

EXPANDED AGENDA



CITY COUNCIL AGENDA

• **MEETING** •

Monday, January 22, 2024

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton

COUNCIL WORK SESSION, 6:00 P.M.

Community Room (not televised)

1. Councilmember Cellular Phones
2. Fire Apparatus A1 Repair (Dan L'Allier)
3. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call
- Pledge of Allegiance
- Public Comment *(in person or received in writing prior to meeting)*:

The public comment period is a time to allow members of the public to speak to Council on City matters not on the agenda. Speakers are allowed four (4) minutes and speakers shall offer comments that are courteous and respectful. Comments that are abusive, harassing, that constitute an attack on others, including City staff, or that violate privacy rights, will not be permitted. Violation of these public comment rules will result in the speaker being ruled out of order and the termination of the comment.

Public Comment was received from two members of the audience.

Motion to: Close Public Comment at 6:35 PM.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Ruhland, Cavegn, Lyden, Stoesz, Rafferty

- Setting the Agenda: Addition or deletion of agenda items
The agenda was accepted as presented.

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for January 22, 2024 (Check No. 120038 through 120135) in the Amount of \$662,839.05
- B. Consider Approval of January 2, 2024 Work Session Minutes
- C. Consider Approval of January 8, 2024 Council Special Work Session Minutes (1)
- D. Consider Approval of January 8, 2024 Council Special Work Session Minutes (2)
- E. Consider Approval of January 8, 2024 Council Work Session Minutes
- F. Consider Approval of January 8, 2024 Council Meeting Minutes
- G. Consider Approval of Resolution 24-05, Approving an Edible Cannabinoid License for Corner Express
- H. Consider Approval of Resolution 24-06, Appointing Election Judges for the 2024 Presidential Nominating Primary
- I. Consider Approval of Resolution 24-10, Approving an Edible Cannabinoid License for Eagle Liquor

Motion to: Approve Consent Agenda Items 1A-I

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ruhland
SECONDER:	Lyden
AYES:	Ruhland, Lyden, Cavegn, Stoesz, Rafferty

2. ADMINISTRATION DEPARTMENT REPORT

- A. Consider Appointment of Community Service Officer, John Swenson

Motion to: Approve appointment of Kayla McKinney as PT CSO

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Ruhland, Cavegn, Rafferty

- B. Consider Appointment of Community Service Officer, John Swenson

Motion to: Appoint Adam Crawl as Part-time CSO

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Lyden, Cavegn, Stoesz, Rafferty Ruhland

3. COMMUNITY DEVELOPMENT REPORT

- A. Consider 1st Reading of Ordinance No. 02-24, Zoning Ordinance Map Amendment-Water Treatment Plant (6590 12th Avenue) Rezoning, Katie Larsen

Motion to: Dispense with full reading of ordinance 02-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

Motion to: Approve first reading of Ord. 02-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

- B. Consider 1st Reading of Ordinance No. 03-24, Zoning Ordinance Text Amendment-Renumeration and Codification, Katie Larsen

Motion to: Dispense with full reading of ordinance 03-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Ruhland, Cavegn, Rafferty

Motion to: Approve first reading of ordinance 03-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

- C. Vacating Drainage & Utility Easement, 6049 Sargent Court North, Diane Hankee
 - i) Consider 2nd Reading of Ordinance No. 01-24, Vacating Drainage and Utility Easement Lot 7, Block 1, Otter Bay

i. Motion to: Dispense with full reading of ordinance 01-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

Motion to: Approve second reading of ordinance 01-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Ruhland, Cavegn, Lyden, Stoesz, Rafferty

- ii) Consider Resolution No. 24-08, Approving Summary Publication of Ordinance No. 01-24

Motion to: Approve Resolution 24-08

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Ruhland, Cavegn, Rafferty

- D. Consider Resolution No. 24-09, Approving Site Improvement Performance Agreement, Culver’s Site, Diane Hankee

Motion to: Approve Resolution 24-09

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Ruhland, Cavegn, Rafferty

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

None

Adjournment

With no further business before the Council, the meeting was adjourned at 6:53 PM.

Community Calendar – A Look Ahead
January 23, 2024 through February 9, 2024

- Wednesday, January 31, 2024: Environmental Board Meeting
- Thursday, February 1: EDAC Meeting
- Monday, February 5: City Council Work Session
- Wednesday, February 7: Park Board Meeting

**CITY COUNCIL
WORK SESSION STAFF REPORT
ITEM NO. 1**

STAFF ORIGINATOR: Sarah Cotton, City Administrator
WORK SESSION DATE: January 22, 2024
TOPIC: Councilmember Cellular Phones

BACKGROUND

The City of Lino Lakes recognizes that cellular phones are tools needed to efficiently conduct City business. Under the City’s Personnel Policy, issuance of city-owned cellular phones, on as-needed basis, serves a public purpose in providing employees with the ability to more effectively perform job-related duties in providing service to residents.

Councilmembers are exempt from the Lino Lakes Personnel Policy; however, the rationale regarding the public purpose is valid given the responsibilities of a Councilmember.

Staff is recommending that Councilmembers be eligible for the issuance of a city-owned cellular phone, if requested. Councilmembers would be required to follow the City’s policy regarding acceptable use just like any employee. Best practice guidance suggests that Councilmembers should be utilizing a city-issued device to conduct City business.

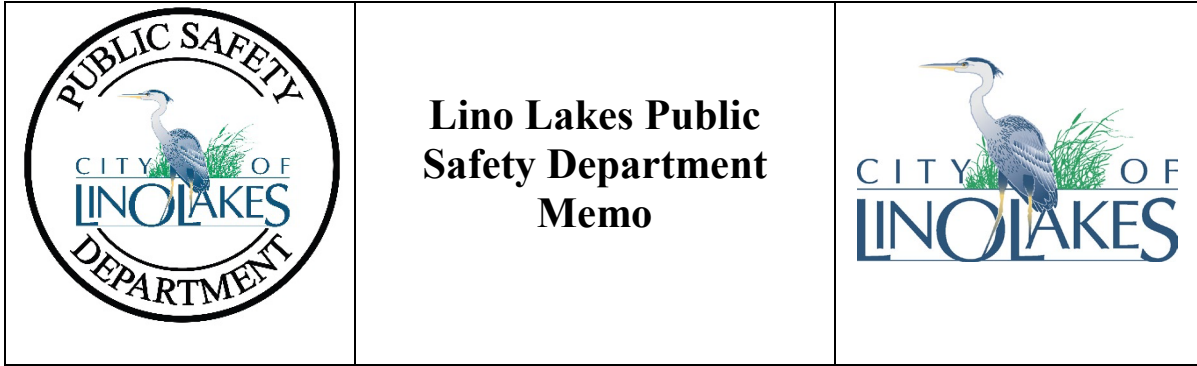
Furthermore, many cities are electing to issue mobile devices to Councilmembers to further protect any data or information that would be considered “not public” under the Minnesota Data Practices Act.

REQUESTED COUNCIL DIRECTION

Discuss the issuance of City owned cellular phones to Councilmembers.

ATTACHMENTS

None



DATE: January 19, 2024
 TO: John Swenson, Public Safety Director
 FROM: Dan L’Allier, Deputy Public Safety Director – Fire Division
 RE: Waterway replacement Aerial 1

I received the attached estimate from Emergency Apparatus Maintenance for the replacement of the waterway on Aerial 1. Lance Olson stated he has received two estimates. The first was from US Fire Safety, the E-One Dealer here in Minnesota. Aerial 1 is an E-One/Bronto. The estimate from them is for ordering a new waterway from Bronto in Finland. The cost of this waterway would be \$72,000. To crate the waterway would be an additional \$1,750.00. This cost does not include shipping from Finland to Minnesota. The lead time to order this waterway would be an estimated 22 weeks from order. There would be an additional cost of \$11,250.00 for EAM for labor to remove the old waterway and install the new waterway. The estimated cost to order from US Fire Safety would be \$85,000.00. This estimate does not include freight from Finland; this would be considered a special order and would require a prepayment. The warranty for the waterway would consist of 12 months, this does not include any wear items like seals.

The second estimate that EAM received was from Rosenbauer Aerials of Fremont, Nebraska. The waterway would be removed from Aerial 1, then crated and shipped to Rosenbauer in Fremont, Nebraska. There it would be used as a pattern to build a new waterway. After completion, the new waterway would be crated and shipped back to EAM to be installed in Aerial 1. The lead time on this option is 20 weeks from Rosenbauer receiving our old waterway in Fremont, Nebraska. The warranty on this option would be 12 months, not to include wear parts like seals. The total cost of this option including parts, labor and shipping is \$59,000.00.

I have researched the cost of used 2004 – 2006 E-one/ Bronto’s and they are selling for \$195,000 to \$395,000 this is in line with what we purchased the truck for in 2016. To currently replace this truck, it is a three year wait at a cost of \$2,200,000.

It would be my recommendation to move forward with using EAM and Rosenbauer Aerial to construct a replacement waterway for Aerial 1.

Estimate

Date: 01/19/2024

Estimate #: 10016



Emergency Apparatus Maintenance, Inc.
7512 4th Avenue
Lino Lakes, MN 55014

TEL: 651.786.4463 · 1.800.EAM.3911
FAX: 651.786.0517
EML: service@eamservice.com

Dan L'Allier
Lino Lakes Public Safety Fire
640 Town Center Parkway
Lino Lakes, MN 55014

Sales Rep: Lance Olson

Signature: _____

Description

Quantity	Description	Unit Cost	Cost
1	<p>Existing aerial waterway has rust pitting and is scored, damaging the waterway seals and causing them to leak.</p> <p>E-One/REV group was contacted for current pricing and availability of a replacement waterway. This waterway is built by Bronto Skylift in Finland. The E-One dealer who it would need to be purchased through in MN estimated the waterway with the following;</p> <p>P/N# G000123A - \$ 72,000.00 EAM's cost, EAM would have Lino Lakes FD order the part direct from FSUSA. Wooden Box crate for shipping - \$ 1,750.00 Est lead time is 22 + weeks leadtime NOTE - Does not include freight from Finland.</p> <p>Adam Strei Fire Safety USA 3253 19th Street NW Rochester, MN 55901</p> <p>Labor to remove existing and install new waterway...5,100.00</p> <p>Total investment estimate.....\$85,000.00 plus freight. Note - past experience with a waterway shipped from Finland arrived in Lino Lakes after numerous delays with US Customs and with corrosion on the new waterway due to exposure to saltwater.</p> <p>*** EAM contacted two United States fire apparatus waterway manufacturers, one responded positively with pricing and leadtime after EAM supplied them with digital photos and required measurements.</p> <p>Rosenbauer Aerials, LLC in Fremont, NE determined they could custom build a replacement waterway for your apparatus. Your current waterway would need to be shipped to them in order to build the new one. Lead time for this would be a minimum 20-weeks. Lead time will start after they receive your current water way.</p> <p>TOTAL INVESTMENT PARTS, FREIGHT AND LABOR....\$59,500.00</p> <p>EAM recommends using Rosenbauer Aerials to manufacturer the new aerial waterway.</p>	\$59,500.00	\$59,500.00

Total: \$59,500.00

Estimate

Date: 01/19/2024

Estimate #: 10016



Emergency Apparatus Maintenance, Inc.
 7512 4th Avenue
 Lino Lakes, MN 55014

TEL: 651.786.4463 · 1.800.EAM.3911
 FAX: 651.786.0517
 EML: service@eamservice.com

Dan L'Allier
 Lino Lakes Public Safety Fire
 640 Town Center Parkway
 Lino Lakes, MN 55014

Sales Rep: Lance Olson

Signature: _____

Grand Total (Minus Options): \$59,500.00

Summary

This estimate is based on the average parts and labor required to complete the stated repairs. These estimates are figured upon average accessibility to parts requiring repairs and will be charged on a time and materials basis.

*Thank you for the opportunity to provide an estimate for this project. If you have any questions regarding this estimate, or if we can be of further assistance, please call us at **651.786.4463** or **1.800.326.3911**, or email us at [**service@eamservice.com**](mailto:service@eamservice.com).*



Expenditures

January 22, 2024

Check #120038 to #120135

\$662,839.05

Accounts Payable

Check Detail

User: jessica.eller
 Printed: 01/19/2024 - 1:21PM



Check Number	Check Date		Amount
2 - 1st Choice Document Destruction Line Item Account			
120043	01/22/2024		
Inv	23-2712		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/16/2023	Shred Day Event 520 Pounds Recycled	101-462-4410-000	840.00
Inv 23-2712 Total			840.00
120043 Total:			840.00
2 - 1st Choice Document Destruction Total:			840.00
800 - Advanced Graphix Inc. Line Item Account			
120044	01/22/2024		
Inv	213219		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	Custom Decals for Podiums	101-420-4211-000	95.00
Inv 213219 Total			95.00
120044 Total:			95.00
800 - Advanced Graphix Inc. Total:			95.00
14 - AFSCME Council #5 Line Item Account 101-000-2040-000			
120038	01/05/2024		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2024	PR Batch 00002.01.2024 Union Dues AFSCME	101-000-2040-000	471.44
Inv Total			471.44
120038 Total:			471.44
14 - AFSCME Council #5 Total:			471.44
25 - American Legal Publishing Corp Line Item Account			
120045	01/22/2024		

Check Number Check Date

Inv 30887

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	2023 S-11 Supplement Pages	101-416-4410-000	1,582.45
12/31/2023	2023 S-11 Supplement Pages	484-499-4300-000	5,544.56

Inv 30887 Total 7,127.01

Inv 31183

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	2023 S-11 Folio/Internet Supplement Pages	101-416-4410-000	758.55

Inv 31183 Total 758.55

120045 Total: 7,885.56

25 - American Legal Publishing Corp Total: 7,885.56

2043 - American Red Cross Line Item Account

120046 01/22/2024

Inv 22654244

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	Lifeguard Certifications (5)	202-451-4330-000	220.00

Inv 22654244 Total 220.00

120046 Total: 220.00

2043 - American Red Cross Total: 220.00

35 - Anoka County Chiefs of Police Association Line Item Account

120047 01/22/2024

Inv 2024JS

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2024	2024 Annual Dues & Meeting Expenses - J. Swenson	101-420-4330-000	177.00

Inv 2024JS Total 177.00

Inv 2024KL

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2024	2024 Annual Dues & Meeting Expenses - K. Leibel	101-420-4330-000	177.00

Inv 2024KL Total 177.00

Inv 2024WO

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2024	2024 Annual Dues & Meeting Expenses - W. Owens	101-420-4330-000	177.00

Inv 2024WO Total 177.00

Check Number Check Date

120047 Total: 531.00

35 - Anoka County Chiefs of Police Association Total: 531.00

44 - Anoka County Treasury Office Line Item Account

120048 01/22/2024

Inv B240106L

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Site 115 Dec 2023 CAC Fiber	101-432-4300-500	75.00
01/08/2024	Site 117 Dec 2023 CAC Fiber	101-432-4300-503	75.00
01/08/2024	Site 116 Dec 2023 CAC Fiber	101-432-4300-501	75.00

Inv B240106L Total 225.00

Inv ELEC12122307

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/20/2023	2023 Ballots	101-403-4340-000	1,612.73

Inv ELEC12122307 Total 1,612.73

120048 Total: 1,837.73

44 - Anoka County Treasury Office Total: 1,837.73

54 - Aspen Mills, Inc. Line Item Account

120049 01/22/2024

Inv 326089

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Uniform Allowance - K. Sinna	101-420-4370-000	93.65

Inv 326089 Total 93.65

Inv 326113

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Uniform Allowance - K. Wills	101-420-4370-000	507.58

Inv 326113 Total 507.58

Inv 326332

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Dept Exp - A. Rodvik	101-421-4370-000	56.95

Inv 326332 Total 56.95

120049 Total: 658.18

54 - Aspen Mills, Inc. Total: 658.18

Check Number Check Date

2088 - Autumn Ridge Landscaping, Inc. Line Item Account

120050 01/22/2024

Inv 1/11/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Hydrant Meter Rental Refund	601-000-3714-000	-25.00
01/11/2024	Hydrant Meter Rental Refund	601-000-3855-000	-15.00
01/11/2024	Hydrant Meter Rental Refund	601-000-2301-000	600.00

Inv 1/11/2024 Total 560.00

120050 Total: 560.00

2088 - Autumn Ridge Landscaping, Inc. Total: 560.00

1129 - Blaine Brothers Line Item Account

120051 01/22/2024

Inv 010004392548

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Air Fitting #218	101-431-4221-000	8.74

Inv 010004392548 Total 8.74

120051 Total: 8.74

1129 - Blaine Brothers Total: 8.74

2089 - Budget Exteriors Inc Line Item Account

120052 01/22/2024

Inv 2023-02046

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Permit Voided	101-000-3250-000	63.20

Inv 2023-02046 Total 63.20

120052 Total: 63.20

2089 - Budget Exteriors Inc Total: 63.20

1163 - Cargill, Inc. Line Item Account

120053 01/22/2024

Inv 2908983192

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2024	Deicer - 381,300 LB	101-430-4228-000	22,041.06

Inv 2908983192 Total 22,041.06

Check Number	Check Date		12	Amount
120053 Total:				22,041.06
1163 - Cargill, Inc. Total:				22,041.06
2092 - Carmen Simonet Design LLC Line Item Account				
120054	01/22/2024			
Inv	1-2401			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/16/2024	Zoning Ordinance Landscape Buffer Diagrams Update		101-416-4410-000	1,620.00
Inv 1-2401 Total				1,620.00
120054 Total:				1,620.00
2092 - Carmen Simonet Design LLC Total:				1,620.00
115 - Centennial Utilities Line Item Account				
120055	01/22/2024			
Inv	December 2023			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/31/2023	Natural Gas		101-450-4383-000	136.38
12/31/2023	Natural Gas		101-432-4383-503	2,570.20
12/31/2023	Natural Gas		602-495-4383-000	22.93
12/31/2023	Natural Gas		202-451-4383-000	4,022.52
12/31/2023	Natural Gas		101-450-4383-000	117.23
12/31/2023	Natural Gas		602-495-4383-000	20.80
Inv December 2023 Total				6,890.06
120055 Total:				6,890.06
115 - Centennial Utilities Total:				6,890.06
117 - Central Pension Fund Line Item Account 101-000-2040-000				
120041	01/19/2024			
Inv	January 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/19/2024	Central Pension Fund		101-000-2040-000	6,144.00
Inv January 2024 Total				6,144.00
120041 Total:				6,144.00
117 - Central Pension Fund Total:				6,144.00
121 - CenturyLink Line Item Account 101-432-4321-503				
120056	01/22/2024			

Check Number Check Date

Inv 333266979

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Phone & Internet Services	202-451-4321-000	67.85

Inv 333266979 Total 67.85

Inv 7637846219687

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Pool Emergency Phone Services	202-451-4321-000	72.81

Inv 7637846219687 Total 72.81

120056 Total: 140.66

121 - CenturyLink Total: 140.66

129 - City of Blaine Line Item Account

120057 01/22/2024

Inv 6801

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2024	1st Qtr 2024 Utilities	601-494-4382-000	799.30
01/18/2024	1st Qtr 2024 Utilities	602-495-4382-000	2,170.00
01/18/2024	1st Qtr 2024 Utilities	601-000-2140-000	70.47

Inv 6801 Total 3,039.77

120057 Total: 3,039.77

129 - City of Blaine Total: 3,039.77

137 - City of Shoreview Line Item Account

120058 01/22/2024

Inv Q42023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	4th Qtr 2023 Utilities	601-000-2140-000	17.01
12/29/2023	4th Qtr 2023 Utilities	602-495-4382-000	128.09
12/29/2023	4th Qtr 2023 Utilities	601-494-4382-000	429.74

Inv Q42023 Total 574.84

120058 Total: 574.84

137 - City of Shoreview Total: 574.84

1815 - CivicPlus Line Item Account

120059 01/22/2024

Inv 287995

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date			14 Amount
12/28/2023	2024 CivicClerk Annual Fee		101-402-4410-000	7,107.00
Inv 287995 Total				7,107.00
120059 Total:				7,107.00
1815 - CivicPlus Total:				7,107.00
761 - Comcast Line Item Account 101-432-4321-502				
120060	01/22/2024			
Inv	0163083			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/05/2024	Phone & Internet Services		601-494-4321-000	166.81
Inv 0163083 Total				166.81
120060 Total:				166.81
761 - Comcast Total:				166.81
149 - Connexus Energy Line Item Account				
120061	01/22/2024			
Inv	December 2023			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/28/2023	Electric		101-432-4381-500	1,073.22
12/28/2023	Electric		602-495-4381-000	947.85
12/28/2023	Electric		101-450-4381-000	70.29
12/28/2023	Electric		601-494-4381-000	1,694.97
12/28/2023	Electric		101-420-4381-000	31.50
12/28/2023	Electric		101-430-4385-000	1,805.89
Inv December 2023 Total				5,623.72
120061 Total:				5,623.72
149 - Connexus Energy Total:				5,623.72
1278 - Core & Main LP Line Item Account				
120062	01/22/2024			
Inv	T574111			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/28/2023	Meters		601-494-4215-000	2,155.53
Inv T574111 Total				2,155.53
Inv	U194040			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/09/2024	Meters		601-494-4215-000	10,305.58

Check Number	Check Date		15	Amount
		Inv U194040 Total		10,305.58
		120062 Total:		12,461.11
		1278 - Core & Main LP Total:		12,461.11
		2086 - Dakota Wood-Grinding, Inc. Line Item Account		
		120063 01/22/2024		
		Inv 55035		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>		
		12/22/2023 Tree & Wood Chip Removal	101-450-4410-000	19,882.50
		Inv 55035 Total		19,882.50
		120063 Total:		19,882.50
		2086 - Dakota Wood-Grinding, Inc. Total:		19,882.50
		167 - Dalco, Inc. Line Item Account		
		120064 01/22/2024		
		Inv 4177860		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>		
		01/02/2024 Urinal Screen, Facial Tissue, Toilet Tissue, Hair & Body Wash	202-451-4211-000	384.42
		Inv 4177860 Total		384.42
		Inv 4179905		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>		
		01/08/2024 Touchless Paper Towel Dispenser	202-451-4211-000	37.56
		Inv 4179905 Total		37.56
		Inv 4179924		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>		
		01/08/2024 Gloves, Multi Purpose Cleaner, Toilet Tissue, Hair & Body Wash	202-451-4211-000	223.18
		Inv 4179924 Total		223.18
		120064 Total:		645.16
		167 - Dalco, Inc. Total:		645.16
		2041 - ECM Publishers, Inc. Line Item Account		
		120065 01/22/2024		
		Inv 978562		
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>		

Check Number	Check Date			
12/24/2023	Forest Lake Times Ad - TCG Funding		202-451-4900-000	639.35
Inv 978562 Total				639.35
120065 Total:				639.35
2041 - ECM Publishers, Inc. Total:				639.35
1637 - Ehlers and Associates Line Item Account				
120066	01/22/2024			
Inv	96475			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/09/2024	Arbitrage Report		344-470-4300-000	3,370.00
Inv 96475 Total				3,370.00
120066 Total:				3,370.00
1637 - Ehlers and Associates Total:				3,370.00
191 - Electric Pump, Inc. Line Item Account				
120067	01/22/2024			
Inv	0077429-IN			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/12/2024	Inspection of Lift Stations & Pumps		602-495-4300-000	2,850.00
Inv 0077429-IN Total				2,850.00
120067 Total:				2,850.00
191 - Electric Pump, Inc. Total:				2,850.00
192 - Emergency Apparatus Maintenance Line Item Account				
120068	01/22/2024			
Inv	126342			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/21/2023	Vehicle Safety Inspection #625		101-431-4410-000	353.16
Inv 126342 Total				353.16
Inv	130276			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/31/2023	Vehicle Repairs #610		101-431-4410-000	4,028.24
Inv 130276 Total				4,028.24

Check Number Check Date

Inv 130396

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2023	Installed Discharge Guage #625	101-431-4410-000	410.30

Inv 130396 Total 410.30

Inv 130442

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2023	Vehicle Repairs #625	101-431-4410-000	8,163.55

Inv 130442 Total 8,163.55

Inv 130520

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2023	Repair Water Leak #621	101-431-4410-000	1,698.46

Inv 130520 Total 1,698.46

Inv 130578

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2023	Vehicle Repairs #625	101-431-4410-000	2,134.77

Inv 130578 Total 2,134.77

120068 Total: 16,788.48

192 - Emergency Apparatus Maintenance Total: 16,788.48

203 - Evident Crime Scene Products Line Item Account

120069 01/22/2024

Inv 237459A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2024	Evidence Tubes	101-420-4211-000	44.78

Inv 237459A Total 44.78

120069 Total: 44.78

203 - Evident Crime Scene Products Total: 44.78

204 - Factory Motor Parts Company Line Item Account

120070 01/22/2024

Inv 159-101924

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Battery #315	101-431-4221-000	141.82

Inv 159-101924 Total 141.82

Check Number Check Date

Inv 1-9314849

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	Stock Oil Separator Filters (3)	101-431-4221-000	294.60

Inv 1-9314849 Total 294.60

Inv 1-9318845

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/03/2024	Batteries (3) #200	101-431-4221-000	457.05

Inv 1-9318845 Total 457.05

Inv 1-9332504

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Front Brake Pads #263	101-431-4221-000	114.00

Inv 1-9332504 Total 114.00

120070 Total: 1,007.47

204 - Factory Motor Parts Company Total: 1,007.47

212 - Finance & Commerce, Inc. Line Item Account

120071 01/22/2024

Inv 745666723

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	AFB 2024 Street Rehabilitation & Trunk Water Main Project	421-499-4340-149	229.62

Inv 745666723 Total 229.62

120071 Total: 229.62

212 - Finance & Commerce, Inc. Total: 229.62

216 - First Advantage Occ. Line Item Account

120072 01/22/2024

Inv 2505282312

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	Annual Enrollment	101-402-4300-000	73.42

Inv 2505282312 Total 73.42

120072 Total: 73.42

216 - First Advantage Occ. Total: 73.42

222 - Forest Lake Sportsmen's Club Line Item Account

Check Number	Check Date			
120073	01/22/2024			
Inv 9186				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/07/2023	Range Rental		101-420-4330-000	360.00
Inv 9186 Total				360.00
120073 Total:				360.00
222 - Forest Lake Sportsmen's Club Total:				360.00
227 - Freimuth Enterprises, LLC Line Item Account				
120074	01/22/2024			
Inv Dec 2023				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/27/2023	December 2023 Recycling Saturday - 23,831 Lbs		101-462-4410-000	550.00
Inv Dec 2023 Total				550.00
Inv Nov 2023				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
12/27/2023	November 2023 Recycling Saturday - 31,366 Lbs		101-462-4410-000	550.00
Inv Nov 2023 Total				550.00
120074 Total:				1,100.00
227 - Freimuth Enterprises, LLC Total:				1,100.00
229 - Galls, LLC Line Item Account				
120075	01/22/2024			
Inv 026762503				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/11/2024	Duty Holster for Taser (6)		101-420-4240-000	303.49
Inv 026762503 Total				303.49
120075 Total:				303.49
229 - Galls, LLC Total:				303.49
1880 - Gill ID Systems Line Item Account				
120076	01/22/2024			
Inv 61188				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/15/2024	Custom Key Tags (5,000)		202-451-4200-000	1,035.00
Inv 61188 Total				1,035.00

Check Number Check Date

120076 Total: 1,035.00

1880 - Gill ID Systems Total: 1,035.00

244 - Gopher State One-Call Line Item Account

120077 01/22/2024

Inv 3120546

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	December Tickets	601-494-4410-000	95.17
12/31/2023	December Tickets	602-495-4410-000	95.18

Inv 3120546 Total 190.35

120077 Total: 190.35

244 - Gopher State One-Call Total: 190.35

249 - Grainger Line Item Account

120078 01/22/2024

Inv 9949641964

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	Warming House Heater	101-450-4211-000	114.50

Inv 9949641964 Total 114.50

120078 Total: 114.50

249 - Grainger Total: 114.50

271 - Hawkins, Inc. Line Item Account

120079 01/22/2024

Inv 6652650

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2023	Pool Chemical Supplies	202-451-4222-000	681.79

Inv 6652650 Total 681.79

Inv 6652651

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2023	Chlorine, Hydrofluosilicic Acid & LPC-5	601-494-4222-000	9,291.08

Inv 6652651 Total 9,291.08

Inv 6664843

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2024	Chlorine Cylinders	601-494-4222-000	170.00

Check Number Check Date

Inv 6664843 Total 170.00

Inv 6666822

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2024	Chlorine Cylinder	202-451-4222-000	10.00

Inv 6666822 Total 10.00

120079 Total: 10,152.87

271 - Hawkins, Inc. Total: 10,152.87

1749 - Huebsch Services Line Item Account

120080 01/22/2024

Inv 20095169

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	Mats	101-432-4410-503	441.08
12/31/2023	Shop Towels	101-431-4211-000	89.56
12/31/2023	Mats	101-432-4410-501	118.60
12/31/2023	Mats	101-432-4410-502	65.07

Inv 20095169 Total 714.31

120080 Total: 714.31

1749 - Huebsch Services Total: 714.31

298 - Hugo Equipment Company Line Item Account

120081 01/22/2024

Inv 200888

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/13/2023	Chisel Chain, Srench, Air Filter & Spark Plug	101-450-4211-000	49.25

Inv 200888 Total 49.25

120081 Total: 49.25

298 - Hugo Equipment Company Total: 49.25

306 - Image Printing & Graphics, Inc Line Item Account

120082 01/22/2024

Inv 165900

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/26/2023	Business Cards - R. Rafferty	101-432-4200-000	31.50

Inv 165900 Total 31.50

Check Number Check Date

120082 Total: 31.50

306 - Image Printing & Graphics, Inc Total: 31.50

1955 - Infinite Health Collaborative, PA Line Item Account

120083 01/22/2024

Inv TCOINV07590

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	Team Wellness Education	210-420-4410-000	406.25

Inv TCOINV07590 Total 406.25

120083 Total: 406.25

1955 - Infinite Health Collaborative, PA Total: 406.25

1177 - Innovative Office Solutions LLC Line Item Account

120084 01/22/2024

Inv SUM-076852

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	Laminating Pouches	202-451-4200-000	22.27
12/31/2023	Paper, Pens, Sharpies & Envelopes	101-432-4200-000	224.94

Inv SUM-076852 Total 247.21

120084 Total: 247.21

1177 - Innovative Office Solutions LLC Total: 247.21

312 - International Union Line Item Account 101-000-2040-000

120039 01/05/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2024	PR Batch 00002.01.2024 Union Dues 49ers	101-000-2040-000	560.00

Inv Total 560.00

120039 Total: 560.00

312 - International Union Total: 560.00

314 - Intoximeters, Inc. Line Item Account

120085 01/22/2024

Inv 751236

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Mouthpieces	101-420-4240-000	251.00

Check Number Check Date

Inv 751236 Total 251.00

120085 Total: 251.00

314 - Intoximeters, Inc. Total: 251.00

2042 - J. Becher & Associates, Inc. Line Item Account

120086 01/22/2024

Inv 2313110-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	Maintenance on Civil Sirens - Main & Black Duck Dr	101-420-4410-000	2,251.69

Inv 2313110-F Total 2,251.69

Inv 2313116-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2023	Troubleshoot Can Lights in Civic Complex Lobby	101-432-4300-503	136.00

Inv 2313116-F Total 136.00

120086 Total: 2,387.69

2042 - J. Becher & Associates, Inc. Total: 2,387.69

338 - Kennedy & Graven, Chartered Line Item Account

120087 01/22/2024

Inv 179143

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2024	December Legal Lyngblomsten Senior Housing TIF	419-499-4301-000	110.00

Inv 179143 Total 110.00

120087 Total: 110.00

338 - Kennedy & Graven, Chartered Total: 110.00

2084 - Kissick, Riley Line Item Account

120088 01/22/2024

Inv 12/1/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2023	CDL Tuition	603-496-4330-000	1,490.00

Inv 12/1/2023 Total 1,490.00

120088 Total: 1,490.00

Check Number Check Date

2084 - Kissick, Riley Total:

1,490.00

782 - L.T.G. Power Equipment Line Item Account

120089 01/22/2024

Inv 282929

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Pole Saw, Chain Sprocket & Shop Supplies	101-450-4211-000	169.37

Inv 282929 Total 169.37

120089 Total: 169.37

782 - L.T.G. Power Equipment Total:

169.37

1974 - Language Line Services Line Item Account

120090 01/22/2024

Inv 11197930

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	December Language Line Services	101-420-4300-000	209.09

Inv 11197930 Total 209.09

120090 Total: 209.09

1974 - Language Line Services Total:

209.09

365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000

120040 01/05/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2024	PR Batch 00002.01.2024 Union Dues LELS	101-000-2040-000	1,621.50

Inv Total 1,621.50

120040 Total: 1,621.50

365 - Law Enforcement Labor Services Total:

1,621.50

369 - League of Minnesota Cities Line Item Account

120091 01/22/2024

Inv 397571

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	MN Cities Stormwater Coalition Contributions	422-499-4300-000	1,370.00

Inv 397571 Total 1,370.00

Check Number Check Date

Inv 397791

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	PATROL Subscription	101-420-4330-000	2,340.00

Inv 397791 Total 2,340.00

Inv 398737

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2024	2024 Safety & Loss Control Workshop - M. Sawyer	101-402-4330-000	20.00

Inv 398737 Total 20.00

120091 Total: 3,730.00

369 - League of Minnesota Cities Total: 3,730.00

1762 - LEAST Services/Counseling, LLC Line Item Account

120092 01/22/2024

Inv 1326

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/17/2023	Replace Check #119917 Counseling Services	101-421-4300-000	280.00
11/17/2023	Replace Check #119917 Counseling Services	101-420-4300-000	880.00

Inv 1326 Total 1,160.00

120092 Total: 1,160.00

1762 - LEAST Services/Counseling, LLC Total: 1,160.00

387 - Little Falls Machine, Inc. Line Item Account

120093 01/22/2024

Inv 370005

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2023	Clevises & Pins for Wing #210	101-431-4221-000	376.79

Inv 370005 Total 376.79

120093 Total: 376.79

387 - Little Falls Machine, Inc. Total: 376.79

757 - LRS Line Item Account 101-450-4410-000

120094 01/22/2024

Inv MP242960

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Toilet Rental - City Hall Park	101-450-4410-000	65.00

Inv MP242960 Total 65.00

Check Number Check Date

Inv MP242961

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Toilet Rental - Sunrise Park	101-450-4410-000	65.00

Inv MP242961 Total 65.00

Inv MP242962

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Toilet Rental - Birch Park	101-450-4410-000	65.00

Inv MP242962 Total 65.00

Inv MP242963

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Toilet Rental - Lino Park	101-450-4410-000	65.00

Inv MP242963 Total 65.00

120094 Total: 260.00

757 - LRS Total: 260.00

394 - Macqueen Equipment, Inc. Line Item Account

120095 01/22/2024

Inv 021825PP

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/22/2023	Gas Monitor (4)	101-421-4240-000	1,005.07

Inv 021825PP Total 1,005.07

Inv P24048

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	Fire Hose (2)	214-421-5000-000	923.50

Inv P24048 Total 923.50

120095 Total: 1,928.57

394 - Macqueen Equipment, Inc. Total: 1,928.57

404 - Martin-McAllister Line Item Account

120096 01/22/2024

Inv 15837

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	Public Safety Assessment	101-402-4300-000	1,250.00

Inv 15837 Total 1,250.00

Check Number Check Date

120096 Total: 1,250.00

404 - Martin-McAllister Total: 1,250.00

420 - Met Council Environmental Services (SAC) Line Item Account

120097 01/22/2024

Inv December 2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	December 2023 SAC	101-000-3414-000	-198.80
12/31/2023	December 2023 SAC	101-000-2120-000	19,880.00

Inv December 2023 Total 19,681.20

120097 Total: 19,681.20

420 - Met Council Environmental Services (SAC) Total: 19,681.20

421 - Metro Sales Incorporated Line Item Account

120098 01/22/2024

Inv INV2440608

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Copier Maintenance Contract Ricoh/MP 4055SP Copier	101-420-4410-000	36.00

Inv INV2440608 Total 36.00

Inv INV2440610

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Copier Maintenance Contract Ricoh/IM C2500 Color Copier	101-432-4410-503	169.17

Inv INV2440610 Total 169.17

Inv INV2440611

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Copier Maintenance Contract Ricoh/IM C6000 Color Copier	101-432-4410-503	466.03

Inv INV2440611 Total 466.03

Inv INV2444798

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2024	Copier Maintenance Contract Ricoh/IM CW2200 Wide Format	101-432-4410-503	49.54

Inv INV2444798 Total 49.54

120098 Total: 720.74

421 - Metro Sales Incorporated Total: 720.74

Check Number Check Date

1969 - Metro-INET Line Item Account

120099 01/22/2024

Inv 1686

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2024	January IT Services	202-451-4310-000	2,663.60
01/01/2024	January IT Services	602-495-4310-000	1,331.80
01/01/2024	January IT Services	101-407-4310-000	21,308.80
01/01/2024	January IT Services	601-494-4310-000	1,331.80

Inv 1686 Total 26,636.00

Inv 1711

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2023	Netmotion License - HR Assistant	101-407-4310-000	403.00

Inv 1711 Total 403.00

120099 Total: 27,039.00

1969 - Metro-INET Total: 27,039.00

427 - Midway Ford Company Line Item Account

120100 01/22/2024

Inv 809938

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	Front Axle U-Joint #263	101-431-4221-000	57.32

Inv 809938 Total 57.32

Inv 811046

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Locking Hub Assembly #263	101-431-4221-000	128.22

Inv 811046 Total 128.22

120100 Total: 185.54

427 - Midway Ford Company Total: 185.54

443 - Minnesota Unemployment Insurance Line Item Account

120101 01/22/2024

Inv Q42023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Q4 2023 Unemployment	602-495-4141-000	3,256.05
01/09/2024	Q4 2023 Unemployment	202-451-4141-000	10,392.79
01/09/2024	Q4 2023 Unemployment	601-494-4141-000	3,256.05

Inv Q42023 Total 16,904.89

Check Number Check Date

120101 Total: 16,904.89

443 - Minnesota Unemployment Insurance Total: 16,904.89

450 - MN Department of Health Line Item Account

120102 01/22/2024

Inv Q42023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/31/2023	4th Qtr 2023 Water Connection Fee	601-000-2140-000	13,668.00

Inv Q42023 Total 13,668.00

120102 Total: 13,668.00

450 - MN Department of Health Total: 13,668.00

477 - NAC Mechanical & Electrical Line Item Account

120103 01/22/2024

Inv 220165

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2023	Repairs to Dectron Unit	202-451-4300-000	14,716.55

Inv 220165 Total 14,716.55

Inv 220686

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	Troubleshoot Boiler for Pool Unit	202-451-4300-000	4,595.00

Inv 220686 Total 4,595.00

120103 Total: 19,311.55

477 - NAC Mechanical & Electrical Total: 19,311.55

480 - NCPERS Group Life Insurance Line Item Account 101-000-2040-000

120042 01/19/2024

Inv January 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2024	Life Insurance Premiums	101-000-2040-000	336.00

Inv January 2024 Total 336.00

120042 Total: 336.00

480 - NCPERS Group Life Insurance Total: 336.00

Check Number Check Date

1841 - Northdale Construction Company, Inc. Line Item Account

120104 01/22/2024

Inv 012065-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	49 & J Lift Station, Sewer and Water Extension - Final	406-499-4400-123	101,463.82

Inv 012065-000-7 Total 101,463.82

120104 Total: 101,463.82

1841 - Northdale Construction Company, Inc. Total:

101,463.82

500 - Nystrom Publishing Company Line Item Account

120105 01/22/2024

Inv 47322

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/19/2023	2024 Recycling Saturday Postcard	101-462-4340-000	2,808.52

Inv 47322 Total 2,808.52

120105 Total: 2,808.52

500 - Nystrom Publishing Company Total:

2,808.52

1450 - Occupational Health Centers of MN, P.C. Line Item Account

120106 01/22/2024

Inv 103898108

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/18/2023	New Hire Testing	101-402-4300-000	107.00

Inv 103898108 Total 107.00

120106 Total: 107.00

1450 - Occupational Health Centers of MN, P.C. Total:

107.00

506 - Olson's Sewer Service, Inc. Line Item Account

120107 01/22/2024

Inv 102650

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Wastewater Removal & Disposal - 1189 Main St	101-432-4300-500	607.00

Inv 102650 Total 607.00

120107 Total: 607.00

Check Number Check Date

506 - Olson's Sewer Service, Inc. Total:

607.00

509 - O'Reilly Automotive Stores Line Item Account

120108 01/22/2024

Inv 3472-310173

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2024	Oxygen Sensor #303	101-431-4221-000	34.20

Inv 3472-310173 Total 34.20

Inv 3472-310326

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	Outer Axle Seal #263	101-431-4221-000	48.17

Inv 3472-310326 Total 48.17

120108 Total: 82.37

509 - O'Reilly Automotive Stores Total:

82.37

511 - Otter Lake Animal Care Center Line Item Account

120109 01/22/2024

Inv 242309

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	Argos Medication & Boarding	211-420-4300-000	579.70

Inv 242309 Total 579.70

Inv 243104

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Boarding & Rescue Placement Fee	101-420-4410-000	159.19

Inv 243104 Total 159.19

120109 Total: 738.89

511 - Otter Lake Animal Care Center Total:

738.89

522 - Performance Plus LLC Line Item Account

120110 01/22/2024

Inv 123864

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	New Hire Testing	101-402-4300-000	330.00

Inv 123864 Total 330.00

120110 Total: 330.00

Check Number	Check Date		32	Amount
522 - Performance Plus LLC Total:				330.00
539 - Playpower LT Farmington, Inc. Line Item Account				
120111	01/22/2024			
Inv	1400279479			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/21/2023	Playground Equipment & Hardware	101-450-4211-000		1,068.00
Inv 1400279479 Total				1,068.00
120111 Total:				1,068.00
539 - Playpower LT Farmington, Inc. Total:				1,068.00
2087 - PreCise MRM LLC Line Item Account				
120112	01/22/2024			
Inv	IN200-1046145			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/12/2023	Precise GPS Annual Service	101-431-4300-000		1,500.00
Inv IN200-1046145 Total				1,500.00
Inv IN200-1046641				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/03/2024	Precise GPS and Analytic Hardware	101-431-4300-000		3,196.24
Inv IN200-1046641 Total				3,196.24
120112 Total:				4,696.24
2087 - PreCise MRM LLC Total:				4,696.24
551 - Premium Waters, Inc. Line Item Account 101-432-4410-500				
120113	01/22/2024			
Inv	608417-12-23			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/31/2023	Kandiyohi Water	101-432-4410-500		79.49
Inv 608417-12-23 Total				79.49
120113 Total:				79.49
551 - Premium Waters, Inc. Total:				79.49
552 - Press Publications, Inc. Line Item Account				
120114	01/22/2024			

Check Number Check Date

Inv 793514

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2023	Membership Special Ad	202-451-4900-000	512.66

Inv 793514 Total 512.66

Inv 794805

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2024	Summary Budget Statement	101-407-4340-000	118.44

Inv 794805 Total 118.44

Inv 795275

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	AFB 2024 Street Rehabilitation & Trunk Water Main Project	421-499-4340-149	203.04

Inv 795275 Total 203.04

Inv 795276

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	PHN Economic Development Authority	101-415-4340-000	118.44

Inv 795276 Total 118.44

120114 Total: 952.58

552 - Press Publications, Inc. Total: 952.58

553 - Primary Products Company Line Item Account

120115 01/22/2024

Inv 80637

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/02/2024	Nitrile Gloves	101-420-4211-000	199.82

Inv 80637 Total 199.82

120115 Total: 199.82

553 - Primary Products Company Total: 199.82

1572 - Probuil Extérieurs LLC Line Item Account

120116 01/22/2024

Inv 2560

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	Replace Roof - 6668 Black Duck Dr	601-494-4410-000	5,705.00

Inv 2560 Total 5,705.00

Check Number Check Date

Inv 2561

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	Replace Siding & Gutters - Birch St Well House	601-494-4410-000	44,750.00

Inv 2561 Total 44,750.00

120116 Total: 50,455.00

1572 - Probuilt Exteriors LLC Total: 50,455.00

1092 - Quadient Finance USA, Inc. Line Item Account 101-432-4322-000

120117 01/22/2024

Inv 1/15/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2024	Postage Machine Postage	101-432-4322-000	500.00

Inv 1/15/2024 Total 500.00

120117 Total: 500.00

1092 - Quadient Finance USA, Inc. Total: 500.00

900 - Registered Abstracters, Inc. Line Item Account

120118 01/22/2024

Inv A24-01006

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Owners & Encumbrance Report PID #17-31-22-23-0021	101-415-4300-000	120.00

Inv A24-01006 Total 120.00

Inv A24-01007

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2024	Owners & Encumbrance Report Parcel 15, Right of Plat No. 1	101-415-4300-000	150.00

Inv A24-01007 Total 150.00

120118 Total: 270.00

900 - Registered Abstracters, Inc. Total: 270.00

2031 - Rehbein Transit Co, Inc. Line Item Account

120119 01/22/2024

Inv 89748

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/27/2023	Transportation for Non-School Day Trip	202-451-4410-604	428.24

Inv 89748 Total 428.24

Check Number Check Date

120119 Total: 428.24

2031 - Rehbein Transit Co, Inc. Total: 428.24

1949 - Rowe, Mike Line Item Account

120120 01/22/2024

Inv 1/5/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	Mileage Reimbursement	202-451-4330-000	31.44
01/05/2024	Mileage Reimbursement	202-451-4330-000	10.48

Inv 1/5/2024 Total 41.92

120120 Total: 41.92

1949 - Rowe, Mike Total: 41.92

587 - Safe-Fast, Inc. Line Item Account

120121 01/22/2024

Inv INV285059

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	Uniform Allowance - E. Olson	101-430-4370-000	199.30

Inv INV285059 Total 199.30

120121 Total: 199.30

587 - Safe-Fast, Inc. Total: 199.30

1784 - Sawyer, Meg Line Item Account

120122 01/22/2024

Inv 1/9/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/09/2024	Leadership Book	101-402-4330-000	9.99

Inv 1/9/2024 Total 9.99

120122 Total: 9.99

1784 - Sawyer, Meg Total: 9.99

2048 - Schroeder Construction Line Item Account

120123 01/22/2024

Inv 1/9/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date			Amount
01/09/2024	Hydrant Meter Rental Refund	601-000-3855-000		-185.00
01/09/2024	Hydrant Meter Rental Refund	601-000-3714-000		-150.00
01/09/2024	Hydrant Meter Rental Refund	601-000-2301-000		600.00
Inv 1/9/2024 Total				265.00
120123 Total:				265.00
2048 - Schroeder Construction Total:				265.00
1593 - Shred-it, c/o Stericycle, Inc. Line Item Account				
120124	01/22/2024			
Inv	8005854111			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/03/2024	Document Destruction	101-402-4410-000		36.34
01/03/2024	Document Destruction	101-420-4410-000		72.68
Inv 8005854111 Total				109.02
120124 Total:				109.02
1593 - Shred-it, c/o Stericycle, Inc. Total:				109.02
1410 - Squires, Waldspurger & Mace P.A. Line Item Account				
120125	01/22/2024			
Inv	18927			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/20/2023	October Legal DNR Water Appropriation Permit Contested	601-494-4301-000		36,627.47
12/20/2023	October Legal Land Sales	101-415-4300-000		17.50
12/20/2023	October Legal Land Sales	101-416-4410-000		17.50
12/20/2023	October Legal Miscellaneous	101-414-4301-000		7,292.20
Inv 18927 Total				43,954.67
120125 Total:				43,954.67
1410 - Squires, Waldspurger & Mace P.A. Total:				43,954.67
634 - Staples Business Credit Line Item Account				
120126	01/22/2024			
Inv	1653045137			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/25/2023	Toner, Sheet Protectors, Notepads, Paper, Tape & Calendars	101-420-4200-000		495.86
Inv 1653045137 Total				495.86
120126 Total:				495.86

Check Number Check Date

634 - Staples Business Credit Total:

495.86

643 - Storey Kenworthy/Matt Parrott Line Item Account

120127 01/22/2024

Inv PINV1143825

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2023	2023 W-2's & 1099's	101-407-4200-000	305.34

Inv PINV1143825 Total 305.34

120127 Total: 305.34

643 - Storey Kenworthy/Matt Parrott Total:

305.34

649 - Sycom, Inc. Line Item Account

120128 01/22/2024

Inv A03-2346A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	Lift Station #53 Upgrades	602-495-4300-000	7,584.75

Inv A03-2346A Total 7,584.75

Inv A03-2347A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2023	Lift Station #12 Upgrades	602-495-4300-000	7,366.00

Inv A03-2347A Total 7,366.00

Inv A03-2357A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Tower #3 FleetZoom Monitoring	601-494-4321-000	792.00

Inv A03-2357A Total 792.00

120128 Total: 15,742.75

649 - Sycom, Inc. Total:

15,742.75

655 - TASC - Client Invoices Line Item Account

120129 01/22/2024

Inv IN2978935

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	December Admin Fees	101-402-4410-000	113.90

Inv IN2978935 Total 113.90

120129 Total: 113.90

Check Number Check Date

655 - TASC - Client Invoices Total:

113.90

681 - Twin Cities Transport & Recovery Line Item Account

120130 01/22/2024

Inv 23-1229-176808

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2023	Tow Charge ICR #23306303 2005 Chrysler 300	208-420-4300-000	85.00
Inv 23-1229-176808 Total			85.00

120130 Total:

85.00

681 - Twin Cities Transport & Recovery Total:

85.00

687 - U.S. Bank Visa Line Item Account

120131 01/22/2024

Inv 1/8/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2024	Indeed/Job Posting - Rookery Custodian	101-402-4340-000	150.04
01/08/2024	Image Printing & Graphics/December UB Statements	602-495-4322-000	391.11
01/08/2024	Amazon/Uniform Allowance - W. Owens	101-420-4370-000	69.99
01/08/2024	Party City/Birthday Party Tablecloths & Paper Products	202-451-4205-000	232.00
01/08/2024	EDAM/Tuition - M. Grochala	101-415-4330-000	350.00
01/08/2024	Amazon/Pool Chemical Supplies	202-451-4222-000	23.66
01/08/2024	Vehicle Safety Supply/Stock Rubber Grommets (10)	101-431-4221-000	27.95
01/08/2024	Facebook/Rookery Ads	202-451-4900-000	75.00
01/08/2024	Amazon/Squad Printer USB Cable	101-420-4240-000	5.99
01/08/2024	Kuhl/Uniform Allowance - K. Sinna	101-420-4370-000	112.03
01/08/2024	Galls/Uniform Allowance - W. Owens	101-420-4370-000	348.96
01/08/2024	Buck Knives/Uniform Allowance - M. Carlson	101-420-4370-000	145.07
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	1,335.66
01/08/2024	FirstNet/City Administrator December Cell Phone Bill	101-402-4321-000	49.77
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	28.56
01/08/2024	Walmart/Returned Birthday Party Supplies	202-451-4200-609	-39.85
01/08/2024	Amazon/Ceiling Fan Duster	101-432-4211-000	44.99
01/08/2024	Image Printing & Graphics/November UB Statements	601-494-4322-000	564.62
01/08/2024	Eventbrite/Tuition - A. Nelson	101-461-4330-000	60.00
01/08/2024	Danner/Uniform Allowance - M. Carlson	101-420-4370-000	343.50
01/08/2024	Tactacam/Annual Subscription for Tactacam Cellular Cameras	101-420-4214-000	216.00
01/08/2024	IAFC/2024 Membership - D. L'Allier & J. Swenson	101-421-4452-000	460.00
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	21.56
01/08/2024	Image Printing & Graphics/December UB Statements	602-495-4410-000	130.59
01/08/2024	Image Printing & Graphics/UB Statement Paper - 24,000	602-495-4200-000	863.50
01/08/2024	Amazon/Uniform Allowance - A. Halverson	101-420-4370-000	17.45
01/08/2024	Home Depot/Mouse Traps	101-432-4211-501	8.94
01/08/2024	Amazon/Whistles (4)	202-451-4200-000	30.76
01/08/2024	Kwik Trip/Vehicle Fuel	101-431-4212-000	72.21
01/08/2024	Walmart/Secret Holiday Shop Event Supplies	202-451-4200-608	52.22
01/08/2024	Home Depot/Plumbing Parts	202-451-4211-000	16.24
01/08/2024	Social Indoor/Rookery Membership Special Billboard Ad	202-451-4900-000	300.00
01/08/2024	Facebook/Rookery Ads	202-451-4900-000	50.00
01/08/2024	MC's Taphouse/Reserve Volunteers Appreciation Dinner	101-420-4386-000	412.98

Check Number	Check Date		Amount
01/08/2024		Tractor Supply/Uniform Allowance - P. Moonen	123.95
01/08/2024		ESRI/ArcGIS Pro License	382.50
01/08/2024		Amazon/Uniform Allowance - A. Halverson	47.99
01/08/2024		S&S Worldwide/Scissors & Portable Soccer Goals	821.56
01/08/2024		Holiday/December Car Washes	401.50
01/08/2024		Aquatic Exercise Assoc./Aquatic Fitness Certification - J. Boyer	175.00
01/08/2024		Walmart/Returned Secret Holiday Shop Event Supplies	-6.24
01/08/2024		BCA/Tuition - J. Boyd	50.00
01/08/2024		Clearway Energy/Parking Fee - Meeting w/City Attorney	8.00
01/08/2024		Home Depot/Screws	8.48
01/08/2024		Image Printing & Graphics/UB Statement Paper - 24,000	863.50
01/08/2024		MN Rural Water Association/Water License Renewal - T. Paulno	350.00
01/08/2024		Bill's Superette/Vehicle Fuel	69.82
01/08/2024		Image Printing & Graphics/December UB Statements	391.11
01/08/2024		Amazon/Discovery USB Labels	3.92
01/08/2024		SLUC/Membership Renewal - M. Grochala	250.00
01/08/2024		Holiday/Vehicle Fuel	919.68
01/08/2024		MN Asphalt Pavement Association/Tuition - R. Boldt	100.00
01/08/2024		Barron County Waste/Destruction of Evidence Items	100.00
01/08/2024		Gertens/Tree Stump Treating Chemicals & Tree Injection Supplies	776.22
01/08/2024		Amazon/Swivel Furniture Wheels	9.98
01/08/2024		Amazon/Swimming Pool Skimmer Net	29.99
01/08/2024		Walmart/Non-School Day Program Craft Supplies	82.82
01/08/2024		Homerun Leadership LLC/Leadership Training - Management Team	1,200.00
01/08/2024		Facebook/Rookery Ads	50.00
01/08/2024		Chewy/Canine Food	74.99
01/08/2024		Walmart/Returned Secret Holiday Shop Event Supplies	-37.30
01/08/2024		Ehlers/2024 MN Public Finance Seminar - H. Lynch & T. Thoma	660.00
01/08/2024		Walmart/Non-School Day Program Craft Supplies	62.95
01/08/2024		Amazon/Dual Monitor Desk Mount	29.95
01/08/2024		Amazon/Flood Light Bulbs	-32.00
01/08/2024		Bill's Superette/Vehicle Fuel	97.05
01/08/2024		Amazon/Uniform Allowance - I. Simon	11.96
01/08/2024		Walmart/Birthday Party Supplies	39.85
01/08/2024		Image Printing & Graphics/November UB Statements	564.62
01/08/2024		Holiday/Vehicle Fuel	193.63
01/08/2024		Walmart/Non-School Day Supplies	21.32
01/08/2024		Amazon/Uniform Allowance - D. Thill	11.97
01/08/2024		Shutterstock/Stock Photos Monthly License Fee	29.00
01/08/2024		Allina/Tuition for Medical Education	960.00
01/08/2024		BCA/Tuition - J. Boyd	25.00
01/08/2024		MN St IAP/Parking Fee - MN OAH Water Hearing	40.00
01/08/2024		Image Printing & Graphics/November UB Statements	174.10
01/08/2024		SLUC/Tuition - M. Grochala	48.00
01/08/2024		Viking Electric/Light Bulbs	165.10
01/08/2024		ICC/Tuition - P. Moonen & J. Boonstra	360.00
01/08/2024		Home Depot/Paint & Painting Supplies	124.84
01/08/2024		Amazon/Battery Connector	4.99
01/08/2024		Amazon/Wall Calendar	9.99
01/08/2024		Amazon/Evidence Containers	28.99
01/08/2024		Sherwin-Williams/Paint	228.84
01/08/2024		PRI/Tuition - W. Owens, J. Boyd, L. Hawkinson & T. Schaaf	519.10
01/08/2024		MPSFMA/Annual Membership - M. Hoffman	75.00
01/08/2024		Amazon/HDMI Cable, HDMI Booster & Flood Light Bulbs	96.96
01/08/2024		Amazon/Wall Clock	58.79
01/08/2024		USPS/Postage For Letters from Santa Event	26.40
01/08/2024		FirstNet/Public Safety December Cell Phone Bill	379.66
01/08/2024		Amazon/Uniform Allowance - C. Schirmers	11.97

Check Number	Check Date		Amount
01/08/2024	Home Depot/Area Rugs (4), Brush Set & Cleanser	202-451-4211-000	131.76
01/08/2024	Sitka/Uniform Allowance - K. Sinna	101-420-4370-000	57.35
01/08/2024	ESRI/ArcGIS Pro License	601-494-4300-000	382.50
01/08/2024	Amazon/Hose Adapters (6)	101-421-4240-000	391.50
01/08/2024	Home Depot/PVC & Plastic Barb Plugs	101-432-4211-000	25.36
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	52.11
01/08/2024	Target/Birthday Party Supplies	202-451-4200-609	54.89
01/08/2024	SLUC/Tuition - K. Larsen	101-416-4330-000	48.00
01/08/2024	When I Work/Monthly Subscription Fee	202-451-4310-000	460.00
01/08/2024	Marathon/Vehicle Fuel	101-431-4212-000	58.35
01/08/2024	Walgreens/Department Photos	101-421-4200-000	8.56
01/08/2024	Image Printing & Graphics/December UB Statements	601-494-4410-000	130.59
01/08/2024	PRI/Tuition - J. Boyd	101-420-4330-000	279.00
01/08/2024	Amazon/Polypropylene Ball Valves	101-421-4240-000	64.95
01/08/2024	Michaels/Non-School Day Program Craft Supplies	202-451-4200-604	50.81
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	40.32
01/08/2024	Kwik Trip/Vehicle Fuel	101-431-4212-000	52.09
01/08/2024	Amazon/Leadership Book	101-407-4330-000	20.00
01/08/2024	Amazon/Velcro	101-420-4211-000	9.70
01/08/2024	Lino Lakes Quick Stop/Vehicle Fuel	101-431-4212-000	31.00
01/08/2024	Minnesota Native Landscapes/Native Seed for Northpointe Park	101-461-4211-000	536.00
01/08/2024	Action Targets/Range Targets	101-420-4211-000	302.00
01/08/2024	FirstNet/Public Safety December Cell Phone Bill	101-420-4321-000	696.08
01/08/2024	Sea Life/Non-School Day Field Trip Entrance Fee	202-451-4410-604	201.00
01/08/2024	Gopher Family Brands/Scooters (24) & Hoop Plus Hoops (72)	202-451-4200-805	3,189.76
01/08/2024	Hugo Equipment Company/Brush Saw & Chainsaw Sharpening Too	101-463-4211-000	75.57
01/08/2024	Amazon/Coffee Descaler	202-451-4200-000	13.71
01/08/2024	Amazon/Scissors	202-451-4200-000	4.99
01/08/2024	Costco/Public Safety Aid Event Supplies	101-420-4211-000	52.96
01/08/2024	Amazon/3M Hanging Strips & File Organizer	202-451-4200-000	31.31
01/08/2024	Caribou Coffee/Coffee for EDAC Meeting	101-415-4200-000	19.45
01/08/2024	Fleet Farm/Day Camp Toaster Oven & Fidget Spinners	202-451-4200-805	129.55
01/08/2024	Amazon/Plastic Tamper Seal Tags	101-421-4211-000	22.99
01/08/2024	Amazon/Markers	202-451-4200-000	17.17
01/08/2024	Amazon/Velcro for Fire Uniforms	101-421-4370-000	18.99
01/08/2024	Oakley/Uniform Allowance - K. Sinna	101-420-4370-000	152.46
01/08/2024	Amazon/Face Masks	202-451-4211-000	5.99
01/08/2024	Home Depot/Goo Gone, Small Tools, Broom & Squeegee	601-494-4211-000	135.30
01/08/2024	Walmart/Secret Holiday Shop Event Supplies	202-451-4200-608	116.01
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	78.48
01/08/2024	Aspen Mills/Uniform Allowance - D. L'Allier	101-421-4370-000	12.85
01/08/2024	MPPOA/Legal Defense Fund Dues - W. Owens	101-420-4452-000	206.28
01/08/2024	Eckberg Lammers/Tuition - C. Boehme	101-420-4330-000	649.00
01/08/2024	Bill's Superette/Vehicle Fuel	101-431-4212-000	441.66
01/08/2024	Amazon/Aluminum Snap Frame	202-451-4200-000	47.90
01/08/2024	Baker Ballistics, LLC/Protective Bag for Patrol Ballistic Shield	101-420-4240-000	205.00
01/08/2024	MN Nursery & Landscape Assoc./Tuition - M. Hoffman & T. Draho	101-450-4330-000	460.00
01/08/2024	Shell/Vehicle Fuel	101-431-4212-000	32.49
01/08/2024	Menards/Uniform Allowance - P. Moonen	101-422-4370-000	18.17
01/08/2024	MN IAAI/2024 Membership - B. Finke	101-421-4452-000	25.00
01/08/2024	USPCA/Annual Dues - A. Hallin	211-420-4330-000	50.00
01/08/2024	EDAM/Membership Renewal - M. Grochala	101-415-4452-000	320.00
01/08/2024	Facebook/Rookery Ads	202-451-4900-000	17.38
01/08/2024	Archetype/Sign for Men's Locker Room	202-451-4211-000	371.00
01/08/2024	Holiday/Vehicle Fuel	101-431-4212-000	74.29
01/08/2024	Viking Electric/Light Bulbs	101-432-4211-503	49.53
01/08/2024	Fleet Farm/Fuse for Sweeper	202-451-4211-000	4.31
01/08/2024	Walmart/Returned Secret Holiday Shop Event Supplies	202-451-4200-608	-21.92

Check Number	Check Date		Amount
01/08/2024	Image Printing & Graphics/November UB Statements	601-494-4410-000	174.09
01/08/2024	Amazon/Printer Ink (3)	101-432-4200-000	185.97
01/08/2024	Home Depot/Cutting Supplies for Pump Maintenance	602-495-4211-000	29.67
01/08/2024	Amazon/Tool Buckets (6) & Tool Bag	214-421-5000-000	309.89
01/08/2024	Amazon/Evidence Room Supplies	101-420-4211-000	66.49
01/08/2024	Webstaurant Store/Coffee Supplies	202-451-4200-000	232.73
01/08/2024	Amazon/Clipboards (5)	202-451-4200-805	61.95
01/08/2024	4imprint/Tumblers (250)	202-451-4200-609	654.91
01/08/2024	Pizza T/Food for Employee Appreciation Event	101-401-4900-000	389.21
01/08/2024	IACA/Tuition - T. Schaaf	101-420-4330-000	395.00
01/08/2024	Amazon/Basketball Balls w/Inflatable Pump	202-451-4200-805	69.99
01/08/2024	Bill's Superette/Vehicle Fuel	101-431-4212-000	478.64
01/08/2024	Target/Birthday Party Paper Plates & Decorations	202-451-4200-609	45.48
01/08/2024	Home Depot/Tote (4)	101-430-4211-000	43.92
01/08/2024	Forestry Suppliers, Inc./Measuring Tape	101-461-4240-000	102.95
01/08/2024	Amazon/Loose Leaf Binder Rings	101-432-4200-000	5.98
01/08/2024	Amazon/SRO Computer Monitor	101-420-4240-000	45.99
01/08/2024	Athletic Outfitters/T-Shirts	101-421-4370-000	539.60
01/08/2024	Walmart/Creamer & Sugar Packs	202-451-4200-000	20.90
01/08/2024	Amazon/LED Emergency Exit Sign	202-451-4211-000	98.89
01/08/2024	Home Depot/Canvas Drop Cloths & Moving Blanket	101-432-4211-000	74.92
01/08/2024	Amazon/Batteries	101-420-4211-000	20.81
01/08/2024	Walgreens/Department Photos	101-420-4200-000	3.21
01/08/2024	Amazon/Polypropylene Ball Valves (5)	101-421-4240-000	372.50
01/08/2024	Amazon/Magnetic Door Catches & Gate Wheels	202-451-4211-000	37.25
01/08/2024	APA/APA & AICP Membership Renewal - M. Grochala	101-418-4452-000	724.00
01/08/2024	Kwik Trip/Vehicle Fuel	101-431-4212-000	33.48
01/08/2024	Viking Electric/Light Bulbs	101-432-4211-503	445.77
01/08/2024	Crumb! Cookies/Cookies for Employee Appreciation Event	101-401-4900-000	254.90
01/08/2024	MDA/Pest License Renewals - M. Hoffman, T. Drahota & A. Nelson	101-450-4330-000	30.67
01/08/2024	Amazon/Sign Holders	101-432-4200-000	23.99
01/08/2024	Home Depot/Plumbing Adaptors	202-451-4211-000	8.96
01/08/2024	Forestry Suppliers, Inc./Tree Planting Bars & Tree Marking Tape	101-463-4211-000	246.79
01/08/2024	MN Nursery & Landscape Association/Tuition - A. Nelson	101-461-4330-000	230.00
01/08/2024	ISA/ISA & MSA Annual Memberships - A. Nelson	101-461-4452-000	175.00
Inv 1/8/2024 Total			36,993.05
120131 Total:			36,993.05
687 - U.S. Bank Visa Total:			36,993.05
1104 - Walters Recycling & Refuse Line Item Account			
120132	01/22/2024		
Inv	7588860		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Trash & Recycling	202-451-4384-000	286.83
Inv 7588860 Total			286.83
Inv	7588931		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Trash & Recycling	101-432-4384-501	48.36
01/10/2024	Trash & Recycling	101-432-4384-503	434.79

Check Number	Check Date			Amount
01/10/2024	Organic Recycling	101-462-4410-000		78.79
01/10/2024	Trash & Recycling	101-432-4384-502		139.25
01/10/2024	Organic Recycling	101-462-4410-000		83.34
01/10/2024	Trash & Recycling	101-432-4384-500		348.16
01/10/2024	Organic Recycling	101-462-4410-000		98.49
01/10/2024	Organic Recycling	101-462-4410-000		184.46
Inv 7588931 Total				1,415.64
120132 Total:				1,702.47
1104 - Walters Recycling & Refuse Total:				1,702.47
1447 - Wheeler Hardware Company Line Item Account				
120133	01/22/2024			
Inv	SPI146653			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
12/28/2023	Sliding Entry Inspection & Repair	101-432-4300-503		998.00
Inv SPI146653 Total				998.00
120133 Total:				998.00
1447 - Wheeler Hardware Company Total:				998.00
729 - Winnick Supply, Inc. Line Item Account				
120134	01/22/2024			
Inv	035260			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/13/2024	Steel to Remount Fuel Dispenser	101-431-4221-000		13.05
Inv 035260 Total				13.05
120134 Total:				13.05
729 - Winnick Supply, Inc. Total:				13.05
733 - WSB & Associates, Inc. Line Item Account				
120135	01/22/2024			
Inv	R-011406-000-44			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/05/2024	November Natures Refuge	801-000-2314-102		1,977.50
Inv R-011406-000-44 Total				1,977.50
Inv	R-012065-000-48			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/05/2024	November 49 & J Lift Station, Sewer and Water Extension	406-499-4304-123		1,073.00

Check Number Check Date

Inv R-012065-000-48 Total 1,073.00

Inv R-012365-000-58

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Lyngblomsten Site Study	801-000-2363-102	2,461.00

Inv R-012365-000-58 Total 2,461.00

Inv R-012469-000-58

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Eastside Villas	801-000-2302-102	320.00

Inv R-012469-000-58 Total 320.00

Inv R-014757-000-47

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Watermark 2nd Addition	801-000-2388-102	960.00

Inv R-014757-000-47 Total 960.00

Inv R-015306-000-48

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Nadeau Acres	801-000-2338-102	240.00

Inv R-015306-000-48 Total 240.00

Inv R-017210-000-27

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Market Place Dr Realignment	420-499-4304-141	1,645.50

Inv R-017210-000-27 Total 1,645.50

Inv R-017363-000-35

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Watermark 4th Addition	801-000-2327-102	1,179.00

Inv R-017363-000-35 Total 1,179.00

Inv R-018131-000-24

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Nadeau Acres 2nd Addition	801-000-2315-102	262.00

Inv R-018131-000-24 Total 262.00

Inv R-018524-000-22

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Winters Wetland Bank	422-499-4304-000	708.67

Inv R-018524-000-22 Total 708.67

Check Number Check Date

Inv R-019485-000-22

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2022 I35E Pipe Crossing Project	422-499-4304-145	1,211.00

Inv R-019485-000-22 Total 1,211.00

Inv R-019496-000-24

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Watermark Park	405-499-5000-143	779.00

Inv R-019496-000-24 Total 779.00

Inv R-019565-000-22

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November NorthPointe Gardens Estates	801-000-2361-102	4,779.50

Inv R-019565-000-22 Total 4,779.50

Inv R-020301-000-15

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Otter Crossing 2nd Addition	801-000-2366-102	97.50

Inv R-020301-000-15 Total 97.50

Inv R-020302-000-17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Tidal Wave Auto Spa	801-000-2342-103	97.50

Inv R-020302-000-17 Total 97.50

Inv R-020640-000-17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Watermark 5th Addition	801-000-2376-102	1,523.00

Inv R-020640-000-17 Total 1,523.00

Inv R-020731-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Villas on Vicky Concept Plan	101-417-4300-000	97.50

Inv R-020731-000-7 Total 97.50

Inv R-020894-000-17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Kwik Trip	801-000-2343-103	80.00

Inv R-020894-000-17 Total 80.00

Inv R-020899-000-14

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Belland Farms 2nd Addition	801-000-2307-102	772.50

Check Number Check Date

Inv R-020899-000-14 Total 772.50

Inv R-021336-000-15

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Water Treatment Plant	406-499-4304-147	31,308.50

Inv R-021336-000-15 Total 31,308.50

Inv R-021397-000-15

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2022 Gateway Planning	301-499-4300-000	981.75

Inv R-021397-000-15 Total 981.75

Inv R-021412-000-15

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Pheasant Run Reconstruction Project	487-499-4304-000	3,656.00

Inv R-021412-000-15 Total 3,656.00

Inv R-021682-000-11

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 General Engineering Services	601-494-4304-000	1,144.50
01/05/2024	November 2023 General Engineering Services	602-495-4304-000	1,144.50
01/05/2024	November 2023 General Engineering Services	101-417-4410-000	4,196.17
01/05/2024	November 2023 General Engineering Services	603-496-4304-000	1,144.50

Inv R-021682-000-11 Total 7,629.67

Inv R-021683-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Miscellaneous Escrow Account	101-417-4300-000	220.50

Inv R-021683-000-7 Total 220.50

Inv R-021684-000-10

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 GPS/GIS Miscellaneous Assistance	601-494-4304-000	140.00
01/05/2024	November 2023 GPS/GIS Miscellaneous Assistance	101-417-4300-000	1,127.00

Inv R-021684-000-10 Total 1,267.00

Inv R-021685-000-11

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Private Utility Permits	101-417-4300-000	2,222.00

Inv R-021685-000-11 Total 2,222.00

Inv R-021745-000-11

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Street Rehabilitation Project	421-499-4304-149	153.50

Check Number Check Date

Inv R-021745-000-11 Total 153.50

Inv R-021892-000-13

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Lake Drive Trunk Water Main Improvements	406-499-4304-150	51.00

Inv R-021892-000-13 Total 51.00

Inv R-021970-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Watermark 6th Addition	801-000-2377-102	12,830.50

Inv R-021970-000-8 Total 12,830.50

Inv R-022229-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Wetland Outlet Improvements	422-499-4304-000	3,975.00

Inv R-022229-000-8 Total 3,975.00

Inv R-022290-000-6

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Centennial Middle School	801-000-2341-103	195.00

Inv R-022290-000-6 Total 195.00

Inv R-022580-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Surface Water Management Project	603-496-4304-000	1,859.50

Inv R-022580-000-8 Total 1,859.50

Inv R-022658-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Lil Explorers Childcare Center	801-000-2394-102	6,341.50

Inv R-022658-000-8 Total 6,341.50

Inv R-023187-000-4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 440 Park Ct - Lino Lakes Tech Center	801-000-2300-000	1,655.00

Inv R-023187-000-4 Total 1,655.00

Inv R-023534-000-4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2300 Main St - Glamos Wire Storage	801-000-2300-000	1,097.50

Inv R-023534-000-4 Total 1,097.50

Check Number Check Date

Inv R-023584-000-4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Otter Lake Road Extension Design & Construction	420-499-4304-156	15,088.50

Inv R-023584-000-4 Total 15,088.50

Inv R-023602-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Pavement Investigation	421-499-4304-000	225.00

Inv R-023602-000-2 Total 225.00

Inv R-023620-000-4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2024 Street Reconstruction Project	488-499-4304-000	8,635.75

Inv R-023620-000-4 Total 8,635.75

Inv R-023694-000-3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Kavan Christmas Tree Farm	801-000-2300-000	83.00

Inv R-023694-000-3 Total 83.00

Inv R-023839-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2024 Mill & Overlay and Trunk Water Project	421-499-4304-154	19,480.00

Inv R-023839-000-2 Total 19,480.00

Inv R-023844-000-3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2023 Lino Lakes Pavement Management	421-499-4304-000	732.00

Inv R-023844-000-3 Total 732.00

Inv R-023889-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Woods Edge Streetscape Maintenance Checklist & Memc	101-417-4300-000	325.50

Inv R-023889-000-2 Total 325.50

Inv R-023898-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Natures Refuge North	801-000-2300-000	863.00

Inv R-023898-000-2 Total 863.00

Inv R-023899-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Lino Lakes Culver's	801-000-2300-000	1,888.00

Check Number Check Date

Inv R-023899-000-2 Total 1,888.00

Inv R-023947-000-2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November 2024 Surface Water Management Project	603-496-4304-000	1,012.60

Inv R-023947-000-2 Total 1,012.60

Inv R-024081-000-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/05/2024	November Lead Service Line Inventory Support	406-499-4304-000	415.00

Inv R-024081-000-1 Total 415.00

120135 Total: 144,456.44

733 - WSB & Associates, Inc. Total: 144,456.44

Total: 662,839.05



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting January 22, 2024	Transfer In/(Out)
1/2/2024 Transfer to FRB Money Market	(1,000,000.00)
1/2/2024 UB Return - Cantin	(127.14)
1/3/2024 H.S.A. Employer Contribution	(5,874.85)
1/5/2024 Council #01 Payroll	(3,892.04)
1/5/2024 Council #01 Federal Deposit	(214.94)
1/5/2024 Council #01 PERA	(430.72)
1/5/2024 Council #01 State	(47.31)
1/5/2024 Transfer from 4M	2,095,242.50
1/5/2024 Payroll #01	(190,814.64)
1/5/2024 Payroll #01 Federal Deposit	(55,021.89)
1/5/2024 Payroll #01 PERA	(55,862.46)
1/5/2024 Payroll #01 State	(12,510.59)
1/5/2024 Payroll #01 Child Support	(923.22)
1/5/2024 Payroll #01 H.S.A. Bank Pretax	(3,200.24)
1/5/2024 Payroll #01 TASC Pretax	(867.27)
1/5/2024 Payroll #01 Mission Sq 457 Def. Comp #301596	(2,945.00)
1/5/2024 Payroll #01 Mission Sq Roth IRA #706155	(939.23)
1/5/2024 Payroll #01 MSRS HCSP #98946-01	(4,977.80)
1/5/2024 Payroll #01 MSRS Def. Comp #98945-01	(2,985.00)
1/5/2024 Payroll #01 MSRS Roth IRA #98945-01	(779.00)
1/12/2024 Bldg Permit Surcharge	(1,364.94)
1/19/2024 Sales & Use Tax	(7,376.00)
1/19/2024 Payroll #01	(200,189.78)
1/19/2024 Payroll #02 Federal Deposit	(56,597.06)
1/19/2024 Payroll #02 PERA	(57,465.44)
1/19/2024 Payroll #02 State	(12,721.60)
1/19/2024 Payroll #02 Child Support	(923.22)
1/19/2024 Payroll #02 H.S.A. Bank Pretax	(3,200.24)
1/19/2024 Payroll #02 TASC Pretax	(867.27)
1/19/2024 Payroll #02 Mission Sq 457 Def. Comp #301596	(3,045.00)
1/19/2024 Payroll #02 Mission Sq Roth IRA #706155	(939.23)
1/19/2024 Payroll #02 MSRS HCSP #98946-01	(5,144.82)
1/19/2024 Payroll #02 MSRS Def. Comp #98945-01	(2,985.00)
1/19/2024 Payroll #02 MSRS Roth IRA #98945-01	(779.00)

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: January 2, 2024
TIME STARTED: 6:00 PM
TIME ENDED: 8:18 PM
MEMBERS PRESENT: Councilmembers Lyden, Stoesz, Ruhland, Cavegn, Mayor Rafferty

Staff members present: City Administrator Sarah Cotton; Public Safety Director John Swenson; Public Services Director Rick DeGardner; Community Development Director Michael Grochala; City Planner Katie Larsen.

1. 424 Apollo Drive (Rice Industries) Appeal to Exterior Materials Interpretation

City Planner Katie Larsen discussed a formal land use application received from TS Miller (Rice Industries) appealing City staff's interpretation of the zoning code related to building type, construction, and exterior wall finishes. The City Council serves as the local board of appeals, so a formal resolution will be presented at the January 8, 2024 Council Meeting for Council's interpretation of the appeal.

The applicant is planning an addition with exterior insulated metal panels (IMPs) which are insulated metal panels. Planner Larsen reviewed the Zoning Ordinance with regard to exterior finishes. She advised on staff's interpretation and reviewed the details provided in her staff report, including definitions of Class 1, 2, and 3 materials.

She advised that staff does not recommend treating the proposed IMPs as Class 1 or 2 materials.

Planner Larsen also presented a sample of the building material proposed by the applicant.

Aaron Sundeen the contractor working with Taylor (TS) Miller, spoke to Council of the details of the product and of what specifically the applicant is appealing. He advised that what the ordinance reads in 1007.043 2(d)(5) about metal wall panels speaks to pole buildings; their project isn't a pole building, it's an addition to an existing building in an industrial area. He also commented on similar projects in other communities where the city allowed the same material being rejected here as it's looked at as a Class 1 or 2 material; he added that is the main intent of the appeal.

Community Director Grochala advised that at the most, staff would be willing to agree that this material falls under the Class 3 classifications. Discussion was held with the applicant who

adamantly objected to this. Director Grochala stated that the City would not want to see this material on more than 25% of the building.

Council discussed concerns with the materials and asked questions of Mr. Sundeen.

Council concurred that they would approve the material being used as a Class 3 material.

2. Sport Dome Proposal

Community Development Director Michael Grochala and Public Services Director Rick DeGardner, discussed a proposal by SFDMG, LLC. to partner with the City to construct a 92,000 square-foot sports dome. Staff sought Council's appetite to pursue this agreement; and, if interested, staff inquired of any additional public benefit options to be considered by the Council.

Mark Beigelbach of SFDMG was also present and discussed the potential project with Council. He also provided some information on sports domes in the metro area. Mr. Beigelbach also provided information on the limited locations that a dome could be constructed in the metro area; that Lino Lakes is one of the few remaining cities in the metro where a dome could be constructed according to their group's standards.

Council discussed the proposed location and concerns about the City potentially needing to take on the full responsibility of the dome in the same manner of the former YMCA. Council also discussed safety concerns with regard to weather.

Public benefit options including hours, a walking track, tying in the Rookery membership, pickleball courts, roads, and the potential of two (2) domes were discussed. Council also discussed reorienting the positioning of the proposed dome as well as the addition of a restaurant.

Christina Glasgow: Coaching Director for the Centennial Volleyball Club and Lino Lakes resident stated she is very interested in the dome complex and hopes that there would be consideration given for volleyball space as the program has grown substantially.

Mr. Christopher Stowe, 426 Pine Street, stated that he did work in the Eden Prairie dome and when he lived in Vadnais Heights, his daughter participated in Dome Ball (indoor softball); he is for this project. But he voiced concerns about the possibility of the dome collapse and the financial responsibility that would be on the city much as it was in Vadnais Heights. He also asked if the process is being followed as this was not brought to Planning and Zoning.

Ms. Catherine Decker, 614 Pine Street, asked of the zoning for the proposed area.

Director Grochala closed out by speaking to the Comprehensive Plan and the long-term vision for the property.

3. Minnesota Public Safety Aid

Public Safety Director John Swenson provided an update to Council on the status of Public Safety Aid received by the City of Lino Lakes. He advised that to date, \$610,525 of the funding has been allocated with \$318,769 remaining. Director Swenson advised that there is no expiration dates on the funds.

Discussion was held on staff use of the funds for retention (of public safety staff) purposes. Director Swenson discussed retention concerns, and current hiring trends and issues. He stated that retention decisions with regard to financial incentives need to be looked at long-term as well, not just short-term.

Staff will bring forward some proposals for retention in the future for Council's consideration.

Mr. Christopher Stowe, 426 Pine Street, stated that when he lived in Vadnais Heights, they did not have their own police department and also commented on other communities in the county which do not have their own police departments. He asked if it would be more cost-effective to have police services covered by the Sheriff's Office.

Ms. Catherine Decker, 614 Pine Street, added comments expressing concerns about retention benefits and the need for any new employees who receive retention pay benefits to be employed for a specified amount of time.

4. Annual Appointments

City Administrator Sarah Cotton presented the proposed annual appointments for Council consideration and discussion. Contained within the staff report were all recommended annual appointments. Staff will bring a formal recommendation for consideration at the next regular Council meeting.

Councilmember Cavegn noted that the schedule for the Joint Law Enforcement Council is difficult for him; he asked if another Councilmember could be appointed in his place. Councilmember Stoesz indicated a willingness to step in.

Councilmembers Ruhland and Lyden will be added to the Local Board of Appeal and Equalization after they complete their training requirements.

Council concurred with the remaining recommendations.

5. Board and Commission Appointments

City Administrator Sarah Cotton advised Council of pending board appointment term expirations and the applications received for appointment.

Council indicated they would like to conduct interviews with all applicants. Tentative interview schedules were discussed.

Adjourn

The work session concluded at 8:18 PM.

These minutes were considered and approved at the regular Council Meeting on January 8, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

DRAFT

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: January 8, 2024
TIME STARTED: 5:41 PM
TIME ENDED: 6:02 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Clerk Jolleen Chaika.

The City Council conducted an interview of John Sullivan, an incumbent member of the Environmental Board, seeking reappointment.

The Special Work Session concluded at 6:02 PM.

These minutes were considered and approved at the regular Council Meeting on January 22, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: January 8, 2024
TIME STARTED: 7:13 PM
TIME ENDED: 7:50 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Clerk Jolleen Chaika.

The City Council conducted an interview with Clark Gooder, an incumbent member of the Park Board, seeking reappointment. Following the interview of Mr. Gooder, the City Council conducted an interview with Jason Spitzer, a resident seeking appointment to the Park Board.

The Special Work Session concluded at 7:50 PM.

These minutes were considered and approved at the regular Council Meeting on January 22, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: January 8, 2024
TIME STARTED: 6:04 PM
TIME ENDED: 6:13 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Public Safety Director John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; City Clerk Jolleen Chaika.

1. Review Regular Agenda

Mayor Rafferty reviewed the meeting agenda. Staff provided an overview of the staff reports for each agenda item.

The work session concluded at 6:13 PM.

These minutes were considered and approved at the regular Council Meeting on January 22, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: January 8, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 8:05 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Ruhland, Cavegn, Mayor Rafferty

Staff members present: City Administrator Sarah Cotton; Director of Public Safety John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; City Clerk Jolleen Chaika.

At 6:30 PM, City Clerk Jolleen Chaika administered the Oath of Office to Mayor Rafferty, Councilmember Lyden, and Councilmember Ruhland.

The meeting was called to order by Mayor Rafferty at 6:32 PM.

PUBLIC COMMENT

Public Comment was opened at 6:33 PM.

Mr. John Hanselman, president of E&E Foods dba Edwin's Edibles on Lake Drive – advised that he was seeking direction and assistance from the Council concerning a generator he is using on his property as he has experienced issues with the power since he remodeled his business property. He is currently awaiting Xcel to bring more power to his location but in the meanwhile has had to operate a generator in order to keep his business running. He was recently advised that the generator is not allowed per City code. He is seeking some flexibility from the City as he works with Xcel to get the situation resolved. Mayor Rafferty asked Community Development Director Michael Grochala to advise; Director Grochala indicated he will speak with staff and the state electrical inspector and will follow-up with Mr. Hanselman.

Mr. William Hahn, 6808 Lakeview Drive, addressed Council as a follow-up to the driving issues on Lakeview Drive he raised last month. He expressed thanks for additional patrols that were dispatched but stated there have been some setbacks around the holiday season. He said that drunks are sleeping in their cars and walking down Lakeview Drive with open containers. He believes there are additional increased safety issues now, more than before, and requested additional review of these concerns by City staff.

Mr. Sam Bennett, 6841 Lakeview Drive, spoke to Council of concerns he also has about Lakeview Drive. He advised that he used go on night walks with his young daughter in the evening before her bedtime and was surprised to learn how few people slow down on the street. He made note of several instances where vehicles may slow down and several instances where property

damage has resulted due to drivers. He suggested some traffic-slowing measures and provided Council with a visual example (added to the agenda packet for public review).

1. Motion to: Close Public Comment at 6:50 PM.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Cavegn, Ruhland, Rafferty

SETTING THE AGENDA

The agenda was accepted as presented.

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for January 8, 2024 (Check No. 119859 through 120037) in the Amount of \$4,420,579.18
- B. Consider Approval of December 2, 2023 Work Session Minutes
- C. Consider Approval of December 11, 2023 Work Session Minutes
- D. Consider Approval of December 11, 2023 Council Meeting Minutes
- E. Consider Approval of the Hiring of Part-Time Staff for the Rookery Activity Center
- F. Consider Approval of Solicitor Permit
- G. Consider Approval of 2024 Annual Appointments

i. Motion to: Approve Consent Agenda Items 1A-G

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Ruhland, Cavegn, Lyden, Stoesz, Rafferty

2. ADMINISTRATION DEPARTMENT REPORT

- A. Consider Appointment of Part-Time Firefighter,**
Public Safety Director John Swenson requested Council approval to hire Nicholas Fillippi as a part-time firefighter.

i. Motion to: Appoint Nicholas Fillippi as Part-Time Fire fighter

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

B. Consider Appointment of Part-Time Firefighter

Public Safety Director John Swenson requested Council approval to hire Tyler Moore as a part-time firefighter.

i. Motion to: Appoint Tyler Moore as a Part-Time Firefighter

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

3. COMMUNITY DEVELOPMENT REPORT

A. Consider Resolution No. 24-02 Determining Intent of City Code Chapter 1007 Relating to Building Type and Construction-Exterior Wall Finishes

City Planner Katie Larsen presented a resolution to determine the intent of CH. 1007 concerning exterior wall finishes. Applicant, Taylor Miller of TS Miller Company, LLC, submitted a land use application to appeal staff's interpretation of the zoning code relating to building type and exterior wall finishes for a property at 424 Apollo Drive. She highlighted history and code details as laid out in her staff report.

i. Motion to: Approve Resolution 24-02, Determining Intent of City Code Chapter 1007 Relating to Building Type and Construction – Exterior Wall Finishes

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Cavegn, Rafferty Ruhland

B. Consider Resolution No. 24-01, Approve Final Payment, CRJ/CSAH 49 (Hodgson Road) Trunk Utility Improvements Project

City Engineer Diane Hankee requested Council approval of Resolution 24-01 to approve final payment to Northdale Construction Company in the amount of \$1,233,340.71 for the now-completed trunk utility project at County Road J and Hodgson Road.

i. Motion to: Approve Resolution 24-01

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Ruhland, Cavegn, Lyden, Stoesz, Rafferty

C. Ordinance No. 01-24, Vacating Drainage & Utility Easement, 6049 Sargent Court North

City Engineer Diane Hankee requested Council consideration of Ordinance 01-24 to vacate a drainage and utility easement at 6049 Sargent Court North. She noted that the property owners have requested this vacation and that staff has reviewed the request and application to vacate with no concerns raised.

i. Public Hearing

The Public Hearing was opened at 7:00 PM. No comments were received.

a. Motion to: Close Public Hearing at 7:01 PM.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

ii. Consider 1st Reading of Ordinance 01-24

a. Motion to: Dispense of Full Reading of Ordinance 01-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Lyden, Stoesz, Cavegn, Ruhland, Rafferty

b. Motion to: Approve First Reading of Ordinance 01-24

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Stoesz
SECONDER:	Lyden
AYES:	Stoesz, Lyden, Ruhland, Cavegn, Rafferty

D. Consider Resolution No. 24-04 Authorize Appraisal Services for the 2024/2025 Street Reconstruction Project,

City Engineer Diane Hankee requested Council consideration and approval of Resolution 24-04 to authorize retention of Hosch Appraisal & Consulting, Inc, to prepare a benefit evaluation to determine potential special assessments and feasibility related to utility improvements for the Pine Haven and Colonial Woods neighborhoods. She highlighted that costs for the appraisal services is not to exceed \$30,000.

i. Motion to: Approve Resolution 24-04

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Cavegn, Ruhland, Lyden, Stoesz, Rafferty

Adjournment

Mayor Rafferty reviewed the community calendar. After confirming there were no additional business matters to attend to, Mayor Rafferty adjourned the meeting at 7:11 PM.

These minutes were considered and approved at the Regular City Council Meeting on January 22, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

**CITY COUNCIL
REGULAR MEETING
STAFF REPORT AGENDA ITEM 1G**

STAFF ORIGINATOR: Jolleen Chaika, City Clerk

MEETING DATE: January 22, 2024

TOPIC: Resolution 24-05 Approving a New Cannabinoid License

VOTE REQUIRED: 3/5

INTRODUCTION

The City of Lino Lakes requires a license for any business that desires to sell edible cannabinoid (low potency THC) products.

BACKGROUND

In December, 2023 a tobacco license was issued to the new owner of the Corner Express, located at 7997 Lake Drive. As the business has been operational and has now included sale of tobacco products, the owner wishes to expand sales to edible cannabinoid products.

A complete application by the owners of the Corner Express has been received by City staff. Background checks were conducted on the owners by Lino Lakes Public Safety and no factors to deny the license were found. Further, the applicant meets all licensing criteria pursuant to Lino Lakes City Code Chapter 617.

The complete application is on file in the City Clerk's office for review.

RECOMMENDATION

Staff recommends approval of Resolution 24-05 Approving a New Cannabinoid License for the Corner Express.

ATTACHMENTS

Resolution 24-05

**CITY OF LINO LAKES
RESOLUTION NO. 24-05**

Approving an Edible Cannabinoid License for the Corner Express

WHEREAS, the City of Lino Lakes requires all businesses wishing to sell edible cannabinoid products to apply on a city-approved application form for a Cannabinoid License; and,

WHEREAS, the applicant, Lino Lake Property, Inc, owner of the Corner Express located at 7997 Lake drive, has applied to obtain a Cannabinoid License; and,

WHEREAS, City staff, including Public Safety, has reviewed the application and background investigation materials and has found that the applicant meets local licensing requirements; and,

WHEREAS, City Ordinance allows for the sale of edible cannabinoid products at licensed locations except for:

- (1) On Sundays, except between the hours of 11:00 AM and 6:00 PM;
- (2) Before 8:00 a.m. on Monday through Saturday;
- (3) After 10:00 p.m. on Monday through Saturday;
- (4) On Thanksgiving Day;
- (5) On December 25; and
- (6) After 8:00 p.m. on December 24;

These sale prohibition dates and times are conditions of the license.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota:

The City of Lino Lakes hereby approves the issuance of a Edible Cannabinoid License with conditions as stated above, to the Corner Express, located at 7997 Lake Drive, effective until June 30, 2024 unless cancelled or revoked before that date.

Adopted by the City Council of the City of Lino Lakes this 22nd day of January, 2024.

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1H**

STAFF ORIGINATOR: Jolleen Chaika, City Clerk

MEETING DATE: January 22, 2024

TOPIC: Resolution 24-06: Appointing Election Judges for
Presidential Nominating Primary

VOTE REQUIRED: 3/5

INTRODUCTION

On March 5, 2024, the City will administer this the Presidential Nominating Primary (PNP).

BACKGROUND

The governing body of a municipality has the authority, under Minn. Stat. 204B.21, to appoint election judges to serve in general elections, including PNP. The City Council is being asked to appoint the list included on Resolution 24-06 as election judges for the March 5, 2024 PNP. The resolution also would authorize the City Clerk to appoint additional election judges to serve if needed.

RECOMMENDATION

Approve Resolution 24-06, appointing election judges for the 2024 Presidential Nominating Primary and authorizing City Clerk to appoint additional election judges if needed.

ATTACHMENTS

Resolution 24-06

**CITY OF LINO LAKES
RESOLUTION NO. 24-06**

**APPOINTING ELECTION JUDGES FOR THE MARCH 5, 2024 PRESIDENTIAL
NOMINATING PRIMARY**

WHEREAS, a Presidential Nominating Primary will be held on Tuesday, March 5, 2024;
and,

WHEREAS, pursuant to Minn. Stat. 204B.20, election judges shall be appointed to serve in an election precinct and the appointing authority shall designate a judge serve as the head election judge; and,

WHEREAS, Minn. Stat. §204B.021, Subd. 2, requires that appointments be made at least 25 days before the election at which the judges will serve and that additional appointments may be made after the 25-day mark should the need arise;

WHEREAS, the following are certified eligible voters who wish to serve as election judges and head judges (HJ) if called to do so in the 2024 Presidential Nominating Primary:

Raoul Anderson	Debra Hyden	Patrick McCool	Nicholas Schintgen
Joel Andrychowicz	Pamela Jacobson (HJ)	Nathan Melanson	Loerane Surma-Heine (HJ)
Uyanga Bayandalai	Thomas Jacobson (HJ)	Stephen Minar	Kathryn Timm
Darman Berg	Lorita Janas	Deborah Morris	Betty Utecht (HJ)
Carol Blomberg	Susan Johnson	Dan Musser (HJ)	Kathy Wall (HJ)
Colleen Borys (HJ)	Steve Kahat	John Nordlund (HJ)	
Angela Carlson	Sharon Kranz	Denise Palmer	
Kathryn Cheesebrow	Juliane Kvalbein (HJ)	John Parenteau	
Eileen Couture (HJ)	Jolie Lahlum	Janice Pasqualini	
Andrew Cravero	Karen Leavell	Marg Penn	
Debra Cravero	Sherry Leu	Darren Peterson	
Richard (Tom) Fidler	Matthew Liu	Joseph Plaisance	
Rebecca Fletcher	Janet Logid	Ann Rauch	
Dara Gades (HJ)	Dawn Maxwell	Gregory Rogers	
Dagmar Hoebertz	Kathy McCool	Dedrea Ruchinski	

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the above-listed certified eligible voters are hereby appointed to serve as election judges and head judges in the 2024 Presidential Nominating Primary if called to do so; and,

BE IT FURTHER RESOLVED that should additional election judges outside of those hereby appointed be needed within 25 days of the election, the City Clerk is authorized to appoint additional certified and qualified election judges.

Adopted by the City Council of the City of Lino Lakes this 22nd day of January, 2024.

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF
REPORT AGENDA ITEM 11**

STAFF ORIGINATOR: Jolleen Chaika, City Clerk

MEETING DATE: January 22, 2024

TOPIC: Resolution 24-10 Approving a New Cannabinoid License

VOTE REQUIRED: 3/5

INTRODUCTION

The City of Lino Lakes requires a license for any business that desires to sell edible cannabinoid (low potency THC) products.

BACKGROUND

Eagle Liquor is currently licensed to sell off-sale intoxicating alcoholic beverages. Following the August amendment to Chapter 617 of the City Ordinance to allow exclusive liquor stores to apply for and obtain a Cannabinoid License, Eagle Liquor has applied to expand their licensing capabilities to include sale of cannabinoid products.

A complete application has been received by City staff. A background check was conducted by Lino Lakes Public Safety and no factors to deny the license were found. Further, the applicant meets all licensing criteria pursuant to Lino Lakes City Code Chapter 617.

The complete application is on file in the City Clerk's office for review.

RECOMMENDATION

Staff recommends approval of Resolution 24-10 Approving a New Cannabinoid License for Eagle Liquor.

ATTACHMENTS

Resolution 24-10

**CITY OF LINO LAKES
RESOLUTION NO. 24-10**

APPROVING AN EDIBLE CANNABINOID LICENSE FOR EAGLE LIQUOR

WHEREAS, the City of Lino Lakes requires all businesses wishing to sell edible cannabinoid products to apply on a city-approved application form for a Cannabinoid License; and,

WHEREAS, the applicant, Siarhei Nazaranka, owner of Eagle Liquor located at 617 Apollo Drive, has applied to obtain a Cannabinoid License; and,

WHEREAS, City staff, including Public Safety, has reviewed the application and background investigation materials and has found that the applicant meets local licensing requirements; and,

WHEREAS, City Ordinance allows for the sale of edible cannabinoid products at licensed locations except for:

- (1) On Sundays, except between the hours of 11:00 AM and 6:00 PM;
- (2) Before 8:00 a.m. on Monday through Saturday;
- (3) After 10:00 p.m. on Monday through Saturday;
- (4) On Thanksgiving Day;
- (5) On December 25; and
- (6) After 8:00 p.m. on December 24;

These sale prohibition dates and times are conditions of the license.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota:

The City of Lino Lakes hereby approves the issuance of an Edible Cannabinoid License with conditions as stated above, to Eagle Liquor, effective until June 30, 2024 unless cancelled or revoked before that date.

Adopted by the City Council of the City of Lino Lakes this 22nd of January, 2024.

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 2A**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: January 22, 2024

TOPIC: Consider Appointment of Community Service Officer

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to approve the appointment of Kayla McKinney to the Part-Time Community Service Officer position in the Public Safety Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of McKinney for the part-time position.

McKinney is working towards a degree in law enforcement and is currently volunteering as a firefighter for the City of North Branch.

The starting wage for McKinney will be \$24.78 per hour which is the current Starting Step for the part-time Community Service Officer position.

With the Council's approval, McKinney would start in the Community Service Officer position on February 5, 2024.

RECOMMENDATION

Please approve the appointment of Kayla McKinney to the Community Service Officer position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 2B**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: January 22, 2024

TOPIC: Consider Appointment of Community Service Officer

VOTE REQUIRED: 3/5

INTRODUCTION

The City Council is being asked to approve the appointment of Adam Crawl to the part-time Community Service Officer position in the Public Safety Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Crawl for the part-time position.

Crawl is working towards a degree in law enforcement and is currently volunteering in the reserve program with the City of Lino Lakes.

The starting wage for Crawl will be \$24.78 per hour which is the current Starting Step for the part-time Community Service Officer position.

With the Council's approval, Crawl would start in the Community Service Officer position on January 29, 2024.

RECOMMENDATION

Please approve the appointment of Adam Crawl to the Community Service Officer position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3A**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: January 22, 2024

TOPIC: Consider 1st Reading of Ordinance No. 02-24, Zoning Ordinance Map Amendment-Water Treatment Plant (6590 12th Avenue) Rezoning from R-1X to PSP

VOTE REQUIRED: 3/5

INTRODUCTION

The City is rezoning the property located at 6590 12th Avenue from R-1X, Single Family Executive to PSP, Public and Semi-Public for the purpose of constructing a City water treatment plant.

BACKGROUND

The 2040 Comprehensive Plan identifies the need for a City water treatment plant. In June 2020, a water treatment plant feasibility study was completed which recommended the construction of a conventional gravity filtration system. The study identified the southwest intersection of Birch Street and 12th Avenue as the best location. The site is located just east of Well No. 3. and is also within a mile of Well No's. 1, 3, 5 and 6. Trunk watermain bisects the site and raw watermain can be installed efficiently to treat these four (4) wells at this central location. In May 2023, the City Council authorized purchase of the 6 acre parcel located at 6590 12th Avenue for the purpose of constructing the water treatment plant. The deed was recorded in August 2023. The property is currently zoned R-1X, Single Family Executive and will be rezoned to PSP, Public and Semi-Public to be consistent with the construction of a public building. Tentative schedule is summer 2024 construction and 2026 operation.

ANALYSIS

This land use application is for rezoning only. An Architectural Design Committee consisting of City staff, two (2) Council members, and Oertel Architects staff have been working on the building design. Staff will complete a full site and building plan review when final plans are complete. Attached is a draft site plan and architectural rendering for reference only.

Existing Site Conditions

The 6 acre parcel is located at the southwest quadrant of CSAH 34 (Birch Street) and 12th Avenue. A minor subdivision was processed to subdivide this parcel from the larger parcel located at 6510 12th Avenue.

Land Use and Zoning

The parcel is guided low density residential per the 2040 Comprehensive Land Use Plan. Per City Code Section 1007.070(5), essential services such as a water treatment plant are permitted in any zoning district. Therefore, a water treatment plant would be allowed in any land use classification and zoning district.

The parcel is currently zoned R-1X, Single Family Executive and will be rezoned to PSP, Public and Semi-Public to be consistent with the construction of the water treatment plant. Public buildings such as a water treatment plant are permitted uses in the PSP district.

Surrounding Zoning and Land Use

Direction	Zoning	Current Land Use	Future Land Use
North	PUD	Rural Residential	Low Density Sewered Residential
South	R-1X	Agricultural	Low Density Sewered Residential
East	R-1X	Single Family Residential	Low Density Sewered Residential
West	R-1X	Utility (City Wellhouse)	Civic/Institutional (City Wellhouse)

Findings of Fact

The Findings of Fact are detailed in Ordinance No. 02-24.

RECOMMENDATION

The Planning & Zoning Board held a public hearing on January 10, 2024. Public comments included questions about noise, odor, property values, landscaping, architecture, and cost. The Board voted 7-0 in favor of the proposed rezoning. The Board also recommend an Open House be held.

Staff recommends approval of the 1st reading of Ordinance No. 02-24.

ATTACHMENTS

1. Ordinance No. 02-24

1 st Reading:	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 02-24**

**ORDINANCE REZONING PROPERTY FROM R-1X, SINGLE FAMILY
EXECUTIVE TO PSP, PUBLIC AND SEMI-PUBLIC FOR CITY WATER
TREATMENT PLANT (6590 12TH AVENUE)**

The City Council of Lino Lakes ordains:

Section 1. Findings of Fact.

1. The City is rezoning the property located at 6590 12th Avenue from R-1X, Single Family Executive to PSP, Public and Semi-Public for the purpose of constructing a City water treatment plant.
2. The Planning & Zoning Board held a public hearing on January 10, 2024 and recommended approval with a 7-0 vote.
3. Per City Code Section 1007.015 (4):

(d) The Planning and Zoning Board shall hold the public hearing and consider possible adverse effects of the proposed amendment. Its judgement shall be based upon, but not limited to, the following factors:

1. The proposed action is consistent with the official City Comprehensive Plan.

The proposed rezoning and future water treatment plant are consistent with the City Comprehensive Plan's Water Supply goal to provide the City's residents and businesses with affordable potable water that is safe and of high quality for daily consumption and fire demand.

2. The proposed action is or will be compatible with present and future land uses of the area.

The proposed rezoning and future water treatment plant are compatible with present and future land uses of the area.

3. The proposed action conforms with all performance standards contained herein.

The proposed future water treatment plant shall conform with all performance standards.

4. The proposed action can be accommodated with existing public services and will not overburden the City's service capacity.

The proposed future water treatment plant can be accommodated with existing public services and will not overburden the City's service capacity.

5. Traffic generation by the proposed action is within capabilities of streets serving the property as described in City Code Section 1007.020(4)(d).

The proposed future water treatment plant is within the capabilities of the streets serving the property. CSAH 34 (Birch Street) is a minor arterial street. 12th Avenue is a major collector street.

Section 2. Amendment. The Lino Lakes City Code Chapter 1007 is hereby amended to rezone Tract A as shown on Exhibit A from R-1X, Single Family Executive to PSP, Public and Semi-Public.

Section 3. Legal Description.

That part of Anoka County Highway right-of-way Plat No. 11, Anoka County, Minnesota which lies within the Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22, Anoka County, Minnesota.

AND ALSO

That part of the following described tract:

The Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22, Anoka County, Minnesota, EXCEPTING ALL that part of Anoka County Highway right-of-way Plat No. 11, Anoka County, Minnesota, and EXCEPTING ALL that part of the Northeast Quarter of the Southeast Quarter of Section 28, Township 31 North, Range 22 West, Anoka County, Minnesota, described as follows:

Commencing at the Northeast corner of the Northeast Quarter of the Southeast Quarter of said Section 28; thence South 89 degrees 56 minutes 28 seconds West, 835.00 feet along the Northerly line of said Northeast Quarter of the Southeast Quarter (basis for bearings); thence South 00 degrees 03 minutes 32 seconds East, 88.66 feet to the Southerly right-of-way line of County State Aid Highway No. 10 according to the Anoka County Highway right-of-way Plat No. 11, as recorded in the Anoka County Recorder's Office in and for said Anoka County, and said point also being the point of beginning; thence continuing South 00 degrees 03 minutes 32 seconds East, 207.22 feet; thence South 89 degrees 56 minutes 28 seconds West, 208.00 feet; thence North 00 degrees 03 minutes 32 seconds West, 212.27 feet to said Southerly right-of-way of County State Aid Highway No. 10; thence Easterly along said Southerly right-of way, 208.06 feet along the arc of a non-tangential curve concave to the North having a central angle of 01 degrees 02 minutes 06 seconds, a radius of 11,519.16 feet, a chord bearing of South 88 degrees 40 minutes 07 seconds East, and a chord distance of 208.06 feet to the point of beginning.

Which lies easterly and northerly of the following described line:

Beginning at the aforementioned point of beginning; thence South 00 degrees 03 minutes 32 seconds East, 207.22 feet; thence South 76 degrees 18 minutes 03 seconds East, 320.00 feet; thence South 70 degrees 03 minutes 01 seconds East, 556.80 feet, more or less, to the East line of said Northeast Quarter of the Southeast Quarter and said line there terminating.

Section 4: Effect. This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Adopted by the Lino Lakes City Council this ____ day of _____, 2024.

BY: _____
Rob Rafferty, Mayor

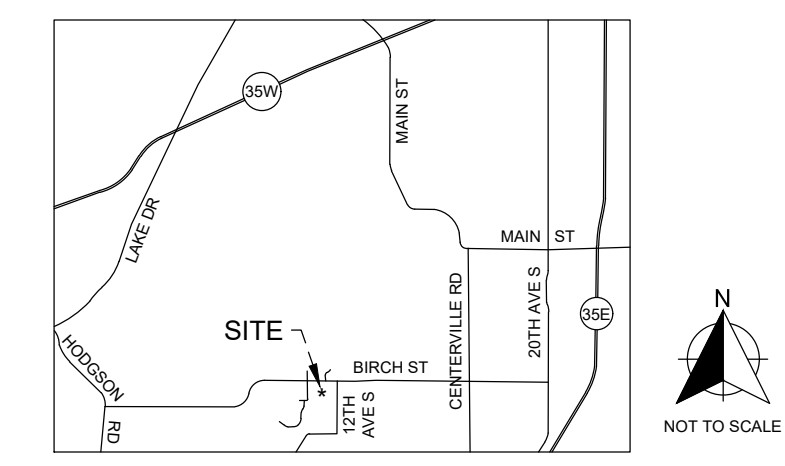
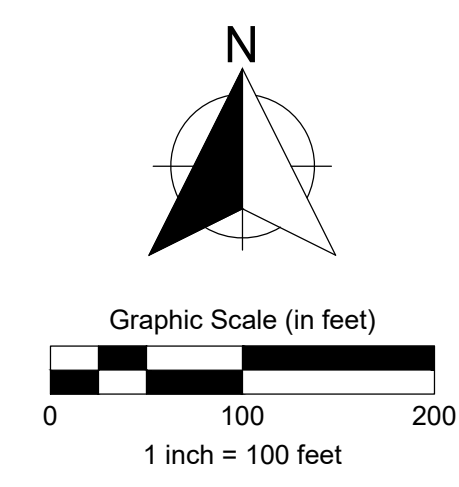
ATTEST:

Jolleen Chaika, City Clerk

EXHIBIT A
Certificate of Survey

CERTIFICATE OF SURVEY

6510 12TH AVE, LINO LAKES, MINNESOTA



EXISTING PROPERTY DESCRIPTION

Per Property Report No. A22-09006, dated 8/31/2022, as provided by Registered Abstractors, Inc.

The Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22, Anoka County, Minnesota, EXCEPTING ALL that part of the Northeast Quarter of the Southeast Quarter of Section 28, Township 31 North, Range 22 West, Anoka County, Minnesota, described as follows:

Commencing at the Northeast corner of the Northeast Quarter of the Southeast Quarter of said Section 28; thence North 88 degrees 56 minutes 18 seconds West, 835.00 feet along the Northerly line of said Northeast Quarter of the Southeast Quarter (basis for bearings); thence South 01 degrees 03 minutes 42 seconds West, 88.66 feet to the Southerly right-of-way line of County State Aid Highway No. 10 according to the Anoka County Highway right-of-way Plat No. 11, as recorded in the Anoka County Recorder's Office in and for said Anoka County, and said point also being the point of beginning; thence continuing South 01 degrees 03 minutes 42 seconds West, 207.22 feet; thence North 88 degrees 56 minutes 18 seconds West, 208.00 feet; thence North 01 degrees 03 minutes 42 seconds East, 212.27 feet to said Southerly right-of-way of County State Aid Highway No. 10; thence Easterly along said Southerly right-of-way, 208.06 feet along the arc of a non-tangential curve concave to the North having a central angle of 01 degrees 02 minutes 06 seconds and a radius of 11,519.16 feet, the long chord of which bears South 87 degrees 32 minutes 52 seconds East, 208.06 feet to the point of beginning.

PROPERTY SUMMARY

1. Subject property's address is 6510 12th Ave, Lino Lakes, MN, 55038.
2. Subject property's property identification number is 28-31-22-41-0004.
3. The gross area of the subject property is 1,696,784 Square Feet or 38.95 acres.
4. The subject property is zoned R-1X - Single Family Executive, per the City of Anoka Zoning Map, dated 1/5/2023.

SURVEY NOTES

1. The bearing system is based on the Anoka County Coordinate System, NAD83 (1996 Adjust), having an assumed bearing of N00°02'29"E for the East line of the Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22.
2. Field work was completed on 7/10/2023.

SURVEYOR NOTES

1. This survey was prepared with the benefit of Property Report No. A22-09006, dated 8/31/2022, as provided by Registered Abstractors, Inc.
2. Possible encroachments along the west and south boundary lines.
3. Location, sizes and types of underground utilities shown are a combination of observed evidence. However, lacking excavation, the exact location of underground features cannot be accurately, completely, and reliably depicted. WSB makes no guarantee that the utilities shown comprise all of the utilities in the area. Where additional or more detailed information is required, the client is advised that excavation and/or a private utility locate request may be necessary. Pursuant to MS 216.D contact Gopher State One Call at 651-454-0002 prior to any excavation.

PROPOSED PROPERTY DESCRIPTION - TRACT A

That part of Anoka County Highway right-of-way Plat No. 11, Anoka County, Minnesota which lies within the Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22, Anoka County, Minnesota.

AND ALSO

That part of the following described tract:

The Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22, Anoka County, Minnesota, EXCEPTING ALL that part of Anoka County Highway right-of-way Plat No. 11, Anoka County, Minnesota, and EXCEPTING ALL that part of the Northeast Quarter of the Southeast Quarter of Section 28, Township 31 North, Range 22 West, Anoka County, Minnesota, described as follows:

Commencing at the Northeast corner of the Northeast Quarter of the Southeast Quarter of said Section 28; thence South 89 degrees 56 minutes 28 seconds West, 835.00 feet along the Northerly line of said Northeast Quarter of the Southeast Quarter (basis for bearings); thence South 00 degrees 03 minutes 32 seconds East, 88.66 feet to the Southerly right-of-way line of County State Aid Highway No. 10 according to the Anoka County Highway right-of-way Plat No. 11, as recorded in the Anoka County Recorder's Office in and for said Anoka County, and said point also being the point of beginning; thence continuing South 00 degrees 03 minutes 32 seconds East, 207.22 feet; thence South 89 degrees 56 minutes 28 seconds West, 208.00 feet; thence North 00 degrees 03 minutes 32 seconds West, 212.27 feet to said Southerly right-of-way of County State Aid Highway No. 10; thence Easterly along said Southerly right-of-way, 208.06 feet along the arc of a non-tangential curve concave to the North having a central angle of 01 degrees 02 minutes 06 seconds, a radius of 11,519.16 feet, a chord bearing of South 88 degrees 40 minutes 07 seconds East, and a chord distance of 208.06 feet to the point of beginning.

Which lies easterly and northerly of the following described line:

Beginning at the aforementioned point of beginning; thence South 00 degrees 03 minutes 32 seconds East, 207.22 feet; thence South 76 degrees 18 minutes 03 seconds East, 320.00 feet; thence South 70 degrees 03 minutes 01 seconds East, 556.80 feet, more or less, to the East line of said Northeast Quarter of the Southeast Quarter and said line there terminating.

PROPOSED PROPERTY DESCRIPTION - TRACT B

That part of the following described tract:

The Northeast Quarter of the Southeast Quarter of Section 28, Township 31, Range 22, Anoka County, Minnesota, EXCEPTING ALL that part of Anoka County Highway right-of-way Plat No. 11, Anoka County, Minnesota, and EXCEPTING ALL that part of the Northeast Quarter of the Southeast Quarter of Section 28, Township 31 North, Range 22 West, Anoka County, Minnesota, described as follows:

Commencing at the Northeast corner of the Northeast Quarter of the Southeast Quarter of said Section 28; thence South 89 degrees 56 minutes 28 seconds West, 835.00 feet along the Northerly line of said Northeast Quarter of the Southeast Quarter (basis for bearings); thence South 00 degrees 03 minutes 32 seconds East, 88.66 feet to the Southerly right-of-way line of County State Aid Highway No. 10 according to the Anoka County Highway right-of-way Plat No. 11, as recorded in the Anoka County Recorder's Office in and for said Anoka County, and said point also being the point of beginning; thence continuing South 00 degrees 03 minutes 32 seconds East, 207.22 feet; thence South 89 degrees 56 minutes 28 seconds West, 208.00 feet; thence North 00 degrees 03 minutes 32 seconds West, 212.27 feet to said Southerly right-of-way of County State Aid Highway No. 10; thence Easterly along said Southerly right-of-way, 208.06 feet along the arc of a non-tangential curve concave to the North having a central angle of 01 degrees 02 minutes 06 seconds, a radius of 11,519.16 feet, a chord bearing of South 88 degrees 40 minutes 07 seconds East, and a chord distance of 208.06 feet to the point of beginning.

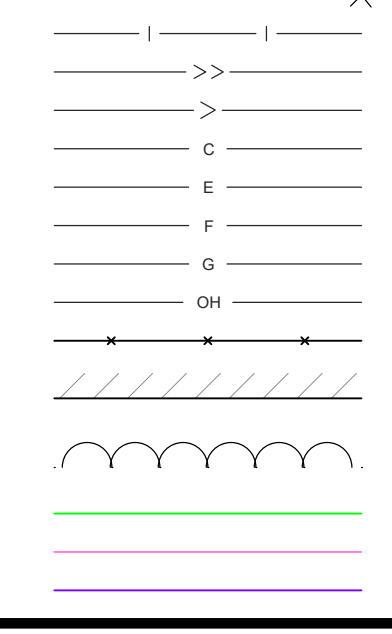
EXCEPT that part which lies easterly and northerly of the following described line:

Beginning at the aforementioned point of beginning; thence South 00 degrees 03 minutes 32 seconds East, 207.22 feet; thence South 76 degrees 18 minutes 03 seconds East, 320.00 feet; thence South 70 degrees 03 minutes 01 seconds East, 556.80 feet, more or less, to the East line of said Northeast Quarter of the Southeast Quarter and said line there terminating.

PROPOSED RIGHT OF WAY EASEMENT DESCRIPTION

A permanent easement for right of way purposes over, under, and across the East 40.00 feet of proposed TRACT A, EXCEPT that part which lies within Anoka County Highway right-of-way Plat No. 11, Anoka County, Minnesota.

PROPOSED RIGHT OF WAY EASEMENT AREA = 18,609 Square Feet or 0.43 acres

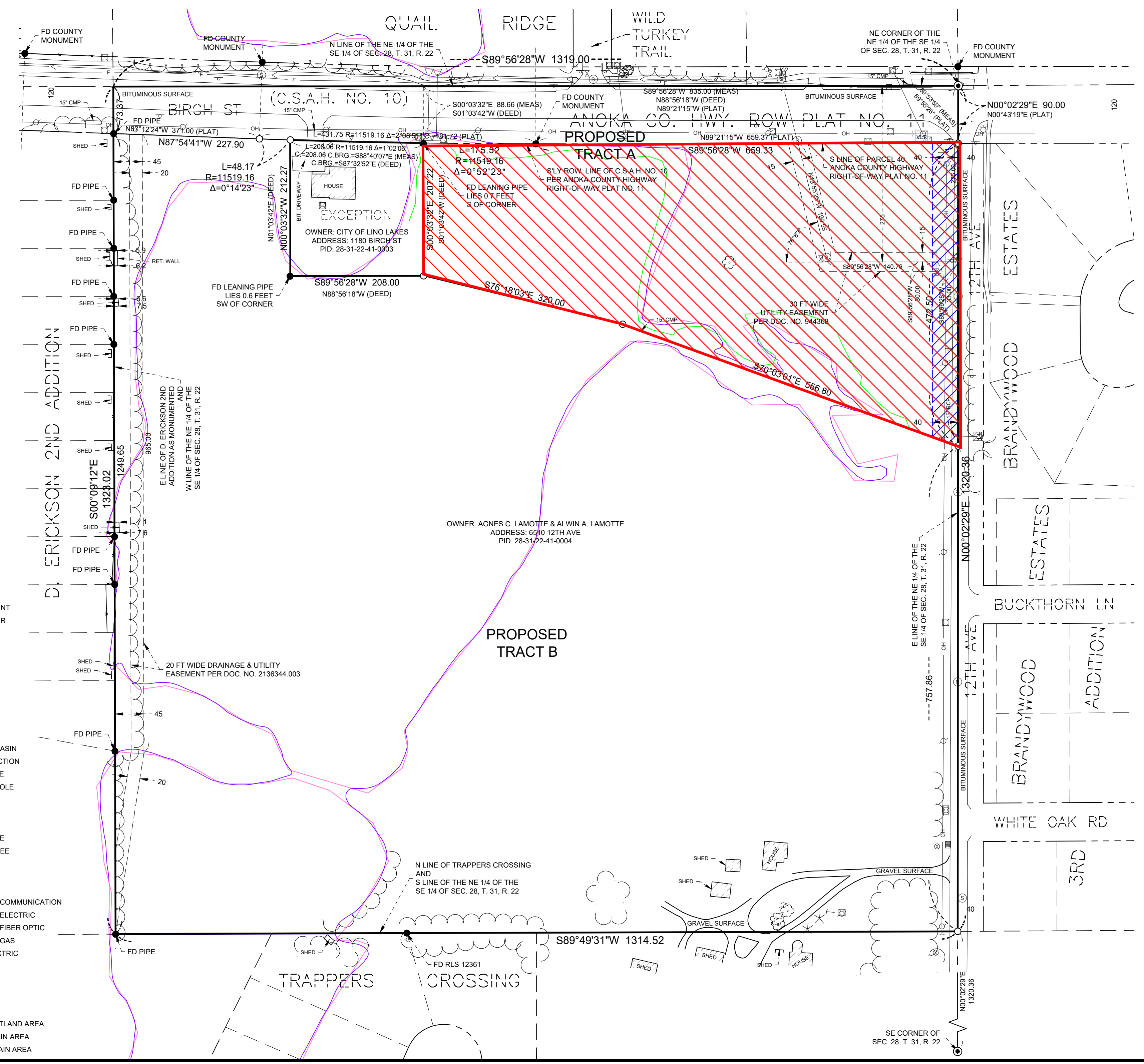


LEGEND

- FOUND MONUMENT
- SECTION CORNER
- ⊕ SET MONUMENT
- ⊕ SIGN
- ⊕ MAIL BOX
- ⊕ PEDESTAL
- ⊕ UTILITY VAULT
- ⊕ LIGHT POLE
- ⊕ POWER POLE
- ⊕ GUY ANCHOR
- ⊕ METER
- ⊕ STORM CATCH BASIN
- ⊕ FLARED END SECTION
- ⊕ STORM MANHOLE
- ⊕ SANITARY MANHOLE
- ⊕ HYDRANT
- ⊕ WATER VALVE
- ⊕ CURB STOP
- ⊕ DECIDUOUS TREE
- ⊕ CONIFEROUS TREE
- WATER MAIN
- STORM LINE
- SANITARY LINE
- UNDERGROUND COMMUNICATION
- UNDERGROUND ELECTRIC
- UNDERGROUND FIBER OPTIC
- UNDERGROUND GAS
- OVERHEAD ELECTRIC
- FENCE
- BUILDING EDGE
- TREE LINE
- DELINEATED WETLAND AREA
- FEMA FLOODPLAIN AREA
- RCWD FLOODPLAIN AREA

PROPOSED AREAS

- Total Area of Proposed Tract A = 388,184 Square Feet or 8.91 acres
- Area of Tract A within Anoka County Highway right-of-way Plat No. 11 = 114,717 Square Feet or 2.63 acres
- Area of Tract A excepting Anoka County Highway right-of-way Plat No. 11 = 273,467 Square Feet or 6.28 acres
- Area of Wetland (within Tract A excepting Anoka County Highway right-of-way Plat No. 11) = 104,981 Square Feet or 2.41 acres
- Area of Upland (within Tract A excepting Anoka County Highway right-of-way Plat No. 11) = 168,486 Square Feet or 3.87 acres
- Total Area of Proposed Tract B = 1,308,600 Square Feet or 30.04 acres
- Total Area of Proposed Right of Way Easement = 18,609 Square Feet or 0.43 acres



DRAFT SURVEY

DRAFT - 2023-08-23

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Jeremy R. Honga
DATE: 8/23/2023 LIC. NO.: 58013

CERTIFICATE OF SURVEY

LOT SPLIT

Lino Lakes Water Treatment Plant Site
City of Lino Lakes, Minnesota

**CITY COUNCIL REGULAR
MEETING STAFF REPORT
AGENDA ITEM 3B**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: January 22, 2024

TOPIC: Consider 1st Reading of Ordinance No. 03-24, Zoning Ordinance Text Amendment-Renumeration and Codification

VOTE REQUIRED: 3/5

INTRODUCTION

The City is renumbering and codifying the zoning ordinance.

BACKGROUND

Ordinance No. 08-22 amending City Code Chapter 1007: Zoning Code was adopted in November 2022 and went into effect in January 2023. The City is incorporating the zoning code into the City's online version Code of Ordinances published by American Legal Publishing. As part of the codification and to make the code easier to read, some section numbers of the zoning code are being renumbered. The content of the zoning code is not changing.

RECOMMENDATION

The Planning & Zoning Board held a public hearing on January 10, 2024. There were no public comments. The Board voted 7-0 in favor of the proposed ordinance amendments.

Staff recommends approval of the 1st reading of Ordinance No. 03-24.

ATTACHMENTS

1. Ordinance No. 03-24

1 st Reading:	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 03-24**

**ORDINANCE AMENDING CITY CODE CHAPTER 1007 RELATED TO
RENUMERATION AND CODIFICATION**

The City Council of Lino Lakes ordains:

Section 1. Findings of Fact. The City Council finds that the zoning ordinance text amendment protects the public health, safety, comfort, convenience and general welfare of the residents of the community.

Section 2. Amendment. The Lino Lakes City Code Chapter 1007 is hereby amended as follows:

CURRENT CITY CODE CHAPTER 1007	AMENDED CITY CODE CHAPTER 1007
§1007.000 TITLE AND APPLICATION	1007.000 Title and application
§1007.001 RULES AND DEFINITIONS	1007.001 Rules and definitions
§1007.015 AMENDMENTS: TEXT AND MAP.	1007.015 Amendments: text and map.
§1007.016 CONDITIONAL USE PERMITS	1007.016 Conditional use permits
§1007.017 INTERIM USE PERMITS	1007.017 Interim use permits
§1007.018 VARIANCES AND APPEALS.	1007.018 Variances and appeals.
§1007.019 ADMINISTRATION: ADMINISTRATIVE PERMITS AND APPROVALS.	1007.019 Administration: administrative permits and approvals.
§1007.020 SITE AND BUILDING PLAN REVIEW	1007.020 Site and building plan review
§1007.021 DUTIES OF CITY STAFF.	1007.021 Duties of city staff.
§1007.022 CERTIFICATE OF OCCUPANCY	1007.022 Certificate of occupancy
§1007.023 ENFORCEMENT AND PENALTIES	1007.023 Enforcement and penalties
§1007.024 PLANNED UNIT DEVELOPMENT (PUD)	1007.024 Planned unit development (PUD)
§1007.025 ENVIRONMENTAL REVIEW	1007.025 Environmental review
§1007.040 PURPOSE	1007.040 Purpose
§1007.041 NON-CONFORMING USES AND STRUCTURES	1007.041 Non-conforming uses and structures
§1007.042 GENERAL PARCEL, LOT AND YARD PROVISIONS	1007.042 General parcel, lot and yard provisions

§1007.043 GENERAL BUILDING AND USE PROVISIONS	1007.043 General building and use provisions
§1007.044 OFF-STREET PARKING	1007.044 Accessory buildings, structures and uses
§1007.045 OFF-STREET LOADING SPACES	1007.045 Refuse and recycling
§1007.046 PRIVATE STREETS	1007.046 Outdoor lighting
§1007.047 RELOCATED STRUCTURES	1007.047 Environmental Provisions
§1007.048 HOME OCCUPATION PERMITS	1007.048 Outdoor storage
§1007.049 ACCESSORY APARTMENTS	1007.049 Screening, landscaping, buffer yards and tree preservation
§1007.050 DRAINAGE	1007.050 Fences and retaining walls
§1007.051 EARTH MOVING AND LAND RECLAMATION	1007.051 Submission of permit and site plan
§1007.052 FARMING OPERATIONS	1007.052 Off-street parking
§1007.053 ADULT USES	1007.053 Off-street loading spaces
§1007.054 ANTENNAS	1007.054 Private streets
§1007.055 ACCESSORY OUTDOOR DINING AREAS	1007.055 Relocated structures
§1007.056 BATCH PLANTS	1007.056 Home occupation permits
§1007.057 OPT OUT OF MINN. STAT. 462.3593	1007.057 Accessory apartments
§1007.058 COMMERCIAL STABLES	1007.058 Drainage
§1007.059 AGRITOURISM	1007.059 Earth moving and land reclamation
§1007.060 WIND ENERGY CONVERSION SYSTEM (WECS)	1007.060 Farming operations
§1007.061 SOLAR ENERGY SYSTEM	1007.061 Adult uses
§1007.062 MODEL HOMES WITH TEMPORARY REAL ESTATE OFFICES	1007.062 Antennas
§1007.063 TEMPORARY STRUCTURES	1007.063 Accessory outdoor dining areas
§1007.064 MOTOR FUEL STATIONS	1007.064 Batch plants
§1007.065 AIR PARK HANGAR AND ACCESS PERFORMANCE STANDARDS	1007.065 Opt out of Minn. Stat. 462.3593
§1007.066 RURAL CLUSTER DEVELOPMENT.	1007.066 Commercial stables
	1007.067 Agritourism
	1007.068 Wind energy conversion system

	(WECS)
	1007.069 Solar energy systems
	1007.070 Model homes with temporary real estate offices
	1007.071 Temporary structures
	1007.072 Motor fuel stations
	1007.073 Air park hangar and access performance standards
	1007.074 Rural cluster development
§1007.070 GENERAL ZONING DISTRICT PROVISIONS	1007.090 General zoning district provisions
§1007.080 R, RURAL DISTRICT	1007.100 R, Rural District
§1007.081 R-X, RURAL EXECUTIVE DISTRICT	1007.101 R-X, Rural Executive District
§1007.090 R-1, SINGLE FAMILY RESIDENTIAL DISTRICT	1007.110 R-1, Single Family Residential District
§1007.091 R-1X, SINGLE FAMILY EXECUTIVE RESIDENTIAL DISTRICT.	1007.111 R-IX, Single Family Executive Residential District
§1007.092 R-2, TWO FAMILY RESIDENTIAL DISTRICT	1007.112 R-2, Two Family Residential District
§1007.093 R-3, MEDIUM DENSITY RESIDENTIAL DISTRICT.	1007.113 R-3, Medium Density Residential district
§1007.094 R-4, HIGH DENSITY RESIDENTIAL DISTRICT	1007.114 R-4, High Density Residential District
§1007.095 R-5, HIGH DENSITY RESIDENTIAL AND BUSINESS DISTRICT.	1007.115 R-5, High Density Residential and Business District
§1007.096 R-6, MANUFACTURED HOME PARK DISTRICT	1007.116 R-6, Manufactured Home Park District
§1007.110 NB, NEIGHBORHOOD BUSINESS DISTRICT	1007.130 NB, Neighborhood Business District
§1007.111 LB, LIMITED BUSINESS DISTRICT	1007.131 LB, Limited Business District
§1007.112 GB, GENERAL BUSINESS DISTRICT	1007.132 GB, General Business District
§1007.120 LI, LIGHT INDUSTRIAL DISTRICT	1007.140 LI, Light Industrial District
§1007.121 GI, GENERAL INDUSTRIAL DISTRICT	1007.141 GI, General Industrial District
§1007.122 BC, BUSINESS CAMPUS DISTRICT	1007.142 BC, Business Campus District
§1007.130 PSP, PUBLIC AND SEMI-PUBLIC DISTRICT	1007.150 PSP, Public and Semi-Public District
§1007.131 PUD, PLANNED UNIT DEVELOPMENT	1007.151 PUD, Planned Unit

DISTRICT	Development
----------	-------------

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter.

Adopted by the Lino Lakes City Council this ____ day of _____, 2024.

BY: _____
Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3C**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: January 22, 2024

TOPIC: Vacating Drainage & Utility Easement, 6049 Sargent Court North

i. Consider 2nd Reading of Ordinance No. 01-24, Vacating Drainage & Utility Easement Lot 7, Block 1, Otter Bay

**Council may vote to dispense with the full reading of the ordinance*

**Roll call vote is required for adoption of the ordinance*

ii. Consider Resolution No. 24-08, Approving Summary Publication of Ordinance No. 01-24

VOTE REQUIRED: 4/5

INTRODUCTION

Staff is requesting City Council consideration of the 2nd Reading of Ordinance No. 01-24, vacating Drainage and Utility easement, Lot 7, Block 1, Otter Bay.

BACKGROUND

6049 Sargent Court North is a residential parcel owned by, Rebecca and Brian Teeters (Rebecca Morlando). The property owner submitted a land use application requesting the vacation, of a portion, of a drainage easement on their property.

The drainage and utility easement was dedicated to the City of Lino Lakes with the 1987 Otter Bay plat. The easement is intended to perpetuate drainage across the parcel. The current owners would like to vacate a portion of the easement area where there is an existing concrete patio. The City doesn't allow for patios and structures in drainage and utility easements and the current property owners would like to vacate the easement so their property is in compliance.

The Drainage and Utility Easement Vacation Description Sketch prepared by Sambatck received on October 20, 2023 details the proposed drainage and utility area to be vacated where the existing patio is located.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 01-24 Vacating Drainage & Utility Easements, Lot 7, Block 1, Otter Bay.

ATTACHMENTS

1. Ordinance No. 01-24
2. Drainage and Utility Easement Vacation Description Sketch
3. Resolution 24-08

1 st Reading: 1/8/2024	Publication:
2 nd Reading: 1/22/2024	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 01-24**

**ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENT
(6049 SARGENT COURT NORTH, LOT 7, BLOCK 1, OTTER BAY)**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate a portion of the drainage and utility easement dedicated over, under, and across that part of Lot 7, Block 1, OTTER BAY, Anoka County, Minnesota, described as follows:

Commencing at the most easterly corner of said Lot 7; thence South 20 degrees 28 minutes 53 seconds West, assumed bearing along the southeasterly line of said Lot 7, 60.00 feet; thence North 76 degrees 08 minutes 33 seconds West, 98.00 feet; thence North 45 degrees 53 minutes 33 seconds West, 42.00 feet; thence North 00 degrees 53 minutes 33 seconds West, 50.00 feet; thence North 69 degrees 05 minutes 33 seconds West, 108.00 feet to the point of beginning of the land to be described; thence South 29 degrees 21 minutes 12 seconds West, 139.00 feet; thence South 49 degrees 18 minutes 27 seconds West, 23.74 feet; thence North 34 degrees 15 minutes 25 seconds West, 50.28 feet; thence North 50 degrees 17 minutes 02 seconds East, 148.78 feet to the point of beginning and there terminating.

2. A public hearing was held on January 8, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and
3. It appears to be in the best interest of the City to vacate such drainage and utility easements; and
4. The Drainage and Utility Easement Vacation shall be recorded through Anoka County Recorder's Office; and

5. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Easement Vacated

The drainage and utility easement described herein is hereby vacated.

Section 3: Effect

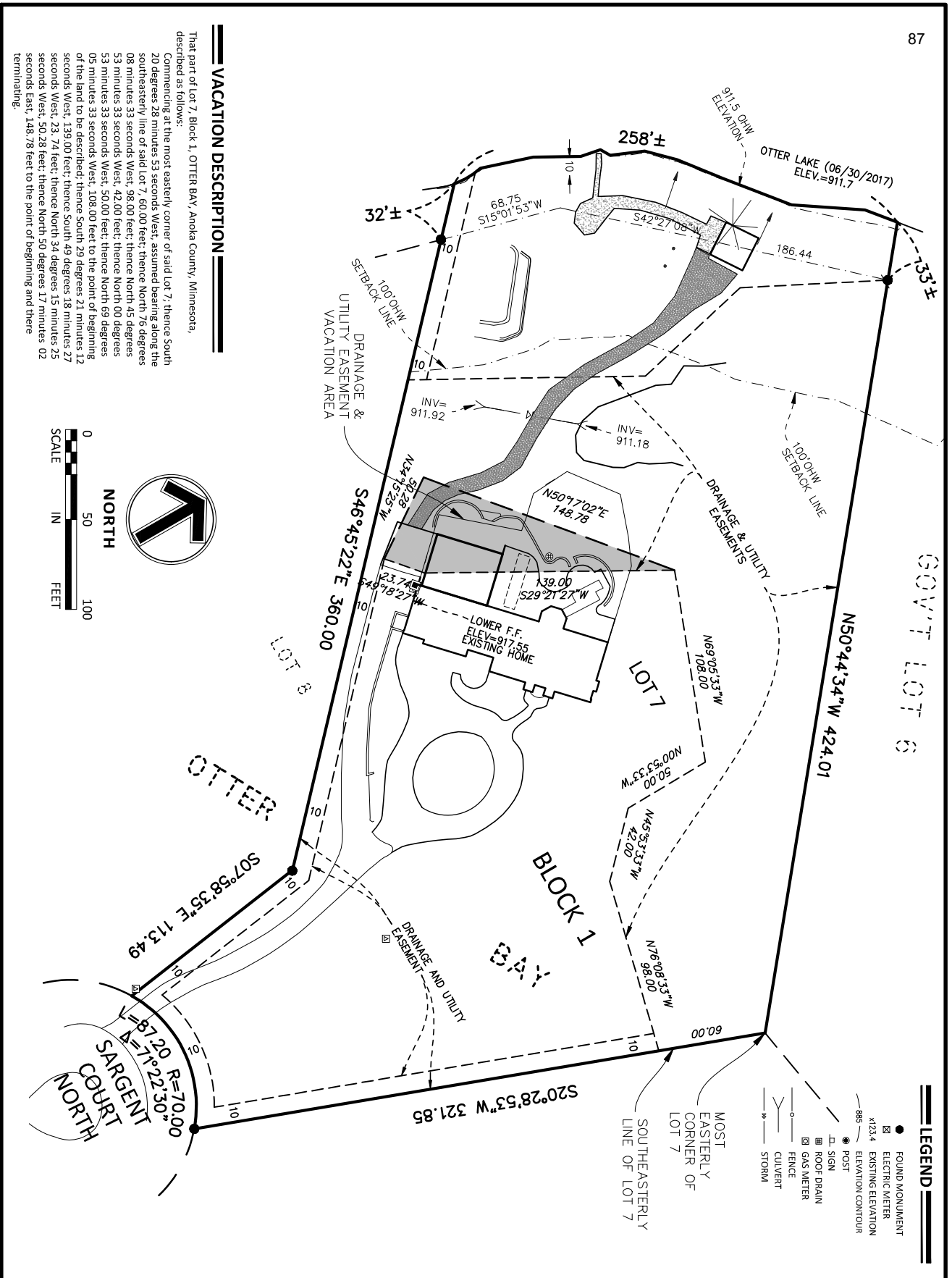
This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon filing of the Drainage and Utility Easement Vacation for Lot 7, Block 1, OTTER BAY.

Adopted by the Lino Lakes City Council this 22nd day of January, 2024.

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk



Oct 18, 2023 - 3:29pm - User:miala.L\PROJECTS\20823\CAD\Survey\Sheet\20823-CER1.dwg

Sambatek
 www.sambatek.com
 12800 Whittaker Drive, Suite 300
 Minneapolis, MN 55438
 763.478.9010 telephone
 763.478.8552 facsimile
 Engineering | Surveying | Planning | Environmental

Client
 Brian Teeters

Project
 Lot 7, Block 1,
 OTTER BAY

Location
 6049 Sargent
 Court No.

Certification
 I hereby certify that this survey, plan or report was prepared by
 LAND SURVEYORS under the laws of the State of Minnesota.

Mark R. Sale
 Registration No. 43933 Date: 10/18/2023
 This certification is void unless signed in blue-ink. If
 applicable, contact us for a new signed copy of this survey which
 includes the appropriate signature of MRS, INC., Plymouth, MN office.

Summary
 Drawn: LCC

Revision History
 Approved: MRS
 No. Date By Submittal / Rev.

Sheet Title
 Easement
 Vacation

Sheet No. Revision
 3/3

Project No.
 20825

**CITY OF LINO LAKES
RESOLUTION NO. 24-08**

APPROVING A SUMMARY OF ORDINANCE NO. 01-24 FOR PUBLICATION

WHEREAS, the City Council approved Ordinance No. 01-24, vacating a drainage & utility easement on Lot 7, Block 1, Otter Bay; and

WHEREAS, the City Council approved the first reading on January 8, 2024, and the second reading and final passage on January 22, 2024; and

WHEREAS, Ordinance No. 01-24 is lengthy and MN statute 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall.

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota that the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the City Council of the City of Lino Lakes this 22nd day of January, 2024.

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

ATTACHMENT A

**CITY OF LINO LAKES
SUMMARY OF ORDINANCE NO. 01-24**

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENT

Section 1: Findings

The City Council of Lino Lakes has determined to vacate a portion of the drainage and utility easement dedicated over, under, and across Lot 7, Block 1, Otter Bay; and

A public hearing was held on January 8, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and a reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Drainage and Utility Easement Vacation.

Passed by the Lino Lakes City Council on January 22, 2024.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3D**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: January 22, 2024

TOPIC: Consider Resolution No. 24-09 Approving Site Improvement Performance Agreement, Culver's Restaurant

VOTE REQUIRED: 3/5

INTRODUCTION

Staff is requesting City Council consideration to approve the site improvement performance agreement for the Culver's Restaurant.

BACKGROUND

The City reviewed a land use application site and building plan for a Culver's Restaurant to be located at 7103 Otter Lake Road. The 1.24 acre site is located along in the northwest quadrant of Otter Lake Road and CSAH 14 (Main Street). The site is currently vacant commercial land. The plans for the Culver's fast food restaurant include a 4,260 SF building with outdoor dining and a drive-through service.

The proposed Culver's Restaurant plan meets ordinance and performance standards and staff recommends approval of the project.

RECOMMENDATION

Staff is recommending the City Council approve Resolution 24-09 approving the site improvement performance agreement for the Culver's Restaurant.

ATTACHMENTS

1. Resolution No. 24-09
2. Project Location Map
3. Site Improvement Performance Agreement

**CITY OF LINO LAKES
RESOLUTION NO. 24-09**

**APPROVING SITE IMPROVEMENT PERFORMANCE AGREEMENT WITH
VORANDESOTO LLC (CULVER'S RESTAURANT)**

WHEREAS, the City has completed review of the site and building plans for Culver's Restaurant; and

WHEREAS, the legal description of the property is Lot 2, Block 1, Otter Crossing 2nd Addition; and

WHEREAS, City Code Section 1007.020(5)(d) requires the execution of a site performance agreement prior to issuance of a building permit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes that the Site Improvement Performance Agreement between the City of Lino Lakes and VoranDeSoto, LLC is hereby approved and the Mayor and City Clerk are authorized to execute such agreements on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 22nd day of January, 2024..

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk

SITE DEVELOPMENT PLANS FOR

CULVER'S - LINO LAKES, MN

7103 OTTER LAKE ROAD, LINO LAKES, MN 55038
SECTION 24, TOWNSHIP 31, RANGE 22
LINO LAKES, ANOKA COUNTY, MN

OWNER / DEVELOPER
LINO LAKES CUSTARD LLC



640 BALDWIN PLAZA DRIVE
BALDWIN, WI 54002
CONTACT: CJ CHRISTIANSON
TELEPHONE: (715) 577-0380

SURVEYOR
EGAN, FIELD & NOWAK, INC.
475 OLD HIGHWAY 8 NW, SUITE 200
NEW BRIGHTON, MN 55112
CONTACT: CHRIS TERWEDO, P.L.S.
TELEPHONE: (612) 466-3300

ARCHITECT
OLLMANN ERNEST MARTIN ARCHITECTS
200 S STATE ST
BELVIDERE, IL 61008
CONTACT: WENDY MARTIN, AIA, NCARB
TELEPHONE: (815) 544-7790



VICINITY
N.T.S.



SITE

Sheet Number
C000
C100
C101
C200
C201
C202
C203
C300
C301
C400
C500
C501
C502
L100
L101

**CITY OF LINO LAKES, MINNESOTA
SITE IMPROVEMENT PERFORMANCE AGREEMENT**

THIS AGREEMENT made this _____ day of _____, 2023, is by and between the **City of Lino Lakes**, a municipal corporation organized under the laws of the State of Minnesota, and **VoranDeSoto LLC**, a Minnesota limited liability company (“Developer”).

WHEREAS, the Developer has received approval of Site Development Plans, hereinafter called the "Plans", by the City of Lino Lakes on the 22nd day of January, 2024, and in accordance with the Plans all of which are made a part hereof by reference. In consideration of such approval, the Developer, its successors and assigns, does covenant and agree to perform the work as set forth in the Plans, in the aforesaid approval, and as hereinafter set forth upon the real estate (hereinafter referred to as "Property") described as follows:

Lot 2, Block 1, Otter Crossing Second Addition, Anoka County, Minnesota.

NOW, THEREFORE, in consideration of the mutual promises of the parties made herein,

IT IS AGREED BY AND BETWEEN THE PARTIES HERETO:

I. DESIGNATION OF IMPROVEMENTS.

- A. Improvements on the project site to be installed at the Developer’s expense by the Developer as hereinafter provided are hereinafter referred to as “On-site Work”.
- B. Improvements off the project site to be installed at the Developer’s expense, if any, by the Developer as hereinafter provided are hereinafter referred to as “Off-Site Work”.
- C. Developer shall enter into a Declaration for Maintenance of Stormwater Facilities.

II. ON-SITE WORK.

- A. On-Site Work. The On-Site Work shall consist of the improvements described in the approved Plans, to include any approved subsequent amendments, and shall be in compliance with all applicable statutes, codes and ordinances of the City. The On-Site Work includes all on-site exterior amenities as shown on the approved Plans and as required by the plan approval, such as, but not limited to: landscaping, private driveways, parking areas, sanitary sewer extension, water system extension, storm drainage systems, curbing, lighting, fencing, fire lanes, sidewalks, exterior

building architectural design and building elements, site grading and erosion control measures.

Such improvements shall be completed in accordance with Section IV herein.

- B. Cost Estimates. The Developer shall provide the City with a written estimate of all applicable costs of the On-Site Work, itemized by type; the estimates shall be based upon the actual estimates provided by the contractors who are to do the Work. Said cost estimates shall be reviewed by the City, and the City shall establish the actual amount of the financial guarantee. The description and estimated cost of Developer's On-Site Work are as follows:

	Description of Improvements	Estimated Costs
1.	Lighting	\$ 18,800.00
2.	Fences / Screen Structures	\$ 0.00
3.	Trash Disposal Structures	\$22,561.00
4.	Curbing / Islands / Delineators	\$ 41,240.00
5.	Storm Drainage Systems / Sewers / Catch Basins / Culverts / Swales	\$35,400.00
6.	Public Trails and / or Sidewalk	\$ 0.00
7.	Private Trails and / or Sidewalk	\$ 11,200.00
8.	Driveway / Curb cut / Parking Lot / Fire Lane	\$ 86,190.00
9.	Water mains / Hydrants / Sanitary Sewers	\$ 47,950.00
10.	Landscaping	\$ 39,820.00
11.	Site Grading	\$88,900.00
12.	Erosion Control	\$6,870.00
	Total Estimated Cost of Developer Improvements	\$398,931.00
	Security Requirement (Total * 35%)	\$ 139,626.00

III. DEVELOPER FEES.

- A. Trunk Sanitary Sewer Connection Fees – Not Applicable
The City established trunk utility connection fees to uniformly distribute the costs of public trunk sanitary sewer infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. The Sanitary Sewer Trunk Charge is \$1,695.00 per unit. Commercial/Industrial/Institutional (CII) trunk charges are based on a factor of 2.92 units per acre.

Availability Charge

For residential properties, the availability charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Sewer (CSAC)	\$1,586.00 Per SAC Unit
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Trunk sewer unit charges addressed under this paragraph are in addition to any SAC charges imposed by Metropolitan Council Environmental Services.

B. Trunk Water Connection Fees – Not Applicable

The City established trunk utility connection fees to uniformly distribute the costs of public trunk water infrastructure. The Trunk Utility Connection Fee consists of two components; a Trunk Charge and an Availability Charge.

Trunk Charge

The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. The Water Trunk Charge is \$2,435.00 per unit. Commercial/Industrial/Institutional (CII) trunk charges are based on a factor of 2.92 units per acre.

Availability Charge

For residential properties, the availability charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Commercial/Industrial/Institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES).

City Water (CWAC)	\$1,532.00 Per SAC Unit.
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C. Surface Water Management Area Charges – Not Applicable

The City established a trunk area charge to uniformly distribute the costs of public trunk surface water infrastructure and water quality improvements. The Surface Water Management Charge shall be based on developable acreage, in the amount specified in Exhibit C.

		Acre	Fee
1.	Sanitary Sewer Trunk Unit Fee (\$1,695/unit; 2.92 units/Acre)		Paid
2.	City Sewer Availability Fee (\$1,586/SAC Unit)		Due w/ Building Permit
3.	Water Trunk Unit Fee (\$2,435/unit; 2.92 units/Acre)		Paid
4.	City Water Availability Fee (\$1,532/SAC Unit)		Due w/ Building Permit
5.	City Surface Water Management Fee (/Acre)		Paid
	Total Estimated (Budget) Developer Fees		\$0.00

- D. Metropolitan Council Environmental Services (MCES) Sewer Availability Charges (SAC) are in addition to the fees referenced above and shall be determined by MCES, and shall be paid with the Building Permit.

IV. RECORD DRAWINGS.

- a. Upon project completion, Developer shall submit record drawings, in electronic format, of all public and private infrastructure improvements, including grading, sanitary sewer, water main, storm sewer facilities, and roads, constructed by Developer. The as-built survey must include, but is not limited to, proposed and final contours with adequate elevation shots to show conformance, property irons (to be exposed in field), low floor and low opening elevations, and the 100-Year High Water Level (HWL) of all ponds, lakes, and wetland areas. The files shall be drawn in Anoka County NAD 83 Coordinate system and provided in both AutoCAD .dwg and Adobe .pdf file formats. The plans shall include accurate locations, dimensions, elevations, grades, slopes and all other pertinent information concerning the complete work. The Developer shall also submit certified compaction testing results for the site grading operations.
- b. A summary of the record plan attribute data for the storm sewer, water main, and sanitary sewer structures and pipes shall be submitted in the form of an Excel Spreadsheet as provided by the City Engineer.
- c. No securities will be fully released until all record drawings have been submitted and accepted by the City Engineer.

V. COMPLETION DATE.

If the activities authorized by site and building plan approval are not initiated within twelve (12) months from the final execution of this agreement, then Developer will need to start the site and building plan approval process from the beginning.

VI. GUARANTEE.

- A. The Developer will fully and faithfully comply with all terms and conditions of any and all contracts entered into by the Developer. Concurrently with the execution hereof by the Developer, the Developer will furnish to, and at all times thereafter maintain with the City, a cash deposit, certified check, or Irrevocable Letter of Credit, based on thirty-five (35%) percent of the total estimated cost of Developer's On-site Work. An Irrevocable Letter of Credit shall be for the exclusive use and benefit of the City of Lino Lakes and shall state thereon that the same is issued to guarantee and assure performance by the Developer of all the terms and conditions of this Development Contract, construction of all required improvements in accordance with the ordinances and specifications of the City and guarantees the workmanship and materials for the landscape improvements for a period of one year following the City's acceptance of the landscape improvements. The City reserves the right to draw, in whole or in part, on any portion of the Irrevocable Letter of Credit for the purpose of guaranteeing the terms and conditions of this contract, if Developer has been found to be in default of this agreement and only after providing Developer with written notice and opportunity to cure any default. The Irrevocable Letter of Credit shall be automatically extended for additional periods of one year from present or future expiration dates unless sixty (60) days prior to such the City Clerk or Administrator is notified in writing by certified mail or overnight mail that the Letter of Credit will not be renewed.
- B. Upon written request, The City will grant a reduction of the Letter of Credit, or cash deposit based on prepayment or the value of the completed improvements at the time of the requested reduction. The Developer may make such requests three times throughout the life of this agreement, with the third and/or final request being at the completion of the project. The City will respond to such request within 30 days time. Prior to the final acceptance of the Developer's Improvements the City shall require a Letter of Credit or Cash Escrow to cover the warranty provisions of the agreement. The amount shall be agreed to by the City Engineer and Developer and Developer may use the Letter of Credit discussed in Section VI.A above.

VII. REIMBURSEMENT OF COSTS.

- A. The Developer agrees to establish a non-interest bearing escrow account with the City in an amount established by the City Engineer or his designee for the payment of all City fees and costs incurred by the City related to the On-site Work, including, but not limited to, the following:

1.	Site Plan Review Fee	\$1,500.00
2.	Administration (Legal, Engineering, Planning and Contract Administration)	\$14,000.00
3.	Negative Short Term Escrow Balance	\$0.00
	Total Estimated (Budget) Costs for Escrow Account	\$15,500.00

- B. If it appears that the actual costs incurred will exceed the estimate or that the actual costs incurred will be less than the estimate, then Developer and City shall review the costs required to complete the project. In such case, if the actual costs exceed the estimate, then Developer shall promptly pay the additional sums to the City to pay for the agreed upon increase. However, in such case where the actual costs are less than the estimate, the City shall promptly reimburse to Developer any amounts overpaid by the Developer. The Developer may request a statement of the account each month for review.
- C. Intentionally Deleted.

VIII. REMEDIES FOR BREACH.

- A. The City shall give prior written notice to the Developer of any default hereunder before proceeding to enforce such financial guarantee or before the City undertakes any work for which the City will be reimbursed through the financial guarantee. If within twenty (20) days after receipt of such written notice to it, the Developer has not notified the City by stating in writing the manner in which the default will be cured and the time within which such default will be cured, the City will proceed with the remedy it deems reasonably appropriate.
- B. At any time after the completion date and any extensions thereof, if any of the work is deemed incomplete, the City may proceed in any one or more of the following ways to enforce the undertakings herein set forth, and to collect any and all expenses reasonably incurred by the City in connection therewith, including, but not limited to, engineering, legal, planning and litigation costs and expense. The enumeration of the remedies hereunder shall be in addition to any other remedies available to the City.
1. Specific Performance. The City may in writing direct the surety or the Developer to cause the Work to be undertaken and completed within a specified reasonable time. If the Developer fails to cause

the Work to be done and completed in a manner and time reasonably acceptable to the City, the City may proceed to bring an action for specific performance to require work to be undertaken.

2. Completion by the City. The City, after written notice, may enter the premises and proceed to have the Work done either by contract, by day labor or by regular City forces. The Developer may not question the manner of doing such work or the letting of any such contracts for the doing of any such work; provided that all such work is performed in a reasonable manner, the costs are reasonable and the work is completed in a good and workman-like manner and in accordance with the approved plans and specifications. Upon completion of such work, the Developer shall promptly pay the City the full cost thereof as aforesaid.

3. Deposit of Financial Guarantee. In the event the financial guarantee has been submitted in the form of a Letter of Credit, the City may draw on the Letter of Credit the sum equal to the reasonably estimated cost of completing the Work, plus the City's reasonably estimated expenses as defined herein, including any other reasonable costs, expenses, and damages for which the surety may be liable hereunder, but not exceeding the amount set forth on the Letter of Credit. The money shall be deemed to be held by the City for the purpose of reimbursing the City for any reasonable costs incurred in completing the Work as hereinafter specified. Any funds remaining after completion of the project shall be promptly returned to the Developer.

IX. OCCUPATION OF PREMISES.

The Developer agrees that it will not cause to be occupied any portion of the building or improvements to be constructed upon the premises until completion of the building and site improvements as more fully described in the approved plans and following issuance of a Certificate of Occupancy.

X. INSURANCE.

Developer or its general contractor shall take out and maintain until one year after the City accepted the Developer Improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's or general contractor's work, as the case may be, or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for one person and One Million and no/100 (\$1,000,000.00) Dollars for each occurrence; limits for property damage shall be not less than One Million and no/100

(\$1,000,000.00) Dollars for each occurrence; or a combination single limit policy of Two Million and no/100 (\$2,000,000.00) Dollars or more. The City, its employees, its agents and assigns shall be named as an additional insured on the policy, and the Developer or its general contractor shall file with the City a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given ten days advance written notice of the cancellation of the insurance. The certificate may not contain any disclaimer for failure to give the required notice.

XI. REIMBURSEMENT FOR LITIGATION EXPENSES.

The City and Developer agree that the prevailing party in any litigation pertaining to the enforcement of this Agreement shall be entitled to reimbursement from the non-prevailing party for all reasonable costs incurred by said prevailing party including court costs and reasonable engineering and attorneys' fees.

XII. VALIDITY.

If a portion, section, subsection, sentence, clause, paragraph or phrase in this Agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect or void any of the other provisions of the Site Improvement Performance Agreement.

XIII. GENERAL.

- A. Binding Effect. The terms and provisions hereof shall be binding upon and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Property and shall be deemed covenants running with the land.
- B. Notices. Whenever in this Agreement it shall be required or permitted that notice or demand be given or served by either party to this Agreement to or on the other party, such notice or demand shall be delivered personally or (i) mailed by United States mail by certified mail (return receipt requested) or (ii) sent by nationally recognized overnight carrier to the addresses hereinbefore set forth on Page 1. Such notice or demand shall be deemed timely given when delivered personally or when deposited in the mail or the overnight carrier in accordance with the above. The addresses of the parties hereto are as set forth on Page 1 until changed by notices given as above.
- C. Incorporation by Reference. All plans, special provisions, proposals, specifications and contracts for the improvements furnished and let pursuant to this Agreement shall be and hereby are made a part of this Agreement by reference as fully as if set out herein in full.

- D. Hours of Construction Activity. Construction activity shall be limited to the hours set out as follows:

Monday through Friday	7:00 a.m. to 7:00 p.m.
Saturday	9:00 a.m. to 5:00 p.m.
Sunday and Holidays	No working hours allowed

XIV. VIOLATIONS/BUILDING PERMITS.

In the event that Developer violates any of the covenants and agreements contained in this Site Improvement Performance Agreement and to be performed by the Developer, the City, at its option, and after providing written notice and opportunity to cure to Developer in addition to the rights and remedies as set out hereunder may refuse to issue building permits to any property within the development and/or stop building construction within the development until such time as such default has been corrected to the satisfaction of the City.

