

EXPANDED AGENDA



CITY COUNCIL AGENDA

Monday, January 9, 2023

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

***City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton***

COUNCIL WORK SESSION, 6:00 P.M.

Council Chambers (not televised)

1. Sunset/Main Street Roundabout, Michael Grochala
2. Appointments to Lino Lakes Advisory Boards, Sarah Cotton
3. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call - **Lyden, Stoesz, Ruhland, Cavegn, Rafferty were present**
- Pledge of Allegiance
- Open Mike/Public Comment *(in person or received in writing prior to meeting)*
There were no comments.
- Setting the Agenda: Addition or Deletion of Agenda Items
The agenda was approved as presented.

1. CONSENT AGENDA

- A) Consider Approval of Expenditures for January 9, 2023 (Check No. 117733 through 117906) in the Amount of \$1,652,327.04
- B) Consider Approval of December 12, 2022 Work Session Minutes
- C) Consider Approval of December 12, 2022 Council Meeting Minutes
- D) Consider Resolution No. 23-01, Approving an Edible Cannabinoid License for Lino Lakes Tobacco 1, 717 Apollo Drive
- E) ~~Consider Resolution No. 23-05, Approving an Individual Massage License for Alicea White, Allure Salon & Spa~~
- F) Consider Resolution No. 23-06, Approving an Edible Cannabinoid License for AK Smoke Zone Inc, 7107 Otter Lake Rd
- G) Consider Resolution No. 23-07, Authorizing the Issuance of a Special Event Permit for the Centerville Lions Ice Fishing Contest
- H) Consider Approval of the Hiring of Part-Time Staff for The Rookery

Action Taken: Motion by Ruhland, seconded by Lyden, to approve Consent Agenda Items 1A through 1H, as presented, was adopted

2. FINANCE DEPARTMENT REPORT

No report

3. ADMINISTRATION DEPARTMENT REPORT

- A) 2023 Annual Appointments, Sarah Cotton

Action Taken: Motion by Lyden, seconded by Ruhland, to approve the appointments as recommended, was adopted

- B) Consider Resolution No. 23-08, Approving the 2023-2024 Labor Agreement with LELS, Local No. 299, Sarah Cotton

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 23-08 as presented, was adopted

4. PUBLIC SAFETY DEPARTMENT REPORT

- A) Consider Acceptance of Coss Family Foundation Donation, John Swenson

Action Taken: Motion by Lyden, seconded by Stoesz, to accept the donation as recommended, was adopted

5. PUBLIC SERVICES DEPARTMENT REPORT

No report

6. COMMUNITY DEVELOPMENT REPORT

- A) Amending Chapter 1011 of the Lino Lakes Code of Ordinances, Michael Grochala

- i) Consider 2nd Reading Ordinance No. 10-22, Amending Chapter 1011, Stormwater, Erosion and Sediment Control Requirements

Action Taken: Motion by Stoesz, seconded by Cavegn, to approve the 2nd Reading and Adoption of Ordinance No. 10-22 as presented, was adopted: Yeas 5; Nays none

- ii) Consider Resolution No. 23-04, Authorizing Summary Publication of Ordinance No. 10-22

Action Taken: Motion by Cavegn, seconded by Lyden, to approve Resolution No. 23-04 as presented, was adopted

- B) Watermark HOA Clubhouse & Public Parking Lot, Katie Larsen

- i) Consider Resolution No. 23-02, Approving Agreement Repayment for Constructing City Improvements

Action Taken: Motion by Lyden, seconded by Cavegn, to approve Resolution No. 23-02 as presented, was adopted

- ii) Consider Resolution No. 23-03, Approving Agreement for Reciprocal Driveway Easement

Action Taken: Motion by Cavegn, seconded by Ruhland, to approve Resolution No. 23-03 as presented, was adopted

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

Adjournment

Motion by Ruhland, seconded by Cavegn, to adjourn at 6:45 p.m., was adopted

<i>Community Calendar – A Look Ahead</i>		
January 9, 2023 through January 23, 2023		
✚ Wednesday, January 11	6:30 pm, Council Chambers	Planning & Zoning Board
✚ Monday, January 16	CITY HALL CLOSED	Martin Luther King Holiday
✚ Monday, January 23	6:00 pm, Community Room	Council Work Session
✚ Monday, January 23	6:30 pm, Council Chambers	City Council Meeting



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4. PUBLIC SAFETY DEPARTMENT REPORT

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5. PUBLIC SERVICES DEPARTMENT REPORT

No report

6. COMMUNITY DEVELOPMENT REPORT

- A) Amending Chapter 1011 of the Lino Lakes Code of Ordinances, Michael Grochala
 - i) Consider 2nd Reading Ordinance No. 10-22, Amending Chapter 1011, Stormwater, Erosion and Sediment Control Requirements
 - *Council may vote to dispense with full reading of ordinance*
 - * Roll call vote is required for adoption of the ordinance*
 - ii) Consider Resolution No. 23-04, Authorizing Summary Publication of Ordinance No. 10-22
- B) Watermark HOA Clubhouse & Public Parking Lot, Katie Larsen
 - i) Consider Resolution No. 23-02, Approving Agreement Repayment for Constructing City Improvements
 - ii) Consider Resolution No. 23-03, Approving Agreement for Reciprocal Driveway Easement





7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

Adjournment

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WORK SESSION STAFF REPORT
Work Session Item No. 1

Date: January 09, 2023
To: City Council
From: Michael Grochala, Community Development Director
Re: Main Street (CSAH 14)/Sunset Avenue (CR 53) Intersection Improvements

Background

Anoka County is proposing to reconstruct the intersection of Main Street and Sunset Avenue in 2024. The project is being proposed to address growing traffic volumes and safety concerns at the intersection. The proposed improvement includes construction of a roundabout.

The preliminary project schedule is as follows:

Complete Preliminary Design	June 2023
Complete Final Design & ROW Ac.	January 2024
Advertise Ad for Bids	February 2024
Award Contract	March 2024
Begin Construction	April 2024
Substantial Completion	November 2024

Federal Highway Safety Improvement Program (HSIP) funding is pending for the project. The City will have a share of local match costs, which will be funded through our Municipal State Aid account.

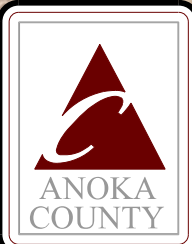
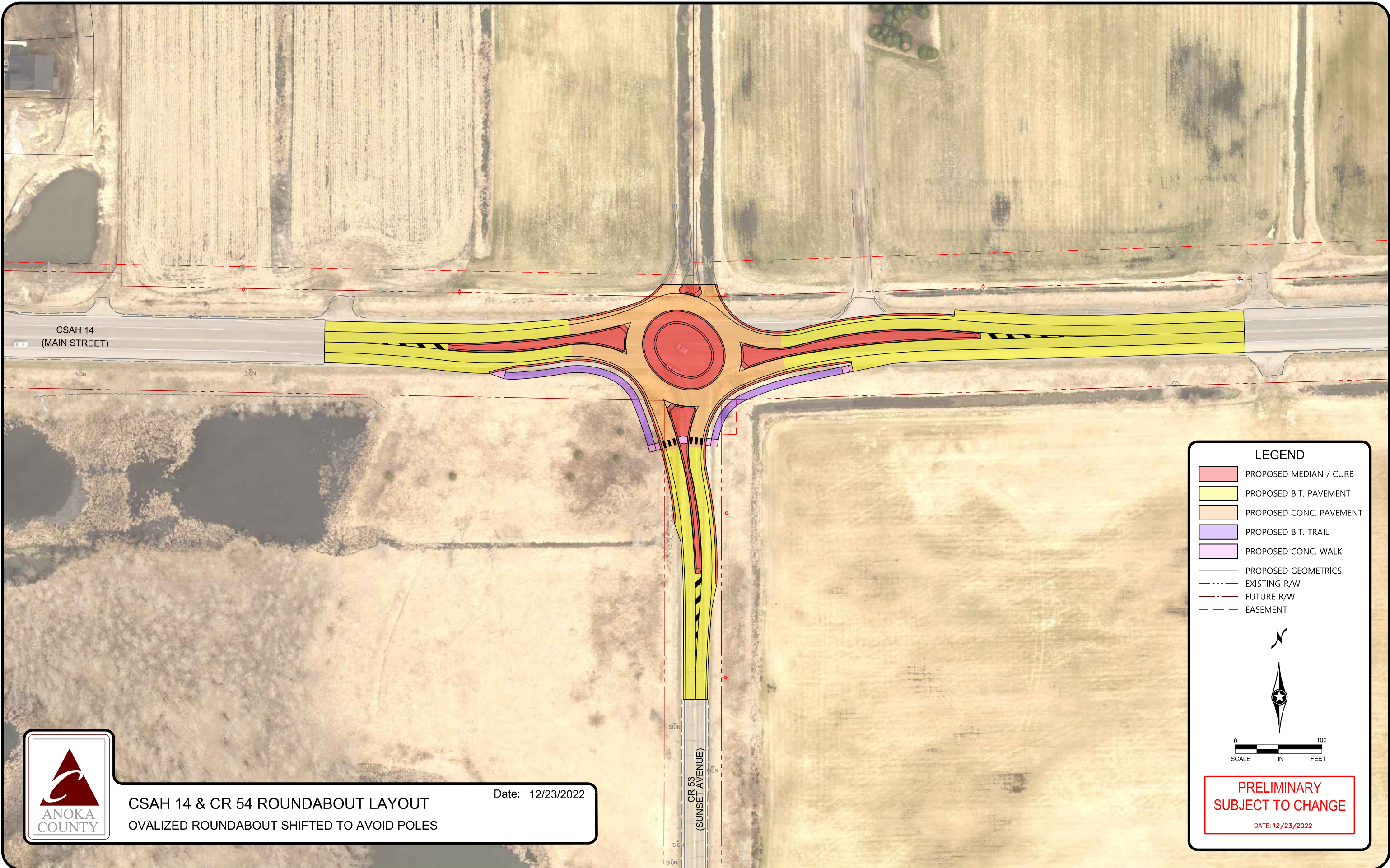
A public “virtual” open house is planned from January 10 – 24th. An in-person open house is scheduled for January 25th at Sunrise Elementary School in Blaine.

Requested Council Direction

Discussion only.

Attachments

1. Roundabout Layout dated December 23, 2022



CSAH 14 & CR 54 ROUNDABOUT LAYOUT
 OVALIZED ROUNDABOUT SHIFTED TO AVOID POLES

Date: 12/23/2022

LEGEND

- PROPOSED MEDIAN / CURB
- PROPOSED BIT. PAVEMENT
- PROPOSED CONC. PAVEMENT
- PROPOSED BIT. TRAIL
- PROPOSED CONC. WALK
- PROPOSED GEOMETRICS
- EXISTING R/W
- FUTURE R/W
- EASEMENT

SCALE IN FEET

**PRELIMINARY
SUBJECT TO CHANGE**

DATE: 12/23/2022

WORK SESSION STAFF REPORT
Work Session Item No. 2

Date: January 9, 2023
To: City Council
From: Sarah Cotton, City Administrator
Re: Appointments to Lino Lakes Advisory Boards

Background

Openings for the City’s advisory boards and committees were advertised and applications have been received for terms expiring December 31, 2022. Attached is an outline of the applicants for each of the boards or committees.

- Environmental Board – 3 seats, 3 applicants
- Park Board – 3 seats, 3 applicants
- Planning & Zoning Board – 3 seats, 7 applicants
- EDAC – 3 seats, 4 applicants

Appointment terms are 3 years with the exception of one Planning and Zoning Board seat that had a resignation; therefore, that seat is a one-year term.

Requested Council Direction

The Council will discuss whether to interview incumbents and/or new applicants, and establish a date to conduct interviews, if so desired.

Attachments

Advisory Board Applicant List

2023-2025 Advisory Board and Committee Applicants

Environmental Board - 3 Seats, 3 Applicants

1. Alexander Schwartz (Incumbent)
2. Shawn Holmes (Incumbent)
3. Julia Nelson (New)

Park Board – 3 Seats, 3 Applicants

1. William Kusterman (Incumbent)
2. Kellie Schmidt (New)
3. Kathy Ballering (New)

Planning & Zoning - 3 Seats*, 7 Applicants

**One seat is a 1-year term*

1. Perry Laden (Incumbent)
2. Patrick Kohler (New)
3. Sara Jo R. Stewart (New)
4. Ken Kennedy (New)
5. Delight DeMulling (New)
6. Tom Cheesebrow (New)
7. Logan Nugent (New)

EDAC – 3 Seats, 4 Applicants

1. Patrick Kohler (Incumbent)
2. Chad Wagner (Incumbent)
3. Nathan Vojtech (Incumbent)
4. Logan Nugent (New)



Expenditures

January 9, 2023

Check #117733 to #117906

\$1,652,327.04

Accounts Payable

Check Detail

User: jessica.eller
Printed: 01/04/2023 - 11:53AM



Check Number	Check Date		Amount
2 - 1st Choice Document Destruction Line Item Account			
117736	12/27/2022		
Inv	22-2474		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/17/2022	1920 lbs recycled paper & cardboard	101-462-4410-000	840.00
Inv 22-2474 Total			840.00
117736 Total:			840.00
2 - 1st Choice Document Destruction Total:			
			840.00
1402 - A.X. Lino Lakes L.P. Line Item Account			
117737	12/27/2022		
Inv	12/14/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	TIF Pay-As-You-Go 2nd Half Settlement 2022	419-531-4404-000	89,273.00
Inv 12/14/2022 Total			89,273.00
117737 Total:			89,273.00
1402 - A.X. Lino Lakes L.P. Total:			
			89,273.00
967 - AARP Line Item Account			
117738	12/27/2022		
Inv	11/30/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	AARP Driver Safety Course	202-451-4410-607	95.00
Inv 11/30/2022 Total			95.00
117738 Total:			95.00
967 - AARP Total:			
			95.00
13 - AFLAC Line Item Account 101-000-2040-000			
117739	12/27/2022		

Check Number	Check Date		Amount
Inv	005496		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	December Insurance Premiums	101-000-2040-000	197.12
Inv 005496 Total			197.12
			<hr/>
117739 Total:			197.12
			<hr/>
13 - AFLAC Total:			197.12
14 - AFSCME Council #5 Line Item Account 101-000-2040-000			
117733	12/09/2022		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	PR Batch 00002.12.2022 Union Dues AFSCME	101-000-2040-000	376.32
Inv Total			376.32
			<hr/>
117733 Total:			376.32
			<hr/>
14 - AFSCME Council #5 Total:			376.32
16 - Aid Electric Corporation Line Item Account			
117740	12/27/2022		
Inv	72276		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Repair pole lights & timer	101-432-4300-501	933.18
Inv 72276 Total			933.18
Inv	72277		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Replace starter for irrigation pump at Sunrise Park	101-450-4300-000	870.88
Inv 72277 Total			870.88
Inv	72278		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Replace photocell for outside lights	101-432-4300-501	389.91
Inv 72278 Total			389.91
Inv	72279		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Wire new car hoist in public works garage	101-432-4300-500	387.29
Inv 72279 Total			387.29

Check Number	Check Date		Amount
117740 Total:			2,581.26
117850	01/09/2023		
Inv	72407		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Troubleshoot VFD & motor for supply fan	101-432-4211-503	1,626.02
12/14/2022	Troubleshoot VFD & motor for supply fan	101-432-4300-503	1,448.00
Inv 72407 Total			3,074.02
Inv	72603		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Parking lot lights replacement	101-432-4300-501	2,091.00
Inv 72603 Total			2,091.00
Inv	72613		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Replace City Hall rink lights with LED	101-450-4410-000	10,222.00
Inv 72613 Total			10,222.00
Inv	72614		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Replace Birch Park rink lighting	101-450-4410-000	5,400.00
Inv 72614 Total			5,400.00
117850 Total:			20,787.02
16 - Aid Electric Corporation Total:			23,368.28
1657 - Aker Doors, Inc. Line Item Account			
117741	12/27/2022		
Inv	39516		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Service & adjust door	101-432-4410-500	702.50
Inv 39516 Total			702.50
117741 Total:			702.50
1657 - Aker Doors, Inc. Total:			702.50
33 - Anoka County Attorney's Office Line Item Account			
117742	12/27/2022		
Inv	16-004872		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
12/19/2022	Forfeiture Distribution	207-420-4300-000	7.60
Inv 16-004872	Total		7.60
117742 Total:			7.60
117851	01/09/2023		
Inv 15-060470-O			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Forfeiture Distribution	207-420-4300-000	20.20
Inv 15-060470-O	Total		20.20
Inv 15-060470-W			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Forfeiture Distribution	207-420-4300-000	48.80
Inv 15-060470-W	Total		48.80
Inv 22-065154			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Forfeiture Distribution	207-420-4300-000	136.00
Inv 22-065154	Total		136.00
117851 Total:			205.00
33 - Anoka County Attorney's Office Total:			212.60
34 - Anoka County Central Communications Line Item Account			
117743	12/27/2022		
Inv Q3 2022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	4,026.13
Inv Q3 2022	Total		4,026.13
117743 Total:			4,026.13
34 - Anoka County Central Communications Total:			4,026.13
39 - Anoka County Government Center Line Item Account			
117846	12/23/2022		
Inv 12/13/2022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	Notary Registration Fee - J. Crowe	101-420-4200-000	20.00
Inv 12/13/2022	Total		20.00

Check Number	Check Date		Amount
117846 Total:			20.00
39 - Anoka County Government Center Total:			20.00
42 - Anoka County Property Records & Taxation Line Item Account			
117744	12/27/2022		
Inv	22-55418		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2022	Easement Encroachment Agreements	101-000-2081-000	184.00
Inv 22-55418 Total			184.00
Inv	22-58023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/21/2022	Easement Encroachment Agreements	101-000-2081-000	276.00
Inv 22-58023 Total			276.00
117744 Total:			460.00
42 - Anoka County Property Records & Taxation Total:			460.00
43 - Anoka County Sheriff's Office Line Item Account			
117745	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	936.11
Inv Q3 2022 Total			936.11
117745 Total:			936.11
43 - Anoka County Sheriff's Office Total:			936.11
1958 - Archetype Line Item Account			
117746	12/27/2022		
Inv	101063		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2022	Interior Signage - Deposit	202-451-4300-301	5,665.00
Inv 101063 Total			5,665.00
Inv	102517		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Interior Signage - Final	202-451-4300-301	9,325.00

Check Number	Check Date		Amount
Inv 102517	Total		9,325.00
117746	Total:		14,990.00
1958 - Archetype	Total:		14,990.00
54 - Aspen Mills, Inc. Line Item Account			
117747	12/27/2022		
Inv 305125			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Dept Exp - A. Cowl	101-420-4386-000	309.90
Inv 305125	Total		309.90
Inv 305209			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Uniform Allowance - K. Kraemer	101-420-4370-000	149.95
Inv 305209	Total		149.95
Inv 305240			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Uniform Allowance - A. Hallin	101-420-4370-000	72.95
12/08/2022	Dept Exp - A. Hallin	101-420-4370-000	72.95
Inv 305240	Total		145.90
Inv 305277			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Dept Exp - Reserve jacket	101-420-4386-000	36.85
Inv 305277	Total		36.85
117747	Total:		642.60
54 - Aspen Mills, Inc.	Total:		642.60
60 - Avon Business Forms & Promotions Line Item Account			
117852	01/09/2023		
Inv 3686			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Septic Tank Pumping & Inspection Forms	101-422-4200-000	401.44
Inv 3686	Total		401.44
117852	Total:		401.44

Check Number	Check Date		Amount
60 - Avon Business Forms & Promotions Total:			401.44
1028 - Baycom, Inc. Line Item Account			
117748	12/27/2022		
Inv	EQUIPINV_041181		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Uniform Allowance - C. Boehme	101-420-4370-000	55.00
12/08/2022	Molle mount	101-420-4240-000	62.00
Inv EQUIPINV_041181	Total		117.00
117748 Total:			117.00
1028 - Baycom, Inc. Total:			117.00
85 - Bluetarp Financial, Inc. Line Item Account			
117749	12/27/2022		
Inv	G86159/G		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Snow pushers (3)	602-495-4211-000	97.49
12/14/2022	Snow pushers (3)	601-494-4211-000	97.48
Inv G86159/G	Total		194.97
117749 Total:			194.97
85 - Bluetarp Financial, Inc. Total:			194.97
98 - BSN Sports LLC Line Item Account			
117853	01/09/2023		
Inv	919681734		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Badminton system & ball cart	202-451-4200-805	630.00
Inv 919681734	Total		630.00
117853 Total:			630.00
98 - BSN Sports LLC Total:			630.00
1790 - Buchmeier, Lindsay Line Item Account			
117750	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	150.00
Inv Q42022	Total		150.00

Check Number	Check Date		Amount
117750 Total:			150.00
1790 - Buchmeier, Lindsay Total:			150.00
1751 - Cavegn, Cassondra Line Item Account			
117751	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	75.00
Inv Q42022 Total			75.00
117751 Total:			75.00
1751 - Cavegn, Cassondra Total:			75.00
1590 - Cavegn, Tony Line Item Account			
117854	01/09/2023		
Inv	1/1/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Council Technology Stipend	403-401-4240-000	500.00
Inv 1/1/2023 Total			500.00
117854 Total:			500.00
1590 - Cavegn, Tony Total:			500.00
1843 - Centennial Lakes Police Department Line Item Account			
117752	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	6,213.56
Inv Q3 2022 Total			6,213.56
117752 Total:			6,213.56
1843 - Centennial Lakes Police Department Total:			6,213.56
115 - Centennial Utilities Line Item Account			
117753	12/27/2022		
Inv	November 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Natural Gas	101-450-4383-000	140.03

Check Number	Check Date		Amount
11/30/2022	Natural Gas	602-495-4383-000	20.01
11/30/2022	Natural Gas	101-450-4383-000	142.54
11/30/2022	Natural Gas	202-451-4383-000	2,767.67
11/30/2022	Natural Gas	101-450-4383-000	20.01
11/30/2022	Natural Gas	101-432-4383-503	2,975.87
Inv November 2022 Total			6,066.13
117753 Total:			6,066.13
115 - Centennial Utilities Total:			6,066.13
117 - Central Pension Fund Line Item Account 101-000-2040-000			
117847	12/23/2022		
Inv	December 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/23/2022	December Central Pension Fund	101-000-2040-000	5,760.00
Inv December 2022 Total			5,760.00
117847 Total:			5,760.00
117 - Central Pension Fund Total:			5,760.00
120 - Century Fence Company, Inc. Line Item Account			
117754	12/27/2022		
Inv	228097301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Chain link fabric replacement to backstops	101-450-4410-000	21,500.00
Inv 228097301 Total			21,500.00
117754 Total:			21,500.00
120 - Century Fence Company, Inc. Total:			21,500.00
121 - CenturyLink Line Item Account 101-432-4321-503			
117755	12/27/2022		
Inv	333266979		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/10/2022	Phone & Internet Services	202-451-4321-000	63.19
Inv 333266979 Total			63.19
Inv	6517843659805		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/10/2022	Phone & Internet Services	101-432-4321-503	64.28

Check Number	Check Date		Amount
Inv 6517843659805		Total	64.28
Inv 7637846219687			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/10/2022	Pool Emergency Phone Services	202-451-4321-000	189.68
Inv 7637846219687		Total	189.68
117755 Total:			317.15
121 - CenturyLink Total:			317.15
1903 - Chosen Valley Testing, Inc. Line Item Account			
117756	12/27/2022		
Inv 45572			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2022	Construction Materials Testing - County Rds 49 & J Improvements	406-499-4300-123	928.00
Inv 45572		Total	928.00
117756 Total:			928.00
1903 - Chosen Valley Testing, Inc. Total:			928.00
1842 - City of Anoka Line Item Account			
117757	12/27/2022		
Inv Q3 2022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	3,025.56
Inv Q3 2022		Total	3,025.56
117757 Total:			3,025.56
1842 - City of Anoka Total:			3,025.56
129 - City of Blaine Line Item Account			
117758	12/27/2022		
Inv Q3 2022			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	16,806.78
Inv Q3 2022		Total	16,806.78
117758 Total:			16,806.78

129 - City of Blaine Total:	16,806.78
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1848 - City of Columbia Heights Line Item Account

117759	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	489.71
Inv Q3 2022 Total			489.71

117759 Total:	489.71
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1848 - City of Columbia Heights Total:	489.71
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1845 - City of Coon Rapids Line Item Account

117760	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	17,623.30
Inv Q3 2022 Total			17,623.30

117760 Total:	17,623.30
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1845 - City of Coon Rapids Total:	17,623.30
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132 - City of Fridley Line Item Account

117761	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	9,093.16
Inv Q3 2022 Total			9,093.16

117761 Total:	9,093.16
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132 - City of Fridley Total:	9,093.16
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1844 - City of Ramsey Line Item Account

117762	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	4,046.19
Inv Q3 2022 Total			4,046.19

Check Number	Check Date		Amount
117762 Total:			4,046.19
1844 - City of Ramsey Total:			4,046.19
136 - City of Roseville Line Item Account			
117763	12/27/2022		
Inv	0231497		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Council workroom wireless access point	403-401-4240-000	607.64
Inv 0231497 Total			607.64
117763 Total:			607.64
136 - City of Roseville Total:			607.64
1846 - City of Spring Lake Park Line Item Account			
117764	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	4,721.34
Inv Q3 2022 Total			4,721.34
117764 Total:			4,721.34
1846 - City of Spring Lake Park Total:			4,721.34
1847 - City of St. Francis Line Item Account			
117765	12/27/2022		
Inv	Q3 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2022	Q3 2022 TZD Grant	101-000-2080-000	4,650.55
Inv Q3 2022 Total			4,650.55
117765 Total:			4,650.55
1847 - City of St. Francis Total:			4,650.55
138 - City of St. Paul Line Item Account			
117766	12/27/2022		
Inv	IN51995		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2022	Asphalt	101-430-4224-000	11,587.62

Check Number	Check Date		Amount
Inv IN51995	Total		11,587.62
Inv	IN52061		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2022	Asphalt	101-430-4224-000	2,085.42
Inv IN52061	Total		2,085.42
Inv	IN52203		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Asphalt	101-430-4224-000	678.88
Inv IN52203	Total		678.88
117766 Total:			14,351.92
138 - City of St. Paul Total:			14,351.92
1964 - Clasen, Paul Line Item Account			
117767	12/27/2022		
Inv	22-001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2022	Beginner Pickleball Instructor	202-451-4410-605	120.00
Inv 22-001	Total		120.00
117767 Total:			120.00
1964 - Clasen, Paul Total:			120.00
761 - Comcast Line Item Account 101-432-4321-502			
117768	12/27/2022		
Inv	0163083		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2022	Phone & Internet Services	601-494-4321-000	115.82
Inv 0163083	Total		115.82
117768 Total:			115.82
117855	01/09/2023		
Inv	0131882		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/24/2022	Phone & Internet Services	101-432-4321-502	360.92
Inv 0131882	Total		360.92

117855 Total:	360.92
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761 - Comcast Total:	476.74
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1278 - Core & Main LP Line Item Account

117769 12/27/2022

Inv P213528

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Meters	601-494-4215-000	20,655.00

Inv P213528 Total	20,655.00
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Inv S017372

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Meters	601-494-4215-000	4,416.38

Inv S017372 Total	4,416.38
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Inv S072183

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Meters	601-494-4215-000	1,065.87

Inv S072183 Total	1,065.87
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Inv S087628

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Meters	601-494-4215-000	124.05

Inv S087628 Total	124.05
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117769 Total:	26,261.30
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117856 01/09/2023

Inv S126033

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2022	Meter	601-494-4215-000	3,700.55

Inv S126033 Total	3,700.55
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117856 Total:	3,700.55
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1278 - Core & Main LP Total:	29,961.85
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1821 - Craig Rapp, LLC Line Item Account

117857 01/09/2023

Inv 1/1/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Leadership Development Program - S. Cotton	101-402-4330-000	1,600.00

Check Number	Check Date		Amount
		Inv 1/1/2023 Total	1,600.00
		117857 Total:	1,600.00
		1821 - Craig Rapp, LLC Total:	1,600.00
		157 - Crown Marking, Inc. Line Item Account	
117770	12/27/2022	Inv OE-86531	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		12/15/2022	Name Plates - D. Rozan
			<u>Line Item Account</u>
			101-432-4200-000
			52.20
		Inv OE-86531 Total	52.20
		117770 Total:	52.20
		157 - Crown Marking, Inc. Total:	52.20
		167 - Dalco, Inc. Line Item Account	
117771	12/27/2022	Inv 4021118	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		12/12/2022	Toilet tissue, can liners, labels, spray bottles & triggers (4)
			<u>Line Item Account</u>
			202-451-4211-000
			134.20
		Inv 4021118 Total	134.20
		Inv 4023858	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		12/19/2022	Foam dispenser
			<u>Line Item Account</u>
			202-451-4211-000
			78.72
		Inv 4023858 Total	78.72
		117771 Total:	212.92
		167 - Dalco, Inc. Total:	212.92
		175 - Delta Dental of Minnesota Line Item Account	
117858	01/09/2023	Inv January 2023	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		01/01/2023	Dental Insurance Premiums
			<u>Line Item Account</u>
			101-416-4134-000
			51.04
		01/01/2023	Dental Insurance Premiums
			101-421-4134-000
			74.03
		01/01/2023	Dental Insurance Premiums
			601-494-4134-000
			146.74
		01/01/2023	Dental Insurance Premiums
			101-000-2040-000
			140.91
		01/01/2023	Dental Insurance Premiums
			101-418-4134-000
			51.04
		01/01/2023	Dental Insurance Premiums
			603-496-4134-000
			20.41
		01/01/2023	Dental Insurance Premiums
			101-431-4134-000
			79.12

Check Number	Check Date		Amount
01/01/2023		Dental Insurance Premiums	101-463-4134-000 12.76
01/01/2023		Dental Insurance Premiums	101-407-4134-000 89.33
01/01/2023		Dental Insurance Premiums	101-000-2044-000 1,626.76
01/01/2023		Dental Insurance Premiums	101-422-4134-000 178.66
01/01/2023		Dental Insurance Premiums	101-461-4134-000 15.31
01/01/2023		Dental Insurance Premiums	101-432-4134-000 7.66
01/01/2023		Dental Insurance Premiums	101-462-4134-000 10.21
01/01/2023		Dental Insurance Premiums	202-451-4134-000 255.22
01/01/2023		Dental Insurance Premiums	101-420-4134-000 1,355.17
01/01/2023		Dental Insurance Premiums	101-450-4134-000 285.85
01/01/2023		Dental Insurance Premiums	602-495-4134-000 146.74
01/01/2023		Dental Insurance Premiums	101-430-4134-000 232.23

Inv January 2023 Total 4,779.19

117858 Total: 4,779.19

175 - Delta Dental of Minnesota Total: 4,779.19

186 - E.H. Renner & Sons, Inc. Line Item Account

117772 12/27/2022

Inv 7461

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Wellhead Protection Grant	406-499-4301-000	2,800.00

Inv 7461 Total 2,800.00

117772 Total: 2,800.00

186 - E.H. Renner & Sons, Inc. Total: 2,800.00

192 - Emergency Apparatus Maintenance Line Item Account

117773 12/27/2022

Inv 125624

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2022	Replaced booster reel T-Handle #610	101-431-4410-000	242.88

Inv 125624 Total 242.88

117773 Total: 242.88

117859 01/09/2023

Inv 125310

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Repaired window, windshield washer pump & air horn #625	101-431-4410-000	2,196.67

Inv 125310 Total 2,196.67

Check Number	Check Date		Amount
Inv 125880			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Vehicle repairs #610	101-431-4410-000	6,199.35
Inv 125880 Total			6,199.35
Inv 125978			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Repaired dump chute motor connector #610	101-431-4410-000	128.67
Inv 125978 Total			128.67
Inv 126031			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Repaired drop tank door #610	101-431-4410-000	336.12
Inv 126031 Total			336.12
117859 Total:			8,860.81
192 - Emergency Apparatus Maintenance Total:			9,103.69
193 - Emergency Automotive Technologies Line Item Account			
117774	12/27/2022		
Inv SVC70113			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	Connection cable & inspected battery #315	101-431-4410-000	142.72
Inv SVC70113 Total			142.72
117774 Total:			142.72
117860	01/09/2023		
Inv SVC70122			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Repaired topper wiring & moved master switch #308	101-431-4410-000	230.00
Inv SVC70122 Total			230.00
117860 Total:			230.00
193 - Emergency Automotive Technologies Total:			372.72
1826 - Endurance Fitness of MN, LLC Line Item Account			
117861	01/09/2023		
Inv January 2023			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	January 2023 EF Monthly Fee	202-451-4411-000	11,665.00

Check Number	Check Date		Amount
		Inv January 2023 Total	11,665.00
		117861 Total:	11,665.00
		1826 - Endurance Fitness of MN, LLC Total:	11,665.00
		1493 - Erickson, Marsha Line Item Account	
117775	12/27/2022		
Inv	4034		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Lino Lakes Winter 2022-23 Newsletter	101-401-4343-000	1,800.00
		Inv 4034 Total	1,800.00
		117775 Total:	1,800.00
		1493 - Erickson, Marsha Total:	1,800.00
		202 - Evenson, Neil Line Item Account 101-416-4331-000	
117776	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	4th Qtr 2022 Stipend	101-416-4331-000	150.00
		Inv Q42022 Total	150.00
		117776 Total:	150.00
		202 - Evenson, Neil Total:	150.00
		204 - Factory Motor Parts Company Line Item Account	
117777	12/27/2022		
Inv	159-076471		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2022	Battery #263	101-431-4221-000	126.03
		Inv 159-076471 Total	126.03
		117777 Total:	126.03
117862	01/09/2023		
Inv	159-076852		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Belt #303	101-431-4221-000	24.80
		Inv 159-076852 Total	24.80

Check Number	Check Date		Amount
117862 Total:			24.80
204 - Factory Motor Parts Company Total:			150.83
1458 - Fidelity Security Life Insurance Co. Line Item Account 101-000-2048-000			
117863	01/09/2023		
Inv	165596221		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2022	January Vision Insurance	101-000-2048-000	167.59
Inv 165596221 Total			167.59
117863 Total:			167.59
1458 - Fidelity Security Life Insurance Co. Total:			167.59
1014 - Finke, Brian Line Item Account			
117864	01/09/2023		
Inv	12/20/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Tuition Reimbursement - B. Finke	101-421-4330-000	343.25
Inv 12/20/2022 Total			343.25
117864 Total:			343.25
1014 - Finke, Brian Total:			343.25
216 - First Advantage Occ. Line Item Account			
117778	12/27/2022		
Inv	2505742211		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Employee Drug Testing	101-402-4300-000	98.72
Inv 2505742211 Total			98.72
117778 Total:			98.72
216 - First Advantage Occ. Total:			98.72
227 - Freimuth Enterprises, LLC Line Item Account			
117779	12/27/2022		
Inv	Dec 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Dec 2022 Recycling Saturday - 7,971 lbs	101-462-4410-000	550.00

Check Number	Check Date		Amount
		Inv Dec 2022 Total	550.00
		Inv Nov 2022	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/16/2022 Nov 2022 Recycling Saturday - 19,169 lbs 101-462-4410-000	550.00
		Inv Nov 2022 Total	550.00
		Inv Oct 2022	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/16/2022 Oct 2022 Recycling Saturday - 24,687 lbs 101-462-4410-000	550.00
		Inv Oct 2022 Total	550.00
		117779 Total:	1,650.00
		227 - Freimuth Enterprises, LLC Total:	1,650.00
		1180 - Fun Services Line Item Account	
		117780 12/27/2022	
		Inv 20495	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		12/10/2022 Secret Holiday Shop Event 202-451-4410-608	2,019.95
		Inv 20495 Total	2,019.95
		117780 Total:	2,019.95
		1180 - Fun Services Total:	2,019.95
		233 - GDO Law Line Item Account 101-414-4303-000	
		117865 01/09/2023	
		Inv 11085	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		01/01/2023 December Forfeitures 101-414-4303-000	10.50
		Inv 11085 Total	10.50
		Inv 11086	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		01/01/2023 January Prosecutor Contract 101-414-4303-000	8,750.00
		Inv 11086 Total	8,750.00
		117865 Total:	8,760.50

Check Number	Check Date		Amount
233 - GDO Law Total:			8,760.50
1963 - Global Specialty Contractors, Inc. Line Item Account			
117781	12/27/2022		
Inv	222999-16-121		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	City contribution to guardrail installation on Bald Eagle Blvd	101-430-4410-000	7,000.00
Inv 222999-16-121 Total			7,000.00
117781 Total:			7,000.00
1963 - Global Specialty Contractors, Inc. Total:			7,000.00
902 - Gooder, Clark J. Line Item Account 101-450-4331-000			
117782	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-450-4331-000	75.00
Inv Q42022 Total			75.00
117782 Total:			75.00
902 - Gooder, Clark J. Total:			75.00
244 - Gopher State One-Call Line Item Account			
117783	12/27/2022		
Inv	2110545		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	November Tickets	602-495-4410-000	132.30
11/30/2022	November Tickets	601-494-4410-000	132.30
Inv 2110545 Total			264.60
117783 Total:			264.60
244 - Gopher State One-Call Total:			264.60
249 - Grainger Line Item Account			
117784	12/27/2022		
Inv	9525197233		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2022	Ceiling fan replacement	101-432-4211-501	195.70
Inv 9525197233 Total			195.70

Check Number	Check Date		Amount
117784	Total:		195.70
249 - Grainger Total:			195.70
258 - H&L Mesabi Company Line Item Account			
117866	01/09/2023		
Inv	11073		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2022	Plow cutting edges	101-430-4211-000	208.00
Inv 11073	Total		208.00
117866	Total:		208.00
258 - H&L Mesabi Company Total:			208.00
1264 - Hach Company Line Item Account			
117867	01/09/2023		
Inv	13390833		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/16/2022	Reagents for sampling	601-494-4222-000	378.12
Inv 13390833	Total		378.12
117867	Total:		378.12
1264 - Hach Company Total:			378.12
271 - Hawkins, Inc. Line Item Account			
117785	12/27/2022		
Inv	6350480		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	Pool chemical supplies	202-451-4222-000	959.65
Inv 6350480	Total		959.65
Inv	6355184		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	LPC-5	601-494-4222-000	3,176.67
Inv 6355184	Total		3,176.67
117785	Total:		4,136.32
117868	01/09/2023		

Check Number	Check Date		Amount
Inv	6359480		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Chlorine Cylinders	601-494-4222-000	180.00
Inv 6359480 Total			180.00
			<hr/>
117868 Total:			180.00
			<hr/>
271 - Hawkins, Inc. Total:			4,316.32
1189 - Holmes, Shawn C. Line Item Account 101-461-4331-000			
117786	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	75.00
Inv Q42022 Total			75.00
			<hr/>
117786 Total:			75.00
			<hr/>
1189 - Holmes, Shawn C. Total:			75.00
1825 - Hotsy Minnesota Line Item Account			
117869	01/09/2023		
Inv	15559		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2022	Hose	101-432-4211-502	271.95
Inv 15559 Total			271.95
			<hr/>
117869 Total:			271.95
			<hr/>
1825 - Hotsy Minnesota Total:			271.95
297 - Huelman, Patrick H. Line Item Account 101-450-4331-000			
117787	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-450-4331-000	100.00
Inv Q42022 Total			100.00
			<hr/>
117787 Total:			100.00
			<hr/>
297 - Huelman, Patrick H. Total:			100.00

Check Number	Check Date		Amount
306 - Image Printing & Graphics, Inc Line Item Account			
117788	12/27/2022		
Inv	163072		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Business Cards - D. Rozen	101-432-4200-000	15.40
Inv 163072 Total			15.40
117788 Total:			15.40
306 - Image Printing & Graphics, Inc Total:			15.40
1955 - Infinite Health Collaborative, PA Line Item Account			
117789	12/27/2022		
Inv	TCOINV05990		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Wellness Team Education	101-421-4330-000	1,125.00
11/30/2022	Wellness Team Education	206-420-4330-000	400.00
Inv TCOINV05990 Total			1,525.00
117789 Total:			1,525.00
1955 - Infinite Health Collaborative, PA Total:			1,525.00
311 - Instrumental Research, Inc. Line Item Account			
117790	12/27/2022		
Inv	4569		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	November Water Testing	601-494-4410-000	217.00
Inv 4569 Total			217.00
117790 Total:			217.00
311 - Instrumental Research, Inc. Total:			217.00
312 - International Union Line Item Account 101-000-2040-000			
117734	12/09/2022		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	PR Batch 00002.12.2022 Union Dues 49ers	101-000-2040-000	525.00
Inv Total			525.00
117734 Total:			525.00

312 - International Union Total: 525.00

313 - Interstate Power Systems, Inc. Line Item Account

117870 01/09/2023

Inv R001192773:01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2022	Lift station #8 repair	602-495-4300-000	682.50

Inv R001192773:01 Total 682.50

117870 Total: 682.50

313 - Interstate Power Systems, Inc. Total: 682.50

757 - Jimmy's Johnnys Line Item Account 101-450-4410-000

117791 12/27/2022

Inv MP215840

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Toilet Rental - City Hall Park	101-450-4410-000	65.00

Inv MP215840 Total 65.00

Inv MP215841

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Toilet Rental - Sunrise Park	101-450-4410-000	65.00

Inv MP215841 Total 65.00

Inv MP215842

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Toilet Rental - Birch Park	101-450-4410-000	65.00

Inv MP215842 Total 65.00

Inv MP215843

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Toilet Rental - Lino Park	101-450-4410-000	65.00

Inv MP215843 Total 65.00

117791 Total: 260.00

757 - Jimmy's Johnnys Total: 260.00

338 - Kennedy & Graven, Chartered Line Item Account

117792 12/27/2022

Inv 168041

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
06/03/2022	2022 Legacy Woods Development	101-415-4300-000	566.50
06/03/2022	Lyngblomsten Senior Housing TIF	801-000-2363-103	66.00
Inv 168041 Total			632.50
Inv	171677		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Lino Lakes 299A Matters	101-402-4310-000	405.83
Inv 171677 Total			405.83
117792 Total:			1,038.33
117871	01/09/2023		
Inv	171710		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/17/2022	2022 Legacy Woods Development	101-415-4300-000	654.00
Inv 171710 Total			654.00
117871 Total:			654.00
338 - Kennedy & Graven, Chartered Total:			1,692.33
1966 - Knutson, Tamarind Line Item Account			
117872	01/09/2023		
Inv	12/20/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Winter 2022-2023 Photo Contest Winner	101-401-4900-000	25.00
Inv 12/20/2022 Total			25.00
117872 Total:			25.00
1966 - Knutson, Tamarind Total:			25.00
1745 - Kusterman, William Line Item Account			
117793	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-450-4331-000	75.00
Inv Q42022 Total			75.00
117793 Total:			75.00
1745 - Kusterman, William Total:			75.00

356 - Laden, Perry Line Item Account 101-416-4331-000

117794 12/27/2022

Inv Q42022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	4th Qtr 2022 Stipend	101-416-4331-000	150.00

Inv Q42022 Total	150.00
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117794 Total:	150.00
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356 - Laden, Perry Total:	150.00
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359 - Landform Line Item Account

117795 12/27/2022

Inv 33869

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Zoning Ordinance & Map Update	484-499-4300-000	3,750.50

Inv 33869 Total	3,750.50
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117795 Total:	3,750.50
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359 - Landform Total:	3,750.50
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365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000

117735 12/09/2022

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	PR Batch 00002.12.2022 Union Dues LELS	101-000-2040-000	1,560.00

Inv Total	1,560.00
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117735 Total:	1,560.00
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365 - Law Enforcement Labor Services Total:	1,560.00
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370 - League of MN Cities Insurance Trust Line Item Account

117796 12/27/2022

Inv 7704

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Deductible Claim #112882 Sewer Damage SMW	602-495-4360-000	1,000.00

Inv 7704 Total	1,000.00
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117796 Total:	1,000.00
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Check Number	Check Date		Amount
370 - League of MN Cities Insurance Trust Total:			1,000.00
1762 - LEAST Services/Counseling, LLC Line Item Account			
117797	12/27/2022		
Inv	1135		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2022	Counseling Services	101-421-4300-000	280.00
12/11/2022	Counseling Services	101-420-4300-000	325.00
Inv 1135 Total			605.00
117797 Total:			605.00
1762 - LEAST Services/Counseling, LLC Total:			605.00
375 - Lexipol LLC Line Item Account			
117873	01/09/2023		
Inv	INVLEX14076		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	Annual Fire Policy Manual & Training Bulletins	101-421-4410-000	2,813.06
Inv INVLEX14076 Total			2,813.06
Inv	INVLEX14141		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	Annual Law Enforcement Policy Manual & Training Bulletins	101-420-4410-000	8,450.63
Inv INVLEX14141 Total			8,450.63
117873 Total:			11,263.69
375 - Lexipol LLC Total:			11,263.69
387 - Little Falls Machine, Inc. Line Item Account			
117798	12/27/2022		
Inv	365774		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Stainless steel clamp handles #200 (2) & stock (2)	101-431-4221-000	491.28
Inv 365774 Total			491.28
117798 Total:			491.28
387 - Little Falls Machine, Inc. Total:			491.28
1570 - Lyden, Christopher Line Item Account			
117874	01/09/2023		

Check Number	Check Date		Amount
Inv	1/1/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Council Technology Stipend	403-401-4240-000	500.00
Inv 1/1/2023 Total			500.00
			<hr/>
117874 Total:			500.00
			<hr/>
1570 - Lyden, Christopher Total:			500.00
394 - Macqueen Equipment, Inc. Line Item Account			
117799	12/27/2022		
Inv	P09108		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Gas detector (3)	101-422-4240-000	2,841.62
Inv P09108 Total			2,841.62
Inv	P09324		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Gas cylinder	101-422-4240-000	347.10
Inv P09324 Total			347.10
			<hr/>
117799 Total:			3,188.72
117875	01/09/2023		
Inv	P09684		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2022	Gas monitor sensor	101-421-4240-000	444.20
Inv P09684 Total			444.20
Inv	P09711		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2022	Encapsulator Agent - 5 gallon pail	101-421-4410-000	4,000.00
Inv P09711 Total			4,000.00
Inv	W04240		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	UTV pump & equipment #627	402-421-5000-421	40,666.37
Inv W04240 Total			40,666.37
			<hr/>
117875 Total:			45,110.57
			<hr/>
394 - Macqueen Equipment, Inc. Total:			48,299.29

399 - Mansfield Oil Company Line Item Account 101-431-4212-000

117800 12/27/2022

Inv 23846436

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	Gasoline - 2,202 gallons	101-431-4212-000	5,308.64

Inv 23846436 Total	5,308.64
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Inv 23846818

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Diesal - 1,100 gallons	101-431-4212-000	3,938.77

Inv 23846818 Total	3,938.77
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117800 Total:	9,247.41
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399 - Mansfield Oil Company Total:

9,247.41

1306 - Marco Technologies LLC Line Item Account

117876 01/09/2023

Inv INV10703489

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2022	Security Cameras	202-451-4240-301	12,262.03

Inv INV10703489 Total	12,262.03
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117876 Total:	12,262.03
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1306 - Marco Technologies LLC Total:

12,262.03

404 - Martin-McAllister Line Item Account

117877 01/09/2023

Inv 15011

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Public Safety Assessment	101-402-4300-000	600.00

Inv 15011 Total	600.00
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117877 Total:	600.00
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404 - Martin-McAllister Total:

600.00

1672 - McNulty, Ella M. Line Item Account

117801 12/27/2022

Inv Q42022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	150.00
Inv Q42022 Total			150.00
117801 Total:			150.00
1672 - McNulty, Ella M. Total:			150.00

416 - Medica Line Item Account

117878 01/09/2023
Inv January 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Health Insurance Premiums	101-450-4131-000	2,805.02
12/12/2022	Health Insurance Premiums	602-495-4131-000	1,512.35
12/12/2022	Health Insurance Premiums	101-422-4131-000	2,373.20
12/12/2022	Health Insurance Premiums	101-416-4131-000	588.64
12/12/2022	Health Insurance Premiums	101-462-4131-000	117.73
12/12/2022	Health Insurance Premiums	101-418-4131-000	588.65
12/12/2022	Health Insurance Premiums	101-420-4131-000	18,799.22
12/12/2022	Health Insurance Premiums	101-000-2041-000	8,815.48
12/12/2022	Health Insurance Premiums	202-451-4131-000	2,961.84
12/12/2022	Health Insurance Premiums	101-407-4131-000	1,601.71
12/12/2022	Health Insurance Premiums	603-496-4131-000	176.59
12/12/2022	Health Insurance Premiums	101-000-2040-000	1,744.03
12/12/2022	Health Insurance Premiums	101-463-4131-000	147.16
12/12/2022	Health Insurance Premiums	101-430-4131-000	3,263.53
12/12/2022	Health Insurance Premiums	101-421-4131-000	1,571.52
12/12/2022	Health Insurance Premiums	101-432-4131-000	88.30
12/12/2022	Health Insurance Premiums	601-494-4131-000	1,512.35
12/12/2022	Health Insurance Premiums	101-461-4131-000	176.60
12/12/2022	Health Insurance Premiums	101-431-4131-000	908.99
Inv January 2023 Total			49,752.91

117878 Total: 49,752.91

416 - Medica Total: 49,752.91

418 - Menards - Forest Lake Line Item Account

117802 12/27/2022
Inv 91556

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/02/2022	Dehumidifier, step ladder & screws	601-494-4211-000	255.06
Inv 91556 Total			255.06

Inv 92635

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2022	Step ladder	601-494-4211-000	69.97

Inv 92635 Total 69.97

Check Number	Check Date		Amount
Inv 97719			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2022	Plug adapter (2)	101-432-4211-503	4.38
Inv 97719 Total			4.38
Inv 98010			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Holiday lights, outdoor light clips & timer	202-451-4211-000	239.11
Inv 98010 Total			239.11
Inv 98038			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Holiday lights, adapter & extension cords (3)	202-451-4211-000	168.52
Inv 98038 Total			168.52
Inv 98220			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Holiday lights	202-451-4211-000	54.12
Inv 98220 Total			54.12
117802 Total:			791.16
418 - Menards - Forest Lake Total:			791.16
420 - Met Council Environmental Services (SAC) Line Item Account			
117803	12/27/2022		
Inv	November 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	November 2022 SAC	101-000-2120-000	24,850.00
11/30/2022	November 2022 SAC	101-000-3414-000	-248.50
Inv November 2022 Total			24,601.50
117803 Total:			24,601.50
420 - Met Council Environmental Services (SAC) Total:			24,601.50
419 - Metro Chief Fire Officers Association Line Item Account			
117879	01/09/2023		
Inv	2023BF		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Dues - B. Finke	101-421-4452-000	100.00
Inv 2023BF Total			100.00

Inv 2023DL

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Dues - D. L'Allier	101-421-4452-000	100.00

Inv 2023DL Total 100.00

Inv 2023JS

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Dues - J. Swenson	101-421-4452-000	100.00

Inv 2023JS Total 100.00

117879 Total: 300.00

419 - Metro Chief Fire Officers Association Total: 300.00

421 - Metro Sales Incorporated Line Item Account

117804 12/27/2022

Inv INV2176284

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	Copier Maintenance Contract Ricoh/MP 4055SP Copier	101-420-4410-000	36.00

Inv INV2176284 Total 36.00

Inv INV2186935

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Copier Maintenance Contract Ricoh/MP C307 Color Copier	101-432-4410-503	95.02

Inv INV2186935 Total 95.02

Inv INV2186936

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Copier Maintenance Contract Ricoh/IM C3500 Color Copier	202-451-4410-000	475.48

Inv INV2186936 Total 475.48

117804 Total: 606.50

421 - Metro Sales Incorporated Total: 606.50

1918 - Midwest Machinery Co Line Item Account

117880 01/09/2023

Inv 9453458

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2022	Hydraulic fluid #117	101-431-4221-000	140.92

Inv 9453458 Total 140.92

Check Number	Check Date		Amount
117880 Total:			140.92
1918 - Midwest Machinery Co Total:			140.92
1960 - Minger Construction Companies, Inc. Line Item Account			
117805	12/27/2022		
Inv	019485-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	2022 I35E Pipe Crossing Project	422-499-4400-145	60,432.59
Inv 019485-000-1 Total			60,432.59
117805 Total:			60,432.59
117881	01/09/2023		
Inv	019485-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	2022 I35E Pipe Crossing Project	422-499-4400-145	376,532.50
Inv 019485-000-2 Total			376,532.50
117881 Total:			376,532.50
1960 - Minger Construction Companies, Inc. Total:			436,965.09
432 - Minnesota Chiefs of Police Association Line Item Account			
117882	01/09/2023		
Inv	13812		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/28/2022	Membership Renewal	101-420-4452-000	434.00
Inv 13812 Total			434.00
117882 Total:			434.00
432 - Minnesota Chiefs of Police Association Total:			434.00
451 - MN Department of Labor & Industry Line Item Account 101-432-4452-000			
117806	12/27/2022		
Inv	ABR0295227X		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/26/2022	Pressure Vessel	101-432-4452-000	10.00
Inv ABR0295227X Total			10.00
117806 Total:			10.00

451 - MN Department of Labor & Industry Total:	10.00
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455 - MN Metro North Tourism Board Line Item Account 101-415-4900-000

117883 01/09/2023
 Inv November 2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	November 2022 Tourism Tax	101-415-4900-000	3,602.00

Inv November 2022 Total	3,602.00
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117883 Total:	3,602.00
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455 - MN Metro North Tourism Board Total:	3,602.00
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1677 - MNSPECT, LLC Line Item Account

117807 12/27/2022
 Inv 0094451-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Field Inspections	101-422-4410-000	2,720.00

Inv 0094451-IN Total	2,720.00
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117807 Total:	2,720.00
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1677 - MNSPECT, LLC Total:	2,720.00
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464 - Moonen, Patrick Line Item Account

117808 12/27/2022
 Inv 12/9/2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Tuition - P. Moonen	101-000-1550-000	470.00

Inv 12/9/2022 Total	470.00
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117808 Total:	470.00
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464 - Moonen, Patrick Total:	470.00
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1959 - Mulcare Contracting LLC Line Item Account

117809 12/27/2022
 Inv 478

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2022	Install shelter	405-499-4300-132	3,750.00

Inv 478 Total	3,750.00
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Check Number	Check Date		Amount
117809	Total:		3,750.00
1959 - Mulcare Contracting LLC Total:			3,750.00
477 - NAC Mechanical & Electrical Line Item Account			
117810	12/27/2022		
Inv	205717		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2022	Replace boiler pumps at Well #6	601-494-4300-000	1,260.00
Inv 205717	Total		1,260.00
117810	Total:		1,260.00
117884	01/09/2023		
Inv	206602		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2022	Replaced & installed combustion fans & installed transformer	202-451-4300-000	2,935.00
Inv 206602	Total		2,935.00
Inv	206603		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2022	Troubleshoot RTU's	202-451-4300-000	3,650.00
Inv 206603	Total		3,650.00
117884	Total:		6,585.00
477 - NAC Mechanical & Electrical Total:			7,845.00
480 - NCPERS Group Life Insurance Line Item Account 101-000-2040-000			
117848	12/23/2022		
Inv	December 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/23/2022	December 2022 Life Insurance Premiums	101-000-2040-000	272.00
Inv December 2022	Total		272.00
117848	Total:		272.00
480 - NCPERS Group Life Insurance Total:			272.00
490 - Nordlund, John Line Item Account 101-450-4331-000			
117811	12/27/2022		

Check Number	Check Date		Amount
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-450-4331-000	75.00
Inv Q42022 Total			75.00
117811 Total:			75.00
490 - Nordlund, John Total:			75.00
1450 - Occupational Health Centers of MN, P.C. Line Item Account			
117885	01/09/2023		
Inv	103693251		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/16/2022	New Hire Testing	101-402-4300-000	31.50
Inv 103693251 Total			31.50
117885 Total:			31.50
1450 - Occupational Health Centers of MN, P.C. Total:			31.50
506 - Olson's Sewer Service, Inc. Line Item Account			
117886	01/09/2023		
Inv	99773		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Wastewater removal & disposal - 1189 Main St	101-432-4300-500	577.00
Inv 99773 Total			577.00
117886 Total:			577.00
506 - Olson's Sewer Service, Inc. Total:			577.00
980 - OPG-3, Inc. Line Item Account			
117887	01/09/2023		
Inv	6263		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Concierge Care Package (CCP) - 20 hours	101-407-4310-000	3,300.00
Inv 6263 Total			3,300.00
117887 Total:			3,300.00
980 - OPG-3, Inc. Total:			3,300.00

Check Number	Check Date		Amount
508 - Optum Line Item Account			
117812	12/27/2022		
Inv	10199080132		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	November Retiree & Cobra Fees	101-402-4410-000	95.00
Inv 10199080132 Total			95.00
117812 Total:			95.00
508 - Optum Total:			95.00
511 - Otter Lake Animal Care Center Line Item Account			
117888	01/09/2023		
Inv	229635		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2022	Rescue boarding	101-420-4410-000	366.00
Inv 229635 Total			366.00
117888 Total:			366.00
511 - Otter Lake Animal Care Center Total:			366.00
1803 - Parsons, Jonathan Line Item Account			
117813	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	150.00
Inv Q42022 Total			150.00
117813 Total:			150.00
1803 - Parsons, Jonathan Total:			150.00
550 - Power Plan OIB Line Item Account			
117889	01/09/2023		
Inv	P2287401		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2022	Return waterpump core #142	101-431-4221-000	-75.00
Inv P2287401 Total			-75.00
Inv W1291214			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2022	Street sweeper repair #252	101-431-4300-000	3,574.66

Check Number	Check Date		Amount
		Inv W1291214 Total	3,574.66
		117889 Total:	3,499.66
550 - Power Plan OIB Total:			3,499.66
551 - Premium Waters, Inc. Line Item Account 101-432-4410-500			
117814	12/27/2022		
Inv	608417-11-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	Kandiyohi water	101-432-4410-500	66.84
Inv 608417-11-22 Total			66.84
117814 Total:			66.84
551 - Premium Waters, Inc. Total:			66.84
552 - Press Publications, Inc. Line Item Account			
117815	12/27/2022		
Inv	751496		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	2022 Best Of Ad	202-451-4900-000	659.00
Inv 751496 Total			659.00
Inv	760335		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Summary of Ordinance No. 08-22 - Amending Zoning Code	484-499-4340-000	215.00
Inv 760335 Total			215.00
117815 Total:			874.00
117890	01/09/2023		
Inv	761487		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2022	Ordinance No. 06-22 - Amending Chapter 602	101-401-4340-000	43.00
Inv 761487 Total			43.00
Inv	761488		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2022	Ordinance No. 05-22 - Amending Chapter 701	101-401-4340-000	53.75
Inv 761488 Total			53.75

Check Number	Check Date		Amount
Inv	761916		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2022	Summary Budget Statement	101-407-4340-000	177.38
Inv 761916 Total			177.38
Inv	761917		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2022	PHN - Phelps Road Stockpiling	801-000-2300-000	56.44
Inv 761917 Total			56.44
117890 Total:			330.57
552 - Press Publications, Inc. Total:			1,204.57
1092 - Quadient Finance USA, Inc. Line Item Account			
117816	12/27/2022		
Inv	12/15/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2022	Postage Machine Postage	101-432-4322-000	500.00
Inv 12/15/2022 Total			500.00
117816 Total:			500.00
1092 - Quadient Finance USA, Inc. Total:			500.00
1376 - Rafferty, Robin G. Line Item Account			
117891	01/09/2023		
Inv	1/1/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Council Technology Stipend	403-401-4240-000	500.00
Inv 1/1/2023 Total			500.00
117891 Total:			500.00
1376 - Rafferty, Robin G. Total:			500.00
1919 - Rehbein Properties Line Item Account			
117817	12/27/2022		
Inv	12/19/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Construction of a Trunk Improvement - MCES Meter Vault 802325	406-499-4400-000	371,680.00
Inv 12/19/2022 Total			371,680.00

Check Number	Check Date		Amount
117817 Total:			371,680.00
1919 - Rehbein Properties Total:			371,680.00
1965 - Riverview Law Office, PLLC Line Item Account			
117849	12/23/2022		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2022	PR Batch 00003.12.2022 Garnishment	101-000-2040-000	659.54
Inv Total			659.54
117849 Total:			659.54
1965 - Riverview Law Office, PLLC Total:			659.54
1337 - Roadkill Animal Control Line Item Account			
117818	12/27/2022		
Inv	November 2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	November Animal Pick-up/Disposal	101-430-4410-000	275.00
Inv November 2022 Total			275.00
117818 Total:			275.00
1337 - Roadkill Animal Control Total:			275.00
582 - Root, Michael Line Item Account 101-416-4331-000			
117819	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	4th Qtr 2022 Stipend	101-416-4331-000	175.00
Inv Q42022 Total			175.00
117819 Total:			175.00
582 - Root, Michael Total:			175.00
1968 - Rosewood Puppets Line Item Account			
117892	01/09/2023		
Inv	ROOKERY0122		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Puppet performance & craft activity for grand opening	202-451-4900-000	250.00

Check Number	Check Date		Amount
		Inv ROOKERY0122 Total	250.00
		117892 Total:	250.00
		1968 - Rosewood Puppets Total:	250.00
		1949 - Rowe, Mike Line Item Account	
117820	12/27/2022		
Inv	12/7/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/07/2022	Mileage Reimbursement	202-451-4330-000	79.38
		Inv 12/7/2022 Total	79.38
		117820 Total:	79.38
117893	01/09/2023		
Inv	12/19/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Mileage Reimbursement	202-451-4330-000	23.12
		Inv 12/19/2022 Total	23.12
		117893 Total:	23.12
		1949 - Rowe, Mike Total:	102.50
		1393 - Ruhland, Michael S. Line Item Account 101-416-4331-000	
117894	01/09/2023		
Inv	1/1/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Council Technology Stipend	403-401-4240-000	500.00
		Inv 1/1/2023 Total	500.00
		117894 Total:	500.00
		1393 - Ruhland, Michael S. Total:	500.00
		588 - Safety-Kleen Systems, Inc. Line Item Account	
117821	12/27/2022		
Inv	CN15913498		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2022	Solvent	101-431-4211-000	50.42
		Inv CN15913498 Total	50.42

Check Number	Check Date		Amount
117821 Total:			50.42
588 - Safety-Kleen Systems, Inc. Total:			50.42
1962 - Santa and Mrs Claus Experience, LLC Line Item Account			
117822	12/27/2022		
Inv	12/1/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	Santa & Mrs Claus Event	202-451-4410-608	400.00
Inv 12/1/2022 Total			400.00
117822 Total:			400.00
1962 - Santa and Mrs Claus Experience, LLC Total:			400.00
750 - Schwartz, Alexander P. Line Item Account 101-461-4331-000			
117823	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	75.00
Inv Q42022 Total			75.00
117823 Total:			75.00
750 - Schwartz, Alexander P. Total:			75.00
1746 - SCR Line Item Account			
117895	01/09/2023		
Inv	W82766		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2022	Repaired dectron pool unit	202-451-4300-000	3,527.50
Inv W82766 Total			3,527.50
117895 Total:			3,527.50
1746 - SCR Total:			3,527.50
1578 - Springbrook Holding Company, LLC Line Item Account			
117824	12/27/2022		
Inv	INV-011188		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2022	November Civic Pay Credit Card Fees	101-407-4345-000	1.00

Check Number	Check Date		Amount
12/06/2022	November Civic Pay Credit Card Fees	601-494-4345-000	434.50
12/06/2022	November Civic Pay Credit Card Fees	602-495-4345-000	434.50
Inv INV-011188 Total			870.00

117824 Total: 870.00

1578 - Springbrook Holding Company, LLC Total: 870.00

1840 - Standard Insurance Company Line Item Account

117896 01/09/2023

Inv January 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Disability Insurance Premiums	101-407-4133-000	44.47
12/19/2022	Life Insurance Premiums	101-430-4133-000	7.81
12/19/2022	Life Insurance Premiums	101-461-4133-000	0.38
12/19/2022	Disability Insurance Premiums	101-402-4133-000	56.88
12/19/2022	Life Insurance Premiums	101-402-4133-000	3.75
12/19/2022	Disability Insurance Premiums	601-494-4133-000	48.45
12/19/2022	Life Insurance Premiums	101-418-4133-000	2.11
12/19/2022	Disability Insurance Premiums	101-421-4133-000	45.91
12/19/2022	Life Insurance Premiums	602-495-4133-000	4.41
12/19/2022	Life Insurance Premiums	601-494-4133-000	4.46
12/19/2022	Life Insurance Premiums	101-463-4133-000	0.31
12/19/2022	Life Insurance Premiums	101-416-4133-000	1.25
12/19/2022	Disability Insurance Premiums	101-432-4133-000	3.12
12/19/2022	Disability Insurance Premiums	202-451-4133-000	101.79
12/19/2022	Life Insurance Premiums	202-451-4133-000	7.94
12/19/2022	Disability Insurance Premiums	101-420-4133-000	524.01
12/19/2022	Disability Insurance Premiums	101-422-4133-000	68.88
12/19/2022	Disability Insurance Premiums	101-418-4133-000	25.87
12/19/2022	Disability Insurance Premiums	101-462-4133-000	3.45
12/19/2022	Life Insurance Premiums	101-000-2040-000	1,236.60
12/19/2022	Life Insurance Premiums	101-407-4133-000	3.25
12/19/2022	Life Insurance Premiums	101-431-4133-000	1.94
12/19/2022	Disability Insurance Premiums	101-000-2040-000	-5.91
12/19/2022	Disability Insurance Premiums	101-461-4133-000	5.16
12/19/2022	Disability Insurance Premiums	603-496-4133-000	27.15
12/19/2022	Life Insurance Premiums	101-420-4133-000	37.12
12/19/2022	Disability Insurance Premiums	101-431-4133-000	23.96
12/19/2022	Life Insurance Premiums	101-422-4133-000	5.63
12/19/2022	Life Insurance Premiums	603-496-4133-000	2.26
12/19/2022	Life Insurance Premiums	101-450-4133-000	7.00
12/19/2022	Disability Insurance Premiums	101-430-4133-000	91.57
12/19/2022	Disability Insurance Premiums	101-463-4133-000	4.31
12/19/2022	Life Insurance Premiums	101-000-3730-000	0.06
12/19/2022	Life Insurance Premiums	101-432-4133-000	0.19
12/19/2022	Disability Insurance Premiums	101-450-4133-000	84.06
12/19/2022	Disability Insurance Premiums	101-416-4133-000	19.80
12/19/2022	Life Insurance Premiums	101-421-4133-000	2.88
12/19/2022	Life Insurance Premiums	101-462-4133-000	0.25
12/19/2022	Disability Insurance Premiums	602-495-4133-000	48.41
Inv January 2023 Total			2,550.94

Check Number	Check Date		Amount
117896 Total:			2,550.94
1840 - Standard Insurance Company Total:			2,550.94
634 - Staples Business Credit Line Item Account			
117825	12/27/2022		
Inv	1645588209		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/25/2022	Toner, screen wipes, correction tape, file folders & post-its	101-420-4200-000	169.60
Inv 1645588209 Total			169.60
117825 Total:			169.60
634 - Staples Business Credit Total:			169.60
638 - State of MN - Department of Finance Line Item Account			
117826	12/27/2022		
Inv	16-004872		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Forfeiture Distribution	207-420-4300-000	3.80
Inv 16-004872 Total			3.80
117826 Total:			3.80
117897	01/09/2023		
Inv	15-060470-O		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Forfeiture Distribution	207-420-4300-000	10.10
Inv 15-060470-O Total			10.10
Inv	15-060470-W		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Forfeiture Distribution	207-420-4300-000	24.40
Inv 15-060470-W Total			24.40
Inv	22-065154		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2022	Forfeiture Distribution	207-420-4300-000	68.00
Inv 22-065154 Total			68.00
117897 Total:			102.50

Check Number	Check Date		Amount
638 - State of MN - Department of Finance Total:			106.30
1029 - Stoesz, Dale K. Line Item Account			
117898	01/09/2023		
Inv	1/1/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	2023 Council Technology Stipend	403-401-4240-000	500.00
Inv 1/1/2023 Total			500.00
117898 Total:			500.00
1029 - Stoesz, Dale K. Total:			500.00
751 - Sullivan, John E. Line Item Account 101-461-4331-000			
117827	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-461-4331-000	200.00
Inv Q42022 Total			200.00
117827 Total:			200.00
751 - Sullivan, John E. Total:			200.00
649 - Sycom, Inc. Line Item Account			
117828	12/27/2022		
Inv	A03-2281A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2022	Screen monitor, panel & software upgrades at lift stations	602-495-4300-000	9,361.50
Inv A03-2281A Total			9,361.50
117828 Total:			9,361.50
649 - Sycom, Inc. Total:			9,361.50
1022 - Target Solutions Learning Line Item Account			
117899	01/09/2023		
Inv	INV63977		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2023	Vector LMS, TargetSolutions Membership & Maintenance	101-421-4410-000	4,600.00
01/01/2023	Vector LMS, TargetSolutions Membership & Maintenance	101-420-4410-000	3,557.23
Inv INV63977 Total			8,157.23

117899 Total:	8,157.23
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1022 - Target Solutions Learning Total:	8,157.23
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655 - TASC - Client Invoices Line Item Account

117829 12/27/2022

Inv IN2589850

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	November Admin Fees	101-402-4410-000	113.90

Inv IN2589850 Total	113.90
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117829 Total:	113.90
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655 - TASC - Client Invoices Total:	113.90
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656 - TDS Metrocom MN Line Item Account

117830 12/27/2022

Inv 651-464-1150

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	Phone Services	601-494-4321-000	39.38
12/13/2022	Phone Services	101-432-4321-000	198.10

Inv 651-464-1150 Total	237.48
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117830 Total:	237.48
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656 - TDS Metrocom MN Total:	237.48
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658 - Termont, David Line Item Account

117831 12/27/2022

Inv Q42022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/02/2022	4th Qtr 2022 Stipend	101-450-4331-000	75.00

Inv Q42022 Total	75.00
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117831 Total:	75.00
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658 - Termont, David Total:	75.00
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1761 - T-Mobile USA Inc Line Item Account

117900 01/09/2023

Inv December 2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
12/22/2022	Cell Phone/Wi-Fi Service	202-451-4321-000	28.94
12/22/2022	Cell Phone/Wi-Fi Service	101-430-4321-000	92.33
12/22/2022	Cell Phone/Wi-Fi Service	101-461-4321-000	28.94
12/22/2022	Cell Phone/Wi-Fi Service	101-422-4321-000	179.55
12/22/2022	Cell Phone/Wi-Fi Service	601-494-4321-000	132.43
12/22/2022	Cell Phone/Wi-Fi Service	602-495-4321-000	132.44
12/22/2022	Cell Phone/Wi-Fi Service	101-450-4321-000	51.42
Inv December 2022 Total			646.05
117900 Total:			646.05
1761 - T-Mobile USA Inc Total:			646.05
1198 - Tony Emmerich Construction, Inc. Line Item Account			
117832	12/27/2022		
Inv	12/19/2022-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Long Term Escrow Closure - NorthPointe 1	801-000-2329-105	6,398.71
Inv 12/19/2022-1 Total			6,398.71
117832 Total:			6,398.71
117833	12/27/2022		
Inv	12/19/2022-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Long Term Escrow Closure - NorthPointe 3	801-000-2306-103	92.00
Inv 12/19/2022-3 Total			92.00
117833 Total:			92.00
117834	12/27/2022		
Inv	12/19/2022-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Long Term Escrow Closure - NorthPointe 4	801-000-2319-105	644.28
Inv 12/19/2022-4 Total			644.28
117834 Total:			644.28
117835	12/27/2022		
Inv	12/19/2022-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2022	Long Term Escrow Closure - NorthPointe 5	801-000-2339-105	970.40
Inv 12/19/2022-5 Total			970.40

Check Number	Check Date		Amount
117835 Total:			970.40
1198 - Tony Emmerich Construction, Inc. Total:			8,105.39
674 - Tri-Co. Law Enforcement Assoc. Line Item Account			
117901	01/09/2023		
Inv	12/1/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2022	2023 Annual Dues	101-420-4452-000	75.00
Inv 12/1/2022 Total			75.00
117901 Total:			75.00
674 - Tri-Co. Law Enforcement Assoc. Total:			75.00
681 - Twin Cities Transport & Recovery Line Item Account			
117836	12/27/2022		
Inv	22-1110-121805		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2022	Tow Charge ICR #22-251161 2008 Jeep Wrangler	208-420-4300-000	85.00
Inv 22-1110-121805 Total			85.00
117836 Total:			85.00
117902	01/09/2023		
Inv	22-1214-126326		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/14/2022	Tow Charge ICR# 21135102 2008 Mazda 3	207-420-4300-000	85.00
Inv 22-1214-126326 Total			85.00
117902 Total:			85.00
681 - Twin Cities Transport & Recovery Total:			170.00
686 - U.S. Bank Line Item Account			
117903	01/09/2023		
Inv	6766694		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/23/2022	2016C Paying Agent Fee	343-470-6030-000	500.00
Inv 6766694 Total			500.00

Inv 6766695

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/23/2022	2016A Paying Agent Fee	341-470-6030-000	500.00

Inv 6766695 Total 500.00

Inv 6766854

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/23/2022	2018A Paying Agent Fee	344-470-6030-000	500.00

Inv 6766854 Total 500.00

117903 Total: 1,500.00

686 - U.S. Bank Total: 1,500.00

687 - U.S. Bank Visa Line Item Account

117837 12/27/2022

Inv 12/6/2022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2022	Bill's Superette/Non-oxy fuel	101-450-4211-000	84.63
12/06/2022	Caribou Coffee/Coffee for EDAC meeting	101-418-4200-000	17.13
12/06/2022	Fleet Farm/Shotgun ammo for department shoot	101-420-4211-000	64.21
12/06/2022	Deputy Registrar/Trailer tabs	101-431-4300-000	23.83
12/06/2022	LTG Power/2 & 4 cycle can gas	101-431-4212-000	398.80
12/06/2022	MPSTMA/Registration - Hoffman, Jensen, Drahota & Chapman	101-450-4330-000	130.00
12/06/2022	American Planning Association/2023 Membership Fee - M. Grochal	101-000-1550-000	702.00
12/06/2022	Arrowhead EMS/Tuition - D. L'Allier	101-000-1550-000	270.00
12/06/2022	Amazon/Planner	101-432-4200-000	12.49
12/06/2022	Best Version Media/Monthly ad in Lino Living Magazine	202-451-4900-000	238.15
12/06/2022	Costco/Department meeting supplies	101-420-4211-000	26.27
12/06/2022	U of M/Tuition - B. Holmes	101-000-1550-000	130.00
12/06/2022	U of M/Tuition - A. Nelson	101-000-1550-000	190.00
12/06/2022	Amazon/Pulse oximeter & oxygen regulator	101-420-4211-000	39.90
12/06/2022	BCA/Tuition - K. Sinna	101-420-4330-000	75.00
12/06/2022	BCA/Tuition - Z. Beddow	208-000-1550-000	375.00
12/06/2022	Amazon/Sauna bucket	202-451-4211-000	34.59
12/06/2022	USA Industrial Supply/Shipping costs for oil pump packages	101-431-4240-000	287.16
12/06/2022	MBFTE/Firefighter License - Andres, Jessen-Olson & Ricci	101-421-4300-000	225.00
12/06/2022	Aspen Mills/Uniform Allowance - D. L'Allier	101-421-4370-000	100.00
12/06/2022	Festival Foods/Thanksgiving dinner for 6-10	101-401-4900-000	144.99
12/06/2022	BCA/Tuition - A. Busack	101-000-1550-000	25.00
12/06/2022	IACP/2023 Membership - W. Owens	101-000-1550-000	190.00
12/06/2022	Menards/PVC fitting	202-451-4211-000	42.83
12/06/2022	Amazon/Telephone	202-451-4211-000	16.95
12/06/2022	Home Depot/Storage bins for battery collection	101-462-4200-000	12.40
12/06/2022	Water Safety Products/Filter, whistles, mask & valve kits	202-451-4200-000	698.62
12/06/2022	WhenIWork/Monthly subscription fee	202-451-4310-000	380.00
12/06/2022	Ebay/Brake pads for Tahoes	101-431-4221-000	51.42
12/06/2022	Home Depot/Lumber & hardware for Sunrise hockey rink	101-450-4211-000	137.61
12/06/2022	Amazon/Returned wireless mouse - H. Lynch	101-432-4200-000	-24.99
12/06/2022	Amazon/Desk calendars (2)	101-432-4200-000	46.14
12/06/2022	Pizza T/Night to Unite contest winner lunch	101-420-4214-000	40.74

Check Number	Check Date		Amount
12/06/2022	Target/Coffee	202-451-4200-000	44.37
12/06/2022	Amazon/Uniform Allowance - J. Swenson	101-420-4370-000	41.22
12/06/2022	Amazon/Forks for Fire Stations	101-421-4240-000	27.96
12/06/2022	Amazon/Stock hydraulic quick couplers	101-431-4221-000	373.79
12/06/2022	Blue Card/Tuition - L. Evans	101-421-4330-000	385.00
12/06/2022	Canva/Annual subscription	202-451-4410-000	119.99
12/06/2022	Walmart/Coffee cups	202-451-4200-000	19.44
12/06/2022	Havis/Repairs to docking station #302	101-420-4410-000	299.00
12/06/2022	Eckberg Lammers/Tuition - A. Ng & G. Carlson	101-420-4330-000	790.00
12/06/2022	Vista Print/Interagency communication	101-420-4200-000	52.27
12/06/2022	Home Depot/Miscellaneous supplies	202-451-4211-000	118.77
12/06/2022	Party City/Table clothes	202-451-4200-609	47.78
12/06/2022	NeoGov/Job posting - Mechanic	101-402-4340-000	130.00
12/06/2022	U.S. Bank/Rebate	101-000-3730-000	-1,505.22
12/06/2022	Verizon/Monthly cell phone service	101-421-4321-000	221.20
12/06/2022	Forest Lake Gun Range/Range fees for department shoots	101-420-4330-000	1,440.00
12/06/2022	Holiday/November car washes	101-431-4211-000	533.50
12/06/2022	Verizon/Monthly cell phone service	101-420-4321-000	1,889.67
12/06/2022	VistaPrint/Business cards - K. Wills	101-420-4200-000	54.08
12/06/2022	MN Rural Water Association/Tuition - W. Peterson	601-494-4330-000	310.00
12/06/2022	U of M/Tuition - J. Boonstra	101-000-1550-000	115.00
12/06/2022	Home Depot/Screws	202-451-4211-000	71.30
12/06/2022	ProMed/Tuition - D. L'Allier	101-421-4330-000	129.00
12/06/2022	Ebay/Brake pads & rotors #320 & stock	101-431-4221-000	2,268.70
12/06/2022	Education & Training Services/Tuition - J. Williams	602-495-4330-000	249.50
12/06/2022	BCA/Tuition - E. Hue	208-000-1550-000	375.00
12/06/2022	Amazon/Uniform Allowance - C. Schirmers	101-420-4370-000	66.54
12/06/2022	Heartland Customer Solutions/Repairs VPU #302	101-420-4410-000	623.24
12/06/2022	Rookery/Daily Admission - Reimbursed	101-000-3730-000	23.57
12/06/2022	Amazon/Stock trailer coupler pins	101-431-4221-000	18.68
12/06/2022	Runnings/Uniform Allowance - P. Moonen	101-422-4370-000	74.98
12/06/2022	Sensible Land Use Coalition - 2023 Membership Fee - M. Grochala	101-000-1550-000	250.00
12/06/2022	BCA/Tuition - S. Bergeron	208-000-1550-000	375.00
12/06/2022	Arlo/Arlo secure multi camera fee	202-451-4452-000	9.99
12/06/2022	Anoka County/Microphone	101-420-4240-000	206.84
12/06/2022	Amazon/Planner, headset, wall calendars (2)	101-432-4200-000	73.76
12/06/2022	Amazon/Uniform Allowance - E. Heu	101-420-4370-000	129.94
12/06/2022	Amazon/Fuse (2)	202-451-4211-000	45.98
12/06/2022	Education & Training Services/Tuition - L. Chapman	602-495-4330-000	249.50
12/06/2022	USA Industrial Supply/Grease pump, cart, hose, swivel & gun	101-431-4240-000	929.99
12/06/2022	Amazon/Wireless mouse - H. Lynch	101-432-4200-000	24.99
12/06/2022	Home Depot/Lumber	101-450-4211-000	6.30
12/06/2022	Shutterstock/Stock photos monthly license fee	204-499-4452-000	29.00
12/06/2022	Home Depot/Returned lumber to remove sales tax	101-450-4211-000	-6.30
12/06/2022	Amazon/Computer monitors (2)	101-420-4240-000	319.98
12/06/2022	BCA/Tuition - S. Bonczek	208-000-1550-000	375.00
12/06/2022	Home Depot/Lumber	101-450-4211-000	5.88
12/06/2022	Costco/Department meeting supplies	101-421-4211-000	26.27
12/06/2022	Anoka County/State Access (7/1/22 - 6/30/23)	101-420-4410-000	3,600.00
12/06/2022	Chewy/Canine food	211-420-4211-000	55.95
12/06/2022	Anoka County/Assembly housing	101-420-4240-000	418.18
12/06/2022	Anoka County/Batteries	101-420-4211-000	106.50
12/06/2022	Home Depot/PVC elbo, pliers & box cutter blades	202-451-4211-000	10.22
12/06/2022	Home Depot/City Hall planters	101-450-4211-000	103.86
12/06/2022	MHSRC/Tuition - J. Swenson & K. Kraemer	208-420-4330-000	980.00
12/06/2022	Home Depot/Lumber & hardware for Sunrise hockey rink	101-450-4211-000	48.93
12/06/2022	AR500 Armor/Uniform Allowance - E. Heu	101-420-4370-000	343.76
12/06/2022	Amazon/Heavy duty clothes rack	202-451-4200-805	105.99

Check Number	Check Date		Amount
12/06/2022	Amazon/Adapter cord for scanner	101-432-4200-000	25.01
12/06/2022	Education & Training Services/Tuition - L. Chapman	601-494-4330-000	249.50
12/06/2022	Education & Training Services/Tuition - J. Williams	601-494-4330-000	249.50
Inv 12/6/2022 Total			23,943.72
117837 Total:			23,943.72
687 - U.S. Bank Visa Total:			23,943.72
688 - ULine Line Item Account			
117904	01/09/2023		
Inv	157871134		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Portable room dividers	202-451-4211-000	3,698.67
Inv 157871134 Total			3,698.67
117904 Total:			3,698.67
688 - ULine Total:			3,698.67
695 - UPS/United Parcel Service Line Item Account			
117838	12/27/2022		
Inv	0000A91R28492		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/03/2022	Postage	101-420-4322-000	43.22
Inv 0000A91R28492 Total			43.22
117838 Total:			43.22
695 - UPS/United Parcel Service Total:			43.22
1961 - Vehicle Service Group LLC Line Item Account			
117839	12/27/2022		
Inv	2022241		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/06/2022	New vehicle lift	101-431-5000-000	17,385.37
Inv 2022241 Total			17,385.37
117839 Total:			17,385.37
1961 - Vehicle Service Group LLC Total:			17,385.37

1633 - Vojtech, Nathan Line Item Account 101-416-4331-000

117840	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	4th Qtr 2022 Stipend	101-416-4331-000	150.00
Inv Q42022 Total			150.00
			150.00
117840 Total:			150.00

1633 - Vojtech, Nathan Total: 150.00

1104 - Walters Recycling & Refuse Line Item Account

117841	12/27/2022		
Inv	6608161		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/10/2022	Trash & Recycling	202-451-4384-000	297.72
Inv 6608161 Total			297.72
Inv	6608243		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/10/2022	Organic Recycling	101-462-4410-000	68.75
12/10/2022	Organic Recycling	101-462-4410-000	65.00
12/10/2022	Trash & Recycling	101-432-4384-502	113.83
12/10/2022	Trash & Recycling	101-432-4384-501	39.59
12/10/2022	Trash & Recycling	101-432-4384-503	368.52
12/10/2022	Organic Recycling	101-462-4410-000	102.50
12/10/2022	Trash & Recycling	101-450-4384-000	0.00
12/10/2022	Organic Recycling	101-462-4410-000	81.25
12/10/2022	Trash & Recycling	101-432-4384-500	284.98
Inv 6608243 Total			1,124.42
			1,422.14
117841 Total:			1,422.14

1104 - Walters Recycling & Refuse Total: 1,422.14

1447 - Wheeler Hardware Company Line Item Account

117905	01/09/2023		
Inv	SPI136629		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2022	Warming house door replacements	101-450-4410-000	5,700.00
Inv SPI136629 Total			5,700.00
			5,700.00
117905 Total:			5,700.00

Check Number	Check Date		Amount
1447 - Wheeler Hardware Company Total:			5,700.00
729 - Winnick Supply, Inc. Line Item Account			
117842	12/27/2022		
Inv	005907		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/08/2022	Acetylene & oxygen cylinders	101-431-4211-000	28.43
Inv 005907 Total			28.43
117842 Total:			28.43
729 - Winnick Supply, Inc. Total:			28.43
1718 - Wipperfurth, Isaac Line Item Account			
117843	12/27/2022		
Inv	Q42022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2022	4th Qtr 2022 Stipend	101-416-4331-000	150.00
Inv Q42022 Total			150.00
117843 Total:			150.00
1718 - Wipperfurth, Isaac Total:			150.00
733 - WSB & Associates, Inc. Line Item Account			
117844	12/27/2022		
Inv	0-002988-520-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Woods Edge 2nd Addition	801-000-2311-102	86.00
Inv 0-002988-520-24 Total			86.00
Inv	0-002988-560-51		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Saddle Club 4th Addition	801-000-2359-102	606.00
Inv 0-002988-560-51 Total			606.00
Inv	R-011406-000-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Nature Refuge	801-000-2314-102	4,198.00
Inv R-011406-000-31 Total			4,198.00
Inv	R-012065-000-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/30/2022	October 49 & J Lift Station, Sewer and Water Extension	406-499-4304-123	1,042.00
Inv R-012065-000-36 Total			1,042.00
Inv R-012365-000-45			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Lyngblomsten Site Study	801-000-2363-102	3,467.00
Inv R-012365-000-45 Total			3,467.00
Inv R-012469-000-46			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Eastside Villas	801-000-2302-102	1,244.50
Inv R-012469-000-46 Total			1,244.50
Inv R-013578-000-13			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Traffic Safety Committee	101-417-4300-000	384.00
Inv R-013578-000-13 Total			384.00
Inv R-014757-000-35			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Watermark 2nd Addition	801-000-2388-102	1,076.00
Inv R-014757-000-35 Total			1,076.00
Inv R-015306-000-35			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Nadeau Acres	801-000-2338-102	520.50
Inv R-015306-000-35 Total			520.50
Inv R-015628-000-32			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Watermark 3rd Addition	801-000-2355-102	922.00
Inv R-015628-000-32 Total			922.00
Inv R-016201-000-15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Laborer's Training Center	801-000-2351-103	160.00
Inv R-016201-000-15 Total			160.00
Inv R-017006-000-25			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2021 Street Improvement Projects	421-499-4304-137	3,671.75
Inv R-017006-000-25 Total			3,671.75

Check Number	Check Date		Amount
Inv	R-017363-000-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Watermark 4th Addition	801-000-2327-102	4,736.00
Inv R-017363-000-22 Total			4,736.00
Inv	R-017458-000-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2021 Tower Park Site Improvements	405-499-5000-148	431.00
Inv R-017458-000-19 Total			431.00
Inv	R-017705-000-14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 East Shadow Lake Drive I&I Project	602-495-4304-146	6,902.00
Inv R-017705-000-14 Total			6,902.00
Inv	R-018391-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Butler Addition	801-000-2304-102	192.00
Inv R-018391-000-9 Total			192.00
Inv	R-018901-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Shenandoah Park Wetland BMP	422-499-4304-000	874.00
Inv R-018901-000-10 Total			874.00
Inv	R-018966-000-14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Belland Farms	801-000-2354-102	274.00
Inv R-018966-000-14 Total			274.00
Inv	R-019038-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Associated Eye Care Partners	801-000-2325-103	474.00
Inv R-019038-000-12 Total			474.00
Inv	R-019135-000-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Street Rehabilitation Project	421-499-4304-142	7,580.50
Inv R-019135-000-13 Total			7,580.50
Inv	R-019261-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Stormwater Ordinance Update	422-499-4300-000	151.00

Check Number	Check Date	Amount
Inv R-019261-000-8 Total		151.00
Inv R-019286-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October Woods of Baldwin Lake Final Design	405-499-4300-132
		5,077.75
Inv R-019286-000-12 Total		5,077.75
Inv R-019406-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October MTO Properties - Thrivent Financial	801-000-2303-102
		96.00
Inv R-019406-000-10 Total		96.00
Inv R-019407-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October Precision Tune	801-000-2320-101
		352.00
Inv R-019407-000-7 Total		352.00
Inv R-019414-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October Water Tower No. 2 Rehabilitation	601-494-5000-000
		52,257.50
Inv R-019414-000-12 Total		52,257.50
Inv R-019485-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October 2022 I35E Pipe Crossing Project	422-499-4304-145
		4,096.25
Inv R-019485-000-11 Total		4,096.25
Inv R-019496-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October Watermark Park	405-499-5000-143
		2,630.25
Inv R-019496-000-11 Total		2,630.25
Inv R-019497-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October Stormwater Management Utility Credits	422-499-4304-000
		534.00
Inv R-019497-000-10 Total		534.00
Inv R-019540-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/30/2022	October 2022 General Engineering Services	601-494-4304-000
		1,122.08
11/30/2022	October 2022 General Engineering Services	101-417-4410-000
		4,113.75
11/30/2022	October 2022 General Engineering Services	603-496-4304-000
		1,122.09
11/30/2022	October 2022 General Engineering Services	602-495-4304-000
		1,122.08

Check Number	Check Date		Amount
Inv R-019540-000-10		Total	7,480.00
Inv R-019541-000-9			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Miscellaneous Escrow Account	601-494-4304-000	256.00
11/30/2022	October 2022 Miscellaneous Escrow Account	101-415-4300-000	72.50
Inv R-019541-000-9		Total	328.50
Inv R-019542-000-9			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 GPS/GIS Miscellaneous Assistance	101-418-4300-000	402.00
11/30/2022	October 2022 GPS/GIS Miscellaneous Assistance	101-417-4300-000	536.00
Inv R-019542-000-9		Total	938.00
Inv R-019543-000-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Private Utility Permits	101-417-4300-000	3,040.00
Inv R-019543-000-10		Total	3,040.00
Inv R-019565-000-9			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October NorthPointe Gardens Estates	801-000-2361-102	2,765.00
Inv R-019565-000-9		Total	2,765.00
Inv R-019710-000-6			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Rehbein Black Dirt	801-000-2322-102	64.00
Inv R-019710-000-6		Total	64.00
Inv R-019724-000-8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Surface Water Management Project	603-496-4304-000	1,400.25
Inv R-019724-000-8		Total	1,400.25
Inv R-020004-000-5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Sanitary Structure Condition Assessment	602-495-4304-000	277.00
Inv R-020004-000-5		Total	277.00
Inv R-020265-000-7			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Robinson Sod Farm EAW Review	801-000-2300-000	2,451.00
Inv R-020265-000-7		Total	2,451.00

Check Number	Check Date		Amount
Inv	R-020301-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Otter Crossing 2nd Addition	801-000-2366-102	4,228.00
Inv R-020301-000-7 Total			4,228.00
Inv	R-020302-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Tidal Wave Auto Spa	801-000-2300-000	320.00
Inv R-020302-000-6 Total			320.00
Inv	R-020479-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Lakeview Drainage Study	422-499-4304-000	1,421.00
Inv R-020479-000-5 Total			1,421.00
Inv	R-020640-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Watermark 5th Addition	801-000-2376-102	14,971.00
Inv R-020640-000-5 Total			14,971.00
Inv	R-020731-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Villas on Vicky Concept Plan	801-000-2300-000	150.00
Inv R-020731-000-4 Total			150.00
Inv	R-020850-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Lino Lakes PMP 2022	421-499-4304-000	507.00
Inv R-020850-000-4 Total			507.00
Inv	R-020894-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Kwik Trip	801-000-2300-000	972.00
Inv R-020894-000-4 Total			972.00
Inv	R-020899-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Belland Farms 2nd Addition	801-000-2307-102	1,885.50
Inv R-020899-000-4 Total			1,885.50
Inv	R-020900-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October New Horizon Academy	801-000-2300-000	953.00

Check Number	Check Date		Amount
Inv R-020900-000-4		Total	953.00
Inv R-020902-000-4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Rehbein Site Development Preparation	801-000-2372-103	64.00
Inv R-020902-000-4		Total	64.00
Inv R-021123-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 601 Apollo Drive Retail	801-000-2379-102	1,848.00
Inv R-021123-000-3		Total	1,848.00
Inv R-021125-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Trail Fog Seal Project	101-450-4300-000	32.00
Inv R-021125-000-3		Total	32.00
Inv R-021227-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Source Water Protection Plan Implementation Grant	406-499-4304-000	603.00
Inv R-021227-000-2		Total	603.00
Inv R-021287-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Trail Management Plan 2022	101-417-4410-000	2,188.25
Inv R-021287-000-2		Total	2,188.25
Inv R-021336-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Water Treatment Plant	406-499-4304-147	7,569.50
Inv R-021336-000-2		Total	7,569.50
Inv R-021337-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Pond Surveys	603-496-4304-000	436.00
Inv R-021337-000-3		Total	436.00
Inv R-021397-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2022 Gateway Planning	301-499-4300-000	3,973.00
Inv R-021397-000-2		Total	3,973.00

Check Number	Check Date		Amount
Inv	R-021398-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Acquisition Services - Water Treatment Plant	406-499-4304-147	6,096.00
Inv R-021398-000-1 Total			6,096.00
Inv	R-021411-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Watermark PUD Amendment #4	801-000-2300-000	192.00
Inv R-021411-000-2 Total			192.00
Inv	R-021412-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Pheasant Run Reconstruction Project	487-499-4304-000	2,452.00
Inv R-021412-000-2 Total			2,452.00
Inv	R-021717-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 4th & Carl Wetland Delineation	101-417-4300-000	1,205.25
Inv R-021717-000-1 Total			1,205.25
Inv	R-021745-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October 2023 Street Rehabilitation Project	421-499-4304-149	2,135.00
Inv R-021745-000-1 Total			2,135.00
Inv	R-021759-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October MCES Meter Vault Belland Farms	406-499-4304-000	123.00
Inv R-021759-000-1 Total			123.00
Inv	R-021785-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2022	October Promenade	801-000-2300-000	1,664.00
Inv R-021785-000-1 Total			1,664.00
117844 Total:			178,768.25
733 - WSB & Associates, Inc. Total:			178,768.25
734 - Xcel Energy Line Item Account			
117906	01/09/2023		
Inv	December 2022-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
12/15/2022	Electric	101-430-4385-000	5,003.90
Inv December 2022-1 Total			5,003.90
Inv December 2022-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Electric	101-432-4381-502	1,200.18
12/20/2022	Electric	101-432-4381-501	633.25
12/20/2022	Electric	101-420-4381-000	4.94
12/20/2022	Electric	202-451-4381-000	6,575.97
12/20/2022	Electric	601-494-4381-000	5,002.17
12/20/2022	Electric	101-430-4385-000	939.38
12/20/2022	Electric	101-432-4381-503	6,532.16
12/20/2022	Electric	101-432-4381-000	0.00
12/20/2022	Electric	602-495-4381-000	2,251.33
12/20/2022	Electric	101-450-4381-000	156.86
Inv December 2022-2 Total			23,296.24
117906 Total:			28,300.14
734 - Xcel Energy Total:			28,300.14
1234 - Z Systems Line Item Account			
117845	12/27/2022		
Inv	83785		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2022	Revolab Tabletop Microphones (3)	204-499-4240-000	1,101.77
Inv 83785 Total			1,101.77
117845 Total:			1,101.77
1234 - Z Systems Total:			1,101.77
Total:			1,652,327.04



Electronic Funds Transfer
 MN Statute 471.38 Subd. 3

Council Meeting January 9, 2023

Transfer In/(Out)

12/9/2022 Payroll #25	(187,681.88)
12/9/2022 Payroll #25 Federal Deposit	(52,854.22)
12/9/2022 Payroll #25 PERA	(55,133.43)
12/9/2022 Payroll #25 State	(11,975.83)
12/9/2022 Payroll #25 Child Support	(856.06)
12/9/2022 Payroll #25 H.S.A. Bank Pretax	(2,255.47)
12/9/2022 Payroll #25 TASC Pretax	(1,475.17)
12/9/2022 Payroll #25 ICMA 457 Def. Comp #301596	(2,770.00)
12/9/2022 Payroll #25 ICMA Roth IRA #706155	(755.75)
12/9/2022 Payroll #25 MSRS HCSP #98946-01	(2,173.42)
12/9/2022 Payroll #25 MSRS Def. Comp #98945-01	(3,757.00)
12/9/2022 Payroll #25 MSRS Roth IRA #98945-01	(834.00)
12/13/2022 Transfer from FRB Money Market	1,000,000.00
12/13/2022 Wire to MCM	(1,000,000.00)
12/16/2022 Building Permits Surcharge	(2,016.61)
12/16/2022 Sales & Use Tax	(8,139.00)
12/21/2022 Transfer from FRB Money Market	1,300,000.00
12/23/2022 Payroll #25	(203,352.90)
12/23/2022 Payroll #25 Federal Deposit	(57,558.80)
12/23/2022 Payroll #25 PERA	(60,252.67)
12/23/2022 Payroll #25 State	(13,273.82)
12/23/2022 Payroll #25 Child Support	(856.06)
12/23/2022 Payroll #25 H.S.A. Bank Pretax	(2,155.79)
12/23/2022 Payroll #25 TASC Pretax	(1,476.62)
12/23/2022 Payroll #25 ICMA 457 Def. Comp #301596	(2,770.00)
12/23/2022 Payroll #25 ICMA Roth IRA #706155	(755.75)
12/23/2022 Payroll #25 MSRS HCSP #98946-01	(2,287.65)
12/23/2022 Payroll #25 MSRS Def. Comp #98945-01	(3,612.00)
12/23/2022 Payroll #25 MSRS Roth IRA #98945-01	(834.00)
1/6/2023 Council #01 Payroll	(3,820.41)
1/6/2023 Council #01 Federal Deposit	(212.74)
1/6/2023 Council #01 PERA	(423.16)
1/6/2023 Council #01 State	(48.14)

CITY COUNCIL WORK SESSION

DRAFT

**CITY OF LINO LAKES
MINUTES**

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DATE : **December 12, 2022**
TIME STARTED : **6:00 p.m.**
TIME ENDED : **6:25 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Lyden, Ruhland,
Cavegn, Mayor Rafferty**
MEMBERS ABSENT :

Staff members present: City Administrator Sarah Cotton; Finance Director Hannah Lynch; Community Development Director Michael Grochala; City Engineer Diane Hankee; Kelsey Gelhar of WSB & Associates; Human Resources and Communications Manager Meg Sawyer; Environmental Coordinator Andrew Nelson; Director of Public Safety John Swenson; Public Services Director Rick DeGardner; City Clerk Julie Bartell

1. Review Regular Council Agenda of December 12, 2022

Consent Agenda –

Item 1D – Election Polling Place Designation – Mayor Rafferty asked if there should be any concern about continuing to use Fire Station No. 2 after a busy day and possible parking issues for the General Election in 2022. City Clerk Bartell explained that the 2023 election will be a municipal only so turn out isn't anticipated to be especially high; the facility should work fine for 2023.

Item 3C – Administrator Cotton explained that the City Clerk is retiring and her duties will be handled by current staff. Ms. Lynch will be authorized to sign documents as City Clerk as necessary.

Item 3E – Administrator Cotton explained that a tentative contract is before the council; the council has been updated on the terms.

Item 5A – Public Services Director DeGardner reviewed the written report. Mayor Rafferty asked if residents were involved in the planning process and Mr. DeGardner said there was an extensive process. Councilmember Stoesz said he reached out to Watermark residents and he's afraid that there is some confusion on the deadline for comments and the council may want to postpone this into January to ensure full community input; it's an expensive project and waiting, even if it merits no changes, sends the message that the City wants input. Public Service Director DeGardner expressed that there has been a lot of public input and changes could result in the need for a new master plan. Director DeGardner explained the process to date and the response that has occurred to hear the public. Mayor Rafferty said he sees this going forward with an action at the council meeting.

The meeting was adjourned at 6:25 p.m.

CITY COUNCIL WORK SESSION

DRAFT

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46 These minutes were considered, corrected and approved at the regular Council meeting held on
47 January 9, 2023.

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Hannah Lynch, City Clerk

Rob Rafferty, Mayor

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COUNCIL MINUTES

DRAFT

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

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DATE : **December 12, 2022**
TIME STARTED : **6:30 p.m.**
TIME ENDED : **7:30 p.m.**
MEMBERS PRESENT : **Councilmember Stoesz, Lyden,
Ruhland, Cavegn and Mayor Rafferty**
MEMBERS ABSENT :

Staff members present: City Administrator Sarah Cotton; Finance Director Hannah Lynch; Human Resources and Communications Manager Meg Sawyer; Public Services Director Rick DeGardner; Community Development Director Michael Grochala; Environmental Coordinator Andrew Nelson; City Engineer Diane Hankee; Director of Public Safety John Swenson; Kelsey Gelhar of WSB & Associates; City Clerk Julie Bartell

PUBLIC COMMENT

There were no public comments.

SETTING THE AGENDA

The agenda was approved as presented.

SPECIAL PRESENTATION

Special Recognition – Retiring Anoka County Attorney Tony Palumbo

CONSENT AGENDA

Councilmember Ruhland moved to approve the Consent Agenda, Items 1A through 1G as presented. Councilmember Lyden seconded the motion. Motion carried on a voice vote.

ITEM **ACTION**

Consideration of Expenditures:

- | | | |
|----|---|----------|
| A) | Consider Approval of Expenditures for December 12, 2022
(Check No. 117666 through 117732) in the Amount of
\$365,567.81 | Approved |
| B) | Consider Approval of November 28, 2022 Work Session Minutes | Approved |
| C) | Consider Approval of November 28, 2022 Council Minutes | Approved |
| D) | Consider Resolution No. 22-143, Establishing Polling Locations
for 2023 Election | Approved |
| E) | Consider Approval of November 28, 2022 Council Closed Session
Minutes | Approved |

COUNCIL MINUTES

DRAFT

- 39 F) Consider Approval of the Hiring of Part-Time Staff for
40 The Rookery Approved
- 41 G) Consider Approval of December 5, 2022 Work Session Minutes Approved

FINANCE DEPARTMENT REPORT

43 **2A) Public Hearing – 2022/23 Property Tax Levy and 2023 Budget:** i. Consider Resolution
44 No. 22-144, Adopting the Final 2022 Tax Levy, Collectible in 2023; ii. Consider Resolution No. 22-
45 145, Adopting the Final 2023 General Fund Operating Budget; iii. Consider Resolution No. 22-146,
46 Adopting the 2023 Rookery Activity Center Fund Budget; iv. Consider Resolution No. 22-147,
47 Adopting the 2023 Enterprise Funds Operating Budgets; v. Consider Resolution No. 22-159,
48 Adopting the 2023 Capital Equipment Fund Budget – Finance Director Lynch reviewed a PowerPoint
49 presentation that included information on the following:

- 50 - Budget work is in progress most of the year including five sessions of review by the council for
51 this year's budget;
- 52 - Tax Levy (Operating) – includes several elements;
- 53 - General Fund Budget
- 54 - Operating Levy and Debt Levy equals Total Levy;
- 55 - Tax Capacity and Rate;
- 56 - Total Tax Rate (includes accumulation with other taxing districts);
- 57 - Proposed Taxes for 2023;
- 58 - Median Tax Comparison;
- 59 - Other Budget Approvals – Rookery, Capital Equipment, Enterprise Funds.

60 Mayor Rafferty opened the public hearing

61 There being no one present wishing to speak, the public hearing was closed.

62 Councilmember Lyden noted the total tax levy and asked about a comparison to previous years. Ms.
63 Lynch noted last year's tax rate (less than the current). Councilmember Lyden remarked that the
64 council has worked hard and he feels the budget before the council is conservative while meeting the
65 needs of the community. Mayor Rafferty concurred.

66 Councilmember Lyden moved to approve Resolution No. 22-144 as presented. Councilmember
67 Ruhland seconded the motion. Motion carried on a voice vote.

68 Councilmember Cavegn moved to approve Resolution No. 22-145 as presented. Councilmember
69 Ruhland seconded the motion. Motion carried on a voice vote.

70 Councilmember Stoesz moved to approve Resolution No. 22-146 as presented. Councilmember
71 Cavegn seconded the motion. Motion carried on a voice vote.

72 Councilmember Ruhland moved to approve Resolution No. 22-147 as presented. Councilmember
73 Lyden seconded the motion. Motion carried on a voice vote.

74 Councilmember Lyden moved to approve Resolution No. 22-159 as presented. Councilmember
75 Cavegn seconded the motion. Motion carried on a voice vote.

COUNCIL MINUTES

DRAFT

76 **2B) Consider Resolution No. 22-148, Committing General Fund Balance** – Finance Director
77 Lynch explained that the resolution recommends that certain 2022 budgeted funds be committed to a
78 purchase of fire equipment that will occur in 2023.

79 Councilmember Lyden moved to approve Resolution No. 22-148 as presented. Councilmember
80 Ruhland seconded the motion. Motion carried on a voice vote.

81 **2C) Consider Resolution No. 22-157, Amending the 2022 General Fund Operating Budget** –
82 Finance Director Lynch explained that this is an annual process that ensures that the previous year’s
83 budget is thoroughly considered. She noted the amount of reserve use that will be required to balance
84 the budget.

85 Councilmember Ruhland moved to approve Resolution No. 22-157 as presented. Councilmember
86 Cavegn seconded the motion. Motion carried on a voice vote.

87 ADMINISTRATION DEPARTMENT REPORT

88 **3A) Consider 2nd Reading and Adoption of Amendments to the Lino Lakes Code of**
89 **Ordinances: i. Ordinance No. 05-22, Amending Chapter 701 regarding Liquor Licensing; ii.**
90 **Ordinance No. 06-22, Amending Chapter 602 regarding Tobacco Products** – City Clerk Bartell
91 explained that the two ordinances being submitted for consideration were approved for 1st reading at
92 the last meeting. The ordinances would amend the section of the City Code that relate to liquor and
93 tobacco regulations. The amendment provides for some updating and also new language relating to
94 compliance, violations, and penalties. The new language mirrors what the council has approved for
95 the cannabinoid regulations. Staff is requesting approval of the 2nd reading and adoption of the two
96 ordinances.

97 Councilmember Lyden moved to waive the full reading of Ordinances No. 05-22 and No. 06-22 as
98 presented. Councilmember Cavegn seconded the motion. Motion carried on a voice vote.

99 Councilmember Cavegn moved to approve the 2nd Reading and Adoption of Ordinances No. 05-22
100 and No. 06-22 as presented. Councilmember Ruhland seconded the motion. Motion carried; Yays,
101 5; Nays none.

102 **iii. Consider Resolution No. 22-150 and No. 22-151 , Authorizing Summary Publication of**
103 **Ordinances**

104 Councilmember Stoesz moved to approve Resolution No. 22-150 and No. 22-151 as presented.
105 Councilmember Ruhland seconded the motion. Motion carried on a voice vote.

106 This matter included the council recognizing the services of City Clerk Bartell upon her pending
107 retirement. The city clerk expressed her thanks for the great opportunity of serving the City.

108 **3B) Consider Appointment of Community Service Officer** – Human Resources and
109 Communications Manager Sawyer reviewed her written staff report recommending the appointment
110 of Justin O’Brien. The report included Mr. O’Brien’s qualifications.

111 Councilmember Cavegn moved to approve the appointment of Justin O’Brien as recommended.
112 Councilmember Lyden seconded the motion. Motion carried on a voice vote.

113 **3C) Consider Resolution No. 22-155, Authorizing the Appointment of Hannah Lynch as**
114 **Interim City Clerk** – City Administrator Cotton explained that staff is recommending the
115 appointment of Hannah Lynch to assist in carrying out the functions of City Clerk when that position
116 is vacated at the end of the year.

COUNCIL MINUTES

DRAFT

117 Councilmember Ruhland moved to approve Resolution No. 22-155 as presented. Councilmember
118 Cavegn seconded the motion. Motion carried on a voice vote.

119 **3D) Consider Resolution No. 22-156, Approving the 2023-2024 Labor Agreement with**
120 **LELS, Local No. 260** – City Administrator Cotton reviewed the written staff report requesting
121 council approval of a tentative agreement as presented. The agreement has been approved by the
122 membership.

123 Councilmember Lyden moved to approve Resolution No. 22-156 as presented. Councilmember
124 Ruhland seconded the motion. Motion carried on a voice vote

125 **3E) Consider Appointment of Public Works Mechanic** - – Human Resources and
126 Communications Manager Sawyer reviewed her written staff report recommending the appointment
127 of Patrick Doyle. The report includes Mr. Doyle’s qualifications.

128 Councilmember Lyden moved to approve the appointment of Patrick Doyle as recommended.
129 Councilmember Stoesz seconded the motion. Motion carried on a voice vote.

PUBLIC SAFETY DEPARTMENT REPORT

130
131 There was no report from the Public Safety Department.

PUBLIC SERVICES DEPARTMENT REPORT

132
133 **5A) Consider Resolution No. 22-154, Order Project, Approve Plans and Specifications, and**
134 **Authorize Ad for Bids for Watermark Park** – Centennial High School student Sam Murillo read the
135 staff report.

136
137 Public Services Director DeGardner explained that Watermark residents have been invited to
138 participate.

139 Councilmember Stoesz noted that there was a discussion about community input in the work session;
140 he is comfortable that plans are flexible enough to move forward.

141 Councilmember Ruhland moved to approve Resolution No. 22-154 as presented. Councilmember
142 Cavegn seconded the motion. Motion carried on a voice vote.

COMMUNITY DEVELOPMENT REPORT

143
144 **6A) Consider Approval of Resolution No. 22-152, Approving Emerald Ash Borer Injection**
145 **Program Contract** – Environmental Coordinator Nelson reviewed his written report that included the
146 elements of the program and a recommendation that the program continue. The Environmental Board
147 has recommended continuation.

148 Councilmember Stoesz asked if staff sees effectiveness in going forward with injections. Mr. Nelson
149 said the injection is very effective if done properly; he commented on the difference of scale for an
150 individual injecting their tree versus the City injecting lots of public trees in perpetuity.

151 Councilmember Cavegn moved to approve Resolution No. 22-152 as presented. Councilmember
152 Lyden seconded the motion. Motion carried on a voice vote

153 **6B) Consider Approval Of Resolution No. 22-153, Approving Ash Tree Removal Contract–**
154 Environmental Coordinator Nelson reviewed his written report that included recommendations on the
155 removal of certain ash trees. Staff has received quotes for the work.

COUNCIL MINUTES

DRAFT

156 Councilmember Lyden moved to approve Resolution No. 22-153 as presented. Councilmember
157 Ruhland seconded the motion. Motion carried on a voice vote

158 **6C) Consider Approval of Resolution No. 22-149, Order Project, Approve the Plans and**
159 **Specifications and Authorize the Ad for Bid, 2023 Street Rehabilitation Project – Kelsey Gelhar,**
160 WSB & Associates, reviewed a map that included information on the following:

- 161 - Location of 2023 Street Rehabilitation Project;
- 162 - Project element details.

163 Ms. Gelhar reviewed the proposed schedule.

164 Mayor Rafferty asked if there are any soil issues anticipated and Ms. Gelhar said there is some
165 anticipation of that and staff is planning accordingly.

166 Councilmember Stoesz asked if there will be any trail rehab projects that could they be combined for
167 efficiency? Ms. Gelhar explained why those projects are done somewhat separately.

168 Councilmember Lyden moved to approve Resolution No. 22-149 as presented. Councilmember
169 Ruhland seconded the motion. Motion carried on a voice vote.

170 **6D) Consider 1st Reading Ordinance No. 10-22, Amending Chapter 1011, Stormwater,**
171 **Erosion and Sediment Control Requirements-** Community Development Director Grochala
172 reviewed a presentation that included information on the following:

- 173 - Cities are required to adopt regulations;
- 174 - Proposal to amend City Code to meet requirements (adopting watershed district requirements);
- 175 - Review of section changes;
- 176 - Wetland (buffer) language is new to the Lino Lakes Code.

177 Councilmember Lyden moved to approve the 1st Reading of Ordinance No. 10-22 as presented.
178 Councilmember Cavegn seconded the motion. Motion carried on a voice vote

179 **6E) Consider Resolution No. 22-158, Supporting Ramsey County Interstate 35E/County**
180 **Road J Corridors of Commerce Grant Application –** Community Development Director Grochala
181 reviewed his written staff report requesting City Council consideration to support the Ramsey County
182 2022-2023 Corridors of Commerce grant application to MnDOT for the Interstate 35E/County Road
183 interchange project.

184 Councilmember Ruhland moved to approve Resolution No. 22-158 as presented. Councilmember
185 Cavegn seconded the motion. Motion carried on a voice vote

UNFINISHED BUSINESS

187 There was no Unfinished Business.

188

NEW BUSINESS

190 There was no New Business.

191

COMMUNITY EVENTS

193 There were no events announced.

COUNCIL MINUTES

DRAFT

COMMUNITY CALENDAR

<i>Community Calendar – A Look Ahead</i>			
December 12, 2022 through December 27, 2022			
✚	Tuesday, December 27	6:00 pm, Community Room	Council Work Session
✚	Tuesday, December 27	6:30 pm, Council Chambers	City Council Meeting

ADJOURN

There being no further business, Councilmember Stoesz moved to adjourn at 7:30 p.m.
Councilmember Ruhland seconded the motion. Motion carried on a voice vote.

Note: Economic Development Authority Meeting followed the Regular City Council Meeting.

These minutes were considered and approved at the regular Council Meeting on January 9, 2023.

Hannah Lynch, City Clerk

Rob Rafferty, Mayor

**CITY COUNCIL
AGENDA ITEM 1D**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: January 9, 2023

TOPIC Consider Resolution 23-01, Approving
Edible Cannabinoid License for
Lino Lakes Tobacco 1 Inc at 717 Apollo Drive

VOTE REQUIRED: 3/5

INTRODUCTION

Mr. Zuhair Abudaya, owner of Lino Lakes Tobacco 1 Inc, is currently licensed to sell tobacco products at the store located at 717 Apollo Drive. Mr. Abudaya has submitted an application to the City requesting a license to sell edible cannabinoid products at this store.

BACKGROUND

The license application has been reviewed by City staff and the related license fees have been paid. The Lino Lakes Public Safety Department has conducted the required background investigation on the applicant and reports no information that would prevent issuance of a license.

In accordance with the Lino Lakes Code of Ordinances, Section 619 relating to Edible Cannabinoid Products, issuance of a license requires approval by the City Council.

The applicant has been made aware that final issuance of the license is subject to all the provisions and conditions of the laws of the city, state and federal government.

RECOMMENDATION

Approve Resolution No. 23-01, Approving an Edible Cannabinoid Product License for Zuhair Abudaya, Lino Lakes Tobacco 1 Inc.

**CITY OF LINO LAKES
RESOLUTION NO. 23-01**

**APPROVING ISSUANCE OF AN
EDIBLE CANNABINOID PRODUCT LICENSE TO
LINO LAKES TOBACCO 1 INC, 717 APOLLO DRIVE**

WHEREAS, Zuhair Abudaja has applied for a license to sell retail edible cannabinoid products at the existing Lino Lakes Tobacco 1 Inc store at 717 Apollo Drive; and

WHEREAS, City staff has reviewed said application and determined that the request meets the requirements of the City Code for the type of license requested; and

WHEREAS, the Public Safety Department of the City of Lino Lakes has conducted an investigation of the applicants, and;

WHEREAS, the applicant has provided proof of insurance as required and has paid the necessary fees;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lino Lakes hereby approves a license to sell edible cannabinoid products to Zuhair Abudaja, Lino Lakes Tobacco 1 Inc. subject to compliance with all the provisions and conditions of the laws of the city, state and federal government.

Adopted by the City Council of the City of Lino Lakes this 9th day of January 2023.

The motion for the adoption of the foregoing resolution was introduced by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

**CITY COUNCIL
AGENDA ITEM 1F**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: January 9, 2023

TOPIC Consider Resolution 23-06, Approving an Edible Cannabinoid License for AK Smoke Zone Inc at 7107 Otter Lake Rd

VOTE REQUIRED: 3/5

INTRODUCTION

Mr. Ali Alfureedy, owner of AK Smoke Zone Inc, is currently licensed to sell tobacco products at the store located at 7107 Otter Lake Rd. Mr. Alfureedy has submitted an application to the City requesting a license to sell edible cannabinoid products at this store.

BACKGROUND

The license application has been reviewed by City staff and the related license fees have been paid. The Lino Lakes Public Safety Department has conducted the required background investigation on the applicant and reports no information that would prevent issuance of a license.

In accordance with the Lino Lakes Code of Ordinances, Section 619 relating to Edible Cannabinoid Products, issuance of a license requires approval by the City Council.

The applicant has been made aware that final issuance of the license is subject to all the provisions and conditions of the laws of the city, state and federal government.

RECOMMENDATION

Approve Resolution No. 23-06, Approving an Edible Cannabinoid Product License for Ali Alfureedy, AK Smoke Zone Inc.

**CITY OF LINO LAKES
RESOLUTION NO. 23-06**

**APPROVING ISSUANCE OF AN
EDIBLE CANNABINOID PRODUCT LICENSE TO
AK SMOKE ZONE INC, 7107 OTTER LAKE RD**

WHEREAS, Ali Alfureedy has applied for a license to sell retail edible cannabinoid products at the existing AK Smoke Zone Inc store at 7107 Otter Lake Rd; and

WHEREAS, City staff has reviewed said application and determined that the request meets the requirements of the City Code for the type of license requested; and

WHEREAS, the Public Safety Department of the City of Lino Lakes has conducted an investigation of the applicants, and;

WHEREAS, the applicant has provided proof of insurance as required and has paid the necessary fees;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lino Lakes hereby approves a license to sell edible cannabinoid products to Ali Alfureedy, AK Smoke Zone Inc. subject to compliance with all the provisions and conditions of the laws of the city, state and federal government.

Adopted by the City Council of the City of Lino Lakes this 9th day of January 2023.

The motion for the adoption of the foregoing resolution was introduced by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

**CITY COUNCIL
AGENDA ITEM 1G**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: January 9, 2023

TOPIC: Consider Resolution No. 23-07, Authorizing the Issuance of a Special Event Permit for the Centerville Lions Ice Fishing Contest to include an Exempt Raffle Permit and a Temporary On-Sale Liquor License

VOTE REQUIRED: 3/5

INTRODUCTION

Gregory Kieselhorst, President and Chief Executive Officer of the Centerville Lions has scheduled a special event for Saturday, February 18, 2023 on Centerville Lake. The event plans include an ice fishing contest, same day raffle, food and liquor sales. This is an annual event.

BACKGROUND

Mr. Kieselhorst has submitted to the City an application for a Special Event Permit, LG220 Application for Exempt Gambling Permit, and a 1-4 Day Temporary On-Sale Liquor License. He has also submitted general liability insurance for the event, approved Anoka County Sheriff Water/Ice Use Permit, Approved DNR Permit to Conduct a Fishing Tournament, approval to use the Anoka County Regional Park boat landing to access the lake for the event, and a temporary food license from the Anoka County Environmental Services. The application has been reviewed and approved by staff and the Public Safety Department. The applicant has been provided with a list of safety conditions. The applicant has agreed to comply with the conditions and to address any other safety considerations that may arise.

Background information on the applicant is on file in the Deputy City Clerk's office.

RECOMMENDATION

Approve Resolution No. 23-07, Authorizing the Issuance of a Special Event Permit for the Centerville Lions Ice Fishing Contest to include an Exempt Raffle Permit and a Temporary On-Sale Liquor License.

ATTACHMENTS

Resolution No. 23-07

**CITY OF LINO LAKES
RESOLUTION NO. 23-07**

**AUTHORIZING THE ISSUANCE OF A SPECIAL EVENT PERMIT FOR THE
CENTERVILLE LIONS ICE FISHING CONTEST TO INCLUDE AN EXEMPT
RAFFLE PERMIT AND A TEMPORARY ON-SALE LIQUOR LICENSE**

WHEREAS, the President of the Centerville Lions has submitted an application for a Special Event Permit, Exempt Gambling Permit, and a 1-4 Day Temporary Liquor License; and

WHEREAS, the event is planned for February 18, 2023 from 11:00 a.m. to 2:00 p.m. and includes an ice fishing contest on Centerville Lake, raffle, food and alcohol sales; and

WHEREAS, as part of the event, the applicant would like to allow consumption of alcoholic beverages to be served in an area designated on the lake; and

WHEREAS, the applicant has indicated that they will be serving food and therefore required to obtain a Temporary Food License from the Anoka County Environmental Services; and

WHEREAS, the applicant has indicated that all patrons or members attending the event will receive a proper identification check to ensure no underage alcohol service will occur; and

WHEREAS, the permit has been approved by the Lino Lakes Public Safety Department with certain conditions and recommendations; and

WHEREAS, the applicant has obtained a Water/Ice Use Permit from the Anoka County Sheriff's office; and

WHEREAS, the applicant has obtained a DNR Permit to Conduct a Fishing Tournament; and

WHEREAS, proof of general liability and liquor liability insurance has been submitted by the applicant;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lino Lakes hereby approves the request of Gregory Kieselhorst, President of the Centerville Lions, for a special event permit on February 18th, 2023 with the conditions and recommendation by the Public Safety Department.

Adopted by the Council of the City of Lino Lakes this 9th day of January, 2023.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

**CITY COUNCIL
AGENDA ITEM 1H**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: January 9, 2023

TOPIC: Approve the Hiring of Part-Time Staff for The Rookery

VOTE REQUIRED: 3/5

INTRODUCTION

The Council is being asked to approve the hiring of part-time staff for The Rookery.

BACKGROUND

Staff is seeking approval to hire part-time personnel to work at The Rookery.

The recruiting process has identified candidates that will be a great addition to our staff at The Rookery.

RECOMMENDATION

Staff recommends the Council approve the hiring of the part-time personnel listed below:

First Name	Last Name	Title
Kyle	O'Leary	Lifeguard
Allison	Hemming	Child Care
Eli	Nowacki	Lifeguard
Lindsay	Gawthrop	Swim Instructor
Michael	Schmidt	Manager on Duty

Start dates vary based on position and training schedule.

Please approve the above personnel for the part-time positions at The Rookery Activity Center.

**CITY COUNCIL
AGENDA ITEM 3A**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: January 9, 2023

TOPIC: 2023 Annual Appointments

VOTE REQUIRED: 3/5

INTRODUCTION

Below is the list of annual appointments the City Council considers each year.

RECOMMENDATION

Approve 2023 appointments as listed below.

	2022	2023
1. Acting Mayor	Dale Stoesz	Dale Stoesz
2. Legal Newspaper	Quad Community Press	Quad Community Press
3. Legal Services	Barna, Guzy & Steffen Kennedy & Graven Rupp, Anderson, Squires, & Waldspurger Geck, Duea & Olson	Barna, Guzy & Steffen Kennedy & Graven Rupp, Anderson, Squires, & Waldspurger Geck, Duea & Olson
4. Labor Services	Barna, Guzy & Steffen Riley, Dettman & Kelsy BakerTilly	Barna, Guzy & Steffen Riley, Dettman & Kelsy BakerTilly
5. Fiscal Agent	BakerTilly	BakerTilly
6. Assessor	Anoka County	Anoka County
7. North Metro Telecommunications Committee	Dale Stoesz Tony Cavegn (Alternate)	Dale Stoesz Tony Cavegn (Alternate)
8. Vadnais Lake Watershed District	Rob Rafferty	Rob Rafferty

9. County Corrections Program	Chris Lyden John Swenson	Chris Lyden John Swenson
10. Joint Law Enforcement Council	Tony Cavegn John Swenson	Tony Cavegn John Swenson
11. Anoka Co. Fire Protection Council	Mike Ruhland Rob Rafferty (Alternate)	Mike Ruhland Rob Rafferty (Alternate)
12. City Depositories	First Resource Bank LMC 4M Fund PMA Financial Network PMA Securities Moreton Capital Markets US Bank	First Resource Bank LMC 4M Fund PMA Financial Network PMA Securities Moreton Capital Markets US Bank
13. City Treasurer ¹	Hannah Lynch	Hannah Lynch
14. City Engineer	WSB & Associates	WSB & Associates
15. Data Practices Officer	Julie Bartell	Sarah Cotton
16. City Auditor	Redpath & Company	Redpath & Company
17. Twin Cities Gateway	Sarah Cotton Dale Stoesz (Alternate)	Sarah Cotton Dale Stoesz (Alternate)
18. Anoka Co./Blaine Airport Advisory Council	Dean Quimby	Dean Quimby
19. Hearing Officer	John Swenson Rick DeGardner (Alternate)	John Swenson Rick DeGardner (Alternate)
20. Local Board of Appeal & Equalization Training	Mike Ruhland Rob Rafferty	Mike Ruhland Rob Rafferty Chris Lyden
21. Secretarial Services	TimeSaver, Inc.	TimeSaver, Inc.

¹The City Council delegates the authority to make electronic funds transfers to the City Treasurer. The City Treasurer may delegate certain duties to finance staff, but shall remain responsible for the transfer program.

**CITY COUNCIL
AGENDA ITEM 3B**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: January 9, 2023

TOPIC: 2023-2024 Labor Agreement with LELS, Local No. 299

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to consider Resolution 23-08, Approving the 2023-2024 Labor Agreement between the City of Lino Lakes and LELS, Local No. 299.

BACKGROUND

A tentative agreement has been reached for a two-year contract with LELS, Local No. 299. A tentative agreement was reached after three meetings and the union members voted in favor of the following terms:

1. COMPENSATION/WAGES:
 - a) 3% general wage increase, plus 0.75% market adjustment effective January 1, 2023
 - b) 3% general wage increase, plus 0.75% market adjustment effective January 1, 2024
 - c) Investigator Stipend - The stipend (which will now be reflected as an hourly amount) will increase by \$25 per month for each year of the contract; therefore, Police Officers assigned to Investigator will be provided an hourly stipend of \$1.30 in 2023 and \$1.44 in 2024.
 - d) School Resource Officer Stipend – The stipend (which will now be reflected as an hourly amount) will increase by \$25 per month for each year of the contract; therefore, Police Officers assigned to School Resource Officer will be provided an hourly stipend of \$1.13 in 2023 and \$1.27 in 2024.

2. INSURANCE:
 - a) Article 19.1 (Health) revised to read:
 - i. Effective January 1, 2023, the Employer will contribute 100% of the premium toward the base single plan (\$588.64) and \$1,212.98 toward the base family plan.
 - ii. Effective January 1, 2024, the Employer will contribute 100% of the base single plan and \$1,212.98 plus 50% of the 2024 premium increase toward the base family plan.
 - iii. The Employer’s contributions toward the Health Savings Account and the cash option for waiving coverage remain the same.
 - b) Article 19.3 (Dental) revised to read:

- i. Dental: The employer agrees to pay \$51.04 a month toward dental insurance coverage.
3. HOLIDAYS: Article 18 was revised to mirror the language included in the Sergeant's contract (*Employees scheduled to work on any of the listed holidays in Section 18.1 shall receive 1 ½ times their regular rate of pay, which will be paid out in the pay period worked*).
4. OVERTIME: Article 12 was revised to mirror the language included in the Sergeant's contract (*Employees may carry over 20 hours of compensatory time into the following year*).
5. COURT TIME: Cancellation notice increased from 12 to 16 hours. (*Employees cancelled for court with less than 16 hours' notice, shall receive two hours of pay at their regular rate.*)
6. CLOTHING ALLOWANCE: The annual clothing allowance increases by any wage adjustment; therefore, the annual clothing allowance will be \$911.18 in 2023 and \$938.52 in 2024.
7. POST RETIREMENT HEALTH CARE SAVINGS PLAN: New Article – Police Officers will contribute 4% of gross income and all eligible severance pay, per Article 25 to a Post-Retirement Health Care Savings Plan.
8. FIREFIGHTER STIPEND: The cross-trained firefighter stipend increases by any annual wage adjustment; therefore, the hourly stipend will increase to \$1.59 in 2023 and \$1.64 in 2024.
9. APPENDIX C: M.O.A. REGARDING PERSONAL TIME OFF (PTO): The City of Lino Lakes may offer new Police Officers the choice to elect vacation/sick leave or PTO/extended illness leave pursuant to the City's personnel policy.

RECOMMENDATION

Staff recommends approval of Resolution No. 23-08, Approving the 2023-2024 Labor Agreement between the City of Lino Lakes and LELS Local No. 299.

ATTACHMENTS

Resolution No. 23-08

**CITY OF LINO LAKES
RESOLUTION NO. 23-08**

**APPROVING THE 2023-2024 LABOR AGREEMENT BETWEEN THE CITY OF LINO
LAKES AND LELS, LOCAL NO. 299**

WHEREAS, the City of Lino Lakes and Law Enforcement Labor Services, Local No. 299, representing the police officers, have reached an agreement for 2023-2024;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lino Lakes approve the terms of the labor agreement, as follows:

1) **COMPENSATION/WAGES:**

- a) 3% general wage increase, plus 0.75% market adjustment effective January 1, 2023
- b) 3% general wage increase, plus 0.75% market adjustment effective January 1, 2024
- c) Investigator Stipend - The stipend (which will now be reflected as an hourly amount) will increase by \$25 per month for each year of the contract; therefore, Police Officers assigned to Investigator will be provided an hourly stipend of \$1.30 in 2023 and \$1.44 in 2024.
- d) School Resource Officer Stipend – The stipend (which will now be reflected as an hourly amount) will increase by \$25 per month for each year of the contract; therefore, Police Officers assigned to School Resource Officer will be provided an hourly stipend of \$1.13 in 2023 and \$1.27 in 2024.

2) **INSURANCE:**

- a) Article 19.1 (Health) revised to read:
 - a) Effective January 1, 2023, the Employer will contribute 100% of the premium toward the base single plan (\$588.64) and \$1,212.98 toward the base family plan.
 - b) Effective January 1, 2024, the Employer will contribute 100% of the base single plan and \$1,212.98 plus 50% of the 2024 premium increase toward the base family plan.
 - c) The Employer's contributions toward the Health Savings Account and the cash option for waiving coverage remain the same.
- b) Article 19.3 (Dental) revised to read:
 - i. Dental: The employer agrees to pay \$51.04 a month toward dental insurance coverage.

3) **HOLIDAYS:** Article 18 was revised to mirror the language included in the Sergeant's contract (*Employees scheduled to work on any of the listed holidays in Section 18.1 shall receive 1 ½ times their regular rate of pay, which will be paid out in the pay period worked*).

4) **OVERTIME:** Article 12 was revised to mirror the language included in the Sergeant's contract (*Employees may carry over 20 hours of compensatory time into the following year*).

- 5) COURT TIME: Cancellation notice increased from 12 to 16 hours. (*Employees cancelled for court with less than 16 hours' notice, shall receive two hours of pay at their regular rate.*)
- 6) CLOTHING ALLOWANCE: The annual clothing allowance increases by any wage adjustment; therefore, the annual clothing allowance will be \$911.18 in 2023 and \$938.52 in 2024.
- 7) POST RETIREMENT HEALTH CARE SAVINGS PLAN: New Article – Police Officers will contribute 4% of gross income and all eligible severance pay, per Article 25 to a Post-Retirement Health Care Savings Plan.
- 8) FIREFIGHTER STIPEND: The cross-trained firefighter stipend increases by any annual wage adjustment; therefore, the hourly stipend will increase to \$1.59 in 2023 and \$1.64 in 2024.
- 9) APPENDIX C: M.O.A. REGARDING PERSONAL TIME OFF (PTO): The City of Lino Lakes may offer new Police Officers the choice to elect vacation/sick leave or PTO/extended illness leave pursuant to the City's personnel policy.

Adopted by the Council of the City of Lino Lakes this 9th day of January, 2023.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

**CITY COUNCIL
AGENDA ITEM # 4A**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: January 9, 2023

TOPIC: Acceptance of Monetary Donation to Lino Lakes Public Safety Department

VOTE REQUIRED: 3/5

INTRODUCTION

The Lino Lakes Public Safety Department is requesting council approval to accept a donation of \$20,000 from the Coss Family Foundation through their Grant Administrator, The Saint Paul Foundation.

BACKGROUND

Staff received notification from The Saint Paul Foundation that a donor wished to make a donation of \$20,000 to the Lino Lakes Public Safety Public Safety Department to support the expansion of the Wellness Enhancements for Fire Division personnel.

Staff provided Council information on the Public Safety Department Wellness Enhancements at the August 1, 2022 Work Session. As noted then, the only funding available for the Provicta engagement was the law enforcement forfeiture funds; therefore, only police personnel were allowed to participate in the wellness enhancements offered through Provicta. With this donation we will begin to establish the needed funding to include all Fire Division personnel in the future once we have received enough funding to move forward.

Upon Council acceptance of the donation, staff will deposit these funds into a City escrow account.

RECOMMENDATION

Staff recommends approval of acceptance of the \$20,000 donation from the Coss Family Foundation for the Lino Lakes Public Safety Department Fire Division Wellness Enhancements.

ATTACHMENTS

None

**CITY COUNCIL
AGENDA ITEM 6A**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: January 9, 2022

TOPIC: Consider 2nd Reading of Ordinance 10-22, Amending City Code Chapter 1011, Stormwater, Erosion and Sediment Control

Consider Resolution 23-04, Approving Summary Publication of Ordinance 10-22

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting City Council consideration to amend City Code Chapter 1011 relating to Stormwater, Erosion and Sediment Control requirements.

BACKGROUND

City Code section 1011 regulates development activities that disturbs land and generates the need for storm water management. The City is required to adopt an ordinance consistent with the requirements of the State’s General Permit to operate a municipal separate storm sewer system (MS4). The City was issued a new permit in October of 2021. Additionally, the City is required to be in conformance with the rules and requirements of the local water management organizations (WMO’s) – the Rice Creek Watershed District (RCWD) and Vadnais Lakes Water Management Organization.

The proposed ordinance amendment is to bring our code requirements into conformance with the permit and WMO’S standards and simplify administration of the code.

The RCWD covers the majority of the city with VLAWMO jurisdiction limited to a few hundred acres in the southeast portion of the City. For purpose of applying requirements uniformly the ordinance adopts the stormwater management requirements of the RCWD.

New language is shown as underlined text and deleted text is shown with a ~~striketrough~~.

ANALYSIS

Sections 1011.001 through 1011.005:

These sections were modified to remove superfluous language and recognize the adoption of certain code amendments by reference to RCWD or VLAWMO rules

Section 1011.006 Definitions:

The definition section was amended to update definitions for consistency with WMO's and the MS4 permit, and delete unnecessary terminology.

Section 1011.007 through 1011.009:

These sections were modified to remove superfluous language and correct references.

Section 1011.010. Erosion and Sediment Control Requirements

These sections were modified to remove superfluous language and conform to similar requirements of RCWD.

Section 1011.011 Stormwater Management Requirements.

Permit applicability was amended to generally match RCWD permit requirements and meets the requirements for the MS4 permit as well.

The Comprehensive Stormwater Management Plan (CSMP's) section was added, as provided for by RCWD. The City has two CSMP's currently in effect – one for Legacy at Woods Edge (City Hall and surrounding complex) and the NE Drainage Area (from Peltier Lake to City of Hugo). Stormwater Management in those areas are governed by these requirements.

Subparts 5 through 7 adopts the RCWD requirements by reference as amended. This keeps our ordinance consistent with the RCWD. The RCWD Rules cover the same items shown as deleted in our ordinance.

Subpart 9 was added to establish wetland buffers consistent with the RCWD and VLAWMO requirements.

Sections 1011.012 through 016

No changes are proposed other than minor clerical references.

RECOMMENDATION

The City Council approved the 1st Reading on December 12, 2022. Staff is recommending approval of the 2nd Reading of Ordinance No. 10-22.

Staff is also recommending approval of Resolution No. 23-04, approving the summary publication of the ordinance.

ATTACHMENTS

1. Ordinance 10-22
2. Resolution No. 23-04

1 st Reading:	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 10-22**

**AN ORDINANCE AMENDING SECTION 1011 RELATING TO THE REGULATION
OF STORMWATER, EROSION AND SEDIMENT CONTROL**

The City Council of Lino Lakes ordains:

Section 1. The Lino Lakes Code of Ordinance, Chapter 1011 Stormwater, Erosion and Sediment Control is hereby amended as follows (new language is underlined, and deleted language is stricken):

CHAPTER 1011: STORMWATER, EROSION AND SEDIMENT CONTROL

Section

- 1011.001 Title
- 1011.002 ~~Purpose~~Findings
- 1011.003 Jurisdiction
- 1011.004 Statutory authority
- 1011.005 ~~Findings~~Adoption by reference
- 1011.006 Definitions
- 1011.007 Applicability
- 1011.008 Exemptions
- 1011.009 ~~Technical reference~~Reserved
- 1011.010 Grading, erosion and sediment control requirements
- 1011.011 Stormwater management requirements
- 1011.012 Inspections and maintenance
- 1011.013 Plan review procedure
- 1011.014 Financial securities
- 1011.015 Enforcement
- 1011.016 Abrogation and greater restrictions

§ 1011.001 TITLE.

This chapter shall be known as the Lino Lakes Stormwater, Erosion and Sediment Control Chapter and will be referred to herein as this chapter.

(Ord. 09-15, passed 10-26-2015)

§ 1011.002 ~~PURPOSE~~FINDINGS.

~~The general purpose of this chapter is to set forth regulatory requirements for land development and land disturbing activities aimed at minimizing threats to public health, safety, public and private property, and natural resources within the city from construction site erosion and post-construction stormwater runoff. Specific purposes are to establish performance standards that will:~~

- ~~—(1) Protect life and property from dangers associated with flooding;~~
- ~~—(2) Protect public and private property and the natural resources from damage resulting from runoff and construction site erosion;~~
- ~~—(3) Ensure land development that minimizes the generation of stormwater runoff volumes and peak rates and maximizes pervious areas for stormwater treatment;~~
- ~~—(4) Promote regional stormwater management by subwatershed;~~
- ~~—(5) Provide a single, consistent set of performance standards that apply to all developments;~~
- ~~—(6) Protect water quality from nutrients, heavy metals, bacteria, pathogens, debris, thermal stress, and other urban pollutants;~~
- ~~—(7) Promote infiltration and groundwater recharge;~~
- ~~—(8) Protect functional values of all types of natural water bodies (e.g., rivers, streams, wetlands, lakes, seasonal ponds); and~~
- ~~—(9) Sustain or enhance biodiversity (native plant and animal habitat) and support riparian ecosystems.~~

~~(Ord. 09-15, passed 10-26-2015)~~

The city finds that uncontrolled stormwater runoff and construction site erosion from land development and land disturbing activity can have significant adverse impacts upon local and regional water resources, diminishing the quality of public health, safety, public and private property, and natural resources of the city. Specifically, uncontrolled construction site erosion and stormwater runoff can:

- (1) Threaten public health, safety, property, and general welfare by increasing runoff volumes, peak flood flows, and overburdening storm sewers, drainage ways, and other storm drainage systems;
- (2) Diminish the capacity of lakes and streams to support fish, aquatic life, recreational uses and water supply uses by increasing pollutant loadings of total

sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens, and other urban pollutants;

—(3) Degrade physical stream habitat by increasing stream bank erosion, increasing stream bed scour, diminishing groundwater recharge, diminishing stream base flows, and increasing stream temperatures;

—(4) Undermine floodplain management efforts by increasing the incidence and levels of flooding;

—(5) Alter wetland communities by changing wetland hydrology and increasing pollutant loading; and

—(6) Generate airborne particulate concentrations that are health-threatening or may cause other damage to property or the environment.

(Ord. 09-15, passed 10-26-2015)

§ 1011.003 JURISDICTION.

The provisions of this chapter shall apply to all lands within the incorporated boundaries of Lino Lakes.

(Ord. 09-15, passed 10-26-2015)

§ 1011.004 STATUTORY AUTHORITY.

This chapter is adopted pursuant to the authorization and policies contained in M.S. Chs. 103B, 103F, and 462 and Minn. Rules Chs. 7050, 7090, and 8410. This chapter is intended to meet the current construction site erosion and sediment control and post-construction stormwater management regulatory requirements for construction activity and small construction activity as defined in the standards of the NPDES construction general permit, as amended.

(Ord. 09-15, passed 10-26-2015)

§ 1011.005 ~~FINDINGS~~ ADOPTION BY REFERENCE.

~~The city finds that uncontrolled stormwater runoff and construction site erosion from land development and land disturbing activity can have significant adverse impacts upon local and regional water resources diminishing the quality of public health, safety, public and private property, and natural resources of the city. Specifically, uncontrolled construction site erosion and stormwater runoff can:~~

~~—(1) Threaten public health, safety, property, and general welfare by increasing runoff volumes, peak flood flows, and overburdening storm sewers, drainage ways, and other storm drainage systems;~~

~~—(2) Diminish the capacity of lakes and streams to support fish, aquatic life, recreational and water supply uses by increasing pollutant loadings of total sediment,~~

~~suspended solids, nutrients, heavy metals, bacteria, pathogens, and other urban pollutants;~~

~~—(3) Degrade physical stream habitat by increasing stream bank erosion, increasing stream bed scour, diminishing groundwater recharge, diminishing stream base flows, and increasing stream temperatures;~~

~~—(4) Undermine floodplain management efforts by increasing the incidence and levels of flooding;~~

~~—(5) Alter wetland communities by changing wetland hydrology and increasing pollutant loading; and~~

~~—(6) Generate airborne particulate concentrations that are health threatening or may cause other damage to property or the environment.~~

~~(Ord. 09-15, passed 10-26-2015)~~

Certain Rules of the Rice Creek Watershed District (the “Rules”) and Standards of the Vadnais Lake Area Water Management Organization (the “Standards”) and any amendments or revisions thereto referenced herein are adopted as ordinances of the city. Where the Rules refer to the “District” they shall be deemed as referring to the city. Where the Standards refer to the “VLAWMO” they shall be deemed as referring to the city. Where conflicts exist between this Ordinance and the Rules or Standards, the greater requirement shall apply.

§ 1011.006 DEFINITIONS.

—Unless specifically defined below, words or phrases used in this chapter shall be interpreted so as to give them the same meaning as they have in common usage and to give this chapter its most reasonable application. For the purpose of this chapter, the words **MUST** and **SHALL** are mandatory and not permissive. All distances, unless otherwise specified, shall be measured horizontally. As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section.

100-YEAR FLOOD ELEVATION. The elevation of water resulting from the Critical Duration Flood Event. [See definition of Critical Duration Flood event.](#)

BEST MANAGEMENT PRACTICES (BMP's). Measures taken to minimize negative effects on water resources and systems as documented in the Minnesota Construction Site Erosion and Sediment Control Planning Handbook (MBWSR, 1988), Protecting Water Quality in Urban Areas (MPCA, 2000) and the Minnesota Stormwater Manual (MPCA, 2014) as amended.

BETTER SITE DESIGN (BSD). An approach to managing runoff that seeks to attain post development hydrology which mimics the undeveloped condition in terms of volume, rate and timing of runoff. The goals of **BETTER SITE DESIGN** include reducing the amount of impervious cover, increasing the amount of natural lands set aside for conservation, using pervious areas for more effective stormwater treatment, innovative grading and drainage techniques and through the review of every aspect of the project site planning process. **BETTER SITE DESIGN** involves techniques applied early in the

design process to reduce impervious cover, conserve natural areas and use pervious areas to more effectively treat stormwater runoff and promote a treatment train approach to runoff management.

BIOFILTRATION. ~~A stormwater quality and quantity BMP that utilizes vegetation and soil to filter and absorb pollutants including nutrients, hydrocarbons and metals and remove water volume through evapotranspiration.~~ A bioretention practice in which an underdrain is used. Typically, most of the water entering the biofiltration practice enters the underdrain and is returned to the stormwater system, but some water infiltrates (unless the BMP has an impermeable liner) or evapotranspires. The underdrain may be at or elevated above the bottom of the practice (i.e. at the media-soil interface).

BIORETENTION. A soil and plant-based stormwater management best management practice (BMP) used to filter runoff.

BRIDGE. A road, path, railroad or utility crossing over a waterbody, wetland, ditch, ravine, road, railroad or other obstacle.

BRIDGE SPAN. The clear span between the inside surfaces of a bridge's terminal supports.

CHANNEL. A perceptible natural or artificial depression, with a defined bed and banks that confine and conduct water flowing either continuously or periodically.

CONSTRUCTION ACTIVITY. Activities including clearing, grading, and excavating, that result in land disturbance of equal to or greater than one acre, including the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one acre. This includes a disturbance to the land that results in a change in the topography, existing soil cover, (both vegetative and nonvegetative), or the existing soil topography that may result in accelerated stormwater runoff that may lead to soil erosion and movement of sediment. Construction activity does not include a disturbance to the land of less than five acres for the purpose of routine maintenance performed to maintain the original line and grade, hydraulic capacity, and original purpose of the facility. Routine maintenance does not include activities such as repairs, replacement and other types of non-routine maintenance. Pavement rehabilitation that does not disturb the underlying soils (e.g., mill and overlay projects) is not construction activity.

~~Includes construction activity as defined in 40 C.F.R. pt. 122.26(b)(14)(x) and small construction activity as defined in 40 C.F.R. pt. 122.26(b)(15). This includes a disturbance to the land that results in a change in the topography, existing soil cover (both vegetative and non-vegetative), or the existing soil topography that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface waters or drainage systems. Examples of CONSTRUCTION ACTIVITY may include clearing, grading, filling, and excavating. CONSTRUCTION ACTIVITY includes the disturbance of less than one acre of total land area that is a part of a larger common plan of development or sale if the larger common plan will ultimately disturb one acre or more.~~

CONVEYANCE SYSTEM. Open channel, pipe or tile that is not a Public Drainage System. A portion of a conveyance system is defined as “regional” if it carries flows from a drainage area of greater than 200 acres.

CRITICAL DURATION FLOOD EVENT. The 100-year precipitation or snow melt event with a duration resulting in the maximum 100-year return period water surface elevation. The **CRITICAL DURATION FLOOD EVENT** is generally either the 100-year, 24 hour rainfall event as found in NOAA Atlas 14 or the ten-day snow melt event assumed to be 7.2 inches of runoff occurring on frozen ground (CN=100); however, other durations (e.g., 6-hour) may result in the maximum 100-year return period water surface elevation.

DETENTION BASIN. Any natural or man-made depression that stores stormwater runoff temporarily.

DEVELOPMENT. Any land-disturbing activity resulting in creation or reconstruction of impervious surface including, but not limited to, municipal road construction. Normal farming practices part of an ongoing farming operation shall not be considered a **DEVELOPMENT**.

DRAINAGE SYSTEM. A system of open channel, pipe or tile, to drain property, including laterals, improvements, and improvements of outlets, which may or may not be a public system under the jurisdiction of a watershed district under M.S. Chs. 103B, 103D, or 103E.

EMERGENCY OVERFLOW (EOF). A primary overflow to pass flows above the design capacity around the principal outlet safely downstream without causing flooding.

~~—EROSION AND SEDIMENT CONTROL PLAN. A plan of BMPs or equivalent measures designed to control runoff and erosion and to retain or control sediment on land during the period of land disturbance in accordance with the standards set forth in this chapter.~~

~~—EROSION PREVENTION. Measures employed to prevent erosion including, but not limited to, soil stabilization practices, limited grading, mulch, temporary or permanent cover, and construction phasing.~~

EXCAVATION. The displacement or removal of soil, sediment or other material.

FILTRATION. A stormwater quality BMP that uses either natural media such as soil or vegetation or manufactured media to trap pollutants such as nutrients and particles in surface water.

~~—FINAL STABILIZATION. All soil disturbing activities at the site have been completed and all soils have to be stabilized by a uniform perennial vegetative cover with a density of 70% over the entire pervious surface area, or other equivalent means necessary to prevent soil failure under erosive conditions.~~

FLOODPLAIN. The beds proper and areas adjoining a waterbody wetland, lake or watercourse that are inundated which have been or hereafter may be covered by the during the 100-year regional flood.

FLOODWAY FRINGE. That portion of the floodplain outside of the floodway. Flood fringe is synonymous with the term **FLOODWAY FRINGE** used in the Flood Insurance study for Anoka County. The area between the floodway and the boundary of the 100-year flood.

~~— **FLOODWAY.** The channel of a watercourse, the bed of water basins and those portions of adjoining floodplains that must be kept free of encroachment to accommodate the 100-year flood. The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.~~

~~**FLOODWAY FRINGE.** The area between the floodway and the boundary of the 100-year flood. The portion of the one-percent annual chance floodplain located outside of the floodway. This district also includes any additional area encompassed by the horizontal extension of the Regulatory Flood Protection Elevation.~~

FREEBOARD. Vertical distance between the 100-year flood elevation or emergency overflow elevation of a water basin or watercourse and the elevation of the regulatory elevation of a structure.

IMPERVIOUS SURFACE. A compacted surface or a surface covered with material (i.e., gravel, asphalt, concrete, Class 5, etc.) that increases the depth of runoff compared to natural soils and land cover. Including but not limited to roads, driveways, parking areas, sidewalks and trails, patios, tennis courts, basketball courts, swimming pools, building roofs, covered decks, and other structures.

INFILTRATION. Water entering the ground through the soil.

LAND-DISTURBING ACTIVITY. Any disturbance to the ground surface that, through the action of wind or water, may result in soil erosion or the movement of sediment into waters, wetlands or storm sewers or onto adjacent property. **LAND-DISTURBING ACTIVITY** includes but is not limited to the demolition of a structure or surface, soil stripping, clearing, grubbing, grading, excavating, filling and the storage of soil or earth materials. The term does not include normal farming practices as part of an ongoing farming operation.

LANDLOCKED BASIN. A water basin lacking an outlet at an elevation at or below the water level produced by the critical duration flood event, generally the ten-day snowmelt event.

LOW ENTRY ELEVATION. The elevation of the lowest opening in a structure.

LOW FLOOR ELEVATION. The elevation of the lowest floor of a habitable or uninhabitable structure, which is often the elevation of the basement floor or walk-out level.

MILL, RECLAMATION AND OVERLAY. Removal of the top layer(s) of an impervious surface (e.g. roadway, parking lot, sport court) by mechanical means, followed by the placement of a new layer of impervious surface, without exposure of the underlying native soil.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER DISCHARGE PERMIT. A permit issued by the Minnesota Pollution Control Agency that authorizes the discharge of pollutants to the waters of the state.

NATIONWIDE URBAN RUNOFF PROGRAM (NURP). Urban Runoff Program developed by the Environmental Protection Agency to study stormwater runoff from urban development.

ORDINARY HIGH WATER LEVEL (OHWL). The highest water level elevation that has been maintained for a sufficiently long period of time to leave evidence upon the landscape. The OHWL is commonly that point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial. If an OHWL has been established for a waterbody by the Minnesota Department of Natural Resources, it will constitute the OHWL under this definition.

OWNER. The person or party possessing the title of the land on which the construction activities will occur; or if the construction activity is for a lease, easement, or mineral rights license holder, the party or individual identified as the lease, easement, or mineral rights license holder; or the contracting government agency responsible for the construction activity.

POLLUTANT. A substance that pollutes something, especially water or the atmosphere.

PUBLIC LINEAR PROJECT. A project involving a roadway, sidewalk, trail or utility not part of an industrial, commercial, institutional or residential development.

RECONSTRUCTION. Removal of an impervious surface such that the underlying structural aggregate base is effectively removed and the underlying native soil exposed.

REGIONAL FLOOD. A flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance or 100-year recurrence interval. **REGIONAL FLOOD** is synonymous with the term **BASE FLOOD** used in the Flood Insurance Study.

SEASONAL HIGH WATER TABLE. The highest known seasonal elevation of groundwater as indicated by redoximorphic features such as mottling within the soil.

~~—SATURATED SOIL. The highest seasonal elevation in the soil that is in a reduced chemical state because of soil voids being filled with water. Saturated soil is evidenced by the presence of mottled features or other information.~~

SEDIMENT CONTROL. Methods employed to prevent sediment from leaving the site. **SEDIMENT CONTROL** practices include silt fences, sediment traps, earth dikes, drainage swales, check dams, subsurface drains, pipe slope drains, storm drain inlet protection, and temporary or permanent sedimentation basins.

SHORELAND. Land located within the following distances from the ordinary high water elevation of public waters:

(a) Land within 1,000 feet from the normal high watermark of a lake, pond or flowage; and

(b) Land within 300 feet of a river or stream or the landward size of a floodplain delineated by ordinance on the river or stream, whichever is greater.

STABILIZED. The exposed ground surface has been covered by appropriate materials such as mulch, staked sod, riprap, erosion control blanket, mats or other material that prevents erosion from occurring. Applying mulch, hydromulch, tackifier, polyacrylamide, or similar erosion prevention practices is not acceptable stabilization in temporary or permanent drainage ditches or areas where concentrated overland flow occurs. Grass seeding is not stabilization.

~~—STANDARD PLATES. General drawings having or showing similar characteristics or qualities that are representative of a construction activity or practice.~~

STORM SEWER. A pipe system for stormwater conveyance.

STORMWATER. Defined under Minn. Rules 7077.0105, Subd. 41(b), meaning precipitation runoff, stormwater runoff, snowmelt runoff, and any other surface runoff and drainage.

STORMWATER FACILITY, PRIVATE. Any BMP that is maintained by a private property owner, or other private entity and not maintained by a public agency.

STORMWATER MANAGEMENT PLAN. A plan for the permanent management and control of runoff prepared and implemented in accordance with the standards set forth in this chapter.

~~—STORMWATER POLLUTION PREVENTION PLAN. A document which describes the best management practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, and/or waterbodies to the maximum extent practicable.~~

STORMWATER POND. Constructed basins placed in the landscape to capture stormwater runoff.

SUBDIVISION. The legal separation of an area, parcel, or tract of land under single ownership into two or more parcels, tracts, lots.

SURFACE WATERS. All streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage systems, waterways, watercourses, and irrigation systems whether natural or artificial, public or private.

UNDERGROUND WATERS. Water contained below the surface of the earth in the saturated zone including, without limitation, all waters whether under confined, unconfined, or perched conditions, in near surface unconsolidated sediment or regolith, or in rock formations deeper underground. The term GROUND WATER shall be synonymous with underground water.

WATER QUANTITY BEST MANAGEMENT PRACTICE. The use of on-site runoff management practices such as biofiltration, infiltration, buffers/conservation areas,

impervious disconnection, and greenway connections to satisfy stormwater management requirements.

WATERS OF THE STATE. As defined in M.S. § ~~115.01, Subd. 22,~~103G.005, Subd. 17 means surface or underground waters, except surface waters that are not confined but are spread and diffused over the land. Waters of the state includes boundary and inland waters, means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems, and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.

WETLAND. Land transitional between terrestrial and aquatic systems, as defined in M.S. § 103G.005, Subd. 19.

(Ord. 09-15, passed 10-26-2015)

§ 1011.007 APPLICABILITY.

All ~~land-land-~~disturbing activity may be subject to standard erosion and sediment control BMPs. A ~~grading, erosion and sediment control permit and/or a stormwater management~~ permit shall be required for projects that meet or exceed the thresholds established in §§ 1011.~~009-010~~ and 1011.~~010011~~.

(Ord. 09-15, passed 10-26-2015)

§ 1011.008 EXEMPTIONS.

The following ~~land-land-~~disturbing activities will be exempt from the ~~grading, erosion and sediment control and stormwater management~~ permit requirements of this chapter:

- (1) Cemetery graves;
- (2) Routine agricultural activity such as tilling, planting, or harvesting of agricultural, horticultural, or silvicultural (forestry) crops; and
- (3) Emergency work necessary to protect life, limb, or property.

(Ord. 09-15, passed 10-26-2015)

~~§ 1011.009 TECHNICAL REFERENCES.~~

~~—The following documents shall be used for technical reference:~~

- ~~—(1) The Lino Lakes Surface Water Management Plan.~~
- ~~—(2) The Lino Lakes Engineering Design Details.~~
- ~~—(3) The Lino Lakes Standard City Specifications.~~
- ~~—(4) The Rice Creek Watershed District (RCWD) Rules.~~

~~—(5) The Vadnais Lakes Area Watershed Management Organization (VLAWMO) Rules.~~

~~(Ord. 09-15, passed 10-26-2015)~~

§ 1011.010 GRADING, EROSION AND SEDIMENT CONTROL REQUIREMENTS.

(1) *Grading, erosion and sediment control (ESC).* A ~~grading, erosion and sediment control (ESC)~~ permit ~~including a grading, erosion and sediment control plan~~ shall be required for all proposed ~~land-land~~-disturbing activity unless otherwise exempted in this chapter that meets any or all of the following:

(a) Includes excavation, filing, or stockpiling of erodible material in excess of 50 cubic yards per acre;

~~(b) Involves the laying, repairing, replacing, or enlarging of an underground utility, pipe or other facility, or the disturbance of road ditch, grass swale, or other open channel for a distance of 500 feet or more;~~

~~(e)~~(b) Disturbs more than one acre of land or 10,000 square feet if any part of the disturbed area is within 300 feet of a lake, stream or wetland and drains towards it; and/or

~~(d)~~(c) A ~~land-land~~-disturbing activity, regardless of size, that the city determines is likely to cause an adverse impact to an environmentally sensitive area or other property.

(2) *Grading, erosion and sediment control plan design standards.* Grading, erosion and sediment control plans must comply with the following criteria:

~~(a) All plans shall be consistent with national pollutant discharge elimination permit (NPDES) requirements, the city engineering design standards, the Lino Lakes stormwater detail plates, and the filing or approval requirements of Rice Creek Watershed District, Vadnais Lakes Watershed Management Organization, Anoka County, Minnesota Department of Natural Resources, Minnesota Department of Transportation, Minnesota Pollution Control Agency, U.S. Army Corps of Engineers, State of Minnesota Stormwater Manual or other regulatory agencies; All site erosion and sediment control practices shall be consistent with Minnesota Pollution Control Agency document "Protecting water Quality in Urban Areas (1994) as amended and City of Lin Lakes General Specifications and Standard Detail Plates for Street and Utility Construction (January 2022 or current addition, as amended).~~

(b) Natural site topography and soil conditions must be specifically addressed to reduce erosion and sedimentation during construction and after project completion;

~~(c) Site erosion and sediment control practices must be consistent with the Minnesota Pollution Control Agency document Protecting Water Quality in Urban Areas (2000), as amended, city-specific written design guidance, and be sufficient to retain sediment on-site;~~

~~(d)~~(c) The project must be phased as best as possible to minimize disturbed areas and removal of existing vegetation until necessary for project progress;

~~(e)~~(d) The city may require additional erosion and sediment control measures on areas with a continuous slope leading to a sensitive, impaired or special water body, stream, ditch or wetland to assure retention of sediment on site;

~~(f) When site restrictions do not allow for a temporary sediment basin or less than the required acreage is being developed, temporary sediment basins, where appropriate, are encouraged. They are not required in areas with steep slopes, highly erodible soils, or to take equivalent measures such as smaller basins, check dams, and vegetated buffer strips;~~

~~(g)~~(e) The plan must include conditions adequate to protect facilities to be used for post-construction stormwater infiltration;

~~(h) The plan must include conditions to minimize off-site sediment transport on trucks and equipment, such as rock entrances;~~

~~(i) The plan must minimize work in and adjacent to water bodies and wetlands;~~

~~(j) Stable slopes shall be maintained throughout the construction process.~~

~~(k) Steep slopes and the need for high cuts and fills shall be avoided (no slopes greater than 3(h): 1(v), except as approved by the City Engineer).~~

~~(l)~~(f) Protection shall be provided to minimize disturbance to surrounding soils, root systems and trunks of trees adjacent to site activity that are intended to be left standing.

~~(m)~~(g) Compaction of site soils shall be minimized.

~~(n)~~(h) All imported materials shall be approved by the City Engineer prior to placement on the site.

~~(o)~~(i) Appropriate on-site containment must be provided for all trash, solid waste, construction debris, floating debris, and hazardous materials. Disposal of collected sediment shall be deposited only in approved locations.

(3) *Grading, erosion and sediment control (ESC) required exhibits.* The plan shall be prepared and signed by a duly licensed professional engineer in the State of Minnesota. The following exhibits must accompany the permit application: two plan sets, full size (22 inches by 34 inches); and one electronic copy in a .pdf format, one plan set, reduced to maximum size of 11 inches by 17 inches. ~~Additional copies may be required in accordance with applicable zoning and subdivision provisions of city code.~~ All plan sets shall also be submitted electronically in a .dwg format or as otherwise determined by the City Engineer. The minimum requirements of the grading, erosion, and sediment control plan shall be consistent with the most recent version of the NPDES permit requirements and include the following information:

(a) Project name ~~and type (residential, commercial, industrial, road construction, or other)~~and location;

~~(b) Project location;~~

~~(c)~~(b) Address, cCounty parcel identification number ~~(and legal description of the property)~~;

~~(d)~~(c) Names and addresses of the record owner, developer, land surveyor, engineer, designer of the plat, and any agents, contractors, and subcontractors who will be responsible for project implementation, including the name, address and phone number of the party responsible for maintenance of all erosion and sediment control measures;

~~(e)~~(d) Tabulation of construction implementation schedule, including: estimated start date, time frames, and schedules for each construction phase, and completion date;

~~(f)~~(e) Copies of permits or permit applications required by any other government entity or agencies including mitigation measures required as a result of any review for the project (e.g., wetland mitigation, EAW, EIS, archaeology survey);

~~(g)~~(f) *Existing conditions map.* An existing topographic site map, drawn to a legible scale and clearly labeled with a north arrow and date of preparation. The plan, based on a certificate of survey, shall include the following information:

1. Property lines and lot dimensions;
2. Existing zoning classifications for land within and abutting the development, including shoreland, floodway, floodway fringe, or general floodplain, and other natural resource overlay districts;
3. All buildings and outdoor uses including all dimensions and setbacks;
4. All public and private roads, interior roads, driveways and parking lots;
5. Show ordinary high ~~water marks~~ water levels of all navigable waters, 100-year critical flood duration event elevations, and delineated wetland boundaries, if any. If not available, appropriate flood zone determination or wetland delineation, or both, may be required at the applicant's expense;
6. Identify all special waters and impaired waters, as identified in the most recent listing by the MPCA, within one mile of the project that receive runoff from the project;
7. Location of drainage areas, existing storm sewer facilities, including pipes, manholes, catch basins, ponds, swales and drainage channels within 100 feet of the subject property. Existing pipe sizes, grades, rim and invert elevations, and normal and high water elevations must be included;
8. Existing contours at one foot intervals, shown as dashed lines for the subject property and extending 100 feet beyond the outside boundary of the proposed plat;
9. Location of any Ssteep slopes where areas ~~with~~ have an average slope of more than 12% over a distance of at least 50 feet, or bluff areas as defined in the ~~shoreland~~ Shoreland ordinance, whichever is applicable; and
10. Location of Wwooded areas, high quality native plant communities, or other officially designated natural resource areas.

~~(h)~~(g) Proposed conditions map.

1. Maps identifying areas discussed in (3)(ef)1. through (ef)10. of this section.
2. Location, size, and approximate grade of proposed public sewer and water mains.
3. Elevations, sections, profiles, and details as needed to describe all natural and artificial features of the project.
4. Proposed grade contours at one-foot intervals shown as solid lines.
5. An estimate of the total volume (cubic yards) of materials proposed to be imported to or exported from the site.
6. Provisions for groundwater management (dewatering), including subsurface drains, disposals, ponding and flood controls.
7. Spot elevations at drainage break points and directional arrows indicating site swale and lot drainage.
8. Proposed lot lines, lot and block numbers, building style, building pad location and elevations at the lowest floor and garage slab, if applicable, for each lot.
9. Locations, sizes, grades, rim and invert elevations of all proposed stormwater facilities, including ponds, proposed to serve the subject property.
10. The location of all oversize, non-typical easements including conservation easements, if applicable.
11. Show the boundary of the 100-year flood elevations of all waterbodies.
12. Locations of all stormwater management practices, infiltration areas, and areas not to be disturbed during construction.
13. Normal water level, high water level, and emergency overflow elevations for the site and all associated ponding systems.
14. Location of areas where construction will be phased to minimize duration of exposed soil areas. Include map and calculations as necessary of areas of grubbing, clearing, tree removal, grading, excavation, fill, and other disturbance; areas of soil or earth material storage; quantities of soil or earth material to be removed, placed, stored, or otherwise moved on site, and delineated limits of disturbance.
15. Location and type of all temporary and permanent erosion prevention, sediment control, stormwater runoff, and soil stabilization BMPs, along with procedures to be used to establish additional temporary BMPs as necessary for the site conditions during construction. Standard plates and/or specifications for the BMP's used on the project must be included in the final plans and specifications for the project. Location and design of temporary sediment basins where ten acres or more (five acres or more for special or impaired waters) are disturbed and drained to a single point. When site restrictions do not allow for a temporary sediment basin or less than the required acreage is being developed, temporary sediment basins where appropriate are encouraged, but not required in areas with steep slopes or highly erodible soils or to

take equivalent measures such as smaller basins, check dams, and vegetated buffer strips.

16. Methods to be used for final stabilization of all exposed soil areas.

17. Documentation that the project applicant has applied for the NPDES permit from the Minnesota Pollution Control Agency (MPCA), when applicable.

18. A stormwater pollution prevention plan for projects that require an NPDES permit.

(4) *Construction activity requirements.* Any activity subject to a permit under this chapter must conform to the standards of the NPDES general permit regarding construction-site erosion and sediment control.

(5) Inspections. (See also § 1101.011.)

(a) The applicant shall be responsible for inspection, maintenance and effectiveness of all erosion and sediment control measures until final soil stabilization is achieved.

(b) The city may inspect the project site and require the applicant to provide additional erosion control measures as it determined conditions warrant.

(6) *Final stabilization.*

(a) Erosion and sediment control measures must be maintained until final vegetation and ground cover is established to a density of 70% over the entire pervious surface area.

(b) All temporary erosion and sediment control BMPs will be removed, by owner, after all disturbed areas have been permanently stabilized.

(Ord. 09-15, passed 10-26-2015)

§ 1011.011 STORMWATER MANAGEMENT REQUIREMENTS.

(1) *Stormwater management.* A permit incorporating an approved stormwater management plan shall be required for all proposed land development activity including public linear projects, unless otherwise exempted in this chapter, which meets any or all of the following:

(a) A development, redevelopment or reconstruction, except public linear projects, that creates or reconstructs 10,000 square feet or more of impervious surface, including smaller individual sites that are part of a common plan of development that may be constructed at different times.

(b) A subdivision of an area exceeding one acre. This includes subdivision for single-family residential, multi-unit residential, commercial, industrial, or institutional development.

(c) For public linear projects, a permit is required when one or more acres of impervious surface will be created or reconstructed ~~10,000 square feet or more of~~

~~impervious surface~~ through multiple phases or connected actions of a single project, as defined by the city.

~~(d) The site is within the 100-year floodplain; within 1,000 feet of a public water or protected wetland; impacts a wetland; and/or within 300 feet of Rice Creek, Clearwater Creek, Hardwood Creek, or a public ditch.~~

~~(e)~~(d) Any ~~land-land~~-disturbing activity, regardless of size, that the city determines would otherwise cause an adverse impact to an environmentally sensitive area or other property including areas within floodplain and shoreland districts.

(2) Exceptions

~~(f)~~(a) A permit is not required for single family residential construction on an individual lot of record, if the proposed impervious surface of the lot is less than 10,000 square feet, excluding the driveway. Stormwater management requirements do not apply to development of an individual lot within a residential subdivision if it conforms to an approved development plan.

~~(g)~~(b) Stormwater management requirements do not apply to sidewalks and trails ten feet wide or less that are bordered down-gradient by vegetated open space or vegetated filter strip with a minimum width of five feet, ~~however the grading, erosion and sediment control requirements are still effective.~~

~~(h)~~(c) Stormwater management requirements do not apply to bridge spans, mill, reclamation and overlay projects ~~that do not expose underlying soils.~~

~~(i) Stormwater Management Requirements do not apply to bridge span projects, however grading, erosion and sediment control requirements are still effective.~~

~~(d) Stormwater Management Requirements do not apply to single family residential subdivisions creating seven or fewer lots that:~~

1. Establish no new public roadway; and
2. Includes no private roadway/driveway serving three or more lots

~~(2)~~(3) Stormwater management performance standards. Site plans for new development of any kind will be assessed for stormwater quantity control and stormwater quality management. A stormwater management plan shall be submitted with the permit application for a project equaling or exceeding the threshold of Section 1011.011 (1). ~~The plan shall be designed general policy on stormwater runoff rates is~~ to reduce the impacts of development by maintaining predevelopment hydrological conditions in the following ways:

(a) *Use of natural topography.* The applicant shall incorporate the use of natural topography and land cover such as natural swales and depressions as they exist before development to the degree that they can accommodate the additional flow of water without compromising the integrity or quality of the receiving waterbody.

(b) *Minimize impact to natural features.* The development shall minimize impact to significant natural features. Applicant shall review the site for natural features protected under city, state or ~~Federal~~ federal requirements, including steep slopes, wetlands, wooded areas, endangered or threatened species, or species of concern

habitat, areas designated by the county biological survey, greenways, parks and open space, groundwater recharge areas, wellhead or surface water protection areas or regional stormwater pond locations.

(c) *Conveyance system.* Wherever possible untreated and treated stormwater runoff shall be conveyed in facilities open to the atmosphere (e.g. swales, vegetated buffer strips, energy-dissipating structures, and the like) rather than through enclosed pipes, so as to decrease runoff velocity, allow for natural infiltration, allow suspended sediment particles to settle, and to remove pollutants.

(d) *Proposed development design shall:*

1. Maintain or decrease runoff volume, where practicable as determined by the City Engineer;
2. Decrease erosion and sedimentation;
3. Maintain or decrease flow frequency, duration, and peak runoff rates;
4. Increase infiltration (groundwater recharge) or filtration;
5. Maintain existing flow patterns;
6. Reduce time to peak flows by increasing the time of concentration to and through storm sewers;
7. Provide storage of stormwater runoff on site;
8. Avoid channel erosion;
9. The proposed project must not adversely affect water level off the site during or after construction; and

10. The proposed activity may not reduce hydraulic efficiency of the drainage ways at any point up-gradient of the applicant's parcel boundary.

~~10-11.~~ A combination of Stormwater BMPs may be used to meet the requirements of section(s) 6, 7, or 8

(e) *Landlocked basins.* A landlocked basin may be provided an outlet only if it:

1. Retains a hydrologic regime that complies with the requirements of the local governmental unit (LGU) responsible for administration of the Wetland Conservation Act (WCA);
2. Provides sufficient dead storage volume to retain back to back 100-year, 24-hour rainfalls and runoff; and
3. Does not create adverse downstream flooding or water quality conditions as a result of increased discharge rate or volume, or other factors.

(f) All plans shall be consistent with National Pollutant Discharge Elimination permit (NPDES) requirements, the Lino Lakes engineering design standards, the Lino Lakes stormwater design standards, and the filing or approval requirements of Rice Creek Watershed District, Vadnais Lakes Watershed Management Organization, Anoka County, Minnesota Department of Natural Resources, Minnesota Department of

Transportation, Minnesota Pollution Control Agency, U.S. Army Corps of Engineers, State of Minnesota Stormwater Manual or other regulatory agencies.

~~(3)(4) Stormwater management plan modeling requirements. The City adopts by reference RCWD Rule C4. Modeling for Stormwater Management Plans, as amended.~~

~~A hydrograph method or computer program based on Natural Resources Conservation Service Technical Release #20 (TR-20) and subsequent guidance must be used to analyze stormwater runoff for the design or analysis of flows and water levels within and off the project site. Composite curve numbers shall not include directly connected impervious surfaces.~~

~~(b) In determining curve numbers to model runoff in the post-development condition, the hydrologic soil group (HSG) of areas within construction limits is to be shifted down one classification (or one-half classification for HSG A) to account for the impacts of grading on soil structure unless the project specifications incorporate soil amendments in accordance with Rice Creek Watershed District Soil Amendment guidelines.~~

~~(c) The following curve numbers (Table 1) shall be utilized for modeling of those site areas not covered by impervious surface:~~

Table 1. Curve numbers for use with pervious areas			
Hydrologic Soil Group	Existing Runoff Curve Number *	Post-Construction Runoff Curve Number**	
		Undisturbed Land	Disturbed Land
A	39	39	49
B	64	64	74
C	74	74	80
D	80	80	80
* Curve numbers from USDA NRCS, Technical Release 55			
** Rice Creek Watershed District 2013 Rules			

~~The analysis of flood levels, storage volumes, and discharge rates for waterbodies and stormwater management basins must include the NOAA Atlas 14 values, as amended, for the two-year, ten-year and 100-year return period, 24-hour rainfall events and the ten-day snowmelt event, in order to identify the critical duration flood event. The ten-day snowmelt event is simulated by a 7.2 inch, ten-day spring~~

runoff event during which it is assumed the ground is frozen solid and no infiltration occurs (CN set to 100 for all areas). The City Engineer may require analysis of additional precipitation durations to determine the critical duration flood event. Analysis of the ten-day snowmelt event is not required for stormwater management detention basins with a defined outlet elevation at or below the 100-year, 24-hour event elevation.

~~(4)(5) Water quality treatment. The City Adopts by reference RCWD Rule C6. Water Quality Treatment as amended.~~

~~(d) Land development activities creating impervious surface shall address the use of better site design (BSD) techniques as outlined in the better site design and low impact development sections of the Minnesota Stormwater Manual (MPCA, 2014 and subsequent revisions).~~

~~(e) The water quality treatment volume standard for all projects, except public linear projects, is determined as follows (Table 2):~~

Table 2. Required quality volume calculations for new or reconstructed developments		
BMP	BMP Design Variation	Water Treatment Volume Calculation [ft³]
Infiltration	Infiltration Feature	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / 12 \text{ [in/ft]}$
Water Reuse	Irrigation	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / 12 \text{ [in/ft]}$
Biofiltration	Underdrain	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / (0.65 * 12 \text{ [in/ft]})$
Filtration	Sand or Rock Filter	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / (0.50 * 12 \text{ [in/ft]})$
Stormwater Wetlands	Shallow Wetland	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / (0.40 * 12 \text{ [in/ft]})$
	Pond/Wetland	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / (0.55 * 12 \text{ [in/ft]})$
Stormwater Pond	Wet Pond	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / (0.50 * 12 \text{ [in/ft]})$
	Multiple Pond	$\text{Impervious surface [ft}^2\text{]} * 1.1 \text{ [in]} / (0.60 * 12 \text{ [in/ft]})$

~~(f) The required water quality treatment volume standard for public linear projects is determined as follows:~~

$$\begin{array}{l} \text{Required Water Quality} \\ \text{Treatment} \\ \text{Volume [ft}^3\text{]} \end{array} = \begin{array}{l} \text{Area of} \\ \text{New or} \\ \text{Reconstructed} \\ \text{Impervious} \\ \text{Surface [ft}^2\text{]} \end{array} \times \begin{array}{l} 0.7 \\ 5 \text{ [in]} \end{array} \div \begin{array}{l} 4 \\ 2 \text{ [in/ft]} \end{array}$$

~~(g) Public linear projects shall meet the requirements of the Rice Creek Watershed District (RCWD) or Vadnais Lakes Area Water Management Organization (VLAWMO) as applicable.~~

~~(h) Infiltration BMPs (see city BMP standard plates and design criteria) are to be incorporated in areas with A and B hydrologic soil groups. Stormwater from impervious surfaces other than rooftops must be pretreated before discharge to infiltration BMPs, to remove sediment and floatables, or other materials that would restrict the BMP's capacity or contaminate ground water.~~

~~(i) If the project meets any of the following conditions listed in Table 3, infiltration is prohibited and the water quality volume requirements shall be provided the remaining options in Table 2:~~

~~-~~

<i>Table 3. Specific conditions that may restrict infiltration.</i>	
<i>Type</i>	<i>Specific Site Conditions</i>
Potential Contamination	Potential stormwater hotspots [PSH]
	Contaminated soils
	Vehicle fueling and maintenance areas
Physical Limitations	Low permeability soils [HSG C and D]
	Bedrock within three vertical feet of bottom of infiltration area
	Seasonal high water table within three vertical feet of bottom of infiltration area

	Where soil infiltration tests are more than 8.3 inches per hour
Land Use Limitations	Utility locations
	Adjacent wells

BMPs must provide infiltration where feasible. If the city concurs that the infiltration BMPs are not feasible or directs that infiltration not be used, then any BMP may be chosen. If infiltration is feasible on-site, then a regionally-sited BMP must provide equivalent runoff volume reduction.

(5)(6) Peak stormwater runoff control. The City adopts by reference RCWD Rule C7. Peak Stormwater Runoff Control as amended.

(a) Stormwater runoff rates for the proposed project at the site boundary, in aggregate, must not exceed existing runoff rates for the critical two-, ten-, and 100-year frequency events.

(j) Any increase in a critical event rate at a specific point of discharge from the site must be limited and cause no adverse down gradient impact. The project must meet the hydroperiod standards found in Table 4 with respect to all down gradient wetlands.

Table 4. Hydroperiod standards			
Wetland Susceptibility Class	Permitted Storm Bounce for 2-year and 10-year Event*	Inundation Period for 2-year Event*	Inundation Period for 10-year Event*
Highly Susceptible	Existing	Existing	Existing
Moderately Susceptible	Existing + 0.5-ft	Existing + 1 day	Existing + 7 days
Slightly Susceptible	Existing + 1.0-ft	Existing + 2 days	Existing + 14 days
Least Susceptible	No Limit	Existing + 7 days	Existing + 21 days
* Duration of 24 hours for the return periods utilizing NOAA Atlas 14 precipitation data. Source: Adapted from Rice Creek Watershed District 2013 Rules.			

Wetland Susceptibility Class is determined based on wetland type, as follows:
 Highly susceptible wetland types include: sedge meadows, bogs, coniferous bogs, open bogs, calcareous fens, low prairies, coniferous swamps, lowland hardwood forests, and seasonally flooded water basins.

Moderately susceptible wetland types include: shrub carrs, alder thickets, fresh (wet) meadows, and shallow and deep marshes.

~~Slightly susceptible wetland types include: floodplain forests and fresh wet meadows or shallow marshes dominated by cattail giant reed, reed canary grass or purple loosestrife.~~

~~Least susceptible wetland includes severely degraded wetlands. Examples of this condition include cultivated hydric soils, dredge/fill disposal sites and some gravel pits.~~

~~Exceptions. Rate control criteria of division (5) may be waived if the site discharges directly to a water body with large storage capacity (such as a public water) that has a time to peak elevation greater than that for an on-site pond and the volume discharged from the on-site pond is negligible, relative to the volume of runoff entering the water body.~~

(6)(7) Design criteria. Best Management Practices shall be designed in accordance with the following standards:

(a) Infiltration BMPs. Infiltration BMPs must be designed to provide: The City adopts by reference RCWD Rules C.9.(a) as amended.

~~1. Adequate pretreatment measures to remove sediment before runoff enters the primary infiltration area;~~

~~2. Drawdown within 48 hours or 72 hours from the end of a storm event, for surface or sub-surface features, respectively. Soil infiltration rates shall be based on the appropriate HSG classification and associated infiltration rates (Table 5). Infiltration area will be limited to the horizontal areas subject to prolonged wetting;~~

<i>Table 5. Soil Infiltration Rates.</i>				
<i>HSG</i>	<i>Soil Tecture*</i>	<i>Corresponding Unified Soil Classification**</i>		<i>Infiltration Rate [in/hr]</i>
A	Gravel Sandy Gravel Silty Gravel	GW	Well-graded gravels, sandy gravels	1.63
		GP	Gap-graded or uniform gravels, sandy gravels	
		GM	Silty Gravels, silty-sandy gravels	
		SW	Well-graded or uniform sands, gravelly sands	

	Sand Loamy Sand Sandy Loam	SP	Gap-graded or uniform sands, gravelly sands	0.8
B	Loam Silt Loam	SM	Silty sands, silty gravelly sands	0.45
		MH	Micaceous silts, diatomaceous silts-volcanic ash	0.3
C	Sandy Clay Loam	ML	Silts, very fine sands, silty or clayey fine sands	0.2
D	Clay Loam Silty Clay Loam Sandy Clay Silty Clay Clay	GC	Clayey gravels, clayey sandy gravels	.06
		SC	Clayey sands, clayey sandy gravels	
		CL	Low-plasticity clays, sandy or silty clays	
		OL	Organic silts and clays of low plasticity	
		CH	Highly-plastic clays and sandy clays	
		OH	Organic silts and clays of high-plasticity	

Source: Adapted from the "Design Infiltration Rates" table from the Minnesota Stormwater Manual, MPCA (January 2014).

* U.S. Department of Agriculture, Natural Resources Conservation Service, 2005. National Soil Survey Handbook, title 430-VI. (Online) Available: <http://soils.usda.gov/technical/handbook/>. ** ASTM standard D2487-00

~~3. A minimum of three feet of separation from the seasonal high water table.~~

~~4. Design and placement in accordance with the 2007 Minnesota Department of Health guidance Evaluating Proposed Stormwater Infiltration Projects in Vulnerable Wellhead Protection Areas.~~

(b) *Water reuse.* The City adopts by reference RCWD Rules C.9.(b) as amended. Water reuse BMPs must be designed to provide:

~~i. design An maximum irrigation rate of one inch per week over the irrigated lawn/turf grass area(s);~~

~~ii. No greater than a 26 week (April 15 to October 15) growing season; and~~

~~2. No increase in stormwater runoff from the irrigated area or project site.~~

~~i. The amount of water quality treatment volume credit given will be based upon the three year average of the volume irrigated, determined by the average of three years of monitoring records.~~

(c) *Biofiltration and filtration BMPs.* The City adopts by reference RCWD Rules C.9.(c) as amended. Biofiltration and filtration BMPs must be designed to provide:

~~1. Adequate pretreatment measures to remove sediment before runoff enters the primary biofiltration area;~~

~~2. Drawdown within 48 hours or 72 hours from the end of the storm event for surface or sub-surface features, respectively;~~

~~3. A minimum of 12 inches of organic material or sand above the rock trench or drain tile system; and~~

~~4. Drain tile system must be designed above the seasonal high water table.~~

(d) *Stormwater ponds.* The City adopts by reference RCWD Rules C.9.(d) as amended.

~~(d)~~(e) *Soil Borings.* The City adopts by reference RCWD Rules C.9.(e) as amended. Stormwater ponds must be designed to provide:

~~1. Water quality features consistent with NURP criteria and city standard plate;~~

~~2. Permanent wet pool with dead storage at least equal to the runoff from a two and one half inch rainfall over the area tributary to the pond~~

3. ~~An outlet structure capable of preventing migration of floating debris and oils for at least the one-year storm.~~

4. ~~An outlet structure to control the two-year, ten-year and 100-year frequency events to existing peak runoff sites; and~~

5. ~~An identified overflow spill way sufficiently stabilized to convey flows greater than the 100-year critical storm event.~~

~~(e)(f) Outfalls. An outfall structure discharging to a wetland, public water or public water wetland must incorporate a stilling basin, surge basin, energy dissipater, placement of ungrouted natural rock riprap or other feature to minimize disturbance and erosion of natural shoreline and bed resulting from stormwater discharges~~The City adopts by reference RCWD Rules C.9.(f) as amended.

~~(f)(g) Freeboard requirements. All new residential, commercial, industrial and other habitable or non-habitable structures, and all stormwater basins, must be constructed so that the lowest floor and lowest entry elevations of structures comply with the following:~~Table 1.

Table 1. Low floor and low entry freeboard requirements

	Regional Flood Elevations	Local Detention Basins & Wetlands			Infiltration Basins			Rain Gardens	Groundwater¹
		EOF	100 year	EOF	Bottom	100 year	EOF		
Elevation	100 year	EOF	100 year	EOF	Bottom	100 year	EOF	EOF	Seasonal High Level
Low Floor Freeboard	2-ft.	1-ft	0-ft	N/A	0-ft	N/A	N/A	N/A	4-ft
Low Entry Freeboard	N/A	N/A	2-ft	1-ft	N/A	2-ft	1-ft	0.5-ft	N/A

¹ The seasonal high groundwater level shall be determined within 12 months of proposed construction of the structure by a soil scientist or geotechnical engineer registered in the State of Minnesota as indicated by redoximorphic features such as mottling within the soil or by direct groundwater observation.

~~(g)(h)~~ Within a landlocked basin, lowest floor elevations must be at least one foot above the surveyed basin overflow elevation. Where a structure is proposed below the runoff elevation of a land-locked basin, the low-floor elevation will be a minimum of two feet above the high water level as determined from an estimate of high water levels determined from the highest of either the 100-year, ten-day runoff event or back-to-back 100-year, 24-hour rainfalls. Aerial photos, vegetation, soils, and topography will be used to derive a "normal" water elevation for the basin for the purpose of computing the 100-year elevation.

(7)(8) Drainage and utility easements.

(a) If a stormwater management plan involves direction of some or all runoff off of the site, it shall be the responsibility of the applicant to obtain from adjacent property owners any necessary easements or other property interests concerning flowage of water.

(b) Easements are required for all stormwater management facilities, stormwater conveyances and on-site floodplain and shall extend a minimum of ten feet beyond the basin's normal water level or the 100-year storm high water level elevation, whichever is greater.

(c) Easements are required for all outlet swales and ditches, and for overland overflow routes located downstream of basins located on site.

(d) If the storm sewer is to be installed less than ten feet deep within private property, the easement shall be a minimum of 20 feet wide. If the storm sewer is ten feet or greater, the easement shall be twice as wide as the depth.

(e) Easements necessary for maintenance vehicle access are required for all of the above where not directly available on a public road.

(9) Wetlands. Runoff shall not be routed directly to wetlands without first passing through an appropriate settling or approved pre-treatment basin. Said basins must meet standards for volume and flow directed to the basin.

(a) A protective buffer strip of natural vegetation shall surround all wetlands as follows:

1. Where RCWD is the Local Government Unit (LGU) for administration of the Minnesota Wetland Conservation Act (WCA) the City adopts RCWD Rule F.6.(e), as amended. Wetlands not subject to RCWD Rule F.6. (e) shall have a minimum buffer width of 10'.

2. Where Vadnais Lakes Area Water Management Organization (VLAWMO) is the LGU for administration of WCA, the City adopts VLAWMO Water Quality Standards Section 11, as amended.

(b) Wetlands must not be drained, filled, or altered, wholly or partially, unless in compliance with and permitted under the most current rules adopted by the Minnesota Board of Water and Soil Resources in the Wetland Conservation Act (WCA). Wetland replacement must be guided by the following principles in descending order:

1. Avoidance.

2. Minimization.

3. Mitigation.

(c) Permits to work in wetlands must be obtained from the local water management organizations, acting as local governmental units (LGU), with respective jurisdiction with the City of Lino Lakes to administer the WCA.

(d) Permanent boundary markers, in the form of signage approved by the City of Lino Lakes, should be installed prior to final approval of the required clearing and grading plan.

(10) *Comprehensive Stormwater Management Plan.* The City of Lino Lakes may develop a comprehensive stormwater management plan (CSMP) as an alternative way to meet the stormwater requirements of the local watershed agencies for development within a defined area and a common resource of concern (ROC). The CSMP will be submitted to the applicable watershed district for review and must comply with the requirements of the watershed district.

The following Comprehensive Stormwater Management Plans are adopted and in effect:

(a) Legacy at Woods Edge Development (LWED) CSMP (August 2016): The LWED is defined as that area within the City of Lino Lakes bounded by I-35W to the north, Town Center Parkway to the south, and Lake Drive to the west. The following LWED CSMP policies and regulations supersede portions of Sections 1011.011 within the LWED as follows:

1. Subpart (5) Water Quality Treatment and Subpart (6) Peak Stormwater Runoff Control: Private development shall not exceed the impervious areas listed in Appendix E of the LWED CSMP. If developers choose to exceed the impervious limits, they will be required to address any additional stormwater requirements within that parcel at their own expense and demonstrate how the additional runoff will be treated to meet the applicable Rice Creek Watershed District rules. Any such best management practices (BMPs) will be considered private and be maintained by the owner/developer of the parcel.

(b) Northeast Lino Lakes Drainage Area (NEDA) CSMP (September 2018): The NEDA is defined as that area within the City of Lino Lakes bounded by Main Street to the south, the City of Hugo to the east, Lake Peltier to the west and Rehbein Street to the north. The following NEDA CSMP policies and regulations supersede portions of Section 1011.011 with the NEDA as follows:

1. Subpart (5). Water Quality Treatment: Water quality treatment requirements shall be met through a variety of measures as is feasible on a regional or development- by-development basis. On-site infiltration is not feasible for most of the NEDA due to poor soils, high groundwater and the presence of wetlands. As development proceeds within the NEDA, developers shall be required to demonstrate that infiltration is not feasible on-site before utilizing any regional basins or other BMP alternatives.

2. Subpart (6). Peak Stormwater Runoff Control: Private development shall be restricted to an allowable flow rate of 0.1 cubic feet per second (cfs) per acre for the 100-year, 24-hour peak discharge rate. This will result in a maximum peak discharge rate from the NEDA into Peltier Lake of no more than 135 cfs. This restriction may be met through a combination of rate control practices on a regional or development-by-development basis.

~~(8)~~ (11) *Stormwater management plan required exhibits.* The stormwater management plan shall be prepared and signed by a duly licensed engineer in the State of Minnesota. The following exhibits must accompany the permit application: two plan sets, full size (22 inches by 34 inches); ~~and one electronic copy in a .pdf one plan set, reduced to maximum size of 11 inches by 17 inches. Additional copies may be required in accordance with applicable zoning and subdivision provisions of city code. All format.~~ All plan sets shall also be submitted electronically in a .dwg format or as otherwise determined by the City Engineer. ~~The minimum information requirements of the stormwater management plan shall be consistent with the most recent version of the NPDES permit requirements and include the following information:~~

(a) A grading, erosion and sediment control plan and, for projects that require a NPDES permit, a stormwater pollution prevention plan (SWPPP) ~~is required;~~

(b) Stormwater management plan including existing and proposed hydrologic calculations for total runoff volume and peak discharge rates as described in this chapter, including:

1. A narrative including a project description, discussion of BMP selection, incorporation of infiltration BMPs, and revegetation plan for the project site;
2. Delineation of all drainage areas, including contributing runoff from off-site areas, proposed and existing subwatersheds on-site, emergency overflows, and drainage ways;
3. Existing, proposed, and total amount of impervious surfaces created by the project;
4. Existing and proposed runoff curve numbers;
5. Time of concentration used in calculations; and
6. Existing and proposed total runoff volume and peak discharge rates for the two-, ten-, and 100-year critical events utilizing NOAA Atlas 14.

(c) Property of lines and delineation of lands under ownership of the applicant.

(d) Locations of all stormwater management practices, infiltration areas, and areas not to be disturbed during construction.

(e) Location of all drain tiles on the project site shall be identified.

(f) Location and engineered designs for structural stormwater management practices including stormwater treatment devices that remove oil and floatable material (e.g., basin outlets with submerged inlets).

(g) Normal water level, high water level, and emergency overflow elevations for the site and all ponding systems related to NAVD88.

(h) Identification of existing and proposed one-foot contour elevations within the project site related to NAVD88.

(i) Geotechnical analysis including soil borings at all proposed stormwater management facility locations ~~ASTM D5921 and D2488;~~

(j) Provisions for groundwater management (dewatering), including subsurface drains, disposals, ponding and flood controls.

(k) Completed city-Rice Creek Watershed District worksheet explaining better site design techniques that were evaluated during project design, the results of the evaluation of each and for any techniques deemed infeasible.

(l) A long-term maintenance plan and schedule for all permanent stormwater practices, along with the identity of the party responsible for the maintenance of the project. The maintenance responsibility must be memorialized in a document executed by the property owner in a form acceptable to the city and filed for record on the deed.

(m) Before work is deemed complete, as-built plans must be submitted demonstrating that at the time of final stabilization, stormwater facilities conform to design specifications.

(n) Other project site-specific submittal requirements as may be required by the city.

(Ord. 09-15, passed 10-26-2015)

§ 1011.012 INSPECTIONS AND MAINTENANCE.

(1) *Inspections.* The applicant is responsible for inspections and record keeping in accordance with the NPDES permit requirements. The city shall conduct inspections on a regular basis to ensure that both stormwater and erosion and sediment control measures are properly installed and maintained prior to construction, during construction, and at the completion of the project. In all cases the inspectors will attempt to work with the applicant or developer to maintain proper stormwater management. Mandatory inspections, conducted by the city, are required as follows:

- (a) Before any land-land-disturbing activity begins;
- (b) Five working days after footing inspections;
- (c) At the completion of the project; and
- (d) Prior to the release of financial securities.

(2) Post-construction inspection and maintenance of stormwater facilities.

(a) *Private stormwater facilities.* No private stormwater facility may be approved unless a maintenance agreement is provided that defines who will conduct maintenance, the type of maintenance, and the maintenance intervals. All private stormwater facilities shall be inspected by the owner and maintained in proper condition consistent with the performance standards for which they were originally designed.

1. *Facility access.* Access to all stormwater facilities must be inspected annually and maintained as necessary. It shall be the responsibility of the applicant to obtain any necessary easements or other property interests to allow access to the facilities for inspection or maintenance for both the responsible party and the city.

2. *Maintenance.* All settled materials from ponds, sumps, grit chambers, and other devices, including settled solids, shall be removed and properly disposed of once capacity is reduced by 30%.

3. *Inspection.* All private stormwater facilities must submit an as-built record plan of the facility and must provide documentation to the city of an inspection during construction, during the first year of operation, and at least once every five years thereafter. Private facilities are subject to city inspection at any time to ensure compliance.

(b) *Public stormwater facilities.*

1. *Acceptance of publicly owned facilities.* Before work under the permit is deemed complete, as-builts and certification must be submitted demonstrating at the time of final stabilization that the stormwater facilities conform to design specifications. A final inspection shall be required before the city accepts ownership of the stormwater facilities.

2. *Inventory of stormwater facilities.* The city shall inventory and maintain a database for all public stormwater facilities within the city requiring maintenance to ensure compliance with this chapter.

(3) *Maintenance.* The city shall perform maintenance of publicly owned stormwater facilities within the city as provided for in the local surface water management plan.

(Ord. 09-15, passed 10-26-2015)

§ 1011.013 PLAN REVIEW PROCEDURE.

 —*Plan review.* The applicant shall not commence any construction activity subject to this chapter until the stormwater management plan and/or the grading, erosion and sediment control plan have been approved by the city. The submittal shall be processed in accordance with:

~~Ch. 1007.020 of city code as applicable. § 2 of the Zoning Ordinance or Ch. 1011 of city code as applicable.~~ City approval is contingent on issuance of all other permits required by the city or other agencies having jurisdiction on the project. The following standards shall apply to all developments within the city:

(1) *Plan approval.* If the city determines that the stormwater management plan and/or the grading, erosion and sediment control plan meets the requirements of this chapter, the city shall issue a plan approval valid for a specified period of time that authorizes the land disturbance activity contingent on the implementation and completion of this plan.

(2) *Plan denial.* If the city determines that the plan does not meet the requirements of this chapter, the city shall not issue plan approval for the land disturbance activity. This plan must be resubmitted for approval before the land disturbance activity begins. All land use and building permits shall be suspended until the developer has an approved ~~ESC or stormwater management~~ permit for ESC or stormwater management.

(3) *Modification of plan.* The applicant must amend the plan as necessary to include additional requirements such as additional or modified BMPs designed to correct problems identified or address situations whenever:

(a) A change in design, construction, operation, maintenance, weather, or seasonal conditions that has a significant effect on the discharge or pollutants to surface waters or underground waters;

(b) Inspections or investigations indicate the plans are not effective in eliminating or significantly minimizing the discharge or pollutants to surface waters or underground waters or that the discharges are causing water quality degradation;

(c) The plan is not achieving the general objectives of minimizing pollutants in stormwater discharges associated with construction activity; or

(d) The plan is not consistent with the terms and conditions of this chapter.

(Ord. 09-15, passed 10-26-2015)

§ 1011.014 FINANCIAL SECURITIES.

The applicant shall be subject to the financial security provisions of the city development agreement, site improvement performance agreement and/or the city public improvement financing policy, as applicable.

(Ord. 09-15, passed 10-26-2015)

§ 1011.015 ENFORCEMENT.

(1) *Notification of failure of the permit.* The city shall notify the permit holder of the failure of the permit's measures.

(a) *Initial contact.* The initial contact will be to the party or parties listed on the application and/or the SWPPP as contacts. Except during an emergency action, 48 hours after notification by the city or 72 hours after the failure of erosion and sediment control measures, whichever is less, the city at its discretion may begin corrective work. Such notification should be in writing, but if it is verbal, a written notification should follow as quickly as practical. If after making a good faith effort to notify the responsible party or parties, the city has been unable to establish contact, the city may proceed with corrective work. There are conditions when time is of the essence in controlling erosion. During such a condition, the city may take immediate action and then notify the applicant as soon as possible.

(b) *Emergency action.* If circumstances exist such that non-compliance with this chapter poses an immediate danger to the public health, safety and welfare, as determined by the city, the city may take emergency preventative action. The city shall also take every reasonable action possible to contact and direct the applicant to take any necessary action. Any cost to the city may be recovered from the applicant's financial security.

(c) *Erosion off site.* If erosion breaches the perimeter of the site, the applicant shall clean up and repair or supplement with functional BMPs within 24 hours of discovery or immediately as conditions allow. If, in the discretion of the city, the permit holder does not repair the damage caused by the erosion, the city may do the remedial work required and charge the cost to the applicant. When restoration to wetlands and other resources are required, the applicant shall be required to work with the appropriate agency to ensure that the work is done properly.

(d) *Erosion into streets, wetlands, or water bodies.* If eroded soils (including tracked soils from construction activities) enter or appear likely to enter streets, wetlands, or other water bodies, cleanup and repair shall be immediate. The applicant shall provide all traffic control and flagging required to protect the traveling public during the cleanup operations.

(e) *Failure to do corrective work.* When an applicant fails to conform to any provision of this ~~policy chapter~~ within the time stipulated, the city may take the following actions:

1. Issue a stop work order, withhold the scheduling of inspections, and/or the issuance of a certificate of occupancy.
2. Revoke any permit issued by the city to the applicant for the site in question or any other of the applicant's sites within the city's jurisdiction.
3. Correct the deficiency or hire a contractor to correct the deficiency.
4. Require reimbursement to the city for all costs incurred in correcting stormwater pollution control deficiencies. If payment is not made within 30 days after costs are incurred by the city, payment will be made from the applicant's financial securities as described above.
5. If there is an insufficient financial amount in the applicant's financial securities as described above, then the city may assess the remaining amount against the property. As a condition of the permit, the owner shall waive notice of any assessment hearing to be conducted by the city, concur that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of M.S. § 429.081 to challenge the amount or validity of assessment.

(2) *Enforcement.* The city shall be responsible for enforcing this chapter.

(a) *Penalties.* Any person, firm, or corporation failing to comply with or violating any of these regulations shall be deemed guilty of a misdemeanor and be subject to a fine or imprisonment or both. All land use and building permits shall be suspended until the applicant has corrected the violation. Each day that a separate violation exists shall constitute a separate offense.

(b) *Right-of-entry and inspection; powers.* The issuance of a permit constitutes a right-of-entry for the city or its contractor to enter upon the construction site. The applicant shall allow the city and their authorized representatives, upon presentation of credentials, to:

1. Enter upon the permitted site for the purpose of obtaining information, examination of records, conducting investigations or surveys;

2. Bring such equipment upon the permitted site as is necessary to conduct such surveys and investigations;

3. Examine and copy any books, papers, records, or memoranda pertaining to activities or records required to be kept under the terms and conditions of the permitted site;

4. Inspect the stormwater pollution control measures; and

5. Sample and monitor any items or activities pertaining to stormwater pollution control measures;

6. Correcting deficiencies in stormwater and erosion and sediment control measures.

(Ord. 09-15, passed 10-26-2015)

§ 1011.016 ABROGATION AND GREATER RESTRICTIONS.

In the event of any conflict between the provisions of this chapter and the provisions of any other city ordinance adopted by the City Council, the more restrictive standard prevails.

(Ord. 09-15, passed 10-26-2015)

Section 2. Effective Date. This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Adopted by the Lino Lakes City Council this 9th day of January, 2023.

The motion for the adoption of the foregoing ordinance was introduced by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

**CITY OF LINO LAKES
RESOLUTION NO. 23-04**

APPROVING A SUMMARY OF ORDINANCE NO. 10-22 FOR PUBLICATION

WHEREAS, the City Council approved Ordinance No. 10-22, amending Chapter 1011 regulating Stormwater, Erosion and Sediment Control; and

WHEREAS, the City Council approved the first reading on December 12, 2022, and the second reading and final passage on January 9, 2023; and

WHEREAS, Ordinance No. 10-22 is lengthy and MN statute 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall;

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota that the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the Council of the City of Lino Lakes this 9th day of January, 2023.

The motion for the adoption of the foregoing resolution was introduced by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

ATTACHMENT A

**CITY OF LINO LAKES
SUMMARY OF ORDINANCE NO. 10-22**

**AN ORDINANCE AMENDING SECTION 1011 RELATING TO THE REGULATION
OF STORMWATER, EROSION AND SEDIMENT CONTROL**

Section 1. Amendments. Chapter 1011, Stormwater, Erosion and Sediment Control is hereby amended by updating regulatory requirements including modification or addition of new definitions, updating of administrative references, and adoption of certain Rice Creek Watershed District Rules and Vadnais Lakes Area Water Management Organization rules by reference within the following sections:

Section

1011.001	Title
1011.002	Findings
1011.003	Jurisdiction
1011.004	Statutory authority
1011.005	Adoption by reference
1011.006	Definitions
1011.007	Applicability
1011.008	Exemptions
1011.009	Reserved
1011.010	Grading, erosion and sediment control requirements
1011.011	Stormwater management requirements
1011.012	Inspections and maintenance
1011.013	Plan review procedure
1011.014	Financial securities
1011.015	Enforcement
1011.016	Abrogation and greater restrictions

Section 2: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Passed by the Lino Lakes City Council on January 9, 2023.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY COUNCIL
AGENDA ITEM 6B**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: January 9, 2023

TOPIC: Watermark HOA Clubhouse & Public Parking Lot

- i. Consider Resolution No. 23-02 Approving Agreement Repayment for Constructing City Improvements
- ii. Consider Resolution No. 23-03 Approving Agreement for Reciprocal Driveway Easement

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting Council consideration of the above noted Agreements related to the Watermark HOA Clubhouse and Watermark Park shared driveway and public parking lot.

ANALYSIS

On August 8, 2022, Council approved the Watermark HOA Clubhouse architecture and site plan with Watermark 5th Addition. On December 12, 2022, Council approved plans and specifications and authorized for bids for the adjacent Watermark Park. The projects consist of a shared driveway for the HOA clubhouse and public park.

Agreement Repayment for Constructing City Improvement

U.S. Home, LLC (aka Lennar) will be constructing the HOA clubhouse, HOA parking lot, shared driveway and Watermark Park public parking lot. The City will reimburse U.S. Home, LLC the cost of the public parking lot as detailed in the Agreement.

Agreement for Reciprocal Driveway Easement

The City and HOA will share the use and expenses of the shard driveway as detailed in the Agreement.

RECOMMENDATION

Staff recommend approval of the Agreements.

ATTACHMENTS

- 1. Resolution No. 23-02

2. Agreement Repayment for Constructing City Improvements
3. Resolution No. 23-03
4. Agreement for Reciprocal Driveway Easement

**CITY OF LINO LAKES
RESOLUTION NO. 23-02**

**RESOLUTION APPROVING WATERMARK
AGREEMENT REPAYMENT FOR CONSTRUCTING CITY IMPROVEMENTS**

WHEREAS, on August 8, 2022 the City Council passed Resolution No. 22-78 approving the Watermark HOA clubhouse and site plan; and

WHEREAS, on December 12, 2022 the City Council passed Resolution No. 22-154 approving plans and specifications and authorized ad for bids for Watermark Park; and

WHEREAS, the projects consist of a shared driveway for the HOA clubhouse and public park; and

WHEREAS, the Agreement includes two parcels legally described as:

- Outlot C, Watermark 4th Addition
- Lot 1, Block 3, Watermark 4th Addition

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes hereby approves the Agreement between U.S. Home LLC and the City of Lino Lakes and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 9th day of January, 2023.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

AGREEMENT REPAYMENT FOR CONSTRUCTING CITY IMPROVEMENTS

THIS AGREEMENT (“Agreement”) is made and entered into effective the ___ day of _____, 202__, by and between the City of Lino Lakes, a Minnesota municipal corporation (“City”), and U.S. HOME, LLC, a Delaware company, as successor-by-conversion to U.S. HOME CORPORATION (“Lennar”).

RECITALS

- A. The City owns Outlot C, WATERMARK 4TH ADDITION, according to the recorded Plat thereof (“City Parcel”).
- B. In connection with Lennar’s construction of certain improvements to be located on land adjacent to the City Parcel, City has requested that Lennar construct the following improvements on the City Parcel, as more particularly shown on the “Watermark Amenity Center & Public Park Parking-Site Improvement Plans, prepared by Carlson McCain revision date 12/07/22” (the “Site Improvement Plans”) or as otherwise revised and approved by the City attached as Exhibit A hereto (collectively, the “Site Improvements”):
 - a. The portion of the shared entrance and driveway located on the City Parcel;
 - b. The parking lot located on the City Parcel, together with curbing, striping, landscaping, and other related improvements to the parking lot as shown on the Site Improvement Plans; and
 - c. The sidewalk located on the City Parcel that runs along the north-easterly boundary of the parking lot on the City Parcel, to the point of connection with the sidewalk to be located on the HOA Clubhouse Lot all as shown on the Site Improvement Plans.
- C. Lennar has agreed to construct the Site Improvements per the Site Improvement Plans on the City Parcel, subject to the City reimbursing Lennar for the costs thereof in accordance with this Agreement.

NOW, THEREFORE, in consideration of the foregoing and the matters set forth in this Agreement, the City and Lennar agree as follows.

1. Lennar hereby agrees to construct the Site Improvements in accordance with the Site Improvement Plans or as otherwise expressly approved by the City. The City hereby agrees to reimburse Lennar for the actual out-of-pocket costs incurred by Lennar in constructing the Site Improvements, such amount being referred to herein as the “Reimbursement Amount”. Provided Lennar has completed the Site Improvements and has provided an invoice to the City supporting the Reimbursement Amount, the City agrees to pay the Reimbursement Amount in immediately available funds to Lennar within thirty (30) days after the City engineer has approved the completed Site Improvements, which approval shall not be unreasonably withheld, conditioned or delayed. Notwithstanding anything to the contrary herein, in no event shall the Reimbursement Amount exceed \$138,922.50 based on one hundred fifty (150%) percent of the total estimated cost to construct the parking lot located on the City Parcel, together with curbing, striping, landscaping, and other related improvements to the parking lot as shown on the Site Improvement Plans; and the sidewalk located on the City Parcel that runs along the north-easterly boundary of the parking lot on the City Parcel, to the point of connection with the sidewalk to be located on the HOA Clubhouse Lot all as shown on the Site Improvement Plans.

2. If the City fails to pay the Reimbursement Amount to Lennar when due, then the Reimbursement Amount shall accrue interest at a rate equal to ten percent (10%) per annum until paid. The prevailing party in any suit seeking to enforce a party's rights pursuant to this Agreement shall be entitled to an award of reasonable attorneys' fees and court costs.

[Signatures on following page.]

Execution page of the Lennar to the Agreement, dated as of the date and year first written above.

LENNAR

By _____

Jon Aune
Its Vice President

STATE OF MINNESOTA)

) SS

COUNTY OF _____)

On this _____ day of _____, 202__, before me, a Notary Public within and for said County, personally appeared Jon Aune, Vice President of U.S. Home, LLC. (Lennar), who executed the foregoing instrument.

Notary Public

This instrument was drafted by:

Vantage Law Group
125 SE Main Street, Suite 250
Minneapolis, Minnesota 55414

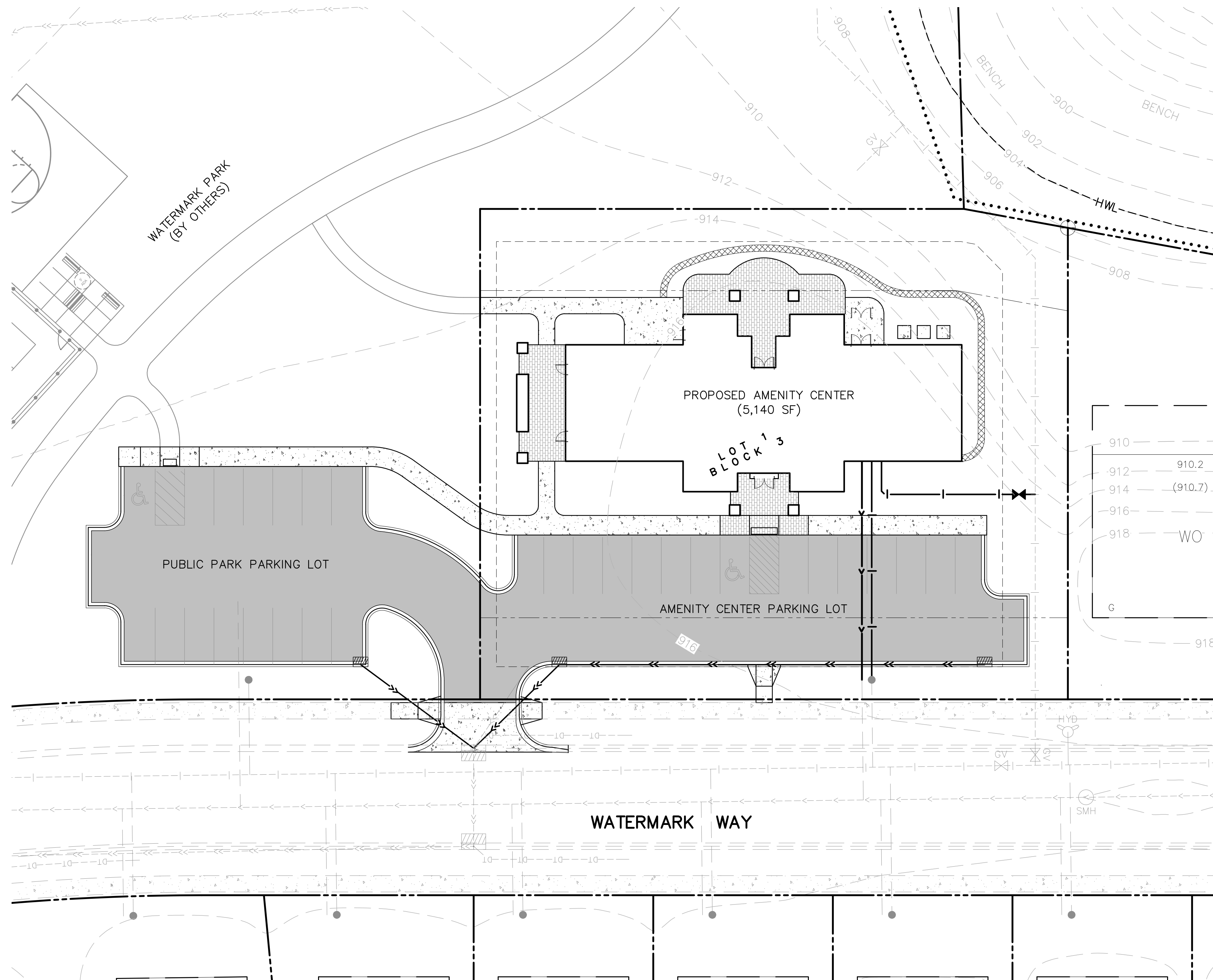
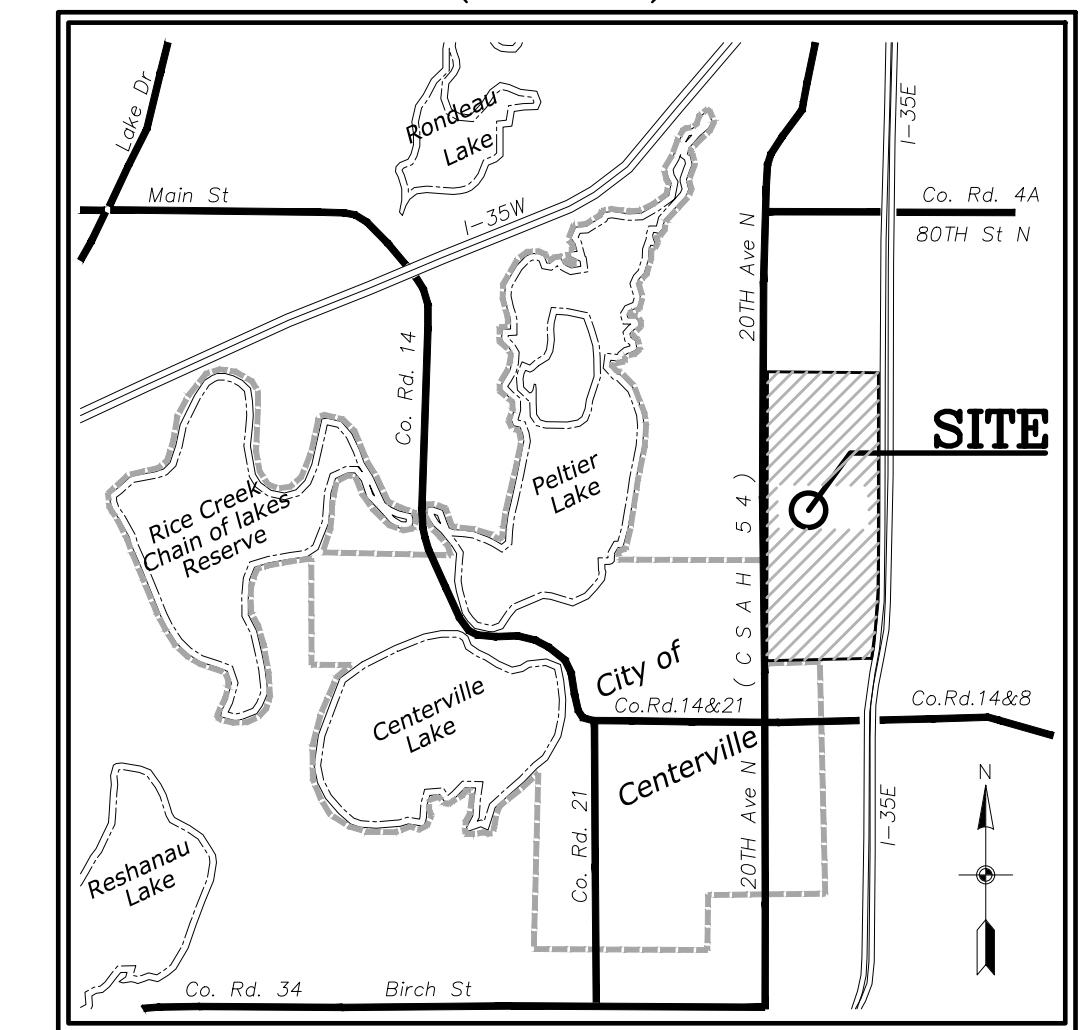
EXHIBIT A
SITE IMPROVEMENT PLANS

WATERMARK AMENITY CENTER & PUBLIC PARK PARKING

~ SITE IMPROVEMENT PLANS ~

LINO LAKES, MINNESOTA

VICINITY MAP
(NO SCALE)



LEGAL DESCRIPTION

WATERMARK 4TH ADDITION, BLOCK 3, LOT 1

PROJECT OWNER

LENNAR
ATTN: JOSH METZER
16305 36TH AVE N. - SUITE 600
PLYMOUTH, MN 55446
612-360-9881

SITE DATA (AMENITY CENTER)

ZONING:	EXISTING	PROPOSED
	PUD	PUD
PARCEL AREA:	26,950 SF 0.62 AC	26,950 SF 0.62 AC
HARD SURFACE AREA:	0 SF (0%)	14,485 SF (54%)
BUILDING AREA:	-	5,140 SF (19%)
PAVEMENT AREA:	-	9,345 SF (35%)
PERVIOUS SURF. AREA:	26,950 S (100%)	12,465 SF (46%)
BUILDING HEIGHT:	1 STORY (<30')	1 STORY (<30')

ARCHITECT

LHB
STACEE DEMMER, AIA
701 WASHINGTON AVE. N, SUITE 200
MINNEAPOLIS, MN 55401
612-338-2029

CIVIL ENGINEER

CARLSON MCCAIN, INC.
BRIAN KRSTOFIAK, PE
3890 PHEASANT RIDGE DRIVE NE #100
BLAINE, MINNESOTA 55449
763-489-7905

LANDSCAPE ARCHITECT

CARLSON MCCAIN, INC.
RYAN RUTTGER, RLA
3890 PHEASANT RIDGE DRIVE NE #100
BLAINE, MINNESOTA 55449
763-489-7950

PARKING SUMMARY (AMENITY CENTER)

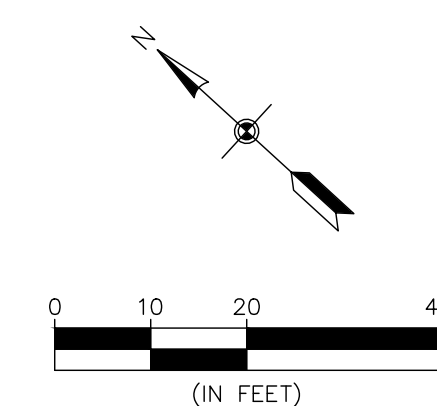
PARKING REQUIRED	
COMMUNITY CENTER (3,840 SF / 300):	13 SPACES
PARKING PROVIDED	
STANDARD SURFACE STALLS:	14
ACCESSIBLE SURFACE STALLS:	1
TOTAL STALLS:	15 SPACES

SURVEYOR

CARLSON MCCAIN, INC.
THOMAS BALLUFF, LS
3890 PHEASANT RIDGE DRIVE NE #100
BLAINE, MINNESOTA 55449
763-489-7916

SHEET INDEX

- C1. COVER SHEET
- C2. CERTIFICATE OF SURVEY
- C3. SITE PLAN
- C4. UTILITY PLAN
- C5. GRADING, DRAINAGE, & EROSION CONTROL PLAN
- C6. DETAILS
- C7. DETAILS
- L1. LANDSCAPE PLAN
- L2. LANDSCAPE PLAN



CALL BEFORE YOU DIG

Know what's below.
Call before you dig.

CARLSON MCCAIN
ENGINEERING
SURVEYING
ENVIRONMENTAL

3890 PHEASANT RIDGE DR NE
SUITE 100
BLAINE, MN 55449
TEL 763.489.7900
FAX 763.489.7959
CARLSONMCCAIN.COM

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krstofiak, P.E.
Signature: *Brian J. Krstofiak*
Date: 06/16/22 License #: 25063

Drawn: RJR
Designed: RJR
Date: 06/17/22

Revisions:
1. 09/15/22 - Per City Comments & New Parking Layout
2. 10/25/22 - Per City Comments
3. 11/04/22 - Per City Comments
4. 12/07/22 - Per City Comments

LENNAR
16305 36th Avenue N. - Suite 600
Plymouth, MN 55446

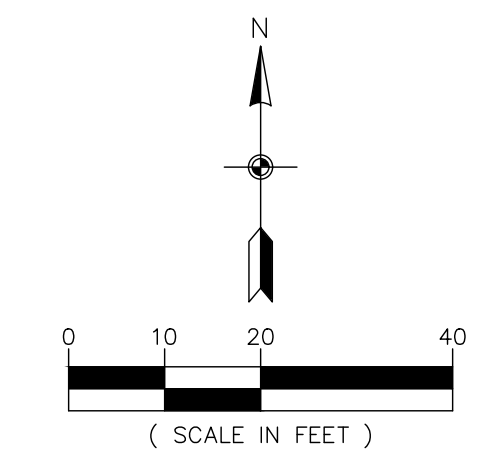
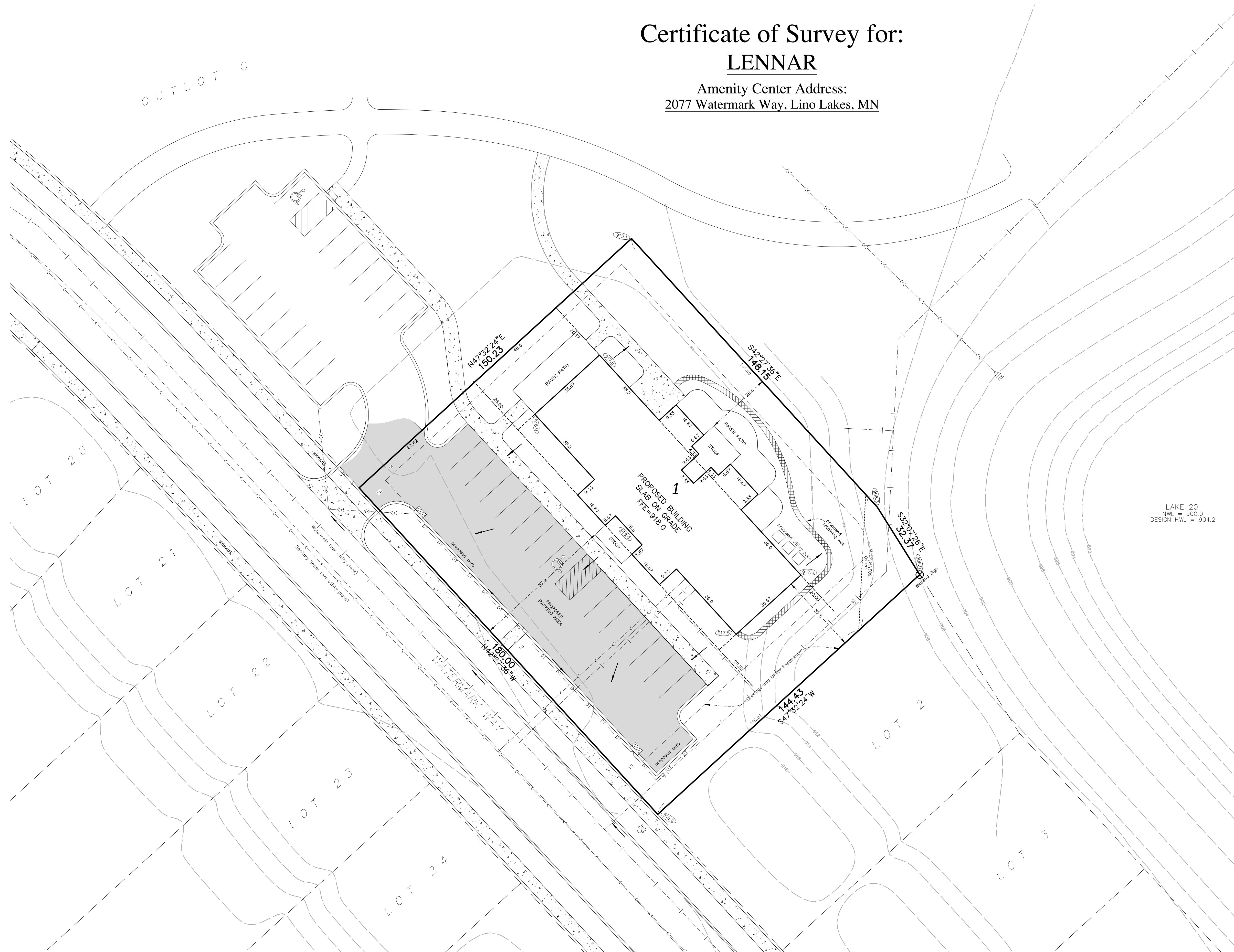
WATERMARK AMENITY CENTER
Lino Lakes, MN

COVER SHEET

C1
of
7

Certificate of Survey for: LENNAR

Amenity Center Address:
2077 Watermark Way, Lino Lakes, MN



- Denotes Proposed Contour
 - Denotes Existing Hydrant
 - Denotes Existing Electric Box
 - Denotes Existing Television Box
 - Denotes Existing Telephone Box
 - Denotes Existing Light Pole
 - Denotes Existing Service
 - Denotes Existing Curb Stop
 - Denotes Existing Elevation
 - Denotes Proposed Elevation
 - Denotes Direction of Drainage
 - Denotes Drainage & Utility Easement (per recorded plat)
 - Denotes Iron Monument
- Bearings shown are assumed

LAKE 20
NWL = 900.0
DESIGN HWL = 904.2

LEGAL DESCRIPTION:
Lot 1, Block 3, WATERMARK 4TH ADDITION,
Anoka County, Minnesota

* SLAB ON GRADE *

PROPOSED BUILDING ELEVATIONS
Top of Foundation Elevation(FFE): 918.0

- NOTES:
1. Proposed building site grading is in accordance with the grading plans prepared by Carlson McCain, Inc., last revised 2/11/2022.
 2. Contractor must verify sewer depth.
 3. Driveways shown are for graphic purposes only. Final driveway design and location to be determined by owner/builder.
 4. All building foundation dimensions shown on this survey include exterior foundation insulation widths, if applicable. Refer to final building plans for foundation details.
 5. Building to be field staked at a later date as directed by client.

CARLSON MCCAIN ENGINEERING SURVEYING ENVIRONMENTAL
 3890 PHEASANT RIDGE DR NE SUITE 100 BLAINE, MN 55449
 TEL 763.489.7900 FAX 763.489.7959
 CARLSONMCCAIN.COM

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota

Print Name: Thomas R. Balluff, L.S.
 Signature: *Thomas R. Balluff*
 Date: 6/17/22 License #: 40361

DRAWN BY: NJS
 ISSUE DATE: 6/17/22
 FILE NO: 2284

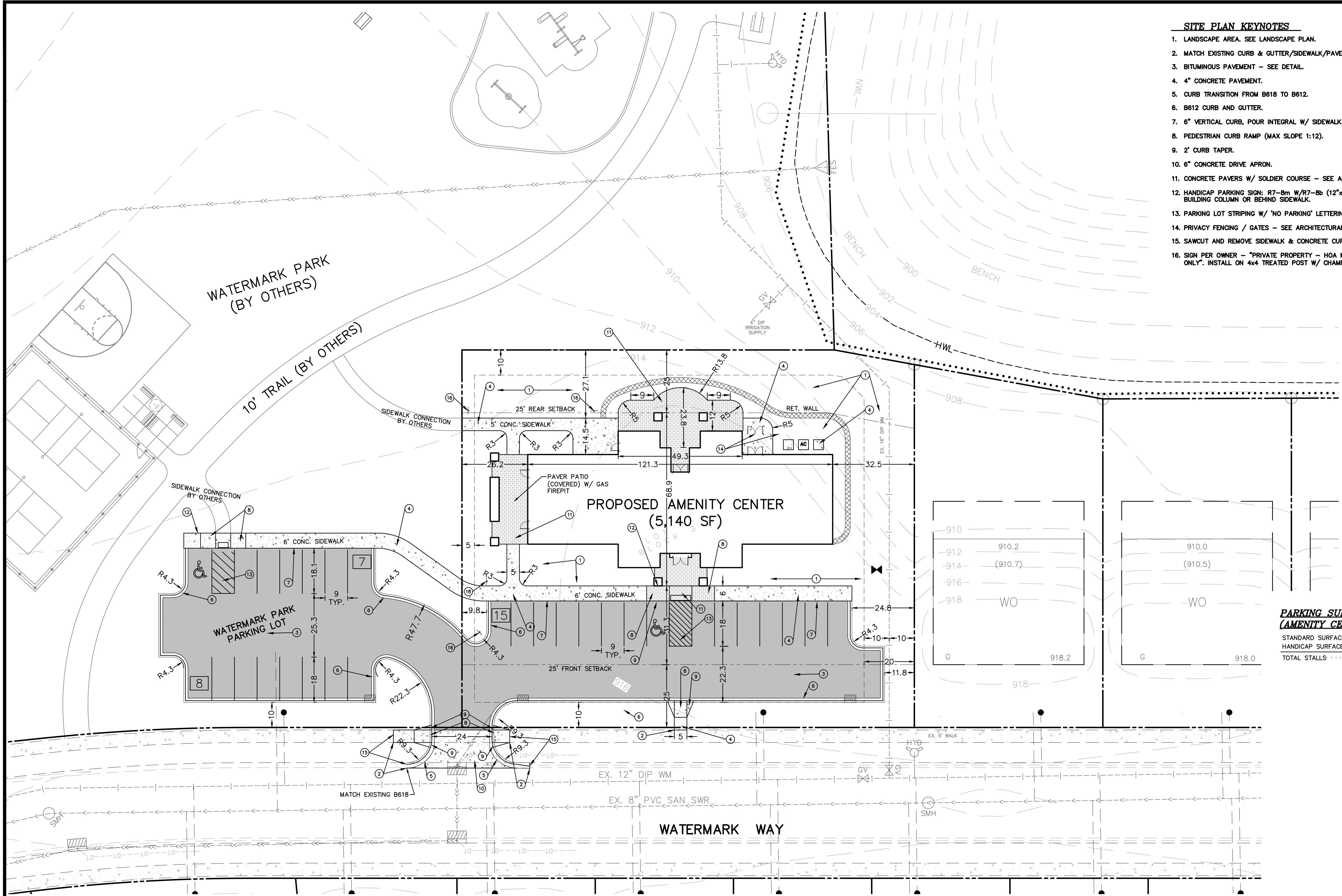
Revised Per City Comments & New Parking Layout
 2. 11/04/22 Per City Comments
 3. 12/7/2022 Per City Comments

LENNAR
 16305 - 36th Avenue N. - Suite 600
 Plymouth, MN, 55446

WATERMARK 4TH ADDITION
 Lino Lakes, Minnesota

CERTIFICATE OF SURVEY

Save Date: 12/06/22 | F:\jobs\6721 - 6740\6731 - watermark\cad\engineering\clubhouse - 4th addition\6713c_cert.dwg



SITE PLAN KEYNOTES

1. LANDSCAPE AREA. SEE LANDSCAPE PLAN.
2. MATCH EXISTING CURB & GUTTER/SIDEWALK/PAVEMENT.
3. BITUMINOUS PAVEMENT - SEE DETAIL.
4. 4" CONCRETE PAVEMENT.
5. CURB TRANSITION FROM B618 TO B612.
6. B612 CURB AND GUTTER.
7. 6" VERTICAL CURB, POUR INTEGRAL W/ SIDEWALK. (SEE DETAIL)
8. PEDESTRIAN CURB RAMP (MAX SLOPE 1:12).
9. 2" CURB TAPER.
10. 6" CONCRETE DRIVE APRON.
11. CONCRETE PAVERS W/ SOLDIER COURSE - SEE ARCHITECTURAL.
12. HANDICAP PARKING SIGN: R7-8m W/R7-8b (12"x 18") MOUNT ON BUILDING COLUMN OR BEHIND SIDEWALK.
13. PARKING LOT STRIPING W/ 'NO PARKING' LETTERING.
14. PRIVACY FENCING / GATES - SEE ARCHITECTURAL.
15. SAWCUT AND REMOVE SIDEWALK & CONCRETE CURB & GUTTER.
16. SIGN PER OWNER - "PRIVATE PROPERTY - HOA MEMBER USE ONLY". INSTALL ON 4x4 TREATED POST W/ CHAMFERED TOP.

LEGEND

	EXISTING	PROPOSED
PROPERTY LINE	---	---
EASEMENT LINE	---	---
CURB LINE	---	---
BITUMINOUS PAVEMENT	---	---
CONCRETE WALK	---	---
SANITARY SEWER	---	---
STORM SEWER	---	---
WATER MAIN	---	---
UNDERGROUND ELECTRIC	---	---
OVERHEAD ELECTRIC	---	---
MANHOLE / CATCH BASIN	---	---
HYDRANT	---	---
GATE VALVE	---	---
LIGHT POLE	---	---
ELECTRICAL BOX	---	---
TELEPHONE BOX	---	---
SIGN	---	---
ELECTRICAL METER	---	---
UTILITY POLE	---	---
GUY WIRE	---	---
FENCE LINE	---	---
8' PRIVACY FENCE	---	---
RETAINING WALL	---	---

SITE PLAN NOTES

1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
2. ALL BUILDING DIMENSIONS ARE TO THE OUTSIDE FACE OF THE BUILDING UNLESS OTHERWISE NOTED.
3. ALL CURB AND GUTTER SHALL BE B612 UNLESS OTHERWISE NOTED.
4. ALL PEDESTRIAN RAMPS SHALL MEET CURRENT ADA STANDARDS.
5. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO FIELD VERIFY THE LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES PRIOR TO THE START OF SITE WORK. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY OF DISCREPANCIES AND/OR VARIATIONS FROM THE PLAN.
6. SAWCUT ALL JOINTS WHERE CURB AND GUTTER IS TO BE REMOVED.
7. UNLESS OTHERWISE SHOWN ON THIS DRAWING, CONTRACTOR SHALL PROVIDE CONTROL JOINTS, CONSTRUCTION JOINTS AND EXPANSION JOINTS IN SLAB ON GRADE, SIDEWALKS AND DRIVES PER THE FOLLOWING REQUIREMENTS:
 CONTROL JOINT MAX. SPACING: WALKS-8' O.C.
 ALL OTHERS-10' O.C.
 SAW CUT CONTROL JOINTS MINIMUM 1/4 CONCRETE THICKNESS.
 EXPANSION JOINTS MAX. SPACING: WALKS-24' O.C.
 *ALL OTHERS-40' O.C.
 *AT ALL POINTS WHERE A CHANGE IN PAVEMENT THICKNESS OCCURS AND/OR WHERE NEW PAVEMENT WILL MATCH EXISTING PAVEMENT, AN EXPANSION JOINT SHALL BE PROVIDED.
 DOWEL ALL EXPANSION JOINTS: 24" O.C. MAX.

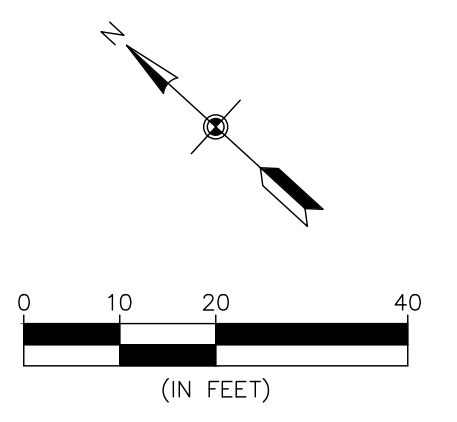
PARKING SUMMARY (AMENITY CENTER)

STANDARD SURFACE STALLS	14
HANDICAP SURFACE STALLS	1
TOTAL STALLS	15

SITE DATA (AMENITY CENTER)

PROPOSED ZONING:	PUD
TOTAL AREA:	26,950 SF
HARD SURFACE AREA:	5,140 SF 19%
BUILDING:	9,346 SF 35%
PAVEMENT:	14,485 SF 54%
TOTAL:	
PERVIOUS SURFACE AREA:	12,465 SF 46%

910	910.2	910.0
-912	(910.7)	(910.5)
-914		
-918	WO	WO
918		
G	918.2	918.0



CARLSON McCAIN ENGINEERING SURVEYING ENVIRONMENTAL
 3890 PHEASANT RIDGE DR NE SUITE 100 BLAINE, MN 55449 TEL 763.489.7900 FAX 763.489.7959 CARLSONMCCAIN.COM

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
 Signature: *Brian J. Krystofiak*
 Date: 06/16/22 License #: 25063
 Drawn: RJR
 Designed: RJR
 Date: 06/17/22

Revisions:
 1. 09/15/22 - Per City Comments & New Parking Layout
 2. 10/25/22 - Per City Comments
 3. 11/04/22 - Per City Comments
 4. 12/07/22 - Per City Comments

LENNAR
 16305 36th Avenue N. - Suite 600
 Plymouth, MN 55446

WATERMARK AMENITY CENTER
 Lino Lakes, MN

SITE PLAN

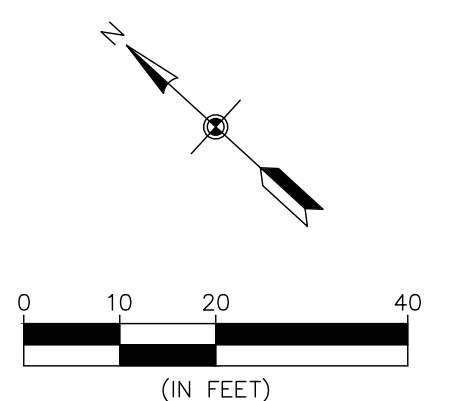
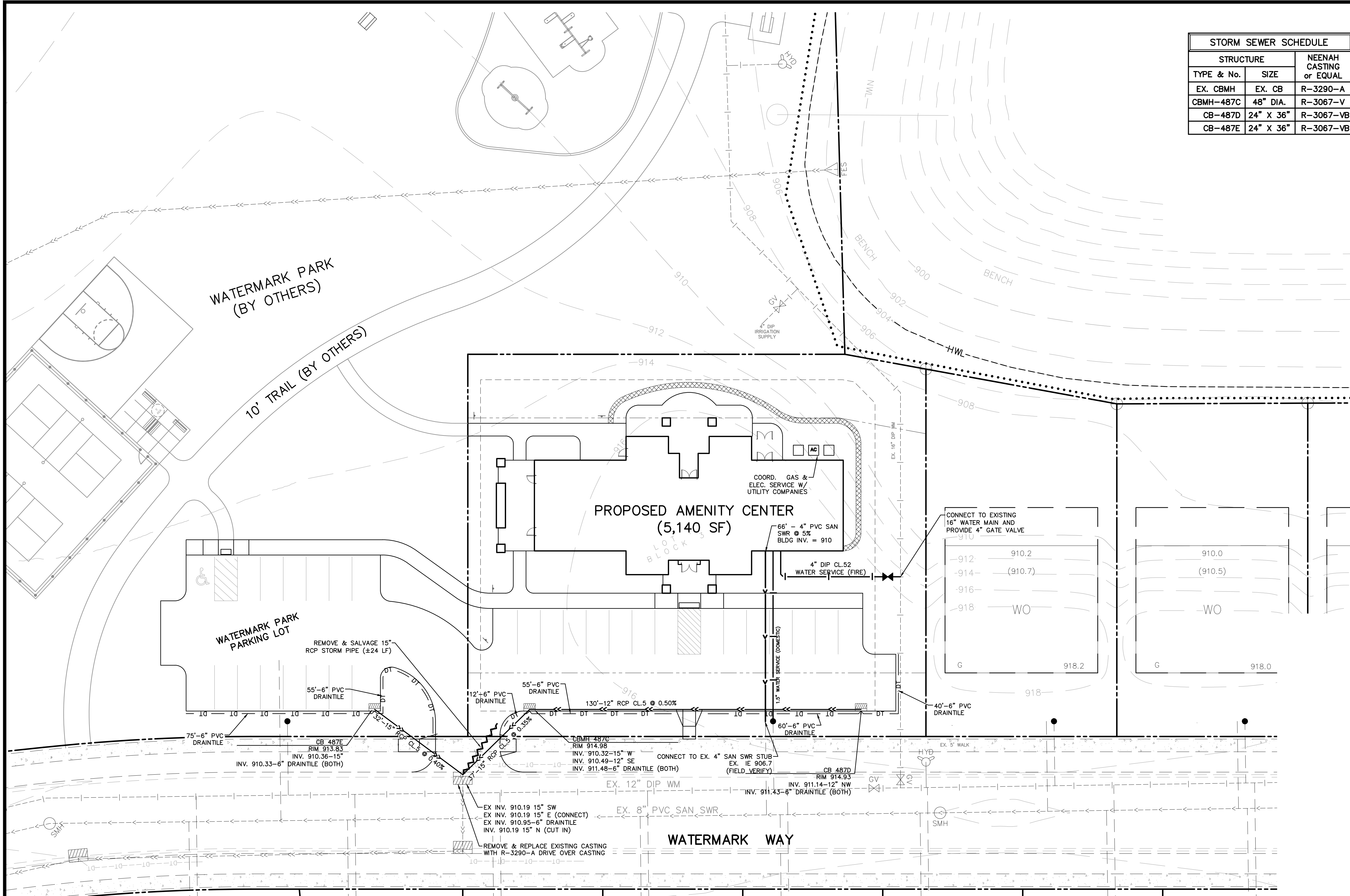
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811
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Save Date: 12/06/22 | F:\jpb\6721 - 6740\6731 - watermark\cad c3d\engineering\clubhouse - 4th addition\6731c_site.dwg

STORM SEWER SCHEDULE		
STRUCTURE		NEENAH CASTING or EQUAL
TYPE & No.	SIZE	
EX. CBMH	EX. CB	R-3290-A
CBMH-487C	48" DIA.	R-3067-V
CB-487D	24" X 36"	R-3067-VB
CB-487E	24" X 36"	R-3067-VB

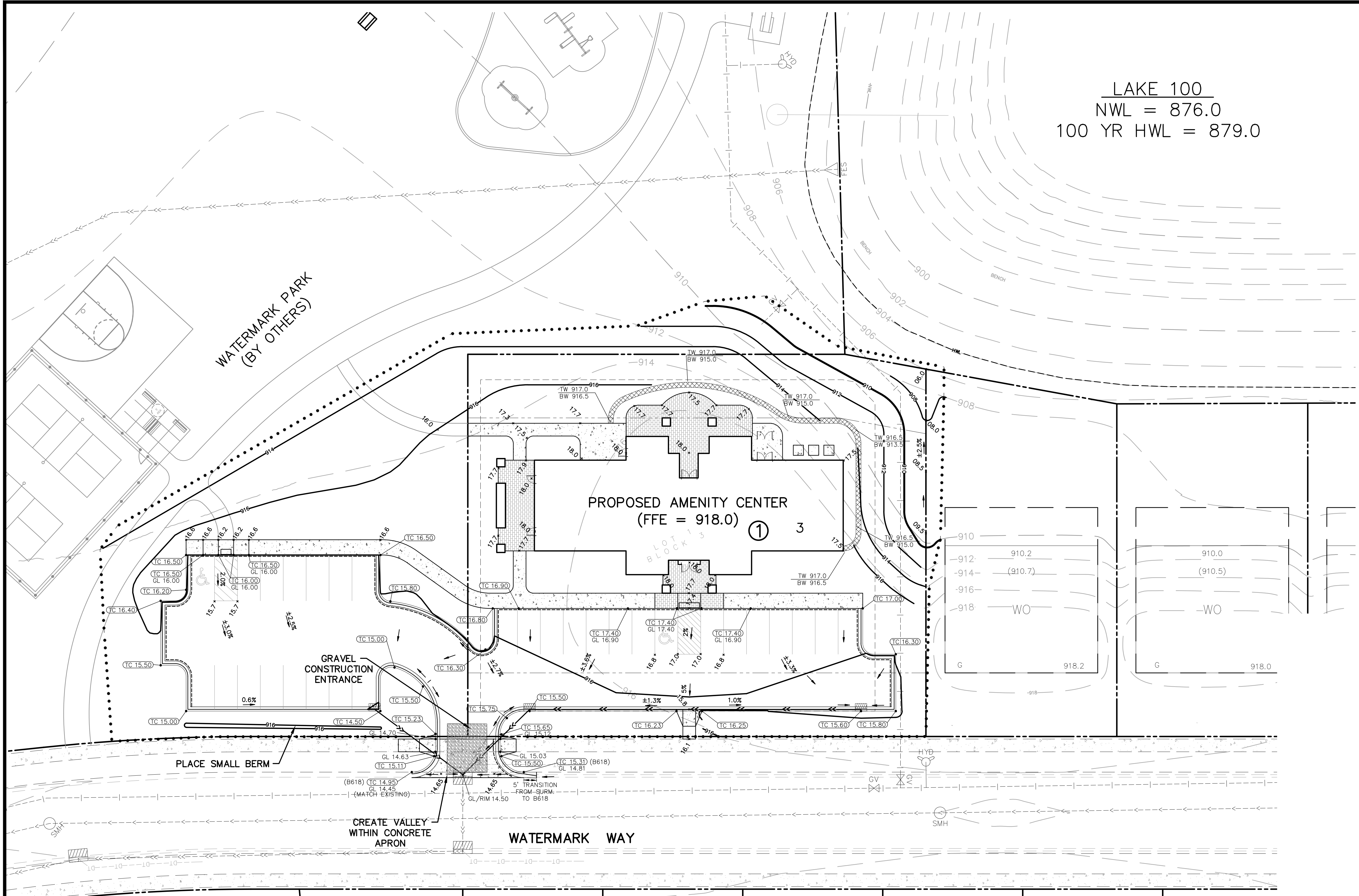
LEGEND		
	EXISTING	PROPOSED
PROPERTY LINE	---	---
EASEMENT LINE	---	---
CURB LINE	---	---
BITUMINOUS PAVEMENT	-----	-----
CONCRETE WALK	-----	-----
SANITARY SEWER	---	---
STORM SEWER	---	---
WATER MAIN	---	---
UNDERGROUND ELECTRIC	---	---
OVERHEAD ELECTRIC	---	---
MANHOLE / CATCH BASIN	---	---
HYDRANT	---	---
GATE VALVE	---	---
LIGHT POLE	---	---
ELECTRICAL BOX	---	---
TELEPHONE BOX	---	---
SIGN	---	---
ELECTRICAL METER	---	---
UTILITY POLE	---	---
GUY WIRE	---	---
FENCE LINE	---	---
8' PRIVACY FENCE	---	---
RETAINING WALL	---	---



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LAKE 100
 NWL = 876.0
 100 YR HWL = 879.0

	EXISTING	PROPOSED
PROPERTY LINE	---	---
EASEMENT LINE	---	---
BITUMINOUS PAVEMENT	▨	▨
CONCRETE WALK	▨	▨
CURB LINE	---	---
SANITARY SEWER	---	---
STORM SEWER	---	---
WATER MAIN	---	---
UNDERGROUND GAS	ug	ug
UNDERGROUND ELECTRIC	ue	ue
UNDERGROUND TELEPHONE	ut	ut
OVERHEAD ELECTRIC	ohe	ohe
UTILITY POLE	⊥	⊥
GUY WIRE	⊥	⊥
ELECTRIC PEDESTAL	⊥	⊥
TELEPHONE PEDESTAL	⊥	⊥
HYDRANT	⊥	⊥
WATER VALVE	⊥	⊥
SANITARY MANHOLE	⊥	⊥
AIR CONDITIONER	⊥	⊥
GAS METER	⊥	⊥
LIGHT POLE	⊥	⊥
SIGN	⊥	⊥
5' CONTOUR	---	---
1' CONTOUR	---	---
SPOT ELEVATION (CURB ELEVATIONS ARE TO GUTTER LINE)	---	---
TOP OF CURB ELEV.	---	---
GUTTER LINE ELEV.	---	---
EMERGENCY OVERFLOW	---	---
SILT FENCE	---	---

GRADING NOTES

- SILT FENCE AND EXISTING CATCH BASIN INLET PROTECTION SHALL BE INSTALLED PRIOR TO GRADING CONSTRUCTION, AND SHALL BE MAINTAINED UNTIL SITE HAS BEEN STABILIZED.
- CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES AND PAVEMENTS PRIOR TO THE START OF GRADING CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY OF DISCREPANCIES OR VARIATIONS FROM THE PLAN.
- CONTRACTOR SHALL STRIP, STOCKPILE AND RESPADE SUFFICIENT TOPSOIL TO PROVIDE A MINIMUM OF 4" OF TOPSOIL OVER ALL DISTURBED AREAS THAT WILL BE SODDED, SEEDS OR LANDSCAPED.

PROPOSED AMENITY CENTER
 (FFE = 918.0)

WATERMARK PARK
 (BY OTHERS)

PLACE SMALL BERM

GRAVEL CONSTRUCTION ENTRANCE

CREATE VALLEY WITHIN CONCRETE APRON

WATERMARK WAY

CARLSON McCAIN
 ENGINEERING SURVEYING ENVIRONMENTAL

3890 PHEASANT RIDGE DR NE
 SUITE 100
 BLAINE, MN 55449
 TEL 763.489.7900
 FAX 763.489.7959
 CARLSONMCCAIN.COM

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
 Signature: *Brian J. Krystofiak*
 Date: 06/16/22 License #: 25063

Drawn: RJR
 Designed: RJR
 Date: 06/17/22

Revisions:
 1. 09/15/22 - Per City Comments & New Parking Layout
 2. 10/25/22 - Per City Comments
 3. 11/04/22 - Per City Comments
 4. 12/07/22 - Per City Comments

LENNAR
 16305 36th Avenue N. - Suite 600
 Plymouth, MN 55446

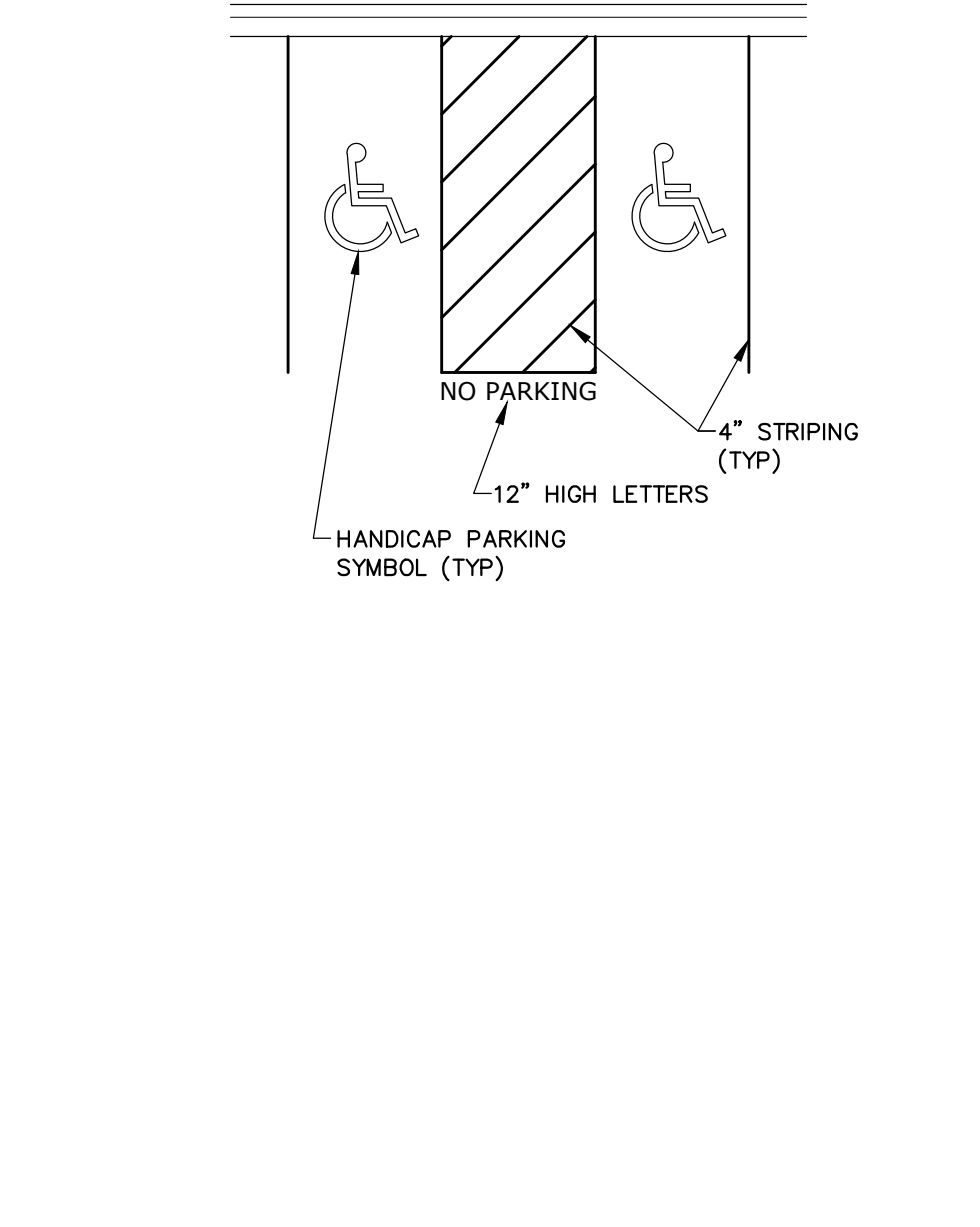
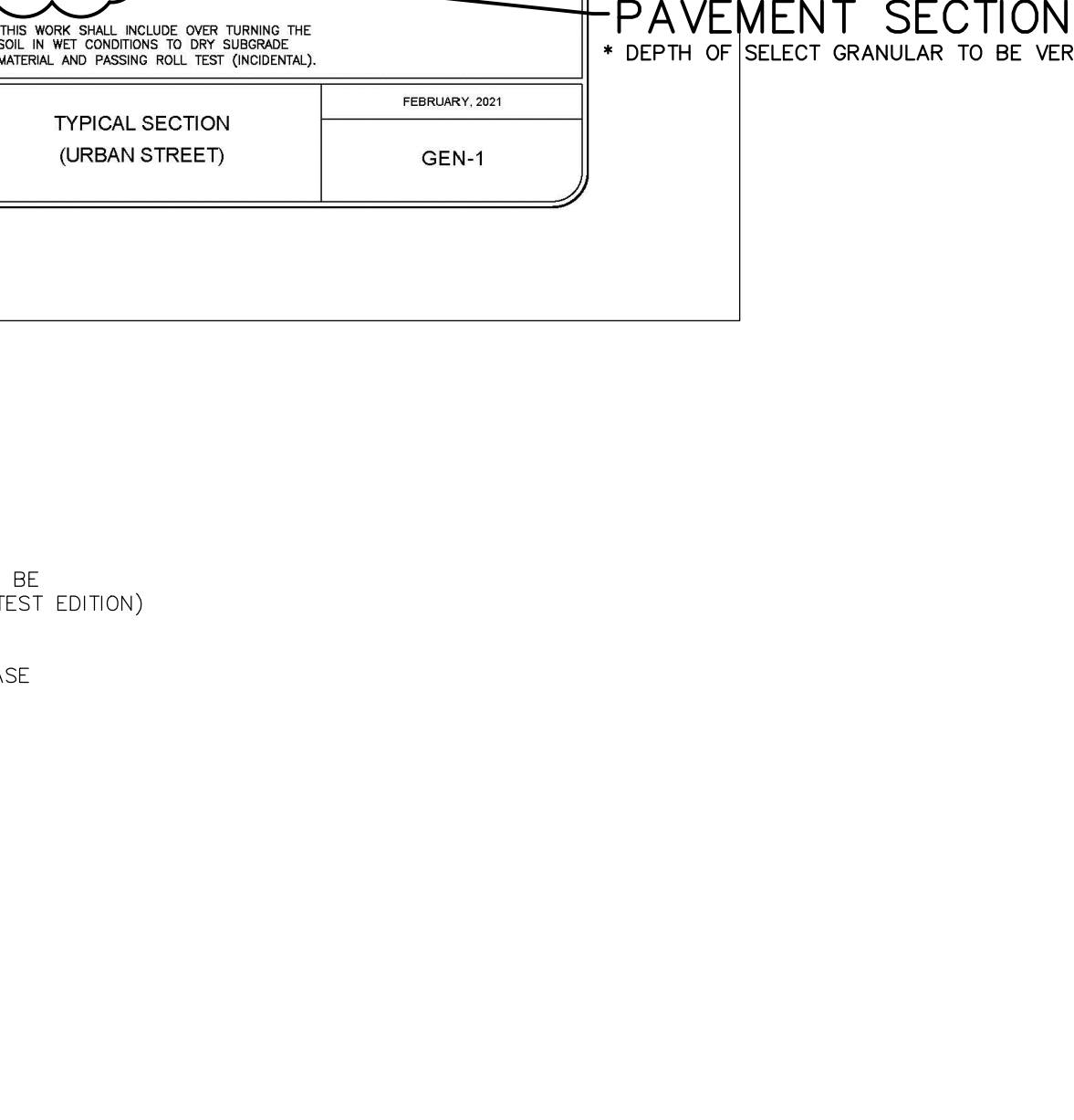
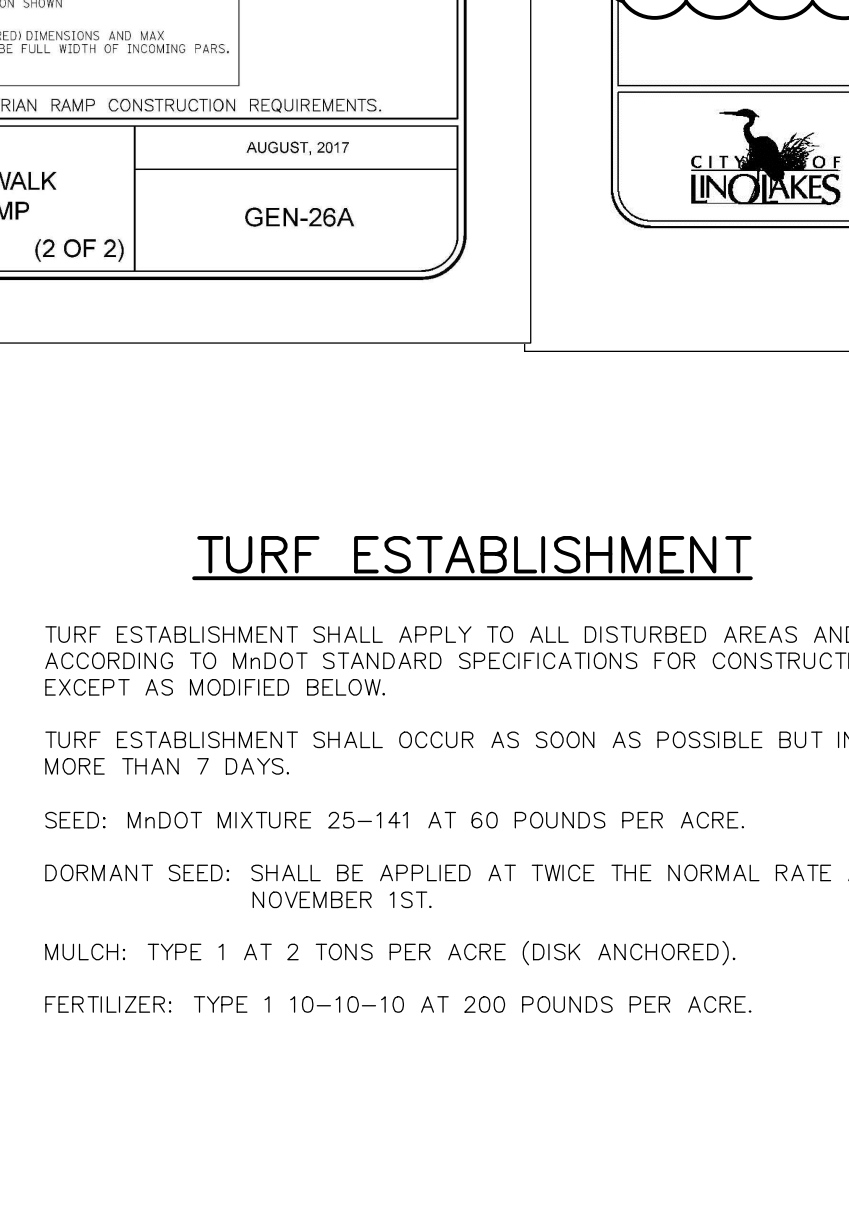
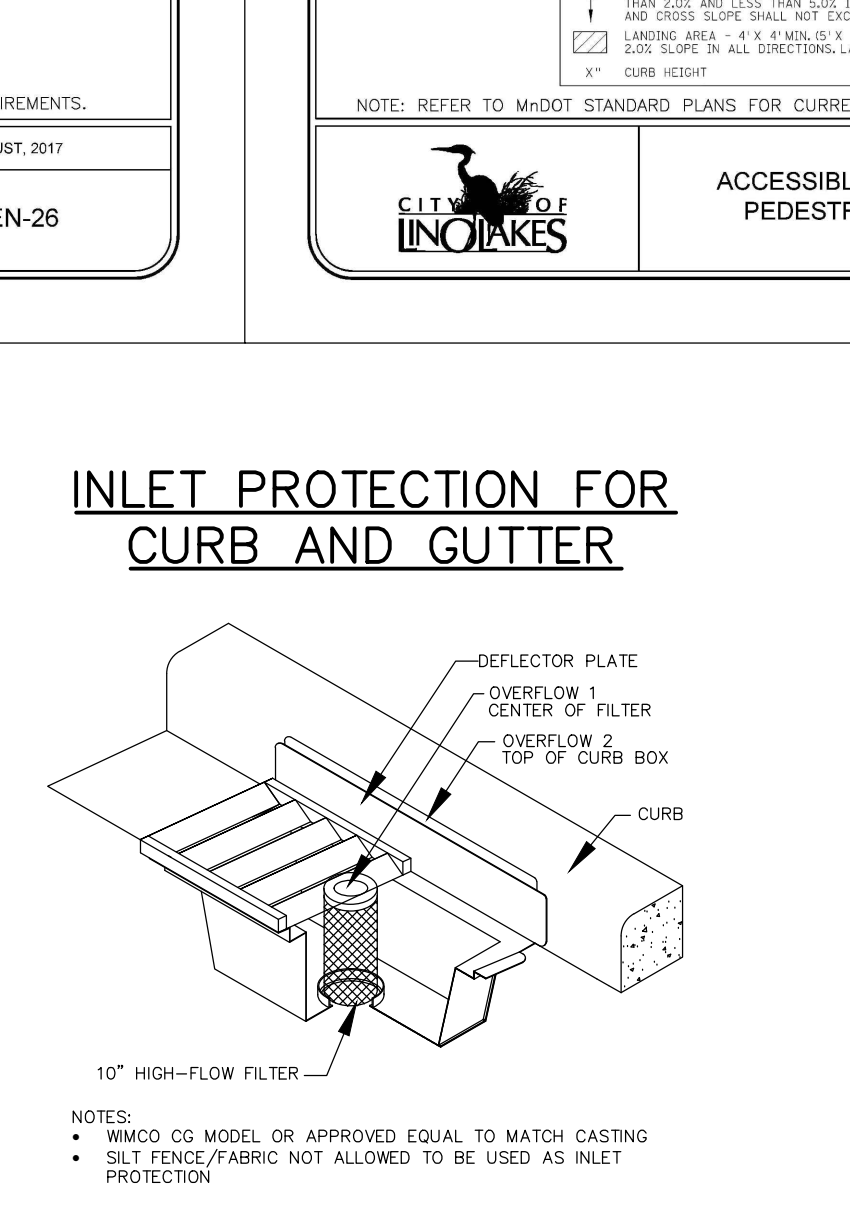
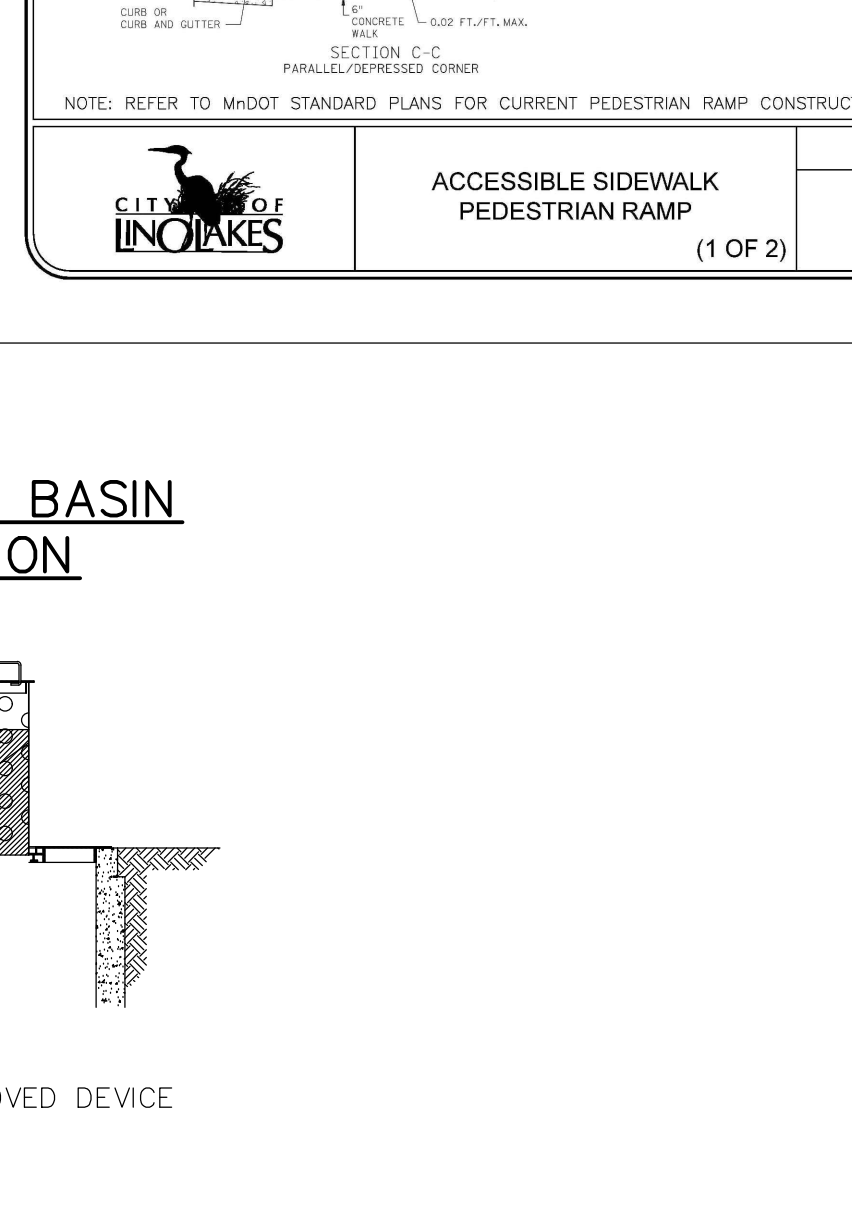
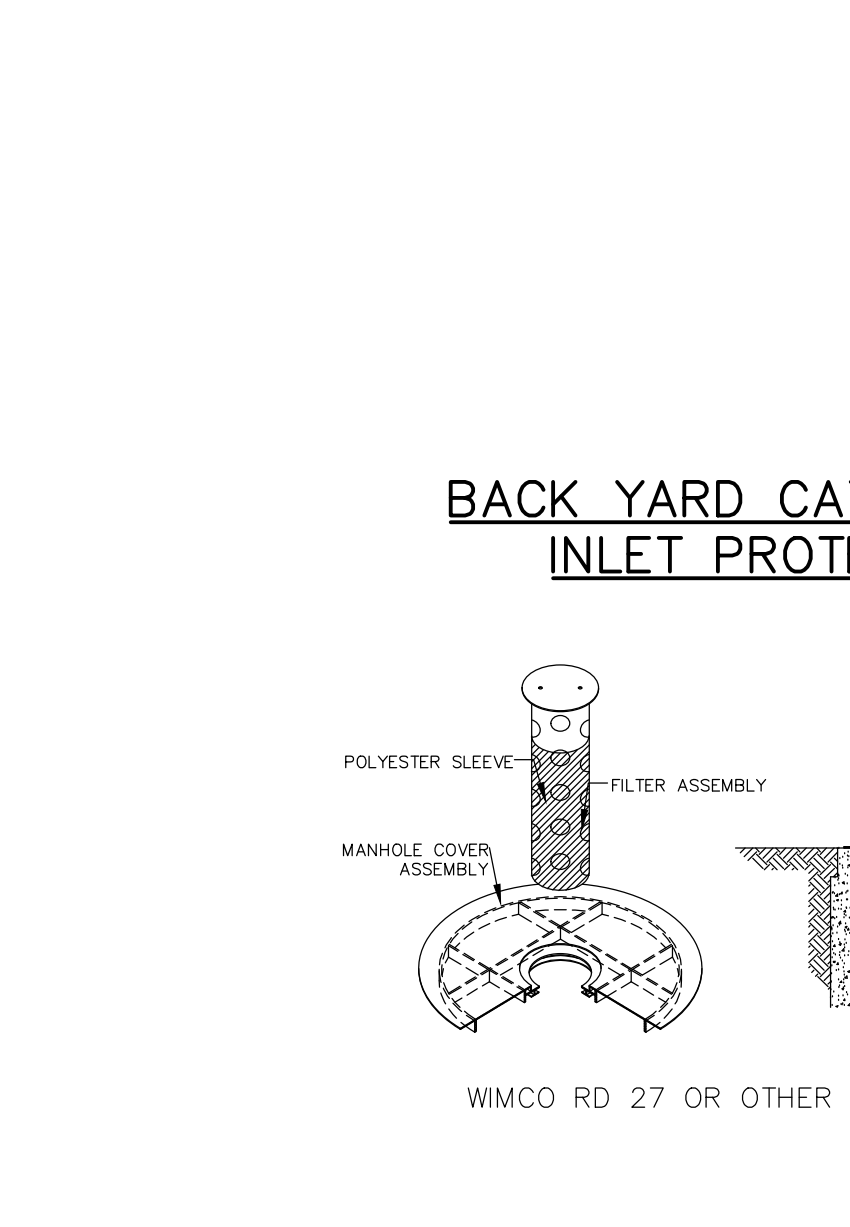
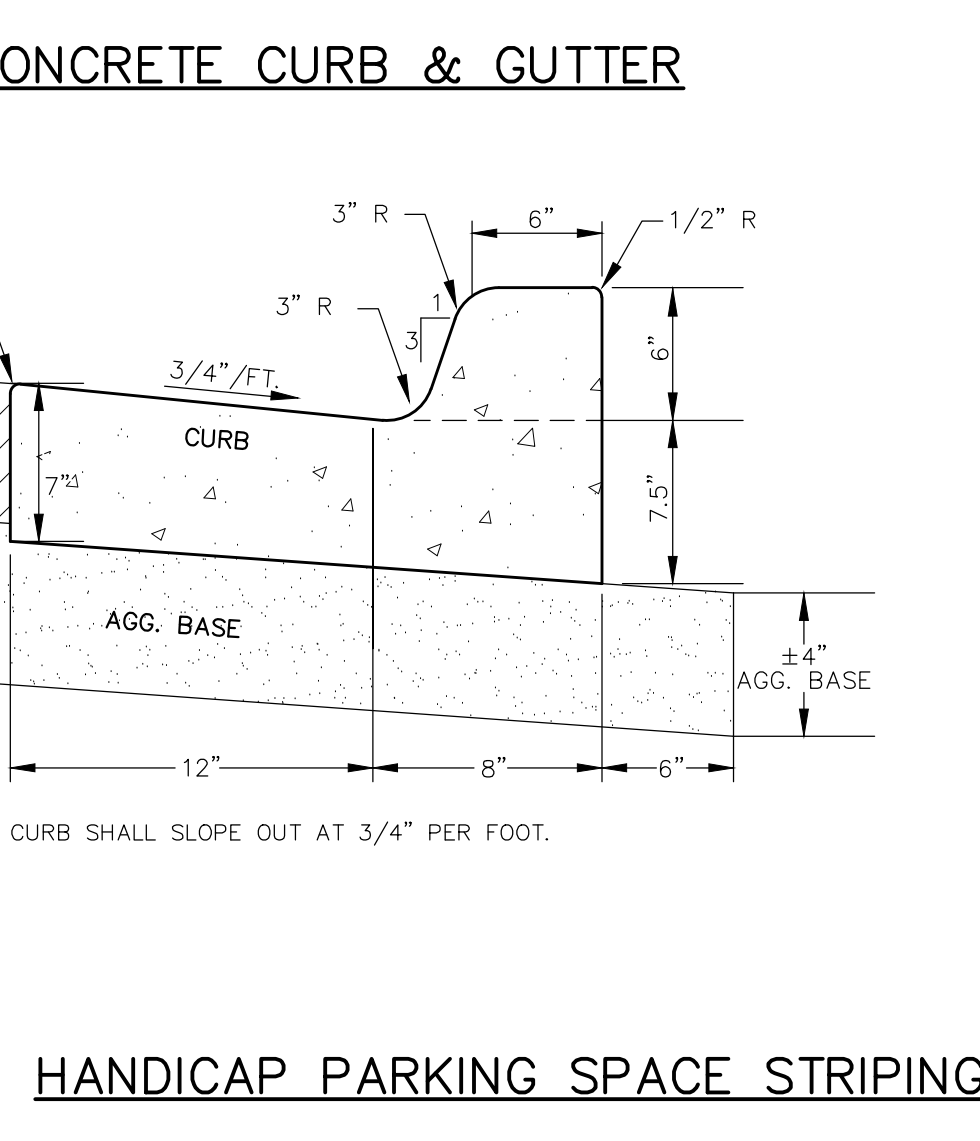
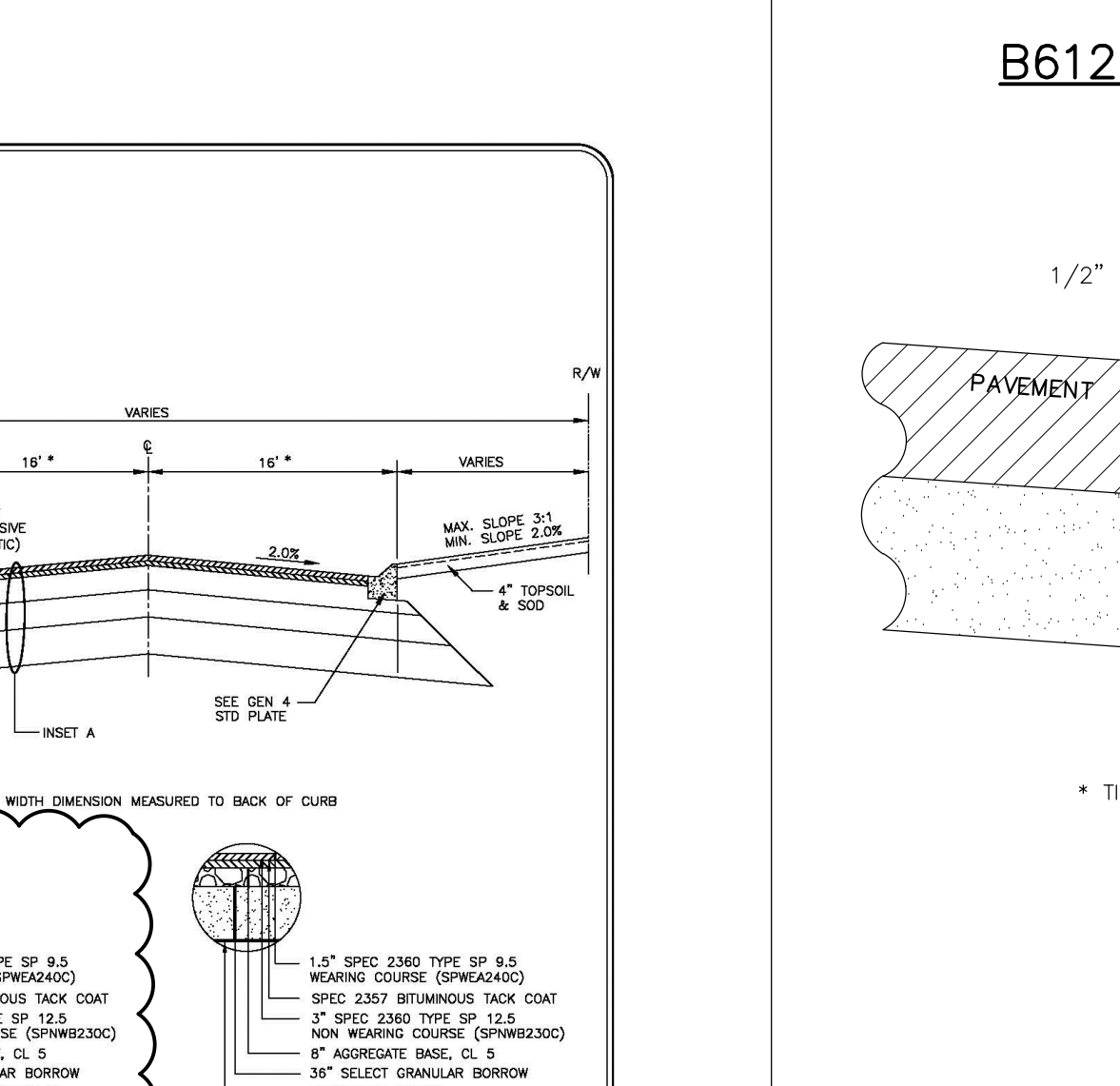
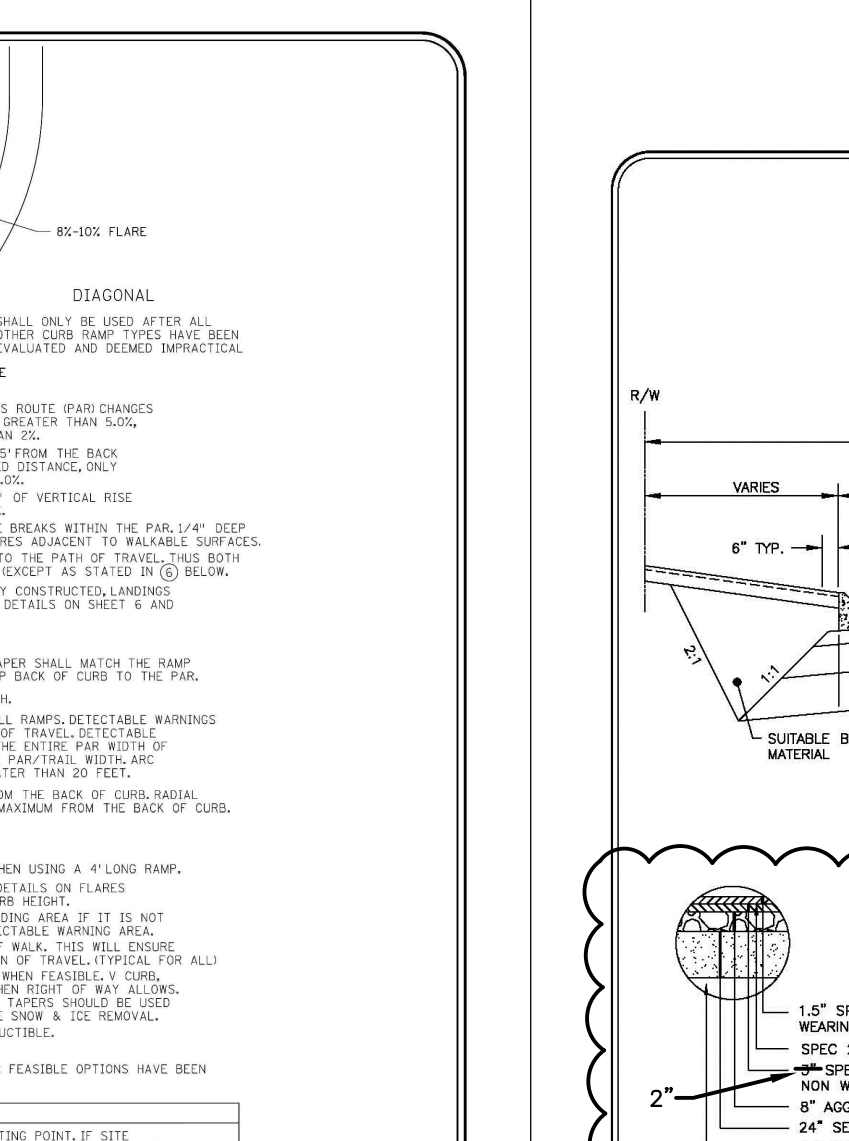
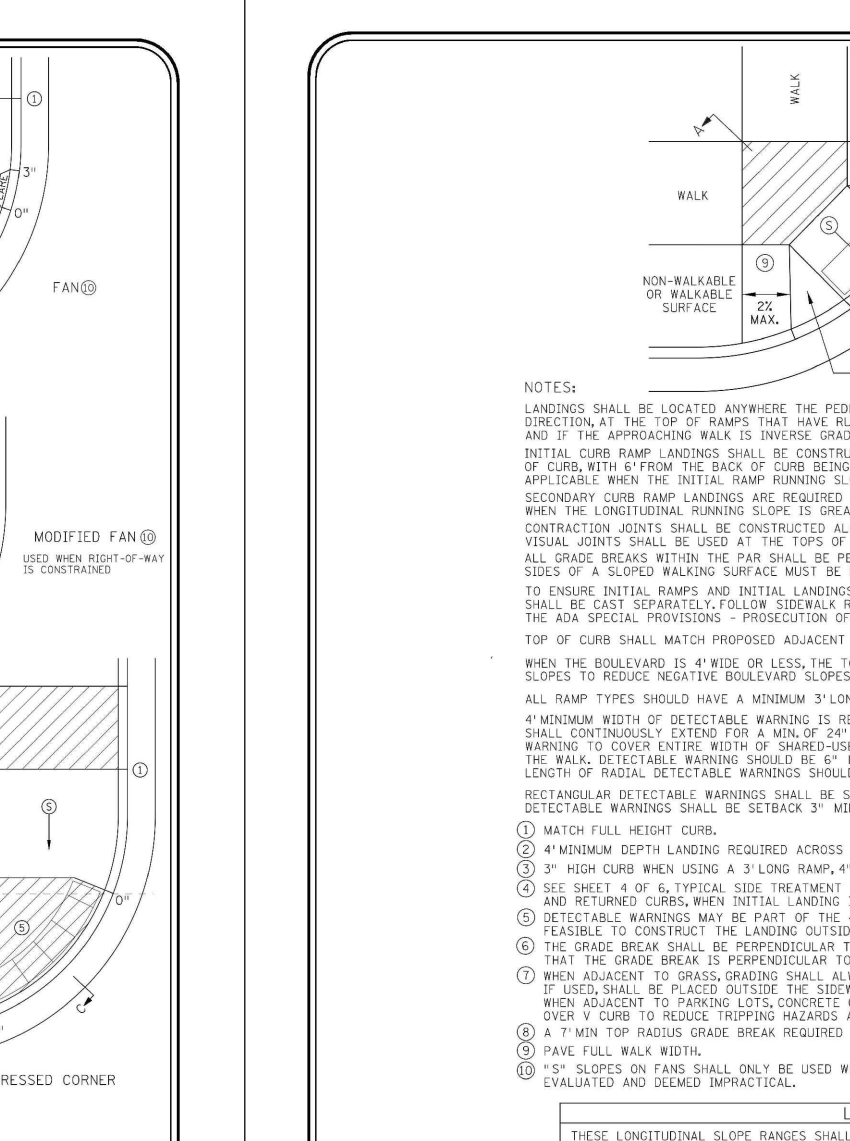
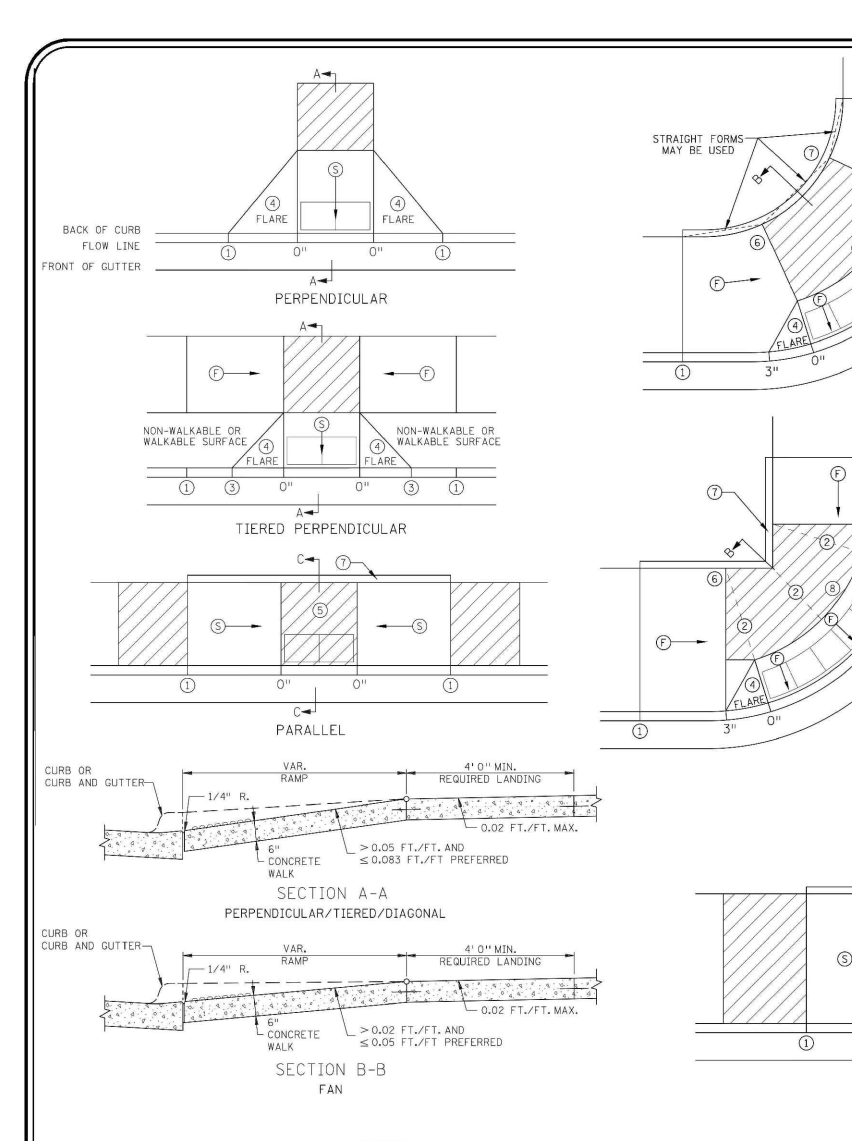
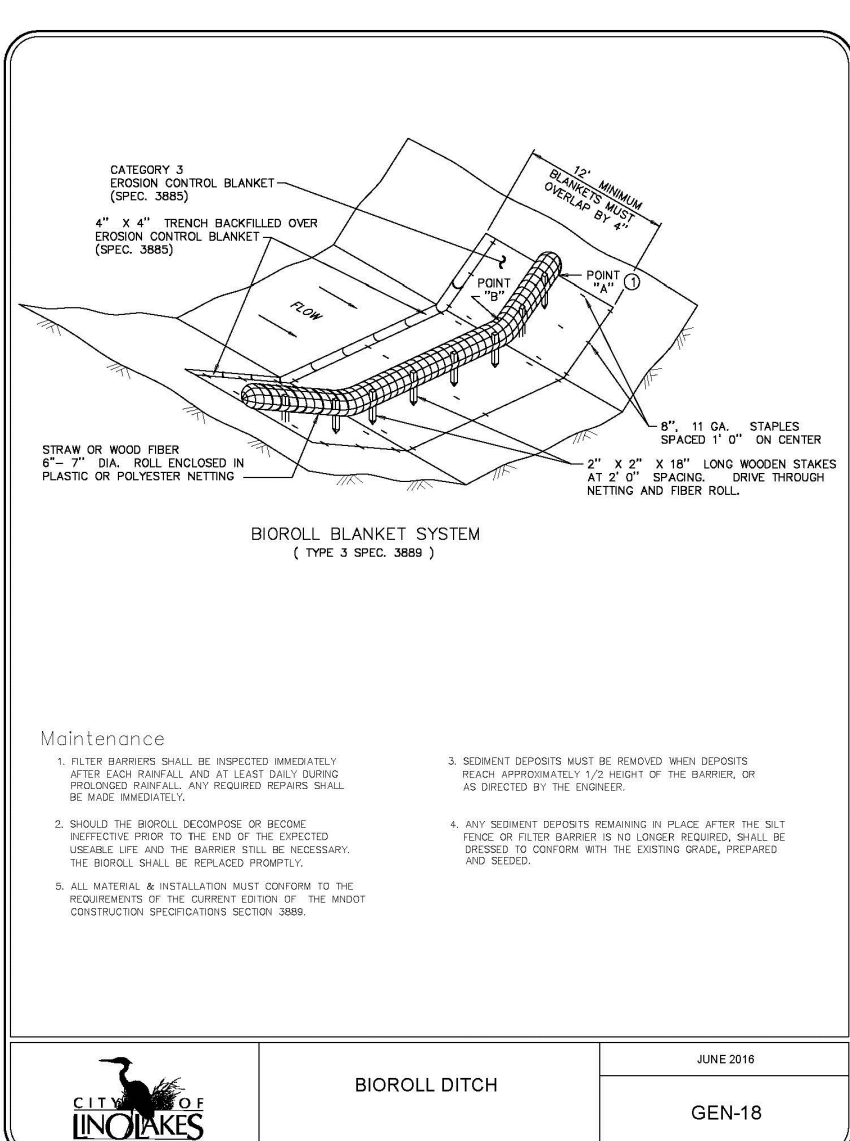
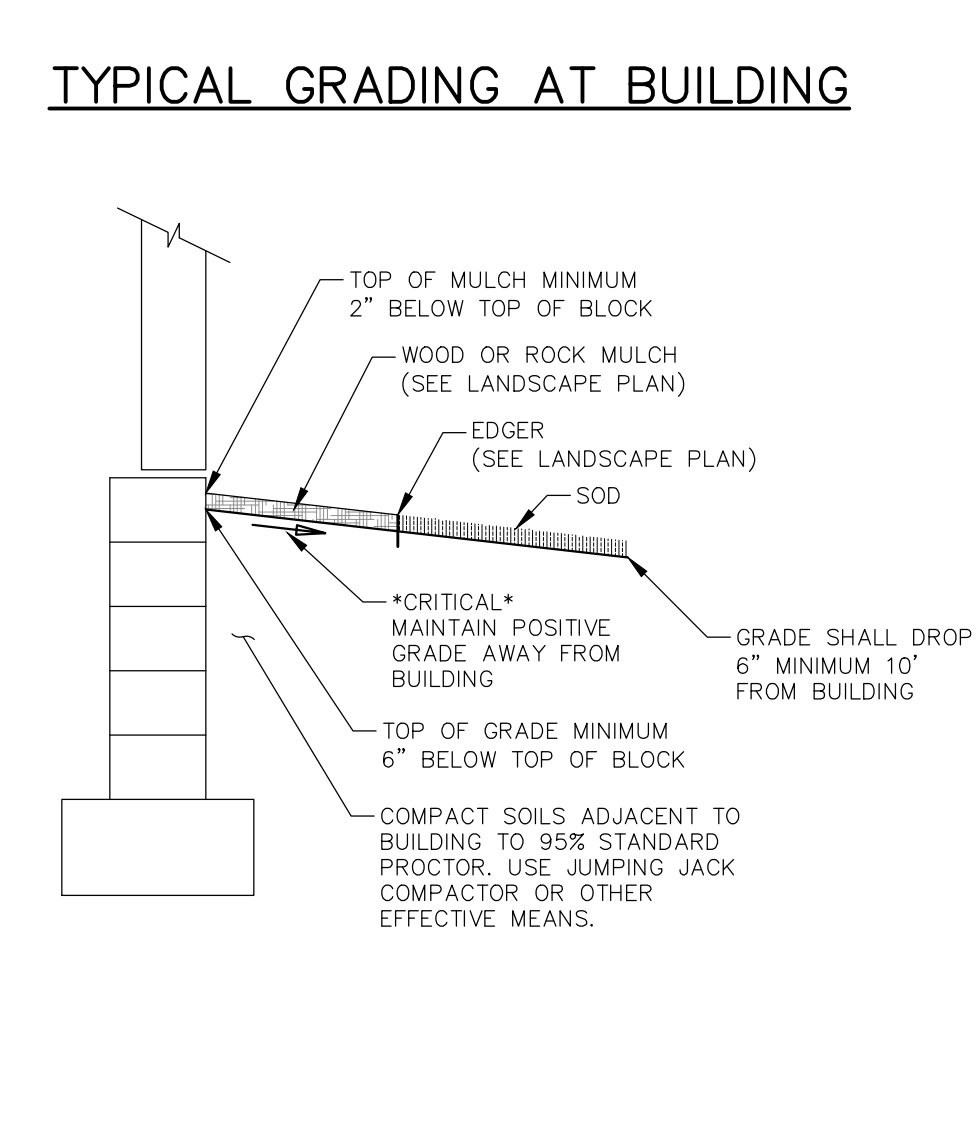
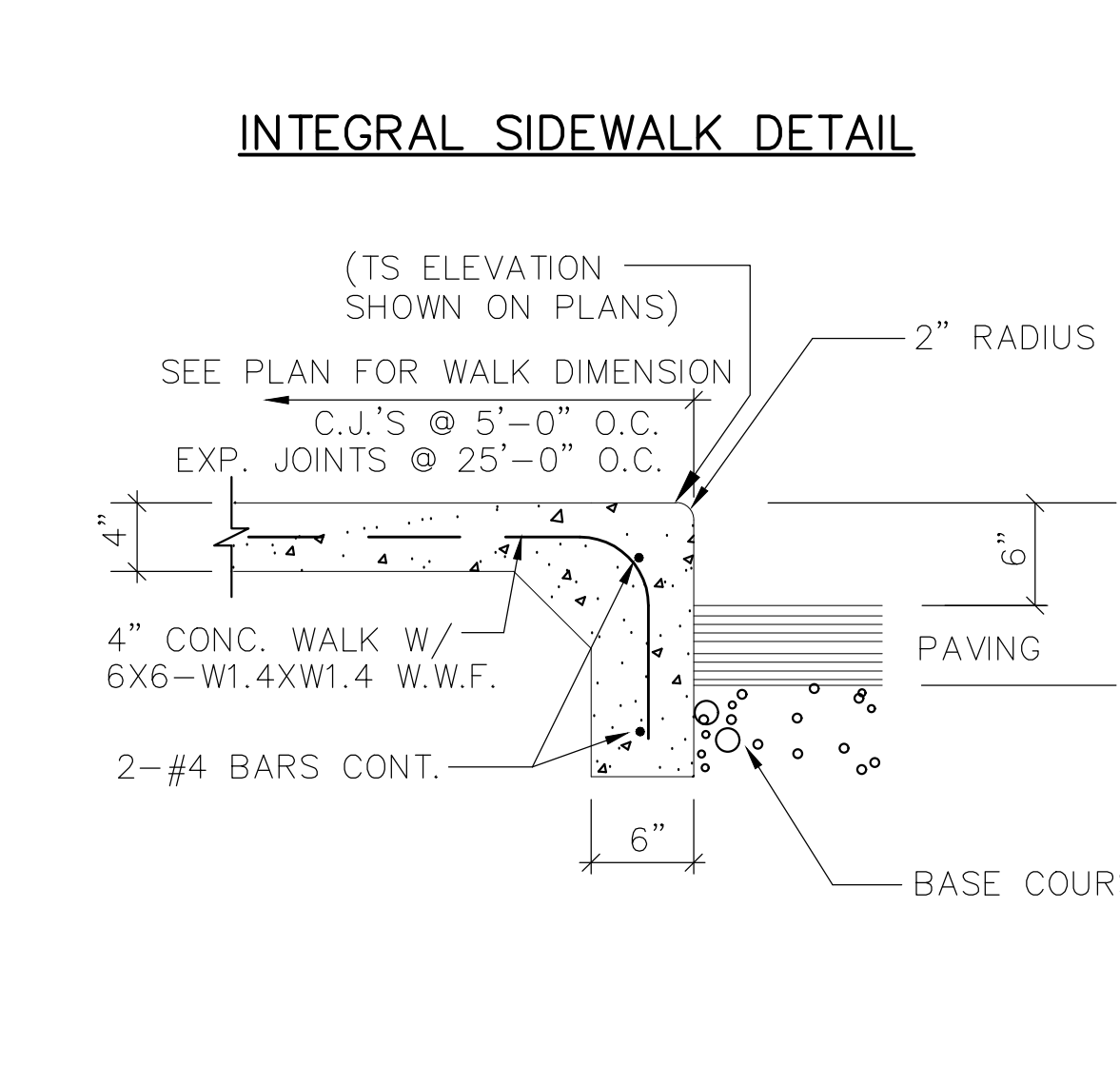
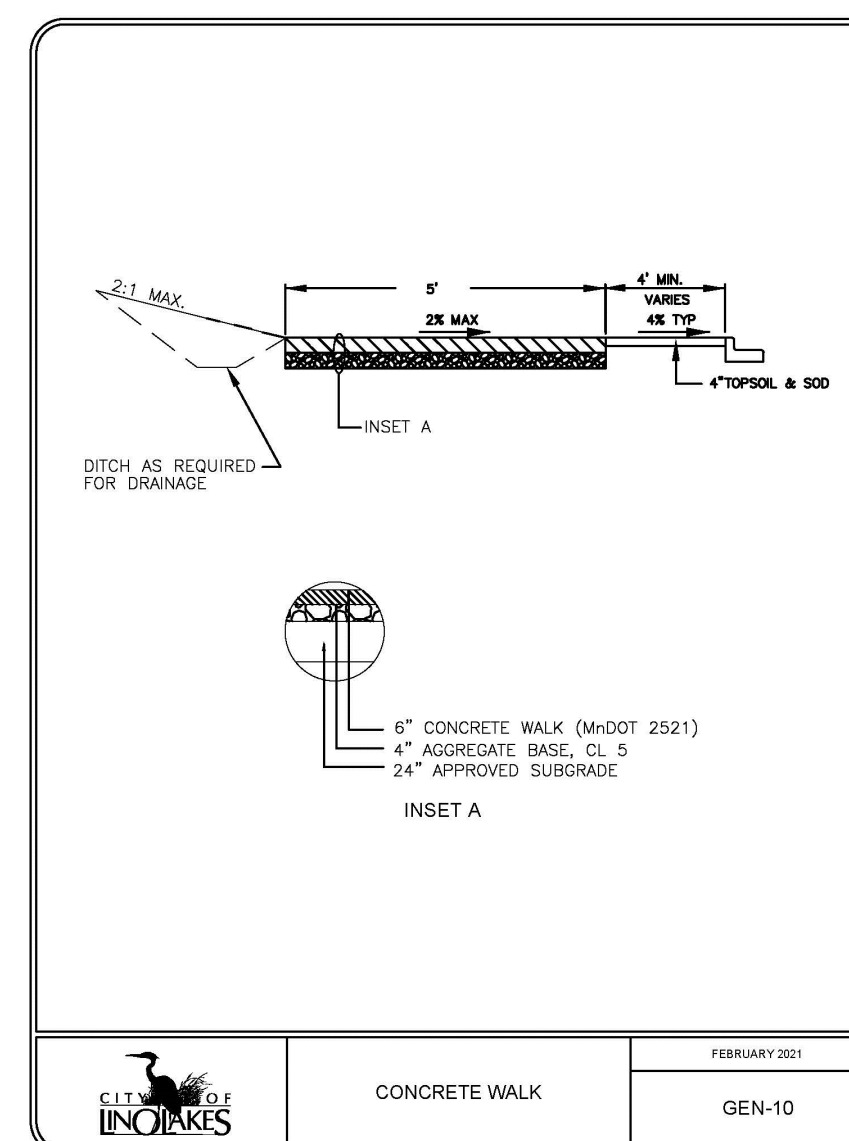
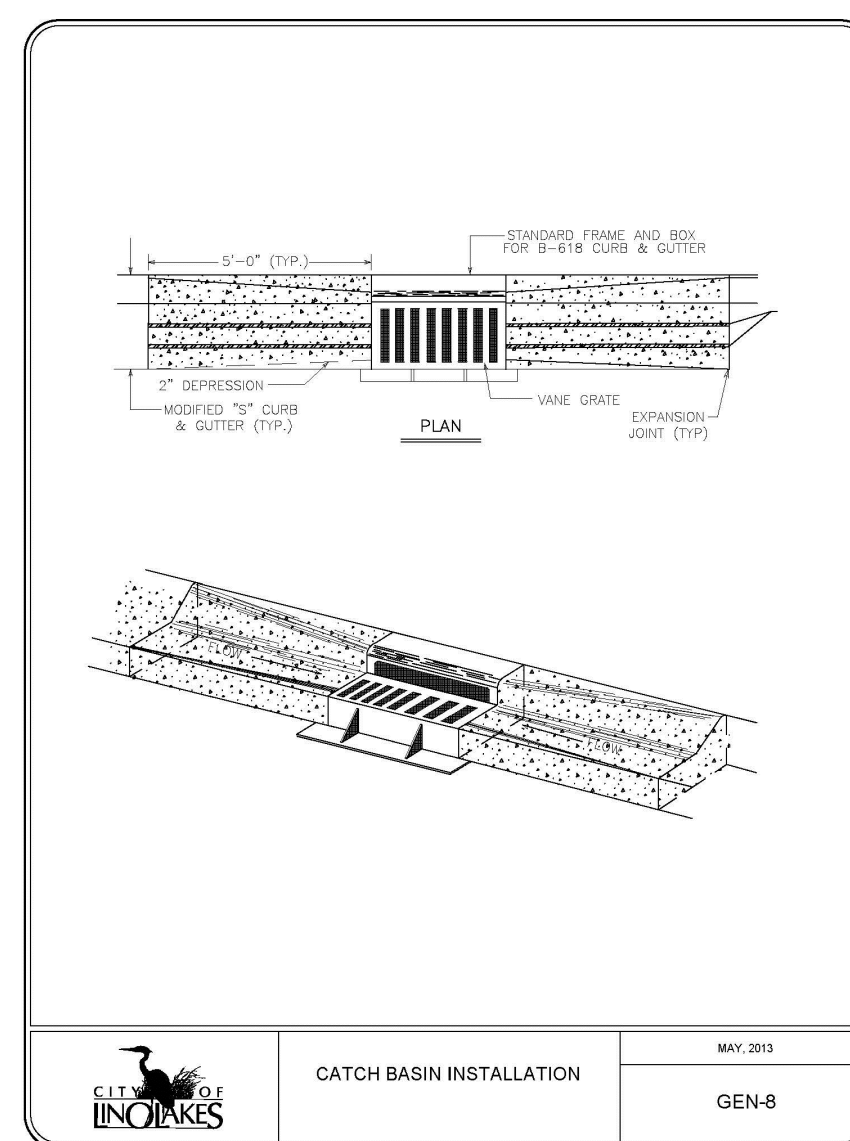
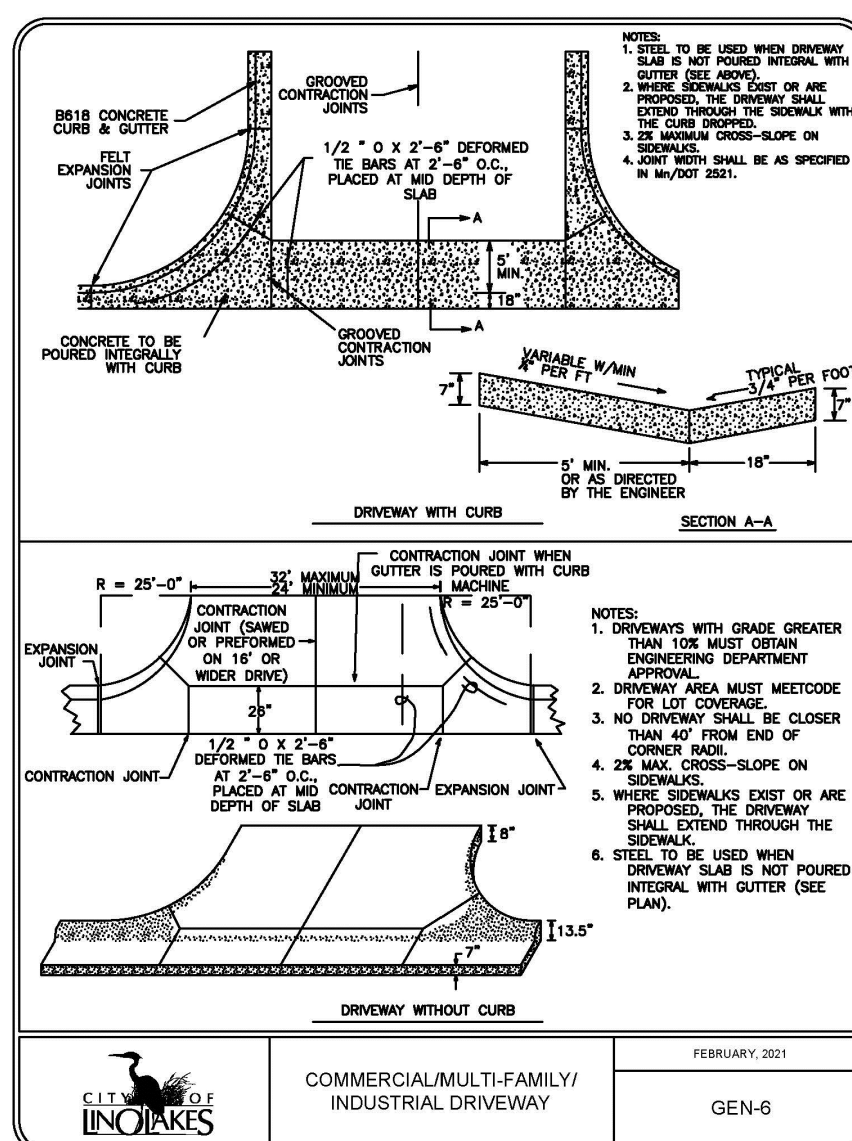
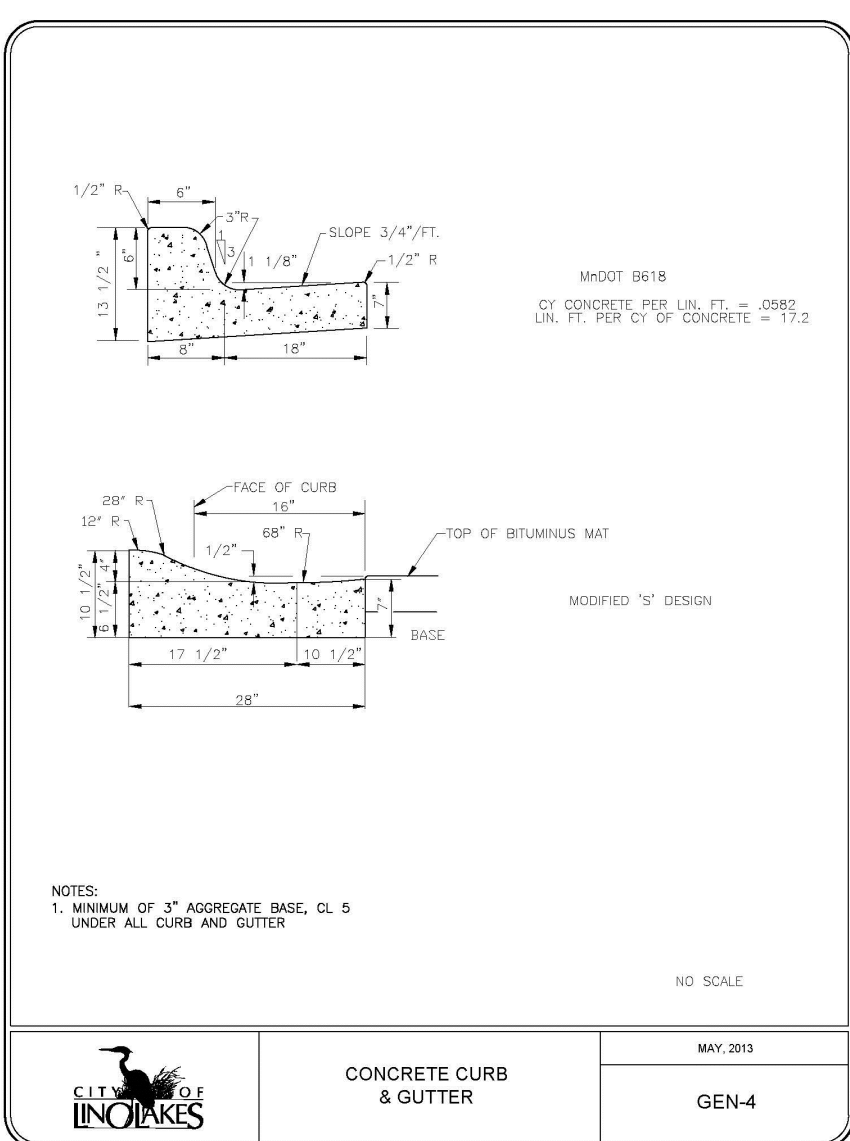
WATERMARK AMENITY CENTER
 Lino Lakes, MN

GRADING, DRAINAGE & EROSION CONTROL PLAN

C5 of 7

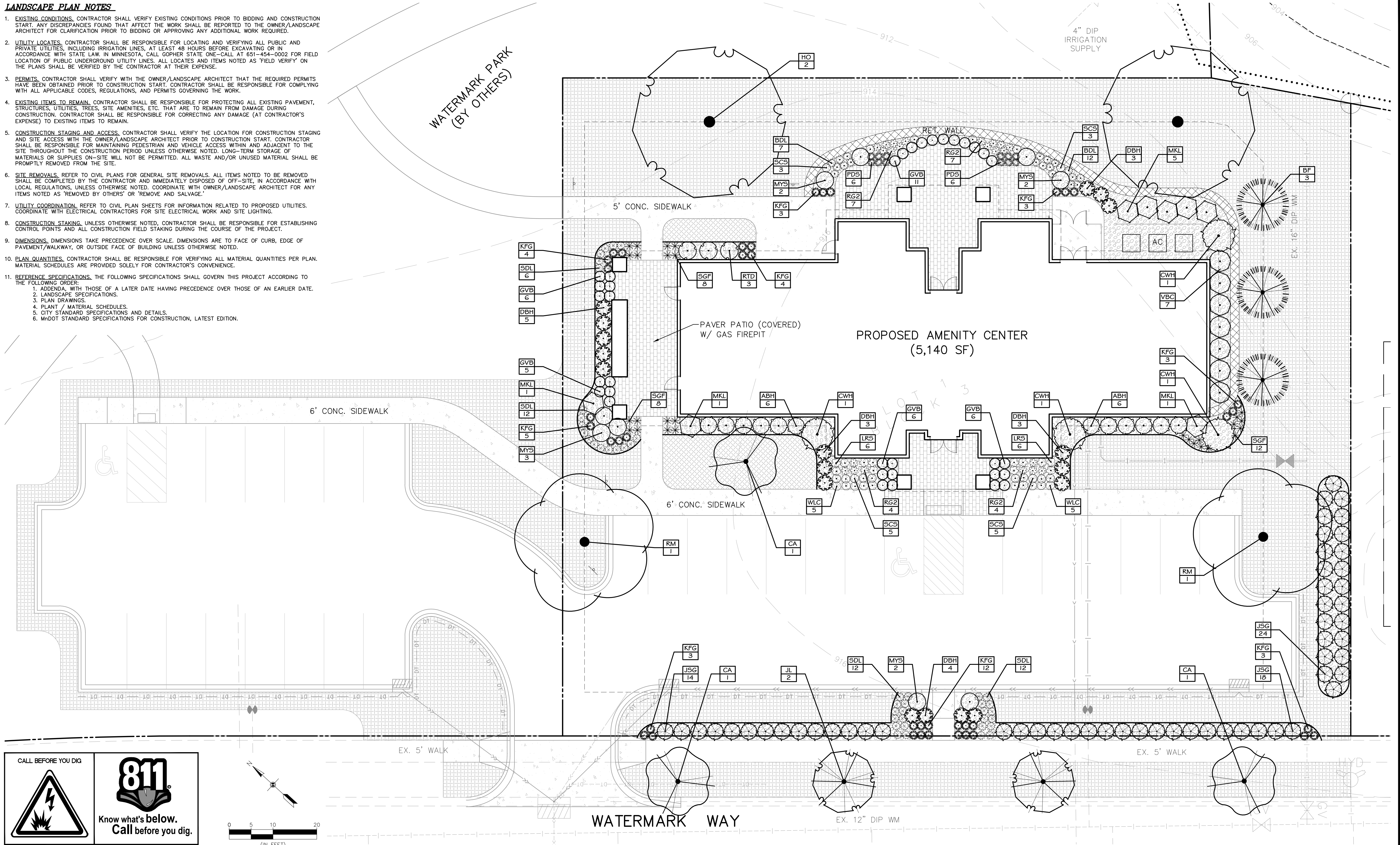
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LANDSCAPE PLAN NOTES

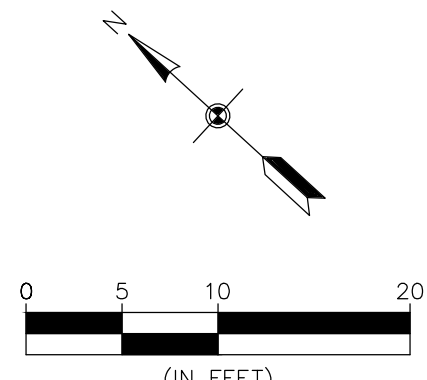
- EXISTING CONDITIONS. CONTRACTOR SHALL VERIFY EXISTING CONDITIONS PRIOR TO BIDDING AND CONSTRUCTION START. ANY DISCREPANCIES FOUND THAT AFFECT THE WORK SHALL BE REPORTED TO THE OWNER/LANDSCAPE ARCHITECT FOR CLARIFICATION PRIOR TO BIDDING OR APPROVING ANY ADDITIONAL WORK REQUIRED.
- UTILITY LOCATES. CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING AND VERIFYING ALL PUBLIC AND PRIVATE UTILITIES, INCLUDING IRRIGATION LINES, AT LEAST 48 HOURS BEFORE EXCAVATING OR IN ACCORDANCE WITH STATE LAW. IN MINNESOTA, CALL GOPHER STATE ONE-CALL AT 651-454-0002 FOR FIELD LOCATION OF PUBLIC UNDERGROUND UTILITY LINES. ALL LOCATES AND ITEMS NOTED AS 'FIELD VERIFY' ON THE PLANS SHALL BE VERIFIED BY THE CONTRACTOR AT THEIR EXPENSE.
- PERMITS. CONTRACTOR SHALL VERIFY WITH THE OWNER/LANDSCAPE ARCHITECT THAT THE REQUIRED PERMITS HAVE BEEN OBTAINED PRIOR TO CONSTRUCTION START. CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE CODES, REGULATIONS, AND PERMITS GOVERNING THE WORK.
- EXISTING ITEMS TO REMAIN. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING PAVEMENT, STRUCTURES, UTILITIES, TREES, SITE AMENITIES, ETC. THAT ARE TO REMAIN FROM DAMAGE DURING CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY DAMAGE (AT CONTRACTOR'S EXPENSE) TO EXISTING ITEMS TO REMAIN.
- CONSTRUCTION STAGING AND ACCESS. CONTRACTOR SHALL VERIFY THE LOCATION FOR CONSTRUCTION STAGING AND SITE ACCESS WITH THE OWNER/LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION START. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING PEDESTRIAN AND VEHICLE ACCESS WITHIN AND ADJACENT TO THE SITE THROUGHOUT THE CONSTRUCTION PERIOD UNLESS OTHERWISE NOTED. LONG-TERM STORAGE OF MATERIALS OR SUPPLIES ON-SITE WILL NOT BE PERMITTED. ALL WASTE AND/OR UNUSED MATERIAL SHALL BE PROMPTLY REMOVED FROM THE SITE.
- SITE REMOVALS. REFER TO CIVIL PLANS FOR GENERAL SITE REMOVALS. ALL ITEMS NOTED TO BE REMOVED SHALL BE COMPLETED BY THE CONTRACTOR AND IMMEDIATELY DISPOSED OF OFF-SITE, IN ACCORDANCE WITH LOCAL REGULATIONS, UNLESS OTHERWISE NOTED. COORDINATE WITH OWNER/LANDSCAPE ARCHITECT FOR ANY ITEMS NOTED AS 'REMOVED BY OTHERS' OR 'REMOVE AND SALVAGE.'
- UTILITY COORDINATION. REFER TO CIVIL PLAN SHEETS FOR INFORMATION RELATED TO PROPOSED UTILITIES. COORDINATE WITH ELECTRICAL CONTRACTORS FOR SITE ELECTRICAL WORK AND SITE LIGHTING.
- CONSTRUCTION STAKING. UNLESS OTHERWISE NOTED, CONTRACTOR SHALL BE RESPONSIBLE FOR ESTABLISHING CONTROL POINTS AND ALL CONSTRUCTION FIELD STAKING DURING THE COURSE OF THE PROJECT.
- DIMENSIONS. DIMENSIONS TAKE PRECEDENCE OVER SCALE. DIMENSIONS ARE TO FACE OF CURB, EDGE OF PAVEMENT/WALKWAY, OR OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.
- PLAN QUANTITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL MATERIAL QUANTITIES PER PLAN. MATERIAL SCHEDULES ARE PROVIDED SOLELY FOR CONTRACTOR'S CONVENIENCE.
- REFERENCE SPECIFICATIONS. THE FOLLOWING SPECIFICATIONS SHALL GOVERN THIS PROJECT ACCORDING TO THE FOLLOWING ORDER:
 - ADDENDA, WITH THOSE OF A LATER DATE HAVING PRECEDENCE OVER THOSE OF AN EARLIER DATE.
 - LANDSCAPE SPECIFICATIONS.
 - PLAN DRAWINGS.
 - PLANT / MATERIAL SCHEDULES.
 - CITY STANDARD SPECIFICATIONS AND DETAILS.
 - MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION, LATEST EDITION.



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CARLSON MCCAIN ENGINEERING SURVEYING ENVIRONMENTAL

3890 PHEASANT RIDGE DR NE
SUITE 100
BLAINE, MN 55449
TEL 763.489.7900
FAX 763.489.7959
CARLSONMCCAIN.COM

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly licensed Landscape Architect under the laws of the State of Minnesota

Print Name: Ryan J. Rutgger
Signature: *[Signature]*
Date: 06/16/22 License #: 56346

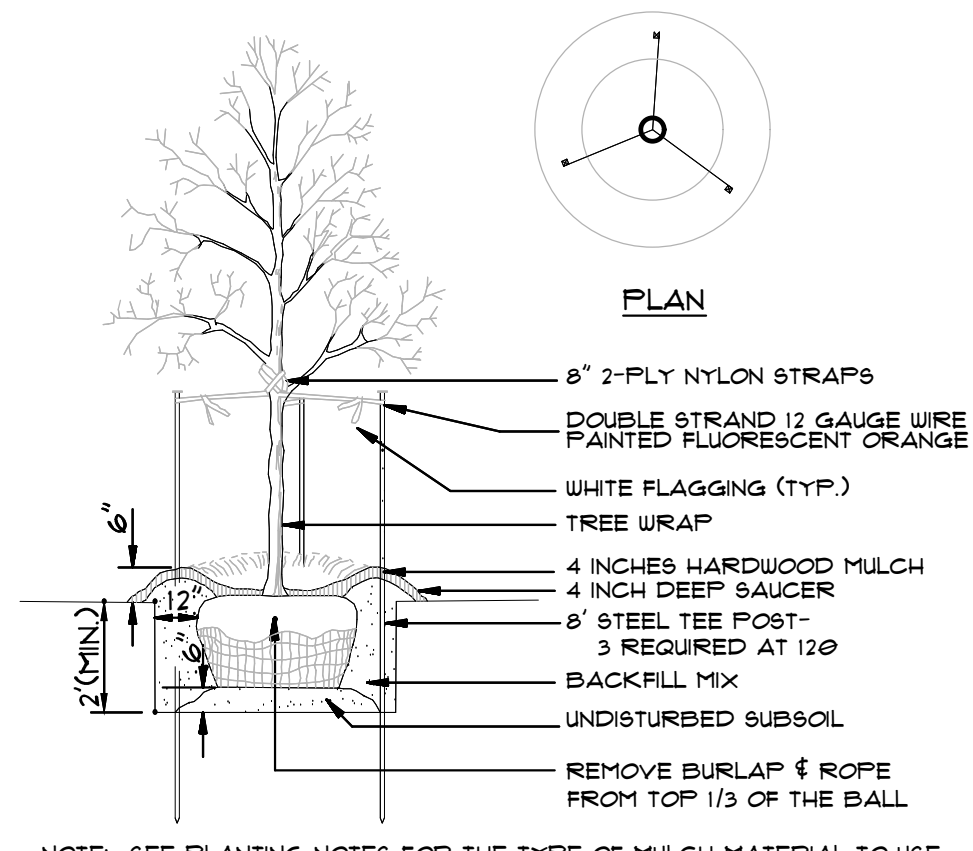
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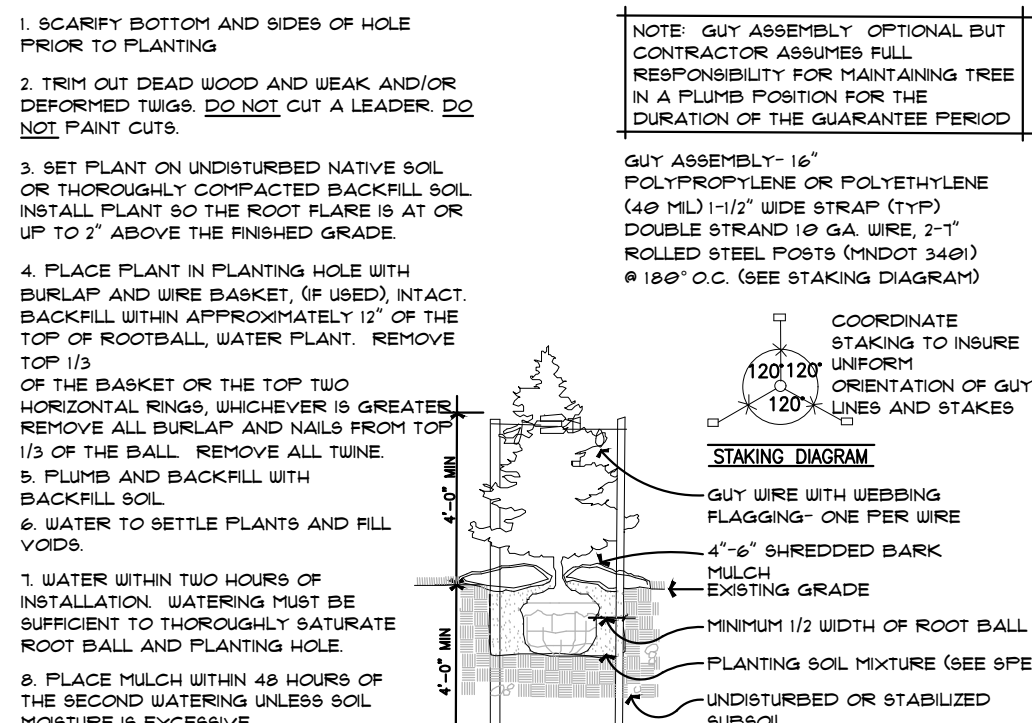
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Plymouth, MN 55446

WATERMARK AMENITY CENTER
Lino Lakes, MN

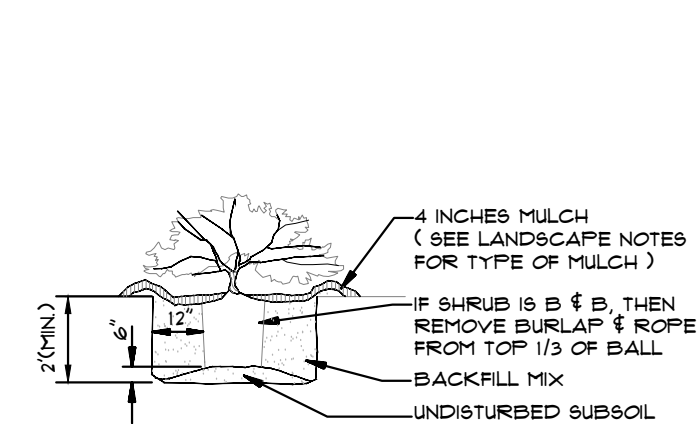
LANDSCAPE PLAN



A DECIDUOUS TREE PLANTING DETAIL
NOT TO SCALE



B CONIFEROUS TREE PLANTING DETAIL
NOT TO SCALE



C SHRUB & CONTAINER PLANTING DETAIL
NOT TO SCALE

LANDSCAPE SPECIFICATIONS

- TREE PROTECTION.** ALL TREES NOT SPECIFICALLY NOTED OR MARKED ON SITE FOR REMOVAL SHALL REMAIN PROTECTED AND UNDISTURBED DURING CONSTRUCTION. TREE PROTECTION SHALL EXTEND TO THE DRIP LINE, WITHIN WHICH NO CONSTRUCTION ACTIVITY, MATERIAL STORAGE, OR VEHICLE PARKING SHALL BE PERMITTED. TREE PROTECTION FENCING SHALL BE ERRECTED PRIOR TO CONSTRUCTION START PER PLANS OR AS DIRECTED BY OWNER/LANDSCAPE ARCHITECT AND SHALL CONSIST OF 4' TALL HEAVY DUTY ORANGE CONSTRUCTION FENCING WITH 6' STEEL FENCE POSTS SPACED 6' O.C. MAX.
- EROSION CONTROL.** REFER TO CIVIL PLAN SHEETS FOR STORMWATER POLLUTION PREVENTION PLAN (SWPPP), AND TEMPORARY AND PERMANENT STORMWATER BMPs, INCLUDING SILT FENCE, BIO-ROLLS, INLET PROTECTION, EROSION CONTROL BLANKETING, DUST CONTROL, SWEEPING AND ROCK CONSTRUCTION ENTRANCE. ALL DISTURBED AREAS SHALL RECEIVE PERMANENT STABILIZATION IN ACCORDANCE WITH THE LANDSCAPE PLAN WITHIN 7 DAYS AFTER CONSTRUCTION ACTIVITY IN THE DISTURBED AREA HAS CEASED. IN THE EVENT PERMANENT STABILIZATION CANNOT BE IMPLEMENTED WITHIN 7 DAYS, TEMPORARY STABILIZATION BMPs MUST BE IMPLEMENTED WITHIN 7 DAYS USING.
- CLEARING AND GRUBBING.** CONTRACTOR SHALL BE RESPONSIBLE FOR CLEARING AND GRUBBING ALL AREAS INDICATED AS BEING DISTURBED OR OTHERWISE SHOWN ON PLANS. CLEARING AND GRUBBING SHALL INCLUDE REMOVAL AND DISPOSAL OF ALL TREES, STUMPS, BRUSH, GRASS, ROOTS AND OTHER ORGANIC MATERIAL AT AN APPROVED OFF-SITE DISPOSAL LOCATION.
- SOIL PREPARATION.** REFER TO GEOTECHNICAL REPORT FOR ANY REQUIRED SOIL CORRECTIONS, AMENDMENTS OR ADDITIONAL INFORMATION (IF APPLICABLE). EXISTING TOPSOIL SHALL BE STRIPPED FROM ALL DISTURBED AREAS AND STOCKPILED IN AN APPROVED LOCATION FOR RE-SPREAD. ALL AREAS WHERE SOIL HAS BEEN COMPACTED BY CONSTRUCTION ACTIVITY AND THAT ARE INDICATED TO BE SODDED, SEEDED OR PLANTING BED SHALL BE DE-COMPACTED TO A MINIMUM DEPTH OF 12 INCHES BY SOIL RIPPING, TILLING OR OTHER APPROVED SOIL LOOSENING METHOD.
- TOPSOIL MATERIAL.** ALL EXISTING, AMENDED OR IMPORTED TOPSOIL SHALL MEET THE REQUIREMENTS OF MNDOT TOPSOIL TYPE A. A MINIMUM 4 INCH DEPTH OF TOPSOIL SHALL BE PLACED ON ALL AREAS TO BE SODDED OR SEEDDED. A MINIMUM 12 INCH DEPTH OF TOPSOIL SHALL BE PLACED WITHIN ALL PLANTING BED AREAS. ALL TOPSOIL SHALL BE FINE GRADED, RAKED AND DRAGGED TO PROVIDE A SMOOTH, UNIFORM SURFACE. TOPSOIL GRADES SHALL BE WITHIN 1 FEET OF INDICATED FINISHED GRADE AND SHALL BE TRUE TO GRADIENTS SHOWN ON PLANS. REFER TO CIVIL PLAN SHEETS FOR FILTRATION BASIN SOIL REQUIREMENTS.
- SEEDING AND TURF ESTABLISHMENT.** CONTRACTOR SHALL OBTAIN OWNER/LANDSCAPE ARCHITECT'S APPROVAL OF FINAL GRADES AND TOPSOIL PREP PRIOR TO SEEDING. APPLY 12-12-12 GRANULAR STARTER FERTILIZER AT A RATE OF 250 LBS PER ACRE PRIOR TO SEEDING. SEEDS SHALL BE SOWN IN 2 PERPENDICULAR PASSES, EACH PASS AT ONE-HALF THE INDICATED RATE. VIA BROADCAST SPREADER, DROP SEEDER OR DRILL SEEDER. FOLLOWING SEED APPLICATION, INSTALL TYPE 3N EROSION CONTROL BLANKET ON ALL SLOPES GREATER THAN 4:1. IN ALL OTHER AREAS, APPLY HYDROMULCH COVER (MUST BE A SEPARATE OPERATION FROM SEEDING) AT A TARGETED DRY WEIGHT RATE OF 3500 LBS PER ACRE. SOIL SHALL BE KEPT MOIST DURING ESTABLISHMENT WITH ADDITIONAL RE-SEEDING AS NECESSARY TO ACHIEVE A HEALTHY, UNIFORM STAND OF GRASS, FREE OF WEEDS AND WITH COVERAGE EXCEEDING 75% IN ANY 10'x10' AREA PRIOR TO FINAL ACCEPTANCE.
- SODDING.** CONTRACTOR SHALL OBTAIN OWNER/LANDSCAPE ARCHITECT'S APPROVAL OF FINAL GRADES AND TOPSOIL PREP PRIOR TO SODDING. APPLY 12-12-12 GRANULAR STARTER FERTILIZER AT A RATE OF 250 LBS PER ACRE PRIOR TO SODDING AND ROLL TOPSOIL TO CREATE A UNIFORM SURFACE FOR LAYING SOD. SOD SHALL NOT BE CUT MORE THAN 24-HOURS IN ADVANCE OF INSTALLATION. CONTRACTOR SHALL KEEP SOD MOIST FOR A MINIMUM OF 30 DAYS AND SHALL BE RESPONSIBLE FOR MAINTAINING THE SOD UNTIL FINAL ACCEPTANCE.
- PLANT MATERIAL.** ALL PLANTING STOCK SHALL CONFORM TO THE "AMERICAN STANDARD FOR NURSERY STOCK," ANSI-260, LATEST EDITION, OF THE AMERICAN ASSOCIATION OF NURSERYMEN, INC. AND SHALL CONSTITUTE MINIMUM QUALITY REQUIREMENTS FOR PLANT MATERIALS. OWNER/LANDSCAPE ARCHITECT RESERVE THE RIGHT TO REJECT ANY PLANTS WHICH ARE DEEMED UNSATISFACTORY BEFORE, DURING, OR AFTER INSTALLATION. NO SUBSTITUTION OF PLANT MATERIAL SHALL BE ACCEPTED UNLESS APPROVED IN WRITING BY THE OWNER/LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.

- PLANT MATERIAL SUBSTITUTIONS.** ALL REQUESTS FOR PLANT SUBSTITUTIONS SHALL BE MADE IN WRITING TO THE OWNER/LANDSCAPE ARCHITECT AND MUST BE APPROVED BY THE CITY.
- PLANT INSTALLATION AND ESTABLISHMENT.** REFER TO STANDARD PLANTING DETAILS. CONTRACTOR SHALL STAKE TREE LOCATIONS FOR APPROVAL BY OWNER/LANDSCAPE ARCHITECT PRIOR TO PLANTING. ANY PLANT MATERIAL WHICH DIES, TURNS BROWN, OR DEQUALIFIES (PRIOR TO TOTAL ACCEPTANCE OF THE WORK) SHALL BE PROMPTLY REMOVED FROM THE SITE AND REPLACED WITH MATERIAL OF THE SAME SPECIES, QUANTITY, AND SIZE.
- MULCH MATERIAL.** DOUBLE SHREDDED HARDWOOD MULCH OR ROCK MULCH AS INDICATED ON PLANS. ALL MULCH SHALL BE CLEAN AND FREE OF NOXIOUS WEEDS, SOIL, OR OTHER DELETERIOUS MATERIAL, AND SHALL BE INSTALLED OVER A NON-WOVEN GEOTEXTILE FABRIC (INCIDENTAL) OR OTHER APPROVED WEED BARRIER TO A MINIMUM SETTLED DEPTH OF 4". MULCH SHALL BE HELD BACK FROM PLANT STEMS/TRUNKS A MINIMUM OF 3". WOOD MULCH SHALL BE PLACED AROUND INDIVIDUAL TREES TO A 4" MINIMUM DIAMETER. MULCH SHALL BE INSTALLED WITHIN 48-HOURS OF PLANT INSTALLATION.
- LANDSCAPE EDGING.** INSTALL LANDSCAPE EDGING BETWEEN ALL MULCH AREAS AND TURF. EDGING SHALL BE COMMERCIAL GRADE BLACK POLYETHYLENE OR VINYL EDGING, 0.1 INCH THICK BY 5 INCHES DEEP, V-LIPPED BOTTOM, HORIZONTALLY GROOVED, 1-INCH ROUND TOP, EXTRUDED IN STANDARD LENGTHS, WITH 9-INCH STEEL ANGLE STAKES.
- IRRIGATION DESIGN.** FURNISH AND INSTALL A COMPLETE UNDERGROUND IRRIGATION SYSTEM FROM APPROVED POINT(S)-OF-CONNECTION WITHIN THE SITE COVERING ALL TURF AND PLANTING AREAS AS SHOWN ON THE LANDSCAPE PLAN. INCLUDES FLOW/PRESSURE TESTING, PLANS WITH DESIGN CALCULATIONS, AS-BUILT DRAWINGS, LABOR, MATERIALS, EQUIPMENT, AND SERVICES FOR THE TESTING, ADJUSTING, RETESTING AND READJUSTING AS REQUIRED TO PLACE THE SYSTEM IN AN APPROVED OPERATING CONDITION. THE IRRIGATION SYSTEM SHALL INCLUDE THE DESIGN AND INSTALLATION OF THE FOLLOWING: PIPING, METER AND BACKFLOW ASSEMBLIES, SPRINKLER HEADS, CABINETS, VALVES AND VALVE BOXES, CONTROLLERS, CONTROL WIRING, FITTINGS, ELECTRICAL CONNECTIONS, QUICK-COUPERS, ALL OTHER NECESSARY ACCESSORIES, SYSTEM MANUALS, 1-YEAR MAINTENANCE PERIOD INCLUDING 1 FALL WINTERIZATION AND 1 SPRING START-UP. IRRIGATION PLANS TO BE PREPARED BY A QUALIFIED IRRIGATION DESIGNER AND SUBMITTED TO OWNER/LANDSCAPE ARCHITECT FOR APPROVAL.
- MAINTENANCE.** MAINTENANCE SHALL BEGIN IMMEDIATELY AFTER EACH PORTION OF THE WORK IS IN PLACE. PLANT MATERIAL SHALL BE PROTECTED AND MAINTAINED UNTIL THE INSTALLATION OF THE PLANTS IS COMPLETE. INSPECTION HAS BEEN MADE, AND PLANTINGS ARE ACCEPTED EXCLUSIVE OF THE GUARANTEE. MAINTENANCE SHALL INCLUDE MOWING, TRIMMING, WATERING, FERTILIZING, WEED AND PESTICIDE CONTROL, MULCHING, REMOVAL OF DEAD MATERIALS, RE-SETTING PLANTS TO PROPER GRADE AND KEEPING PLANTS IN A PLUMB POSITION. AFTER ACCEPTANCE, THE OWNER SHALL ASSUME MAINTENANCE RESPONSIBILITIES, HOWEVER, THE CONTRACTOR SHALL RETAIN RESPONSIBILITY FOR ALL PLANT MATERIAL THROUGH THE COMPLETION OF THE WARRANTY PERIOD.
- WATERING.** UPON ESTABLISHMENT OF SEED AND INSTALLATION OF PLANTS, CONTRACTOR SHALL MAINTAIN A WATERING SCHEDULE WHICH WILL THOROUGHLY WATER ALL PLANTS AND TURF AREAS A MINIMUM OF ONCE A WEEK. MORE FREQUENT WATERING MAY BE REQUIRED DURING PERIODS OF HOT, DRY WEATHER. CONTRACTOR SHALL MAKE THE NECESSARY ARRANGEMENTS FOR WATER. IN THE ABSENCE OF PERMANENT IRRIGATION, TEMPORARY IRRIGATION, TREE WATERING BAGS, OR HAND-WATERING ARE ACCEPTABLE.
- FINAL ACCEPTANCE.** UPON SUBSTANTIAL COMPLETION OF THE WORK, CONTRACTOR SHALL REQUEST FINAL ACCEPTANCE OF THE WORK IN WRITING BY THE OWNER/LANDSCAPE ARCHITECT. IF ANY WORK IS FOUND TO BE INCOMPLETE OR UNSATISFACTORY IN THE OPINION OF THE OWNER/LANDSCAPE ARCHITECT, A WRITTEN PUNCH LIST WILL BE PREPARED LISTING ALL ITEMS THAT REQUIRE COMPLETING OR CORRECTING BEFORE FINAL ACCEPTANCE.
- WARRANTY.** ALL PLANTS, MATERIALS AND WORKMANSHIP SHALL BE GUARANTEED FOR ONE YEAR FROM THE DATE OF FINAL ACCEPTANCE, UNLESS OTHERWISE SPECIFIED. THE GUARANTEE SHALL COVER THE FULL COST OF REPLACEMENT INCLUDING LABOR AND MATERIAL.

PLANT SCHEDULE						
TREES	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	RM	2	Acer rubrum 'Northwood'	Northwood Red Maple	2.5' Cal.	B&B
	HO	2	Quercus x macdanielii 'Clemons' TM	Heritage Oak	2' Cal.	B&B
CONIFEROUS TREES	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	BF	3	Abies balsamea	Balsam Fir	6' Ht.	B&B
ORNAMENTAL TREES	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	CA	3	Malus x 'Prairifire' Red Flowers	Prairifire Crabapple	1.5' Cal.	B&B
	JL	2	Syringa reticulata 'Ivory Silk' White Flowers	Ivory Silk Japanese Tree Lilac	1.5' Cal.	B&B
SHRUBS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	GVB	34	Buxus x 'Green Velvet'	Green Velvet Boxwood	#5 Cont.	
	RTD	3	Cornus sericea 'Alleman's Compact'	Dwarf Red Twig Dogwood	#5 Cont.	
	DBH	18	Diervilla lonicera	Dwarf Bush Honeysuckle	#5 Cont.	
	CWH	4	Hamamelis virginiana	Common Witch Hazel	#5 Cont.	
	ABH	12	Hydrangea arborescens 'Annabelle'	Annabelle Hydrangea	#5 Cont.	
	JSG	56	Juniperus chinensis 'Sea Green'	Sea Green Juniper	#5 Cont.	
	MYS	9	Spiraea thunbergii 'Ogon' TM	Mellow Yellow Spirea	#5 Cont.	
	MKL	8	Syringa patula 'Miss Kim'	Miss Kim Lilac	#5 Cont.	
	VBC	7	Viburnum trilobum 'Bailey Compact' Red Fall Color	Bailey's Compact American Cranberry Bush	#5 Cont.	
GRASSES	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	KFG	40	Calamagrostis x acutiflora 'Karl Foerster'	Karl Foerster Feather Reed Grass	#3 Cont.	
	PDS	12	Sporobolus heterolepis	Prairie Dropseed	#3 Cont.	
PERENNIALS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	BDL	19	Hemerocallis x 'Baja'	Baja Daylily	#1 Cont.	
	SDL	42	Hemerocallis x 'Stella de Oro'	Stella de Oro Daylily	#1 Cont.	
	SGF	28	Liatris spicata 'Kobold'	Kobold Spike Gayfeather	#1 Cont.	
	WLC	10	Nepeta x faassenii 'Walkers Low'	Walkers Low Catmint	#1 Cont.	
	LRS	12	Perovskia atriplicifolia 'Little Spire'	Little Spire Russian Sage	#1 Cont.	
	RG2	22	Rudbeckia fulgida sullivanii 'Goldsturm'	Goldsturm Coneflower	#1 Cont.	
	SCS	16	Sedum spectabile 'Autumn Joy'	Stonecrop	#1 Cont.	
GROUND COVERS	CODE	QTY	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER
	ROCK	2,469 sf	Rock Mulch Non-Woven Geotextile Incidental	1.5' Trap Rock Mulch	4" Depth	
	SOD	12,688 sf	Turf Sod Bluegrass	Kentucky Bluegrass	sod	



3890 PHEASANT RIDGE DR NE
SUITE 100
BLAINE, MN 55449
TEL 763.489.7900
FAX 763.489.7959
CARLSONMCCAIN.COM

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota

Print Name: Ryan J. Ruttger
Signature:
Date: 06/16/22 License #: 56346

Drawn: RJR
Designed: RJR
Date: 06/17/22

Revisions:
1. 09/15/22 - Per City Comments & New Parking Layout
2. 10/25/22 - Per City Comments
3. 11/04/22 - Per City Comments
4. 12/07/22 - Per City Comments

LENNAR
16305 36th Avenue N. - Suite 600
Plymouth, MN 55446

WATERMARK AMENITY CENTER
Lino Lakes, MN

LANDSCAPE PLAN

L2 of 2

**CITY OF LINO LAKES
RESOLUTION NO. 23-03**

**RESOLUTION APPROVING WATERMARK
AGREEMENT FOR RECIPROCAL DRIVEWAY EASEMENT**

WHEREAS, on August 8, 2022 the City Council passed Resolution No. 22-78 approving the Watermark HOA clubhouse and site plan; and

WHEREAS, on December 12, 2022 the City Council passed Resolution No. 22-154 approving plans and specifications and authorized ad for bids for Watermark Park; and

WHEREAS, the projects consist of a shared driveway for the HOA clubhouse and public park; and

WHEREAS, the Agreement includes two parcels legally described as:

- Outlot C, Watermark 4th Addition
- Lot 1, Block 3, Watermark 4th Addition

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes hereby approves the Agreement between U.S. Home LLC and the City of Lino Lakes and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 9th day of January, 2023.

The motion for the adoption of the foregoing resolution was introduced by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor thereof:

The following voted against same:

Rob Rafferty, Mayor

ATTEST:

Hannah Lynch, City Clerk

AGREEMENT FOR RECIPROCAL DRIVEWAY EASEMENT

This AGREEMENT FOR RECIPROCAL DRIVEWAY EASEMENT (the “Agreement”) is made this ____ day of _____, 202__ (the “Effective Date”), by and between City of Lino Lakes, a Minnesota municipal corporation (“City”), and Watermark Master Homeowners Association, a Minnesota nonprofit corporation (“HOA”). City and HOA may be individually referred to herein as a “party” or “Owner” or collectively as the “parties” or “Owners.”

RECITALS

- A. City is the fee owner of real property in the City of Lino Lakes, Anoka County, Minnesota, legally described as Outlot C, WATERMARK 4TH ADDITION, according to the recorded Plat thereof (“City Parcel”).
- B. HOA is the fee owner of real property in the City of Lino Lakes, Anoka County, Minnesota, legally described as Lot 1, Block 3, WATERMARK 4TH ADDITION, according to the recorded Plat thereof (“HOA Parcel”). City Parcel and HOA Parcel may be individually referred to herein as a “Parcel” or collectively as the “Parcels.”
- C. The Owners desire to share use of a driveway (the “Driveway”) that will be located upon and serve portions of City Parcel and HOA Parcel in a location that is generally depicted as the “Driveway Easement Area” on **EXHIBIT A**, attached hereto and incorporated herein (the “Driveway Easement Area”).
- D. The Owners desire to grant to each other rights of access for vehicular and pedestrian ingress and egress over the Driveway Easement Area located on their respective parcels.

AGREEMENTS

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises and covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby expressly acknowledged, the parties agree as follows:

1. **Incorporation of Recitals.** The recitals and facts set forth above are incorporated into this Agreement as part of its terms.

2. **Grant of Easement.** The Owner of each Parcel, for the benefit of the Owner of the other Parcel and its respective agents, representatives, members, managers, partners, employees, guests, tenants, sub-tenants, occupants, invitees, successors, and assigns (the “Benefitted Parties”), hereby grants an appurtenant, reciprocal, non-exclusive access easement for ingress, egress, and passage over and across the Driveway Easement Area, for vehicular and pedestrian purposes only (the “Driveway Easement”). The Driveway Easement shall include the non-exclusive right of vehicular and pedestrian passage from the Driveway Easement Area within each Parcel to the public right-of-way known as Watermark Way. The term of the Driveway Easement shall commence upon completion of the installation and construction of the Driveway, and shall continue thereafter in perpetuity.

3. **Easement Runs with the Land.** The Driveway Easement and this Agreement shall run with the land and shall be binding upon and inure to the benefit of the Owners and their respective successors and assigns. The Driveway Easement shall be subject to easements, if any, and all other matters of record, existing as of the Effective Date.

4. **Maintenance and Repair.** The Owners of the Parcels, at their sole cost and expense, will be separately responsible for causing the portion of the Driveway Easement Area located on their respective Parcels to be maintained, repaired, and replaced as may be deemed necessary from time to time in such Owner’s sole discretion. The Parties may hereafter, but are not obligated to, agree on the terms of any standard of shared Driveway maintenance or repair activities, and the costs of any shared maintenance or repair approved by the Owners shall be shared equally between the Owners. No Owner may perform any work on the other Owner’s Parcel unless the other Owner has consented to such work in writing prior to undertaking the same. Notwithstanding anything the contrary herein, either Owner may perform snow removal in the Driveway Easement Area without the consent of the other Owner provided that the location for piling snow resulting therefrom is in a location approved by each Owner. To the extent that either Owner performs any maintenance or repair work within the Driveway Easement Area, the Owner performing or causing such work to be performed hereby agrees to indemnify, defend, and hold harmless the other Owner its agents, representatives, members, managers, partners, successors and assigns, from and against any and all claims, losses, liabilities, damages, causes of action, proceedings, costs, and expenses (including, without limitation, mechanics’ liens), including reasonable attorneys’ fees, to the extent caused by the indemnifying Owner’s work in the Driveway Easement Area.

5. **No Obstruction.** Each Owner hereby agrees that it shall not obstruct, or permit the obstruction, of the other Owner’s exercise of its rights under the Driveway Easement within any portion of the Driveway Easement Area that is located on its respective Parcel, except for temporary closures as may be necessary in connection with bona fide maintenance, repair, and replacement work.

6. **Liens.** Each Owner shall keep the portion of the Driveway Easement Area on the other Owner's Parcel free and clear of mechanic's liens, materialmen's liens, and other liens of like nature arising out of any work performed by such Owner or its contractors.

7. **No Dedication.** Nothing herein shall be deemed to be a gift or dedication of any portion of the Driveway Easement Area to the general public or for any public use or purpose whatsoever, it being the intention of the parties that this Agreement will be strictly limited to and for the purpose expressed in this Agreement.

8. **No Waiver.** Failure of any Owner to insist, in any one or more instances, upon strict performance of any term or condition of this Agreement will not be construed as a waiver or relinquishment of such term or condition in the future.

9. **Governing Law.** This instrument shall be constructed in accordance with the laws of the State of Minnesota without regard to conflict of law principles.

10. **Severability.** If any provision of this instrument, or portion thereof, or the application thereof to any person or circumstances, shall, to any extent be held invalid, inoperative or unenforceable, the remainder of this instrument, and the application thereof to any other persons or circumstances, shall not be affected thereby, and each provision of this instrument shall be valid and enforceable to the fullest extent permitted by law.

11. **Recording.** The parties agree that the rights, benefits, duties and obligations created by this Agreement shall vest immediately upon the Effective Date. This Agreement shall be filed with the Office of the County Recorder and/or the Office of the Registrar of Titles of Anoka County, Minnesota, as appropriate.

12. **Headings.** The headings of articles in this Agreement are for convenience of reference only and will not in any way limit or define the content, substance or effect of the articles.

13. **Authority.** The parties hereto each represent and warrant unto each other that the party executing this Agreement on its behalf is duly authorized to enter into this Agreement and bind the party thereby, and that, as of the Effective Date, it is vested with the right to convey the easements and rights granted herein.

14. **Amendment.** This Agreement may be amended only by a writing signed by the owners of the Parcels.

15. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which will constitute one and the same instrument.

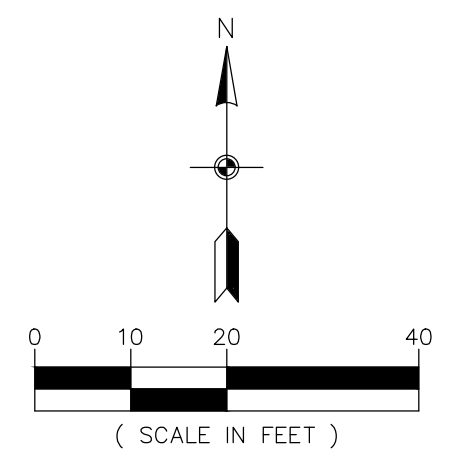
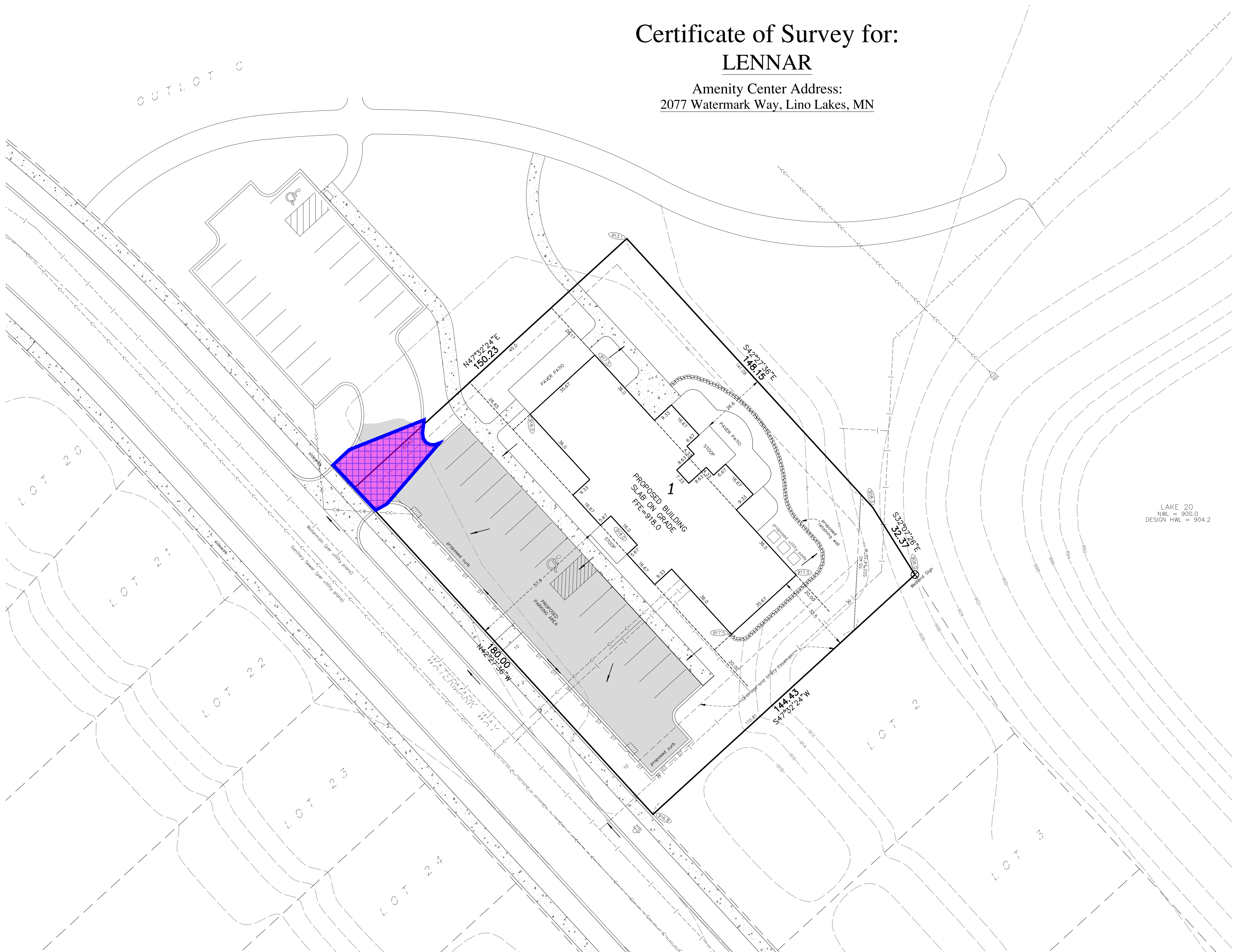
[Signatures Contained on Following Pages]

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EXHIBIT A
DEPICTION OF DRIVEWAY EASEMENT AREA

Certificate of Survey for: LENNAR

Amenity Center Address:
2077 Watermark Way, Lino Lakes, MN



- Denotes Proposed Contour
 - Denotes Existing Hydrant
 - Denotes Existing Electric Box
 - Denotes Existing Television Box
 - Denotes Existing Telephone Box
 - Denotes Existing Light Pole
 - Denotes Existing Service
 - Denotes Existing Curb Stop
 - Denotes Existing Elevation
 - Denotes Proposed Elevation
 - Denotes Direction of Drainage
 - Denotes Drainage & Utility Easement (per recorded plat)
 - Denotes Iron Monument
- Bearings shown are assumed

LAKE 20
NWL = 900.0
DESIGN HWL = 904.2

LEGAL DESCRIPTION:
Lot 1, Block 3, WATERMARK 4TH ADDITION,
Anoka County, Minnesota

* SLAB ON GRADE *

PROPOSED BUILDING ELEVATIONS
Top of Foundation Elevation(FFE): 918.0

- NOTES:
1. Proposed building site grading is in accordance with the grading plans prepared by Carlson McCain, Inc., last revised 2/11/2022.
 2. Contractor must verify sewer depth.
 3. Driveways shown are for graphic purposes only. Final driveway design and location to be determined by owner/builder.
 4. All building foundation dimensions shown on this survey include exterior foundation insulation widths, if applicable. Refer to final building plans for foundation details.
 5. Building to be field staked at a later date as directed by client.

CARLSON MCCAIN ENGINEERING SURVEYING ENVIRONMENTAL
 3890 PHEASANT RIDGE DR NE SUITE 100 BLAINE, MN 55449
 TEL 763.489.7900 FAX 763.489.7959
 CARLSONMCCAIN.COM

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota

Print Name: Thomas R. Balluff, L.S.
 Signature: *Thomas R. Balluff*
 Date: 6/17/22 License #: 40361

DRAWN BY: NJS
 ISSUE DATE: 6/17/22
 FILE NO: 2284

Revisions:
 1. 9/15/22 Per City Comments & New Parking Layout
 2. 11/04/22 Per City Comments

LENNAR
 16305 - 36th Avenue N. - Suite 600
 Plymouth, MN, 55446

WATERMARK 4TH ADDITION
 Lino Lakes, Minnesota

CERTIFICATE OF SURVEY

Save Date: 11/04/22 | F:\jobs\6721 - 6740\6731 - watermark\cad\engineering\clubhouse - 4th addition\6713c_cert.dwg