

# Expanded Agenda



## CITY COUNCIL AGENDA

**Monday, July 24, 2023**

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**6:30 p.m.**

*(Scheduled to be broadcast on Channel 16)*

**City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz**  
**City Administrator: Sarah Cotton**

### COUNCIL WORK SESSION, 6:00 P.M.

**Community Room (not televised)**

1. Review Regular Agenda

### CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call
  - **Called to order at 6:30 PM. All members present**
- Pledge of Allegiance
- Open Mike / Public Comment *(in person or received in writing prior to meeting):*

Public Comment opened at 6:31 PM.

Mr. Christopher Stowe appeared before Council to provide comments about his frustrations related to his property.

Public comment closed at 6:35 PM:

**Motion to: Close Public Comment at 6:35 PM.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Lyden, Ruhland, Stoesz, Cavegn, Rafferty</b>

- Setting the Agenda: Addition or deletion of agenda items  
The agenda was accepted as presented.

### SPECIAL PRESENTATION

*Public Safety Volunteer Recognition, Matt Nelson*

### 1. CONSENT AGENDA

- A. Consider Approval of Expenditures for July 24, 2023 (Check No. 118966 through 119033) in the Amount of \$682,650.89

- B. Consider Approval of June 26, 2023 Work Session Minutes
- C. Consider Approval of June 26, 2023 Council Meeting Minutes
- D. Consider Approval of July 10, 2023 Work Session Minutes
- E. Consider Approval of July 10, 2023 Council Meeting Minutes
- F. Consider Approval of Resolution 23-71, Authorizing a Special Event Permit and Temporary On-Sale Liquor License for the American Legion
- G. Consider Approval of the Hiring of Part-Time Staff for the Rookery Activity Center
- H. Consider Approval of Night to Unite Road Closures
  - i. **Motion to: Approve Consent Agenda Items 1A-H**

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Ruhland  
**SECONDER:** Cavegn  
**AYES:** Ruhland, Cavegn, Lyden, Stoesz, Rafferty

**2. FINANCE DEPARTMENT REPORT**

- A. Consider Resolution No. 23-75, Appointment of Municipal Advisor, Hannah Lynch
  - i. **Motion to: Approve Resolution 23-75**

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Stoesz  
**SECONDER:** Ruhland  
**AYES:** Stoesz, Ruhland, Lyden, Cavegn, Rafferty

**3. ADMINISTRATION DEPARTMENT REPORT**

- A. Consider Resolution No. 23-72, Approving a Joint Powers Agreement between the City of Lino Lakes and Anoka County for Assessment of Property
  - i. **Motion to: Approve Resolution 23-72**

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Lyden  
**SECONDER:** Ruhland  
**AYES:** Lyden, Ruhland, Stoesz, Cavegn, Rafferty

**4. PUBLIC SAFETY DEPARTMENT REPORT**

A. First Reading of Ordinance 04-23, Repealing Ordinance 01-22 Creating Chapter 512: Entitled Possession of Catalytic Converters, John Swenson

i. **Motion to: Dispense with full reading of proposed ordinance**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Stoesz</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Stoesz, Ruhland, Lyden, Cavegn, Rafferty</b>

ii. **Motion to: Approve the first reading of Ordinance 04-23**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Stoesz</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Stoesz, Ruhland, Lyden, Cavegn, Rafferty</b>

iii.

*\*Council may vote to dispense with the full reading of the ordinance*

**5. PUBLIC SERVICES DEPARTMENT REPORT**

No report

**6. COMMUNITY DEVELOPMENT REPORT**

A. Watermark 6<sup>th</sup> Addition, Diane Hankee

i. Consider Resolution No. 23-64, Approving Utility Staging Area Amendment and PUD Final Plan/Final Plat

ii. Consider Resolution No. 23-65, Approving Development Agreement and Planned Unit Development Agreement

iii. Consider Resolution No. 23-66, Approving Open Space Easement

a. **Motion to: Approve Resolutions 23-64, 23-65, 23-66**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Stoesz</b>
<b>SECONDER:</b>	<b>Lyden</b>
<b>AYES:</b>	<b>Stoesz, Lyden, Ruhland, Cavegn, Rafferty</b>

B. Consider Resolution No. 23-73, Approving Payment No. 1 and Final, 2023 Crack Fill and Seal Coat Project, Diane Hankee

**i. Motion to: Approve Resolution 23-73**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Lyden</b>
<b>AYES:</b>	<b>Cavegn, Lyden, Stoesz, Ruhland, Rafferty</b>

**C. Consider Resolution No. 23-74, Accepting Quotes and Awarding a Construction Contract, 2023 Surface Water Management Project, Diane Hankee**

**i. Motion to: Approve Resolution 23-74**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Cavegn, Ruhland, Lyden, Stoesz, Rafferty</b>

**D.**

**7. UNFINISHED BUSINESS**

None

**8. NEW BUSINESS**

None

**Adjournment**

**1. Motion to: Adjourn at 7:00 PM**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Cavegn</b>
<b>AYES:</b>	<b>Ruhland, Cavegn, Lyden, Stoesz, Rafferty</b>







Council adjourned to the Council Workroom following adjournment of the regular meeting for Closed Meetings, to be held consecutively, for the following purposes:

1. Discussion of the Sale of Real Property.
2. City Administrator’s performance evaluation.

Councilmember Ruhland abstained from Closed Meeting 1: Discussion of the Sale of Real Property



***Community Calendar – A Look Ahead***  
**July 24, 2023 through August 14, 2023**

 Wednesday, August 2	6:30 pm, Council Chambers	Park Board
 Thursday, August 3	8:00 am, Community Room	EDAC
 Monday, August 7	6:00 pm, Community Room	City Council Work Session
 Wednesday, August 9	6:30 pm, Council Chambers	Planning & Zoning Board
 Monday, August 14	6:00 pm, Community Room	Council Work Session
 Monday, August 14	6:30 pm, Council Chambers	City Council Meeting



# **Expenditures**

July 24, 2023

Check #118966 to #119003

\$682,650.89

# Accounts Payable

## Check Detail

User: jessica.eller  
Printed: 07/19/2023 - 11:07AM



Check Number	Check Date		Amount
<b>2 - 1st Choice Document Destruction Line Item Account</b>			
118966	07/24/2023		
Inv	23-2597		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2023	Shred Day Event 2,380 Pounds Recycled	101-462-4410-000	840.00
Inv 23-2597 Total			840.00
118966 Total:			840.00
<b>2 - 1st Choice Document Destruction Total:</b>			840.00
<b>13 - AFLAC Line Item Account 101-000-2040-000</b>			
118967	07/24/2023		
Inv	528497		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Insurance Premiums	101-000-2040-000	261.48
Inv 528497 Total			261.48
118967 Total:			261.48
<b>13 - AFLAC Total:</b>			261.48
<b>1979 - All Safe Global Line Item Account</b>			
118968	07/24/2023		
Inv	207857		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	Fire Extinguisher	101-432-4410-503	124.01
Inv 207857 Total			124.01
118968 Total:			124.01
<b>1979 - All Safe Global Total:</b>			124.01
<b>42 - Anoka County Property Records &amp; Taxation Line Item Account</b>			
118969	07/24/2023		

Check Number	Check Date		Amount
Inv	7/13/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2023	2023 Assessment Contract	101-407-4410-000	97,030.00
Inv 7/13/2023 Total			97,030.00
118969 Total:			97,030.00
<b>42 - Anoka County Property Records &amp; Taxation Total:</b>			97,030.00
<b>54 - Aspen Mills, Inc. Line Item Account</b>			
118970	07/24/2023		
Inv	316074		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Dept Exp - G. Streater	101-421-4370-000	23.85
Inv 316074 Total			23.85
118970 Total:			23.85
<b>54 - Aspen Mills, Inc. Total:</b>			23.85
<b>1556 - Bituminous Roadways, Inc. Line Item Account</b>			
118971	07/24/2023		
Inv	021745-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	2023 Street Rehabilitation Project	421-499-4304-149	32,759.27
Inv 021745-000-2 Total			32,759.27
118971 Total:			32,759.27
<b>1556 - Bituminous Roadways, Inc. Total:</b>			32,759.27
<b>85 - Bluetarp Financial, Inc. Line Item Account</b>			
118972	07/24/2023		
Inv	H27022/G		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/11/2023	Flower Food	101-432-4211-503	7.99
Inv H27022/G Total			7.99
118972 Total:			7.99
<b>85 - Bluetarp Financial, Inc. Total:</b>			7.99

**864 - Boulder Contracting LLC Line Item Account**

118973            07/24/2023

Inv    2022-01251

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Escrow Release - 6656 Heritage Ave	801-000-2318-000	3,400.00

Inv 2022-01251 Total 3,400.00

Inv    2022-01252

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Escrow Release - 1955 William Ln	801-000-2318-000	3,400.00

Inv 2022-01252 Total 3,400.00

118973 Total: 6,800.00

**864 - Boulder Contracting LLC Total:**

6,800.00

**1030 - CCP Industries Line Item Account**

118974            07/24/2023

Inv    IN03315961

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	High Visibility T-Shirts	101-430-4211-000	700.93

Inv IN03315961 Total 700.93

118974 Total: 700.93

**1030 - CCP Industries Total:**

700.93

**115 - Centennial Utilities Line Item Account**

118975            07/24/2023

Inv    135

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2023	3rd Qtr 2023 Utilities	601-494-4382-000	609.37
07/13/2023	3rd Qtr 2023 Utilities	602-495-4382-000	377.71

Inv 135 Total 987.08

Inv    June 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Natural Gas	101-432-4383-503	908.44
06/30/2023	Natural Gas	101-450-4383-000	21.50
06/30/2023	Natural Gas	101-450-4383-000	25.66
06/30/2023	Natural Gas	101-450-4383-000	20.80
06/30/2023	Natural Gas	202-451-4383-000	1,117.10
06/30/2023	Natural Gas	602-495-4383-000	20.80

Inv June 2023 Total 2,114.30

Check Number	Check Date		Amount
118975 Total:			3,101.38
<b>115 - Centennial Utilities Total:</b>			3,101.38
<b>120 - Century Fence Company, Inc. Line Item Account</b>			
118976	07/24/2023		
Inv	238858301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/17/2023	Fence Installation	405-499-4211-132	2,900.00
07/17/2023	Fence Installation	425-499-4211-153	7,400.00
Inv 238858301 Total			10,300.00
Inv	239788201		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	Lino Park Repairs	101-450-4211-000	600.00
Inv 239788201 Total			600.00
118976 Total:			10,900.00
<b>120 - Century Fence Company, Inc. Total:</b>			10,900.00
<b>122 - CES Imaging Line Item Account 101-432-4410-503</b>			
118977	07/24/2023		
Inv	INV152945		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	June Plotter/Scanner Maintenance	101-432-4410-503	80.00
Inv INV152945 Total			80.00
118977 Total:			80.00
<b>122 - CES Imaging Total:</b>			80.00
<b>129 - City of Blaine Line Item Account</b>			
118978	07/24/2023		
Inv	6588		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	3rd Qtr 2023 Utilities	601-494-4382-000	1,003.59
07/12/2023	3rd Qtr 2023 Utilities	602-495-4382-000	2,170.00
07/12/2023	3rd Qtr 2023 Utilities	601-000-2140-000	70.47
Inv 6588 Total			3,244.06
118978 Total:			3,244.06

<b>129 - City of Blaine Total:</b>	3,244.06
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**137 - City of Shoreview Line Item Account**

118979            07/24/2023

Inv    Q22023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Utilities	602-495-4382-000	399.07
06/30/2023	2nd Qtr 2023 Utilities	601-000-2140-000	17.01
06/30/2023	2nd Qtr 2023 Utilities	601-494-4382-000	497.84

Inv Q22023 Total	913.92
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118979 Total:	913.92
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<b>137 - City of Shoreview Total:</b>	913.92
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**138 - City of St. Paul Line Item Account**

118980            07/24/2023

Inv    IN54459

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Asphalt	101-430-4224-000	6,152.35

Inv IN54459 Total	6,152.35
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118980 Total:	6,152.35
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<b>138 - City of St. Paul Total:</b>	6,152.35
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**761 - Comcast Line Item Account 101-432-4321-502**

118981            07/24/2023

Inv    0163083

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2023	Phone & Internet Services	601-494-4321-000	164.95

Inv 0163083 Total	164.95
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118981 Total:	164.95
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<b>761 - Comcast Total:</b>	164.95
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**167 - Dalco, Inc. Line Item Account**

118982            07/24/2023

Inv    4105596

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Soap Dispensers, Hand Soap & Toilet Cleaner	101-432-4211-000	668.84

Check Number	Check Date		Amount
Inv 4105596	Total		668.84
Inv 4105846			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Paper Towel, Can Liners, Disinfectant, Face & Toilet Tissue	101-432-4211-000	1,221.10
Inv 4105846	Total		1,221.10
118982	Total:		1,889.94
<b>167 - Dalco, Inc. Total:</b>			1,889.94
<b>2026 - Data Practices Office Line Item Account</b>			
118983	07/24/2023		
Inv 00000748937			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/15/2023	Tuition - J. Chaika	101-402-4330-000	125.00
Inv 00000748937	Total		125.00
118983	Total:		125.00
<b>2026 - Data Practices Office Total:</b>			125.00
<b>175 - Delta Dental of Minnesota Line Item Account</b>			
118984	07/24/2023		
Inv August 2023			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/01/2023	Dental Insurance Premiums	603-496-4134-000	20.41
08/01/2023	Dental Insurance Premiums	101-450-4134-000	234.81
08/01/2023	Dental Insurance Premiums	101-402-4134-000	51.05
08/01/2023	Dental Insurance Premiums	101-462-4134-000	10.21
08/01/2023	Dental Insurance Premiums	101-432-4134-000	7.66
08/01/2023	Dental Insurance Premiums	101-421-4134-000	74.03
08/01/2023	Dental Insurance Premiums	101-461-4134-000	15.31
08/01/2023	Dental Insurance Premiums	101-431-4134-000	130.16
08/01/2023	Dental Insurance Premiums	101-463-4134-000	12.76
08/01/2023	Dental Insurance Premiums	601-494-4134-000	140.36
08/01/2023	Dental Insurance Premiums	101-407-4134-000	51.04
08/01/2023	Dental Insurance Premiums	101-000-2044-000	1,442.92
08/01/2023	Dental Insurance Premiums	101-000-2040-000	473.01
08/01/2023	Dental Insurance Premiums	101-430-4134-000	334.31
08/01/2023	Dental Insurance Premiums	101-422-4134-000	178.66
08/01/2023	Dental Insurance Premiums	101-420-4134-000	1,304.13
08/01/2023	Dental Insurance Premiums	602-495-4134-000	140.36
08/01/2023	Dental Insurance Premiums	101-416-4134-000	51.04
08/01/2023	Dental Insurance Premiums	202-451-4134-000	153.12
08/01/2023	Dental Insurance Premiums	101-418-4134-000	51.04
Inv August 2023	Total		4,876.39



Check Number	Check Date		Amount
118984 Total:			4,876.39
<b>175 - Delta Dental of Minnesota Total:</b>			4,876.39
<b>192 - Emergency Apparatus Maintenance Line Item Account</b>			
118985	07/24/2023		
Inv	128168		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2023	Replace Park Brake Knob #610	101-431-4410-000	100.55
Inv 128168 Total			100.55
Inv	128182		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2023	Replace Indicator Bulb #625	101-431-4410-000	137.69
Inv 128182 Total			137.69
Inv	128227		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2023	Replace Set Screw on Yoke #609	101-431-4410-000	345.42
Inv 128227 Total			345.42
Inv	128237		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2023	Vehicle Repairs #622	101-431-4410-000	4,394.46
Inv 128237 Total			4,394.46
Inv	128369		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2023	Repair Shore Power Plug #609	101-431-4410-000	611.93
Inv 128369 Total			611.93
118985 Total:			5,590.05
<b>192 - Emergency Apparatus Maintenance Total:</b>			5,590.05
<b>1826 - Endurance Fitness of MN, LLC Line Item Account</b>			
118986	07/24/2023		
Inv	Q2 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Q2 2023 Program Revenue Share	202-451-4411-000	3,567.92
Inv Q2 2023 Total			3,567.92

Check Number	Check Date		Amount
118986	Total:		3,567.92
<b>1826 - Endurance Fitness of MN, LLC Total:</b>			3,567.92
<b>204 - Factory Motor Parts Company Line Item Account</b>			
118987	07/24/2023		
Inv	159-089092		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Battery #259	101-431-4221-000	132.74
Inv 159-089092	Total		132.74
Inv	159-Z12189		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Battery #710	101-431-4221-000	42.39
Inv 159-Z12189	Total		42.39
Inv	1-8823470		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Engine Air Filters #314/Stock	101-431-4221-000	12.32
Inv 1-8823470	Total		12.32
118987	Total:		187.45
<b>204 - Factory Motor Parts Company Total:</b>			187.45
<b>216 - First Advantage Occ. Line Item Account</b>			
118988	07/24/2023		
Inv	2505202306		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Initial Enrollment & Employee Drug Testing	101-402-4300-000	176.08
Inv 2505202306	Total		176.08
118988	Total:		176.08
<b>216 - First Advantage Occ. Total:</b>			176.08
<b>229 - Galls, LLC Line Item Account</b>			
118989	07/24/2023		
Inv	025017437		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Uniform Allowance - N. Hamann	101-420-4370-000	62.61
Inv 025017437	Total		62.61

118989 Total:	62.61
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<b>229 - Galls, LLC Total:</b>	62.61
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**244 - Gopher State One-Call Line Item Account**

118990                      07/24/2023

Inv    3060545

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	June Tickets	601-494-4410-000	387.45
06/30/2023	June Tickets	602-495-4410-000	387.45

Inv 3060545 Total	774.90
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118990 Total:	774.90
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<b>244 - Gopher State One-Call Total:</b>	774.90
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**1850 - Henry Schein, Inc. Line Item Account**

118991                      07/24/2023

Inv    43928739

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/23/2023	Spur Resuscitator (2) & Mask (2)	101-420-4211-000	59.42

Inv 43928739 Total	59.42
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118991 Total:	59.42
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<b>1850 - Henry Schein, Inc. Total:</b>	59.42
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**1749 - Huebsch Services Line Item Account**

118992                      07/24/2023

Inv    20083046

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Mats	101-432-4410-502	65.07
06/30/2023	Mats	101-432-4410-501	117.02
06/30/2023	Mats	101-432-4410-503	232.65
06/30/2023	Shop Towels	101-431-4211-000	88.39

Inv 20083046 Total	503.13
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118992 Total:	503.13
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<b>1749 - Huebsch Services Total:</b>	503.13
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**UB\*00038 - HURH, TCHAMONG Line Item Account**

Check Number	Check Date			Amount
118993	07/24/2023			
	Inv			
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		07/10/2023	Refund Check 012838-000, 6530 PHEASANT HILLS DR	602-000-2020-000 318.16
		07/10/2023	Refund Check 012838-000, 6530 PHEASANT HILLS DR	601-000-2020-000 57.62
		07/10/2023	Refund Check 012838-000, 6530 PHEASANT HILLS DR	602-000-2020-000 78.14
		07/10/2023	Refund Check 012838-000, 6530 PHEASANT HILLS DR	601-000-2020-000 13.68
		07/10/2023	Refund Check 012838-000, 6530 PHEASANT HILLS DR	601-000-2020-000 446.76
		07/10/2023	Refund Check 012838-000, 6530 PHEASANT HILLS DR	603-000-2020-000 47.38
	Inv Total			961.74
118993 Total:				961.74
<b>UB*00038 - HURH, TCHAMONG Total:</b>				961.74
<b>1955 - Infinite Health Collaborative, PA Line Item Account</b>				
118994	07/24/2023			
	Inv	TCOINV06880		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		06/30/2023	Wellness Team Education	210-420-4410-000 1,135.75
	Inv TCOINV06880 Total			1,135.75
118994 Total:				1,135.75
<b>1955 - Infinite Health Collaborative, PA Total:</b>				1,135.75
<b>1812 - Innovative High Performance Coatings Line Item Account</b>				
118995	07/24/2023			
	Inv	2022-308 A		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		07/07/2023	2023 Manhole Rehab	602-495-4410-000 34,229.00
	Inv 2022-308 A Total			34,229.00
118995 Total:				34,229.00
<b>1812 - Innovative High Performance Coatings Total:</b>				34,229.00
<b>1177 - Innovative Office Solutions LLC Line Item Account</b>				
118996	07/24/2023			
	Inv	SUM-074341		
		<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
		06/30/2023	Sticky Notes & Pens	101-432-4200-000 40.61
		06/30/2023	Laminating Pouches (2)	202-451-4200-000 46.80
	Inv SUM-074341 Total			87.41

Check Number	Check Date		Amount
118996 Total:			87.41
<b>1177 - Innovative Office Solutions LLC Total:</b>			87.41
<b>311 - Instrumental Research, Inc. Line Item Account</b>			
118997	07/24/2023		
Inv	4940		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	June Water Testing	601-494-4410-000	357.00
Inv 4940 Total			357.00
118997 Total:			357.00
<b>311 - Instrumental Research, Inc. Total:</b>			357.00
<b>1889 - Jeff Ellis &amp; Associates, Inc. Line Item Account</b>			
118998	07/24/2023		
Inv	20115026		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2023	Pool Certificates	202-451-4330-000	1,762.00
Inv 20115026 Total			1,762.00
118998 Total:			1,762.00
<b>1889 - Jeff Ellis &amp; Associates, Inc. Total:</b>			1,762.00
<b>1966 - Knutson, Tamarind Line Item Account</b>			
118999	07/24/2023		
Inv	12/20/2022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2022	Replace Check #117872 Winter 2022-2023 Photo Contest Winner	101-401-4900-000	25.00
Inv 12/20/2022 Total			25.00
118999 Total:			25.00
<b>1966 - Knutson, Tamarind Total:</b>			25.00
<b>1708 - Landbridge Ecological Line Item Account</b>			
119000	07/24/2023		
Inv	1996		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	Foxborough Management 2023	810-499-4410-000	1,500.00

Check Number	Check Date		Amount
		Inv 1996 Total	1,500.00
		119000 Total:	1,500.00
		<b>1708 - Landbridge Ecological Total:</b>	1,500.00
		<b>757 - LRS Line Item Account 101-450-4410-000</b>	
119001	07/24/2023	Inv MP226563	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - City Hall Park	101-450-4410-000	65.00
	Inv MP226563 Total		65.00
	Inv MP226564		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Marshan Park	101-450-4410-000	65.00
	Inv MP226564 Total		65.00
	Inv MP226565		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Sunrise Park	101-450-4410-000	188.04
	Inv MP226565 Total		188.04
	Inv MP226566		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Birch Park	101-450-4410-000	65.00
	Inv MP226566 Total		65.00
	Inv MP226567		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Clearwater Creek Park	101-450-4410-000	65.00
	Inv MP226567 Total		65.00
	Inv MP226568		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Lino Park	101-450-4410-000	65.00
	Inv MP226568 Total		65.00
	Inv MP226569		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Highland Meadows Park	101-450-4410-000	65.00
	Inv MP226569 Total		65.00

Inv MP226570

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Toilet Rental - Tower Park	101-450-4410-000	65.00

Inv MP226570 Total 65.00

119001 Total: 643.04

**757 - LRS Total:** 643.04

**394 - Macqueen Equipment, Inc. Line Item Account**

119002 07/24/2023

Inv P17317

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2023	MSA Calibration Gas	101-421-4211-000	405.12

Inv P17317 Total 405.12

119002 Total: 405.12

**394 - Macqueen Equipment, Inc. Total:** 405.12

**399 - Mansfield Oil Company Line Item Account 101-431-4212-000**

119003 07/24/2023

Inv 24428693

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Diesel - 700 Gallons	101-431-4212-000	2,098.70

Inv 24428693 Total 2,098.70

Inv 24445617

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Gasoline - 1,400 Gallons	101-431-4212-000	4,234.50

Inv 24445617 Total 4,234.50

119003 Total: 6,333.20

**399 - Mansfield Oil Company Total:** 6,333.20

**410 - MCFOA Line Item Account**

119004 07/24/2023

Inv 00773

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2023	MCFOA Membership - J. Chaika	101-402-4452-000	50.00

Check Number	Check Date		Amount
Inv 00773 Total			50.00
			<hr/>
119004 Total:			50.00
			<hr/>
<b>410 - MCFOA Total:</b>			50.00
<b>416 - Medica Line Item Account</b>			
119005	07/24/2023		
Inv	August 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Health Insurance Premiums	101-462-4131-000	117.73
07/12/2023	Health Insurance Premiums	101-463-4131-000	147.16
07/12/2023	Health Insurance Premiums	202-451-4131-000	641.38
07/12/2023	Health Insurance Premiums	101-000-2040-000	1,622.24
07/12/2023	Health Insurance Premiums	602-495-4131-000	1,144.45
07/12/2023	Health Insurance Premiums	101-421-4131-000	1,571.52
07/12/2023	Health Insurance Premiums	101-450-4131-000	2,216.38
07/12/2023	Health Insurance Premiums	101-000-2041-000	7,690.94
07/12/2023	Health Insurance Premiums	101-416-4131-000	588.64
07/12/2023	Health Insurance Premiums	101-432-4131-000	88.30
07/12/2023	Health Insurance Premiums	101-418-4131-000	588.65
07/12/2023	Health Insurance Premiums	603-496-4131-000	176.59
07/12/2023	Health Insurance Premiums	101-461-4131-000	176.60
07/12/2023	Health Insurance Premiums	101-407-4131-000	588.64
07/12/2023	Health Insurance Premiums	101-420-4131-000	18,799.22
07/12/2023	Health Insurance Premiums	601-494-4131-000	1,144.45
07/12/2023	Health Insurance Premiums	101-431-4131-000	908.99
07/12/2023	Health Insurance Premiums	101-422-4131-000	2,373.20
07/12/2023	Health Insurance Premiums	101-430-4131-000	3,852.19
Inv August 2023 Total			44,437.27
			<hr/>
119005 Total:			44,437.27
			<hr/>
<b>416 - Medica Total:</b>			44,437.27
<b>418 - Menards - Forest Lake Line Item Account</b>			
119006	07/24/2023		
Inv	12862		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Spray Bottles (3) & Epoxy	101-431-4211-000	24.43
Inv 12862 Total			24.43
			<hr/>
119006 Total:			24.43
			<hr/>
<b>418 - Menards - Forest Lake Total:</b>			24.43
<b>420 - Met Council Environmental Services (SAC) Line Item Account</b>			



Check Number	Check Date		Amount
119007	07/24/2023		
Inv	June 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	June 2023 SAC	101-000-3414-000	-198.80
06/30/2023	June 2023 SAC	101-000-2120-000	19,880.00
Inv June 2023 Total			19,681.20
119007 Total:			19,681.20
<b>420 - Met Council Environmental Services (SAC) Total:</b>			19,681.20
<b>421 - Metro Sales Incorporated Line Item Account</b>			
119008	07/24/2023		
Inv	INV2317985		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	Copier Maintenance Contract Ricoh/MP 4055SP Copier	101-420-4410-000	36.06
Inv INV2317985 Total			36.06
Inv	INV2317986		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	Copier Maintenance Contract Ricoh/IM C2500 Color Copier	101-432-4410-503	202.01
Inv INV2317986 Total			202.01
Inv	INV2317987		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	Copier Maintenance Contract Ricoh/IM C6000 Color Copier	101-432-4410-503	450.30
Inv INV2317987 Total			450.30
119008 Total:			688.37
<b>421 - Metro Sales Incorporated Total:</b>			688.37
<b>427 - Midway Ford Company Line Item Account</b>			
119009	07/24/2023		
Inv	783036		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Water Pump #314	101-431-4221-000	76.65
Inv 783036 Total			76.65
Inv	783062		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/12/2023	Front Brake Rotors #314	101-431-4221-000	164.80
Inv 783062 Total			164.80

Check Number	Check Date		Amount
119009 Total:			241.45
<b>427 - Midway Ford Company Total:</b>			241.45
<b>450 - MN Department of Health Line Item Account</b>			
119010	07/24/2023		
Inv	Q22023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	2nd Qtr 2023 Water Connection Fee	601-000-2140-000	13,474.00
Inv Q22023 Total			13,474.00
119010 Total:			13,474.00
<b>450 - MN Department of Health Total:</b>			13,474.00
<b>455 - MN Metro North Tourism Board Line Item Account 101-415-4900-000</b>			
119011	07/24/2023		
Inv	June 2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	June 2023 Tourism Tax	101-415-4900-000	8,318.00
Inv June 2023 Total			8,318.00
119011 Total:			8,318.00
<b>455 - MN Metro North Tourism Board Total:</b>			8,318.00
<b>497 - Northway Irrigation/Landscape Line Item Account</b>			
119012	07/24/2023		
Inv	2450115		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/27/2023	Irrigation Repair - CR 14 Median	101-450-4410-000	431.90
Inv 2450115 Total			431.90
Inv	2450225		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2023	Irrigation Repair - CR 14 Median	101-450-4410-000	207.00
Inv 2450225 Total			207.00
Inv	2450515		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Start Up - Median #1	101-450-4410-000	129.58

Check Number	Check Date		Amount
Inv 2450515	Total		129.58
			<hr/>
119012	Total:		768.48
			<hr/>
<b>497 - Northway Irrigation/Landscape</b>	<b>Total:</b>		768.48
<b>2025 - OIVF III Clearwater, LLC Line Item Account</b>			
119013	07/24/2023		
Inv	7/14/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2023	TIF Pay-As-You-Go 1st Half Settlement 2023	419-531-4404-000	101,604.00
Inv 7/14/2023	Total		101,604.00
			<hr/>
119013	Total:		101,604.00
			<hr/>
<b>2025 - OIVF III Clearwater, LLC</b>	<b>Total:</b>		101,604.00
<b>509 - O'Reilly Automotive Stores Line Item Account</b>			
119014	07/24/2023		
Inv	5914-250743		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2023	Rear Brake Rotors & Pads #255	101-431-4221-000	274.83
Inv 5914-250743	Total		274.83
Inv	5914-251546		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Rear Brake Calipers #255	101-431-4221-000	220.94
Inv 5914-251546	Total		220.94
Inv	5914-251562		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Axle Seal #255	101-431-4221-000	80.14
Inv 5914-251562	Total		80.14
			<hr/>
119014	Total:		575.91
			<hr/>
<b>509 - O'Reilly Automotive Stores</b>	<b>Total:</b>		575.91
<b>546 - Pomp's Tire Service, Inc. Line Item Account</b>			
119015	07/24/2023		
Inv	150172101		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2023	Tires (2) #142	101-431-4221-000	443.18

Check Number	Check Date		Amount
Inv 150172101	Total		443.18
Inv	150172106		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/05/2023	Mount & Balance Tires (2) #255	101-431-4300-000	77.80
Inv 150172106	Total		77.80
119015 Total:			520.98
<b>546 - Pomp's Tire Service, Inc. Total:</b>			520.98
<b>551 - Premium Waters, Inc. Line Item Account 101-432-4410-500</b>			
119016	07/24/2023		
Inv	608417-06-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	Kandiyohi Water	101-432-4410-500	100.59
Inv 608417-06-23	Total		100.59
119016 Total:			100.59
<b>551 - Premium Waters, Inc. Total:</b>			100.59
<b>552 - Press Publications, Inc. Line Item Account</b>			
119017	07/24/2023		
Inv	779407		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Summary Financial Report	101-407-4340-000	194.58
Inv 779407	Total		194.58
Inv	779408		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Statement of Net Position	101-407-4340-000	203.04
Inv 779408	Total		203.04
Inv	779409		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Statement of Revenues, Expenses & Changes in Fund Net Position	101-407-4340-000	236.88
Inv 779409	Total		236.88
Inv	779410		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Statement of Cash Flows	101-407-4340-000	219.66

Check Number	Check Date		Amount
Inv 779410	Total		219.66
Inv	779411		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Ord. No. 3-23 Amending Section 203	101-402-4340-000	78.96
Inv 779411	Total		78.96
Inv	779916		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2023	Notice of Candidate Filings	101-403-4340-000	135.36
Inv 779916	Total		135.36
119017	Total:		1,068.48
<b>552 - Press Publications, Inc. Total:</b>			1,068.48
<b>1092 - Quadient Finance USA, Inc. Line Item Account</b>			
119018	07/24/2023		
Inv	7/16/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2023	Postage Machine Postage	101-432-4322-000	500.00
Inv 7/16/2023	Total		500.00
119018	Total:		500.00
<b>1092 - Quadient Finance USA, Inc. Total:</b>			500.00
<b>1914 - Quadient Leasing USA, Inc. Line Item Account</b>			
119019	07/24/2023		
Inv	N10024525		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Postage Machine Lease	101-432-4410-503	527.04
Inv N10024525	Total		527.04
119019	Total:		527.04
<b>1914 - Quadient Leasing USA, Inc. Total:</b>			527.04
<b>2027 - Ready, Alexis Line Item Account</b>			
119020	07/24/2023		
Inv	7/18/2023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Refund Apparel Purchase	202-000-2151-000	28.00

Check Number	Check Date		Amount
		Inv 7/18/2023 Total	28.00
		119020 Total:	28.00
		<b>2027 - Ready, Alexis Total:</b>	28.00
		<b>1184 - Redpath and Company LLC Line Item Account</b>	
119021	07/24/2023		
		Inv 150479376	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/30/2023	2022 Audit - Final
		06/30/2023	2022 Audit - Final
		06/30/2023	2022 Audit - Final
		06/30/2023	2022 Audit - Final
		06/30/2023	2022 Audit - Final
			<u>Line Item Account</u>
			406-499-4308-000
			601-494-4308-000
			101-407-4308-000
			422-499-4308-000
			602-495-4308-000
			7,715.40
			5,260.50
			19,274.50
			1,753.50
			8,066.10
		Inv 150479376 Total	42,070.00
		119021 Total:	42,070.00
		<b>1184 - Redpath and Company LLC Total:</b>	42,070.00
		<b>588 - Safety-Kleen Systems, Inc. Line Item Account</b>	
119022	07/24/2023		
		Inv CN17014489	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		07/07/2023	Solvent
			<u>Line Item Account</u>
			101-431-4211-000
			50.42
		Inv CN17014489 Total	50.42
		119022 Total:	50.42
		<b>588 - Safety-Kleen Systems, Inc. Total:</b>	50.42
		<b>1746 - SCR Line Item Account</b>	
119023	07/24/2023		
		Inv W88588	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/30/2023	New Condenser Start Up
			<u>Line Item Account</u>
			202-451-4300-301
			3,758.29
		Inv W88588 Total	3,758.29
		Inv W88591	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		06/30/2023	Troubleshoot MR Boards for RTU-1
			<u>Line Item Account</u>
			202-451-4300-000
			698.00
		Inv W88591 Total	698.00

119023 Total:	4,456.29
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<b>1746 - SCR Total:</b>	4,456.29
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**1593 - Shred-it, c/o Stericycle, Inc. Line Item Account**

119024                      07/24/2023

Inv    8004281123

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	Document Destruction	101-402-4410-000	34.67
07/03/2023	Document Destruction	101-420-4410-000	69.33

Inv 8004281123 Total	104.00
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119024 Total:	104.00
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<b>1593 - Shred-it, c/o Stericycle, Inc. Total:</b>	104.00
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**1578 - Springbrook Holding Company, LLC Line Item Account**

119025                      07/24/2023

Inv    INV-013580

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/03/2023	Prepay 2024 Maintenance 1/1/2024 - 8/31/2024	101-000-1550-000	19,411.84
07/03/2023	Prepay 2024 Maintenance 1/1/2024 - 8/31/2024	601-000-1550-000	2,166.69
07/03/2023	2023 Annual Maintenance 9/1/2023 - 12/31/2023	601-494-4310-000	1,083.35
07/03/2023	2023 Annual Maintenance 9/1/2023 - 12/31/2023	602-495-4310-000	1,083.34
07/03/2023	2023 Annual Maintenance 9/1/2023 - 12/31/2023	101-407-4310-000	9,705.92
07/03/2023	Prepay 2024 Maintenance 1/1/2024 - 8/31/2024	602-000-1550-000	2,166.68

Inv INV-013580 Total	35,617.82
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Inv    INV-013742

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	June Civic Pay Credit Card Fees	601-494-4345-000	491.00
07/10/2023	June Civic Pay Credit Card Fees	101-407-4345-000	13.50
07/10/2023	June Civic Pay Credit Card Fees	602-495-4345-000	491.00

Inv INV-013742 Total	995.50
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119025 Total:	36,613.32
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<b>1578 - Springbrook Holding Company, LLC Total:</b>	36,613.32
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**1410 - Squires, Waldspurger & Mace P.A. Line Item Account**

119026                      07/24/2023

Inv    17982

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	May Legal Miscellaneous	101-414-4301-000	1,703.30

Check Number	Check Date		Amount
07/10/2023	May Legal DNR Water Appropriation Permit Contested	601-494-4301-000	122.50
07/10/2023	May Legal Water Treatment Plant PA	406-499-4301-147	35.00
Inv 17982 Total			1,860.80
Inv 17983			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	May Legal Shoreland Ordinance Revision	101-416-4410-000	192.50
07/10/2023	May Legal DNR Water Appropriation Permit Contested	601-494-4301-000	4,442.76
07/10/2023	May Legal Miscellaneous	101-414-4301-000	12,722.78
07/10/2023	May Legal Watermark Subdivision	801-000-2300-000	384.00
Inv 17983 Total			17,742.04
119026 Total:			19,602.84
<b>1410 - Squires, Waldspurger &amp; Mace P.A. Total:</b>			19,602.84
<b>2028 - Total Entertainment/Kidsdance Line Item Account</b>			
119027	07/24/2023		
Inv 8023			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/13/2022	DJ Services	205-497-4410-000	450.00
Inv 8023 Total			450.00
119027 Total:			450.00
<b>2028 - Total Entertainment/Kidsdance Total:</b>			450.00
<b>687 - U.S. Bank Visa Line Item Account</b>			
119028	07/24/2023		
Inv 7/6/2023			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Minnesota RWA/Tuition - J. Williams	602-495-4330-000	12.50
07/06/2023	Home Depot/Bolts	101-450-4211-000	10.55
07/06/2023	Home Depot/Sanding Sponges, Joint Compound & Mud Pan	202-451-4211-000	21.95
07/06/2023	Pier B Resort/Credit for Room Reservation	101-421-4330-000	-460.49
07/06/2023	Amazon/Business Prime Membership	101-432-4452-000	179.00
07/06/2023	Kwik Trip/Live Burn Training Supplies	101-421-4330-000	6.94
07/06/2023	Amazon/Chlorine Test Reagent (2)	202-451-4222-000	35.68
07/06/2023	Amazon/Paint Sets (2) & Folder	202-451-4200-610	63.93
07/06/2023	Kwik Trip/Live Burn Training Supplies	101-421-4330-000	2.34
07/06/2023	Amazon/Car Washing Supplies	101-420-4211-000	30.95
07/06/2023	Pier B Resort/Credit for Room Reservation	101-421-4330-000	-242.26
07/06/2023	Amazon/Returned Investigation Camera Battery & Charger	101-420-4240-000	-23.18
07/06/2023	Amazon/Investigation Camera Battery & Charger	101-420-4240-000	23.18
07/06/2023	Anoka County/APX Radio Control Head Kit #625	101-421-4240-000	615.60
07/06/2023	Home Depot/Paint & Roller	101-450-4211-000	50.94
07/06/2023	Amazon/TV's for Building Plan Review (3)	403-422-4240-000	509.97
07/06/2023	Morrie's Forest Lake - PRNDL Bezel & Wiring Harness #311	101-431-4221-000	124.12



Check Number	Check Date		Amount
07/06/2023		Safe Kids Worldwide/Tuition - E. Heu	101-420-4330-000 95.00
07/06/2023		Micheals/Summer Camp Craft Supplies	202-451-4200-610 16.99
07/06/2023		PSI Services/FAA Drone Exam Fee - Z. Beddow	402-420-4240-420 175.00
07/06/2023		Micheals/Summer Camp Paint Canvas	202-451-4200-610 101.92
07/06/2023		APWA/Tuition - J. Williams	101-431-4330-000 262.36
07/06/2023		Oakley/Uniform Allowance - E. Heu	101-420-4370-000 147.30
07/06/2023		Micheals/Summer Camp Foam Stickers	202-451-4200-610 120.12
07/06/2023		Amazon/iPhone Cord	202-451-4200-000 15.83
07/06/2023		FAA Drone Zone/FAA Registration for Drones (3)	402-420-4240-420 15.00
07/06/2023		Swank Motion Pictures/Movie	205-497-4211-000 525.00
07/06/2023		Amazon/Clipboard	602-495-4200-000 19.98
07/06/2023		O'Reilly Auto Parts/Fan Belts for RTU (2)	202-451-4211-000 23.06
07/06/2023		Walmart/Comand Strips	202-451-4200-000 7.41
07/06/2023		Bill's Superette/Non-Oxy Fuel	101-431-4212-000 54.26
07/06/2023		SiteOne Landscape/Irrigation Parts	101-450-4211-000 188.44
07/06/2023		Minnesota RWA/Tuition - J. Williams	602-495-4330-000 75.00
07/06/2023		US Air Purifiers/Filters for PD Air Scrubber	101-432-4211-503 396.00
07/06/2023		ASE/Tuition - B. Olander	101-431-4330-000 48.00
07/06/2023		Trudoor/Reimbursed Tax	101-420-4240-000 -5.39
07/06/2023		Amazon/Program Supplies	202-451-4200-805 122.65
07/06/2023		IMS Alliance/PAR Tags	101-421-4370-000 29.75
07/06/2023		Target/Police & Firefighter of the Year Recognition Supplies	101-420-4211-000 2.23
07/06/2023		Airgas/Monthly Oxygen Tank Rental	202-451-4415-000 61.21
07/06/2023		Amazon/Summer Camp Supplies	202-451-4200-610 44.93
07/06/2023		Chewy/Canine Food	211-420-4211-000 56.89
07/06/2023		Danner/Uniform Allowance - M. DeMars	101-420-4370-000 150.00
07/06/2023		Target/Swim Diapers	202-451-4235-000 9.99
07/06/2023		Image Printing & Graphics/June UB Statements	602-495-4322-000 370.85
07/06/2023		Black Box Customs/Uniform Allowance - S. Bergeron	101-420-4370-000 44.73
07/06/2023		Global Industrial/Compressed Air Blow Guns (10)	101-431-4240-000 227.68
07/06/2023		Tylohelo/Credit Card was Overcharged on Previous Statement	202-451-4211-000 -16.59
07/06/2023		Amazon/Reagent, Air Conditioner Cleaner Kit & Hair Dryer	202-451-4211-000 90.98
07/06/2023		Amazon/Dymo Label Maker Tape	202-451-4200-000 11.99
07/06/2023		Amazon/Putty Knife Scrapers	202-451-4240-000 6.99
07/06/2023		Discount School Supplies/Summer Camp Craft Supplies	202-451-4200-610 99.39
07/06/2023		CenturyLink/Phone & Internet Services	101-432-4321-500 134.06
07/06/2023		Walmart/Microwave, Extension Cord & Stools	202-451-4200-805 126.79
07/06/2023		Dunkin Donuts/Live Burn Training Supplies	101-421-4330-000 0.19
07/06/2023		Forensics Source/Evidence Swab Tests	101-420-4211-000 278.52
07/06/2023		Anoka County/Microphone	101-421-4240-000 95.76
07/06/2023		Shutterstock/Stock Photos Monthly License Fee	204-499-4452-000 29.00
07/06/2023		Amazon/Web Camera	101-418-4200-000 19.99
07/06/2023		CenturyLink/Phone & Internet Services	601-494-4321-000 134.05
07/06/2023		Walmart/Child Watch Extra Clothes	202-451-4200-000 37.85
07/06/2023		Cascade Fire Equipment/Dept Exp - D. L'Allier	101-421-4370-000 400.00
07/06/2023		Amazon/Exam Gloves & CPR Training Masks	202-451-4200-608 63.91
07/06/2023		MACIA/2023 Subscription - T. Schaaf	101-420-4452-000 40.00
07/06/2023		Image Printing & Graphics/June UB Statements	601-494-4410-000 130.91
07/06/2023		Amazon/Binder, Clipboards, Label Maker Tape & Labeling Tape	202-451-4200-603 60.45
07/06/2023		Amazon/Stainless Steel Rust Remover	202-451-4222-000 31.98
07/06/2023		Verizon/Monthly Cell Phone Services	101-421-4321-000 341.19
07/06/2023		Minnesota RWA/Tuition - J. Williams	601-494-4330-000 12.50
07/06/2023		Amazon/Office Desk Organizer	101-432-4200-000 11.99
07/06/2023		L & S Electric, Inc./Booster Pump for Sunrise Park	101-450-4211-000 973.75
07/06/2023		Cub Foods/Summer Camp Milk	202-451-4200-610 3.99
07/06/2023		Image Printing & Graphics/June UB Statements	601-494-4322-000 370.86
07/06/2023		Positive Promotions/Night to Unite Supplies	101-421-4214-000 491.01
07/06/2023		Amazon/Returned Tourniquet & Holder	101-420-4240-000 -25.99

Check Number	Check Date		Amount
07/06/2023	MN Zoo/Summer Camp Field Trip	202-451-4200-610	290.00
07/06/2023	Amazon/Car Washing Supplies	101-420-4211-000	63.93
07/06/2023	Dunn Brothers Coffee/Live Burn Training Supplies	101-421-4330-000	7.65
07/06/2023	Pier B Resort/Lodging - S. Cotton	101-402-4330-000	266.51
07/06/2023	Deputy Registrar - Circle Pines/Replacement Plates	101-431-4300-000	21.52
07/06/2023	Walmart/Child Watch Command Strips & Band Aids	202-451-4200-000	30.30
07/06/2023	Best Buy/Projector & Tripod	202-451-4200-805	770.97
07/06/2023	Walmart/Summer Camp Vegetable Oil, Cutlery & Binder Tabs	202-451-4200-610	67.58
07/06/2023	Home Depot/Uniform Disinfectant	101-420-4386-000	10.69
07/06/2023	Sam's Club/Summer Camp Snacks	202-451-4200-610	337.89
07/06/2023	Hugo Feed Mill/Straw Bales	101-421-4330-000	475.00
07/06/2023	Home Depot/Summer Camp Play Sand & Spray Foam	202-451-4200-610	23.85
07/06/2023	Amazon/Clipboard	601-494-4200-000	19.98
07/06/2023	Summit Racing/Stock Transmission Filters (2)	101-431-4221-000	105.97
07/06/2023	When I Work/Attendance Plan	202-451-4310-000	2.00
07/06/2023	Amazon/Drone Supplies	402-420-4240-420	41.97
07/06/2023	Holiday/Water	101-421-4211-000	29.96
07/06/2023	When I Work/Monthly Subscription Fee	202-451-4310-000	440.00
07/06/2023	EventWristbands/Pool Wristbands	202-451-4200-000	80.08
07/06/2023	Minnesota RWA/Tuition - J. Williams	601-494-4330-000	75.00
07/06/2023	Amazon/DVD Player	101-420-4240-000	19.54
07/06/2023	GFOA/Certificate of Achievement Review Fee FY2022	101-407-4452-000	530.00
07/06/2023	Dropbox Inc./Business Std Plan (3) 6/6/2023 - 6/6/2024	101-402-4452-000	540.00
07/06/2023	Amazon/Tourniquet & Holder	101-420-4240-000	25.99
07/06/2023	Walmart/Summer Camp Kleenex & Snack Supplies	202-451-4200-610	98.21
07/06/2023	Amazon/Thermal Blankets, Tape & Headphone Jack Adapter	202-451-4200-000	29.85
07/06/2023	Amazon/Pool Supply Chemicals	202-451-4222-000	22.81
07/06/2023	Home Depot/Lattice for Clearwater Creek Outhouse	101-450-4211-000	46.98
07/06/2023	Walmart/Summer Camp Chips, Zip Ties & Band Aids	202-451-4200-610	29.78
07/06/2023	Verizon/Monthly Cell Phone Services	101-420-4321-000	1,888.47
07/06/2023	Amazon/Reagent Replacement	202-451-4222-000	10.18
07/06/2023	4AllPromos/Rookery Decal Pens (500)	202-451-4200-805	220.00
07/06/2023	Sherwin-Williams/Paint	202-451-4211-000	47.36
07/06/2023	Zoro/Tire Mounting Lubricant & Leak Detector	101-431-4221-000	52.68
07/06/2023	Amazon/Paint Sets (2)	202-451-4200-000	40.18
07/06/2023	Holiday/June Car Washes	101-431-4211-000	627.00
07/06/2023	Home Depot/Window Cleaning Supplies, Ant Killer & Wasp Spray	101-432-4211-000	125.36
07/06/2023	Image Printing & Graphics/June UB Statements	602-495-4410-000	130.92
07/06/2023	Best Version Media/Monthly Ad in Lino Living Magazine	202-451-4900-000	238.15
07/06/2023	Home Depot/Brushes, Batteries & Cable Ties	202-451-4211-000	38.31
07/06/2023	Walmart/Summer Camp Sunscreen & Tape	202-451-4200-610	42.33
07/06/2023	S&S Worldwide/Summer Camp Craft Supplies	202-451-4200-610	120.74
07/06/2023	Pier B Resort/Credit for Room Reservation	101-421-4330-000	-460.49
07/06/2023	PSI Services/FAA Drone Exam Fee - A. Hallin	402-420-4240-420	175.00
07/06/2023	Amazon/Gloves, SCBA Respirator Bags & Turnout Gear Bag	101-421-4370-000	775.70
07/06/2023	Calibre Press/Tuition - M. DeMars	101-420-4330-000	139.00
07/06/2023	O'Reilly Auto Parts/Fan Belts for RTU (3)	202-451-4211-000	21.30
07/06/2023	Home Depot/Mounting Hardware for Bench Installation	101-450-4211-000	22.89
07/06/2023	Amazon/Recycling Containers (2)	101-462-4200-000	33.10
07/06/2023	Amazon/Drone Supplies	101-420-4211-000	20.59
07/06/2023	Fratrallones's Hardware/Rivets, Rod, Nuts & Washers	101-421-4240-000	24.19
07/06/2023	Bill's Superette/Vehicle Fuel for Fire Live Burn	101-431-4212-000	378.66
07/06/2023	ANW Ramp/Parking Fee	101-420-4330-000	8.00
07/06/2023	Amazon/Water Filters	202-451-4211-000	165.99
07/06/2023	Walmart/Chalk	205-497-4211-000	19.60
07/06/2023	Fleet Farm/Gas Pump Handle	101-431-4211-000	69.99
07/06/2023	Dropbox Inc./Refund Cancelled Subscription	101-402-4452-000	-142.84
07/06/2023	Home Depot/Buckets & Spray Nozzle	202-451-4211-000	30.91

Check Number	Check Date		Amount
07/06/2023	Amazon/Sharpie Permanent Markers	202-451-4200-000	15.94
07/06/2023	GFOA/Annual Membership - S. Cotton	101-402-4452-000	225.00
07/06/2023	Walmart/Cart	202-451-4200-805	79.00
Inv 7/6/2023 Total			18,006.65
119028 Total:			18,006.65
<b>687 - U.S. Bank Visa Total:</b>			18,006.65
<b>1669 - U.S. CAD Holdings LLC Line Item Account</b>			
119029	07/24/2023		
Inv	INV58077		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/06/2023	Bluebeam Revu Standard License, Maintenance & Support	101-418-4300-000	426.25
07/06/2023	Bluebeam Revu Standard License, Maintenance & Support	101-461-4300-000	426.25
Inv INV58077 Total			852.50
119029 Total:			852.50
<b>1669 - U.S. CAD Holdings LLC Total:</b>			852.50
<b>2001 - Upper Midwest Athletic Construction, Inc. Line Item Account</b>			
119030	07/24/2023		
Inv	5335		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2023	Pickleball Court Reconstruction - Final	425-499-5000-153	15,982.00
Inv 5335 Total			15,982.00
119030 Total:			15,982.00
<b>2001 - Upper Midwest Athletic Construction, Inc. Total:</b>			15,982.00
<b>1104 - Walters Recycling &amp; Refuse Line Item Account</b>			
119031	07/24/2023		
Inv	7118398		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Trash & Recycling	202-451-4384-000	272.52
Inv 7118398 Total			272.52
Inv	7118474		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2023	Trash & Recycling	101-432-4384-500	328.90
07/10/2023	Trash & Recycling	101-432-4384-502	130.95
07/10/2023	Organic Recycling	101-462-4410-000	119.76

Check Number	Check Date		Amount
07/10/2023	Organic Recycling	101-462-4410-000	94.93
07/10/2023	Trash & Recycling	101-450-4384-000	182.54
07/10/2023	Trash & Recycling	101-432-4384-501	45.73
07/10/2023	Organic Recycling	101-462-4410-000	75.95
07/10/2023	Organic Recycling	101-462-4410-000	80.33
07/10/2023	Trash & Recycling	101-432-4384-503	416.49
Inv 7118474 Total			1,475.58
119031 Total:			1,748.10
<b>1104 - Walters Recycling &amp; Refuse Total:</b>			1,748.10
<b>733 - WSB &amp; Associates, Inc. Line Item Account</b>			
119032	07/24/2023		
Inv	R-011406-000-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Natures Refuge	801-000-2314-102	675.00
Inv R-011406-000-38 Total			675.00
Inv	R-012065-000-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 49 & J Lift Station, Water and Sewer Extension	406-499-4304-123	292.50
Inv R-012065-000-43 Total			292.50
Inv	R-012365-000-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Lyngblomsten Site Study	801-000-2363-102	3,980.00
Inv R-012365-000-52 Total			3,980.00
Inv	R-012469-000-52		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Eastside Villas	801-000-2302-102	240.00
Inv R-012469-000-52 Total			240.00
Inv	R-014757-000-42		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Watermark 2nd Addition	801-000-2388-102	1,555.00
Inv R-014757-000-42 Total			1,555.00
Inv	R-015306-000-42		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Nadeau Acres	801-000-2338-102	417.50
Inv R-015306-000-42 Total			417.50

Check Number	Check Date		Amount
Inv	R-015628-000-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Watermark 3rd Addition	801-000-2355-102	554.50
Inv R-015628-000-38 Total			554.50
Inv	R-017363-000-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Watermark 4th Addition	801-000-2327-102	2,313.50
Inv R-017363-000-29 Total			2,313.50
Inv	R-017705-000-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2022 East Shadow Lake Drive I&I Project	602-495-4304-146	3,340.50
Inv R-017705-000-19 Total			3,340.50
Inv	R-018131-000-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Nadeau Acres 2nd Addition	801-000-2315-102	292.50
Inv R-018131-000-20 Total			292.50
Inv	R-018524-000-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Winters Wetland Bank	422-499-4304-000	5,959.36
Inv R-018524-000-16 Total			5,959.36
Inv	R-018901-000-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Shenandoah Park Wetland BMP	422-499-4304-000	453.00
Inv R-018901-000-13 Total			453.00
Inv	R-018966-000-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Belland Farms	801-000-2354-102	195.00
Inv R-018966-000-21 Total			195.00
Inv	R-019038-000-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Associated Eye Care Partners	801-000-2325-102	97.50
Inv R-019038-000-17 Total			97.50
Inv	R-019286-000-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Woods of Baldwin Lake Final Design	405-499-4300-132	952.00

Check Number	Check Date	Amount
Inv R-019286-000-19 Total		952.00
Inv R-019414-000-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Water Tower No. 2 Rehabilitation	601-494-5000-000
		166.00
Inv R-019414-000-17 Total		166.00
Inv R-019485-000-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May 2022 I35E Pipe Crossing Project	422-499-4304-145
		1,253.50
Inv R-019485-000-16 Total		1,253.50
Inv R-019496-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Watermark Park	405-499-5000-143
		5,177.75
Inv R-019496-000-18 Total		5,177.75
Inv R-019497-000-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Stormwater Management Utility Credits	603-496-4304-000
		195.00
Inv R-019497-000-15 Total		195.00
Inv R-019565-000-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May NorthPointe Gardens Estates	801-000-2361-102
		937.00
Inv R-019565-000-16 Total		937.00
Inv R-019724-000-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May 2022 Surface Water Management Project	603-496-4304-000
		391.50
Inv R-019724-000-13 Total		391.50
Inv R-020018-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Amelia Lake Feasibility Study	422-499-4304-000
		802.75
Inv R-020018-000-10 Total		802.75
Inv R-020302-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Tidal Wave Auto Spa	801-000-2342-103
		800.00
Inv R-020302-000-11 Total		800.00

Check Number	Check Date		Amount
Inv	R-020640-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Watermark 5th Addition	801-000-2376-102	6,207.50
Inv R-020640-000-11 Total			6,207.50
Inv	R-020894-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Kwik Trip	801-000-2343-103	1,367.50
Inv R-020894-000-11 Total			1,367.50
Inv	R-020900-000-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May New Horizon Academy	801-000-2313-103	960.00
Inv R-020900-000-11 Total			960.00
Inv	R-021123-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 601 Apollo Drive Retail	801-000-2379-101	915.00
Inv R-021123-000-9 Total			915.00
Inv	R-021124-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2023 Seal Coat & Crack Fill Project	421-499-4304-152	2,377.00
Inv R-021124-000-4 Total			2,377.00
Inv	R-021336-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Water Treatment Plant	406-499-4304-147	7,924.00
Inv R-021336-000-9 Total			7,924.00
Inv	R-021393-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2023 Special Economic Development Projects	101-415-4300-000	170.00
Inv R-021393-000-2 Total			170.00
Inv	R-021397-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2022 Gateway Planning	301-499-4300-000	256.25
Inv R-021397-000-9 Total			256.25
Inv	R-021398-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Acquisition Services - Water Treatment Plant	406-499-4304-147	1,282.25

Check Number	Check Date	Amount
Inv R-021398-000-7 Total		1,282.25
Inv R-021412-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Pheasant Run Reconstruction Project	487-499-4304-000
		3,612.75
Inv R-021412-000-9 Total		3,612.75
Inv R-021676-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May Ped-Bike, Speed-ADT Counts	101-417-4300-000
		102.00
Inv R-021676-000-3 Total		102.00
Inv R-021682-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May 2023 General Engineering Services	601-494-4304-000
06/30/2023	May 2023 General Engineering Services	603-496-4304-000
06/30/2023	May 2023 General Engineering Services	101-417-4410-000
06/30/2023	May 2023 General Engineering Services	602-495-4304-000
		1,144.50
		1,144.50
		4,196.17
		1,144.50
Inv R-021682-000-5 Total		7,629.67
Inv R-021684-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May 2023 GPS/GIS Miscellaneous Assistance	801-000-2302-103
06/30/2023	May 2023 GPS/GIS Miscellaneous Assistance	801-000-2359-103
06/30/2023	May 2023 GPS/GIS Miscellaneous Assistance	101-407-4300-000
06/30/2023	May 2023 GPS/GIS Miscellaneous Assistance	602-495-4304-000
06/30/2023	May 2023 GPS/GIS Miscellaneous Assistance	101-417-4410-000
06/30/2023	May 2023 GPS/GIS Miscellaneous Assistance	601-494-4304-000
		180.00
		180.00
		280.00
		490.00
		200.00
		630.00
Inv R-021684-000-5 Total		1,960.00
Inv R-021685-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May 2023 Private Utility Permits	101-417-4410-000
		1,657.50
Inv R-021685-000-5 Total		1,657.50
Inv R-021745-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May 2023 Street Rehabilitation Project	421-499-4304-149
		31,304.50
Inv R-021745-000-8 Total		31,304.50
Inv R-021759-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
06/30/2023	May MCES Meter Vault Belland Farms	406-499-4304-000
		262.00
Inv R-021759-000-6 Total		262.00



Check Number	Check Date		Amount
Inv	R-021769-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Hodgson Road Trail Extension	420-499-4304-151	1,282.25
Inv R-021769-000-6 Total			1,282.25
Inv	R-021892-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2023 Lake Drive Trunk Water Main Improvements	406-499-4304-150	4,687.50
Inv R-021892-000-7 Total			4,687.50
Inv	R-021970-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Watermark 6th Addition	801-000-2300-000	2,692.50
Inv R-021970-000-2 Total			2,692.50
Inv	R-022154-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Lake Drive Watermain - ROW Acquisition	406-499-4304-150	1,895.50
Inv R-022154-000-3 Total			1,895.50
Inv	R-022229-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2023 Wetland Outlet Improvements	421-499-4304-137	2,746.00
Inv R-022229-000-4 Total			2,746.00
Inv	R-022290-000-4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Centennial Middle School	801-000-2341-103	463.50
Inv R-022290-000-4 Total			463.50
Inv	R-022396-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2023 Trail Maintenance Project	101-450-4300-000	685.50
Inv R-022396-000-3 Total			685.50
Inv	R-022457-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May 2023 CIP Roadways & Trails	421-499-4304-000	369.00
Inv R-022457-000-3 Total			369.00
Inv	R-022580-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
06/30/2023	May 2023 Surface Water Management Project	603-496-4304-000	3,139.25
Inv R-022580-000-2 Total			3,139.25
Inv R-022658-000-2			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Lil Explorers Childcare Center	801-000-2300-000	2,250.00
Inv R-022658-000-2 Total			2,250.00
Inv R-022860-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Bluebill Ponds 2nd	801-000-2300-000	1,543.50
Inv R-022860-000-1 Total			1,543.50
Inv R-022862-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2023	May Datafi GIS Easement Layer	101-418-4300-000	936.50
Inv R-022862-000-1 Total			936.50
119032 Total:			121,720.28
<b>733 - WSB &amp; Associates, Inc. Total:</b>			121,720.28
<b>743 - Ziegler, Inc. Line Item Account</b>			
119033	07/24/2023		
Inv IN001067030			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/04/2023	Fuel Filter #251	101-431-4221-000	29.95
Inv IN001067030 Total			29.95
119033 Total:			29.95
<b>743 - Ziegler, Inc. Total:</b>			29.95
Total:			682,650.89



Electronic Funds Transfer  
MN Statute 471.38 Subd. 3

Council Meeting July 24, 2023

Transfer In/(Out)

7/7/2023 Transfer to FRB Money Market	(2,600,000.00)
7/14/2023 Building Permit Surcharge	(1,333.54)
7/19/2023 Transfer to FRB Money Market	700,000.00

**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** June 26, 2023  
**TIME STARTED:** 6:01 PM  
**TIME ENDED:** 6:23 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Cavegn, Mayor Rafferty  
**MEMBERS ABSENT:** Councilmember Ruhland

Staff members present: City Administrator Sarah Cotton; Human Resources Director Meg Sawyer; Community Development Director Michael Grochala; Public Safety Director John Swenson; City Engineer Diane Hankee; City Clerk Jolleen Chaika.

**1. Consider Temporary Addition Part-Time CSO, John Swenson**

Chief John Swenson advised Council of a CSO being considered for future hiring that Public Safety would like to bring forward as a part-time Community Service Officer (CSO) as a current CSO is beginning to transition out of the role. As such, he sought Council approval to increase CSO staffing from three (3) positions to four (4) on a temporary basis through October.

Councilmember Stoesz requested clarification of the hours per week for CSO staff. Chief Swenson confirmed that the CSO's typically work 20 hours per week.

Council provided support for Public Safety bringing forward a formal staffing request.

**2. Review Regular Agenda**

Mayor Rafferty reviewed the agenda for the Regular Meeting. Staff provided brief comments highlighting information contained within staff reports.

The Council Work Session ended at 6:23 PM.

These minutes were considered and approved at the regular Council Meeting on July 24, 2023.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
REGULAR MEETING  
MINUTES**

**DATE:** June 26, 2023  
**TIME STARTED:** 6:30 PM  
**TIME ENDED:** 9:47 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Cavegn, Mayor Rafferty  
**MEMBERS ABSENT:** Councilmember Ruhland

Staff members present: City Administrator Sarah Cotton; Human Resources Director Meg Sawyer; Community Development Director Michael Grochala; Director of Public Safety John Swenson; City Engineer Diane Hankee; City Clerk Jolleen Chaika.

**PUBLIC COMMENT**

Public Comment was opened at 6:33 PM.

Mr. Tim Henderson, 6987 West Shadow Lake Drive, thanked City Council and the mayor for the work put in over the past year. He noted that he was a member of the original YMCA and the issues surrounding that – the decisions and funding that the city engaged in to open up the Rookery. He noted he reviewed the meeting minutes when the plan was being put into place and that he has been an employee at the Rookery for a year. He commented on getting to know staff over the course of the year and that the hiring of staff has been great, there have been good hires. Mr. Henderson noted that working with Maddie (Rosewood) has empowered him to do a lot of things that he did not think he could do. He thanked Council for all that was done and said that he was not commenting to gripe, rather that he recalled hearing the Mayor previously comment on making big decisions and gathering facts before making decisions and that Council has done that. He closed by noting he was proud to call them the Mayor and Councilmembers.

No further public comment was received.

**1) Motion to: Close Public Comment at 6:36 PM.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>All in favor</b>
<b>ABSENT:</b>	<b>Ruhland</b>

**SETTING THE AGENDA**

The agenda was approved as presented with no additions or changes.

**SPECIAL PRESENTATION**

*Legislative Update, Senator Heather Gustafson*

Minnesota Senator Heather Gustafson introduced herself to Council and shared that she wants to be a resource to Council and the community. Senator Gustafson welcomed open lines of communication and encouraged Council to reach out to her.

Senator Gustafson highlighted the work she did with the recent public safety bill which will result in over \$900,000 in funding for Lino Lakes Public Safety. Mayor Rafferty, on behalf of the Council and the City of Lino Lakes, thanked Senator Gustafson for her work on that bill and the recent bonding bill.

**SPECIAL PRESENTATION**

*American Legion Post 566, Presentation of Awards:*

- Lino Lakes Police Officer of the Year: Samantha Bergeron
- Lino Lakes Firefighter of the Year: Luke Evens

Legion Commander Paul Lesch and incoming Commander Scott Nordstrom presented a Fire Fighter of the Year award to Firefighter Luke Evens and noted that Firefighter Evens has exhibited a strong desire to serve others. Commander Lesch presented a plaque to Firefighter Evens.

Commander Lesch and incoming Commander Nordstrom presented a Police Officer of the Year award to Officer Samantha Bergeron and highlighted her service and dedication to the community. Commander Lesch presented a plaque to Officer Bergeron.

**1. CONSENT AGENDA**

- A. Consider Approval of Expenditures for June 26, 2023 (Check No. 118783 through 118875) in the Amount of \$323,814.13
- B. Consider Approval of June 5, 2023 Council Work Session Minutes
- C. Consider Approval of June 12, 2023 Council Work Session Minutes
- D. Consider Approval of June 12, 2023 Council Meeting Minutes

**i. Motion To: Approve Consent Agenda Items 1(A) -(D) as presented**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Cavegn, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

**2. FINANCE DEPARTMENT REPORT**

No report was presented.

### **3. ADMINISTRATION DEPARTMENT REPORT**

#### **A. Consider 2<sup>nd</sup> Reading of Ordinance No. 03-23, Adjusting the Salaries of the Mayor and Councilmembers**

City Administrator Sarah Cotton presented the second reading of proposed Ordinance 03-23, Adjusting the Salaries of the Mayor and Councilmembers. She noted that these salaries are required by Minnesota law to be established by ordinance. If approved, the effective date of the new salaries will be January 1, 2024.

##### **i. Motion To: Dispense with full reading of the proposed ordinance of Ordinance Number 03-23**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Cavegn, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

##### **ii. Motion To: Approve Ordinance 03-23**

<b>ROLL CALL RESULT:</b>	<b>CARRIED [4 TO 0]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Cavegn, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

#### **B. Consider Appointment of Part-Time Firefighter**

Human Resources and Communication Manager Meg Sawyer presented a recommendation to approve appointment of Eric Curtis as Part-Time Firefighter

##### **i. Motion to: Approve the Appointment of Eric Curtis as Part-Time Firefighter**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Cavegn, Stoesz, Lyden, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

### **3. PUBLIC SAFETY DEPARTMENT REPORT**

#### **A. Consider Acceptance of Donated Gift Cards**

Public Safety Director John Swenson requested Council approval to accept gift cards that have been donated to Public Safety by generous, supportive community members. He noted that because the gift cards have a monetary value over \$5.00, they cannot be accepted by staff.

City Administrator Sarah Cotton added that Council had previously approved a Pay-It-Forward policy to use donated gift cards; however, based on a recent finding by the Minnesota Legal Compliance Office and the Office of the State Auditor, there is no public purpose to accept and use gift cards in a pay-it-forward program.

City staff recommended Council accepting the gift cards at this time; use will be in accordance with public purpose expenditures.

Chief Swenson noted that staff have been directed to no longer accept gift cards.

**i. Motion to: Approve Acceptance of Gift Cards**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Cavegn, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

**5. PUBLIC SERVICES DEPARTMENT**

No report was presented.

**6. COMMUNITY DEVELOPMENT REPORT**

**A. Public Hearing. Consideration of Resolution No. 23-58, Adopting Five Year Street Reconstruction Plan and Authorizing Issue of Bonds**

Community Development Director Michael Grochala provided Council with background on the street reconstruction plan and noted that the current plan under consideration distributes improvements on both the north and south sides of the city. He advised that per state law, a reconstruction plan must be prepared and a public hearing must be held. Following the public hearing a 30 day window is open for receipt of petitions against the reconstruction plan. If no petition is received, staff will bring forward a request to Council to move forward with a feasibility study. If a petition is received, and statutory requirements are met, the question of the reconstruction plan and related bonding would be placed on the 2023 ballot.

Mayor Rafferty opened the Public Hearing at 7:02 PM. No public comment was received.

**i. Motion to: Close Public Hearing**



<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Cavegn, Stoesz, Lyden, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

The Public Hearing was closed at 7:03 PM.

**B. Consider Resolution 23-59, Order Project, Approve the Plans and Specifications and Authorize the Ad for Bid 2023, Lake Drive Trunk Water Main Improvements**

City Engineer Diane Hankee presented on the Lake Drive trunk watermain project, stating that the purpose of the project is to strengthen water pressure and flow in the city.

Engineer Hankee also informed Council that this project will require an easement with a property owner in the project area and that an agreement has been reached with that property owner; staff will bring forward an easement agreement for Council consideration at the next regular meeting.

**i. Motion to: Approve Resolution 23-59**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Cavegn, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

**7. UNFINISHED BUSINESS**

There was no unfinished business.

**8. NEW BUSINESS**

**A. Closed Session: Consider Allegations Against an Employee.**

Mayor Rafferty stated that pursuant to Minnesota Statute 13D.05, Subdivision 2D, the City Council shall close the meeting when an allegation of employee misconduct is brought forward.

**i. Motion to: Close Meeting pursuant to Minn. Stat. 13D.05, Subd. 2D.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Cavegn, Rafferty</b>
<b>ABSENT:</b>	<b>Ruhland</b>

The meeting was closed at 7:07 PM at which time Council retired to the Council Workroom to commence the closed session. Councilmember Ruhland joined the closed session at approximately 8:15 PM.

The Regular Meeting was reconvened and reopened at 9:43 PM.

City Administrator Sarah Cotton recommended discharge of Employee A based on the findings of the investigation, effective June 26, 2023.

i) **Motion To:** Approve Discharge of Employee A

<b>RESULT:</b>	<b>CARRIED [4 to 1]</b>
<b>MOVER:</b>	<b>Stoesz</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Stoesz, Ruhland, Lyden, Rafferty</b>
<b>NAYS:</b>	<b>Cavegn</b>

City Administrator Sarah Cotton recommended discharge of Employee B based on the findings of the investigation, effective June 26, 2023.

ii. **Motion To:** Approve Discharge of Employee B

<b>RESULT:</b>	<b>CARRIED [4 to 1]</b>
<b>MOVER:</b>	<b>Stoesz</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Stoesz, Ruhland, Lyden, Rafferty</b>
<b>NAYS:</b>	<b>Cavegn</b>

## **9. COMMUNITY EVENTS**

Mayor Rafferty reviewed the upcoming Community Calendar.

## **ADJOURN**

## 1. Motion to: Adjourn

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Lyden</b>
<b>AYES:</b>	<b>Cavegn, Lyden, Stoesz, Rafferty</b>

Meeting Adjourned at 9:47 PM.

These minutes were considered and approved at the regular Council Meeting on July 24, 2023.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** July 10, 2023  
**TIME STARTED:** 5:30 PM  
**TIME ENDED:** 6:23 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Ruhland,  
Mayor Rafferty  
**MEMBERS ABSENT:** Councilmember Cavegn

Staff members present: City Administrator Sarah Cotton; Human Resources and Communications Manager Meg Sawyer; Community Development Director Michael Grochala; City Planner Katie Larsen, Public Safety Director John Swenson; City Clerk Jolleen Chaika.

**1. Retention Pay Increases for Part-Time Employees at the Rookery**

Human Resources and Communications Manager Meg Sawyer requested Council consider a retention pay plan for part-time staff at The Rookery. She highlighted that the part-time pay plan for Rookery staff was established in 2022 and that the City has employed over 160 employees since starting in May 2022. She suggested a pay retention program to give incentive to keep current employees on the payroll. She also advised that staff continue to monitor neighboring community centers to ensure Lino Lakes remains competitive and that if needed, based on market conditions, staff will return to Council in the future to discuss potential adjustments.

Based on market studies and current hiring trends, Manager Sawyer proposed a \$0.50 hourly increase to part-time employees who have completed one year of service at the Rookery; these employees would be eligible for future increases on their anniversary date. Employees will not be eligible for a retention wage increase once they have reached the position maximum. She added that this proposal would not impact the current budget.

Discussion was held on the proposal. Mayor Rafferty inquired if staff is comfortable with the current maximum wages and asked how retention is thus far. Manager Sawyer responded that retention rates could be better and that she anticipates this proposal will assist with that. Administrator Cotton added that none of the current part-time staff at the Rookery are at the maximum wage levels yet; that factor is behind the logic of the proposed retention pay.

Councilmember Stoesz Dale asked of applicant numbers for these positions. Manager Sawyer noted that aquatics staff turns over at a fairly high rate, mostly based upon school/college schedules and swim team schedules. She added that hiring for the part-time positions is always on-going.

**2. Minnesota Public Safety Aid, John Swenson**

Chief Swenson spoke of the incoming aid that is coming from the state and noted that the received funding will be in the neighborhood of \$900,000. The amount will be known by August 1, 2023 and funds will be dispersed by 12/26/23. He wants to begin the discussion for

the framework for use of these onetime dollars and to get an idea of thoughts Council has due to 2024-25 budget implications.

Staff recommended using the funds to replace the digital evidence system (in-squad and body-worn camera systems); Director Swenson added that this replacement is on the capital replacement plan for 2025 but that higher failure rates are being experienced now; additionally, the software (Panasonic) will no longer be supporting the backend server used by Public Safety as of the end of 2024. He proposed allocating up to \$200,000 to replace the system.

Other recommendations: PS wellness initiative was implemented using forfeiture dollars; because of that only 1:1 services were offered. To police staff. Director Swenson also proposed the following additional allocations:

- Up to \$100,000 to include firefighters in the Public Safety Wellness Initiative.
- Up to \$25,000 to hire a consultant to work on an organizational response plan.
- Up to \$75,000 to purchase additional equipment needed for the new tenders.
- Approximately \$300,000 for recruitment and retention funds, noting that applicant numbers have been low and Public Safety has not been fully staffed for some time.

Director Swenson stated that the proposed allocations would leave approximately \$229,000; he suggested application of those remaining dollars toward capital purchases in the future as there are some large purchases on the horizon.

He also noted that there is no deadline for use of the funds.

Councilmember Lyden proposed using the funds to install an elementary school resource officer (SRO) who would travel to all elementary schools in the city, paired with a K9 officer to start building relationships. Director Swenson replied that Public Safety has not received a request from any of the schools for additional SRO's and further noted that these are onetime dollars which would make it difficult to support new positions.

Councilmember Lyden also suggested a donation to Alexandra House and a one-day community event sponsored by the police to encourage community involvement.

Councilmember Ruhland requested more clarification related to the recruitment proposal. Director Swenson replied that while there needs to be a lot more flushing out – the focus would be on long term/5-10 year employees; in terms of salaries, he noted these are one time dollars so if used for a wage increase it creates a budget issue long term. He said he is looking to structure something that would encourage retention (10 years), a one-time payout/bonus.

Councilmember Stoesz asked if Council can decide on a policy to allocate a certain percent each year then park the money into the capital equipment purchases in an effort push the discussion to budget time?

Mayor noted some disappointment that Deputy Director Dan L'Allier did not have more information/input contained in the recommendations as he believes there are far more serious issues in the fire dept than in police. Mayor Rafferty added that he likes what was brought before Council but wants more into the thought-process.

Councilmember Ruhland commented that he would like to see these funds go into a special fund designated for Public Safety programs.

### 3. **Review Regular Agenda**

Mayor Rafferty reviewed the agenda for the Regular Meeting. Staff provided brief comments highlighting information contained within staff reports.

The Council Work Session ended at 6:23 PM.

These minutes were considered and approved at the regular Council Meeting on July 24, 2023.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

DRAFT

**LINO LAKES CITY COUNCIL  
REGULAR MEETING  
MINUTES**

**DATE:** July 10, 2023  
**TIME STARTED:** 6:30 PM  
**TIME ENDED:** 7:01 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Ruhland,  
Mayor Rafferty  
**MEMBERS ABSENT:** Councilmember Cavegn

Staff members present: City Administrator Sarah Cotton; Human Resources Director Meg Sawyer; Community Development Director Michael Grochala; Director of Public Safety John Swenson; City Planner Katie Larsen; City Clerk Jolleen Chaika.

**PUBLIC COMMENT**

Public Comment was opened at 6:31 PM.

Mr. Christopher Stowe, 426 Pine Street, addressed Council with a follow-up from his public comments in June. He said that he had emailed (Community Development Director) Mike (Grochala) with his questions about his property concerns last month and that he has asked questions about the initial letter he received (from the City Attorney) but that he is not receiving answers to his questions. Mr. Stowe expressed continued concerns about the Conditional Use Permit (CUP) attached to his property and of the animal usage chart. He mentioned history of the arena on his property as well as concerns with the 4H club that operates down the street. Mayor Rafferty asked Mr. Stowe to continue to work with Director Grochala.

Ms. Ruth Castle, Ham Lake. Ms. Castle informed Council of her concerns with the privacy policy and information related to use of biometric data that she encountered as she was preparing to apply for a job with the City of Lino Lakes. She said that the Article Six of the Bill of Rights protects individuals from excessive violations of our privacy. She asked that Council vote to restrict use of biometric information for employees of Lino Lakes as she believes it to be unconstitutional. Mayor Rafferty asked Ms. Castle to further discuss this issue with Meg Sawyer, Human Resources and Communications Manager.

No further public comment was received.

**1. Motion to: Close Public Comment at 6:40 PM.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Ruhland, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

## **SETTING THE AGENDA**

No additions or changes were made to the agenda.

## **SPECIAL PRESENTATION**

### *Lino Lakes Ambassadors – Annual Recap and Introduction of Candidates*

2022 – 2023 Ambassadors introduced themselves and provided some information on the events they have been participating in since they were introduced as Ambassadors. They shared information on the candidacy program that is now underway and introduced the 2023 Candidates.

### **1. CONSENT AGENDA**

- A. Consider Approval of Expenditures for July 10, 2023 (Check No. 118876 through 118965) in the Amount of \$361,082.29
- B. Consider Approval of Resolution 23-60, Approving a Special Event Permit, On-Sale Temporary License, and Cabaret License for St. Joseph’s Church
- C. Consider Approval of Resolution 23-61, Approving a Special Event Permit for Living Waters Church
- D. Consider Approval of Resolution 23-70, Approving a New 3.2 Off-Sale License and Tobacco License for Kwik Trip

#### **i. Motion To: Approve Consent Agenda Items 1(A) -(D) as presented**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Ruhland, Stoesz, Lyden, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

### **2. FINANCE DEPARTMENT REPORT**

No report was presented.

### **3. ADMINISTRATION DEPARTMENT REPORT**

- A. Consider Appointment of Community Service Officer

Human Resources and Communications Manager Meg Sawyer recommended appointment of Kara McGregor as a Community Service Officer with the Public Safety Department.



**i. Motion To: Approve the appointment of Kara McGregor as a Community Services Officer**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Ruhland, Stoesz, Lyden, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

**B. Consider Appointment of Accounting Clerk II**

Human Resources and Communication Manager Meg Sawyer recommended appointment of LeighAnne Sachi for the vacant Accounting Clerk II position.

**i. Motion to: Approve the appointment of LeighAnne Sachi as Accounting Clerk II**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Ruhland, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

**4. PUBLIC SAFETY DEPARTMENT REPORT**

No report was presented.

**5. PUBLIC SERVICES DEPARTMENT**

No report was presented.

**6. COMMUNITY DEVELOPMENT REPORT**

**A. Bluebill Ponds Second Addition**

City Planner Katie Larson presented a recommendation to approve the Final Plat and Development Agreement of Bluebill Ponds Second Addition which will allow for the building of a single family home on the second addition. She highlighted the details of her staff report and noted that the Planning and Zoning Board reviewed and unanimously approved the Bluebill Ponds Second Addition on June 14, 2023.

Councilmember Stoesz inquired if the original plat has been off tax rolls due to the property being a church. Planner Larsen said she believed that to be the case.

**i. Motion to: Approve Resolution 23-62, Approving Bluebill Ponds Second Addition Final Plat**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Ruhland, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

**ii. Motion to: Approve Resolution 23-63, Approving Bluebill Ponds Second Addition Development Agreement**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>All in favor</b>
<b>ABSENT:</b>	<b>Cavegn</b>

**B. Consider Resolution No. 23-68, Approving Joint Powers Agreement with City of Columbus, Scannell Properties AUAR**

Community Development Director Michael Grochala presented for Council consideration and approval a Joint Powers Agreement with the City of Columbus related to developer Scannell Properties, a national development company. He noted the developer is considering the possible development of approximately 325 acres located in both Lino Lakes and the City of Columbus. The project could include up to 3.5 million square feet of industrial development. The development of the industrial park requires environmental review under state law. While the location is covered, in part, by the City's I-35E Corridor Alternative Urban Area-wide Review ("AUAR") document, Scannell has chosen to prepare an AUAR specific to their site. Director Grochala stated that it is anticipated that Lino Lakes will act as the Responsible Governmental Unit ("RGU") for the AUAR.

The JPA establishes the process for joint review of the AUAR and responsibilities of each City. Further, each City will be responsible for their individual review costs, which shall be collected from the developer. Both Cities will participate in a pro-rata share of review costs for the required five-year updates, again borne by the developer.

**i. Motion to: Approve Resolution 23-68, Approving JPA with the City of Columbus.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Lyden, Ruhland, Stoesz, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

**C. Consider Resolution No. 23-69, Approving Acquisition of Certain Real Property, Lake Drive Trunk Utility Improvements**

Community Development Director Michael Grochala presented a resolution to approve purchase of real property for installation of watermain. The project requires purchase of property as outlined in his staff report.

**i. Motion to: Approve Resolution 23-69, Approving Acquisition of Certain Real Property**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Stoesz</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Stoesz, Ruhland, Lyden, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

**D. Consider Resolution No. 23-67, Approving Change Order No. 1, 2023 Pheasant Run Reconstruction Project**

Community Development Director Michael Grochala reviewed the bid awarded to A-1 Excavating in April and advised that the project is slated to being in the coming week; however, WSB has recommended a preconstruction survey of several of the homes in the impacted area due to poor soil conditions, location of the homes to the street, and age, to identify any potential issue due to boring which will be conducted as part of the reconstruction. Braun Intertec would be engaged to complete the surveys at the cost of \$29,800.00.

Mayor Raffery inquired if boring could be avoided. Director Grochala said that it is necessary due to compaction.

**i. Motion to: Approve Resolution 23-62, Approving Change Order No. 1**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Ruhland, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

## **7. UNFINISHED BUSINESS**

There was no unfinished business.

## **8. NEW BUSINESS**

There was no new business.

## **9. COMMUNITY EVENTS**

Mayor Rafferty reviewed the upcoming Community Calendar.

## **ADJOURN**

### **1. Motion to: Adjourn**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Ruhland, Stoesz, Lyden, Rafferty</b>
<b>ABSENT:</b>	<b>Cavegn</b>

Meeting Adjourned at 7:01 PM.

These minutes were considered and approved at the regular Council Meeting on July 24, 2023.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**CITY COUNCIL  
AGENDA ITEM 1F**

STAFF ORIGINATOR: Jolleen Chaika, City Clerk

MEETING DATE: July 24, 2023

TOPIC: Consider Approval of Resolution 23-71, Authorizing a Special Event Permit and Temporary On-Sale Liquor License for the American Legion

VOTE REQUIRED: Simple Majority (3/5 Vote Required)

**INTRODUCTION:**

The American Legion Post 566 has applied for a Special Event Permit Temporary On-Sale Liquor License for the annual Blue Heron Days Community Family Picnic which will be held on August 18-29, 2023 from 10:00 AM – 10:00 PM both days.

**BACKGROUND:**

The applicant is proposing to have food and alcoholic beverages for purchase, a band, activities presented by the Boy Scouts, and outdoor games. Legion members will be verifying ID's and will provide security for the event. Wrist bands will be provided to patrons who are eligible to purchase alcoholic beverages.

The application has been reviewed by staff, including the Public Safety Department. The applicant has been provided with a list of conditions which are also incorporated into the attached resolution.

A Certificate of Insurance has been submitted by the American Legion to the City for this event.

**RECOMMENDATION:**

Approve Resolution No. 23-71 authorizing issuance of Special Event Permit and Temporary On-Sale Liquor License for the American Legion Post 566.

**ATTACHMENTS:**

Resolution 23-71

**CITY OF LINO LAKES  
RESOLUTION NO. 23-71**

**AUTHORIZING A SPECIAL EVENT PERMIT AND TEMPORARY ON-SALE  
LIQUOR LICENSE FOR THE AMERICAN LEGION ON AUGUST 18-19, 2023**

**WHEREAS**, the American Legion has applied for a Special Event Permit and Temporary On-Sale Liquor License for the annual Blue Heron Days Community Family Picnic; and,

**WHEREAS**, the event plan includes food, alcoholic beverages, music, and activities; and,

**WHEREAS**, the Public Safety Department has reviewed plans for the event and approves the application as submitted with the requirement that the American Legion comply with tent regulations as provided in Chapter 31 of the City of Lino Lakes Code of Ordinances; and,

**WHEREAS**, proof of general liability insurance has been submitted by the American Legion to cover all events held on the property; and,

**WHEREAS**, the Legion will be open for restroom use and for first aid if needed; and,

**WHEREAS**, city staff has reviewed the Special Event Permit application and plan for the event for compliance with city ordinance and regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes, Minnesota:

That the City Council authorizes issuance of a Special Event Permit and Temporary On-Sale Liquor License to the American Legion for the event scheduled on August 18-19, 2023 with conditions attached hereto.

Adopted by the Council of the City of Lino Lakes this 24th day of July, 2023.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

**CITY COUNCIL  
AGENDA ITEM 1G**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: July 24, 2023

TOPIC: Approve the Hiring of Part-Time Staff for the Rookery Activity Center

VOTE REQUIRED: 3/5

**INTRODUCTION**

The Council is being asked to approve the hiring of part-time staff for The Rookery.

**BACKGROUND**

Staff is seeking approval to hire part-time personnel to work at The Rookery. The recruiting process has identified candidates that will be a great addition to our staff at The Rookery.

**RECOMMENDATION**

Staff recommends the Council approve the hiring of the part-time personnel listed below:

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>
Braeden	French	Lifeguard
Abigail	Williams	Swim Instructor
Gabrielle	Williams	Swim Instructor
John	Wortman	Manager on Duty
Jaden	Manthey	Lifeguard
McKenna	Lee	Aquatics Lead
Tyler	Larson	Child Watch Attendant
Ashlyn	Macoskey	Child Watch Attendant
Amanda	Degerstrom	Child Watch Attendant
Henrik	Hiltner	Recreation Attendant
Ariana	Conroy	Aqua Fitness Instructor
Bethany	Johansen	Swim Instructor
Emily	Magnuson	Lifeguard

Start dates vary based on position and training schedule.

Please approve the above personnel for the part-time positions at The Rookery Activity Center.

**CITY COUNCIL  
AGENDA ITEM 4B**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: July 24, 2023

TOPIC: Night to Unite Road Closures

VOTE REQUIRED: 3/5

**INTRODUCTION**

The Lino Lakes Public Safety Department has partnered with community members to improve police community relationship for many years through Night to Unite (formally National Night Out) events. The Night to Unite (NTU) takes place annually on the first Tuesday in August which is August 1<sup>st</sup> this year.

**BACKGROUND**

Staff from the Public Safety Department worked with neighborhood organizers to plan NTU events, ensuring there is logistical support, and scheduling Public Safety resources across our entire City.

There are a few neighborhood organizers that are requesting to close a road in their neighborhood to facilitate neighbors gathering for their NTU event. Neighborhood organizers who have requested road closures have received written approval from all residents impacted by the road closures. Below is a list of locations that have requested to close their streets from 6 PM to 9 PM to host a NTU event on Tuesday, August 1, 2023.

- 1.) Durango Point will be closed east of 1159/1150 Durango Point.
- 2.) Oakwood Lane will be closed north of Woodridge Lane.
- 3.) Gladstone Drive will be closed east of Lakeview Drive to west of Sunrise Drive.

Staff from the Public Safety Department will work with members of Public Works to accommodate signage and barricades requests when appropriate.

**RECOMMENDATION**

Staff recommends approval of the road closures for these locations in support of NTU.

**ATTACHMENTS**

None



**CITY COUNCIL  
AGENDA ITEM 2A**

STAFF ORIGINATOR: Hannah Lynch, Finance Director

MEETING DATE: July 24, 2023

TOPIC: Resolution 23-75, Appointment of Municipal Advisor

VOTE REQUIRED: 3/5

**BACKGROUND**

Local governments engage a municipal advisor to assist in the structuring and issuance of bonds. Other MA services include:

- Meeting continuing disclosure requirements
- Monitoring existing debt for refunding opportunities
- Performing arbitrage rebate calculations
- Assist with financial reviews of development proposals and negotiations related to the use of public subsidy
- Perform tax increment financing (TIF) analysis and preparation of documents including, but not limited to TIF plans and TIF reports to the State Auditor’s Office
- Perform tax abatement analysis, review, recommendations, and preparation of documents
- Provide guidance on potential economic development programs and activities

The contract with the city’s current municipal advisor, Baker Tilly, was up for renewal. In order to properly evaluate the renewal fees, services provided, and personnel assigned, the city put out a request for proposals. Staff reviewed the proposals and conducted interviews of three firms. Following the competitive process, staff recommends appointing Ehlers as the City’s Municipal Advisor.

**RECOMMENDATION**

Staff recommends approving Resolution 23-75, Appointment of Municipal Advisor.

**ATTACHMENTS**

Resolution 23-75

**CITY OF LINO LAKES  
RESOLUTION NO. 23-75**

**APPOINTMENT OF MUNICIPAL ADVISOR**

**WHEREAS**, annually a municipal advisor is appointed by the City Council to assist in the undertaking of debt financing, and

**WHEREAS**, those relationships should be reviewed periodically; and

**WHEREAS**, prior to contract renewal with the current municipal advisor a competitive process was conducted which included request for proposals and firm interviews, and

**WHEREAS**, it was determined Ehlers was the leading candidate in the services, team, and value to be provided to the city, and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes the appointment of Ehlers as the City's Municipal Advisor, and

**BE IT FURTHER RESOLVED** the Finance Director is directed to execute the contract with Ehlers for Municipal Advisory Services.

Adopted by the City Council of the City of Lino Lakes this 24<sup>th</sup> day of July 2023.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

**CITY COUNCIL  
AGENDA ITEM 3A**

STAFF ORIGINATOR: Sarah Cotton, City Administrator

MEETING DATE: July 24, 2023

TOPIC: Joint Powers Agreement with Anoka County for Assessment Services

VOTE REQUIRED: 3/5

**INTRODUCTION**

The City Council is being asked to consider a resolution approving a Joint Powers Agreement between the City of Lino and Lakes and Anoka County for assessment services.

**BACKGROUND**

The current five-year agreement for years 2019-2023 was adopted in 2017. Prior to the Council approving this agreement, staff was directed to look at other options for property assessments, including hiring a full-time assessor. Based on the Minnesota Local Government Salary & Benefits Survey updated annually by the League of Minnesota Cities, the annual cost of having an in-house assessor exceeds what the County can offer us.

The JPA details a parcel rate for each type of property for 2024 assessment services as follows:

- \$10.40 for each improved parcel of residential, seasonal recreational residential and agricultural type property;
- \$4.60 for each unimproved parcel of residential, seasonable recreational residential and agricultural type property;
- \$62.00 for each improved and unimproved parcel of commercial, industrial and public utility type of property;
- \$62.00 for each improved and unimproved parcel of apartment and mobile home park type property; and
- \$4.60 for each improved and unimproved parcel of parcel of exempt property.

It should be noted that the cost of each type of parcel will be increased in years 2025-2028 according to the County Assessor's increase in operating costs, cost of living and merit adjustments established by the County Board.

Both parties have the right to terminate the agreement by providing notice as outlined in the JPA.

For comparison purposes only, the 2023 invoice for assessment services from Anoka County totals \$97,030. The 2023 Budget includes \$100,000 in resources for assessment services.

**RECOMMENDATION**

Consider Resolution No. 23-72, approving a Joint Powers Agreement between the City of Lino Lakes and County of Anoka for assessment of property.

**ATTACHMENTS**

Resolution No. 23-72  
Joint Powers Agreement

**CITY OF LINO LAKES  
RESOLUTION NO. 23-72**

**RESOLUTION APPROVING A JOINT POWERS AGREEMENT  
BETWEEN THE CITY OF LINO LAKES AND COUNTY OF ANOKA  
FOR ASSESSMENT OF PROPERTY**

**WHEREAS**, pursuant to Minn. Stat. §273.072, subd. 1, any county and city, lying wholly or partially within the county and constituting a separate assessment district, may, by agreement entered into under Minn. Stat. §471.59, provide for the assessment of property in the City by the County Assessor; and

**WHEREAS**, pursuant to Minn. Stat. §273.072, subd. 2, the agreement may provide for the abolition of the office of the City Assessor when the assessment of the property within the City is made under an agreement with the County Assessor; and

**WHEREAS**, the City of Lino Lakes wishes to cooperate with the County to provide for a fair and equitable assessment of the property within the City; and

**WHEREAS**, said work will be carried out in accordance with the provisions of Minn. Stat. §471.59.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes, Minnesota that the Joint Powers Agreement with Anoka County for assessment services be approved for the term beginning January 16, 2024, through May 15, 2029, unless earlier terminated as provided by the Joint Powers Agreement.

Adopted by the City Council of the City of Lino Lakes this 24th day of July 2023.

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Rob Rafferty, Mayor

ATTEST:

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Jolleen Chaika, City Clerk

**JOINT POWERS AGREEMENT  
BETWEEN THE CITY OF LINO LAKES AND  
COUNTY OF ANOKA FOR ASSESSMENT OF PROPERTY**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Lino Lakes, 600 Town Center Pkwy, Lino Lakes, Minnesota 55014, hereinafter referred to as the “Municipality”, and the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the “County”.

**WITNESSETH:**

WHEREAS, pursuant to Minn. Stat. § 273.072, subd. 1, any county and city, lying wholly or partially within the county and constituting a separate assessment district, may, by agreement entered into under Minn. Stat. § 471.59, provide for the assessment of property in the city by the county assessor; and

WHEREAS, pursuant to Minn. Stat. § 273.072, subd. 2, the agreement may provide for the abolition of the office of the city assessor when the assessment of the property within the city is to be made under an agreement by the county assessor; and

WHEREAS, it is the wish of the County to cooperate with the Municipality to provide for a fair and equitable assessment of the property within the Municipality; and

WHEREAS, said work will be carried out in accordance with the provisions of Minn. Stat. § 471.59.

NOW, THEREFORE, in consideration of the mutual covenants and agreements stated herein, the parties agree as follows:

**I.** That said Municipality constitutes a separate assessment district which lies wholly within the County and that all property in the geographical boundaries of this district shall be assessed by the County Assessor of the County beginning with the assessment year 2025 (calendar year 2024), provided this Agreement is approved by the Commissioner of Revenue.

**II.** Pursuant to Minn. Stat. § 273.072, subd. 2, the office of the City Assessor in the Municipality shall cease to exist on January 16, 2024 but not before the end of the term of the current City Assessor, if serving for a fixed term, or when an earlier vacancy occurs; provided, however, that upon the termination of this Agreement, the Office of City Assessor shall be automatically reestablished and shall be filled as provided by applicable law or charter in accordance with Minn. Stat. § 273.072.

**III.** The term of this Agreement shall be from January 16, 2024, through May 15, 2029, unless earlier terminated as provided herein.

**IV.** In consideration of said assessment services, the Municipality shall pay to the County an annual payment as follows:

May 15, 2024: Payment Due for 2025 Assessment  
May 15, 2025: Payment Due for 2026 Assessment  
May 15, 2026: Payment Due for 2027 Assessment  
May 15, 2027: Payment Due for 2028 Assessment  
May 15, 2028: Payment Due for 2029 Assessment

- V. For year 2024 assessment services, the Municipality shall pay the County as follows:
- A. Ten Dollars and 40/100s (\$10.40) for each improved parcel of residential, seasonal recreational residential and agricultural type property;
  - B. Four Dollars and 60/100s (\$4.60) for each unimproved parcel of residential, seasonal recreational residential and agricultural type property;
  - C. Sixty-Two Dollars and 00/100s (\$62.00) for each improved and unimproved parcel of commercial, industrial and public utility type of property; and
  - D. Sixty-Two Dollars and 00/100s (\$62.00) for each improved and unimproved parcel of apartment and mobile home park type property.
  - E. Four Dollars and 60/100s (\$4.60) for each improved and unimproved parcel of parcel of exempt property.

The same procedure shall be used, as described above, in the computation of the assessment payments due in 2025 through 2028, provided, however, that the cost for each type of parcel shall be increased according to the County Assessor's increase in operating costs, cost of living and merit adjustments established by the Anoka County Board of Commissioners for January 1 to December 31 in the year prior to the date of the assessment.

VI. Notwithstanding Section II. above, the County and/or Municipality shall have the right to terminate this Agreement by providing, at a minimum, six months written notice by certified mail, which notice shall be sent at least six months prior to January 2 of any year to terminate assessment services to be performed one year from such date (i.e. to terminate this Agreement for assessment services in the year 2026, the party must provide written notice of termination by not later than June 30, 2025).

## VII. COUNTERPARTS

This Joint Powers Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

*(remainder of page intentionally blank – signature page immediately follows)*

IN WITNESS WHEREOF, the parties hereto have set their hands on the dates so indicated.

**COUNTY OF ANOKA**

**CITY OF (INSERT CITY NAME)**

By: \_\_\_\_\_  
Matt Look, Chair  
Anoka County Board of Commissioners

By: \_\_\_\_\_  
Rob Rafferty  
Mayor

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Jason Stover  
Assistant County Attorney

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



**CITY COUNCIL  
AGENDA ITEM 4A**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: July 24, 2023

TOPIC: Approval of Ordinance # 04-23 Repealing Ordinance 01-22 Creating Chapter 512 Entitled Possession of Catalytic Converters

VOTE REQUIRED: 3/5

**INTRODUCTION**

The Minnesota legislature amended MN 325E.21 to address catalytic converter theft through the State of Minnesota.

**BACKGROUND**

Council adopted City of Lino Lakes Ordinance #01-22 on May 23, 2022 with the effective date of June 30, 2022. Ordinance #01-22 amended the City Code by adding a new chapter 512 entitled Possession of Catalytic Converters. This ordinance was requested by staff to provide ordinance language that enabled police officers to address the issue of catalytic converter theft.

During the State of Minnesota legislative 2023 legislative session MN 325E.21 was amended and signed into law with an effective date of August 1, 2023.

Staff and the City Prosecuting attorney have reviewed the amendments to MN 325.21 and determined that City Code Chapter 512, which was enacted under City Ordinance #01-22, is no longer need. The amendments to MN 325E.21 will make it illegal to possession a used catalytic converter that is not attached to a motor vehicle except in clearly defined exceptions outline in MN 325E.21.

If Council approves Ordinance #04-23 there will be second reading at the August 14, 2023. If adopted by Council on August 14, 2023, Ordinance #04-23 will be published for 30 days with effective date of September 15, 2023.

**RECOMMENDATION**

Staff recommends approving ordinance 04-23 repealing Ordinance 01-22 Creating Chapter 512 Entitled Possession of Catalytic Converters.

**ATTACHMENTS**

City of Lino Lakes Ordinance 04-23  
City of Lino Lakes Ordinance 01-22

1 <sup>st</sup> Reading: July 24, 2023	Publication:
2 <sup>nd</sup> Reading:	Effective:

**CITY OF LINO LAKES  
ORDINANCE NO. 04-23**

**AN ORDINANCE REPEALING ORDINANCE 01-22 WHICH CREATED CHAPTER  
512 ENTITLED POSSESSION OF CATALYTIC CONVERTERS**

The City Council of Lino Lakes ordains as follows:

**Ordinance 01-22, an ordinance amending Chapter 512 of the City Code, is hereby repealed in its entirety effective September 15, 2023.**

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

1 <sup>st</sup> Reading: May 9, 2022	Publication: May 31, 2022
2 <sup>nd</sup> Reading: May 23, 2022	Effective: June 30, 2022

**CITY OF LINO LAKES  
ORDINANCE NO. 01-22**

**AN ORDINANCE AMENDING THE CITY CODE BY ADDING A NEW  
CHAPTER 512 ENTITLED POSSESSION OF CATALYTIC CONVERTERS**

The City Council of Lino Lakes ordains as follows:

**Section 1. That the Lino Lakes Code of Ordinances be amended by adding thereto a new Chapter 512 to read as follows:**

**CHAPTER 512. POSSESSION OF CATALYTIC CONVERTERS**

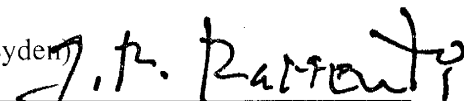
**512.01. Possession.** No person shall be in possession of a catalytic converter that is not attached to a motor vehicle unless the individual can provide verification of legal receipt of the catalytic converter or proof of compliance with the requirements in Minnesota Statutes, Section 325E.21, Subd. 1b as amended from time to time.

Adopted by the Lino Lakes City Council this 23rd day of May, 2022.


The motion for the adoption of the foregoing ordinance was introduced by Councilmember Stoesz and was duly seconded by Councilmember Caveng and upon vote being taken thereon, the following voted in favor thereof:

Stoesz, Caveng, Ruhland, Rafferty

The following voted against same: None (Absent - Lyden)

  
Rob Rafferty, Mayor

ATTEST:

  
Julianne Bartell, City Clerk

**CITY COUNCIL  
AGENDA ITEM 4A**

STAFF ORIGINATOR: John Swenson, Public Safety Director

MEETING DATE: May 23, 2022

TOPIC: Consider 2nd Reading of Ordinance No. 01-22, Enacting Ordinance Regulating Possession of Catalytic Converters.

VOTE REQUIRED: 3/5

**INTRODUCTION**

The City Council is being asked to consider the 2<sup>nd</sup> Reading of Ordinance No. 01-22, Enacting Ordinance 512 Regulating Possession of Catalytic Converters.

**BACKGROUND**

Title 500 of the Lino Lakes City Code has been amended by adding a new Chapter 512, which establishes a regulation related to possession of catalytic converts that are not attached to a motor vehicle.

Throughout the Twin City Metropolitan area communities have experienced an increase in the number of catalytic converters. This ordinance would provide law enforcement an important tool in our efforts to curb the number of catalytic converters stolen within our community.

Staff has conducted research on potential ordinances that would protect the property of residents as well as balance the legitimate business practices of repair shops and salvage yards.

City Attorney Jay Squires has reviewed the ordinance language and proposed one modification that was incorporated into the proposed ordinance before you for consideration.

Staff is recommending that Council add Ordinance 512 Regulating Possession of Catalytic Converters in the City of Lino Lakes.

**RECOMMENDATION**

Staff recommends consideration of the 2<sup>nd</sup> Reading of Ordinance No. 512 Regulating Possession of Catalytic Converters in the City of Lino Lakes.

**ATTACHMENTS**

Ordinance No. 01-22

**CITY COUNCIL  
AGENDA ITEM 6A**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: July 24, 2023

TOPIC: Watermark 6<sup>th</sup> Addition

- i. Consider Resolution No. 23-64 Approving Utility Staging Area Amendment and PUD Final Plan/Final Plat
- ii. Consider Resolution No. 23-65 Approving Development Agreement and Planned Unit Development Agreement
- iii. Consider Resolution No. 23-66 Approving Open Space Easement

VOTE REQUIRED: 3/5

**INTRODUCTION**

Staff is requesting City Council consideration of the above noted resolutions.

Complete Application Date:	May 3, 2023
60-Day Review Deadline:	July 2, 2023
60-Day Extension Deadline:	August 31, 2023
Planning & Zoning Board Meeting:	June 14, 2023
Council Work Session:	July 24, 2023
City Council Meeting:	July 24, 2023

This Council staff report provides updates to the June 14, 2023 Planning & Zoning staff report. Changes are either narratively described or shown as ~~striketrough~~ (deletions) or underline (additions).

**BACKGROUND**

Watermark is a 372 acre master planned residential community consisting of 692 single family lots and 172 townhome units totaling 864 housing units. U.S. Home, LLC (aka Lennar) submitted a Land Use Application for Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat. The plat proposes 48 single family lots and 2 outlots.

Previous Council approvals include:

- June 13, 2016: Resolution No. 16-51 approving PUD Development Stage Plan/Preliminary Plat
- October 9, 2017: Resolution No. 17-95 approving Amendment #1 to Land Use Plan
- December 11, 2017: Resolution No. 17-133 approving Amendment #2 to Architectural Design Standards
- October 14, 2019: Resolution No. 19-131 approving Amendment #3 to Architectural Design Standards

At the November 7, 2022 Council Work Session, a PUD Concept Plan to amend the Watermark Land Use Plan was presented to the Council. The amendment proposed converting some of the villas lots to townhomes and introduced a 45ft wide lot housing product. The applicant, U.S. Homes, LLC has not submitted a land use application formally requesting to make these changes and those changes are not part of the 6<sup>th</sup> Addition.

This staff report is based on the following information:

- Cost Estimate Summary prepared by Carlson McCain dated December 16, 2022
- 6<sup>th</sup> Addition Specification Book prepared by Carlson McCain dated December 9, 2022
- Watermark 6<sup>th</sup> Addition Final Plat prepared by Carlson McCain
- Watermark 6<sup>th</sup> Addition Sanitary Sewer, Water Main, Storm Sewer and Street Construction Plans prepared by Carlson McCain dated December 9, 2022
- Watermark 6<sup>th</sup> Addition Site Landscape Plan prepared by Carlson McCain dated December 9, 2022
- Watermark Grading, Development & Erosion Control Plan prepared by Carlson McCain revision date December 14, 2022
- Watermark 6<sup>th</sup> Addition Home Plans Booklet prepared by Lennar dated May 2, 2023
- Watermark Architectural Standards Matrix

## **ANALYSIS**

### **PUD Development Stage Plan/Preliminary Plat**

The PUD Development Stage Plan approved by Resolution No. 16-51 establishes Watermark's overall land use plan, street and utility layout, parks and open space plan, architectural design standards, landscaping and lot development standards. These standards are summarized in the PUD Master Plan Booklet and are incorporated as part of the Master Development Agreement. Each phase (i.e. addition) of development shall submit a PUD Final Plan consistent with the PUD Development Stage Plan.

In October 2017, Council approved an amendment to the PUD Development Stage Plan's overall Land Use Plan. The Land Use Plan established 871 housing units. As the applicant has worked through final plan design to address City and RCWD comments from the preliminary plat, the number of 55' wide villas was reduced from 127 units to 120 units. The net number of housing units is now 864.

The net density is 3.39 units per acre and is consistent with the 2030 Comprehensive Plan's required 3.0 to 4.5 units per acre.

	<b>October 2018</b>
<b>Gross Area (acres)</b>	<b>372.24</b>
Wetlands & Water Bodies	45.09
Public Parks & Open Space	66.25
Arterial ROW	5.46
Other (Undevelopable)	0.62
<b>Net Area (acres)</b>	<b>254.82</b>
# of Housing Units	864
<b>Gross Density (units/acre)</b>	<b>2.32</b>
<b>Net Density (units/acre)</b>	<b>3.39</b>

### **Grading and Trunk Utility Improvements**

Lennar commenced grading and trunk utility improvements in September 2018. Phase I grading was approximately 140 acres and Phase II grading was approximately 20 acres. Phase III grades out the balance of the site, approximately 212 acres. The 6<sup>th</sup> Addition final plat is within the Phase III grading limits.

### **PUD Final Plan**

Watermark 6<sup>th</sup> Addition creates 48 single family lots and 2 outlots. The PUD Final Plan is consistent with the PUD Development Stage Plan in regards to the land use plan, street and utilities, parks and open space, lot standards and landscaping.

The following housing types and products proposed for the 6<sup>th</sup> Addition are consistent with the approved Land Use Plan.

<b>Housing Type</b>	<b>Lot Width</b>	<b>Housing Product</b>	<b># Lots</b>
Single Family	55'-60'	Heritage/Villa	22
Single Family	55'-60'	Discovery	26
<b>TOTAL</b>			<b>48</b>

### *Architectural Standards*

Resolution No. 17-133 and Resolution No. 19-131 detail architectural design standards for the entire Watermark development. As required, a Watermark 6<sup>th</sup> Addition Home Plans summary

booklet and Architectural Standards Matrix were submitted. The booklet and matrix detail compliance of the housing products with the resolutions in regards to exterior materials and styles, house elevations and garage and porch requirements. There are over 8 different single family house plans with multiple facade and elevation options for a combination of over 50 different housing styles proposed for the 6<sup>th</sup> Addition.

Color packages and anti-monotony plans will be included with each building permit application to ensure that the homes elevations are varied with a minimum of five different styles and those homes in proximity to each other not look alike in terms of the combination of color of siding, accent and roofing materials. Coventry by Alside vinyl siding with .042” panel thickness is proposed on all the housing units. All houses have minimum 4” window trim on the side and rear elevations to meet resolution requirements to incorporate an architectural feature into those elevations that are visible from 20<sup>th</sup> Avenue (CSAH 54), 21<sup>st</sup> Avenue N. and the public park.

In summary, the Watermark 6<sup>th</sup> Addition single family housing types and products meet the architectural design standards requirements of Resolution No. 17-133 and Resolution No. 19-131.

#### *HOA Clubhouse*

Lot 1, Block 3, Watermark 4<sup>th</sup> Addition was platted for the future construction of the HOA clubhouse. Per the Master Development Agreement, the developer shall construct a private club house for the use of the residents of the Development once final plat approval for 518 lots has been granted by the City. With the approval of the 5<sup>th</sup> addition final plat, there were 613 approved lots.

Per the 5<sup>th</sup> Addition Development Agreement, “The Watermark HOA clubhouse and related site improvements shall be completed and operating prior to Council approval of Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat.” Site and architectural plans for the clubhouse have been approved and the building permit has been issued. Construction started in May 2023 and should be completed by late Fall. Staff ~~will~~ has evaluated progress on the clubhouse construction before presenting the 6<sup>th</sup> Addition PUD Final Plan/Final Plat to City Council for consideration. The foundation is complete and vertical construction has begun and staff supports approval of the 6<sup>th</sup> Addition.

#### **Subdivision Ordinance**

##### *Conformity with the Comprehensive Plan and Zoning Code*

The Watermark 6<sup>th</sup> Addition final plat has been reviewed for compliance with the comprehensive plan, zoning and subdivision ordinance. The proposed final plat meets the performance standards of the subdivision and zoning ordinance and is consistent with the PUD Development Stage Plan/Preliminary Plat and Final Plan.

##### *Plat Phases*



The following summarizes the number of lots platted per addition:

<b>Addition</b>	<b># SF Lots</b>	<b>Remaining #SF Lots</b>	<b># TH Lots</b>	<b>Remaining #TH Lots</b>	<b>Total # Lots Remaining</b>
		<b>692</b>		<b>172</b>	<b>864</b>
1 <sup>st</sup>	100	592	93	79	671
2 <sup>nd</sup>	57	535	0	79	614
3 <sup>rd</sup>	96	439	79	0	439
4 <sup>th</sup>	91	348	0	0	348
5 <sup>th</sup>	97	251	0	0	251
6 <sup>th</sup>	48	203	0	0	203

*Blocks and Lots*

The final plat creates 48 single family lots and 2 outlots. The following chart summarizes the purpose of the outlet:

<b>Outlot</b>	<b>Purpose</b>	<b>Ownership</b>
A	Future Development, Wetland, Open Space and Trail Corridor	Future HOA
B	Wetland and Open Space	HOA

All outlots will be deeded, owned, and maintained by a Homeowners Association (HOA).

*Easements*

Standard drainage and utility easements are being dedicated on individual lots and over Outlot B. The HOA documents note that Lots 2-8, Block 1, Watermark 6th Addition have limited ability to construct accessory structures due to drainage and utility easement.

*Street and Utilities*

The 6<sup>th</sup> Addition proposes construction of the following streets which are consistent with the PUD Development Stage Plan:

<b>Street Name</b>	<b>Right-of-Way Width</b>	<b>Street Width (Back to Back)</b>
--------------------	---------------------------	------------------------------------

Norway Lane, Osakis Street	60 feet	32 feet
Victoria Circle	60 feet	30 feet
Rainy Lane	66 feet	36 feet

Northbound and southbound right turn lanes on CSAH 54 (20<sup>th</sup> Avenue N) at Rainy Lane are shown on the turning lane construction plans. Anoka County Highway Department is also requiring a southbound left turn lane. Plans shall be revised accordingly.

Watermain, sanitary sewer main, stormwater facilities, streets, sidewalks and trails are being constructed consistent with the PUD Development Stage Plan.

The north 150 acres of the Watermark development is located in Utility Staging Area 1B (2025-2030). A portion of Watermark 5<sup>th</sup> Addition and 6<sup>th</sup> Addition is within this utility staging area. The City Council shall pass a resolution to allow the development to occur early in a 10-year staging area.

*Public Land Dedication and Fees*

As approved with Resolution No. 16-51, the City will require the following combination of land dedication and cash in lieu of land dedications:

1. Land dedication for the public and private parks will be credited from the total payment in lieu.
2. Costs for public park improvements and trail construction will be credited from the total payment in lieu.
3. Improvements to the private parks and recreational center will not be credited from the total payment in lieu.

An 8.5 ft wide bituminous trail approximately 1,250lf in length will be constructed in the road right-of-way along 20<sup>th</sup> Avenue, Rainy Lane and into Outlot B. A Permanent Trail Easement over the trail section on Outlot B is required. The easement and exhibit shall be drafted and recorded after the trail has been constructed to ensure the trail is within the easement. Trail construction costs will be credited. No land is being dedicated in the 6<sup>th</sup> Addition.

The following is a summary of the public land dedication and fees:

<b>Watermark 6th Addition</b>	
Total # Units =	48
x Park Dedication Fee	\$3,300

= Cash in Lieu Value	\$158,400
- Trail Construction Costs	(\$37,500)
<b>TOTAL CASH FEE DUE =</b>	<b>\$120,900</b>

Plans and specs for Watermark Park are complete and construction is scheduled for Spring 2023 with substantial completion by Fall 2023.

### **Wetlands**

Wetland delineations were approved by RCWD and USACE in 2015. The delineation identified 28 wetlands totaling approximately 20 acres in size. The original approved WCA Sequencing Application proposed wetland impacts, wetland creation, wetland restoration and upland buffer establishment. In April 2018, the developer revised the application to purchase 3.3671 acres of wetland banking credits as the proposed compensatory mitigation action. The wetland fill, impacts and mitigation (wetland bank credits) occurred within the Phase I grading limits and are complete.

In December 2020, the developer submitted another Wetland Replacement Plan to RCWD for the balance of the site. Phase 3 grading impacts 5.9784 acres of wetland which require a 1:1 mitigation. The plan was to buy wetland credits for mitigation; however, viable wetland restoration and creation opportunities exist within Phase 3; therefore, onsite restoration and creation will be used for mitigation. This is consistent with the Parks and Open Space Plan and the establishment of the greenway corridor including wetlands, trails and open space.

To date, wetland mitigation and restoration has been completed on Wetland Restoration Area RA1. Wetland RA2 and RA3 are partially graded. Wetland mitigation and restoration shall be substantially completed in Restoration Area 2 (RA2) prior to Council approval of Watermark 7<sup>th</sup> Addition.

### **Open Space Easement**

Section 7.2 of the Watermark Master Development Agreement states the owner shall provide the City with a perpetual open space easement. The easement protects the parks, open space, wetlands etc. from any land disturbance that is not consistent with the Restoration and Management Plan. Currently, a “blanket” easement is in place that covers all outlots in Watermark. As each such outlot is further subdivided, the blanket easement area is re-defined with a detailed open space easement.

An Open Space Easement shall be recorded over Outlot B, Watermark 6<sup>th</sup> Addition.

The Watermark 6<sup>th</sup> Addition Final Landscape Plan details the location of required “Protected Open Space Area” signs.

## **Development Agreement**

### *Master Development Agreement*

A Master Development Agreement was recorded in March 2019. The Agreement covers the entire 372 acre site and details the terms and conditions of City approvals, the Development Plans, the required public and private improvements as part of the first and subsequent phase, the standards for the timing and financing of the improvements, required HOA documents and the terms of payment.

### *Development Agreement and Planned Unit Development Agreement*

The City will also require our standard Development Agreement specific to each phase of development. This agreement further details required improvements and securities. The City Engineer will draft this Agreement and it shall be approved by the City Council.

Per Watermark 5<sup>th</sup> Addition Development Agreement,

18. c. At the discretion of the City outstanding punch list items from Watermark 1<sup>st</sup> and 2<sup>nd</sup> Addition shall be finalized prior to Council approval of Watermark 6th Addition PUD Final Plan/Final Plat. This clause shall exclude punch list items identified during the warranty period.

Per the City Engineer, the street and utility punch list items have been completed. The City will continue to work with the developer regarding open space and landscaping restoration items. Securities will not be reduced until these items have been addressed.

## **Homeowner's Association (HOA)**

The City Attorney reviewed the HOA documents and had no comments.

## **Title Commitment**

The City Attorney reviewed the title commitment and final plat and notes the existence of several mortgages that either need to be resolved and removed or mortgagees must consent to plat. The title commitment shall be updated to within three (3) months.

A partial release of mortgage has been executed and will be recorded. The title commitment will then be updated. Mylars will not be released for recorded until these items have been satisfied.

## **Stormwater Maintenance Agreement**

The stormwater facilities will be covered under the City's Programmatic Stormwater Management Agreement after they have been installed and accepted by the City.

## **Findings of Fact**

The Findings of Fact for Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat are detailed in Resolution No. 23-64.

**RECOMMENDATION**

The Planning & Zoning Board reviewed the Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat on June 14, 2023 and recommended approval with a 7-0 vote.

**ATTACHMENTS**

1. Resolution No. 23-64
2. Final Plat
3. Resolution No. 23-65
4. Development Agreement and Planned Unit Development Agreement
5. Resolution No. 23-66
6. Open Space Easement

# Watermark 6th Addition

City Council

July 24, 2023

# Land Use Application

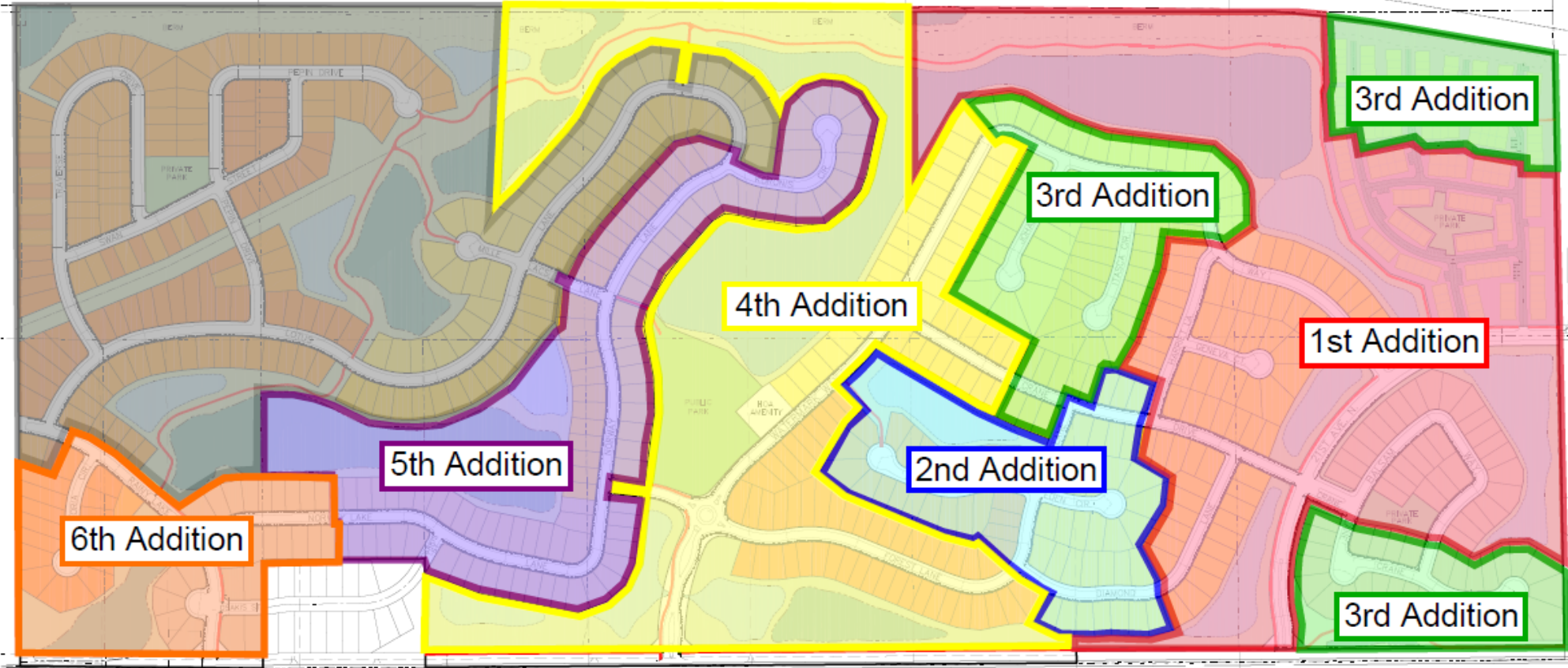
- Watermark 6<sup>th</sup> Addition
  - PUD Final Plan
  - Final Plat
    - 48 SF lots
    - 2 outlots

Type	Lot Width	Product	# Lots
Single Family	55' - 60'	Heritage/Villa	22
Single Family	55' - 60'	2-car Discovery	26
<b>TOTAL</b>			<b>48</b>

# WATERMARK



INTERSTATE HIGHWAY NO. 35E



**LEGEND**

65' & 75' SINGLE FAMILY LOTS	327	PUBLIC PARK	
75' LAYOVER LIT.	26	PRIVATE PARK	
65' LAYOVER & DISCOVERY LIT.	201	PUBLIC OPEN SPACE	
65' LIFESTYLE VILLA LOTS	114	PRIVATE OPEN SPACE	
55'-60' LIFESTYLE VILLA LOTS	20	PRIVATE OPEN SPACE ROWY	
55'-60' DISCOVERY/DISCOVERY 2+ CAR	131	LINE (NIL)	
60' DISCOVERY 2+ CAR LIT.	43	STORM PONDS	
55' LAYOVER LIT.	43	WETLANDS	
COLONIAL HANDS/PATRIOT UNITS	72	(RECLAIMING/AVIATION)	
<b>TOTAL LOTS/UNITS:</b>	<b>684</b>		

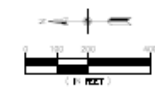
**SITE DATA**

TOTAL SITE AREA	372.24 AC	TOTAL LOT AREA	171.11 AC
TOTAL ROW AREA	25.20 AC	1/4" AC LIT. AREA	22.74 AC
20TH AVENUE NORTH	2.46 AC	TOWNHALL AREA	2.28 AC
INTERNAL ROAD	49.74 AC	PRIVATE DRIVE AREA	4.82 AC
WATER AREA	3.22 AC	TOTAL NUMBER OF LOTS/UNITS	684
WETLANDS (EPA 48 CFR 101)	23.28 AC	1/4" AC LIT. AREA	22.74 AC
LAKE	22.01 AC	COLONIAL HANDS/PATRIOT UNITS	72
STORM PONDS	8.12 AC	TOWNHALL COMMON LIT.	1
PUBLIC PARK	21.71 AC	MINIMUM HOUSE SETBACK DATA:	
PUBLIC OPEN SPACE	21.46 AC	FRONT	20 FT
PRIVATE OPEN SPACE	25.78 AC	LEFT SIDE	20 FT
PRIVATE OPEN SPACE ROWY	10.02 AC	RIGHT SIDE	20 FT
PRIVATE OPEN SPACE ROWY	1.88 AC	REAR SETBACK	20 FT

**SOIL BORINGS**  
 BRAUN & BEYER  
 11001 NORTH WISCONSIN ST.  
 MINNEAPOLIS, MN 55438  
 (952)895-1000

**WETLANDS**  
 NICHOLAS ENVIRONMENTAL SERVICES COMPANY  
 2100 WILSON BLVD.  
 SHREVEPORT, LA 70564  
 (504)291-1757

**OWNER CONTACT**  
 JEFF JAKLONSKI  
 (504)291-2000



1800 Weaver Ridge Drive NW  
 Suite 100  
 Minnetonka, MN 55345  
 Phone: (763) 485-7400  
 Fax: (763) 489-1900  
 www.carlsonmccain.com

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.  
 Date: 08/18/17  
 License # P\_22062

Drawn: JG  
 Designer: JG  
 Signature: JG  
 Date: 08/18/17

Revisions:  
 1. 08/22/17 Revise Agency  
 2. 07/26/17 Revise Bertha  
 3. 04/26/18 Revise Bertha  
 4. 06/22/18 Revise Bertha  
 5. 08/21/18 Revise City comments.

**LENNAR**  
 16305 - 36TH AVENUE N. Suite 600  
 Plymouth, Minnesota 55446

**WATERMARK**  
 Lino Lakes, Minnesota

**LAND USE PLAN**



# Architectural Standards

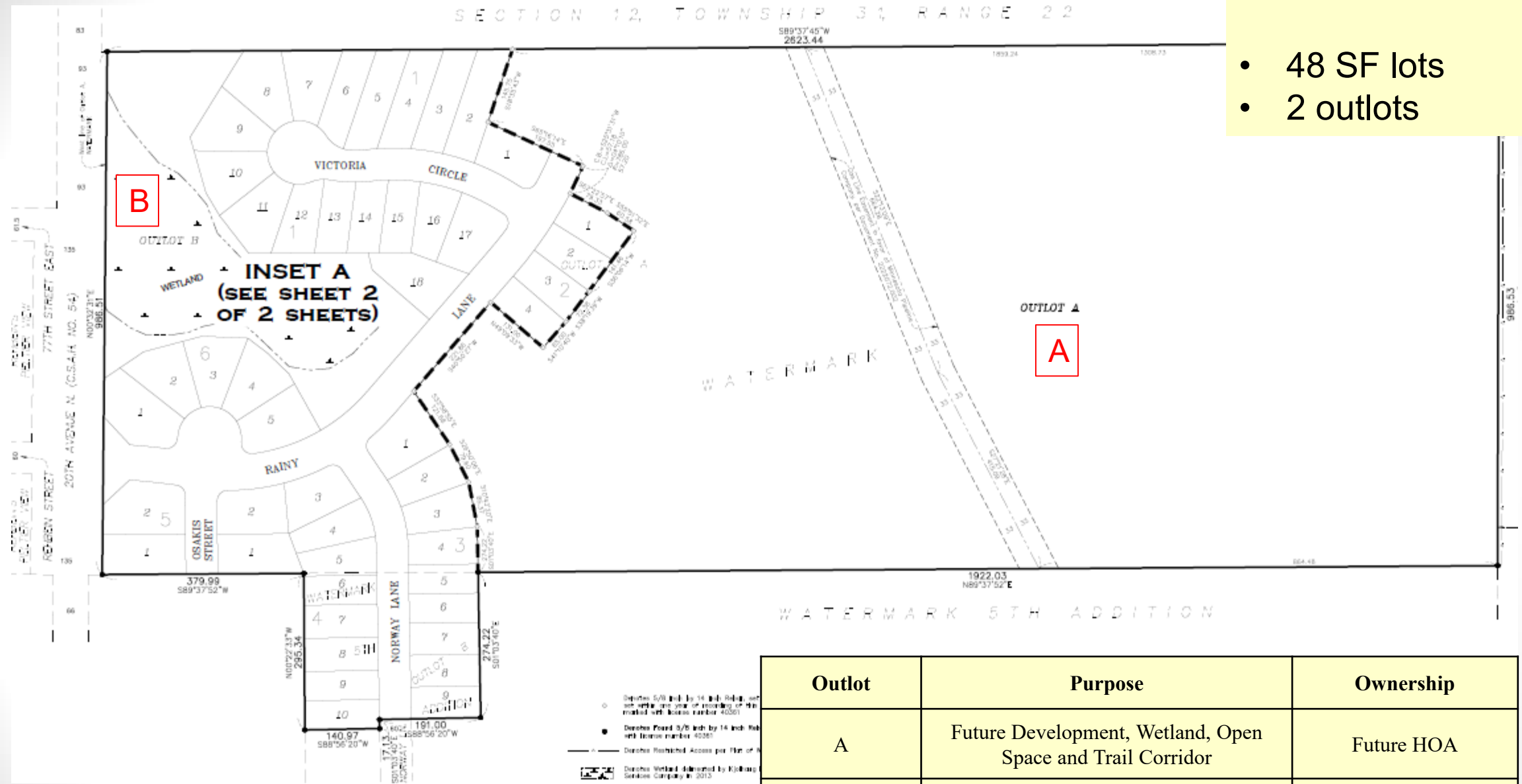
- Res No 17-133 detailed arch design standards for Watermark
  - Exterior materials & styles and House elevations
  - Garage and porch requirements
- Watermark 6<sup>th</sup> Addition Home Plans booklet
- Architectural Standards Matrix
  - 8 different single family house plans
  - Combination of over 50 different elevations and floor plans
  - Color packages and anti-monotony are submitted with BP

# Plat Phases

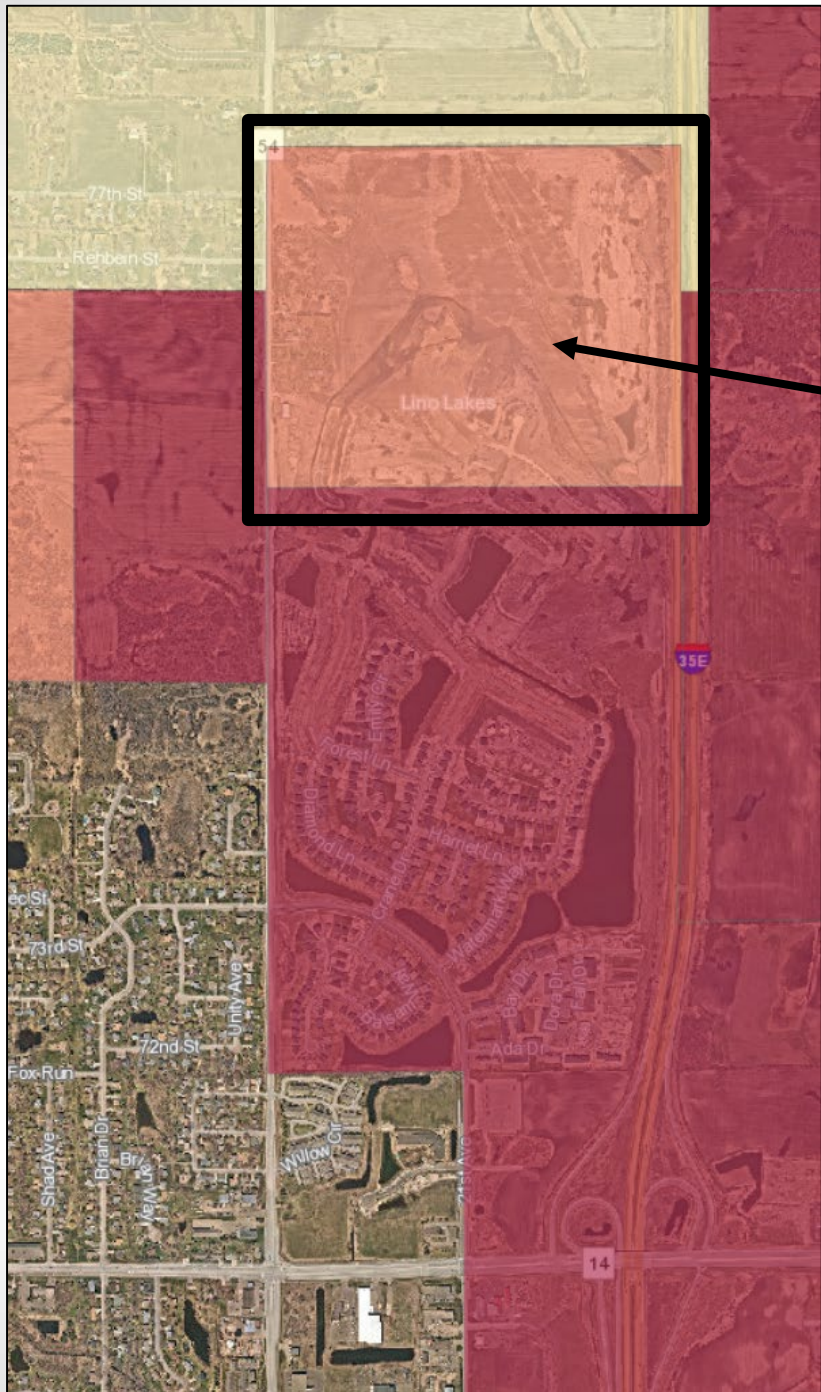
<b>Addition</b>	<b># SF Lots</b>	<b>Remaining #SF Lots</b>	<b># TH Lots</b>	<b>Remaining #TH Lots</b>	<b>Total # Lots Remaining</b>
		<b>692</b>		<b>172</b>	<b>864</b>
1 <sup>st</sup>	100	592	93	79	671
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4 <sup>th</sup>	91	348	0	0	348
5 <sup>th</sup>	97	251	0	0	251
6 <sup>th</sup>	48	203	0	0	203

# Final Plat

- 48 SF lots
- 2 outlots



Outlot	Purpose	Ownership
A	Future Development, Wetland, Open Space and Trail Corridor	Future HOA
B	Wetland and Open Space	HOA



Utility Staging  
 Plan

Layer Opacity

- Stage 1A Planned Service Area (2018 - 2025)
- Stage 1B Planned Service Area (2025 - 2030)
- Stage 2A Planned Service Area (2030 - 2035)
- Stage 2B Planned Service Area (2035 - 2040)
- Stage 3 Planned Service Area (Post 2040)
- No Service


## Utility Staging Area

- North 150 acres is located in Utility Staging Area 1B (2025-2030).
- Portion of Watermark 5<sup>th</sup> Addition and 6<sup>th</sup> Addition is within this utility staging area.
- Council shall pass a resolution to allow the development to occur early in a 10-year staging area.





### Park Dedication

- Trail construction 

### Watermark 6th Addition

Total # Units =	48
x Park Dedication Fee	\$3,300
= Cash in Lieu Value	\$158,400
- Trail Construction Costs	(\$37,500)
<b>TOTAL CASH FEE DUE =</b>	<b>\$120,900</b>

# Agreements

- Open Space Easement
  - Outlot B
- Development Agreement and PUD Agreement
  - Standard DA specific to each addition
- HOA Documents

# PUD Final Plan/Final Plat

- PUD Final Plan is consistent with the PUD Development Stage Plan in regards to:
  - land use plan
  - street
  - utilities
  - parks and open space
  - lot standards
  - Landscaping
- Final Plat is consistent with Preliminary Plat

# Recommendation

- Planning & Zoning Board reviewed the Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat on June 14, 2023 and recommended approval with a 7-0 vote.



# Council Consideration

- Resolution No. 23-64 Approving Utility Staging Area Amendment and PUD Final Plan/Final Plat
- Resolution No. 23-65 Approving Development Agreement and Planned Unit Development Agreement
- Resolution No. 23-66 Approving Open Space Easement

**CITY OF LINO LAKES  
RESOLUTION NO. 23-64**

**RESOLUTION APPROVING UTILITY STAGING AREA AMENDMENT AND  
WATERMARK 6<sup>th</sup> ADDITION PUD FINAL PLAN/FINAL PLAT**

**WHEREAS**, the City received a land use application for Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat approval hereafter referred to as Development; and

**WHEREAS**, City staff completed review of the proposed Development based on the following plans and information:

- Cost Estimate Summary prepared by Carlson McCain dated December 16, 2022
- 6th Addition Specification Book prepared by Carlson McCain dated December 9, 2022
- Watermark 6th Addition Final Plat prepared by Carlson McCain
- Watermark 6th Addition Sanitary Sewer, Water Main, Storm Sewer and Street Construction Plans prepared by Carlson McCain dated December 9, 2022
- Watermark 6th Addition Site Landscape Plan prepared by Carlson McCain dated December 9, 2022
- Watermark Grading, Development & Erosion Control Plan prepared by Carlson McCain revision date December 14, 2022
- Watermark 6th Addition Home Plans Booklet prepared by Lennar dated May 2, 2023
- Watermark Architectural Standards Matrix; and

**WHEREAS**, the City Council the approved the PUD Development Stage Plan/Preliminary Plat with Resolution No. 16-51 on June 13, 2016; and

**WHEREAS**, the Planning & Zoning Board reviewed and recommended approval of the Development on June 14, 2023; and

**WHEREAS**, the north 150 acres of the Watermark development is located in Utility Staging Area 1B (2025-2030); and

**WHEREAS**, a portion of Watermark 5<sup>th</sup> Addition and Watermark 6<sup>th</sup> Addition is within this utility staging area; and

**WHEREAS**, the 2040 Comprehensive Plan allows a specific development project to occur early in a 10-year staging area prior to the timing indicated on the staging plan based on the following criteria:

1. The proposed development must be located within both the current and the next 10-year staging area, or five-year phase, or located adjacent to the current staging area.

*Watermark 5<sup>th</sup> Addition and Watermark 6<sup>th</sup> Addition are located within the current Utility Staging Area 1A (2018-2025) and next Utility Staging Area 1B (2025-2030).*

2. The proposed development must be master planned. Small, piecemeal developments do not justify redefining the 10-year staging area, or five-year phase.

*The entire Watermark development is a Planned Unit Development master plan.*

3. The proposed, master planned project must provide discernable public values.

*Council Resolution No. 16-51 approved the Watermark PUD Development Stage Plan/Preliminary Plat and detailed discernable public values.*

4. Adequate infrastructure must be available to support development. Appropriate analysis will determine if adequate infrastructure is available and what utility extensions and transportation improvements are required to support new development.

*Adequate infrastructure is available to support the Development. Infrastructure needs were analyzed with approval of the PUD Development Stage Plan.*

5. There must be a commitment that the development will pay its proportionate share of infrastructure improvement costs associated with development.

*The Developer shall enter into a Development Agreement with the City committing to pay its proportionate share of the infrastructure improvements; and*

**WHEREAS**, the Development is found to meet the criteria to allow development to occur early in a 10-year staging area; and

**WHEREAS**, the proposed Development is not considered premature and meets the performance standards of the subdivision and zoning ordinance; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes:

FINDINGS OF FACT

1. The final plat substantially conforms to the approved preliminary plat subject to the conditions listed below.
2. The City Attorney reviewed the status of title/property ownership related to the final plat with conditions listed below.
3. A Development Agreement has been drafted and shall be executed.
4. Conditions attached to approval of the preliminary plat have been fulfilled or secured by the Development Agreement.
5. All fees, charges and escrow related to the preliminary or final plat have been paid in full.

**BE IT FURTHER RESOLVED**

1. Outlot B, Watermark 6th Addition is preserved as permanent Open Space and shall be improved by the Developer in accordance with the approved plans and upon completion and acceptance by the city of such improvements, they shall be owned and maintained by a Homeowner’s Association in accordance with an approved Restoration and Management Plan.
2. A Permanent Trail Easement covering the trail on Outlot A, Watermark 6th Addition shall be recorded after the trail has been constructed. A copy of the recorded easement shall be provided to the City prior to Council approval of Watermark 7th Addition.
3. An annexation amendment to neighborhood declaration of covenants and supplemental declaration of covenants citing deed restriction shall be recorded over Lots 2-8, Block 1, Watermark 6th Addition stating that these lots have limited ability to construct accessory structures due to drainage and utility easement.
4. Grading and seeding per the approved RCWD permit 20-115 shall be substantially completed in Restoration Area 2 (RA2) prior to Council approval of Watermark 7th Addition.
5. Financial securities will not be reduced until City punch list items related to Watermark 1st Addition and Watermark 2nd Addition items have been addressed. This clause shall exclude items identified during the warranty period.
6. The City Council shall pass a resolution to allow the north 150 acres of the development to occur in Utility Staging Area 1B (2025-2030).

**BE IT FURTHER RESOLVED** the following items shall be addressed prior to release of final plat mylars:

1. The 6th Addition Development Agreement shall be approved by the City Council, executed and recorded against the property.
2. Any staff comments requiring revisions to the final plat shall be addressed.
3. Sheet 2, Outlot B states “Drainage and Utility Easement (Over all of Outlot A)”. Please revise.
4. Sheet 2, City of Anoka shall be changed to City of Lino Lakes.
5. The outlots on all the plan sets and final plat shall be consistent.
  - a. For example, the construction plans and landscape plans show Outlot A west of Rainy Lane. The final plat shows Outlot A east of Rainy Lane.
6. Title Commitment and Final Plat
  - a. Existing mortgages shall be resolved and removed from title or mortgagees must consent to plat.
  - b. Title commitment shall be updated to within three (3) months.

**BE IT FURTHER RESOLVED** the following items shall be addressed prior to issuance of any single family home building permits within the 6<sup>th</sup> Addition:

1. All comments from the City Engineer Letter dated June 7, 2023 shall be addressed.
2. All comments from Environmental Coordinator Memo dated June 7, 2023 shall be

addressed.

3. All comments from Anoka County Highway Department letter dated February 9, 2023 shall be addressed.
4. Copies of the following executed and recorded documents shall be submitted to the City:
  - a. Final Plat
  - b. Development Agreement
  - c. Homeowner's Association
    - i. Annexation Amendment to Neighborhood Declaration of Covenants for Watermark
    - ii. Sixth Supplemental Declaration of Covenants for Watermark Single Family
  - d. Open Space Easement
  - e. Deed for Outlot B to HOA.

Adopted by the City Council of the City of Lino Lakes this 24th day of July 2023.

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Rob Rafferty, Mayor

ATTEST:

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Jolleen Chaika, City Clerk

# WATERMARK 6TH ADDITION

CITY OF LINO LAKES  
COUNTY OF ANOKA  
SECTIONS 12 & 13, TWP. 31, RGE. 22

KNOW ALL PERSONS BY THESE PRESENTS: That U.S. Home, LLC, a Delaware limited liability company, owner of the following described property:

Outlot A, Watermark, Anoka County, Minnesota

AND

Outlot B, WATERMARK 5TH ADDITION, Anoka County, Minnesota

Has caused the same to be surveyed and platted as WATERMARK 6TH ADDITION and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said U.S. Home, LLC, a Delaware limited liability company has caused these presents to be signed by its proper officer this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

U.S. HOME, LLC

Jon Aune, Senior Vice President

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on \_\_\_\_\_ by Jon Aune, Senior Vice President of U.S. Home, LLC, a Delaware limited liability company, on behalf of the company.

\_\_\_\_\_  
(Signed)  
\_\_\_\_\_  
(Printed)

Notary Public, \_\_\_\_\_  
My commission expires \_\_\_\_\_

I, Thomas R. Balluff do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Thomas R. Balluff, Licensed Land Surveyor  
Minnesota License No. 40361

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me on \_\_\_\_\_ by Thomas R. Balluff.

\_\_\_\_\_  
(Signed)  
\_\_\_\_\_  
(Printed)

Notary Public, \_\_\_\_\_  
My commission expires \_\_\_\_\_

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

This plat of WATERMARK 6TH ADDITION was approved and accepted by the City Council of the City of Lino Lakes, Minnesota at a regular meeting thereof held this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF LINO LAKES, MINNESOTA

By: \_\_\_\_\_, Mayor

By: \_\_\_\_\_, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
David M. Ziegler  
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20\_\_ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Property Tax Administrator

By: \_\_\_\_\_, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES

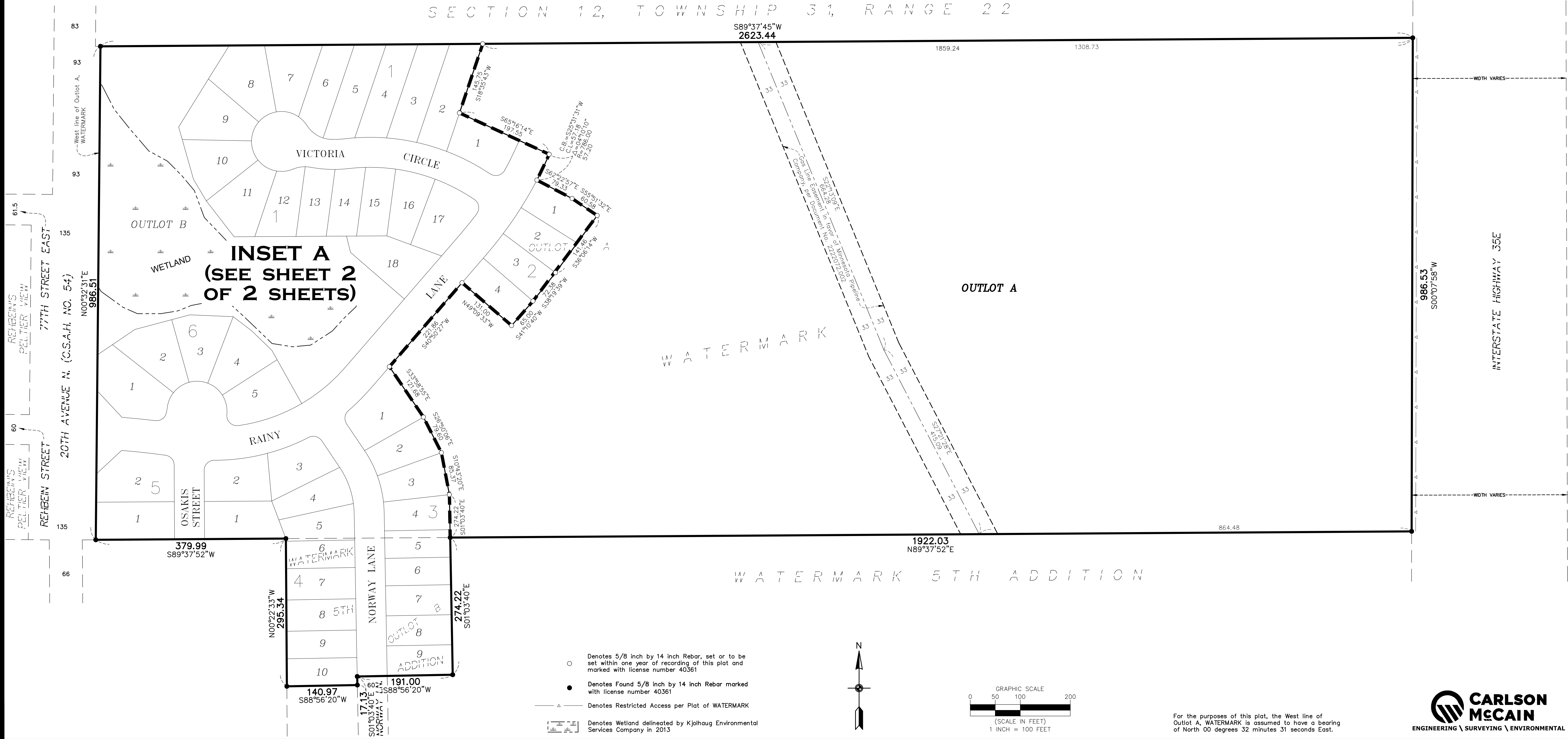
County of Anoka, State of Minnesota

I hereby certify that this plat of WATERMARK 6TH ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, at o'clock \_\_\_\_M. and was duly recorded as Document Number \_\_\_\_\_.

County Recorder/Registrar of Titles

By: \_\_\_\_\_, Deputy

SECTION 12, TOWNSHIP 31, RANGE 22



**INSET A  
(SEE SHEET 2  
OF 2 SHEETS)**

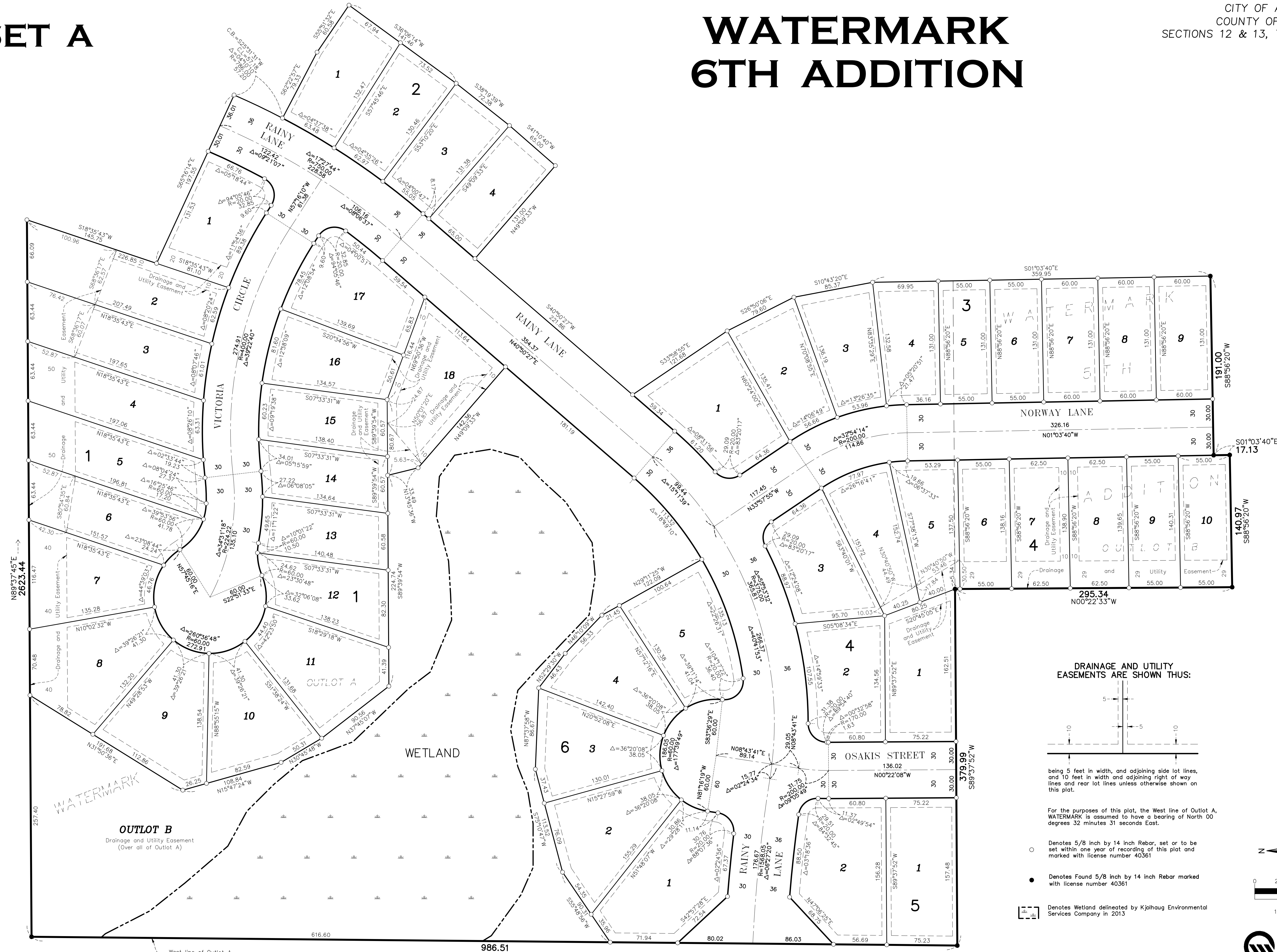




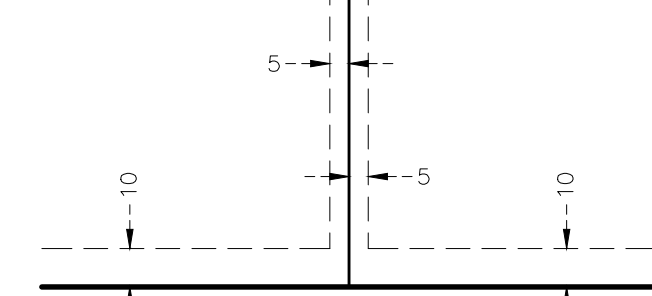
# INSET A

# WATERMARK 6TH ADDITION

CITY OF ANOKA  
COUNTY OF ANOKA  
SECTIONS 12 & 13, TWP. 31, RGE. 22



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



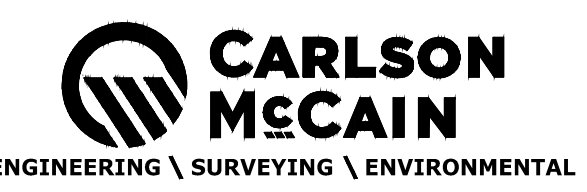
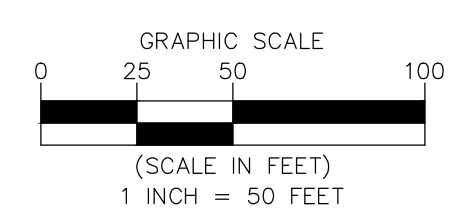
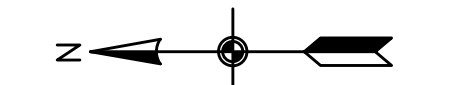
being 5 feet in width, and adjoining side lot lines, and 10 feet in width and adjoining right of way lines and rear lot lines unless otherwise shown on this plat.

For the purposes of this plat, the West line of Outlot A, WATERMARK is assumed to have a bearing of North 00 degrees 32 minutes 31 seconds East.

○ Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361

● Denotes Found 5/8 inch by 14 inch Rebar marked with license number 40361

■ Denotes Wetland delineated by Kjolhaug Environmental Services Company in 2013



**CITY OF LINO LAKES  
RESOLUTION NO. 23-65**

**RESOLUTION APPROVING WATERMARK 6<sup>th</sup> ADDITION DEVELOPMENT  
AGREEMENT AND PLANNED UNIT DEVELOPMENT AGREEMENT**

**WHEREAS**, on July 24, 2023 the City Council passed Resolution No. 23-64 approving Watermark 6<sup>th</sup> Addition PUD Final Plan/Final Plat; and

**WHEREAS**, the City's subdivision ordinance and conditions of approval require the execution of a development agreement between the Developer and the City of Lino Lakes

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes approves the Development Agreement and Planned Unit Development Agreement between US Home, LLC and the City of Lino Lakes for Watermark 6<sup>th</sup> Addition and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City

Adopted by the City Council of the City of Lino Lakes this 24th day of July 2023.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk



## DEVELOPMENT AGREEMENT

and

## PLANNED UNIT DEVELOPMENT AGREEMENT

### **Watermark 6<sup>th</sup> Addition**

THIS AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Lino Lakes ("City"), a Minnesota municipal corporation, and U.S. Home, LLC, a Delaware limited liability company ("Developer").

1. **Subdivision.** Developer received preliminary plat approval from the City by Resolution No. 16-51 for a plat known as Watermark ("Subdivision"). Unless otherwise stated, all terms and conditions of this Agreement relate to work within the Subdivision.
2. **Final Plat Approval.** The City's approval of the final plat of Watermark 6<sup>th</sup> Addition is contingent upon execution and delivery of this agreement, all required petitions, bonds, security, and other documents required by the City, and satisfaction of all conditions of approval required by Resolution No. 23-64. The Final Plat including 48 lots is attached hereto as Exhibit A.
3. **Phased Development.** The City may refuse to approve final plats of subsequent additions of the plat if the Developer has breached this Agreement and the breach has not been remedied. Development of subsequent phases may not proceed until Development Agreements for such phases are approved by the City and are fully executed.
4. **Developer Plans.**
  - a. The Subdivision shall be developed in accordance with the following Developer Plans, original copies of which are on file with the City Engineer. The Developer Plans may be prepared and revised after entering into this Agreement but must be approved by the City before commencement of any work. If the plans vary from the written terms of this Agreement, this Agreement shall control.
  - b. The Developer Plans as of the date of this Agreement are:
    - i. Watermark 6<sup>th</sup> Addition Final Plat, containing 2 sheets, prepared by Carlson McCain, received December 12, 2022.
    - ii. Watermark 6<sup>th</sup> Addition Sanitary Sewer, Water Main, Storm Sewer and Street Construction plan set containing 15 sheets, dated December 9, 2022, prepared by Carlson McCain.

- iii. Watermark 6<sup>th</sup> Addition Construction Plans for Turn Lanes plan set containing 8 sheets, dated December 9, 2022, prepared by Carlson McCain.
  - iv. Watermark Grading, Development & Erosion Control Plan, containing 24 sheets, prepared by Carlson McCain, revision date December 9, 2022.
  - v. Watermark 6<sup>th</sup> Addition Landscape Plans, containing 3 sheets, prepared Carlson McCain, dated December 9, 2022
5. **Permits.** The Developer shall be responsible for securing all site grading and development approvals and all other required permits from all appropriate Federal, State, Regional and Local jurisdictions prior to the commencement of site grading or construction and prior to the City awarding construction contracts for public improvements.
6. **Developer Improvements.** The Developer shall secure a contractor to install the improvements described in this paragraph, or otherwise required herein to be installed by Developer, hereinafter referred to as the “Developer Improvements,” which contractor shall be approved by the City in its absolute and sole discretion. The Developer Improvements shall be constructed per the City Standard Specifications for Construction 2022 (Revised January 2022), or current version.

The cost of Developer Improvements is as shown on Exhibit B attached hereto. All Developer Improvements shall require City inspection and approval and, where appropriate, the approval of any other governmental agency having jurisdiction. The Developer shall construct and install at the Developer's expense the following improvements according to the following terms and conditions:

- a. Site Grading
  - i. No grading shall commence until all requirements of the Rice Creek Watershed District (RCWD) have been satisfied.
  - ii. All site grading shall be conducted in accordance with the grading plan as approved by the City and in accordance with NPDES and RCWD requirements. The Developer shall perform the work in accordance with a Storm Water Pollution Prevention Plan (SWPPP) pursuant to Minnesota Pollution Control Agency (MPCA) requirements.
- b. Grading and Erosion Control
  - i. The Developer shall grade the site to within 0.2 foot of the grades shown on the approved grading plan. No deviations will be allowed unless a

revised plan is submitted and approved in writing by the City and all other regulatory agencies.

- ii. The street right-of-way, storm water storage ponds, and surface water drainage ways shall be graded prior to commencement of utility construction. Four inches of topsoil and a City approved seed mix shall be installed within disturbed areas, and seed mix information shall be provided to the City.
  - iii. The Developer shall be responsible for ascertaining that site geotechnical and groundwater conditions are adequate and conforming with the grading and site improvement as proposed. The Developer shall provide testing from an approved testing company.
  - iv. The Developer's engineer shall certify in writing, with an as-built survey, that all grading complies with the approved grading plan prior to issuance of any building permits.
  - v. The Developer shall promptly clear dirt and debris within public rights-of-way and drainage and utility easements resulting from construction by the Developer, its purchasers, builders and contractors within five (5) days after notification by the City. The Developer shall be responsible for all necessary street and storm sewer maintenance, including street sweeping, until all home construction is completed, unless otherwise released by the City. Warning signs shall be placed when hazards develop in streets to prevent the public from traveling on them, including detour signs if necessary. If and when the streets become impassable, such streets shall be barricaded and closed. The Developer shall maintain a smooth, hard driving surface and adequate drainage on all temporary streets.
- c. Final street grading, subbase, gravel base, concrete curb and gutter, and bituminous base and wear course, street signs and striping shall be furnished and installed.
  - d. Sidewalks, trails and street lighting shall be installed within 6 months of the bituminous base course. Extensions may be approved by the City Engineer, due to weather conditions, upon receipt of a written request in writing by the Developer to the City. In no case shall such extension extend beyond one year from the date of installation of bituminous base course.
  - e. Storm sewers, when determined to be necessary by the City Engineer, including all necessary laterals, catch basins, inlets and other appurtenances, shall be furnished and installed.

- f. Sanitary sewer mains, laterals or extensions, including all necessary building services and other appurtenances, shall be furnished and installed.
  - g. Water mains, laterals or extensions, including all necessary building services, hydrants, valves and other appurtenances, shall be furnished and installed.
  - h. The Developer shall place iron monuments at all lot, block, and outlot corners and at all other angle points on boundary lines consistent with the final plat. Iron monuments shall be placed after all street and lawn grading has been completed in order to preserve the lot markers for future property owners. Lot corner irons on the back property line shall be installed so that the top of the iron corresponds to the finished ground elevation in accordance with the approved grading plan. Guard stakes shall be appropriately installed to mark these irons.
  - i. Landscaping shall be furnished and installed in accordance with the approved plans. Boulevard Tree Planting shall be the responsibility of the Developer. Developer shall confirm tree selection with City prior to ordering. City retains the right to make changes to species prior to ordering.  
  
Developer shall be responsible for vegetative restoration of ponding areas, outlots, wetland mitigation areas, and other native planting areas identified on the plans in accordance with City Standard Specifications for Construction. Developer shall provide a contract with a qualified firm for the establishment and maintenance of all open space / native plant areas. Said contract shall cover a minimum of the 3 year establishment period, from the date of planting.
  - j. The Developer shall arrange for all gas, telecommunications, cable, internet, electric, and other necessary private utility services to the Subdivision in accordance with City Code and State law. The utilities are required to be located within a joint trench. Street light installations shall be initiated by the Developer with City Engineer approval. The Developer is solely responsible for the cost of private utility and internet installation.
  - k. The Developer shall install mailboxes in accordance with Federal and Postal Service regulations.
  - l. The Developer shall install wetland buffer signs per City standard detail plates prior to the issuance of building permits.
7. **Time of Performance.** The Developer shall install all required improvements enumerated in Paragraph 6 by October 31, 2024. The Developer may request a reasonable extension of time from the City. If the extension is granted, it shall be

conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.

**8. City Improvements.**

No City installed improvements are proposed to be constructed for this subdivision.

**9. Record Drawings.**

- a. Upon project completion, Developer shall submit record drawings, in electronic format, of all public and private infrastructure improvements, including grading, sanitary sewer, watermain, storm sewer facilities, and roads, constructed by Developer. The files shall be drawn in Anoka County NAD 83 Coordinate system and provided in both AutoCAD .dwg and Adobe .pdf file formats. The plans shall include accurate locations, dimensions, elevations, grades, slopes and all other pertinent information concerning the complete work.
- b. The Developer shall submit certified compaction testing results for the site grading operations that certify that grading work meets pertinent compaction requirements for the project.
- c. A summary of the record plan attribute data for the storm sewer, watermain, and sanitary sewer structures and pipes shall be submitted in the form of an Excel Spreadsheet as provided by the City Engineer.
- d. No securities will be fully released until all record drawings have been submitted and accepted by the City Engineer.

**10. Faithful Performance of Construction Contracts and Security.**

- a. The Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer for the installation and construction of all Developer Improvements. Concurrent with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, a cash deposit, certified check, or Irrevocable Letter of Credit, based on one hundred fifty (150%) percent of the total estimated cost of Developer's Improvements as determined by the City Engineer.
- b. Irrevocable Letter of Credit. If an Irrevocable Letter of Credit is utilized, it shall be for the exclusive use and benefit of the City of Lino Lakes and shall state that it is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Development Agreement and construction of all required improvements referenced therein in accordance with the ordinances and specifications of the City. The letter shall be in a form, and from a bank, as approved by the City. The City reserves the right to draw, in whole or in part, on

any portion of the Irrevocable Letter of Credit for the purpose of guaranteeing the terms and conditions of this agreement. The Irrevocable Letter of Credit shall be automatically extended for additional periods of one year from present or future expiration dates on an annual basis, unless at least sixty (60) days prior to the expiration date, the Community Development Director and City Engineer, are notified by certified mail or overnight courier, that the Letter of Credit will not be extended.

- c. Alternatively, the Developer may enter into a Public Improvement Surety Agreement, subject to City approval.
  - d. Reduction of Security. The Developer may request reduction of the Letter of Credit or cash deposit based on prepayment or the value of the completed improvements at the time of the requested reduction.
11. **Warranty.** The Developer warrants all utility work required to be performed by it against poor material and faulty workmanship for a period of two years after its completion and acceptance by the City. All new streets shall be warranted by the developer for a period of one year from the time the final inspection of the street is completed and accepted by the City Council. All trees, grass and sod shall be warranted to be alive, of good quality and disease free for 12 months after planting. Prior to final acceptance of the Developer Improvements the City shall require a Surety Bond or Cash Escrow to cover the warranty provisions of this Agreement. The amount shall be 20 % of the original cost of construction identify in Exhibit B.
12. **Dedication.** The Developer shall dedicate to the City, at no cost to the City, any permanent or temporary easements that may be necessary for the construction and installation of the Developer Improvements. All such easements required by the City shall be in writing, in recordable form, containing such terms and conditions as the City shall determine.
13. **Ownership of Improvements.** Upon completion and City acceptance of the work and construction required by this Agreement, the public improvements lying within public rights-of-way and easements shall become City property without further notice or action unless the improvements are to be deemed private infrastructure.
14. **Recording and Release.** The Developer agrees that the terms of this Development Agreement shall be a covenant on any and all property included in the Subdivision. The Developer agrees that the City shall have the right to record a copy of this Development Agreement with the Anoka County Recorder to give notice to future purchasers and owners. This shall be recorded against the Subdivision described on Page 1.
15. **Escrow for City's Costs.**

- a. The Developer agrees to establish a non-interest bearing escrow account with the City in an amount determined by the City Administrator or their designee for the payment of all costs incurred by the City related to the development of the Subdivision including, but not limited to, the following (See Exhibit B for breakdown of costs):
- i. Planning/ Review
  - ii. Administration - 3% of Developer Improvement Costs
  - iii. City Engineering and Legal
  - iv. Street lighting installation (by utility company, developer to initiate)
  - v. ~~Boulevard tree planting~~. Not Applicable, Lennar to install
  - vi. Street, storm sewer and pond maintenance
  - vii. Property Taxes. Should the recording of the Final Plat occur after July 1<sup>st</sup>, any and all property taxes on any public property dedicated as a part of this plat shall be the responsibility of the Developer.
- b. If the above escrow amounts are insufficient, the Developer shall make such additional deposits as required by the City. The City shall have a right to reimburse itself from the Escrow with suitable documentation supporting the charges.

16. **Developer Fees.** At the time of execution of this Agreement, the Developer shall pay the following fees related to the development of the Subdivision (See Exhibit B for breakdown of costs):

- a. Park Dedication

The Park Dedication Fee for this site is calculated as follows:

<b>Watermark 6th Addition</b>	
Total # Units =	48
x Park Dedication Fee	\$3,300
= Cash in Lieu Value	\$158,400

- Trail Construction Costs	(\$37,500)
<b>TOTAL CASH FEE DUE =</b>	<b>\$120,900</b>

- b. The Developer shall pay 15 months of maintenance and energy costs for street lights installed within the Subject Property at the rate of \$8/month/light. After that the City will assume the costs.
- c. GIS Mapping Fees
- d. Trunk Sewer Connection Fees

The City established trunk utility connection fees to uniformly distribute the costs of public trunk sanitary sewer infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

**Trunk Charge**

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Residential trunk charges are based on one unit per dwelling unit.

Sanitary Sewer	\$1,695.00 Per Unit
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**Availability Charge**

For residential properties, the availability charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Residential uses shall be assigned one unit per dwelling unit unless otherwise noted by MCES.

City Sewer (CSAC)	\$1,586.00 Per SAC Unit
-------------------	-------------------------

Trunk sewer unit charges addressed under this paragraph are in addition to any SAC charges imposed by Metropolitan Council Environmental Services.

- e. Trunk Water Connection Fees



The City established trunk utility connection fees to uniformly distribute the costs of public trunk water infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

#### Trunk Charge

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Residential trunk charges are based on one unit per dwelling unit.

Water	\$2,435.00 Per Unit
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#### Availability Charge

For residential properties, the availability charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Residential uses shall be assigned one unit per dwelling unit unless otherwise noted by MCES.

City Water (CWAC)	\$1,532.00 Per SAC Unit
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#### f. Surface Water Management Area Charges

The City established a trunk area charge to uniformly distribute the costs of public trunk surface water infrastructure and water quality improvements. The Surface Water Management Area Charges were assessed in 2021 in accordance with the Watermark Master Development Agreement. The assessments for this portion of the development are based on the payout amounts for the effected outlots as outlined in Exhibit B.

### **17. Assessment of Charges and Waiver of Rights.**

- a. In consideration of the construction of City Improvements listed in Section 7 and /or provision of sewer, water and storm water services, the Developer agrees that the costs of City Improvements together with Trunk Sewer Unit Charge, Trunk Water Unit Charge and the Surface Water Management Area Charge (collectively, "the Charges") may be assessed against the Subdivision parcels. The Developer hereby waives any and all procedural and substantive objections to the special assessments, including notice and hearing requirements, any claim that the assessments exceed the benefit to the properties, and any right to appeal.

- b. Unless the Developer pays the entire balance owed for the Charges contemporaneously with the execution of this Agreement, the Developer shall provide to the City a cash escrow or irrevocable letter of credit in an amount equal to 35% of the total assessments for the Charges as estimated by the City Engineer (see Exhibit B). The letter of credit shall be in a form, and from a bank, as approved by the City. The letter of credit or cash escrow may be used by the City upon default by Developer in the payment of special assessments. The cash escrow or letter of credit shall remain in place throughout the term of the special assessments. The letter of credit may not be terminated without the City's written consent.
- c. Developer, its heirs, successors or assigns, agrees that within 30 days after the date of sale of a lot, the Developer, its heirs, successors or assigns, at its own cost and expense, shall pay the entire unpaid charges assessed or to be assessed under this Agreement against such property.
- d. If a certificate of occupancy is issued before the special assessments have been levied, the Developer, its heirs, successors or assigns shall pay the City the sum of cash equal to 120% of the Engineer's estimate of the special assessments for such Charges that would be levied against the property. Upon such payment the City shall issue a certificate showing the assessments are paid in full. Notwithstanding the issuance of said certificate, the Developer shall be liable to the City for any deficiency and the City shall pay the Developer any surplus arising from the payment based upon such estimate.
- e. Acceleration of Special Assessments upon Default. In the event the Developer violates any of the covenants, conditions or agreements herein, violates any ordinance, rule or regulation of the City, County of Anoka, State of Minnesota or other governmental entity having jurisdiction over the plat or development, or fails to pay when due any installment of any special assessment levied pursuant to this agreement, or any interest thereon, the City at its option, in addition to its rights and remedies hereunder, after 10 days written notice to the Developer, may declare all of the unpaid special assessments which are then estimated or levied pursuant to this agreement due and payable in full, with interest. The City may seek recovery of such special assessments due and payable from the security provided herein. In the event that such security is insufficient to pay the outstanding amount of such special assessments plus accrued interest the City may certify such outstanding special assessments in full to the County Auditor pursuant to Minnesota Statutes section 429.061, subdivision 3, for collection the following year. The City, at its option, may commence legal action against the Developer to collect the entire unpaid balance of the special assessments then estimated or levied pursuant hereto, with interest, including reasonable attorney's fees, and Developer shall be liable for such special assessments and, if

more than one, such liability shall be joint and several. In addition to any other rights and remedies upon Developer's default, the City may refuse to issue building permits and/or Certificates of Occupancy for any property within the Subdivision until such time as such default has been corrected to the satisfaction of the City. The Developer agrees to reimburse the City for all costs incurred by the City in the enforcement of this agreement, or any portion thereof, including court costs and reasonable engineering and attorneys' fees, if the City prevails in any enforcement action.

**18. Building Permits.** No building permits shall be issued until:

- a. Site grading, certified compaction testing, City sewer, water, storm sewer, and bituminous base construction of the streets, temporary street signs, gas, electric, telecommunication, cable and internet are installed and approved by the City, except as provided below
  - i. Model Homes: Structures may be installed as model homes consistent with City ordinance upon approval of the final plat. A record drawing of the site grading for the model home lots shall be submitted prior to issuance of building permits for the model homes.
  - ii. If any building permits for model homes are issued prior to the completion and acceptance of public improvements, the Developer assumes all liability and costs resulting in delays in completion of public improvements and damage to public improvements caused by the City, the Developer, its contractors, subcontractors, material men, employees, agents or third parties. Any such costs shall be reimbursed from Developer's escrow.

**19. Special Provisions.**

- a. Outlot B, Watermark 6th Addition is preserved as permanent Open Space and shall be improved by the Developer in accordance with the approved plans and upon completion and acceptance by the city of such improvements, they shall be owned and maintained by a Homeowner's Association in accordance with an approved Restoration and Management Plan.
- b. A Permanent Trail Easement covering the trail on Outlot A, Watermark 6th Addition shall be recorded after the trail has been constructed. A copy of the recorded easement shall be provided to the City prior to Council approval of Watermark 7th Addition.
- c. An annexation amendment to neighborhood declaration of covenants and supplemental declaration of covenants citing deed restriction shall be recorded

over Lots 2-8, Block 1, Watermark 6th Addition stating that these lots have limited ability to construct accessory structures due to drainage and utility easement.

- d. Grading and seeding per the approved RCWD permit 20-115 shall be substantially completed in Restoration Area 2 (RA2) prior to Council approval of Watermark 7th Addition.
- e. Financial securities will not be reduced until City punch list items related to Watermark 1st Addition and Watermark 2nd Addition items have been addressed. This clause shall exclude items identified during the warranty period.
- f. The City Council shall pass a resolution to allow the north 150 acres of the development to occur in Utility Staging Area 1B (2025-2030).
- g. Homeowners' Association Covenants and Restrictions
  - i. The Developer shall establish a Homeowners' Association (the "HOA") for all phases of the Development and shall submit a Master Homeowners' Association Covenants and Restrictions to the City Attorney for review. The Master Homeowners' Association Covenants and Restrictions shall, among other matters, provide for the collection of annual dues for the HOA's maintenance obligation for the [**fence and noise wall, collectively, the "Buffer"**] within each phase of the Development, together with reasonable reserves. The Covenants and Restrictions shall provide that the City has the right to perform maintenance of the Buffer if the HOA fails to do so in compliance with applicable rules and regulations, and allow for the City to assess a lien or a Minn. Stat. Ch. 429 special assessment against the homesites for work which was to be paid for by the HOA dues. Homeowners' Association Covenants and Restrictions applicable to each phase will be submitted at the time of final plat approval of each phase, and the City shall have the right to review and to approve those portions of the Covenants and Restrictions for each Community within the Development that are required by the terms of this Agreement. Any amendments to the Homeowner's Association Covenants impairing the rights of the City shall be approved by the City Attorney. The Developer and Owner hereby waive, on their own behalves and on behalf of future owners, any procedural or substantive challenge to assessments under this section. All Covenants for the Project shall include language consistent with this section.

## **20. Hours of Construction Activity.**

All construction activity shall be limited to the hours as follows:

Monday through Friday	7:00 a.m. to 7:00 p.m.
Saturday	9:00 a.m. to 5:00 p.m.
Sunday and Holidays	No working hours allowed

21. **Insurance.** Developer or its general contractor shall take out and maintain until one year after the City accepted the Developer Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's or general contractor's work, as the case may be, or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for one person and Two Million and no/100 (\$2,000,000.00) Dollars for each occurrence; limits for property damage shall be not less than One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; or a combination single limit policy of Two Million and no/100 (\$2,000,000.00) Dollars or more. The City, its employees, its agents and assigns shall be named as an additional insured on the policy, and the Developer or its general contractor shall file with the City a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given ten days advance written notice of the cancellation of the insurance. The certificate may not contain any disclaimer for failure to give the required notice.
22. **Developer's Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, including but not limited to attorney and engineering fees, provided the Developer is first given notice of the work in default, not less than 48 hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, levy the cost in whole or in part as a special assessment against the Subject Property. Developer waives its rights to notice of hearing and hearing on such assessments and its right to appeal such assessments pursuant to Minnesota Statutes, chapter 429.
23. **General.**
- a. Binding Effect

The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Subdivision and shall be deemed covenants running with the land, unless otherwise released pursuant to section 14 of this Agreement.

b. Validity.

If a portion, section, subsection, sentence, clause, paragraph or phrase in this agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of the Development Agreement.

c. Notices

Whenever in this Agreement it shall be required or permitted that notice or demand be given or served by either party to this Agreement to or on the other party, such notice or demand shall be delivered personally, or mailed by United States mail to the addresses below, or sent by email to the email address below. Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail in accordance with the above or when emailed. The addresses of the parties are as set forth until changed by notice given as above.

U.S. Home, LLC  
16305 36<sup>th</sup> Avenue N, Suite 600  
Plymouth, MN 55446  
Joe.Jablonski@Lennar.com

Community Development Director  
City of Lino Lakes  
600 Town Center Parkway  
Lino Lakes, MN 55014  
mgrochala@linolakes.us

24. **Land Use Controls - Planned Unit Development.**

Watermark is a Planned Unit Development (PUD) as approved by the City Council by Ordinance No. 04-16, Resolution No. 16-151, Resolution No. 19-137, Resolution No. 20-30, Resolution No. 21-20, and Resolution No. 22-78.

25. **Master Development Agreement.** Watermark is governed by the terms of this Agreement, as well as the terms of the Master Development Agreement between the Developer and City. The two Agreements shall be construed together, and the requirements and obligations of the Agreements are cumulative. In the event of a direct conflict between the two Agreements, the Agreement imposing the greater obligation on Developer shall govern.

DRAFT

IN WITNESS WHEREOF, the City and the Developer have caused this Development Agreement to be executed in their respective corporate names by their duly authorized officers, all as of the date and year first written above.

CITY OF LINO LAKES

By \_\_\_\_\_  
Mayor

ATTEST

By \_\_\_\_\_  
City Clerk

STATE OF MINNESOTA     )  
  ) SS  
COUNTY OF ANOKA        )

This instrument was acknowledged before me on \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Rob Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA     )  
  ) SS  
COUNTY OF ANOKA        )

This instrument was acknowledged before me on \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Jolleen Chaika as City Clerk of the City of Lino Lakes on behalf of said City.

\_\_\_\_\_  
Notary Public



**THIS PAGE INTENTIONALLY LEFT BLANK**

DRAFT

Execution page of the Developer to the Development Agreement, dated as of the date and year first written above.

DEVELOPER

By \_\_\_\_\_  
Jon Aune  
Its Vice President

STATE OF MINNESOTA     )  
  ) SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, a Notary Public within and for said County, personally appeared Jon Aune, Vice President of U.S. Home, LLC. (Developer), who executed the foregoing instrument.

\_\_\_\_\_  
Notary Public

This instrument was drafted by:

City of Lino Lakes  
600 Town Center Parkway  
Lino Lakes, Minnesota 55014

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**CONSENT AND SUBORDINATION – NOT APPLICABLE**

\_\_\_\_\_, the holder of a mortgage dated \_\_\_\_\_, filed for record with the County Recorder, Anoka County, Minnesota, on \_\_\_\_\_, as Document No. \_\_\_\_\_, hereby consents to the recording of this Development Agreement and agrees that its rights in the property affected by the Development Agreement shall be subordinated thereto.

IN WITNESS WHEREOF, \_\_\_\_\_, has caused this Consent and Subordination to be executed this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
By:  
Its:

STATE OF MINNESOTA \_\_\_\_\_ )  
\_\_\_\_\_ ) SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, a Notary Public within and for said County, personally appeared \_\_\_\_\_, who executed the foregoing instrument.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public

**EXHIBIT A**

**Final Plat**

DRAFT

**EXHIBIT B**

**Securities, Escrows & Fees**

DRAFT

**EXHIBIT B**  
**Securities, Escrows & Fees**

PROJECT: WATERMARK 6TH ADDITION	NUMBER OF REU's:	48
APPLICANT: US HOME CORPORATION	NO. OF LOT FRONTAGE:	55
	AREA (ACRES):	19.5

<b>IMPROVEMENTS</b>	<b>COST</b>
<u>DEVELOPER IMPROVEMENT COSTS (Public)</u>	
SITE GRADING	\$0
EROSION CONTROL	\$15,000
LANDSCAPING	\$100,000
TRAIL	\$37,500
STREETS	\$964,810
TURN LANE	\$159,535
STORM SEWER CONST.	\$317,670
SANITARY SEWER CONST.	\$296,507
WATERMAIN CONST.	\$414,068
ENGINEERING & SURVEYING	\$34,576
Total	\$2,339,666
Letter of Credit Amount X 150%	\$3,509,499

<u>ESCROW for CITY'S COSTS</u>	
PLANNING/ REVIEW	\$0
ADMINISTRATION	\$70,190
ENGINEER PLAN REVIEW	\$3,000
ENGINEER CONSTRUCTION SERVICES	\$81,888
PROJECT FINAL DOCUMENTS & CITY ENGINEER	\$5,500
STREET LIGHT INSTALLATION	\$21,000
STREET & STORMWATER MAINTENANCE	\$3,000
PROPERTY TAXES	\$0
BOULEVARD TREE PLANTING	\$0
Total	\$184,578

<u>DEVELOPMENT FEES</u>	
PARK DEDICATION	\$158,400
PARK DEDICATION CREDIT	(\$37,500)
Subtotal Park Dedication Fee	\$120,900
AUAR	\$5,246
GIS MAPPING FEE	\$4,320
STREET LIGHTING OPERATION	\$840
Total	\$131,306

TRUNK SANITARY SEWER	
TRUNK CHARGE PER (ACRE OR UNIT)	\$81,360
AVAILABILITY CHARGE PER SAC UNIT	\$76,128
TRUNK SANITARY SEWER CREDIT	\$0
TRUNK WATERMAIN	
TRUNK CHARGE PER (ACRE OR UNIT)	\$116,880
AVAILABILITY CHARGE PER SAC UNIT	\$73,536
TRUNK WATERMAIN CREDIT	(\$107,700)
TOTAL TRUNK SEWER & WATER FEES	\$240,204
Letter of Credit Amount X 35%	\$84,071

SURFACE WATER MANAGEMENT	\$70,025
SURFACE WATER MANAGEMENT CREDIT	\$0
TOTAL SURFACE WATER MANAGEMENT FEES	\$70,025

<u>SUMMARY OF SECURITIES, ESCROW &amp; FEES</u>	
SECURITY: DEVELOPER IMP'MENT COSTS	\$3,509,499
ESCROW FOR CITY COSTS: CASH	\$184,578
DEVELOPMENT & SURFACE WATER FEES: CASH	\$201,331
SECURITY: TRUNK FEES	\$84,071

**CITY OF LINO LAKES  
RESOLUTION NO. 23-66**

**RESOLUTION APPROVING WATERMARK 6<sup>TH</sup> ADDITION  
OPEN SPACE EASEMENT**

**WHEREAS**, on December 10, 2018 the City Council passed Resolution No. 18-144 approving the Watermark Master Development Agreement; and

**WHEREAS**, Section 7.2 of the Master Development Agreement requires an Open Space Easement; and

**WHEREAS**, this Open Space Easement covers the following outlot:

- Outlot B, Watermark 6<sup>th</sup> Addition; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes approves the Open Space Easement between US Home, LLC and the City of Lino Lakes and authorizes the Mayor and City Clerk to execute such agreement on behalf of the City.

**BE IT FURTHER RESOLVED**

Adopted by the City Council of the City of Lino Lakes this 10<sup>th</sup> day of July 2023.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

## OPEN SPACE EASEMENT AGREEMENT

THIS OPEN SPACE EASEMENT AGREEMENT (“Agreement”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between U.S. Home, LLC, a Delaware limited liability company (“Grantor”) and the City of Lino Lakes, a municipal corporation under the laws of Minnesota (“Grantee”).

### Recitals

A. Grantor is the fee owner of the following described property in Anoka County, Minnesota (the "Property") as shown on attached Exhibit A:

Outlot B, WATERMARK 6<sup>th</sup> ADDITION, according to the recorded plats thereof.

B. Pursuant to Section 7.2 of that certain Master Development Agreement (the “Development Contract”) by and between Grantor and Grantee, dated on or about the date hereof, Grantor is required to grant to Grantee an open space easement over portions of the Property.

C. Grantor desires to fulfill its obligations under the Development Contract with respect to the obligations set forth in Section 7.2 thereof, and therefore, for good and valuable consideration, Grantee and Grantor hereby agree on the terms and conditions set forth herein.

### Terms of Agreement

1. Grant of Open Space Easement. For good and valuable consideration, receipt of which is acknowledged by Grantor, the Grantor grants and conveys to the Grantee an open space easement (the “Easement”) over the Property owned by Grantor described as follows (“Easement Area”):

A permanent easement for open space, access and management in accordance with the Parks and Open Space Plan set forth in **Exhibit D** of the Development Contract, and the Restoration and Management Plan set forth in **Exhibit F** of the Development Contract.

2. Scope of Easement; Confinement; Exceptions.

2.1 The easement includes the right of the Grantee, its contractors, agents, and employees to enter upon said Easement Area at all reasonable times for all purposes as set forth in the Development Contract, including but not limited to the right of Grantee to utilize the Easement Area in a manner consistent with **Exhibit D** of the Development Contract.

2.2 Notwithstanding anything to the contrary in this Agreement, the Easement granted herein (i) shall not encumber any portion of the Property that is intended to and ultimately does contain improvements, such as roads, trails, parks, sidewalks or other improvements, as authorized or contemplated by the Development Contract or any Development Agreement for separate phases of the Property, and (ii) shall not prohibit Grantor from grading or performing construction or development work or staging activities on portions of the Property authorized for such work pursuant to the Development Contract or any Development Agreement for separate phases of the Property.



3. Environmental Matters. Grantee undertakes no responsibility hereunder for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release of any hazardous substances, pollutants, or contaminants on or under the Easement Area occurring prior to the date of this instrument.

4. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantor, and their respective successors and assigns.

(The remainder of this page left blank intentionally.)



**GRANTEE  
CITY OF LINO LAKES**

By: \_\_\_\_\_  
Mayor Rob Rafferty

Attest:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

STATE OF MINNESOTA    )  
                                  ) SS  
COUNTY OF ANOKA        )

This instrument was acknowledged before me on \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Rob Rafferty as Mayor of the City of Lino Lakes on behalf of said City.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA    )  
                                  ) SS  
COUNTY OF ANOKA        )

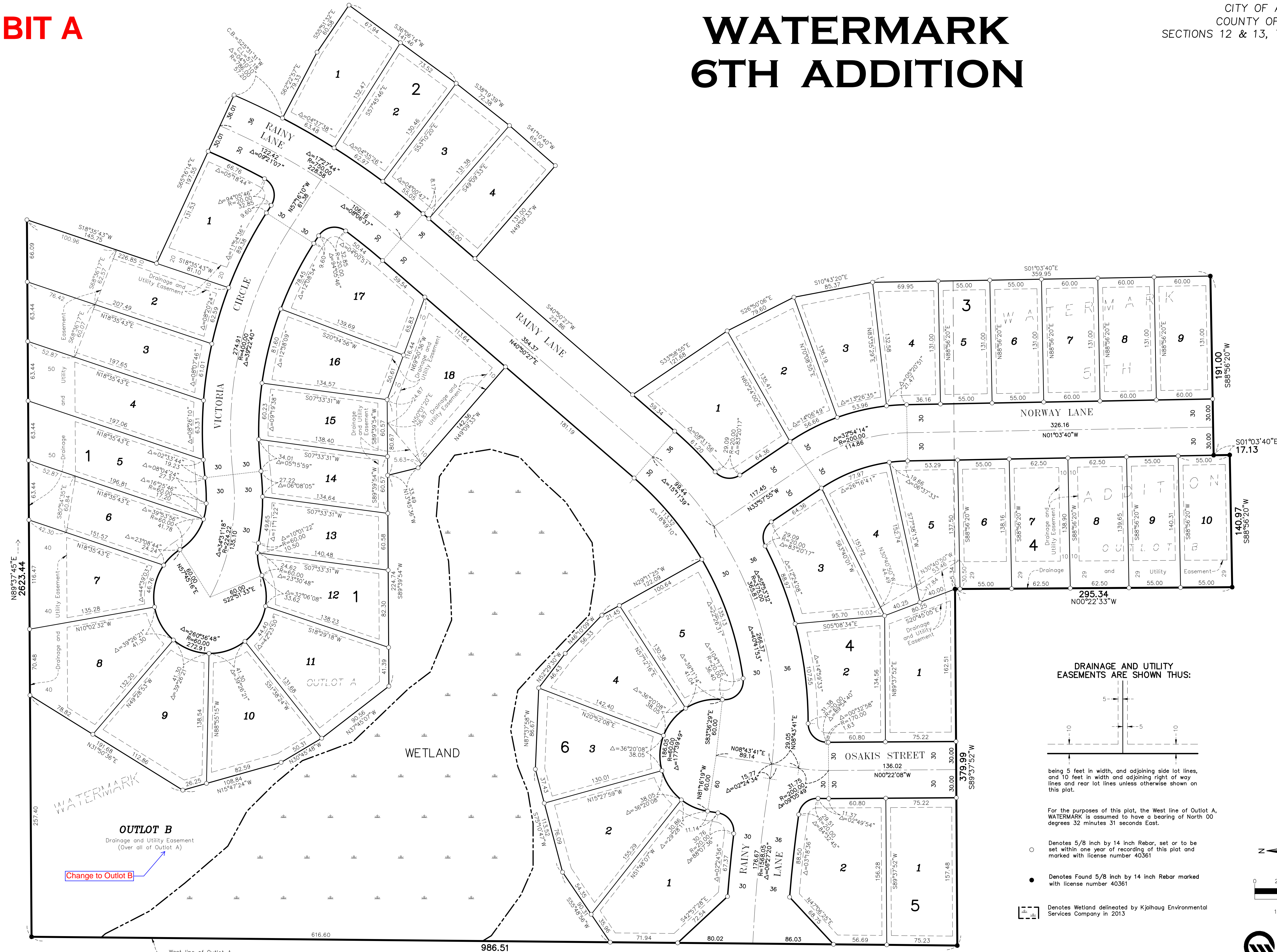
This instrument was acknowledged before me on \_\_\_\_\_ day of \_\_\_\_\_, 2023,  
by Jolleen Chaika as City Clerk of the City of Lino Lakes on behalf of said City.

\_\_\_\_\_  
Notary Public

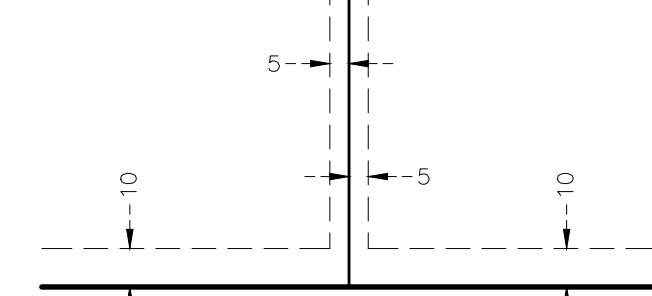
THIS INSTRUMENT DRAFTED BY:  
City of Lino Lakes  
600 Town Center Parkway  
Lino Lakes, MN 55014

**EXHIBIT A**  
**OPEN SPACE EASEMENT**  
**OUTLOT B**

# WATERMARK 6TH ADDITION



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



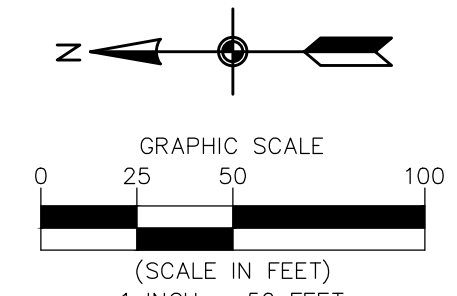
being 5 feet in width, and adjoining side lot lines, and 10 feet in width and adjoining right of way lines and rear lot lines unless otherwise shown on this plat.

For the purposes of this plat, the West line of Outlot A, WATERMARK is assumed to have a bearing of North 00 degrees 32 minutes 31 seconds East.

○ Denotes 5/8 inch by 14 inch Rebar, set or to be set within one year of recording of this plat and marked with license number 40361

● Denotes Found 5/8 inch by 14 inch Rebar marked with license number 40361

■ Denotes Wetland delineated by Kjolhaug Environmental Services Company in 2013



**CITY COUNCIL  
AGENDA ITEM 6B**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 24, 2023

TOPIC: Consider Resolution No. 23-73, Approving Payment No. 1 and Final, 2023 Crack Fill and Seal Coat Project

VOTE REQUIRED: 3/5

**INTRODUCTION**

Staff is requesting council consideration to finalize the 2023 Crack Fill and Seal Coat Project.

**BACKGROUND**

On March 27, 2023, the City Council accepted the quote for the 2023 Crack Fill and Seal Coat Project from Allied Blacktop Co. in the amount of \$91,384.10. The project included seal coating and crack filling approximately 2.3 miles of streets in the Millers Crossing neighborhood, the Trappers Crossing neighborhood, and along Woodridge Lane. A project location map is enclosed. Construction of the project began in June, 2023.

The project was successfully completed in June, 2023 with a final contract amount of \$95,379.00. Funding the project is through Pavement Management funds.

**RECOMMENDATION**

Approve Resolution No. 23-73, Approving Payment No. 1 and Final, 2023 Crack Fill and Seal Coat Project in the amount of \$95,379.00 to Allied Blacktop Co.

**ATTACHMENTS**

1. Resolution 23-73
2. Project Map
3. Final Pay Voucher

**CITY OF LINO LAKES  
RESOLUTION NO. 23-73**

**APPROVING PAYMENT NO. 1 AND FINAL FOR THE 2023 CRACK FILL AND SEAL  
COAT PROJECT**

**WHEREAS**, on March 27, 2023 the City Council passed Resolution 23-28, awarding the contract for the 2023 Crack Fill & Seal Coat Project to Allied Blacktop, Co. in the amount of \$91,387.10;

**WHEREAS**, a complete summary of costs are detailed in Payment No. 1 (Final) for the 2023 Crack Fill & Seal Coat Project and can be found on file at the offices of the City of Lino Lakes;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Lino Lakes that Payment Request No. 1 (Final) is approved for a final amount of \$95,379.00.

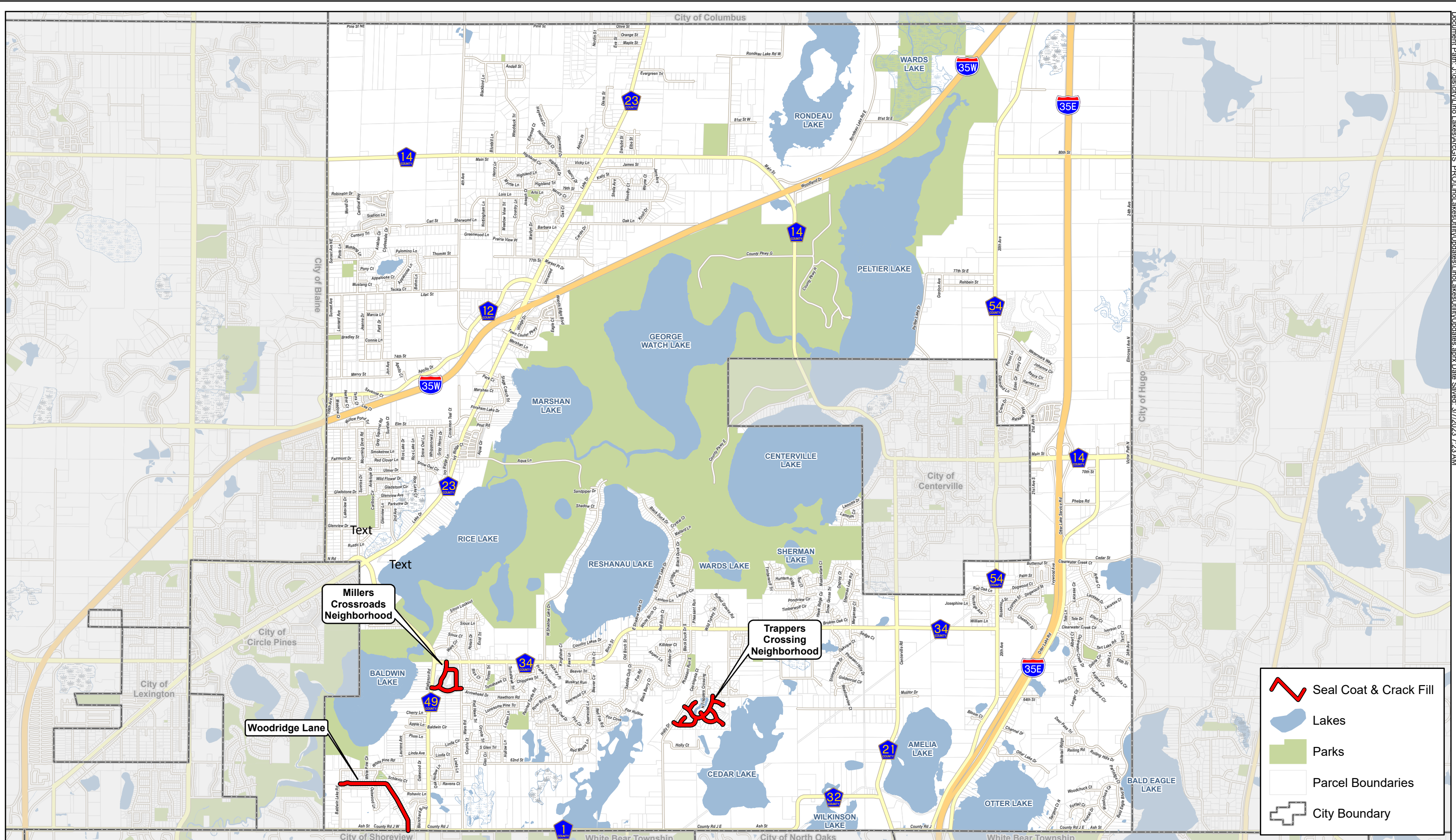
Adopted by the Council of the City of Lino Lakes this 24<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk





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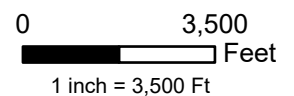
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**2023 Seal Coat & Crack Fill  
Project Location Map**  
City of Lino Lakes, Minnesota







July 14, 2023

Michael Grochala  
City of Lino Lakes  
600 Town Center Parkway  
Lino Lakes, MN 55014

Re: 2023 Seal Coat & Crack Fill Project  
City of Lino Lakes  
WSB Project No. 021124-000

Dear Mr. Grochala:

Pay Voucher No. 1 (Final) for the above referenced project in the amount of \$95,379.00 is enclosed. The quantities completed have been reviewed and agreed upon by the contractor. We hereby recommend that the City of Lino Lakes approve the Final Construction Pay Voucher for Allied Blacktop Company.

We have also enclosed the following required documents:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. Two-year maintenance bond.

Please include one executed copy of the pay voucher with the payment to Allied Blacktop Company and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 612.346.2870. Thank you.

Sincerely,

WSB

Veronica Kubicek, PE  
Project Manager

Attachments

cc: Diane Hankee, WSB

kkp



<b>Client:</b> City of Lino Lakes 600 Town Center Parkway Lino Lakes, MN 55014-1182	<b>Contractor:</b> Allied Blacktop 10503 89th Avenue North Maple Grove, MN 55369
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<b>WSB Project No.:</b> 021124-000
<b>Client Project No.:</b>
<b>State Project No.:</b>
<b>Federal Project No.:</b>

Contract Amount		Funds Encumbered	
Original Contract	\$91,384.10	Original	\$91,384.10
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$91,384.10	Total	\$91,384.10

Work Certified To Date	
Base Bid Items	\$95,379.00
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$95,379.00

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$95,379.00	\$95,379.00	\$0.00	\$0.00	\$95,379.00	\$95,379.00
Percent Retained: 0%			Percent Complete: 104.37%		

**FINAL PAY VOUCHER**

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB

Approved By Allied Blacktop

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved By City of Lino Lakes

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	06/27/2023	\$95,379.00	\$0.00	\$95,379.00

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$95,379.00	\$0.00	\$0.00	\$95,379.00	\$95,379.00

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$95,379.00	\$91,384.10	\$91,384.10	\$95,379.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
2	2331.619	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$89.00	39	39	\$3,471.00	39	\$3,471.00
3	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.85	11932	11932	\$10,142.20	11932	\$10,142.20
4	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.30	3341	3222	\$7,410.60	3222	\$7,410.60
5	2563.601	TRAFFIC CONTROL	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
6	2021.501	MOBILIZATION	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
7	2331.619	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$89.00	33	33	\$2,937.00	33	\$2,937.00
8	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.85	9303	9303	\$7,907.55	9303	\$7,907.55
9	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.30	2605	2512	\$5,777.60	2512	\$5,777.60
10	2563.601	TRAFFIC CONTROL	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
11	2021.501	MOBILIZATION	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
12	2331.619	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	RDST	\$89.00	52	52	\$4,628.00	52	\$4,628.00
13	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.85	22507	22507	\$19,130.95	22507	\$19,130.95
14	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.30	6302	8250.913	\$18,977.10	8250.913	\$18,977.10
15	2563.601	TRAFFIC CONTROL	LS	\$2,497.00	1	1	\$2,497.00	1	\$2,497.00
<b>Bid Totals:</b>							<b>\$95,379.00</b>		<b>\$95,379.00</b>

Project Category Totals		
Category	Amount This Voucher	Amount To Date
A. SURFACE IMPROVEMENTS - WOODRIDGE	\$26,023.80	\$26,023.80
B. SURFACE IMPROVEMENTS - MILLERS CROSSROADS	\$21,622.15	\$21,622.15
C. SURFACE IMPROVEMENTS - TRAPPERS CROSSING	\$47,733.05	\$47,733.05

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

**CITY COUNCIL  
AGENDA ITEM 6C**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 24, 2023

TOPIC: Consider Resolution No. 23-74, Accepting Quotes and Awarding a Construction Contract, 2023 Surface Water Management Project

VOTE REQUIRED: 3/5 Vote Required

**INTRODUCTION**

Staff is requesting authorization to accept quotes and award the construction contract for the 2023 Surface Water Management Project.

**BACKGROUND**

The City’s annual Surface Water Management Program (SWMP) addresses areas in need of maintenance, and conforms to the City’s Surface Water Pollution and Prevention Plan. The City will perform storm sewer repair and cleaning, vegetation removal, sediment removal, and pond cleaning. This type of work is best completed in dry conditions or the winter season.

The 2023 Surface Water Management Project includes seven sites, shown in the table below:

<b>AREA</b>	<b>IMPROVEMENT</b>
Site 1 – Black Duck Drive Basin	Pond Maintenance – Establish Channel
Site 2 – Trappers Crossing Outlet	Pond Maintenance – Sediment & Tree Removal
Site 3 – 12 <sup>th</sup> Avenue & Holly Drive Outlets	Pond Maintenance – Berm Establishment
Site 4 – Hunters Ridge Skimmer Improvements	Pond Maintenance – Sediment & Tree Removal
Site 5 – Reshanau Lakes Estates Maintenance	Pipe Maintenance – Install Rip-Rap & Cover Pipe
Site 6 – Lino Park Pond Excavation	Pond Maintenance – Sediment Removal
Site 7 – 7760 Country Lane	Pipe Maintenance – Remove & Replace Pipe

Funding for the project is through the Stormwater Maintenance Fund and is within the annual budget.

Quotes for the project were received on July 14, 2023.

<b>CONTRACTOR</b>	<b>TOTAL QUOTE</b>
Arnt Construction Company, Inc.	\$191,385.00
Dimke Excavating Inc.	\$139,800.00
Fuhr Trenching	Did Not Quote
North Pine Aggregate, Inc.	Did Not Quote
Olson’s Sewer Service/ Olson’s Excavating Services	Did Not Quote
Winberg Companies LLC	\$158,772.23

The engineers estimate for the project was \$148,188.00. The low bid was submitted by Dimke Excavating Inc. of Lino Lakes, Minnesota, in the amount of \$139,800.00. Dimke Excavating Inc. has adequately completed numerous project in the City of Lino Lakes. The completion date for this project is November 17, 2023.

### **RECOMMENDATION**

Staff recommends adoption of Resolution No. 23-74 accepting quotes and awarding a construction contract for the 2023 Surface Water Management Project, in the amount of \$139,800.00 to Dimke Excavating Inc.

### **ATTACHMENTS**

1. Resolution No. 23-74
2. 2023 Surface Water Management Project Plans

**CITY OF LINO LAKES  
RESOLUTION NO. 23-74**

**RESOLUTION ACCEPTING QUOTES, AND AWARDING A CONSTRUCTION  
CONTRACT, 2023 SURFACE WATER MANAGEMENT PROJECT**

**WHEREAS**, pursuant to a request for quotes for the construction of the 2023 Surface Water Management Project quotes were received, and tabulated:

<b>CONTRACTOR</b>	<b>TOTAL QUOTE</b>
Arnt Construction Company, Inc.	\$191,385.00
Dimke Excavating Inc.	\$139,800.00
Fuhr Trenching	Did Not Quote
North Pine Aggregate, Inc.	Did Not Quote
Olson's Sewer Service/ Olson's Excavating Services	Did Not Quote
Winberg Companies LLC	\$158,772.23

**WHEREAS**, it appears that Dimke Excavating Inc. of Lino Lakes, Minnesota, is the lowest responsible bidder; and

**WHEREAS**, the funding for the project is from the Stormwater Maintenance Fund; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lino Lakes that the Mayor and Clerk are hereby authorized and directed to enter into a contract Dimke Excavating Inc. for the construction of the 2023 Surface Water Management Project in the amount of \$139,800.00;

Adopted by the Council of the City of Lino Lakes this 24<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

# SURFACE WATER MANAGEMENT PROJECT

## CITY OF LINO LAKES, MINNESOTA

**GOVERNING SPECIFICATIONS**  
 THIS PROJECT SHALL MEET THE CITY OF LINO LAKES STANDARD SPECIFICATIONS FOR CONSTRUCTION, LINO LAKES, MINNESOTA, 2022 EDITION, AVAILABLE AT: <https://lino.lakes.mn.gov/DocumentCenter/View/708/January-2022-Lino-Lakes-City-Specifications-PDFBook>

THE 2022 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND THE SUPPLEMENTAL SPECIFICATIONS TO THE 2020 STANDARD SPECIFICATIONS FOR CONSTRUCTION SHALL GOVERN.  
 ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

CONSTRUCTION PLAN FOR SURFACE WATER MANAGEMENT  
 LOCATED ON VARIOUS LOCATIONS

### PLAN SET INDEX

- |   |   |
|---|---|
| 1 | TITLE SHEET                                 |
| 2 | SITE 1 - BLACK DUCK DRIVE BASIN             |
| 3 | SITE 2 - TRAPPERS CROSSING OUTLET           |
| 4 | SITE 3 - 12TH AVENUE & HOLLY DRIVE OUTLETS  |
| 5 | SITE 4 - HUNTERS RIDGE SKIMMER IMPROVEMENTS |
| 6 | SITE 5 - RESHANAU LAKES ESTATES MAINTENANCE |
| 7 | SITE 6 - LINO PARK POND EXCAVATION          |
| 8 | SITE 7 - 7700 COUNTRY LANE                  |

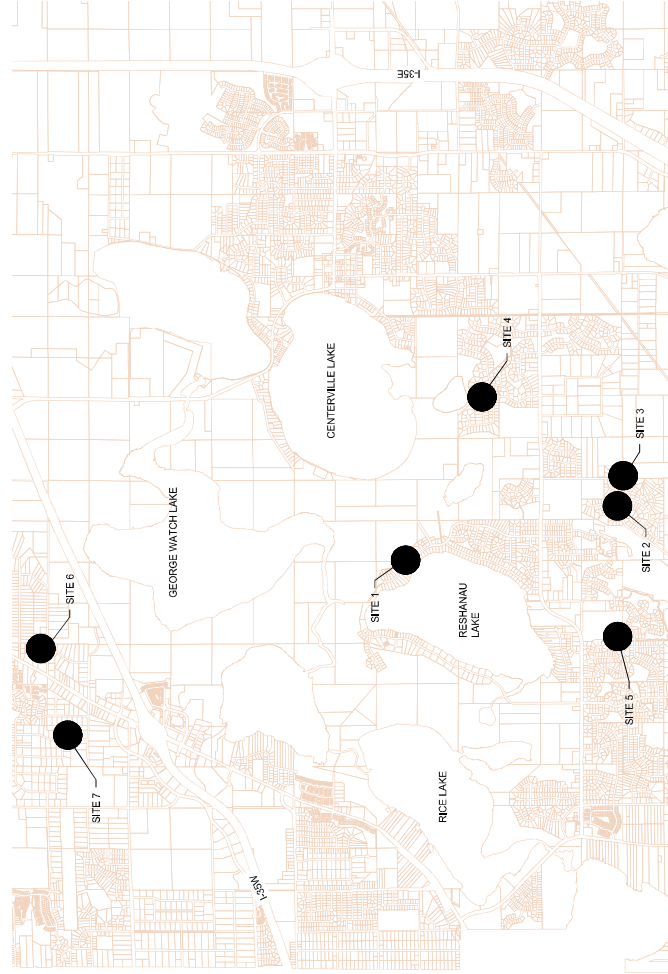


THIS PLAN SET CONTAINS 8 SHEETS  
 THIS PLAN SET HAS BEEN PREPARED FOR:

CITY OF LINO LAKES  
 600 TOWN CENTER PARKWAY  
 LINO LAKES, MN 55014  
 (651) 982-2400

WSB PROJ. NO. 022560-000

SHEET	1
OF	8

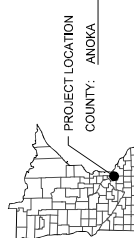


PROJECT LOCATION MAP



PLAN REVISIONS	
DATE	SHEET NO. / APPROVED BY

**EXCAVATION NOTICE SYSTEM**  
 A CALL TO COPPER STATE ONE (651-454-0002) IS REQUIRED A MINIMUM OF 48 HOURS PRIOR TO PERFORMING ANY EXCAVATION.



SECT 17, TWP 31, RNG 22  
 HORIZONTAL DATUM: NAD83(1986) GEOID  
 VERTICAL DATUM: NAVD88



**CITY COUNCIL  
CLOSED MEETING  
AGENDA ITEM 1A**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: July 24, 2023

TOPIC: Letter of Intent, Purchase of Lots 12 and 13, Block 2, Carole Estates 2<sup>nd</sup> Addition and 7685 Lake Drive.

VOTE REQUIRED: N/A

**INTRODUCTION**

The City has received an offer for the purchase of 2.24 acres of property owned by the City at the corner of Lake Drive and 77<sup>th</sup> Street and a remnant of 7685 Lake Drive.

**BACKGROUND**

Lots 12 and 13 were acquired by the City from the Economic Development Authority (EDA) in 1990, along with Lots 14, 16 & 17, for the construction of what was then known as Centennial Fire Station No. 2. At that time the City already owned Lot 15, Block 2 which was occupied by the original Centennial Fire Station No. 2. Lot 15, Block 2 was sold to the American Legion in 1999 as well as Lot 15 in 2017. The City purchased 7685 Lake Drive in 2019 for right-of-way allow for the 77<sup>th</sup> Street realignment.

Statutory cities have the power to sell land or buildings they no longer need to anyone, other than elected officials. Home rule charter cities generally have similar authority in their charters. If a city's charter is silent with regard to the matter, it may use the authority that statutory cities have. (Minn. Stats. § 412.211 Minn. Stat. §410.33)

City Charter requires that any sale of property be authorized by ordinance. The proceeds of any sale must be used to retire any outstanding indebtedness incurred by the City in the purchase. If no outstanding indebtedness, the council may be resolution designate some other public use for the proceeds (City Charter §12.05). There is no outstanding indebtedness remaining from the purchase.

The City has received a Letter Of Intent (LOI) from a developer with an offer to purchase Lots 12 and 13 along with remnant of 7685 Lake Drive. Staff will present the offer for discussion at the meeting. If an agreement is reached the sale of the property will require adoption of an ordinance in accordance with City Charter requirements.

**COUNCIL CONSIDERATION**

Staff is requesting City Council consideration of the request and potential counter offers related to the sale of property.

**ATTACHMENTS**

1. Location Map



# City Property



1 in = 262 Ft

Address Labels

 Parcels

