

## EXPANDED AGENDA



### CITY COUNCIL AGENDA

• MEETING •

**Monday, February 26, 2024**

**6:30 p.m.**

*(Scheduled to be broadcast on Channel 16)*

**City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz  
City Administrator: Sarah Cotton**

#### COUNCIL WORK SESSION, 6:00 P.M.

##### Community Room (not televised)

1. Annual Appointments to Advisory Boards/Committees
2. Review Regular Agenda

#### CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call

**The meeting was called to order at 6:30 PM. Councilmembers Lyden, Stoesz, Cavegn, and Mayor Rafferty were present. Councilmember Ruhland was absent.**

- Pledge of Allegiance
- Public Comment (*sign-in prior to start of meeting per Rules of Decorum*)

Public comment was received from Mr. Sam Bennett. Public comment was closed at 6:35 PM.

- Setting the Agenda: Addition or deletion of agenda items

#### 1. CONSENT AGENDA

- A. Consider Approval of Expenditures for February 26, 2024 (Check No. 120244 through 120312) in the Amount of \$627,233.24
- B. Consider Approval of January 22, 2024 Council Special Work Session Minutes (1)
- C. Consider Approval of January 22, 2024 Council Special Work Session Minutes (2)
- D. Consider Approval of January 29, 2024 Council Special Work Session Minutes
- E. Consider Approval of February 5, 2024 Council Work Session Minutes
- F. Consider Approval of February 12, 2024 Council Work Session Minutes
- G. Consider Approval of February 12, 2024 Council Meeting Minutes
- H. Consider Approval of the Hiring of Part-Time Staff for the Rookery Activity Center
- I. Consider Approval of Resolution 24-17, Approving a New Massage Enterprise and Massage Therapist Licenses

- J. Consider Approval of Application for Exempt Gambling Permit
  - i. **Motion to: Approve Consent Agenda Items 1A-1J**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Cavegn, Stoesz, Lyden, Rafferty</b>

**2. ADMINISTRATION DEPARTMENT REPORT**

- A. Election Judge Pay, Jolleen Chaika
  - i. **Motion to: Approve increase in Election Judge pay to \$15 per hour and Head Judge pay to \$17 for each election held in the City of Lino Lakes**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Cavegn, Lyden, Stoesz, Rafferty</b>

**3. PUBLIC SAFETY DEPARTMENT REPORT**

- A. Consider Appointment of Paid On-Call Firefighter, John Swenson
  - i. **Motion to: Approve appointment of James Fisher as Paid On-Call Fire Fighter**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Cavegn, Stoesz, Lyden, Rafferty</b>

**4. UNFINISHED BUSINESS**

None

**5. NEW BUSINESS**

None

**Adjournment**

The meeting was adjourned at 6:41 PM.

***Community Calendar – A Look Ahead***

February 27, 2024 through March 7, 2024

- Wednesday, February 28: Environmental Board Meeting
- Monday, March 4: City Council Work Session
- Wednesday, March 6: Park Board Meeting
- Thursday, March 7, 8:00 AM: EDAC Meeting

AMENDED



**CITY COUNCIL AGENDA**

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**2. ADMINISTRATION DEPARTMENT REPORT**

- A. Election Judge Pay, Jolleen Chaika

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None

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**Adjournment**

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**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 1E**

**STAFF ORIGINATOR:** Jolleen Chaika, City Clerk

**MEETING DATE:** February 12, 2024

**TOPIC:** Board/Commission Appointments - Amended with Correction

**VOTE REQUIRED:** 3/5

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**INTRODUCTION**

Each year, the City Council considers the appointment of Lino Lakes residents to serve on various advisory boards and committees.

**BACKGROUND**

Openings for Lino Lakes Advisory Boards and Committees were advertised, applications were received and reviewed, and interviews were conducted by City Council. Following the interviews, the following applicants have been recommended for appointment:

**Planning & Zoning Board:** Three (3) vacancies, six (6) applications received

- Suzy Guthmueller
- Nate Vojtech
- Isaac Wipperfurth

**Park Board:** Two (2) vacancies, two (2) applications received

- Clark Gooder
- Jason Spitzer

**Environmental Board:** Two (2) vacancies, two (2) applications received

- John Sullivan
- Cassondra Cavegn

**Economic Development Advisory Committee:** ~~Three (3) vacancies~~ Two (2) vacancies, five (5) applications received:

- Andrew Cravero
- Chris Spenner

**RECOMMENDATION**

Consider approval of appointments to the Lino Lakes Advisory Board and Committees as listed above.



# **Expenditures**

February 26, 2024

Check #120244 to #120312

\$627,233.24

# Accounts Payable

## Check Detail

User: jessica.eller  
 Printed: 02/20/2024 - 3:32PM



Check Number	Check Date		Amount
<b>800 - Advanced Graphix Inc. Line Item Account</b>			
120247	02/26/2024		
Inv	213352		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2024	Removals/Applications of Decals	214-421-5000-000	685.00
Inv 213352 Total			685.00
120247 Total:			685.00
<b>800 - Advanced Graphix Inc. Total:</b>			685.00
<b>1595 - Allied Oil &amp; Tire Company Line Item Account</b>			
120248	02/26/2024		
Inv	0211734-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2024	Stock 55 Gallon Drum of 0W20 Engine Oil	101-431-4221-000	944.95
Inv 0211734-IN Total			944.95
120248 Total:			944.95
<b>1595 - Allied Oil &amp; Tire Company Total:</b>			944.95
<b>42 - Anoka County Property Records &amp; Taxation Line Item Account</b>			
120249	02/26/2024		
Inv	283122340066		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2024	2021 Property Tax Saddle Club 4th Outlot A Pin #28-31-22-34-0066	801-000-2359-103	90.46
Inv 283122340066 Total			90.46
120249 Total:			90.46
<b>42 - Anoka County Property Records &amp; Taxation Total:</b>			90.46
<b>43 - Anoka County Sheriff's Office Line Item Account</b>			
120250	02/26/2024		



Check Number    Check Date

Inv    1/30/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2024	SWAT Membership & Insurance - N. Hamann	101-420-4410-000	3,685.65

Inv 1/30/2024 Total 3,685.65

120250 Total: 3,685.65

**43 - Anoka County Sheriff's Office Total:** 3,685.65

**44 - Anoka County Treasury Office Line Item Account**

120251                    02/26/2024

Inv    B240214L

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2024	Site 116 Feb 2024 CAC Fiber	101-432-4300-501	75.00
02/14/2024	Site 117 Feb 2024 CAC Fiber	101-432-4300-503	75.00
02/14/2024	Site 115 Feb 2024 CAC Fiber	101-432-4300-500	75.00

Inv B240214L Total 225.00

Inv    EC123024A

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Local Govt Meeting - M. Ruhland	101-401-4330-000	13.00

Inv EC123024A Total 13.00

120251 Total: 238.00

**44 - Anoka County Treasury Office Total:** 238.00

**54 - Aspen Mills, Inc. Line Item Account**

120252                    02/26/2024

Inv    327157

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/29/2024	Dept Exp - N. Fillipi	101-421-4370-000	657.65

Inv 327157 Total 657.65

Inv    327242

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2024	Dept Exp - N. Fillipi	101-421-4370-000	23.85

Inv 327242 Total 23.85

Inv    327420

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	Uniform Allowance - W. Owens	101-420-4370-000	246.50

Inv 327420 Total 246.50

Check Number    Check Date

Inv    327588

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Uniform Allowance - S. Bergeron	101-420-4370-000	39.85

Inv 327588 Total 39.85

Inv    327810

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Dept Exp - T. Moore	101-421-4370-000	665.50

Inv 327810 Total 665.50

120252 Total: 1,633.35

**54 - Aspen Mills, Inc. Total:** 1,633.35

**1820 - Atlantis Global LLC Line Item Account**

120253            02/26/2024

Inv    12024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2024	Patrol Printer Paper	101-420-4200-000	198.90

Inv 12024 Total 198.90

120253 Total: 198.90

**1820 - Atlantis Global LLC Total:** 198.90

**2103 - Axtell Group, LLC Line Item Account**

120254            02/26/2024

Inv    2024-0031

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	Professional Communication Services 1 of 2	214-420-4300-000	12,250.00

Inv 2024-0031 Total 12,250.00

120254 Total: 12,250.00

**2103 - Axtell Group, LLC Total:** 12,250.00

**1028 - Baycom, Inc. Line Item Account**

120255            02/26/2024

Inv    EQUIPINV\_047714

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Headset Covers (4)	214-421-5000-000	280.00

Check Number    Check Date

Inv EQUIPINV\_047714 Total 280.00

120255 Total: 280.00

**1028 - Baycom, Inc. Total:** 280.00

**772 - Centennial Tech Club Line Item Account**

120256            02/26/2024

Inv    1/15/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/15/2024	PAR Tags (18)	101-421-4370-000	36.00

Inv 1/15/2024 Total 36.00

120256 Total: 36.00

**772 - Centennial Tech Club Total:** 36.00

**115 - Centennial Utilities Line Item Account**

120257            02/26/2024

Inv    January 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Natural Gas	602-495-4383-000	24.07
01/31/2024	Natural Gas	602-495-4383-000	20.80
01/31/2024	Natural Gas	101-450-4383-000	199.88
01/31/2024	Natural Gas	101-450-4383-000	245.67
01/31/2024	Natural Gas	101-432-4383-503	4,508.24
01/31/2024	Natural Gas	202-451-4383-000	6,613.40

Inv January 2024 Total 11,612.06

120257 Total: 11,612.06

**115 - Centennial Utilities Total:** 11,612.06

**117 - Central Pension Fund Line Item Account 101-000-2040-000**

120245            02/16/2024

Inv    February 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2024	February 2024 Central Pension Fund	101-000-2040-000	6,528.00

Inv February 2024 Total 6,528.00

120245 Total: 6,528.00

**117 - Central Pension Fund Total:** 6,528.00

Check Number    Check Date

**121 - CenturyLink Line Item Account 101-432-4321-503**

120258            02/26/2024

Inv    333266979

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2024	Phone & Internet Services	202-451-4321-000	64.66

Inv 333266979 Total 64.66

Inv    333786176

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2024	Pool Emergency Phone Services	202-451-4321-000	136.85

Inv 333786176 Total 136.85

Inv    503783784

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2024	Phone Services	101-432-4321-500	47.32
01/18/2024	SCADA Phone Services	601-494-4321-000	47.32

Inv 503783784 Total 94.64

Inv    6517843659805

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/10/2024	Phone & Internet Services	101-432-4321-503	66.64
02/10/2024	Phone & Internet Services	101-432-4321-503	66.64

Inv 6517843659805 Total 133.28

120258 Total: 429.43

**121 - CenturyLink Total:** 429.43

**761 - Comcast Line Item Account 101-432-4321-502**

120259            02/26/2024

Inv    0163083

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Phone & Internet Services	601-494-4321-000	166.81

Inv 0163083 Total 166.81

120259 Total: 166.81

**761 - Comcast Total:** 166.81

**1278 - Core & Main LP Line Item Account**

120260            02/26/2024

Inv    U253567

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
02/07/2024	Meters	601-494-4215-000	46,853.23
Inv U253567 Total			46,853.23
120260 Total:			46,853.23
<b>1278 - Core &amp; Main LP Total:</b>			<b>46,853.23</b>

**167 - Dalco, Inc. Line Item Account**

120261	02/26/2024		
Inv	4192048		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Toilet Tissue, Paper Towel, Hand Sanitizer, Hair & Body Wash	202-451-4211-000	728.95
Inv 4192048 Total			728.95
Inv	4195066		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	Scrubbing Pad	202-451-4211-000	57.14
Inv 4195066 Total			57.14
Inv	4195158		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	Toilet Tissue, Hair & Body Wash	202-451-4211-000	192.00
Inv 4195158 Total			192.00
120261 Total:			978.09
<b>167 - Dalco, Inc. Total:</b>			<b>978.09</b>

**175 - Delta Dental of Minnesota Line Item Account**

120262	02/26/2024		
Inv	March 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2024	Dental Insurance Premiums	101-422-4134-000	76.58
03/01/2024	Dental Insurance Premiums	601-494-4134-000	172.26
03/01/2024	Dental Insurance Premiums	603-496-4134-000	71.45
03/01/2024	Dental Insurance Premiums	101-407-4134-000	89.32
03/01/2024	Dental Insurance Premiums	101-431-4134-000	130.16
03/01/2024	Dental Insurance Premiums	101-000-2044-000	1,691.42
03/01/2024	Dental Insurance Premiums	101-421-4134-000	74.03
03/01/2024	Dental Insurance Premiums	602-495-4134-000	172.26
03/01/2024	Dental Insurance Premiums	101-402-4134-000	51.05
03/01/2024	Dental Insurance Premiums	101-430-4134-000	232.23
03/01/2024	Dental Insurance Premiums	101-463-4134-000	12.76
03/01/2024	Dental Insurance Premiums	101-462-4134-000	10.21
03/01/2024	Dental Insurance Premiums	101-000-2040-000	268.83
03/01/2024	Dental Insurance Premiums	101-420-4134-000	1,355.18

Check Number	Check Date			Amount
03/01/2024	Dental Insurance Premiums	101-450-4134-000		234.81
03/01/2024	Dental Insurance Premiums	101-416-4134-000		51.04
03/01/2024	Dental Insurance Premiums	202-451-4134-000		204.17
03/01/2024	Dental Insurance Premiums	101-432-4134-000		7.66
03/01/2024	Dental Insurance Premiums	101-418-4134-000		51.04
03/01/2024	Dental Insurance Premiums	101-461-4134-000		15.31
Inv March 2024 Total				4,971.77
120262 Total:				4,971.77
<b>175 - Delta Dental of Minnesota Total:</b>				4,971.77
<b>2066 - Deputy 150 Line Item Account</b>				
120244	02/14/2024			
Inv	2/14/2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/14/2024	Sales Tax & Registration #321, 331 & 332	402-420-5000-000		9,986.82
Inv 2/14/2024 Total				9,986.82
120244 Total:				9,986.82
<b>2066 - Deputy 150 Total:</b>				9,986.82
<b>2102 - Dodge of Burnsville, Inc. Line Item Account</b>				
120263	02/26/2024			
Inv	N89146			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/06/2024	2024 Dodge Durango #332 Replaces #398	402-420-5000-000		41,406.00
Inv N89146 Total				41,406.00
Inv	N89148			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/06/2024	2024 Dodge Durango #331 Replaces #301	402-420-5000-000		41,406.00
Inv N89148 Total				41,406.00
Inv	N89163			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/06/2024	2024 Dodge Durango #327 Replaces #397	402-420-5000-000		41,406.00
Inv N89163 Total				41,406.00
120263 Total:				124,218.00
<b>2102 - Dodge of Burnsville, Inc. Total:</b>				124,218.00

Check Number    Check Date

**840 - Dresel Contracting Inc. Line Item Account**

120264                      02/26/2024

Inv    017705-000-4

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	2022 East Shadow Lake Drive Utility Project	602-495-5000-146	41,240.17

Inv 017705-000-4 Total 41,240.17

120264 Total: 41,240.17

**840 - Dresel Contracting Inc. Total:**

41,240.17

**193 - Emergency Automotive Technologies Line Item Account**

120265                      02/26/2024

Inv    BA020924-34

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2024	Sure Eject Plug-In #314	101-431-4221-000	280.14

Inv BA020924-34 Total 280.14

Inv    SVC2354

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2023	Installed Radar System #316	208-420-4240-000	264.50

Inv SVC2354 Total 264.50

120265 Total: 544.64

**193 - Emergency Automotive Technologies Total:**

544.64

**204 - Factory Motor Parts Company Line Item Account**

120266                      02/26/2024

Inv    159-104157

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Stock Filters (9)	101-431-4221-000	36.09

Inv 159-104157 Total 36.09

Inv    159-104510

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2024	Front Brake Pads #510	101-431-4221-000	72.42

Inv 159-104510 Total 72.42

Inv    159-104536

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2024	Battery #308	101-431-4221-000	141.82

Check Number    Check Date

Inv 159-104536 Total 141.82

Inv 159-104595

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2024	Tire Pressure Sensor #308	101-431-4221-000	39.73

Inv 159-104595 Total 39.73

Inv 1-9413923

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Stock Air Filter	101-431-4221-000	18.40

Inv 1-9413923 Total 18.40

120266 Total: 308.46

**204 - Factory Motor Parts Company Total:** 308.46

**209 - Fastenal Company Line Item Account**

120267            02/26/2024

Inv MNSPR192934

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2024	Street Sign Hardware	101-430-4223-000	54.29

Inv MNSPR192934 Total 54.29

Inv MNSPR192962

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Street Sign Hardware	101-430-4223-000	34.58

Inv MNSPR192962 Total 34.58

120267 Total: 88.87

**209 - Fastenal Company Total:** 88.87

**216 - First Advantage Occ. Line Item Account**

120268            02/26/2024

Inv 2505282401

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Annual Enrollment	101-402-4300-000	36.71

Inv 2505282401 Total 36.71

120268 Total: 36.71

**216 - First Advantage Occ. Total:** 36.71



Check Number    Check Date

**2105 - Foxborough HOA Line Item Account**

120269            02/26/2024  
Inv    2/16/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2024	Foxborough Management 2023 Reimbursement	810-499-4410-000	4,850.00
Inv 2/16/2024 Total			4,850.00

120269 Total: 4,850.00

**2105 - Foxborough HOA Total:**

4,850.00

**1264 - Hach Company Line Item Account**

120270            02/26/2024  
Inv    13908040

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2024	Bench Service	601-494-4410-000	924.00
Inv 13908040 Total			924.00

120270 Total: 924.00

**1264 - Hach Company Total:**

924.00

**271 - Hawkins, Inc. Line Item Account**

120271            02/26/2024  
Inv    6685129

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2024	Chlorine, Hydrofluosilicic Acid & LPC-5	601-494-4222-000	10,395.27
Inv 6685129 Total			10,395.27

Inv    6689008

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2024	Chlorine Cylinders	601-494-4222-000	140.00
Inv 6689008 Total			140.00

120271 Total: 10,535.27

**271 - Hawkins, Inc. Total:**

10,535.27

**2024 - Heritage Embroidery & Design Line Item Account**

120272            02/26/2024  
Inv    57469

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		15	Amount
12/07/2023	Birthday Party Shirts	202-451-4200-609		945.00
Inv 57469	Total			945.00
120272 Total:				945.00
<b>2024 - Heritage Embroidery &amp; Design Total:</b>				945.00
<b>1835 - HMS Health LLC Line Item Account</b>				
120273	02/26/2024			
Inv 28927				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/31/2024	AED Annual PM Check	101-421-4410-000		562.50
Inv 28927	Total			562.50
120273 Total:				562.50
<b>1835 - HMS Health LLC Total:</b>				562.50
<b>2104 - Hosch Appraisal &amp; Consulting, Inc. Line Item Account</b>				
120274	02/26/2024			
Inv HAC24002-00-01				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/12/2024	Special Assessment Consulting & Appraisal Services	488-499-4300-000		11,250.00
Inv HAC24002-00-01	Total			11,250.00
120274 Total:				11,250.00
<b>2104 - Hosch Appraisal &amp; Consulting, Inc. Total:</b>				11,250.00
<b>298 - Hugo Equipment Company Line Item Account</b>				
120275	02/26/2024			
Inv 201678				
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/09/2024	Files, Chain Saw Chains & Loops	101-450-4240-000		597.74
Inv 201678	Total			597.74
120275 Total:				597.74
<b>298 - Hugo Equipment Company Total:</b>				597.74
<b>1955 - Infinite Health Collaborative, PA Line Item Account</b>				
120276	02/26/2024			

Check Number    Check Date

Inv    TCOINV07472

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2023	Team Wellness Education	210-420-4410-000	2,200.00

Inv TCOINV07472 Total 2,200.00

Inv    TCOINV07756

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Team Wellness Education	210-420-4410-000	1,250.00

Inv TCOINV07756 Total 1,250.00

120276 Total: 3,450.00

**1955 - Infinite Health Collaborative, PA Total:** 3,450.00

**311 - Instrumental Research, Inc. Line Item Account**

120277            02/26/2024

Inv    5397

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	January Water Testing	601-494-4410-000	240.00

Inv 5397 Total 240.00

120277 Total: 240.00

**311 - Instrumental Research, Inc. Total:** 240.00

**2042 - J. Becher & Associates, Inc. Line Item Account**

120278            02/26/2024

Inv    2413103-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	Wire Switch & Outlet for New Heater	101-432-4300-500	222.96

Inv 2413103-F Total 222.96

120278 Total: 222.96

**2042 - J. Becher & Associates, Inc. Total:** 222.96

**1974 - Language Line Services Line Item Account**

120279            02/26/2024

Inv    11210844

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	January Language Line Services	101-420-4300-000	13.39

Inv 11210844 Total 13.39

Check Number    Check Date

120279 Total: 13.39

**1974 - Language Line Services Total:** 13.39

**757 - LRS Line Item Account 101-450-4410-000**

120280            02/26/2024

Inv    MP244273

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Toilet Rental - City Hall Park	101-450-4410-000	65.00

Inv MP244273 Total 65.00

Inv    MP244274

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Toilet Rental - Sunrise Park	101-450-4410-000	65.00

Inv MP244274 Total 65.00

Inv    MP244275

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Toilet Rental - Birch Park	101-450-4410-000	65.00

Inv MP244275 Total 65.00

Inv    MP244276

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Toilet Rental - Lino Park	101-450-4410-000	65.00

Inv MP244276 Total 65.00

120280 Total: 260.00

**757 - LRS Total:** 260.00

**394 - Macqueen Equipment, Inc. Line Item Account**

120281            02/26/2024

Inv    P25567

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2024	Fire Fighting Boots	101-421-4370-000	587.52

Inv P25567 Total 587.52

120281 Total: 587.52

**394 - Macqueen Equipment, Inc. Total:** 587.52

Check Number    Check Date

**399 - Mansfield Oil Company Line Item Account 101-431-4212-000**

120282            02/26/2024

Inv    25088463

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2024	Gasoline - 2,001 Gallons	101-431-4212-000	5,322.21

Inv 25088463 Total 5,322.21

Inv    25094239

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Diesal - 800 Gallons	101-431-4212-000	2,755.02

Inv 25094239 Total 2,755.02

120282 Total: 8,077.23

**399 - Mansfield Oil Company Total:**

8,077.23

**416 - Medica Line Item Account**

120283            02/26/2024

Inv    March 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	Health Insurance Premiums	101-421-4131-000	1,540.45
02/12/2024	Health Insurance Premiums	101-462-4131-000	124.21
02/12/2024	Health Insurance Premiums	601-494-4131-000	1,362.72
02/12/2024	Health Insurance Premiums	101-461-4131-000	186.32
02/12/2024	Health Insurance Premiums	101-432-4131-000	93.16
02/12/2024	Health Insurance Premiums	202-451-4131-000	1,879.57
02/12/2024	Health Insurance Premiums	603-496-4131-000	807.39
02/12/2024	Health Insurance Premiums	101-407-4131-000	1,564.21
02/12/2024	Health Insurance Premiums	101-000-2040-000	94.99
02/12/2024	Health Insurance Premiums	101-450-4131-000	2,326.73
02/12/2024	Health Insurance Premiums	101-418-4131-000	621.07
02/12/2024	Health Insurance Premiums	602-495-4131-000	1,362.72
02/12/2024	Health Insurance Premiums	101-430-4131-000	2,820.34
02/12/2024	Health Insurance Premiums	101-431-4131-000	957.11
02/12/2024	Health Insurance Premiums	101-463-4131-000	155.27
02/12/2024	Health Insurance Premiums	101-416-4131-000	621.07
02/12/2024	Health Insurance Premiums	101-422-4131-000	1,258.50
02/12/2024	Health Insurance Premiums	101-000-2041-000	9,212.64
02/12/2024	Health Insurance Premiums	101-420-4131-000	20,332.96

Inv March 2024 Total 47,321.43

120283 Total: 47,321.43

**416 - Medica Total:**

47,321.43

**1463 - Menards - Blaine Line Item Account**

120284            02/26/2024

Check Number    Check Date

Inv	64302			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/06/2024	Nails for Sauna Repair	202-451-4211-000		23.99
Inv 64302 Total				23.99

120284 Total: 23.99

**1463 - Menards - Blaine Total:** 23.99

**421 - Metro Sales Incorporated Line Item Account**

120285	02/26/2024			
Inv	INV2458068			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/01/2024	Copier Maintenance Contract Ricoh/MP 4055SP Copier	101-420-4410-000		36.00
Inv INV2458068 Total				36.00

Inv	INV2466087			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/15/2024	Copier Maintenance Contract Ricoh/IM CW2200 Wide Format	101-432-4410-503		75.15
Inv INV2466087 Total				75.15

Inv	INV2467209			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/16/2024	Copier Maintenance Contract Ricoh/IM C3500 Color Copier	202-451-4410-000		776.55
Inv INV2467209 Total				776.55

120285 Total: 887.70

**421 - Metro Sales Incorporated Total:** 887.70

**1459 - Miller, Arbitrator, Richard John Line Item Account**

120286	02/26/2024			
Inv	2/8/2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/08/2024	BMS Case No. 24PA0522 - Arbitrability, AFSCME & City of LL	101-402-4310-000		4,098.00
Inv 2/8/2024 Total				4,098.00

120286 Total: 4,098.00

**1459 - Miller, Arbitrator, Richard John Total:** 4,098.00

**1677 - MNSPECT, LLC Line Item Account**

**Check Number    Check Date**

120287	02/26/2024		
Inv	252327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Field Inspections	101-422-4410-000	2,720.00
Inv 252327 Total			2,720.00

120287 Total: 2,720.00

**1677 - MNSPECT, LLC Total:** 2,720.00

**469 - MRPA Line Item Account**

120288	02/26/2024		
Inv	2024AL		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	2024 Membership Dues - A. Lukin	202-451-4330-000	180.00
Inv 2024AL Total			180.00

Inv	2024BN		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	2024 Membership Dues - B. Natzke	202-451-4330-000	180.00
Inv 2024BN Total			180.00

Inv	2024MB		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	2024 Membership Dues - M. Bagley	202-451-4330-000	180.00
Inv 2024MB Total			180.00

Inv	2024RD		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	2024 Membership Dues - R. DeGardner	202-451-4330-000	525.00
Inv 2024RD Total			525.00

120288 Total: 1,065.00

**469 - MRPA Total:** 1,065.00

**477 - NAC Mechanical & Electrical Line Item Account**

120289	02/26/2024		
Inv	222091		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2024	Diagnos Boiler Repair	101-432-4300-503	3,100.00
Inv 222091 Total			3,100.00

Check Number	Check Date		21	Amount
120289 Total:				3,100.00
<b>477 - NAC Mechanical &amp; Electrical Total:</b>				3,100.00
<b>480 - NCPERS Group Life Insurance Line Item Account 101-000-2040-000</b>				
120246	02/16/2024			
Inv	February 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/16/2024	Life Insurance Premiume	101-000-2040-000		352.00
Inv February 2024 Total				352.00
120246 Total:				352.00
<b>480 - NCPERS Group Life Insurance Total:</b>				352.00
<b>1057 - Northland Recreation, LLC Line Item Account</b>				
120290	02/26/2024			
Inv	3095			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/14/2024	Watermark Park Site Furnishings	405-499-5000-143		50,731.25
Inv 3095 Total				50,731.25
120290 Total:				50,731.25
<b>1057 - Northland Recreation, LLC Total:</b>				50,731.25
<b>509 - O'Reilly Automotive Stores Line Item Account</b>				
120291	02/26/2024			
Inv	3472-311042			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/10/2024	Returned Brake Pad & Oxygen Sensor	101-431-4221-000		-121.10
Inv 3472-311042 Total				-121.10
Inv	3472-312237			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/17/2024	Air Fittings	101-431-4221-000		5.28
Inv 3472-312237 Total				5.28
Inv	3472-313801			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/26/2024	Stock Air Filters (2)	101-431-4221-000		39.22
Inv 3472-313801 Total				39.22



Check Number    Check Date

Inv    3472-315453

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Battery Cable #256	101-431-4221-000	80.90

Inv 3472-315453 Total 80.90

Inv    3472-315641

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2024	Copper Wire Terminals #256	101-431-4221-000	5.69

Inv 3472-315641 Total 5.69

Inv    3472-315769

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2024	Oxygen Sensor #303	101-431-4221-000	34.20

Inv 3472-315769 Total 34.20

Inv    3472-316772

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2024	Interior Cleaner	101-431-4211-000	21.98

Inv 3472-316772 Total 21.98

120291 Total: 66.17

**509 - O'Reilly Automotive Stores Total:** 66.17

**511 - Otter Lake Animal Care Center Line Item Account**

120292            02/26/2024

Inv    243950

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2024	Rescue Boarding	101-420-4410-000	270.00

Inv 243950 Total 270.00

120292 Total: 270.00

**511 - Otter Lake Animal Care Center Total:** 270.00

**1780 - Ouverson Sewer & Water, Inc Line Item Account**

120293            02/26/2024

Inv    164313171

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	Installed Sewer Lining Patch - 6300 Laurene Ave	602-495-4410-000	7,500.00

Inv 164313171 Total 7,500.00

Check Number    Check Date

120293 Total: 7,500.00

**1780 - Ouerson Sewer & Water, Inc Total:** 7,500.00

**522 - Performance Plus LLC Line Item Account**

120294            02/26/2024

Inv    123945

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2024	New Hire Testing	101-402-4300-000	377.00

Inv 123945 Total 377.00

120294 Total: 377.00

**522 - Performance Plus LLC Total:** 377.00

**539 - Playpower LT Farmington, Inc. Line Item Account**

120295            02/26/2024

Inv    1400280388

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2024	Hardware for Park Equipment	101-450-4211-000	255.65

Inv 1400280388 Total 255.65

120295 Total: 255.65

**539 - Playpower LT Farmington, Inc. Total:** 255.65

**546 - Pump's Tire Service, Inc. Line Item Account**

120296            02/26/2024

Inv    150178895

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2024	Tires (4) #308	101-431-4221-000	496.64

Inv 150178895 Total 496.64

120296 Total: 496.64

**546 - Pump's Tire Service, Inc. Total:** 496.64

**552 - Press Publications, Inc. Line Item Account**

120297            02/26/2024

Inv    797105

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	Ord. No. 01-24 Vacating Drainage & Utility Easement	101-402-4340-000	53.28

Check Number    Check Date

Inv 797105 Total 53.28

Inv 797106

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	Notice of Public Accuracy Test	101-403-4340-000	23.68

Inv 797106 Total 23.68

120297 Total: 76.96

**552 - Press Publications, Inc. Total:** 76.96

**1092 - Quadient Finance USA, Inc. Line Item Account 101-432-4322-000**

120298            02/26/2024

Inv 2/13/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2024	Postage Machine Postage	101-432-4322-000	1,000.00

Inv 2/13/2024 Total 1,000.00

120298 Total: 1,000.00

**1092 - Quadient Finance USA, Inc. Total:** 1,000.00

**1184 - Redpath and Company LLC Line Item Account**

120299            02/26/2024

Inv 150483856

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	2023 Financial Audit Progress Billing	602-495-4308-000	1,556.63
01/31/2024	2023 Financial Audit Progress Billing	406-499-4308-000	1,627.39
01/31/2024	2023 Financial Audit Progress Billing	601-494-4308-000	1,061.34
01/31/2024	2023 Financial Audit Progress Billing	101-407-4308-000	2,830.24

Inv 150483856 Total 7,075.60

120299 Total: 7,075.60

**1184 - Redpath and Company LLC Total:** 7,075.60

**587 - Safe-Fast, Inc. Line Item Account**

120300            02/26/2024

Inv INV286694

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2024	Gas Detector	602-495-4240-000	1,306.72

Inv INV286694 Total 1,306.72

Check Number    Check Date

120300 Total: 1,306.72

**587 - Safe-Fast, Inc. Total:** 1,306.72

**2101 - Sandry Fire Supply LLC Line Item Account**

120301            02/26/2024

Inv    INV-032447

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2024	Couplers & Coax/Nexus Tool Pigtail	214-421-5000-000	1,514.55

Inv INV-032447 Total 1,514.55

120301 Total: 1,514.55

**2101 - Sandry Fire Supply LLC Total:** 1,514.55

**1746 - SCR Line Item Account**

120302            02/26/2024

Inv    W96082

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2024	Installed Software on Computer	202-451-4300-000	718.00

Inv W96082 Total 718.00

120302 Total: 718.00

**1746 - SCR Total:** 718.00

**609 - SHI International Corp Line Item Account**

120303            02/26/2024

Inv    B17874131

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/23/2024	Printer #315	101-420-4240-000	385.21

Inv B17874131 Total 385.21

120303 Total: 385.21

**609 - SHI International Corp Total:** 385.21

**1593 - Shred-it, c/o Stericycle, Inc. Line Item Account**

120304            02/26/2024

Inv    8006167933

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2024	Document Destruction	101-420-4410-000	143.22
02/03/2024	Document Destruction	101-402-4410-000	71.62

Check Number    Check Date

Inv 8006167933 Total 214.84

120304 Total: 214.84

**1593 - Shred-it, c/o Stericycle, Inc. Total:** 214.84

**634 - Staples Business Credit Line Item Account**

120305            02/26/2024

Inv    1653626562

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/25/2024	Toner	101-421-4410-000	323.18
01/25/2024	Toner & Ink	101-420-4410-000	263.38

Inv 1653626562 Total 586.56

120305 Total: 586.56

**634 - Staples Business Credit Total:** 586.56

**655 - TASC - Client Invoices Line Item Account**

120306            02/26/2024

Inv    IN3010286

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/29/2024	January Admin Fee & 2024 Renewal Fee	101-402-4410-000	295.90

Inv IN3010286 Total 295.90

120306 Total: 295.90

**655 - TASC - Client Invoices Total:** 295.90

**687 - U.S. Bank Visa Line Item Account**

120307            02/26/2024

Inv    2/6/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2024	Holiday/January Car Washes	101-431-4211-000	484.00
02/06/2024	PSI Services/Exam Fee - I. Simon	402-420-4240-420	175.00
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000	188.67
02/06/2024	Home Depot/Towels, Brooms (2) & Aluminum Platform with Bucke	101-430-4211-000	249.58
02/06/2024	Amazon/Uniform Allowance - A. Riehm	101-420-4370-000	95.01
02/06/2024	Amazon/Marking Pencils	202-451-4200-000	24.97
02/06/2024	Amazon/Non-Slip Floor Mat	202-451-4211-000	45.95
02/06/2024	Forestry Suppliers, Inc./Miscellaneous Pruning & Felling Tools	101-450-4240-000	1,076.64
02/06/2024	Fetting Power Inc./Door Latch #525	101-431-4221-000	87.55
02/06/2024	Madden's on Gull Lake/MCMA Conference Lodging - S. Cotton	101-402-4330-000	399.46
02/06/2024	FirstNet/City Administrator January Cell Phone Bill	101-402-4321-000	49.78
02/06/2024	League of Minnesota Cities/MCMA Conference - S. Cotton	101-402-4330-000	499.00
02/06/2024	Tech Street/Energy Code Book	101-422-4200-000	201.13

Check Number	Check Date		Amount
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000	26.23
02/06/2024	Amazon/Toughbook Batteries (2)	101-420-4240-000	499.98
02/06/2024	Adobe/Month Subscription Refund	101-420-4410-000	-37.29
02/06/2024	Amazon/Batteries	101-420-4211-000	59.98
02/06/2024	Chewy/Canine Food	211-420-4211-000	118.74
02/06/2024	88 Tactical/Tuition - A. Hallin	101-420-4330-000	795.00
02/06/2024	Adobe/Month Subscription	101-420-4410-000	37.29
02/06/2024	Amazon/Igniter Flame Sensor	202-451-4211-000	61.98
02/06/2024	Amazon/Flash Drives (10)	101-432-4200-000	39.08
02/06/2024	Walmart/Birthday Parties Shaving Cream	202-451-4205-000	6.16
02/06/2024	Home Depot/Stud & Shims	202-451-4211-000	5.53
02/06/2024	U of M Bookstore/Tuition - T. Payne	603-496-4330-000	210.00
02/06/2024	MAPET/Membership Dues - T. Schaaf	101-420-4452-000	35.00
02/06/2024	Amazon/USB Cable Charger (3)	602-495-4200-000	10.49
02/06/2024	Ehlers/2024 MN Finance Seminar Refund - H. Lynch & T. Thoma	101-407-4330-000	-660.00
02/06/2024	Amazon/Cleaning Fluid for Water Slide	202-451-4211-000	48.95
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000	155.25
02/06/2024	Hero247/Uniform Allowance - A. Riehm	101-420-4370-000	25.00
02/06/2024	Amazon/Cleaning Fluid for Water Slide	202-451-4211-000	169.35
02/06/2024	Amazon/USB Cable Charger (3)	601-494-4200-000	10.48
02/06/2024	Amazon/Batteries	101-420-4211-000	7.99
02/06/2024	Amazon/Aquatic Fitness Professional Manual	202-451-4330-000	63.36
02/06/2024	All Seasons Rental/Trailer Rental Early Return Refund	601-494-4415-000	-9.10
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000	74.43
02/06/2024	Image Printing & Graphics/January UB Statements	602-495-4410-000	164.13
02/06/2024	Amazon/Uniform Allowance - A. Riehm	101-420-4370-000	97.30
02/06/2024	Home Depot/Fence Pickets	101-450-4211-000	19.86
02/06/2024	Walmart/School Out Programs Shaving Cream	202-451-4205-000	6.16
02/06/2024	Amazon/Phone Case	101-432-4200-000	11.99
02/06/2024	Viking Electric/Returned Light Bulbs	101-432-4211-503	-49.53
02/06/2024	Caribou Coffee/Coffee for Legislative Visit	101-401-4900-000	38.90
02/06/2024	Home Depot/Sauna Ceiling Repair Supplies	202-451-4211-000	96.74
02/06/2024	IACP/2024 Membership - J. Swenson	101-420-4452-000	190.00
02/06/2024	Amazon/Uniform Allowance - Z. Beddow	101-420-4370-000	39.89
02/06/2024	Star Thrower/Tuition - M. Sawyer	101-402-4330-000	202.75
02/06/2024	Lunds & Byerlys/Beverage for Legislative Visit	101-401-4900-000	24.35
02/06/2024	Amazon/Phone Cases (2)	101-432-4200-000	29.98
02/06/2024	BCA/Tuition - M. Carlson	101-420-4330-000	75.00
02/06/2024	Hero247/Uniform Allowance - N. Hamann	101-420-4370-000	40.00
02/06/2024	Dolan Consulting/Tuition - K. Leibel	101-420-4330-000	125.00
02/06/2024	GunMag Warehouse/Uniform Allowance - E. Hue	101-420-4370-000	155.88
02/06/2024	MNCPA/Webinar - H. Lynch	101-407-4330-000	89.00
02/06/2024	Hero247/Uniform Allowance - K. Tracy	101-420-4370-000	248.00
02/06/2024	Defense Tech/Tuition - A. Riehm	101-420-4330-000	720.00
02/06/2024	Axon/Taser Supplies	101-420-4211-000	3,659.00
02/06/2024	Amazon/Wireless Mouse	601-494-4200-000	17.50
02/06/2024	Insight/Barcode Scanner	101-403-4200-000	180.45
02/06/2024	Walmart/Birthday Parties Dowl Rods	202-451-4205-000	1.56
02/06/2024	Fleet Farm/Laser Measuring Tool	101-431-4240-000	224.99
02/06/2024	Amazon/Pool Chemical Supplies	202-451-4222-000	17.33
02/06/2024	Amazon/Pens	101-432-4200-000	17.01
02/06/2024	Amazon/Hex Bits (10)	101-431-4240-000	13.98
02/06/2024	Image Printing & Graphics/January UB Statements	601-494-4410-000	164.12
02/06/2024	Amazon/Staples	101-432-4200-000	9.86
02/06/2024	STORM TRNG Group/Tuition - M. Paulson, K. Sinna & C. Schirme	101-420-4330-000	2,297.00
02/06/2024	Kwik Trip/Vehicle Fuel	101-431-4212-000	43.29
02/06/2024	Kwik Trip/Vehicle Fuel	101-431-4212-000	287.82
02/06/2024	STORM Training Group/Tuition Refund - M. Paulson	101-420-4330-000	-499.00

Check Number	Check Date	Amount
02/06/2024	Viking Electric/Returned Light Bulbs	101-432-4211-503 -445.77
02/06/2024	Anoka County/2024 Swimming Pool License	202-451-4300-000 450.00
02/06/2024	Amazon/Swimming Pool Test Kit	202-451-4222-000 22.66
02/06/2024	Fleet Farm/Multi Purpose Cleaner	202-451-4211-000 11.07
02/06/2024	Deputy Registrar 150/Vehicle Tabs for Public Works & #397	101-431-4300-000 997.49
02/06/2024	Veritone, Inc./Subscription Fee for Redaction Software	101-420-4410-000 2,400.00
02/06/2024	MN LEAP/Membership Dues - L. Hawkinson	101-420-4452-000 50.00
02/06/2024	BCA/Tuition - K. Tracy	101-420-4330-000 75.00
02/06/2024	Amazon/Battery	101-420-4211-000 24.99
02/06/2024	Black Box Customs/Uniform Allowance - A. Riehm	101-420-4370-000 44.63
02/06/2024	CoverTrack Group, Inc./Subscription Renewal for GPS Trackers	101-420-4410-000 952.00
02/06/2024	IACP/2024 Membership - W. Owens	101-420-4452-000 190.00
02/06/2024	Bill's Superette/Vehicle Fuel	101-431-4212-000 88.69
02/06/2024	FBI National Academy Associates/2024 Membership	101-420-4452-000 125.00
02/06/2024	FirstNet/Police January Cell Phone Bill	101-420-4321-000 1,847.03
02/06/2024	Amazon/Batteries	101-420-4211-000 84.30
02/06/2024	Amazon/USB Wall Charger	101-432-4200-000 8.90
02/06/2024	Kwik Trip/Vehicle Fuel	101-431-4212-000 26.33
02/06/2024	Amazon/Cordless Polisher, Super Swirl Remover & Cleaner	202-451-4211-000 109.93
02/06/2024	MNCPA/2024 Membership - H. Lynch	101-407-4452-000 365.00
02/06/2024	Amazon/Toughbook Battery	101-420-4240-000 249.99
02/06/2024	Amazon/USB Cable	101-420-4240-000 8.53
02/06/2024	Amazon/Pen Holders	202-451-4200-000 10.99
02/06/2024	Amazon/Uniform Allowance - E. Heu	101-420-4370-000 14.99
02/06/2024	Amazon/USB C Charger Cables	101-420-4240-000 9.98
02/06/2024	Police Executive Research/2024 Membership	101-420-4452-000 200.00
02/06/2024	ESRI/ArcGIS Annual Maintenance	101-461-4410-000 1,013.00
02/06/2024	MNGFOA/2024 Membership - H. Lynch	101-407-4452-000 70.00
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000 40.03
02/06/2024	Dept. of Agriculture/Tuition - T. Payne	603-496-4330-000 10.22
02/06/2024	Amazon/Wireless Mouse	602-495-4200-000 17.49
02/06/2024	Amazon/Leadership Books (5)	101-420-4330-000 100.00
02/06/2024	Quad Area Chamber of Commerce/Membership Renewal Lino Lake	101-415-4452-000 360.00
02/06/2024	Indeed/Job Posting - Recycling Intern	101-402-4340-000 14.48
02/06/2024	ProMed Certifications/Tuition - D. L'Allier	101-421-4330-000 164.00
02/06/2024	CivicPlus/Subscription to Archive Social	101-420-4410-000 2,388.00
02/06/2024	Shutterstock/Stock Photos Monthly License Fee	204-499-4452-000 29.00
02/06/2024	Total Entertainment/Royal Ball DJ Services	202-451-4205-000 400.00
02/06/2024	Bemidji State University/Career Fair Registration	101-420-4214-000 70.00
02/06/2024	Hero247/Uniform Allowance - S. Bergeron	101-420-4370-000 316.00
02/06/2024	MNCPA/2024 Membership -S. Cotton	101-402-4452-000 365.00
02/06/2024	MN LEAP/Membership Dues - J. Boyd	101-420-4452-000 50.00
02/06/2024	Total Entertainment/Summer Camp Dance Party DJ Services	202-451-4205-000 400.00
02/06/2024	Facebook/Rookery Ad	202-451-4900-000 37.92
02/06/2024	Zoro Tools Inc./Dual Wheel Separator Tool	101-431-4221-000 213.59
02/06/2024	Forte/Credit Card Readers (2)	202-451-4240-000 390.17
02/06/2024	MN Law Enforcement Explorer Association/2024 Association Dues	101-420-4213-000 150.00
02/06/2024	Police Technical/Tuition - N. Hamann	101-420-4330-000 225.00
02/06/2024	Amazon/Sauna Thermometer	202-451-4211-000 39.99
02/06/2024	MN Juvenile Officers Association/Tuition - A. Ng	101-420-4330-000 300.00
02/06/2024	CivicPlus/Subscription to Archive Social	101-421-4410-000 2,388.00
02/06/2024	Professional Education Services/Income Tax Update -S. Cotton	101-402-4330-000 124.50
02/06/2024	Amazon/Flash Drives (2)	101-420-4211-000 49.86
02/06/2024	Calibre Press/Tuition - E. Heu	101-420-4330-000 159.00
02/06/2024	Hero247/Uniform Allowance - K. Wills	101-420-4370-000 113.00
02/06/2024	Hero247/Uniform Allowance - K. Sinna	101-420-4370-000 105.00
02/06/2024	Bill's Superette/Vehicle Fuel	101-431-4212-000 49.01
02/06/2024	Amazon/Glock Tool Kit	101-420-4240-000 8.59

Check Number	Check Date		Amount
02/06/2024	ISC Sales/Air Couplers (10)	101-431-4221-000	191.05
02/06/2024	STORM Training Group/Tuition - C. Schirmers & N. Hamann	101-420-4330-000	998.00
02/06/2024	When I Work/Monthly Subscription Fee	202-451-4310-000	460.00
02/06/2024	Image Printing & Graphics/January UB Statements	602-495-4322-000	512.57
02/06/2024	Amazon/Padlocks (8)	202-451-4235-000	21.99
02/06/2024	Amazon/Birthday Party Placemats	202-451-4205-000	44.72
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000	341.50
02/06/2024	Amazon/Disposable Shop Towels	101-420-4211-000	102.03
02/06/2024	Oakley/Uniform Allowance - D. L'Allier	101-421-4370-000	110.07
02/06/2024	U of M/Tuition - M. Hoffman	101-450-4330-000	145.00
02/06/2024	Amazon/Igniter Hot Surface	202-451-4211-000	99.73
02/06/2024	Defense Tech/Tuition - M. Carlson	101-420-4330-000	720.00
02/06/2024	ESRI/ArcGIS Annual Maintenance	101-417-4410-000	550.00
02/06/2024	Education & Training Services/Tuition - T. Payne	101-430-4330-000	549.00
02/06/2024	All Seasons Rental/Trailer Rental	601-494-4415-000	123.05
02/06/2024	Walmart/Child Watch Shaving Cream	202-451-4200-000	23.58
02/06/2024	Target/Interview Supplies	101-420-4211-000	7.18
02/06/2024	Holiday/Vehicle Fuel	101-431-4212-000	55.36
02/06/2024	Bill's Superette/Vehicle Fuel	101-431-4212-000	159.61
02/06/2024	Calibre Press/Tuition - E. Heu	101-420-4330-000	219.00
02/06/2024	Image Printing & Graphics/January UB Statements	601-494-4322-000	512.57
02/06/2024	Viking Electric/Returned Light Bulbs	101-432-4211-503	-165.10
02/06/2024	FirstNet/City Council January Cell Phone Bill	101-401-4321-000	8.47
02/06/2024	FirstNet/Fire January Cell Phone Bill	101-421-4321-000	379.70
02/06/2024	Oakley/Uniform Allowance - B. Finke	101-421-4370-000	110.07
02/06/2024	Amazon/Plastic Envelopes	202-451-4200-000	13.99
02/06/2024	City of Eagan/Summer Camp Cascade Bay Field Trip Down Paymer	202-451-4205-000	250.00
02/06/2024	Home Depot/Torch Kit	601-494-4240-000	67.98
02/06/2024	ESRI/ArcGIS Annual Maintenance	101-416-4410-000	550.00
02/06/2024	Black Box Customs/Uniform Allowance - Z. Beddow	101-420-4370-000	44.64
02/06/2024	Home Depot/Drain Snake, Pool Boiler Filters (2) & Cleaner	202-451-4211-000	19.52
Inv 2/6/2024 Total			39,398.79
120307 Total:			39,398.79
<b>687 - U.S. Bank Visa Total:</b>			39,398.79
<b>693 - Upper Cut Tree Service Line Item Account</b>			
120308	02/26/2024		
Inv	5765		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2024	Clear Trees from Power Line	101-430-4410-000	375.00
Inv 5765 Total			375.00
120308 Total:			375.00
<b>693 - Upper Cut Tree Service Total:</b>			375.00
<b>701 - Viking Electric Supply, Inc. Line Item Account</b>			
120309	02/26/2024		



Check Number    Check Date

Inv    S007709368.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Light Bulbs	101-432-4211-503	78.24

Inv S007709368.001 Total 78.24

Inv    S007709368.002

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Light Bulbs	101-432-4211-503	19.56

Inv S007709368.002 Total 19.56

Inv    S007709368.003

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2024	Light Bulbs	101-432-4211-503	97.80

Inv S007709368.003 Total 97.80

120309 Total: 195.60

**701 - Viking Electric Supply, Inc. Total:** 195.60

**1104 - Walters Recycling & Refuse Line Item Account**

120310            02/26/2024

Inv    7663852

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2024	Trash & Recycling	202-451-4384-000	286.83

Inv 7663852 Total 286.83

Inv    7663923

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2024	Trash & Recycling	101-432-4384-501	48.36
02/10/2024	Organic Recycling	101-462-4410-000	184.46
02/10/2024	Organic Recycling	101-462-4410-000	83.34
02/10/2024	Organic Recycling	101-462-4410-000	78.79
02/10/2024	Trash & Recycling	101-432-4384-503	434.79
02/10/2024	Trash & Recycling	101-432-4384-502	139.25
02/10/2024	Organic Recycling	101-462-4410-000	98.49
02/10/2024	Trash & Recycling	101-432-4384-500	348.16

Inv 7663923 Total 1,415.64

120310 Total: 1,702.47

**1104 - Walters Recycling & Refuse Total:** 1,702.47

**733 - WSB & Associates, Inc. Line Item Account**

120311            02/26/2024

Check Number    Check Date

Inv	R-011406-000-45		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Natures Refuge	801-000-2314-102	577.50
Inv R-011406-000-45 Total			577.50
Inv	R-012065-000-49		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 49 & J Lift Station, Sewer and Water Extension	406-499-4304-123	1,102.00
Inv R-012065-000-49 Total			1,102.00
Inv	R-012365-000-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Lyngblomsten Site Study	801-000-2363-102	319.50
Inv R-012365-000-59 Total			319.50
Inv	R-012469-000-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Eastside Villas	801-000-2302-102	240.00
Inv R-012469-000-59 Total			240.00
Inv	R-015306-000-49		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Nadeau Acres	801-000-2338-102	195.00
Inv R-015306-000-49 Total			195.00
Inv	R-015628-000-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Watermark 3rd Addition	801-000-2355-102	640.00
Inv R-015628-000-43 Total			640.00
Inv	R-016587-000-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Otter Crossing	801-000-2321-102	195.00
Inv R-016587-000-24 Total			195.00
Inv	R-017210-000-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Market Place Dr Realignment	420-499-4304-141	2,347.25
Inv R-017210-000-28 Total			2,347.25
Inv	R-017363-000-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Watermark 4th Addition	801-000-2327-102	142.50

Check Number    Check Date

Inv R-017363-000-36 Total 142.50

Inv R-018131-000-25

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Nadeau Acres 2nd Addition	801-000-2315-102	240.00

Inv R-018131-000-25 Total 240.00

Inv R-018524-000-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Winters Wetland Bank	422-499-4304-000	1,446.00

Inv R-018524-000-23 Total 1,446.00

Inv R-019485-000-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2022 I35E Pipe Crossing Project	422-499-4304-145	783.00

Inv R-019485-000-23 Total 783.00

Inv R-019496-000-25

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Watermark Park	405-499-5000-143	75.00

Inv R-019496-000-25 Total 75.00

Inv R-019565-000-23

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December NorthPointe Gardens Estates	801-000-2361-102	1,745.00

Inv R-019565-000-23 Total 1,745.00

Inv R-020640-000-18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Watermark 5th Addition	801-000-2376-102	710.00

Inv R-020640-000-18 Total 710.00

Inv R-020894-000-18

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Kwik Trip	801-000-2343-103	97.50

Inv R-020894-000-18 Total 97.50

Inv R-020899-000-15

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Belland Farms 2nd Addition	801-000-2354-102	332.00

Inv R-020899-000-15 Total 332.00

Check Number    Check Date

Inv    R-020900-000-17

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December New Horizon Academy	801-000-2313-103	1,206.50

Inv R-020900-000-17 Total 1,206.50

Inv    R-021123-000-15

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 601 Apollo Drive Retail	801-000-2379-101	237.50

Inv R-021123-000-15 Total 237.50

Inv    R-021336-000-16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Water Treatment Plant	406-499-4304-147	44,860.75

Inv R-021336-000-16 Total 44,860.75

Inv    R-021397-000-16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2022 Gateway Planning	301-499-4300-000	958.50

Inv R-021397-000-16 Total 958.50

Inv    R-021412-000-16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Pheasant Run Reconstruction Project	487-499-4304-000	991.00

Inv R-021412-000-16 Total 991.00

Inv    R-021682-000-12

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 General Engineering Services	603-496-4304-000	1,144.50
02/01/2024	December 2023 General Engineering Services	602-495-4304-000	1,144.50
02/01/2024	December 2023 General Engineering Services	101-417-4410-000	4,196.13
02/01/2024	December 2023 General Engineering Services	601-494-4304-000	1,144.50

Inv R-021682-000-12 Total 7,629.63

Inv    R-021683-000-8

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 Miscellaneous Escrow Account	801-000-2300-000	195.00

Inv R-021683-000-8 Total 195.00

Inv    R-021684-000-11

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 GPS/GIS Miscellaneous Assistance	101-416-4300-000	280.00
02/01/2024	December 2023 GPS/GIS Miscellaneous Assistance	601-494-4304-000	560.00
02/01/2024	December 2023 GPS/GIS Miscellaneous Assistance	101-417-4300-000	770.00

Inv R-021684-000-11 Total 1,610.00

Check Number    Check Date

Inv    R-021685-000-12

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 Private Utility Permits	101-417-4300-000	975.00

Inv R-021685-000-12 Total 975.00

Inv    R-021745-000-12

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 Street Rehabilitation Project	421-499-4304-149	51.00

Inv R-021745-000-12 Total 51.00

Inv    R-021970-000-9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Watermark 6th Addition	801-000-2377-102	21,071.50

Inv R-021970-000-9 Total 21,071.50

Inv    R-022001-000-5

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Connexus Substation	801-000-2300-000	97.50

Inv R-022001-000-5 Total 97.50

Inv    R-022290-000-7

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Centennial Middle School	801-000-2341-103	393.00

Inv R-022290-000-7 Total 393.00

Inv    R-022580-000-9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 Surface Water Management Project	603-496-4304-000	495.00

Inv R-022580-000-9 Total 495.00

Inv    R-022658-000-9

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Lil Explorers Childcare Center	801-000-2394-102	2,023.00

Inv R-022658-000-9 Total 2,023.00

Inv    R-023187-000-5

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 440 Park Ct - Lino Lakes Tech Center	801-000-2300-000	97.50

Inv R-023187-000-5 Total 97.50

Inv    R-023584-000-5

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number    Check Date

02/01/2024	December Otter Lake Road Extension Design & Construction	420-499-4304-156	5,000.25
Inv R-023584-000-5 Total			5,000.25
Inv R-023620-000-5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2024 Street Reconstruction Project	488-499-4304-000	4,204.00
Inv R-023620-000-5 Total			4,204.00
Inv R-023839-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2024 Mill & Overlay and Trunk Water Project	421-499-4304-154	22,813.50
Inv R-023839-000-3 Total			22,813.50
Inv R-023844-000-4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2023 Lino Lakes Pavement Management	421-499-4304-000	8,031.50
Inv R-023844-000-4 Total			8,031.50
Inv R-023889-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Woods Edge Streetscape Maintenance Checklist & Memo	101-417-4300-000	178.50
Inv R-023889-000-3 Total			178.50
Inv R-023898-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Natures Refuge North	801-000-2300-000	97.50
Inv R-023898-000-3 Total			97.50
Inv R-023947-000-3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2024 Surface Water Management Project	603-496-4304-000	292.25
Inv R-023947-000-3 Total			292.25
Inv R-024221-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December 2024 General Specifications Updates	602-495-4304-000	426.34
02/01/2024	December 2024 General Specifications Updates	101-417-4300-000	426.33
02/01/2024	December 2024 General Specifications Updates	601-494-4304-000	426.33
Inv R-024221-000-1 Total			1,279.00
Inv R-024233-000-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2024	December Jansen Addition	801-000-2300-000	413.50

Check Number	Check Date	36 Amount
Inv R-024233-000-1	Total	413.50
120311	Total:	136,389.63
<b>733 - WSB &amp; Associates, Inc.</b>	<b>Total:</b>	136,389.63
<b>739 - Zahl Petroleum Maintenance Co. Line Item Account</b>		
120312	02/26/2024	
Inv	0207325	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
01/31/2024	Replaced Gasoline Pumping Unit & Underground Hose	101-431-4300-000
		6,211.60
Inv 0207325	Total	6,211.60
120312	Total:	6,211.60
<b>739 - Zahl Petroleum Maintenance Co.</b>	<b>Total:</b>	6,211.60
Total:		627,233.24



Electronic Funds Transfer  
MN Statute 471.38 Subd. 3

### Council Meeting February 26, 2024

Transfer In/(Out)

2/14/2024 Transfer from FRB Money Market	600,000.00
2/16/2024 Payroll #04	(203,817.45)
2/16/2024 Payroll #04 Federal Deposit	(57,308.03)
2/16/2024 Payroll #04 PERA	(57,731.43)
2/16/2024 Payroll #04 State	(12,927.61)
2/16/2024 Payroll #04 Child Support	(780.05)
2/16/2024 Payroll #04 H.S.A. Bank Pretax	(3,200.24)
2/16/2024 Payroll #04 TASC Pretax	(867.27)
2/16/2024 Payroll #04 Mission Sq 457 Def. Comp #301596	(5,019.00)
2/16/2024 Payroll #04 Mission Sq Roth IRA #706155	(939.23)
2/16/2024 Payroll #04 MSRS HCSP #98946-01	(5,529.38)
2/16/2024 Payroll #04 MSRS Def. Comp #98945-01	(2,985.00)
2/16/2024 Payroll #04 MSRS Roth IRA #98945-01	(779.00)
2/20/2024 Wire to Moreton Capital Markets	(41,000.00)



**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** January 22, 2024  
**TIME STARTED:** 5:30 PM  
**TIME ENDED:** 6:00 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Clerk Jolleen Chaika.

The City Council conducted an interview of Chris Spenner, an applicant seeking appointment to the Economic Development Advisory Committee. An interview of Isaac Wipperfurth, an incumbent applicant seeking reappointment to the Planning and Zoning Board, was held immediately following.

The Special Work Session concluded at 6:00 PM.

These minutes were considered and approved at the regular Council Meeting on February 26, 2024.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** January 22, 2024  
**TIME STARTED:** 7:31 PM  
**TIME ENDED:** 8:23 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Clerk Jolleen Chaika.

The City Council conducted the following interviews:

- Theresa O’Connell, an applicant seeking appointment to the Planning and Zoning Board.
- Nate Vojtech, an incumbent applicant seeking reappointment to the Planning and Zoning Board.
- Sarajo Metros, an incumbent applicant seeking reappointment to the Planning and Zoning Board.
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The Special Work Session concluded at 8:23 PM.

These minutes were considered and approved at the regular Council Meeting on February 26, 2024.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** January 29, 2024  
**TIME STARTED:** 5:30 PM  
**TIME ENDED:** 8:20 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Clerk Jolleen Chaika.

The City Council conducted the following interviews:

- Andrew Cravero, an incumbent applicant seeking reappointment to the Economic Development Advisory Committee.
- Julie Jeffrey Schwartz, an incumbent applicant seeking reappointment to the Economic Development Advisory Committee.
- Suzy Guthmueller, an applicant seeking appointment to the Planning and Zoning Board or the Economic Development Advisory Committee.
- Joe Graf, an applicant seeking appointment to the Planning and Zoning Board or the Economic Development Advisory Committee

Following the interviews, the Council held brief discussion on the applicants and interview results.

The Special Work Session concluded at 8:20 PM.

These minutes were considered and approved at the regular Council Meeting on February 26, 2024.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** February 5, 2024  
**TIME STARTED:** 6:00 PM  
**TIME ENDED:** 8:32 PM  
**MEMBERS PRESENT:** Councilmembers Lyden, Stoesz, Ruhland, Cavegn, Mayor Rafferty

Staff members present: City Administrator Sarah Cotton; Public Safety Director John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen.; City Clerk Jolleen Chaika.

**1. Del Webb Community-Pulte Group Presentation**

City Planner Katie Larsen introduced Paul Heuer and Dean Letter from the Pulte Group/Del Webb. Mr. Heuer presented on a concept for a planned 55+ community proposed for Lino Lakes. Following the presentation, a tour of the Corcoran Del Webb community was offered to Council. City staff will coordinate a date and time with Council for the tour.

Councilmembers noted concerns about proposed lot sizes and indicated to the presenters that the side setbacks would likely need to increase.

**2. Jansen Addition Preliminary Plat**

City Planner Katie Larsen presented on a preliminary plan for a three (3) lot subdivision of an existing single family lot. The applicant, Boulder Contracting, submitted a land use application for preliminary plat for Jansen Addition. The applicant proposes to subdivide the existing parcel located at 523 Lois Lane into three (3) single family lots for the purpose of constructing two (2) new single-family homes.

Council will be presented with the formal application for review and consideration at the regular meeting on February 12, 2024.

Brief discussion was held by Council about other parcels in the area which already subdivided in a similar fashion. The Council concurred that this subdivision made sense and they were supportive of it moving forward.

**3. City Council Code of Conduct and Rules of Decorum**

City Administrator Sarah Cotton discussed with Council the review of the Council Code of Conduct, last adopted by Council in 2018; she noted that the Implementation section of the Code requires that Council review following each municipal election. Also presented was the newly proposed Rules of Decorum for Council's consideration; these rules would provide a

framework for more orderly and organized meetings.

Council discussed the proposed revision of the Code of Conduct, noting that review of the Code is important for the Council to refresh their recollection of the Code. Council agreed to bringing forward both the Code of Conduct and the Rules of Decorum for formal adoption at the next regular meeting.

#### **4. ERP Software**

Finance Director Hannah Lynch explained to Council the status of the current software systems used by the City for various functions, including finance and community development. She further explained that due to the limitations of the current software systems, there is not a current software available for Human Resources or assessment tracking. Director Lynch highlighted that the 2024-2028 Financial Plan includes purchase of new Enterprise Resource Planning (ERP) software; she suggested that the City explore new vendors which may provide a more all-encompassing solution across City departments. She highlighted costs of the current software and provided some estimates as to expected costs with a new ERP.

Council held brief discussion on the need to update software for consistency, staff and resident efficiencies and offered support for staff to move forward to further explore replacement of the existing software.

#### **5. Q4 and Year-End Wrap Up, 2023 Public Safety Update**

Public Safety Director John Swenson provided a detailed update on public safety statistics.

#### **6. Council Updates on Boards and Commissions**

Councilmember Ruhland noted that he attended the quarterly Anoka Council Elected Officials meeting; he stated it was a very informative meeting and encouraged other Councilmembers to attend future meetings.

#### **7. Tour Fire Apparatus/Adjourn**

With no further items for discussion, the work session was adjourned at 8:32 PM and all Councilmembers went outside of City Hall to tour a new fire apparatus.

These minutes were considered and approved at the regular Council Meeting on February 26, 2024.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
WORK SESSION  
MINUTES**

**DATE:** February 12, 2024  
**TIME STARTED:** 6:00 PM  
**TIME ENDED:** 6:13 PM  
**MEMBERS PRESENT:** Councilmembers Stoesz, Lyden, Ruhland, Cavegn, Mayor Rafferty

Staff Members Present: City Administrator Sarah Cotton; Public Safety Director John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; City Clerk Jolleen Chaika.

**1. Review Regular Agenda**

Mayor Rafferty reviewed the meeting agenda. Staff provided an overview of the staff reports for each agenda item.

Community Development staff provided brief updates on several on-going projects around the City.

Mayor Rafferty recognized a member of the audience for comment:

Catherine Decker, 614 Pine Street, asked Council of details about a complaint received by law enforcement that was being discussed prior to the beginning of the work session.

Staff explained briefly to Ms. Decker the Tip411 system and that information received by Public Safety via that system allows for complainants to remain anonymous. Staff advised that the details of the complaint are not public at this time.

The work session concluded at 6:13 PM.

These minutes were considered and approved at the regular Council Meeting on February 26, 2024.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL  
REGULAR MEETING  
MINUTES**

**DATE:** February 12, 2024  
**TIME STARTED:** 6:30 PM  
**TIME ENDED:** 6:46 PM  
**MEMBERS PRESENT:** Councilmembers, Lyden, Stoesz, Ruhland, Cavegn, Mayor Rafferty

Staff members present: City Administrator Sarah Cotton; Director of Public Safety John Swenson; Community Development Director Michael Grochala; City Planner Katie Larsen; City Engineer Diane Hankee; City Clerk Jolleen Chaika.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

**PUBLIC COMMENT**

There was no public comment received.

**1. Motion to Close Public Comment at 6:30 PM**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Cavegn</b>
<b>AYES:</b>	<b>Ruhland, Cavegn, Lyden, Stoesz, Rafferty</b>

**SETTING THE AGENDA**

The agenda was accepted as presented with a suggested change by Councilmember Lyden: Removal of Item 1E for discussion at a future work session. Mayor Rafferty suggested a motion for the Consent Agenda to include this change.

**1. CONSENT AGENDA**

- A.** Consider Approval of Expenditures for February 12, 2024 (Check No. 120136 through 120243) in the Amount of \$606,145.82
- B.** Consider Approval of January 22, 2024 Work Session Minutes
- C.** Consider Approval of January 22, 2024 Council Meeting Minutes
- D.** Consider Approval of the Hiring of Part-Time Staff for the Rookery Activity Center
- E.** Consider Approval of Appointments to Advisory Boards/Commissions
- F.** Consider Approval of Application for Excluded Bingo for ARCHES
- G.** Consider Resolution No. 24-15, Adopting the Lino Lakes City Council Code of Conduct and Rules of Decorum

- i. **Motion to: Approve Consent Agenda Items 1A-G; 1A -D, 1F-G with 1E removed until after a time when a meeting can be held to further discuss.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Lyden</b>
<b>AYES:</b>	<b>Cavegn, Lyden, Stoesz, Ruhland, Rafferty</b>

## **2. COMMUNITY DEVELOPMENT REPORT**

### **A. Zoning Ordinance Map Amendment**

City Planner Katie Larsen presented the second reading of Ordinance 02-24 related to a zoning map amendment for the future water treatment plant at 6590 12<sup>th</sup> Avenue. The ordinance considers a rezoning from R-1X (Single Family Executive) to PSP (Public and Semi-Public) as buildings such as a water treatment plant are permitted in PSP.

Planner Larsen also requested Council consideration of a summary publication of the Ordinance.

- i. **Motion to: Dispense with Full Reading of Ordinance 02-24**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Cavegn, Ruhland, Lyden, Stoesz, Rafferty</b>

- ii. **Motion to: Approve Second Reading of Ordinance 02-24**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES/ROLL CALL:</b>	<b>Lyden, Stoesz, Ruhland, Cavegn, Rafferty</b>

- iii. **Consider Resolution No. 24-16 Approving Summary Publication of Ordinance No. 02-24**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Cavegn, Ruhland, Lyden, Stoesz, Rafferty</b>



**B. Consider Resolution No. 24-11 Approving Jansen Addition Preliminary Plat**

City Planner Katie Larsen presented for Council consideration a preliminary plan for a three (3) lot subdivision of an existing single-family lot. The applicant, Boulder Contracting, submitted a land use application for preliminary plat for Jansen Addition. The applicant has proposed to subdivide the existing parcel located at 523 Lois Lane into three (3) single family lots for the purpose of constructing two (2) new single-family homes. Planner Larsen highlighted the review process by the Planning and Zoning Board as well as the public hearing that was held in conjunction with the review.

**i. Motion to Approve Resolution 24-11, Approving Jansen Addition Preliminary Plat**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Ruhland, Cavegn, Rafferty</b>

**C. Zoning Ordinance Text Amendment**

City Planner Katie Larsen reviewed the second reading of proposed Ordinance 03-24, an ordinance approving the reenumeration and codification of Chapter 1007. Council first reviewed and approved the first reading at the January 22, 2024 Council Meeting. Based on the volume of the proposed ordinance, Planner Larsen suggested Council approval of Resolution 24-07 to allow for a summary publication of the ordinance.

**i. Motion to: Dispense with Full Reading of Ordinance 02-24**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Cavegn, Ruhland, Lyden, Stoesz, Rafferty</b>

**ii. Motion to: Approve Second Reading of Ordinance 03-24**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES/ROLL CALL:</b>	<b>Lyden, Stoesz, Ruhland, Cavegn, Rafferty</b>

**iii. Motion to Approve Resolution 24-07, Approving Summary Publication**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Cavegn, Ruhland, Lyden, Stoesz, Rafferty</b>

**D. Consider Resolution No. 24-12, Approve Final Payment, 2022 East Shadow Lake Drive Project**

City Engineer Diane Hankee requested Council consideration and approval of the final payment on the 2022 utility project at East Shadow Lake Drive. She provided background into the project and advised that the project is now complete and the site restored. The total contract amount for the project was \$529,438.11; she requested approval of the final payment in the amount of \$41,240.17 to Dresel Contracting.

**i. Motion to Approve Resolution 24-12, Approving Final Payment 2022 E. Shadow Lake Drive Project**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Lyden</b>
<b>SECONDER:</b>	<b>Stoesz</b>
<b>AYES:</b>	<b>Lyden, Stoesz, Ruhland, Cavegn, Rafferty</b>

**E. 2024 Street Rehabilitation and Trunk Watermain Project**

City Engineer Diane Hankee requested Council consideration to accept bids and award a construction contract for the 2024 Street Rehabilitation and Trunk Watermain Project. She provided background on the project, advising that on December 11, 2023, the City Council ordered the project and authorized the advertisement for bid for the 2024 Street Rehabilitation and Trunk Watermain Project. The street project is in conformance with the City's Pavement Management Program and Capital Improvement Planning. The Pavement Management Program evaluates the condition of the roadways and provides recommendations for maintenance for the City's entire network of roadways. Engineer Hankee provided the detailed areas proposed for improvement.

i. **Motion to Approve Resolution 24-13, Accepting Bids, Awarding a Construction Contract**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Cavegn</b>
<b>AYES:</b>	<b>Ruhland, Cavegn, Lyden, Stoesz, Rafferty</b>

ii. **Motion to Approve Resolution 24-14, Approving Construction Services Contract with WSB LLC.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Ruhland</b>
<b>SECONDER:</b>	<b>Cavegn</b>
<b>AYES:</b>	<b>Ruhland, Cavegn, Lyden, Stoesz, Rafferty</b>

F. **Consideration of Resolution No. 23-130, Approving Utility Meter Reading Equipment Hardware and Customer Portal and Analytics**

Community Development Director Michael Grochala provided background on the December 11, 2023 Council meeting where the consideration of Resolution 23-130 was tabled until February 12, 2024. He advised that staff is continuing to work with the City Attorney to develop the previously discussed policy and he requested that Council consider further postponing this tabled item. He suggested that if Council were to further postpone until the March 11, 2024 meeting, staff could bring this item forward at the March work session for detailed discussion.

i. **Motion to Further Postpone Consideration of Resolution 23-130 until March 11, 2024.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Cavegn</b>
<b>SECONDER:</b>	<b>Ruhland</b>
<b>AYES:</b>	<b>Cavegn, Ruhland, Lyden, Stoesz, Rafferty</b>

**ADJOURNMENT**

Mayor Rafferty reviewed the Community Calendar as presented on the Agenda. With no further business before the Council, the meeting was adjourned by Mayor Rafferty at 6:46 PM.

These minutes were considered and approved at the regular Council Meeting on February 26, 2024.

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Jolleen Chaika, City Clerk

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Rob Rafferty, Mayor

DRAFT

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 1H**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: February 26, 2024

TOPIC: Approval of the Hiring of Part-Time Staff for the Rookery Activity Center

VOTE REQUIRED: 3/5

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**INTRODUCTION**

The Council is being asked to approve the hiring of part-time staff for The Rookery.

**BACKGROUND**

Staff is seeking approval to hire part-time personnel to work at The Rookery. The recruiting process has identified candidates that will be a great addition to our staff at The Rookery.

**RECOMMENDATION**

Staff recommends the Council approve the hiring of the part-time personnel listed below:

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>
Ronna	Gerber	Guest Services Representative
Rian	Cheesebrow	Child Watch Attendant
Alayna	Kurland	Lifeguard

Start dates vary based on position and training schedule.

Please approve the above personnel for the part-time positions at The Rookery Activity Center.

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 1F**

**STAFF ORIGINATOR:** Jolleen Chaika, City Clerk

**MEETING DATE:** February 26, 2024

**TOPIC:** Resolution 24-17, Approving a New Massage Licenses

**VOTE REQUIRED:** 3/5

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**INTRODUCTION**

The City of Lino Lakes requires a license for massage businesses and massage therapists to operate in the City.

**BACKGROUND**

Loreen Freeberg has applied for a Massage Enterprise license and Melody Nelson a Massage Therapist License. Ms. Freeberg currently operates the salon located within Lyngblomstem and offers hair services to residents; she would like to add massage therapy services via Melody Nelson.

A background check was conducted by Lino Lakes Public Safety for both applicants and no information was obtained which would disqualify Ms. Freeberg from obtaining a Massage Enterprise and Ms. Nelson from obtaining a Massage Therapist license in the City of Lino Lakes.

All requisite application requirements have been met and fees have been paid in full.

**RECOMMENDATION**

Staff recommends approval of Resolution 24-17 Approving New Massage Enterprise and a Massage Therapist Licenses.

**ATTACHMENTS**

Resolution 24-17

**CITY OF LINO LAKES  
RESOLUTION NO. 24-17**

**Approving New Massage Enterprise and a Massage Therapist Licenses**

**WHEREAS**, the City of Lino Lakes requires all businesses and therapists offering therapeutic massage services to apply on a city-approved application form for a Massage Enterprise License and a Massage Therapist License; and,

**WHEREAS**, Ms. Loreen Freeberg, owner of Hair and Make-up by Loreen, has applied for a Massage Enterprise License and a Massage Therapist License in order to offer therapeutic massage services at the salon she operates located in Lyngblomsten; and,

**WHEREAS**, Ms. Melody Nelson has applied for a Massage Therapist license to provide massage therapy services at the salon located in Lyngblomsten; and,

**WHEREAS**, City staff, including Public Safety, has reviewed the applications and background investigation materials and has found that the applicants meet local licensing requirements;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Lino Lakes, Minnesota:

The City of Lino Lakes hereby approves the issuance of a Massage Enterprise License to Loreen Freeberg and a Massage Therapist License to Melody Nelson, to provide massage therapy services at Lyngblomsten, effective until June 30, 2023 unless cancelled or revoked before that date.

Adopted by the City Council of the City of Lino Lakes this 26<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
Rob Rafferty, Mayor

ATTEST:

\_\_\_\_\_  
Jolleen Chaika, City Clerk

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 1J**

**STAFF ORIGINATOR:** Jolleen Chaika, City Clerk

**MEETING DATE:** February 26, 2024

**TOPIC:** Exempt Gambling Permit: Lino Lakes Elementary PTO

**VOTE REQUIRED:** 3/5

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**INTRODUCTION**

Lino Lakes Elementary PTO has applied for an Exempt Gambling Permit to conduct a raffle with a raffle drawing date of April 20, 2024 at the Lino Lakes Elementary School.

**BACKGROUND**

Pursuant to Minn. Stat. 349.166, organizations are eligible to obtain an exempt permit to conduct a raffle without obtaining a full gambling license and without abiding by all provisions required by licensed organizations if:

- the organization conducts lawful gambling on five or less days per year;
- the organization does not award more than \$50,000 in prizes for lawful gambling in a calendar year;
- the organization submits a board-prescribed application and pays a fee of \$100 to the board for each gambling occasion, and receives an exempt permit number from the board...The application must include the date and location of the occasion, the types of lawful gambling to be conducted, and the prizes to be awarded;
- the organization notifies the local government unit 30 days before the lawful gambling occasion, or 60 days for an occasion held in a city of the first class;
- the organization purchases all gambling equipment and supplies from a licensed distributor; and
- the organization reports to the board, on a single-page form prescribed by the board, within 30 days of each gambling occasion, the gross receipts, prizes, expenses, expenditures of net profits from the occasion, and the identification of the licensed distributor from whom all gambling equipment was purchased.



Additionally, City Ordinance, Section 611.07 requires that any organization applying for any lawful gambling permit under Minn. Stat. 349.11 through 349.23, must receive approval from City Council. Although this application is for an exempt permit for a one-time event, Council approval is still required.

Lino Lakes Elementary PTO meets all requirements to obtain an exempt permit.

**RECOMMENDATION**

Approve Application for Exempt Permit and authorize City Clerk to sign the same to return to the MN Gambling Control Board.

**ATTACHMENTS**

Copy of Application for Exempt Permit

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Lino Lakes Elementary PTO Previous Gambling Permit Number: X-X-06720-23-015  
Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 84-1640112  
Mailing Address: 725 Main Street  
City: Lino Lakes State: MN Zip: 55014 County: Anoka  
Name of Chief Executive Officer (CEO): PTO President- Tanya Goldbloom  
CEO Daytime Phone: [REDACTED] CEO Email: linolakespto@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)  
Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):  
 Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Lino Lakes Elementary School  
Physical Address (do not use P.O. box): 725 Main Street  
Check one:  
 City: Lino Lakes Zip: mn County: Anoka  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_  
Date(s) of activity (for raffles, indicate the date of the drawing): April, 20th 2024

Check each type of gambling activity that your organization will conduct:  
 Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: \_\_\_\_\_

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 2A**

**STAFF ORIGINATOR:** Jolleen Chaika, City Clerk

**MEETING DATE:** February 26, 2024

**TOPIC:** Election Judge Pay

**VOTE REQUIRED:** 3/5

**BACKGROUND**

In 2020, City Council approved an increase in Election Judge pay, approving rates of \$12.00 per hour for Election Judges/\$14.00 per hour for Head Judges for municipal elections and primaries and \$13.00 per hour for Election Judges/\$16.00 per hour for Head Judges for general elections. These rates have remained unchanged since that time.

While the past practice and past staff recommendations had been to pay different rates according to what election was taking place, current staff recommends a consistent pay rate for Election Judges and Head Judges regardless of the election. This recommendation is based on the fact that those who choose to serve in this capacity are required to complete all the same tasks and are required to work the same hours whether it is a municipal election, a primary, or a general election. While the numbers of voters may vary based on the election, the statutorily required duties and obligations remain the same.

It is also becoming increasingly difficult to recruit for these positions. While the City of Lino Lakes has an adequate number of Election Judges to serve in the upcoming Presidential Nominating Primary (PNP), we are still very short for the upcoming November election. Cities throughout Anoka County and much of Minnesota are struggling to staff even the PNP. An increase in pay may aid in recruiting the election judges required to fully staff the City's polling locations for the November election. Anoka County Elections has only hired Election Judges for the purposes of processing absentee ballots this year; the pay rate they have set for that position is \$15.41 per hour; they anticipate an increase in pay for next year's elections.

Based on these considerations, staff suggests an increase in Election Judge pay to \$15.00 per hour and increase in Head Judge pay to \$17.00 per hour for all elections. There is no anticipated budget impact for 2024 as election judge salary expenses for the PNP will be fully reimbursed; staff elected to not include the reimbursement into 2024 budget calculations as a precautionary measure.

**RECOMMENDATION**

Staff recommends consideration of an increase in Election Judge pay to \$15.00 per hour and increase in Head Judge pay to \$17.00 per hour for all elections.

**CITY COUNCIL  
REGULAR MEETING STAFF REPORT  
AGENDA ITEM 3A**

**STAFF ORIGINATOR:** Meg Sawyer, Human Resources and Communications Manager

**MEETING DATE:** February 26, 2024

**TOPIC:** Consider Appointment of Paid On-Call Firefighter

**VOTE REQUIRED:** 3/5

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**INTRODUCTION**

The City Council is being asked to approve the appointment of James Fisher to the Paid On-Call Firefighter position in the Public Safety Department.

**BACKGROUND**

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Fisher for the Paid On-Call Firefighter position.

Fisher will be stationed at Fire Station 1. Currently the City has 8 firefighters at Fire Station 1 and 11 firefighters at Fire Station 2. Full staffed would be 20 firefighters at each station.

The hourly wage will be \$21.79 per hour. Upon completion of 5 years of service, Fisher would be eligible for a rate increase.

With the Council's approval, Fisher would start in the position on March 4, 2024.

**RECOMMENDATION**

Please approve the appointment of James Fisher to the Paid On-Call Firefighter position.

**ATTACHMENTS**

None