON EMBANKMENT (CV)	C Y	\$10.00	350	0	\$0.00	0	\$0.00
19	2112.519/00010	SUBGRADE PREPARATION	RDST	\$500.00	3.1	0	\$0.00	1	\$500.00
20	2123.610/00370	SKID LOADER	HOUR	\$125.00	10	0	\$0.00	0	\$0.00
21	2123.610/00410	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$0.01	75	10	\$0.10	10	\$0.10
22	2130.523/00010	WATER	MGAL	\$35.00	75	20	\$700.00	20	\$700.00
23	2211.507/00100	AGGREGATE BASE (CV) CLASS 2	C Y	\$55.00	60	0	\$0.00	40.4	\$2,222.00
24	2211.509/00070	AGGREGATE BASE CLASS 5	TON	\$18.00	2021	0	\$0.00	356.31	\$6,413.58
25	2215.504/00010	FULL DEPTH RECLAMATION	S Y	\$3.25	14646	0	\$0.00	14646	\$47,599.50
26	2357.506/00010	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	667	0	\$0.00	600	\$6.00
27	2360.504/MSS02	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	\$28.00	775	0	\$0.00	718.11	\$20,107.08
28	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$65.50	1242	0	\$0.00	1214.42	\$79,544.51
29	2360.509/22305	TYPE SP 12.5 NON WEAR COURSE MIX (2,C)	TON	\$63.30	2484	0	\$0.00	2330.82	\$147,540.91
30	2501.502/01012	12" CS PIPE APRON	EACH	\$459.21	34	0	\$0.00	46	\$21,123.66
31	2501.502/05018	18" RC PIPE APRON	EACH	\$1,624.36	2	0	\$0.00	2	\$3,248.72
32	2501.503/12012	12" CS PIPE CULVERT	L F	\$51.17	520	0	\$0.00	701	\$35,870.17
33	2501.503/13185	18" RC PIPE CULVERT CLASS V	L F	\$82.71	44	0	\$0.00	32	\$2,646.72

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
34	2501.602/60018	TRASH GUARD FOR 18" PIPE APRON	EACH	\$556.74	2	0	\$0.00	2	\$1,113.48
35	2504.602/ar1	IRRIGATION SYSTEM REPAIR	EACH	\$0.01	8	0	\$0.00	0	\$0.00
36	2531.504/00060	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$79.56	121	0	\$0.00	84.3	\$6,706.91
37	2540.602/M7905	TEMPORARY MAIL BOX	EACH	\$50.00	24	0	\$0.00	29	\$1,450.00
38	2557.602/M7906	REPAIR DOG FENCE	EACH	\$0.01	8	0	\$0.00	0	\$0.00
39	2563.601/00010	TRAFFIC CONTROL	LS	\$12,000.00	1	0.05	\$600.00	1	\$12,000.00
40	2573.501/00025	STABILIZED CONSTRUCTION EXIT	LS	\$1,000.00	1	0	\$0.00	0.5	\$500.00
41	2573.503/00023	SILT FENCE, TYPE MS	L F	\$2.00	3554	0	\$0.00	4102	\$8,204.00
42	2573.503/00061	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.50	1777	0	\$0.00	3375	\$11,812.50
43	2574.507/00100	COMMON TOPSOIL BORROW	C Y	\$36.40	200	0	\$0.00	522	\$19,000.80
44	2575.504/00011	SODDING TYPE LAWN	S Y	\$12.48	542	0	\$0.00	150	\$1,872.00
45	2575.505/00021	SEEDING	ACRE	\$10,067.20	1.2	0	\$0.00	1.673	\$16,842.43
46	2575.508/25151	SEED MIXTURE 25-151	LB	\$4.17	135	0	\$0.00	250	\$1,042.50
47	2021.501/00010	MOBILIZATION	LS	\$35,000.00	1	0	\$0.00	1	\$35,000.00
48	2101.505/00020	CLEARING	ACRE	\$5,000.00	0.5	0	\$0.00	0.677	\$3,385.00
49	2101.505/00030	GRUBBING	ACRE	\$5,000.00	0.5	0	\$0.00	0.5	\$2,500.00
50	2104.503/00195	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	102	0	\$0.00	76	\$380.00
51	2104.503/00205	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$5.00	381	0	\$0.00	379	\$1,895.00
52	2104.503/00255	REMOVE PIPE CULVERTS	L F	\$3.90	254	0	\$0.00	284	\$1,107.60
53	2104.504/00080	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	186	0	\$0.00	129.66	\$1,296.60
54	2104.504/00110	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$8.00	757	0	\$0.00	420.39	\$3,363.12
55	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	\$10.00	20	0	\$0.00	100	\$1,000.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
56	2105.504/00035	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.65	6886	0	\$0.00	0	\$0.00
57	2105.601/00030	SITE GRADING	LS	\$4,500.00	1	0	\$0.00	1	\$4,500.00
58	2106.507/00010	EXCAVATION - COMMON (P)	C Y	\$18.00	1200	436	\$7,848.00	720	\$12,960.00
59	2106.507/00040	EXCAVATION - SUBGRADE	C Y	\$35.00	1300	0	\$0.00	0	\$0.00
60	2106.507/00080	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$5.00	1300	0	\$0.00	0	\$0.00
61	2106.507/00130	COMMON EMBANKMENT (CV)	C Y	\$10.00	250	0	\$0.00	0	\$0.00
62	2112.519/00010	SUBGRADE PREPARATION	RDST	\$250.00	20	0	\$0.00	11.93784	\$2,984.46
63	2123.610/00370	SKID LOADER	HOURL	\$125.00	10	15	\$1,875.00	16.1676	\$2,020.95
64	2123.610/00410	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$0.01	75	0	\$0.00	29	\$0.29
65	2130.523/00010	WATER	MGAL	\$35.00	75	0	\$0.00	35.9	\$1,256.50
66	2211.507/00100	AGGREGATE BASE (CV) CLASS 2	C Y	\$50.00	25	0	\$0.00	0	\$0.00
67	2211.509/00070	AGGREGATE BASE CLASS 5	TON	\$18.00	2847	0	\$0.00	657.92	\$11,842.56
68	2215.504/00010	FULL DEPTH RECLAMATION	S Y	\$3.25	22953	0	\$0.00	22953	\$74,597.25
69	2357.506/00010	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	1044	0	\$0.00	950	\$9.50
70	2360.504/MSS02	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	\$28.00	757	0	\$0.00	612.39	\$17,146.92
71	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$67.50	1946	0	\$0.00	1780.64	\$120,193.20
72	2360.509/22305	TYPE SP 12.5 NON WEAR COURSE MIX (2,C)	TON	\$65.00	3891	0	\$0.00	3515.32	\$228,495.80
73	2501.502/05015	15" RC PIPE APRON	EACH	\$1,071.19	10	0	\$0.00	6	\$6,427.14
74	2501.502/05018	18" RC PIPE APRON	EACH	\$1,151.09	2	0	\$0.00	4	\$4,604.36
75	2501.503/13155	15" RC PIPE CULVERT CLASS V	L F	\$72.38	224	0	\$0.00	144	\$10,422.72
76	2501.503/13185	18" RC PIPE CULVERT CLASS V	L F	\$72.88	64	0	\$0.00	96	\$6,996.48
77	2501.602/60015	TRASH GUARD FOR 15" PIPE APRON	EACH	\$488.68	10	0	\$0.00	6	\$2,932.08

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
78	2501.602/60018	TRASH GUARD FOR 18" PIPE APRON	EACH	\$530.74	2	0	\$0.00	4	\$2,122.96
79	2503.503/19155	15" RC PIPE SEWER DES 3006 CL V	L F	\$61.98	532	0	\$0.00	561	\$34,770.78
80	2504.602/ar1	IRRIGATION SYSTEM REPAIR	EACH	\$0.01	10	0	\$0.00	28	\$0.28
81	2506.503/02420	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$598.57	16	0	\$0.00	17.9	\$10,714.40
82	2511.507/00014	RANDOM RIPRAP CLASS III	C Y	\$40.56	64	0	\$0.00	53.85	\$2,184.16
83	2531.503/02315	CONCRETE CURB & GUTTER DESIGN B618	L F	\$46.80	50	0	\$0.00	75	\$3,510.00
84	2531.504/00060	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$79.56	186	0	\$0.00	116.86	\$9,297.38
85	2535.503/00010	BITUMINOUS CURB	L F	\$3.00	2300	0	\$0.00	1177	\$3,531.00
86	2540.602/00145	MAIL BOX	EACH	\$50.00	5	0	\$0.00	0	\$0.00
87	2540.602/00150	MAIL BOX SUPPORT	EACH	\$100.00	5	0	\$0.00	0	\$0.00
88	2540.602/M7905	TEMPORARY MAIL BOX	EACH	\$50.00	31	0	\$0.00	31	\$1,550.00
89	2557.602/M7906	REPAIR DOG FENCE	EACH	\$0.01	10	0	\$0.00	0	\$0.00
90	2563.601/00010	TRAFFIC CONTROL	LS	\$10,000.00	1	0.05	\$500.00	1	\$10,000.00
91	2573.503/00023	SILT FENCE, TYPE MS	L F	\$2.00	6106	0	\$0.00	0	\$0.00
92	2573.503/00061	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.50	3053	0	\$0.00	3720	\$13,020.00
93	2574.507/00100	COMMON TOPSOIL BORROW	C Y	\$36.40	250	19	\$691.60	551	\$20,056.40
94	2575.504/00011	SODDING TYPE LAWN	S Y	\$12.48	1357	0	\$0.00	1265.7	\$15,795.94
95	2575.505/00021	SEEDING	ACRE	\$10,067.20	1.5	0.04	\$402.69	1.22	\$12,281.98
96	2575.508/25151	SEED MIXTURE 25-151	LB	\$4.16	169	0	\$0.00	150	\$624.00
97	2021.501/00010	MOBILIZATION	LS	\$18,000.00	1	0	\$0.00	1	\$18,000.00
98	2104.502/00820	REMOVE CASTING	EACH	\$50.00	17	19	\$950.00	19	\$950.00
99	2104.503/00195	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	594	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
100	2104.503/00205	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$5.00	727	700	\$3,500.00	700	\$3,500.00
101	2104.503/00315	REMOVE CURB & GUTTER	L F	\$8.00	950	0	\$0.00	1642	\$13,136.00
102	2104.504/00080	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$10.00	89	0	\$0.00	0	\$0.00
103	2104.504/00110	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$10.00	89	0	\$0.00	118.33	\$1,183.30
104	2104.504/00120	REMOVE BITUMINOUS PAVEMENT	S Y	\$10.00	45	0	\$0.00	0	\$0.00
105	2104.518/00100	REMOVE BITUMINOUS WALK	S F	\$1.50	360	0	\$0.00	840	\$1,260.00
106	2106.507/00010	EXCAVATION - COMMON (P)	C Y	\$18.00	251	150.6	\$2,710.80	150.6	\$2,710.80
107	2106.507/00040	EXCAVATION - SUBGRADE	C Y	\$35.00	376	0	\$0.00	0	\$0.00
108	2106.507/00080	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$5.00	376	0	\$0.00	0	\$0.00
109	2123.610/00370	SKID LOADER	HOUR	\$125.00	10	0	\$0.00	2	\$250.00
110	2123.610/00410	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$125.00	10	7	\$875.00	7	\$875.00
111	2130.523/00010	WATER	MGAL	\$35.00	10	16.25	\$568.75	16.25	\$568.75
112	2211.509/00070	AGGREGATE BASE CLASS 5	TON	\$25.00	466	0	\$0.00	302.4	\$7,560.00
113	2215.504/00010	FULL DEPTH RECLAMATION	S Y	\$3.25	12381	0	\$0.00	12381	\$40,238.25
114	2331.603/00070	JOINT ADHESIVE	L F	\$0.70	6720	0	\$0.00	6851	\$4,795.70
115	2357.506/00010	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$0.01	563	0	\$0.00	400	\$4.00
116	2360.504/MSS02	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	\$28.00	89	0	\$0.00	151.33	\$4,237.24
117	2360.509/12300	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$68.50	1050	0	\$0.00	915.13	\$62,686.41
118	2360.509/22305	TYPE SP 12.5 NON WEAR COURSE MIX (2,C)	TON	\$66.00	2099	0	\$0.00	1871.91	\$123,546.06
119	2506.502/06020	ADJUST FRAME & RING CASTING	EACH	\$675.00	17	19	\$12,825.00	19	\$12,825.00
120	2506.602/06360	REPAIR CATCH BASINS	EACH	\$833.05	6	0	\$0.00	9	\$7,497.45
121	2506.602/M7857	CHIMNEY SEAL	EACH	\$190.00	17	0	\$0.00	19	\$3,610.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
122	2506.602 /10000	CASTING ASSEMBLY (SANITARY)	EACH	\$325.00	17	0	\$0.00	23	\$7,475.00
123	2521.518 /00060	6" CONCRETE WALK	S F	\$14.04	360	0	\$0.00	344.5	\$4,836.78
124	2531.504 /00060	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$79.56	89	0	\$0.00	8.78	\$698.54
125	2531.602	ADJUST CONCRETE CURB & GUTTER	EACH	\$83.20	150	0	\$0.00	0	\$0.00
126	2531.603 /MSS01	CONCRETE CURB & GUTTER DES SURMOUNTABLE	L F	\$23.56	950	0	\$0.00	1642	\$38,685.52
127	2531.618 /00010	TRUNCATED DOMES	S F	\$62.40	76	0	\$0.00	64	\$3,993.60
128	2540.602 /M7905	TEMPORARY MAIL BOX	EACH	\$50.00	10	0	\$0.00	0	\$0.00
129	2557.602 /M7906	REPAIR DOG FENCE	EACH	\$0.10	10	0	\$0.00	2	\$0.20
130	2563.601 /00010	TRAFFIC CONTROL	LS	\$6,000.00	1	0.05	\$300.00	1	\$6,000.00
131	2573.502 /00110	STORM DRAIN INLET PROTECTION	EACH	\$125.00	18	0	\$0.00	18	\$2,250.00
132	2573.503 /00023	SILT FENCE, TYPE MS	L F	\$2.25	840	0	\$0.00	0	\$0.00
133	2573.503 /00061	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$3.50	840	0	\$0.00	0	\$0.00
134	2574.507 /00100	COMMON TOPSOIL BORROW	C Y	\$36.40	150	0	\$0.00	134	\$4,877.60
135	2575.504 /00011	SODDING TYPE LAWN	S Y	\$14.56	420	0	\$0.00	816.44	\$11,887.37
136	2504.602 /00002	WATER SERVICE SYSTEM	EACH	\$2,774.10	10	0	\$0.00	10	\$27,741.00
137	2504.603 /01005	BOLT & VALVE BOX REPLACEMENT - VALVE	EACH	\$3,103.28	9	0	\$0.00	8	\$24,826.24
138	2504.603 /01006	BOLT & VALVE BOX REPLACEMENT - HYDRANT & HYDRANT VALVE	EACH	\$3,788.31	9	0	\$0.00	9	\$34,094.79
139	2021.501 /00010	MOBILIZATION	LS	\$4,000.00	1	0	\$0.00	1	\$4,000.00
140	2232.604 /00470	MILL BITUMINOUS PAVEMENT (SPECIAL)	S Y	\$6.00	750	0	\$0.00	430	\$2,580.00
141	2357.506 /00010	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	1376	0	\$0.00	600	\$1,200.00
142	2360.509 /10100	TYPE SP 9.5 BIT MIXTURE FOR PATCHING	TON	\$90.00	123	0	\$0.00	129.65	\$11,668.50
143	2360.509 /12200	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$62.00	1497	0	\$0.00	1198.83	\$74,327.46

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
144	2021.501/00010	MOBILIZATION	LS	\$3,000.00	1	0	\$0.00	1	\$3,000.00
145	2232.604/00470	MILL BITUMINOUS PAVEMENT (SPECIAL)	S Y	\$6.00	250	0	\$0.00	207	\$1,242.00
146	2357.506/00010	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.00	790	0	\$0.00	400	\$800.00
147	2360.509/10100	TYPE SP 9.5 BIT MIXTURE FOR PATCHING	TON	\$95.00	71	0	\$0.00	25	\$2,375.00
148	2360.509/12200	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$62.00	875	0	\$0.00	678.89	\$42,091.18
Bid Totals:							\$41,248.14	\$1,813,312.03	

Project Category Totals		
Category	Amount This Voucher	Amount To Date
BID ALTERNATE 1 - OAK NEIGHBORHOOD OVERLAY SURFACE IMPROVEMENTS	\$0.00	\$93,775.96
BID ALTERNATE 2 - JAMES STREET OVERLAY SURFACE IMPROVEMENTS	\$0.00	\$49,508.18
SCHEDULE A. 4TH AVENUE SURFACE IMPROVEMENTS	\$8,201.30	\$496,450.48
SCHEDULE B. KARTH NEIGHBORHOOD SURFACE IMPROVEMENTS	\$11,317.29	\$696,776.81
SCHEDULE C. STAGE COACH NEIGHBORHOOD SURFACE IMPROVEMENTS	\$21,729.55	\$390,138.57
SCHEDULE D. WATERMAIN IMPROVEMENTS	\$0.00	\$86,662.03

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	149	2021.501/00010	MOBILIZATION	LS	\$7,500.00	1	0	\$0.00	1	\$7,500.00
CO	1	150	2504.602/00004	INSTALL WATER SERVICE SYSTEM	EACH	\$3,051.51	44	0	\$0.00	44	\$134,266.44
CO	1	151	2504.602/00806	6" GATE VALVE & BOX	EACH	\$5,083.49	2	0	\$0.00	2	\$10,166.98
CO	1	152	2215.507/00010	HAUL FULL DEPTH RECLAMATION (LV)	C Y	\$18.00	5349	0	\$0.00	5349	\$96,282.00
Contract Change Totals:									\$0.00	\$248,215.42	

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. The Engineer in concurrence with the City of Lino lakes, have agreed that all of the water service saddles need replacing due to the deteriorated conditions of the materials. Due to this work, the pavement reclamation will now be stockpiled onsite in the cul-de-sacs to avoid	\$0.00	\$248,215.42

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
		<p>contamination from the underneath soil that will be piled up during watermain work. It has also been decided that increasing the aggregate base section to 7.5" is favorable to help prolong the life expectancy of the roadway. Excavation of 3"-5" to the existing sand section is now necessary to accommodate the new increased aggregate base section. Included in the work, the Contractor shall provide 1400 CY of reclaim material to the Tower Park location.</p> <p>The Engineer in concurrence with the City of Lino lakes, have agreed that adding in two 6" gate valves is necessary to help control watermain shut down areas.</p> <p>This work will be considered "Contract Revisions" as provided for Specification 1402. Payment for this work will be a contract prices and negotiated prices.</p>		

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

**CITY COUNCIL
AGENDA ITEM 6D**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

MEETING DATE: October 24, 2022

TOPIC: Consider Resolution 22-131, Requesting Anoka County
Conduct a Speed Study on County State Aid Highway 34
(Birch Street)

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting Council approve the resolution to request that Anoka County conduct a speed study on County State Aid Highway 34 (Birch Street) from County State Aid Highway 49 (Hodgson Road) to Old Birch Street.

BACKGROUND

Anoka County reconstructed Birch Street from Hokah Drive to Birch Court in 2021. As part of the process, and after construction, it is recommended to complete a speed study especially with the installation of roundabouts. Staff recently discussed a speed study for this location with Anoka County staff and they supported and encouraged the study. In addition, staff has received a couple phone calls with concerns over the speeds in portions of this corridor.

RECOMMENDATION

Staff is recommending approval of Resolution No. 22-131, Requesting Anoka County Conduct a Speed Study on County State Aid Highway 34 (Birch Street).

ATTACHMENTS

1. Resolution No. 22-131
2. Project Location Map

**CITY OF LINO LAKES
RESOLUTION NO. 22-131**

**RESOLUTION REQUESTING ANOKA COUNTY CONDUCT A SPEED STUDY ON
COUNTY STATE AID HIGHWAY 34 (BIRCH STREET) FROM COUNTY STATE
AID HIGHWAY 49 (HODGSON ROAD) TO OLD BIRCH STREET**

WHEREAS, Anoka County reconstructed County State Aid Highway 34 (Birch Street) from Hokah Drive to Birch Court in 2021 and installed roundabouts at Tomahawk Trail and West Shadow Lake Drive.

WHEREAS, the City finds it in the best interest to complete the speed study on County State Aid Highway 34 (Birch Street) from County State Aid Highway 49 (Hodgson Road) to Old Birch Street.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lino Lakes hereby requests that Anoka County conduct a speed study to account for the proposed improvements on County State Aid Highway 34 (Birch Street).

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

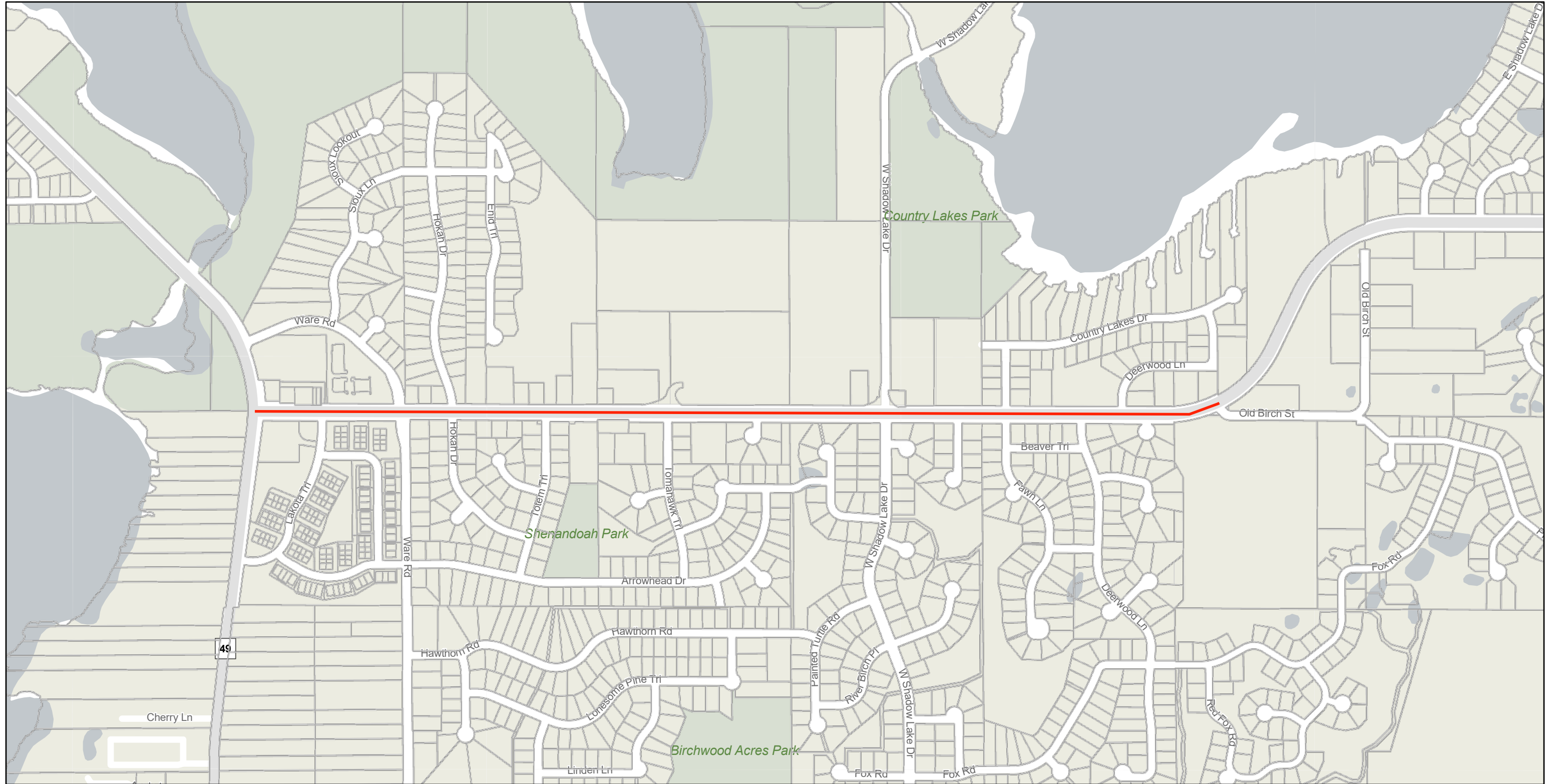
The following voted against same:



Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

CSAH 54 (Birch St)



-  Parcels
-  City Mask

1 in = 658 Ft



October 18, 2022

Map Powered By Datafi



**CITY COUNCIL
AGENDA ITEM 6E**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: October 24, 2022

TOPIC: Belland Farms Second Addition

- i. Consider Resolution No. 22-129 Approving Final Plat
- ii. Consider Resolution No. 22-130 Approving Development Agreement

VOTE REQUIRED: 3/5

REVIEW DEADLINE:

Complete Application Date:	September 13, 2022
60-Day Review Deadline:	November 12, 2022
Planning & Zoning Board Meeting:	October 12, 2022
City Council Work Session:	October 24, 2022
City Council Meeting:	October 24, 2022

BACKGROUND

The applicant, Rehbein Properties, submitted a land use application for the final plat of Belland Farms Second Addition. The plat creates one (1) commercial lot for the purpose of constructing New Horizon Academy, a commercial daycare facility.

This staff report is based on the following information:

- Belland Farm Second Addition Public Street & Utility Plans prepared by Contour Civil Design dated September 9, 2022
- Belland Farms Second Addition Preliminary Plat Plan Set prepared by EG Rud & Sons dated September 9, 2022
- Belland Farms Second Addition Final Plat prepared by EG Rud & Sons received September 12, 2022

Previous Council approvals:

- September 12, 2022: Resolution No. 22-97 Approving Belland Farms Second Addition Preliminary Plat
- September 12, 2022: Resolution No. 22-98 Approving Conditional Use Permit for Commercial Day Care Facility

This staff report provides a comparison of the approved preliminary plat and the proposed final plat. Changes in the plans are either narratively described or shown as ~~strike through~~ (deletions) or underline (additions). Overall, the final plat is consistent with the preliminary plat.

ANALYSIS

Zoning and Land Use

The parcel is zoned GB, General Business and allows for commercial day care facilities as approved by Resolution No. 22-98. The parcel is guided commercial per the City’s 2040 Comprehensive Plan.

Current Zoning	GB, General Business
Existing Land Use	Agricultural
Future Land Use per 2040 Comp Plan	Commercial
Utility Staging Area	1A=2018-2025

Subdivision Ordinance

Conformity with the Comprehensive Plan and Zoning Code

The revised preliminary plat and final plat are consistent with the comprehensive plan for commercial development and zoning code requirements for GB, General Business.

Blocks and Lots

The ~~proposed~~ revised preliminary plat contains ~~Lot 1, Block 1 and Outlot A, Belland Farms Second Addition~~ the following:

Parcel	Acres	Purpose
Lot 1, Block 1	1.57 acres 1.52 acres	Commercial day care
Outlot A Lot 2, Block 1	11.22 acres 2.98 acres	Future development
<u>Lot 3, Block 1</u>	<u>6.52 acres</u>	<u>Future development and stormwater pond</u>
<u>Lot 1, Block 2</u>	<u>1.39 acres</u>	<u>Future development</u>
<u>Road ROW</u>	<u>0.38 acres</u>	<u>Road right-of-way</u>
TOTAL	12.79 acres	

Since there is no underlying preliminary plat and development plans for Outlot A, the outlet will need to be preliminary and final platted in the future.

Staff Comments: These items have been addressed.

- ~~1. The preliminary plat is not consistent with the preliminary plat approved for Belland Farms.
 - a. ~~Rosemary Way street right of way shall extend to the west lot line on the preliminary plat.~~
 - b. ~~Lot 3 shall be shown on the preliminary plat to the west of Lot 2.~~~~
- ~~2. The Certificate of Survey and Preliminary Plat for Belland Farms Second Addition shall orientate on the page the same direction as the approved plans for Belland Farms. The orientation will remain the same to be consistent with the final plat.~~
- ~~3. The preliminary plat shall plat the balance of the site into lots consistent with Sheet 5, Ghost Plat. This is similar to the preliminary plat for Belland Farms (Lots 1-3) and will save time and the expensive of preliminary platting one (1) lot at a time. The final plat may then show the lots as an outlot until they are ready to be developed.~~

The final plat contains:

Parcel	Acres	Purpose
Lot 1, Block 1	1.52 acres	Commercial day care
Outlot A	9.50 acres	Future development and stormwater pond
Outlot B	1.39 acres	Future development
Road ROW	0.38 acres	Road right-of-way
TOTAL	12.79 acres	

Streets and Alleys

Rosemary Way is a public street aligning with Rosemary Way in the City of Hugo and extends from 24th Avenue west across the north lot lines of Lots 1-2, Block 1, Belland Farm. It is 32 ft wide paved back to back within 66ft of street right-of-way. With the second addition, the public street will extend to the west lot line where it will eventually connect with the private street in Main Street Shoppes to the west. Both developers and the City have reviewed conceptual street alignments.

Staff notes Rosemary Way will eventually extend west and connect to Otter Lake Road to serve future development in both Belland Farms and Main Street Shoppes. This connection will create an important “backage road” from the City of Hugo and parallel to CSAH 14/Main Street to support transportation in the area. CSAH 14/Main Street is an A-Minor Connector road and has limited access points throughout the corridor. Southbound 24th Avenue access onto CSAH 14/Main Street is right in/right out.

A shared driveway from Rosemary Way serving Lot 1 and future Lot 2 is proposed. This driveway aligns with the eye clinic driveway to the south. Maintenance of the shared driveway is private.

Staff Comments: These items have been addressed.

- ~~1. An additional 7ft of street right of way along 24th Avenue is required for future turn lanes.~~
- ~~2. A shared driveway agreement and exhibit shall be drafted by the developer.
 - ~~a. The agreement shall detail private maintenance responsibilities of the driveway, landscaped parking lot median, island landscaping, lighting etc. This will be required prior to issuing a building permit for the commercial daycare.~~~~
- ~~3. A 5ft wide sidewalk shall be installed along both the north and south side of Rosemary Way and terminate at the end of the street construction.~~

Easements

Standard drainage and utility easements at least 10 feet wide have been provided over the lots lines. An oversized 20 ft wide drainage & utility easement is provided along the east lot line of Lot 1 for drainage.

Public Land Dedication

The City will collect the following cash fee in lieu of land dedication for commercial development for final platted Lot 1, Belland Farms Second Addition.

Belland Farms Second Addition	
1.52 acres x \$2,520 per acre =	\$3,830.40

Site and Building Plan Review

As noted, New Horizon Academy will be constructed on Lot 1, Block 1. The September 12, 2022 City Council staff report and resolutions detail the site and building plan review and conditional use permit for the daycare. Development of future lots will require full site and building plan review.

Signage

A monument sign is shown on the southeast corner of Lot 1. A separate Sign Permit Application with detailed sign information is required for any on site or building signage.

Agreements

Stormwater Maintenance Agreement

The stormwater facilities (Pond 100P and outlet pipes to the wetland) on Outlot A will be privately maintained and a Declaration for Maintenance of Stormwater Facilities will be required. New Horizon Academy will have a separate declaration for onsite facilities.

Development Agreement and Final Plat

A Development Agreement has been prepared by the City as it relates to the final plat and development.

Site Improvement Performance Agreement

A Site Improvement Performance Agreement was approved by the City as it relates to New Horizon Academy.

Findings of Fact

The Findings of Fact for Belland Farms Second Addition Final Plat are detailed in Resolution No. 22-129.

RECOMMENDATION

Staff recommends approval of the final plat.

The Planning & Zoning Board reviewed the Belland Farms Second Addition Final Plat on October 12, 2022 and recommended approval with a 5-0 vote.

ATTACHMENTS

1. Resolution No. 22-129
2. Final Plat
3. Resolution No. 22-130
4. Development Agreement

**CITY OF LINO LAKES
RESOLUTION NO. 22-129**

APPROVING BELLAND FARMS SECOND ADDITION FINAL PLAT

WHEREAS, the City received a land use application for the Belland Farms Second Addition Final Plat hereafter referred to as Development; and

WHEREAS, City staff has completed a review of the proposed Development based on the following plans and information:

- Belland Farm Second Addition Public Street & Utility Plans prepared by Contour Civil Design dated September 9, 2022
- Belland Farms Second Addition Preliminary Plat Plan Set prepared by EG Rud & Sons dated September 9, 2022
- Belland Farms Second Addition Final Plat prepared by EG Rud & Sons received September 12, 2022; and

WHEREAS, the City Council the approved the Preliminary Plat with Resolution No. 22-97 on September 12, 2022; and

WHEREAS, the Planning & Zoning Board reviewed and recommended approval of the Development on October 12, 2022; and

WHEREAS, the proposed Development is not considered premature and meets the performance standards of the subdivision and zoning ordinance; and

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes hereby makes the following:

FINDINGS OF FACT

1. The final plat substantially conforms to the approved preliminary plat subject to the conditions listed below.
2. The City Attorney reviewed the status of title/property ownership related to the final plat and provided comments as noted below.
3. A Development Agreement has been drafted and shall be executed.
4. Conditions attached to approval of the preliminary plat have been fulfilled or secured by the Development Agreement.
5. All fees, charges and escrow related to the preliminary or final plat have been paid in full.

BE IT FURTHER RESOLVED by the City Council of the City of Lino Lakes hereby approves Belland Farms Second Addition Final Plat subject to the following conditions:

1. A Development Agreement shall be approved by the City Council, executed and recorded against the property.
2. A Declaration for Maintenance of Stormwater Facilities shall be executed and recorded against the property.
3. All comments from the City Engineer Memo dated October 5, 2022 shall be addressed.

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

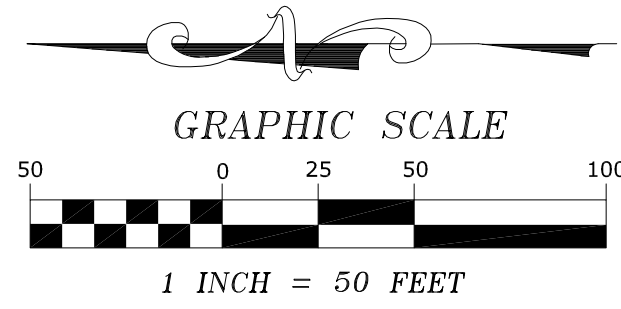
Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

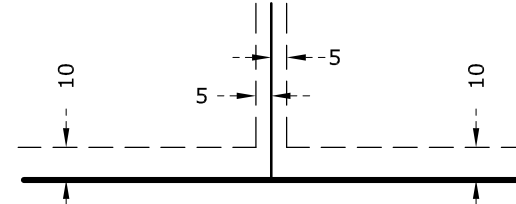
BELLAND FARMS SECOND ADDITION

**CITY OF LINO LAKES
COUNTY OF ANOKA
SEC. 24, TWP. 31, RGE. 22**



FOR THE PURPOSES OF THIS PLAT, THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 31, RANGE 22 IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 04 MINUTES 38 SECONDS EAST.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH AND ADJOINING SIDE LOT LINES AND BEING 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES AND REAR LOT LINES UNLESS OTHERWISE SHOWN ON THIS PLAT.

LEGEND

- DENOTES FOUND 1/2 INCH IRON PIPE, MARKED RLS# 41578, UNLESS OTHERWISE NOTED
- DENOTES SET 1/2 INCH BY 14 INCH IRON PIPE, MARKED RLS# 41578
- ▲ DENOTES FOUND PKNAIL
- ⊠ DENOTES ANOKA COUNTY SECTION MONUMENT, AS NOTED
- (321.94) DENOTES RECORD DIMENSION PER PLAT OF BELLAND FARMS
- △— DENOTES RIGHT OF ACCESS DEDICATED TO ANOKA COUNTY PER PLAT OF BELLAND FARMS
- |— DENOTES WETLANDS DELINEATED BY KJOLHAUG ENVIRONMENTAL SERVICES COMPANY IN 2021

KNOW ALL PERSONS BY THESE PRESENTS: That Rehbein Properties, a Minnesota partnership, owner of the following described property:

Outlot B, BELLAND FARMS, according to the recorded plat thereof, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as BELLAND FARMS SECOND ADDITION and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said Rehbein Properties, a Minnesota partnership, has caused these presents to be signed by its proper officer this ___ day of _____, 20__.

REHBEIN PROPERTIES

Gerald L. Rehbein, Partner

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ by Gerald L. Rehbein, Partner of Rehbein Properties, a Minnesota partnership, on behalf of the partnership.

(Signed)

(Printed)

Notary Public, _____ County, Minnesota

My commission expires _____

I Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20__.

Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41576

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ by Jason E. Rud.

(Signed)

(Printed)

Notary Public, _____ County, Minnesota

My commission expires _____

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

This plat of BELLAND FARMS SECOND ADDITION was approved and accepted by the City Council of the City of Lino Lakes, Minnesota at a regular meeting thereof held this ___ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

By: _____, Mayor

By: _____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ___ day of _____, 20__.

By: _____

David M. Ziegler
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20__.

Property Tax Administrator

By: _____, Deputy

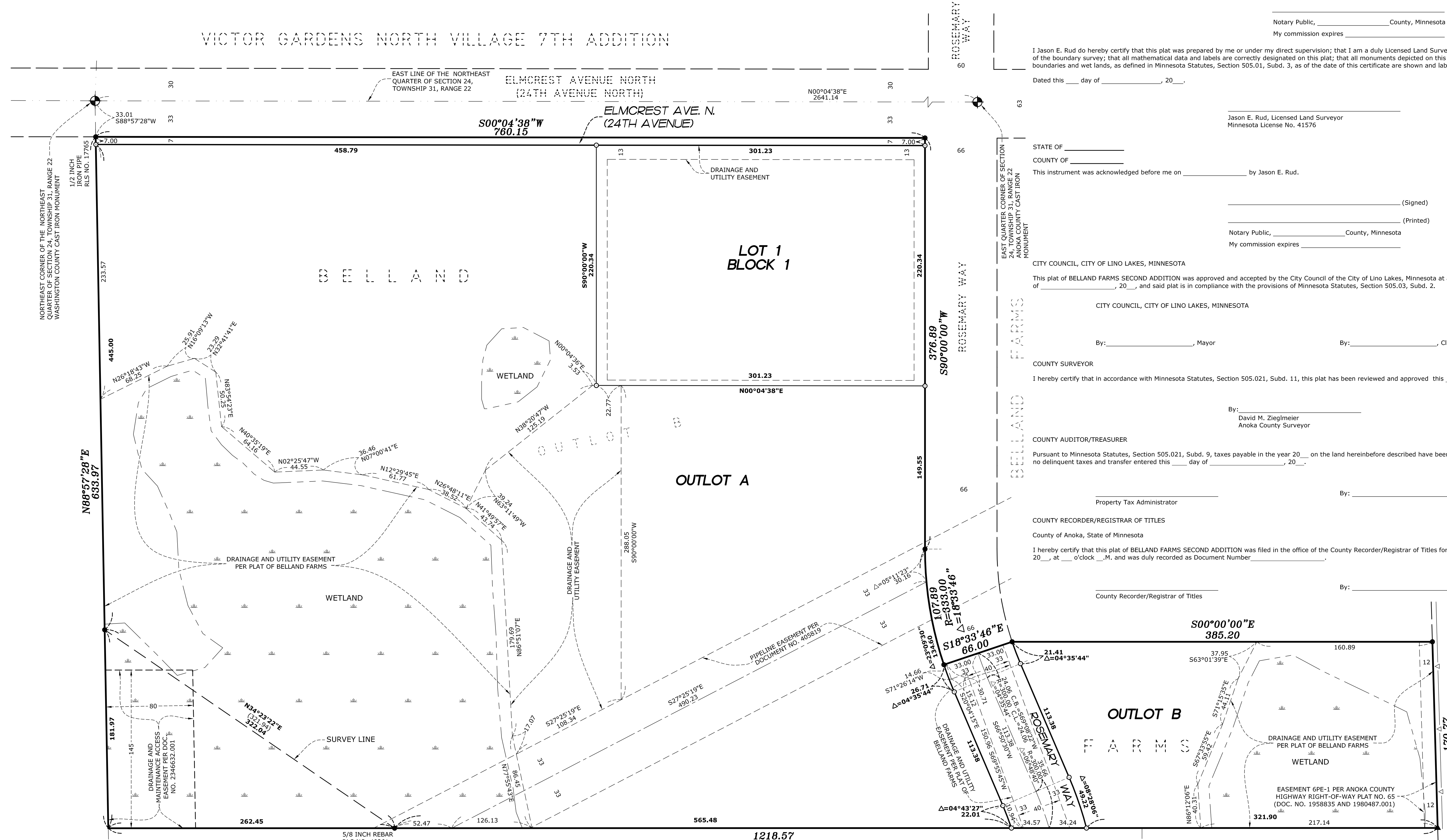
COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

I hereby certify that this plat of BELLAND FARMS SECOND ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this ___ day of _____, 20__, at ___ o'clock ___M. and was duly recorded as Document Number _____.

County Recorder/Registrar of Titles

By: _____, Deputy



E. G. RUD & SONS, INC.
EST. 1977 Professional Land Surveyors

MAIN STREET SHOPPES 2ND ADDITION

147
147
MAIN STREET
(C.S.A.H. NO. 14)
ANOKA COUNTY HIGHWAY
RIGHT-OF-WAY PLAT NO. 65

**CITY OF LINO LAKES
RESOLUTION NO. 22-130**

**APPROVING BELLAND FARMS SECOND ADDITION
DEVELOPMENT AGREEMENT**

WHEREAS, the City Council approved the final plat for Belland Farms Second Addition with Resolution No. 22-129 on October 24, 2022; and

WHEREAS, the City's subdivision ordinance and conditions of approval require the execution of a development agreement between the Developer and the City of Lino Lakes.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes hereby approves the Development Agreement between Rehbein Properties and the City of Lino Lakes for Belland Farms Second Addition and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 24th day of October, 2022.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk

DEVELOPMENT AGREEMENT

Belland Farms Second Addition

THIS AGREEMENT is made this ____ day of _____, 2022, by and between the City of Lino Lakes ("City"), a Minnesota municipal corporation, and Rehbein Properties, a Minnesota partnership ("Developer").

1. **Subdivision.** Developer received preliminary plat approval from the City by Resolution No. 22-97 for a plat known as Belland Farms Second Addition ("Subdivision"). Unless otherwise stated, all terms and conditions of this Agreement relate to work within the Subdivision.
2. **Final Plat Approval.** The City's approval of the final plat of Belland Farms Second Addition is contingent upon execution and delivery of this agreement, all required petitions, bonds, security, and other documents required by the City, and satisfaction of all conditions of approval required by Resolution No. 22-130. The Final Plat including one (1) lot is attached hereto as Exhibit A.
3. **Phased Development.** The City may refuse to approve final plats of subsequent additions of the plat if the Developer has breached this Agreement and the breach has not been remedied. Development of subsequent phases may not proceed until Development Agreements for such phases are approved by the City and are fully executed.
4. **Developer Plans.**
 - a. The Subdivision shall be developed in accordance with the following Developer Plans, original copies of which are on file with the City Engineer. The Developer Plans may be prepared and revised after entering into this Agreement but must be approved by the City before commencement of any work. If the plans vary from the written terms of this Agreement, this Agreement shall control.
 - b. The Developer Plans as of the date of this Agreement are:
 - i. Belland Farms Second Addition Final Plat containing 1 sheet, prepared by E.G. Rud & Sons, Inc., revised September 9, 2022, received September 12, 2022.
 - ii. Belland Farms Second Addition Public Street and Utility Plans plan set containing 6 sheets, dated September 9, 2022, prepared by Contour Civil Design, received September 12, 2022.
5. **Permits.** The Developer shall be responsible for securing all site grading and development approvals and all other required permits from all appropriate Federal, State, Regional and Local jurisdictions prior to the commencement of site grading or

construction and prior to the City awarding construction contracts for public improvements.

6. **Developer Improvements.** The Developer shall secure a contractor to install the improvements described in this paragraph, or otherwise required herein to be installed by Developer, hereinafter referred to as the “Developer Improvements,” which contractor shall be approved by the City in its absolute and sole discretion. The Developer Improvements shall be constructed per the City Standard Specifications for Construction dated January 2022 or current version.

The cost of Developer Improvements is as shown on Exhibit B attached hereto. All Developer Improvements shall require City inspection and approval and, where appropriate, the approval of any other governmental agency having jurisdiction. The Developer shall construct and install at the Developer's expense the following improvements according to the following terms and conditions:

a. Site Grading

- i. No grading shall commence until all requirements of the Rice Creek Watershed District (RCWD) have been satisfied.
- ii. All site grading shall be conducted in accordance with the grading plan as approved by the City and in accordance with NPDES and RCWD requirements. The Developer shall perform the work in accordance with a Storm Water Pollution Prevention Plan (SWPPP) pursuant to Minnesota Pollution Control Agency (MPCA) requirements.

b. Grading and Erosion Control

- i. The Developer shall grade the site to within 0.2 foot of the grades shown on the approved grading plan. No deviations will be allowed unless a revised plan is submitted and approved in writing by the City and all other regulatory agencies.
- ii. The street right-of-way, storm water storage ponds, and surface water drainage ways shall be graded prior to commencement of utility construction. Four inches of topsoil and a City approved seed mix shall be installed within disturbed areas, and seed mix information shall be provided to the City.
- iii. The Developer shall be responsible for ascertaining that site geotechnical and groundwater conditions are adequate and conforming with the grading and site improvement as proposed. The Developer shall provide testing from an approved testing company.

- iv. The Developer's engineer shall certify in writing, with an as-built survey, that all grading complies with the approved grading plan prior to issuance of any building permits.
- v. The Developer shall promptly clear dirt and debris within public rights-of-way and drainage and utility easements resulting from construction by the Developer, its purchasers, builders and contractors within five (5) days after notification by the City. The Developer shall be responsible for all necessary street and storm sewer maintenance, including street sweeping, until all home construction is completed, unless otherwise released by the City. Warning signs shall be placed when hazards develop in streets to prevent the public from traveling on them, including detour signs if necessary. If and when the streets become impassable, such streets shall be barricaded and closed. The Developer shall maintain a smooth, hard driving surface and adequate drainage on all temporary streets.
- c. Final street grading, subbase, gravel base, concrete curb and gutter, and bituminous base and wear course, street signs and striping shall be furnished and installed.
- d. Sidewalks, trails and street lighting shall be installed within 6 months of the bituminous base course. Extensions may be approved by the City Engineer, due to weather conditions, upon receipt of a written request in writing by the Developer to the City. In no case shall such extension extend beyond one year from the date of installation of bituminous base course. The Developer shall be responsible for maintenance and repair of sidewalks until the project accepted by the City, the punch list is complete and the RCWD permit is closed.
- e. Storm sewers, when determined to be necessary by the City Engineer, including all necessary laterals, catch basins, inlets and other appurtenances, shall be furnished and installed.
- f. Sanitary sewer mains, laterals or extensions, including all necessary building services and other appurtenances, shall be furnished and installed.
- g. Water mains, laterals or extensions, including all necessary building services, hydrants, valves and other appurtenances, shall be furnished and installed.
- h. The Developer shall place iron monuments at all lot, block, and outlot corners and at all other angle points on boundary lines consistent with the final plat. Iron monuments shall be placed after all street and lawn grading has been completed in order to preserve the lot markers for future property owners. Lot corner irons on the back property line shall be installed so that the top of the

iron corresponds to the finished ground elevation in accordance with the approved grading plan. Guard stakes shall be appropriately installed to mark these irons.

- i. Landscaping shall be furnished and installed in accordance with the approved plans. The landscaping shall be maintained by the Developer until accepted by the City's Environmental Coordinator.

Developer shall be responsible for vegetative restoration of ponding areas, outlots, wetland mitigation areas, and other native planting areas identified on the plans in accordance with City Standard Specifications for Construction. Developer shall provide a contract with a qualified firm for the establishment and maintenance of all open space / native plant areas. Said contract shall cover a minimum of the 3 year establishment period, from the date of planting.

- j. The Developer shall arrange for all gas, telecommunications, cable, internet, electric, and other necessary private utility services to the Subdivision in accordance with City Code and State law. The utilities are required to be located within a joint trench. Street light installations shall be initiated by the Developer with City Engineer approval. The Developer is solely responsible for the cost of private utility and internet installation.
 - k. The Developer shall install mailboxes in accordance with Federal and Postal Service regulations.
 - l. The Developer shall install wetland buffer signs per City standard detail plates prior to the issuance of building permits.
7. **Time of Performance.** The Developer shall install all required improvements enumerated in Paragraph 6 by November 30, 2023. The Developer may request a reasonable extension of time from the City. If the extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.
 8. **City Improvements.** No City installed improvements are proposed to be constructed for this subdivision.
 9. **Record Drawings.**
 - a. Upon project completion, Developer shall submit record drawings, in electronic format, of all public and private infrastructure improvements, including grading, sanitary sewer, watermain, storm sewer facilities, and roads, constructed by Developer. The files shall be drawn in Anoka County NAD 83 Coordinate system and provided in both AutoCAD .dwg and Adobe .pdf file formats. The plans shall

include accurate locations, dimensions, elevations, grades, slopes and all other pertinent information concerning the complete work.

- b. The Developer shall submit certified compaction testing results for the site grading operations that certify that grading work meets pertinent compaction requirements for the project.
- c. A summary of the record plan attribute data for the storm sewer, watermain, and sanitary sewer structures and pipes shall be submitted in the form of an Excel Spreadsheet as provided by the City Engineer.
- d. No securities will be fully released until all record drawings have been submitted and accepted by the City Engineer.

10. Faithful Performance of Construction Contracts and Security.

- a. The Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer for the installation and construction of all Developer Improvements. Concurrent with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, a cash deposit, certified check, or Irrevocable Letter of Credit, based on one hundred fifty (150%) percent of the total estimated cost of Developer's Improvements as determined by the City Engineer.
- b. Irrevocable Letter of Credit. If an Irrevocable Letter of Credit is utilized, it shall be for the exclusive use and benefit of the City of Lino Lakes and shall state that it is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Development Agreement and construction of all required improvements referenced therein in accordance with the ordinances and specifications of the City. The letter shall be in a form, and from a bank, as approved by the City. The City reserves the right to draw, in whole or in part, on any portion of the Irrevocable Letter of Credit for the purpose of guaranteeing the terms and conditions of this agreement. The Irrevocable Letter of Credit shall be automatically extended for additional periods of one year from present or future expiration dates on an annual basis, unless at least sixty (60) days prior to the expiration date, the Community Development Director and City Engineer, are notified by certified mail or overnight courier, that the Letter of Credit will not be extended.
- c. Alternatively, the Developer may enter into a Public Improvement Surety Agreement, subject to City approval.

- d. **Reduction of Security.** The Developer may request reduction of the Letter of Credit or cash deposit based on prepayment or the value of the completed improvements at the time of the requested reduction.
11. **Warranty.** The Developer warrants all utility work required to be performed by it against poor material and faulty workmanship for a period of two years after its completion and acceptance by the City. All new streets shall be warranted by the developer for a period of one year from the time the final inspection of the street is completed and accepted by the City Council. All trees, grass and sod shall be warranted to be alive, of good quality and disease free for 12 months after planting. Prior to final acceptance of the Developer Improvements the City shall require a Surety Bond or Cash Escrow to cover the warranty provisions of this Agreement. The amount shall be 20 % of the original cost of construction identify in Exhibit B.
12. **Dedication.** The Developer shall dedicate to the City, at no cost to the City, any permanent or temporary easements that may be necessary for the construction and installation of the Developer Improvements. All such easements required by the City shall be in writing, in recordable form, containing such terms and conditions as the City shall determine.
13. **Ownership of Improvements.** Upon completion and City acceptance of the work and construction required by this Agreement, the public improvements lying within public rights-of-way and easements shall become City property without further notice or action unless the improvements are to be deemed private infrastructure.
14. **Recording and Release.** The Developer agrees that the terms of this Development Agreement shall be a covenant on any and all property included in the Subdivision. The Developer agrees that the City shall have the right to record a copy of this Development Agreement with the Anoka County Recorder to give notice to future purchasers and owners. This shall be recorded against the Subdivision described on Page 1.
15. **Escrow for City's Costs.**
- a. The Developer agrees to establish a non-interest bearing escrow account with the City in an amount determined by the City Administrator or their designee for the payment of all costs incurred by the City related to the development of the Subdivision including, but not limited to, the following (See Exhibit B for breakdown of costs):
- i. Planning/ Review
 - ii. Administration - 3% of Developer Improvement Costs
 - iii. City Engineering and Legal

- iv. Street lighting installation (by utility company, developer to initiate)
 - v. Traffic Signing Improvements
 - vi. Boulevard tree planting
 - vii. Street, storm sewer and pond maintenance
 - viii. Property Taxes. Should the recording of the Final Plat occur after July 1st, any and all property taxes on any public property dedicated as a part of this plat shall be the responsibility of the Developer.
- b. If the above escrow amounts are insufficient, the Developer shall make such additional deposits as required by the City. The City shall have a right to reimburse itself from the Escrow with suitable documentation supporting the charges.

16. **Developer Fees.** At the time of execution of this Agreement, the Developer shall pay the following fees related to the development of the Subdivision (See Exhibit B for breakdown of costs):

- a. Park Dedication

The Park Dedication Fee for this site is calculated as follows:

$$1.52 \text{ acres} \times \$2,520 \text{ per acre} = \$3,830.40$$

- b. The Developer shall pay 15 months of maintenance and energy costs for street lights installed within the Subject Property at the rate of \$8/month/light. After that the City will assume the costs.
- c. GIS Mapping Fees
- d. Trunk Sewer Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk sanitary sewer infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Commercial/Industrial/Institutional (CII) trunk charges are based on a factor of 2.92 units per acre.

Sanitary Sewer

\$1,630.00 Per Unit

Availability Charge

Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Sewer (CSAC)

\$1,525.00 Per SAC Unit

Trunk sewer unit charges addressed under this paragraph are in addition to any SAC charges imposed by Metropolitan Council Environmental Services. An estimate of the total charge and the trunk utility credit for developer installed trunk oversizing is specified in Exhibit B.

e. Trunk Water Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk water infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Commercial/Industrial/Institutional (CII) trunk charges are based on a factor of 2.92 units per acre.

Water

\$2,341.00 Per Unit

Availability Charge

Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Water (CWAC)

\$1,473.00 Per SAC Unit

An estimate of the total charge and the trunk utility credit for developer installed trunk oversizing is specified in Exhibit B.

f. Surface Water Management Area Charges

The City established a trunk area charge to uniformly distribute the costs of public trunk surface water infrastructure and water quality improvements. The Surface Water Management Charge shall be based on developable acreage, in the amount specified in Exhibit B. The charge shall be paid at the time of subdivision approval.

17. Assessment of Charges and Waiver of Rights.

- a. In consideration of the construction of City Improvements listed in Section 8 and /or provision of sewer, water and storm water services, the Developer agrees that the costs of City Improvements together with Trunk Sewer Unit Charge, Trunk Water Unit Charge and the Surface Water Management Area Charge (collectively, "the Charges") may be assessed against the Subdivision parcels. The Developer hereby waives any and all procedural and substantive objections to the special assessments, including notice and hearing requirements, any claim that the assessments exceed the benefit to the properties, and any right to appeal.
- b. Unless the Developer pays the entire balance owed for the Charges contemporaneously with the execution of this Agreement, the Developer shall provide to the City a cash escrow or irrevocable letter of credit in an amount equal to 35% of the total assessments for the Charges as estimated by the City Engineer (see Exhibit B). The letter of credit shall be in a form, and from a bank, as approved by the City. The letter of credit or cash escrow may be used by the City upon default by Developer in the payment of special assessments. The cash escrow or letter of credit shall remain in place throughout the term of the special assessments. The letter of credit may not be terminated without the City's written consent.
- c. Developer, its heirs, successors or assigns, agrees that within 30 days after the date of sale of a lot, the Developer, its heirs, successors or assigns, at its own cost and expense, shall pay the entire unpaid charges assessed or to be assessed under this Agreement against such property.
- d. If a certificate of occupancy is issued before the special assessments have been levied, the Developer, its heirs, successors or assigns shall pay the City the sum of cash equal to 120% of the Engineer's estimate of the special assessments for such Charges that would be levied against the property. Upon such payment the City shall issue a certificate showing the assessments are paid in full. Notwithstanding the issuance of said certificate, the Developer shall be liable to the City for any deficiency and the City shall pay the Developer any surplus arising from the payment based upon such estimate.

- e. Acceleration of Special Assessments upon Default. In the event the Developer violates any of the covenants, conditions or agreements herein, violates any ordinance, rule or regulation of the City, County of Anoka, State of Minnesota or other governmental entity having jurisdiction over the plat or development, or fails to pay when due any installment of any special assessment levied pursuant to this agreement, or any interest thereon, the City at its option, in addition to its rights and remedies hereunder, after 10 days written notice to the Developer, may declare all of the unpaid special assessments which are then estimated or levied pursuant to this agreement due and payable in full, with interest. The City may seek recovery of such special assessments due and payable from the security provided herein. In the event that such security is insufficient to pay the outstanding amount of such special assessments plus accrued interest the City may certify such outstanding special assessments in full to the County Auditor pursuant to Minnesota Statutes section 429.061, subdivision 3, for collection the following year. The City, at its option, may commence legal action against the Developer to collect the entire unpaid balance of the special assessments then estimated or levied pursuant hereto, with interest, including reasonable attorney's fees, and Developer shall be liable for such special assessments and, if more than one, such liability shall be joint and several. In addition to any other rights and remedies upon Developer's default, the City may refuse to issue building permits and/or Certificates of Occupancy for any property within the Subdivision until such time as such default has been corrected to the satisfaction of the City. The Developer agrees to reimburse the City for all costs incurred by the City in the enforcement of this agreement, or any portion thereof, including court costs and reasonable engineering and attorneys' fees, if the City prevails in any enforcement action.

18. **Building Permits.** No building permits shall be issued until:

- a. Site grading, certified compaction testing and approved by the City.
- b. Execution of this agreement and receipt of all securities required herein, and review and approval of building permit application by the Building Official.

19. **Special Provisions.**

- a. The Belland Farms Development included the trunk utility fees for Lots 1 and 2, Block 1 and the entire road right of way running east-west through the site. The trunk utility fees for the Belland Farms Second Addition Development include the trunk utility fees for the Belland Farms Second Addition Lot 1 Block 1. The stormwater ponding area being constructed with the Belland Farms Second Addition, along with the balance of Outlot B will be charged trunk utility fees with the future platting of Belland Farms Second Addition Outlot B.

- b. Elmcrest Avenue/24th Avenue N was originally paved by the City of Hugo with one 2-inch lift of bituminous. The construction of the Belland Farms Developments has added additional traffic, including heavy construction traffic, and the existing roadway is not sufficient to support the loads. The Developer shall be responsible for the cost to add 1.5 inches of bituminous from Rosemary way south to Main Street. The Developer shall pay to the City \$25,000 for future improvement of 24th Avenue/Elmcrest.

20. Hours of Construction Activity.

All construction activity shall be limited to the hours as follows:

Monday through Friday	7:00 a.m. to 7:00 p.m.
Saturday	9:00 a.m. to 5:00 p.m.
Sunday and Holidays	No working hours allowed

21. **Insurance.** Developer or its general contractor shall take out and maintain until one year after the City accepted the Developer Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's or general contractor's work, as the case may be, or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for one person and Two Million and no/100 (\$2,000,000.00) Dollars for each occurrence; limits for property damage shall be not less than One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; or a combination single limit policy of Two Million and no/100 (\$2,000,000.00) Dollars or more. The City, its employees, its agents and assigns shall be named as an additional insured on the policy, and the Developer or its general contractor shall file with the City a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given ten days advance written notice of the cancellation of the insurance. The certificate may not contain any disclaimer for failure to give the required notice.
22. **Developer's Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, including but not limited to attorney and engineering fees, provided the Developer is first given notice of the work in default, not less than 48 hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, levy the cost in whole or in part as a special assessment against the Subject Property. Developer waives its rights to notice of hearing and hearing on such assessments and its right to appeal such assessments pursuant to Minnesota Statutes, chapter 429.

23. **General.**

a. Binding Effect

The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Subdivision and shall be deemed covenants running with the land, unless otherwise released pursuant to section 14 of this Agreement.

b. Validity.

If a portion, section, subsection, sentence, clause, paragraph or phrase in this agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of the Development Agreement.

c. Notices

Whenever in this Agreement it shall be required or permitted that notice or demand be given or served by either party to this Agreement to or on the other party, such notice or demand shall be delivered personally, or mailed by United States mail to the addresses below, or sent by email to the email address below. Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail in accordance with the above or when emailed. The addresses of the parties are as set forth until changed by notice given as above.

Gerald L. Rehbein
Gordon W. Rehbein
Rehbein Properties
PO Box 368
Lino Lakes, MN 55038
matt@rehbeinag.com
glrehbein@gmail.com
Rick@rehbeinag.com

Community Development Director
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014
mgrochala@linolakes.us

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IN WITNESS WHEREOF, the City and the Developer have caused this Development Agreement to be executed in their respective corporate names by their duly authorized officers, all as of the date and year first written above.

CITY OF LINO LAKES

By _____
Mayor

ATTEST

By _____
City Clerk

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2022,
by Rob Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

Notary Public

STATE OF MINNESOTA)
) SS
COUNTY OF ANOKA)

This instrument was acknowledged before me on _____ day of _____, 2022,
by Julianne Bartell as City Clerk of the City of Lino Lakes on behalf of said City.

Notary Public

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CONSENT AND SUBORDINATION

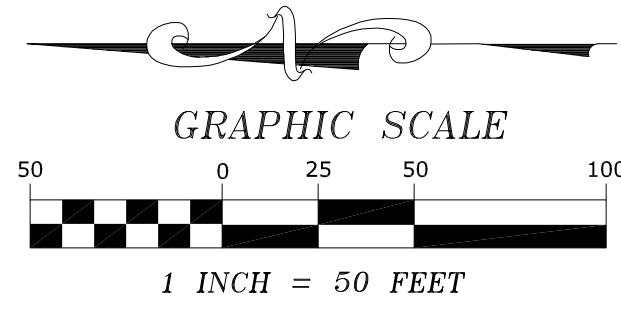
Not Applicable

EXHIBIT A

Final Plat

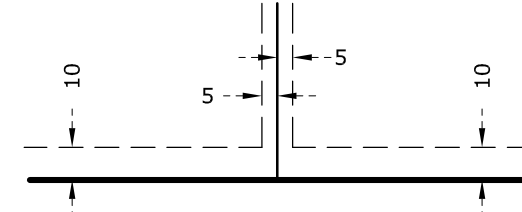
BELLAND FARMS SECOND ADDITION

**CITY OF LINO LAKES
COUNTY OF ANOKA
SEC. 24, TWP. 31, RGE. 22**



FOR THE PURPOSES OF THIS PLAT, THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 31, RANGE 22 IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 04 MINUTES 38 SECONDS EAST.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH AND ADJOINING SIDE LOT LINES AND BEING 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES AND REAR LOT LINES UNLESS OTHERWISE SHOWN ON THIS PLAT.

LEGEND

- DENOTES FOUND 1/2 INCH IRON PIPE, MARKED RLS# 41578, UNLESS OTHERWISE NOTED
- DENOTES SET 1/2 INCH BY 14 INCH IRON PIPE, MARKED RLS# 41578
- ▲ DENOTES FOUND PKNAIL
- ⊠ DENOTES ANOKA COUNTY SECTION MONUMENT, AS NOTED
- (321.94) DENOTES RECORD DIMENSION PER PLAT OF BELLAND FARMS
- △— DENOTES RIGHT OF ACCESS DEDICATED TO ANOKA COUNTY PER PLAT OF BELLAND FARMS
- DENOTES WETLANDS DELINEATED BY KJOLHAUG ENVIRONMENTAL SERVICES COMPANY IN 2021

KNOW ALL PERSONS BY THESE PRESENTS: That Rehbein Properties, a Minnesota partnership, owner of the following described property:

Outlot B, BELLAND FARMS, according to the recorded plat thereof, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as BELLAND FARMS SECOND ADDITION and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said Rehbein Properties, a Minnesota partnership, has caused these presents to be signed by its proper officer this ____ day of _____, 20__.

REHBEIN PROPERTIES

Gerald L. Rehbein, Partner

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ by Gerald L. Rehbein, Partner of Rehbein Properties, a Minnesota partnership, on behalf of the partnership.

(Signed)

(Printed)

Notary Public, _____ County, Minnesota

My commission expires _____

I Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41576

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ by Jason E. Rud.

(Signed)

(Printed)

Notary Public, _____ County, Minnesota

My commission expires _____

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

This plat of BELLAND FARMS SECOND ADDITION was approved and accepted by the City Council of the City of Lino Lakes, Minnesota at a regular meeting thereof held this ____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

By: _____, Mayor

By: _____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20__.

By: _____

David M. Ziegler
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.

Property Tax Administrator

By: _____, Deputy

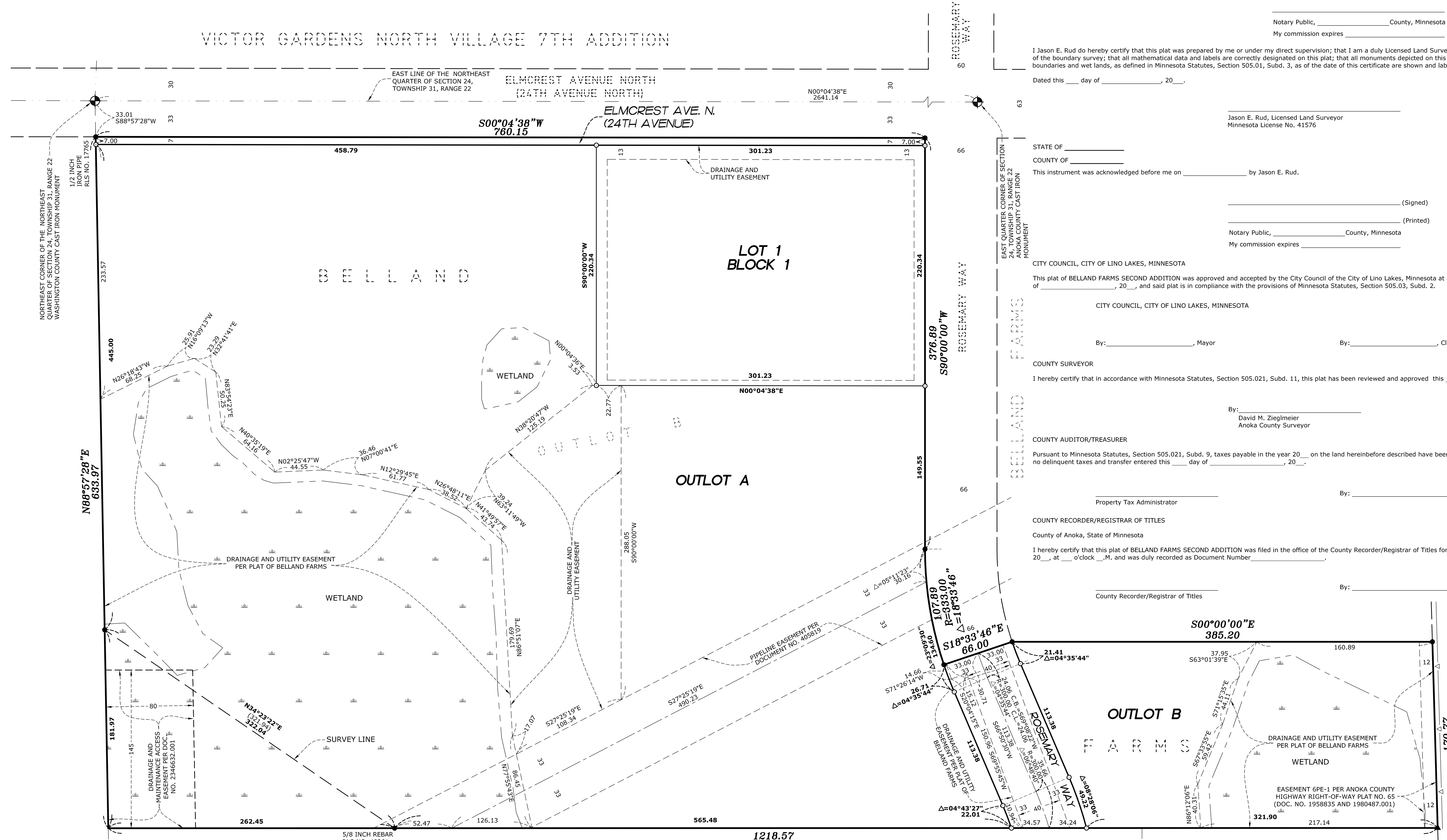
COUNTY RECORDER/REGISTRAR OF TITLES

County of Anoka, State of Minnesota

I hereby certify that this plat of BELLAND FARMS SECOND ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20__, at ____ o'clock ____ M., and was duly recorded as Document Number _____.

County Recorder/Registrar of Titles

By: _____, Deputy



E. G. RUD & SONS, INC.
EST. 1977 Professional Land Surveyors

MAIN STREET SHOPPES 2ND ADDITION

147
147
MAIN STREET
(C.S.A.H. NO. 14)
ANOKA COUNTY HIGHWAY
RIGHT-OF-WAY PLAT NO. 65

EXHIBIT B

Securities, Escrows & Fees

EXHIBIT B
Securities, Escrows & Fees

PROJECT: Belland Farms 2nd Addition	NUMBER OF REU's:	4.4
APPLICANT: Rehbein Properties	NO. OF LOT FRONTAGE	0
	AREA (ACRES):	1.5

IMPROVEMENTS	COST
<u>DEVELOPER IMPROVEMENT COSTS (Public)</u>	
SITE GRADING	\$0.00
EROSION CONTROL	\$0.00
LANDSCAPING	\$0.00
TRAIL	\$0.00
STREETS	\$70,857.00
STORM SEWER CONST.	\$13,847.00
SANITARY SEWER CONST.	\$40,151.80
WATERMAIN CONST.	\$37,368.00
ENGINEERING & SURVEYING	\$0.00
Total	\$162,223.80
Letter of Credit Amount X 150%	\$243,335.70

<u>ESCROW for CITY'S COSTS</u>	
PLANNING/ REVIEW	\$0.00
ADMINISTRATION	\$4,870.00
ENGINEER PLAN REVIEW	\$2,700.00
ENGINEER CONSTRUCTION SERVICES	\$8,111.19
PROJECT FINAL DOCUMENTS & CITY ENGINEER	\$3,800.00
STREET LIGHT INSTALLATION	\$0.00
STREET & STORMWATER MAINTENANCE	\$1,500.00
PROPERTY TAXES	\$0.00
TRAFFIC AND SIGNING IMPROVEMENTS	\$0.00
BOULEVARD TREE PLANTING	\$0.00
Total	\$20,981.19

<u>DEVELOPMENT FEES</u>	
PARK DEDICATION	\$3,830.40
PARK DEDICATION CREDIT	\$0.00
Subtotal Park Dedication Fee	\$3,830.40
24TH AVENUE	\$25,000.00
AUAR	\$408.88
GIS MAPPING FEE	\$90.00
STREET LIGHTING OPERATION	\$0.00
Total	\$29,329.28

TRUNK SANITARY SEWER	
TRUNK CHARGE PER (ACRE OR UNIT)	\$7,234.59
AVAILABILITY CHARGE PER SAC UNIT	\$0.00
TRUNK SANITARY SEWER CREDIT	\$0.00
TRUNK WATERMAIN	
TRUNK CHARGE PER (ACRE OR UNIT)	\$10,390.29
AVAILABILITY CHARGE PER SAC UNIT	\$0.00
TRUNK WATERMAIN CREDIT	(\$10,500.00)
TOTAL TRUNK SEWER & WATER FEES	\$7,124.88
SURFACE WATER MANAGEMENT	
SURFACE WATER MANAGEMENT	\$16,830.96
SURFACE WATER MANAGEMENT CREDIT	\$0.00
TOTAL SURFACE WATER MANAGEMENT FEES	\$16,830.96
Total	\$23,955.84

<u>SUMMARY OF SECURITIES, ESCROW & FEES</u>	
SECURITY: DEVELOPER IMP'MENT COSTS	\$243,335.70
ESCROW FOR CITY COSTS	\$20,981.19
DEVELOPMENT FEES	\$29,329.28
SECURITY: TRUNK FEES	\$23,955.84

**CITY COUNCIL
AGENDA ITEM 6F**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: October 24, 2022

TOPIC: Consider 2nd Reading of Ordinance No. 04-22 Marketplace PDO
Amendment #3 related to 601 Apollo Retail

**Council may vote to dispense with full reading of ordinance*

** Roll call vote is required for adoption of the ordinance*

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council consideration of the 2nd reading of Ordinance No. 04-22 amending Marketplace Planned Development Overlay (PDO) Design Guidelines Ordinance No. 03-05. The 1st Reading was approved by the City Council on October 10, 2022.

BACKGROUND

The applicant, Java Lino Retail, LLC, submitted a Land Use Application for two (2) separate commercial buildings (a 4,200 sf dental clinic and a 2,240 sf coffee shop) and a drive thru ATM on one (1) lot located at 601 Apollo Drive. Per the Marketplace Planned Development Overlay (PDO) Design Guidelines Ordinance No. 03-05 and site plan, this lot is to be developed as a bank. An amendment to the ordinance is required to change the site use from a bank to the proposed uses.

ANALYSIS

The October 10, 2022 Council staff report details the project. The Planning & Zoning Board held a public hearing on September 14, 2022 and recommended approval with a 5-0 vote. The City Council passed Resolution No. 22-115 that details the findings of fact.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 04-22.

ATTACHMENTS

1. Ordinance No. 04-22

1 st Reading:	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 04-22**

**MARKETPLACE PDO AMENDMENT #3 FOR SITE AND BUILDING PLANS
FOR 601 APOLLO DRIVE RETAIL**

The City Council of Lino Lakes ordains:

Section 1: Finding of Fact

1. The City received a Land Use Application to amend the Marketplace Planned Development (PDO) Design Guidelines Ordinance No. 03-05.
2. Ordinance No. 03-05 regulates site plan and design guidelines for the Marketplace development and states under Special Provisions #4 that substantial departures from the approved plans will require an amendment to the Planned Development Overlay (PDO).
3. Per the Marketplace PDO Site Plan, the subject site is a future bank.
4. The applicant is proposing to construct a dental clinic, coffee shop, and ATM drive-thru that will require modifications to the site plan and building elevations.
5. The Planning and Zoning Board held a public hearing on September 14, 2022 and recommended approval the PDO Amendment #3 and the site and building plans.
6. Per City Zoning Ordinance Section 1007.015(5), the Planning and Zoning Board shall consider possible adverse effects of the proposed ordinance amendment. Its judgement shall be based upon, but not limited to, the following factors:

(a) The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official City Comprehensive Plan.

The proposed retail development is consistent with the official City Comprehensive Plan.

(b) The proposed use is or will be compatible with present and future land uses of the area.

The proposed retail development is compatible with present and future land uses.

(c) The proposed use conforms with all performance standards contained herein.

The proposed retail development conforms with all performance standards with revisions

as noted in this resolution.

(d) The proposed use can be accommodated with existing public services and will not overburden the City's service capacity.

The proposed retail development can be accommodated with the existing public services and will not overburden the City's service capacity. The development will be municipally served by an 8" sanitary sewer main and an 8" watermain located along Market Place Drive.

(e) Traffic generation by the proposed use is within capabilities of streets serving the property.

Traffic generated by the proposed retail development is within capabilities of the streets serving the property. Goals of the Transportation Plan are to ensure that streets are as safe as possible and to reduce unnecessary traffic. CSAH 23 (Lake Drive) is an A-Minor Reliever road and has structural capacity to handle the traffic volume of the retail development.

Section 2: Amendment

Ordinance No. 03-05 of the City of Lino Lakes is hereby amended to include the following plans subject to the revisions detailed in Resolution No. 22-115:

- Site and Civil Plans prepared by Design Tree revision date September 21, 2022
- Architectural Plans prepared by Lampert Architects revised September 28, 2022
- Landscape Plans prepared by Plan-Type revision date September 29, 2022
- Photometric Plan prepared by Viking Electric dated July 28, 2022

Section 3: Legal Description

The subject site is legally described as Lot 2, Block 1, Lino Lakes Market Place 2nd Addition.

Section 4: Development Regulations

Development of the subject site shall be in substantial conformance with the plans noted under Section 2 above.

Section 5: Zoning Regulations

Any future changes in use on this lot (Lot 2, Block 1, Lino Lakes Market Place 2nd Addition) shall be consistent with the permitted uses, accessory uses, and conditional uses listed in the City's GB, General Business zoning district.

Section 6: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter. The other provisions of Ordinance No. 03-05 are still in effect.

Adopted by the Lino Lakes City Council this 24th day of October, 2022.

The motion for the adoption of the foregoing ordinance was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Julianne Bartell, City Clerk