

EXPANDED AGENDA



CITY COUNCIL AGENDA

• MEETING •

Monday, March 11, 2024

6:30 p.m.

(Scheduled to be broadcast on Channel 16)

City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton

COUNCIL WORK SESSION, 6:00 P.M.

Community Room (not televised)

1. Review Regular Agenda

CITY COUNCIL MEETING, 6:30 P.M.

- Call to Order and Roll Call

The meeting was called to order at 6:30 PM. Councilmembers Lyden, Stoesz, Ruhland, Cavegn, and Mayor Rafferty were present.

- Pledge of Allegiance

- Public Comment *(sign-in prior to start of meeting per Rules of Decorum)*

No public comment was received.

- Setting the Agenda: Addition or deletion of agenda items

The agenda was accepted as presented.

SPECIAL PRESENTATION

Oath of Fire Service – Firefighters Ryan Olson, Joshua Rouse, Sam Sampey, and Tyler Moore
Paid On-call Retirement Recognition – District Chief Craig Menne

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for March 11, 2024 (Check No. 120313 through 120389) in the Amount of \$571,471.72
- B. Consider Approval of February 26, 2024 Work Session Minutes
- C. Consider Approval of February 26, 2024 Council Meeting Minutes
- D. Consider Approval of the Hiring of Part-Time Staff for the Rookery Activity Center
- E. 2024 Board and Committee Appointments
- F. Approval of Exempt Gambling Permit for St. Joseph of the Lake Church
- G. Consider Resolution No. 24-18, Approving Transfer to the Rookery Activity Center

i. Motion to: Approve Consent Agenda Items 1A-1G

RESULT:	CARRIED [4-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Cavegn, Stoesz, Ruhland, Rafferty
ABSTAIN:	Lyden

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

No Report

4. PUBLIC SAFETY DEPARTMENT REPORT

No Report

5. PUBLIC SERVICES DEPARTMENT REPORT

No Report

6. COMMUNITY DEVELOPMENT REPORT

No Report

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

Adjournment

The meeting was adjourned at 6:44 PM.

<p align="center"><i>Community Calendar – A Look Ahead</i> March 12, 2024 through March 25, 2024</p> <ul style="list-style-type: none"> • Wednesday, March 13: Planning and Zoning Board Meeting • Monday, March 25: City Council Work Session & Meeting
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2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

No Report

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No Report

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No Report

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None

Adjournment

Community Calendar – A Look Ahead

March 12, 2024 through March 25, 2024

- Wednesday, March 13: Planning and Zoning Board Meeting
- Monday, March 25: City Council Work Session & Meeting



Expenditures

March 11, 2024

Check #120313 to #120389

\$571,471.72

Accounts Payable

Check Detail

User: jessica.eller
 Printed: 03/05/2024 - 2:58PM



Check Number	Check Date		Amount
2 - 1st Choice Document Destruction Line Item Account			
120318	03/11/2024		
Inv	24-2704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2024	Shred Day Event 2,100 Pounds Recycled	101-462-4410-000	840.00
Inv 24-2704 Total			840.00
120318 Total:			840.00
2 - 1st Choice Document Destruction Total:			840.00
967 - AARP Line Item Account			
120319	03/11/2024		
Inv	2/7/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/07/2024	AARP Driver Safety Course	202-451-4412-000	105.00
Inv 2/7/2024 Total			105.00
120319 Total:			105.00
967 - AARP Total:			105.00
13 - AFLAC Line Item Account 101-000-2040-000			
120320	03/11/2024		
Inv	996601		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	February Insurance Premiums	101-000-2040-000	361.30
Inv 996601 Total			361.30
120320 Total:			361.30
13 - AFLAC Total:			361.30
14 - AFSCME Council #5 Line Item Account 101-000-2040-000			
120313	03/01/2024		

Check Number Check Date

Inv				
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
02/28/2024	PR Batch 00002.03.2024 Union Dues AFSCME		101-000-2040-000	471.44
Inv Total				471.44
				<hr/>
120313 Total:				471.44
				<hr/>
14 - AFSCME Council #5 Total:				471.44
2043 - American Red Cross Line Item Account				
120321	03/11/2024			
Inv	22665337			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
02/21/2024	Lifeguard Certifications (3)		202-451-4330-000	147.00
Inv 22665337 Total				147.00
				<hr/>
120321 Total:				147.00
				<hr/>
2043 - American Red Cross Total:				147.00
42 - Anoka County Property Records & Taxation Line Item Account				
120314	03/01/2024			
Inv	2/24/2024			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
02/24/2024	Purchase of Tax Forfeit Property - Recording Fees - Mountain Mfg		801-000-2300-000	52.65
Inv 2/24/2024 Total				52.65
				<hr/>
120314 Total:				52.65
120315	03/01/2024			
Inv	2/24/2024			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
02/24/2024	Purchase of Tax Forfeit Property - Mountain Manufacturing		801-000-2300-000	952.00
Inv 2/24/2024 Total				952.00
				<hr/>
120315 Total:				952.00
				<hr/>
42 - Anoka County Property Records & Taxation Total:				1,004.65
44 - Anoka County Treasury Office Line Item Account				
120322	03/11/2024			

Check Number Check Date

Inv AR021850

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	Motorola APX 6500 Radio #629 & #630	214-421-5000-000	540.00

Inv AR021850 Total 540.00

120322 Total: 540.00

44 - Anoka County Treasury Office Total: 540.00

54 - Aspen Mills, Inc. Line Item Account

120323 03/11/2024

Inv 327764

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Uniform Allowance - E. Heu	101-420-4370-000	243.63

Inv 327764 Total 243.63

Inv 328032

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2024	Dept Exp - K. McKinney	101-420-4370-000	1,275.48

Inv 328032 Total 1,275.48

Inv 328597

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2024	Dept Exp - A. Crowl	101-420-4370-000	228.00

Inv 328597 Total 228.00

Inv 328938

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	Uniform Allowance - S. Bonczek	101-420-4370-000	179.75

Inv 328938 Total 179.75

Inv 329014

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	Dept Exp - B. Pevito	101-421-4370-000	47.95

Inv 329014 Total 47.95

120323 Total: 1,974.81

54 - Aspen Mills, Inc. Total: 1,974.81

2110 - Bagley, Mikaela Line Item Account

120324 03/11/2024

Check Number Check Date

Inv 2/23/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	AEA Certification - M. Bagley	202-451-4330-000	60.00

Inv 2/23/2024 Total 60.00

120324 Total: 60.00

2110 - Bagley, Mikaela Total: 60.00

1932 - Bartz, Paul Line Item Account

120325 03/11/2024

Inv 10/22/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/22/2023	Mileage Reimbursement - Background Checks	101-421-4330-000	70.74

Inv 10/22/2023 Total 70.74

Inv 11/13/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2023	Mileage Reimbursement - Background Checks	101-421-4330-000	42.84

Inv 11/13/2023 Total 42.84

Inv 8/31/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2023	Mileage Reimbursement - Background Checks	101-420-4330-000	228.59

Inv 8/31/2023 Total 228.59

Inv 9/29/2023

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2023	Mileage Reimbursement - Background Checks	101-421-4330-000	156.48

Inv 9/29/2023 Total 156.48

120325 Total: 498.65

1932 - Bartz, Paul Total: 498.65

1028 - Baycom, Inc. Line Item Account

120326 03/11/2024

Inv PB3527

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2024	Install Mobile Data #629 & #630	214-421-5000-000	6,512.00

Inv PB3527 Total 6,512.00

Check Number Check Date

120326 Total: 6,512.00

1028 - Baycom, Inc. Total: 6,512.00

2040 - Bond Trust Services Corporation Line Item Account

120327	03/11/2024			
Inv	86139			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/13/2024	4/1/2024 Debt Service Payment 2015 EDA Principal	339-470-6010-000		200,000.00
02/13/2024	4/1/2024 Debt Service Payment 2015 EDA Interest	339-470-6020-000		52,768.75
Inv 86139 Total				252,768.75

120327 Total: 252,768.75

2040 - Bond Trust Services Corporation Total: 252,768.75

731 - Business Essentials Line Item Account

120328	03/11/2024			
Inv	OE-635775-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/23/2024	Toilet Paper & Paper Towels	101-432-4211-500		318.28
Inv OE-635775-1 Total				318.28

120328 Total: 318.28

731 - Business Essentials Total: 318.28

1544 - Capital City Firefighter's Association Line Item Account

120329	03/11/2024			
Inv	112			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
01/29/2024	2024 Membership Dues	101-421-4452-000		50.00
Inv 112 Total				50.00

120329 Total: 50.00

1544 - Capital City Firefighter's Association Total: 50.00

116 - CenterPoint Energy Line Item Account

120330	03/11/2024			
Inv	February 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/28/2024	Natural Gas	101-432-4383-502		1,189.88

Check Number	Check Date		Amount
02/28/2024	Natural Gas	602-495-4383-000	140.55
02/28/2024	Natural Gas	101-450-4383-000	218.81
02/28/2024	Natural Gas	101-432-4383-501	575.66
02/28/2024	Natural Gas	101-432-4383-500	1,272.71
02/28/2024	Natural Gas	601-494-4383-000	517.32

Inv February 2024 Total 3,914.93

120330 Total: 3,914.93

116 - CenterPoint Energy Total: 3,914.93

121 - CenturyLink Line Item Account 101-432-4321-503

120331 03/11/2024

Inv 503783784

Line Item Date	Line Item Description	Line Item Account	
02/18/2024	SCADA Phone Services	601-494-4321-000	50.32
02/18/2024	Phone Services	101-432-4321-500	50.32

Inv 503783784 Total 100.64

120331 Total: 100.64

121 - CenturyLink Total: 100.64

2019 - Chaika, Jolleen Line Item Account

120332 03/11/2024

Inv 2/14/2024

Line Item Date	Line Item Description	Line Item Account	
02/14/2024	Mileage Reimbursement	101-403-4330-000	54.94
02/14/2024	Poster Frame for Council Chambers	101-401-4200-000	18.95

Inv 2/14/2024 Total 73.89

120332 Total: 73.89

2019 - Chaika, Jolleen Total: 73.89

129 - City of Blaine Line Item Account

120333 03/11/2024

Inv 6815

Line Item Date	Line Item Description	Line Item Account	
02/20/2024	Shared Street Light Billing for 2023 (Jan - Dec)	101-430-4385-000	631.19

Inv 6815 Total 631.19

120333 Total: 631.19

Check Number	Check Date		10	Amount
129 - City of Blaine Total:				631.19
761 - Comcast Line Item Account 101-432-4321-502				
120334	03/11/2024			
Inv	0131882			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/24/2024	Phone & Internet Services	101-432-4321-502		379.21
Inv 0131882 Total				379.21
120334 Total:				379.21
761 - Comcast Total:				379.21
149 - Connexus Energy Line Item Account				
120335	03/11/2024			
Inv	February 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/28/2024	Electric	101-430-4385-000		1,816.66
02/28/2024	Electric	602-495-4381-000		1,075.03
02/28/2024	Electric	101-432-4381-500		1,047.02
02/28/2024	Electric	601-494-4381-000		1,090.59
02/28/2024	Electric	101-450-4381-000		70.76
02/28/2024	Electric	101-420-4381-000		31.50
Inv February 2024 Total				5,131.56
120335 Total:				5,131.56
149 - Connexus Energy Total:				5,131.56
1012 - Custom Fire Apparatus, Inc. Line Item Account				
120336	03/11/2024			
Inv	0023044-IN			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/15/2024	Claim #CA304176 Fire Engine #3 Struck Parked Car 8-18-2023	101-431-4363-000		823.41
Inv 0023044-IN Total				823.41
Inv	0023062-IN			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/22/2024	Tool Mounting #629 & #630	214-421-5000-000		10,237.32
Inv 0023062-IN Total				10,237.32
120336 Total:				11,060.73

Check Number Check Date

1012 - Custom Fire Apparatus, Inc. Total: 11,060.73

167 - Dalco, Inc. Line Item Account

120337 03/11/2024

Inv 4198143

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2024	Toilet Tissue, Paper Towel, Can Liners, Hair & Body Wash	202-451-4211-000	358.27

Inv 4198143 Total 358.27

Inv 4198232

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2024	Touchless Paper Towel Dispenser	202-451-4211-000	37.56

Inv 4198232 Total 37.56

Inv 4200502

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Toilet Tissue, Paper Towel, Can Liners	101-432-4211-000	539.83

Inv 4200502 Total 539.83

Inv 4200993

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2024	Hair & Body Wash	202-451-4211-000	74.10

Inv 4200993 Total 74.10

Inv 4201079

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2024	Toilet Tissue, Paper Towel, Hand Sanitizer, Hair & Body Wash	202-451-4211-000	674.78

Inv 4201079 Total 674.78

Inv 4201645

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	Batteries, Air Freshner Spray & Hand Wash	101-432-4211-000	411.36

Inv 4201645 Total 411.36

120337 Total: 2,095.90

167 - Dalco, Inc. Total: 2,095.90

2108 - Dean's Professional Plumbing Line Item Account

120338 03/11/2024

Inv 2024-00148

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Permit Voided	101-000-3253-000	58.40

Check Number Check Date

Inv 2024-00148 Total 58.40

Inv 2024-00211

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Permit Voided	101-000-3253-000	58.40

Inv 2024-00211 Total 58.40

120338 Total: 116.80

2108 - Dean's Professional Plumbing Total: 116.80

1261 - Dell Marketing LP Line Item Account

120339 03/11/2024

Inv 10734851363

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2024	Docking Stations - J. Williams & L. Chapman	602-495-4200-000	256.87
03/04/2024	Docking Stations - J. Williams & L. Chapman	601-494-4200-000	256.87
03/04/2024	Computer & Docking Station - M. Grochala	403-418-4240-000	1,700.52

Inv 10734851363 Total 2,214.26

120339 Total: 2,214.26

1261 - Dell Marketing LP Total: 2,214.26

187 - Earl F. Andersen Line Item Account

120340 03/11/2024

Inv 0135450-IN

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Street Signs (18)	101-430-4223-000	844.25

Inv 0135450-IN Total 844.25

120340 Total: 844.25

187 - Earl F. Andersen Total: 844.25

192 - Emergency Apparatus Maintenance Line Item Account

120341 03/11/2024

Inv 130412

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Diagnosed Portable Radio & Installed Switch	101-431-4410-000	526.34

Inv 130412 Total 526.34

Check Number Check Date

120341 Total: 526.34

192 - Emergency Apparatus Maintenance Total: 526.34

1826 - Endurance Fitness of MN, LLC Line Item Account

120342 03/11/2024

Inv March 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2024	March 2024 EF Monthly Fee	202-451-4411-000	11,665.00

Inv March 2024 Total 11,665.00

120342 Total: 11,665.00

1826 - Endurance Fitness of MN, LLC Total: 11,665.00

204 - Factory Motor Parts Company Line Item Account

120343 03/11/2024

Inv 159-104244

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2024	Battery Core Returns	101-431-4221-000	-141.00

Inv 159-104244 Total -141.00

Inv 159-105102

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Nitrile Gloves	101-431-4221-000	62.88

Inv 159-105102 Total 62.88

Inv 159-105116

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Stock Oil Filters (2)	101-431-4221-000	7.04

Inv 159-105116 Total 7.04

Inv 159-105366

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	Spark Plug Wires #403	101-431-4221-000	51.18

Inv 159-105366 Total 51.18

Inv 1-9454621

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Stock Oil Filters (2)	101-431-4221-000	7.04

Inv 1-9454621 Total 7.04

Check Number Check Date

Inv 1-9455390

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Spark Plugs #403	101-431-4221-000	63.20

Inv 1-9455390 Total 63.20

Inv 1-9464554

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2024	Stock Transmission Fluid	101-431-4221-000	174.24

Inv 1-9464554 Total 174.24

Inv 1-9468001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	Fuel Filter #142	101-431-4221-000	16.80

Inv 1-9468001 Total 16.80

Inv 19-924100

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Stock Oil Filter	101-431-4221-000	12.40

Inv 19-924100 Total 12.40

Inv 6-1667973

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Stock Oil Filters (2)	101-431-4221-000	24.80

Inv 6-1667973 Total 24.80

120343 Total: 278.58

204 - Factory Motor Parts Company Total: 278.58

1458 - Fidelity Security Life Insurance Co. Line Item Account 101-000-2048-000

120344 03/11/2024

Inv 166196871

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	March Vision Insurance	101-000-2048-000	173.44

Inv 166196871 Total 173.44

120344 Total: 173.44

1458 - Fidelity Security Life Insurance Co. Total: 173.44

1014 - Finke, Brian Line Item Account

120345 03/11/2024

Check Number Check Date

Inv 2/23/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Tuition Reimbursement	101-421-4330-000	382.00

Inv 2/23/2024 Total 382.00

120345 Total: 382.00

1014 - Finke, Brian Total: 382.00

233 - GDO Law Line Item Account 101-414-4303-000

120346 03/11/2024

Inv 16554

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	March Prosecutor Contract	101-414-4303-000	8,750.00

Inv 16554 Total 8,750.00

120346 Total: 8,750.00

233 - GDO Law Total: 8,750.00

271 - Hawkins, Inc. Line Item Account

120347 03/11/2024

Inv 6693286

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Chlorine	202-451-4222-000	574.70

Inv 6693286 Total 574.70

120347 Total: 574.70

271 - Hawkins, Inc. Total: 574.70

298 - Hugo Equipment Company Line Item Account

120348 03/11/2024

Inv 201783

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2024	Chain Saw Chains (6), Srench (2) & File	101-430-4211-000	221.91

Inv 201783 Total 221.91

Inv 201901

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	Chain Saw	101-430-4240-000	331.49

Inv 201901 Total 331.49

Check Number Check Date

Inv 201902

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Pole Saw Repair Parts	101-430-4240-000	48.57

Inv 201902 Total 48.57

Inv 201903

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Helmets (5)	101-430-4211-000	449.95

Inv 201903 Total 449.95

120348 Total: 1,051.92

298 - Hugo Equipment Company Total: 1,051.92

306 - Image Printing & Graphics, Inc Line Item Account

120349 03/11/2024

Inv 166358

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	Rookery Tri-Fold Brochure	202-451-4900-000	598.30

Inv 166358 Total 598.30

120349 Total: 598.30

306 - Image Printing & Graphics, Inc Total: 598.30

1177 - Innovative Office Solutions LLC Line Item Account

120350 03/11/2024

Inv SUM-077636

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	Paper, Tape, Cubicle Hangers & Laminating Pouches	202-451-4200-000	87.20
02/29/2024	Paper	101-432-4200-000	206.88

Inv SUM-077636 Total 294.08

120350 Total: 294.08

1177 - Innovative Office Solutions LLC Total: 294.08

312 - International Union Line Item Account 101-000-2040-000

120316 03/01/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	PR Batch 00002.03.2024 Union Dues 49ers	101-000-2040-000	595.00

Check Number Check Date

Inv Total 595.00

120316 Total: 595.00

312 - International Union Total: 595.00

2042 - J. Becher & Associates, Inc. Line Item Account

120351 03/11/2024

Inv 2413102-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Troubleshoot & Repair Stairwell Lights	101-432-4300-502	1,507.56

Inv 2413102-F Total 1,507.56

Inv 2413105-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Troubleshoot & Repair Bifolding Doors	101-432-4300-503	340.00

Inv 2413105-F Total 340.00

120351 Total: 1,847.56

2042 - J. Becher & Associates, Inc. Total: 1,847.56

338 - Kennedy & Graven, Chartered Line Item Account

120352 03/11/2024

Inv 180150

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	January Legal Mountain Manufacturing Project	801-000-2300-000	462.00
02/28/2024	January Legal Lino Lakes Forfeited Property	801-000-2300-000	66.00

Inv 180150 Total 528.00

120352 Total: 528.00

338 - Kennedy & Graven, Chartered Total: 528.00

365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000

120317 03/01/2024

Inv

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	PR Batch 00002.03.2024 Union Dues LELS	101-000-2040-000	1,621.50

Inv Total 1,621.50

120317 Total: 1,621.50

Check Number Check Date

365 - Law Enforcement Labor Services Total:

1,621.50

370 - League of MN Cities Insurance Trust Line Item Account

120353 03/11/2024

Inv 8819

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Deductible Recover #CA304176 Fire Engine #3 Struck Parked Car	101-431-4363-000	82.70

Inv 8819 Total 82.70

120353 Total: 82.70

370 - League of MN Cities Insurance Trust Total:

82.70

1762 - LEAST Services/Counseling, LLC Line Item Account

120354 03/11/2024

Inv 1372

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2024	Monthly Retainer Fee	101-420-4300-000	180.00

Inv 1372 Total 180.00

120354 Total: 180.00

1762 - LEAST Services/Counseling, LLC Total:

180.00

394 - Macqueen Equipment, Inc. Line Item Account

120355 03/11/2024

Inv P22883

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2023	Thermal Imaging Camera	101-421-4240-000	2,097.90

Inv P22883 Total 2,097.90

Inv P25771

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2024	Use of 2023 Fund Balance for Turnout Gear	101-000-2525-000	25,667.00
02/15/2024	Turnout Gear (5)	101-421-4370-000	25,044.00
02/15/2024	Use of 2023 Fund Balance for Turnout Gear	101-000-2520-000	-25,667.00

Inv P25771 Total 25,044.00

120355 Total: 27,141.90

394 - Macqueen Equipment, Inc. Total:

27,141.90

Check Number Check Date

2056 - Mailing Solutions Line Item Account

120356 03/11/2024

Inv 40708

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2024	Rookery Postcard	202-451-4900-000	4,054.01
Inv 40708 Total			4,054.01

120356 Total: 4,054.01

2056 - Mailing Solutions Total:

4,054.01

2016 - Medicine Lake Tours Line Item Account

120357 03/11/2024

Inv 2/26/2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2024	Adult Day Trips Irish Influence in St. Paul Tour	202-451-4412-000	2,720.00
Inv 2/26/2024 Total			2,720.00

120357 Total: 2,720.00

2016 - Medicine Lake Tours Total:

2,720.00

418 - Menards - Forest Lake Line Item Account

120358 03/11/2024

Inv 27259

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2024	Spray Paint (6)	101-430-4211-000	35.88
Inv 27259 Total			35.88

Inv 27630

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2024	Wiring Supplies #629 & #630	214-421-5000-000	97.03
Inv 27630 Total			97.03

Inv 27955

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	HDMI Cables (2) & Extension Cord	101-421-4240-000	24.96
Inv 27955 Total			24.96

Inv 28007

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Painting Supplies	101-432-4211-503	26.95
Inv 28007 Total			26.95

Check Number Check Date

120358 Total: 184.82

418 - Menards - Forest Lake Total: 184.82

423 - Met Council Environmental Services Line Item Account 602-495-4405-000

120359 03/11/2024

Inv 0001169424

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2024	April Waste Water Services	602-495-4405-000	107,598.21

Inv 0001169424 Total 107,598.21

120359 Total: 107,598.21

423 - Met Council Environmental Services Total: 107,598.21

420 - Met Council Environmental Services (SAC) Line Item Account

120360 03/11/2024

Inv February 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	February 2024 SAC	101-000-2120-000	24,850.00
02/29/2024	February 2024 SAC	101-000-3414-000	-248.50

Inv February 2024 Total 24,601.50

120360 Total: 24,601.50

420 - Met Council Environmental Services (SAC) Total: 24,601.50

421 - Metro Sales Incorporated Line Item Account

120361 03/11/2024

Inv INV2469917

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/21/2024	Copier Maintenance Contract Ricoh/MP C307 Color Copier	101-432-4410-500	122.44

Inv INV2469917 Total 122.44

120361 Total: 122.44

421 - Metro Sales Incorporated Total: 122.44

422 - Metropolitan Area Management Association Line Item Account

120362 03/11/2024

Inv 1883

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
02/07/2024	February MAMA Meeting - Legislative Update	101-402-4330-000	25.00
Inv 1883 Total			25.00
120362 Total:			25.00
422 - Metropolitan Area Management Association Total:			25.00
2107 - Midwest Rescue Tools LLC Line Item Account			
120363	03/11/2024		
Inv	201		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	STC Tool for Fittings	214-421-5000-000	20.00
Inv 201 Total			20.00
120363 Total:			20.00
2107 - Midwest Rescue Tools LLC Total:			20.00
455 - MN Metro North Tourism Board Line Item Account 101-415-4900-000			
120364	03/11/2024		
Inv	January 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	January 2024 Tourism Tax	101-415-4900-000	3,476.00
Inv January 2024 Total			3,476.00
120364 Total:			3,476.00
455 - MN Metro North Tourism Board Total:			3,476.00
477 - NAC Mechanical & Electrical Line Item Account			
120365	03/11/2024		
Inv	222621		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Repair Leak in Pool Boiler Heating System	202-451-4300-000	1,200.00
Inv 222621 Total			1,200.00
120365 Total:			1,200.00
477 - NAC Mechanical & Electrical Total:			1,200.00
479 - Nardini Fire Equipment Co Line Item Account			
120366	03/11/2024		

Check Number Check Date

Inv IV00279439

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2024	Annual Fire Monitoring Fee	202-451-4410-000	380.00

Inv IV00279439 Total 380.00

120366 Total: 380.00

479 - Nardini Fire Equipment Co Total: 380.00

2106 - Nelson Sanitation & Rental, Inc. Line Item Account

120367 03/11/2024

Inv INV/2024/1744

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	Lift Station Cleaning (5)	602-495-4300-000	3,780.00

Inv INV/2024/1744 Total 3,780.00

120367 Total: 3,780.00

2106 - Nelson Sanitation & Rental, Inc. Total: 3,780.00

1057 - Northland Recreation, LLC Line Item Account

120368 03/11/2024

Inv 3101

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Pickleball Court Benches	101-450-4211-000	5,813.00

Inv 3101 Total 5,813.00

120368 Total: 5,813.00

1057 - Northland Recreation, LLC Total: 5,813.00

506 - Olson's Sewer Service, Inc. Line Item Account

120369 03/11/2024

Inv 102801

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Wastewater Removal & Disposal - 1189 Main St	101-432-4300-500	479.00

Inv 102801 Total 479.00

120369 Total: 479.00

506 - Olson's Sewer Service, Inc. Total: 479.00

Check Number Check Date

509 - O'Reilly Automotive Stores Line Item Account

120370 03/11/2024

Inv 3472-317985

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Stock Oil Filter	101-431-4221-000	5.29

Inv 3472-317985 Total 5.29

Inv 3472-318006

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Exhaust Manifolds & Gaskets #403	101-431-4221-000	262.17

Inv 3472-318006 Total 262.17

120370 Total: 267.46

509 - O'Reilly Automotive Stores Total:

267.46

2087 - PreCise MRM LLC Line Item Account

120371 03/11/2024

Inv IN200-1047398

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2024	Precise GPS Analytic Hardware	101-431-4321-000	160.00

Inv IN200-1047398 Total 160.00

120371 Total: 160.00

2087 - PreCise MRM LLC Total:

160.00

551 - Premium Waters, Inc. Line Item Account 101-432-4410-500

120372 03/11/2024

Inv 608417-02-24

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	Kandiyohi Water	101-432-4410-500	87.04

Inv 608417-02-24 Total 87.04

120372 Total: 87.04

551 - Premium Waters, Inc. Total:

87.04

552 - Press Publications, Inc. Line Item Account

120373 03/11/2024

Inv 798645

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Public Notice LOMR	101-416-4340-000	41.44

Check Number Check Date

Inv 798645 Total			41.44
Inv 798646			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Ord. No. 02-24 Rezoning Property from R-1X to PSP	101-402-4340-000	35.52
Inv 798646 Total			35.52
Inv 798648			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Ord. No. 03-24 Amending Chapter 1007	101-402-4340-000	29.60
Inv 798648 Total			29.60
120373 Total:			<hr/> 106.56
552 - Press Publications, Inc. Total:			<hr/> 106.56
587 - Safe-Fast, Inc. Line Item Account			
120374	03/11/2024		
Inv INV287025			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2024	Vehicle Spill Kit (6)	603-496-4211-000	395.58
Inv INV287025 Total			395.58
Inv INV287555			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	Chain Saw Boots, Chaps & Pants	101-430-4211-000	1,040.00
Inv INV287555 Total			1,040.00
120374 Total:			<hr/> 1,435.58
587 - Safe-Fast, Inc. Total:			<hr/> 1,435.58
588 - Safety-Kleen Systems, Inc. Line Item Account			
120375	03/11/2024		
Inv R003111922			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Solvent	101-431-4211-000	50.42
Inv R003111922 Total			50.42
120375 Total:			<hr/> 50.42
588 - Safety-Kleen Systems, Inc. Total:			<hr/> 50.42

Check Number Check Date

1578 - Springbrook Holding Company, LLC Line Item Account

120376 03/11/2024
Inv INV-016194

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2024	February Civic Pay Credit Card Fees	602-495-4345-000	430.50
02/29/2024	February Civic Pay Credit Card Fees	101-407-4345-000	6.00
02/29/2024	February Civic Pay Credit Card Fees	601-494-4345-000	430.50
Inv INV-016194 Total			867.00

120376 Total: 867.00

1578 - Springbrook Holding Company, LLC Total:

867.00

1410 - Squires, Waldspurger & Mace P.A. Line Item Account

120377 03/11/2024
Inv 19439

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	December Legal DNR Water Appropriation Permit Contested	601-494-4301-000	26,912.70
02/27/2024	December Legal Miscellaneous	101-414-4301-000	2,696.21
02/27/2024	December Legal Special Assessment Issue	488-499-4301-000	70.00
Inv 19439 Total			29,678.91

Inv 19539

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2024	January Legal Miscellaneous	101-414-4301-000	6,933.14
03/01/2024	January Legal DNR Water Appropriation Permit Contested	601-494-4301-000	10,664.00
03/01/2024	January Legal Shoreland Ordinance Revision	101-416-4410-000	2,590.00
03/01/2024	January Legal Planning	101-416-4300-000	70.00
Inv 19539 Total			20,257.14

120377 Total: 49,936.05

1410 - Squires, Waldspurger & Mace P.A. Total:

49,936.05

1840 - Standard Insurance Company Line Item Account

120378 03/11/2024
Inv March 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2024	Life Insurance Premiums	101-461-4133-000	0.38
02/15/2024	Life Insurance Premiums	101-420-4133-000	37.12
02/15/2024	Disability Insurance Premiums	603-496-4133-000	28.96
02/15/2024	Life Insurance Premiums	602-495-4133-000	4.41
02/15/2024	Life Insurance Premiums	101-000-3730-000	0.06
02/15/2024	Disability Insurance Premiums	101-463-4133-000	4.77
02/15/2024	Life Insurance Premiums	101-462-4133-000	0.25
02/15/2024	Disability Insurance Premiums	101-431-4133-000	42.92

Check Number	Check Date		Amount
02/15/2024	Disability Insurance Premiums	101-402-4133-000	77.04
02/15/2024	Disability Insurance Premiums	101-422-4133-000	42.57
02/15/2024	Disability Insurance Premiums	101-420-4133-000	560.60
02/15/2024	Disability Insurance Premiums	601-494-4133-000	52.06
02/15/2024	Life Insurance Premiums	202-451-4133-000	5.44
02/15/2024	Disability Insurance Premiums	101-462-4133-000	3.81
02/15/2024	Disability Insurance Premiums	101-416-4133-000	20.83
02/15/2024	Life Insurance Premiums	101-421-4133-000	2.88
02/15/2024	Life Insurance Premiums	603-496-4133-000	2.26
02/15/2024	Life Insurance Premiums	101-000-2040-000	0.00
02/15/2024	Life Insurance Premiums	101-463-4133-000	0.31
02/15/2024	Life Insurance Premiums	101-450-4133-000	7.00
02/15/2024	Life Insurance Premiums	101-430-4133-000	6.56
02/15/2024	Disability Insurance Premiums	101-421-4133-000	47.90
02/15/2024	Life Insurance Premiums	101-432-4133-000	0.19
02/15/2024	Life Insurance Premiums	601-494-4133-000	4.46
02/15/2024	Life Insurance Premiums	101-000-2040-000	1,262.90
02/15/2024	Disability Insurance Premiums	101-432-4133-000	3.12
02/15/2024	Disability Insurance Premiums	101-461-4133-000	5.71
02/15/2024	Life Insurance Premiums	101-416-4133-000	1.25
02/15/2024	Life Insurance Premiums	101-422-4133-000	3.13
02/15/2024	Disability Insurance Premiums	101-418-4133-000	27.06
02/15/2024	Disability Insurance Premiums	101-430-4133-000	82.56
02/15/2024	Life Insurance Premiums	101-407-4133-000	3.25
02/15/2024	Disability Insurance Premiums	602-495-4133-000	52.04
02/15/2024	Disability Insurance Premiums	101-450-4133-000	91.10
02/15/2024	Life Insurance Premiums	101-418-4133-000	2.11
02/15/2024	Life Insurance Premiums	101-431-4133-000	3.19
02/15/2024	Disability Insurance Premiums	101-407-4133-000	47.30
02/15/2024	Disability Insurance Premiums	202-451-4133-000	74.97
02/15/2024	Life Insurance Premiums	101-402-4133-000	5.00

Inv March 2024 Total 2,617.47

120378 Total: 2,617.47

1840 - Standard Insurance Company Total: 2,617.47

452 - State of Minnesota Department of Public Safety Line Item Account

120379 03/11/2024

Inv M-138578

Line Item Date	Line Item Description	Line Item Account	Amount
02/22/2024	Hazardous Materials Incident Response/Inventory Fee - Well #1	601-494-4452-000	100.00

Inv M-138578 Total 100.00

Inv M-138581

Line Item Date	Line Item Description	Line Item Account	Amount
02/22/2024	Hazardous Materials Incident Response/Inventory Fee - Well #3	601-494-4452-000	100.00

Inv M-138581 Total 100.00

Check Number Check Date

Inv M-138585

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Hazardous Materials Incident Response/Inventory Fee - Well #4	601-494-4452-000	100.00

Inv M-138585 Total 100.00

Inv M-138587

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Hazardous Materials Incident Response/Inventory Fee - Well #5	601-494-4452-000	100.00

Inv M-138587 Total 100.00

Inv M-138589

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Hazardous Materials Incident Response/Inventory Fee - Well #6	601-494-4452-000	100.00

Inv M-138589 Total 100.00

Inv M-138592

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2024	Hazardous Chemical Inventory Fee - Garage	101-432-4452-000	25.00

Inv M-138592 Total 25.00

120379 Total: 525.00

452 - State of Minnesota Department of Public Safety Total: 525.00

645 - Streicher's, Inc. Line Item Account

120380 03/11/2024

Inv I1675842

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/11/2024	Uniform Allowance - C. Schirmers	101-420-4370-000	32.99

Inv I1675842 Total 32.99

Inv I1679566

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/31/2024	Dept Exp - N. Hamann	101-420-4370-000	74.99

Inv I1679566 Total 74.99

Inv I1683162

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/20/2024	Road Flares	101-420-4211-000	119.99

Inv I1683162 Total 119.99

Inv I1683701

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date			Amount
02/21/2024	Uniform Allowance - K. Tracy	101-420-4370-000		580.97
Inv I1683701	Total			580.97
120380 Total:				808.94
645 - Streicher's, Inc. Total:				808.94
655 - TASC - Client Invoices Line Item Account				
120381	03/11/2024			
Inv	IN3039484			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/29/2024	February Admin Fees	101-402-4410-000		53.60
Inv IN3039484	Total			53.60
120381 Total:				53.60
655 - TASC - Client Invoices Total:				53.60
1761 - T-Mobile USA Inc Line Item Account				
120382	03/11/2024			
Inv	February 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/21/2024	Cell Phone/Wi-Fi Service	602-495-4321-000		119.56
02/21/2024	Cell Phone/Wi-Fi Service	101-450-4321-000		45.56
02/21/2024	Cell Phone/Wi-Fi Service	601-494-4321-000		119.55
02/21/2024	Cell Phone/Wi-Fi Service	101-461-4321-000		55.34
02/21/2024	Cell Phone/Wi-Fi Service	202-451-4321-000		25.59
02/21/2024	Cell Phone/Wi-Fi Service	101-430-4321-000		115.25
02/21/2024	Cell Phone/Wi-Fi Service	101-422-4321-000		166.02
Inv February 2024	Total			646.87
120382 Total:				646.87
1761 - T-Mobile USA Inc Total:				646.87
693 - Upper Cut Tree Service Line Item Account				
120383	03/11/2024			
Inv	5790			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/13/2024	Tree Removal	603-496-4410-000		1,125.00
Inv 5790	Total			1,125.00
120383 Total:				1,125.00

Check Number Check Date

693 - Upper Cut Tree Service Total:

1,125.00

1896 - Utility Logic, LLC Line Item Account

120384 03/11/2024

Inv 14487

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	55' Ground Extension Lead Spool	601-494-4240-000	141.60

Inv 14487 Total 141.60

120384 Total: 141.60

1896 - Utility Logic, LLC Total:

141.60

545 - Walser Polar Chevrolet Line Item Account

120385 03/11/2024

Inv 93194P22

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2024	Stock Rear Brake Rotors for Police Tahoes	101-431-4221-000	578.80

Inv 93194P22 Total 578.80

120385 Total: 578.80

545 - Walser Polar Chevrolet Total:

578.80

1447 - Wheeler Hardware Company Line Item Account

120386 03/11/2024

Inv SPI148101

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2024	Repair New Creations Door	101-432-4300-503	1,116.70

Inv SPI148101 Total 1,116.70

Inv SPI148219

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	PD Back Entry Door Strike Replacement	101-432-4300-503	1,141.70

Inv SPI148219 Total 1,141.70

Inv SPI148221

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	Repair PD Locker Room Door	101-432-4300-503	852.84

Inv SPI148221 Total 852.84

120386 Total: 3,111.24

Check Number	Check Date		30	Amount
1447 - Wheeler Hardware Company Total:				3,111.24
729 - Winnick Supply, Inc. Line Item Account				
120387	03/11/2024			
Inv	038579			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
03/01/2024	Steel Plate for Repairing Storage Racks	101-431-4221-000		119.25
Inv 038579 Total				119.25
120387 Total:				119.25
729 - Winnick Supply, Inc. Total:				119.25
737 - Xtreme Custom Apparel & Promotions Line Item Account				
120388	03/11/2024			
Inv	I89497			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/16/2024	Rookery Apparel	202-451-4370-000		705.00
Inv I89497 Total				705.00
120388 Total:				705.00
737 - Xtreme Custom Apparel & Promotions Total:				705.00
743 - Ziegler, Inc. Line Item Account				
120389	03/11/2024			
Inv	SI000451062			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
02/15/2024	Replace Fuel Injection Pump #251	101-431-4300-000		5,168.60
Inv SI000451062 Total				5,168.60
120389 Total:				5,168.60
743 - Ziegler, Inc. Total:				5,168.60
Total:				571,471.72



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting March 11, 2024

Transfer In/(Out)

2/22/2024 H.S.A. Employer Contribution (Ng)	(125.00)
2/26/2024 Transfer from FRB Money Market	500,000.00
3/1/2024 Council Payroll #03	(3,706.98)
3/1/2024 Council Payroll #03 Federal Deposit	(209.14)
3/1/2024 Council Payroll #03 PERA	(410.72)
3/1/2024 Council Payroll #03 State	(45.27)
3/1/2024 Payroll #05	(201,714.47)
3/1/2024 Payroll #05 Federal Deposit	(56,934.95)
3/1/2024 Payroll #05 PERA	(58,074.08)
3/1/2024 Payroll #05 State	(12,961.32)
3/1/2024 Payroll #05 Child Support	(321.48)
3/1/2024 Payroll #05 H.S.A. Bank Pretax	(318.70)
3/1/2024 Payroll #05 TASC Pretax	(867.27)
3/1/2024 Payroll #05 Mission Sq 457 Def. Comp #301596	(3,045.00)
3/1/2024 Payroll #05 Mission Sq Roth IRA #706155	(939.23)
3/1/2024 Payroll #05 MSRS HCSP #98946-01	(5,140.41)
3/1/2024 Payroll #05 MSRS Def. Comp #98945-01	(2,985.00)
3/1/2024 Payroll #05 MSRS Roth IRA #98945-01	(779.00)

**LINO LAKES CITY COUNCIL
WORK SESSION
MINUTES**

DATE: February 26, 2024
TIME STARTED: 6:00 PM
TIME ENDED: 6:21 PM
MEMBERS PRESENT: Councilmembers Stoesz, Lyden, Cavegn, Mayor Rafferty
MEMBERS ABSENT: Councilmember Ruhland

Staff Members Present: City Administrator Sarah Cotton; Public Safety Director John Swenson; City Clerk Jolleen Chaika.

1. Annual Appointments to Advisory Boards/Committees

Councilmember Lyden stated concerns he has regarding the final votes for appointments to the Boards and Commissions. He said that after the final interviews (held at a Special Work Session on January 29, 2024), he believed Council came to a consensus on appointments and that the final vote for one of the positions changed with three members of the Council.

Councilmember Cavegn added that it appears that the individual that Council had discussed not reappointing ended up being recommended.

Mayor Rafferty agreed that there had been consensus during the work session but that the final message was for each member to do his homework and to get a final decision on all appointments to the City Clerk.

Councilmember Lyden stated that he is concerned there were violations of the Open Meeting Law. Mayor Rafferty stated he did not engage in any Open Meeting Law violations.

Councilmember Lyden would like to see this matter brought back to Council for consideration at the March 11, 2024 Regular Meeting.

2. Review Regular Agenda

Mayor Rafferty reviewed the meeting agenda. Staff provided an overview of the staff reports for each agenda item.

The work session concluded at 6:21 PM.

These minutes were considered and approved at the regular Council Meeting on March 11, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: February 26, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 6:41 PM
MEMBERS PRESENT: Councilmembers, Lyden, Stoesz, Cavegn, Mayor Rafferty
MEMBERS ABSENT: Councilmember Ruhland

Staff members present: City Administrator Sarah Cotton; Director of Public Safety John Swenson; City Clerk Jolleen Chaika.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

PUBLIC COMMENT

Sam Bennett, 6481 Lakeview Drive. Mr. Bennett encouraged Council to consider reading Missing Middle Housing and perhaps attending a seminar on the book and topic. He advised that he has concerns about the lack of multi-family housing, walkable neighborhoods, and trails that connect to restaurants, shops, etc. He also informed Council that when he informs others where he lives, he tells them he lives in Lexington rather than Lino Lakes because Lexington has a dedicated downtown area.

No further public comment was received and public comment was closed at 6:35 PM.

SETTING THE AGENDA

The agenda was accepted as presented.

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for February 26, 2024 (Check No. 120244 through 120312) in the Amount of \$627,233.24
- B. Consider Approval of January 22, 2024 Council Special Work Session Minutes (1)
- C. Consider Approval of January 22, 2024 Council Special Work Session Minutes (2)
- D. Consider Approval of January 29, 2024 Council Special Work Session Minutes
- E. Consider Approval of February 5, 2024 Council Work Session Minutes
- F. Consider Approval of February 12, 2024 Council Work Session Minutes
- G. Consider Approval of February 12, 2024 Council Meeting Minutes
- H. Consider Approval of the Hiring of Part-Time Staff for the Rookery Activity Center
- I. Consider Approval of Resolution 24-17, Approving a New Massage Enterprise and Massage Therapist Licenses
- J. Consider Approval of Application for Exempt Gambling Permit

i. **Motion to: Approve Consent Agenda Items 1A-1J**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	Cavegn, Stoesz, Lyden, Rafferty
ABSENT:	Ruhland

2. ADMINISTRATION REPORT

A. Election Judge Pay

City Clerk Jolleen Chaika presented a request to Council to consider increase in Election Judge pay to \$15.00 per hour and increase in Head Judge pay to \$17.00 per hour for all elections. Past practice was to pay election judges different rates based on the election taking place; however, Clerk Chaika noted that regardless of the election, the work of the election judges statutorily required duties and responsibilities of election judges remains the same. She also noted that changing to a consistent rate will eliminate excessive payroll and administrative changes on the City's end for each election.

i. **Motion to: Approve Increase in Election Judge Pay to \$15 per hour and Head Judge Pay to \$17 for Each Election Held in the City of Lino Lakes**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	Cavegn, Lyden, Stoesz, Rafferty
ABSENT:	Ruhland

3. PUBLIC SAFETY DEPARTMENT REPORT

A. Consider Appointment of Paid-On Call Firefighter

Public Safety Director John requested Council appointment of James Fisher as a Paid On-Call firefighter.

i. **Motion to: approve appointment of James Fisher as Paid On-Call Firefighter**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	Cavegn, Stoesz, Lyden, Rafferty
ABSENT:	Ruhland

ADJOURNMENT

Mayor Rafferty reviewed the Community Calendar as presented on the Agenda. With no further business before the Council, the meeting was adjourned by Mayor Rafferty at 6:41 PM.

These minutes were considered and approved at the regular Council Meeting on March 11, 2024.

Jolleen Chaika, City Clerk

Rob Rafferty, Mayor

DRAFT

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1D**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: March 11, 2024

TOPIC: Approval of the Hiring of Part-Time Staff for the Rookery Activity Center

VOTE REQUIRED: 3/5

INTRODUCTION

The Council is being asked to approve the hiring of part-time staff for The Rookery.

BACKGROUND

Staff is seeking approval to hire part-time personnel to work at The Rookery. The recruiting process has identified candidates that will be a great addition to our staff at The Rookery.

RECOMMENDATION

Staff recommends the Council approve the hiring of the part-time personnel listed below:

First Name	Last Name	Title
Cadence	Hayes	Child Watch
Kowsar	Sheik-Yusuf	Child Watch
Savannah	Knipping	Lifeguard

Start dates vary based on position and training schedule.

Please approve the above personnel for the part-time positions at The Rookery Activity Center.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1E**

STAFF ORIGINATOR: Jolleen Chaika, City Clerk

MEETING DATE: March 11, 2024

TOPIC: Board/Commission Appointments

VOTE REQUIRED: 3/5

INTRODUCTION

Each year, the City Council considers the appointment of Lino Lakes residents to serve on various advisory boards and committees.

BACKGROUND

Openings for Lino Lakes Advisory Boards and Committees were advertised, applications were received and reviewed, and interviews were conducted by City Council. Following the interviews, the following applicants have been recommended for appointment:

Planning & Zoning Board: Three (3) vacancies, six (6) applications received

- Suzy Guthmueller
- Nate Vojtech
- Isaac Wipperfurth

Park Board: Two (2) vacancies, two (2) applications received

- Clark Gooder
- Jason Spitzer

Environmental Board: Two (2) vacancies, two (2) applications received

- John Sullivan
- Cassondra Cavegn

Economic Development Advisory Committee: ~~Three (3) vacancies~~ Two (2) vacancies, five (5) applications received:

- Andrew Cravero
- Chris Spenner

RECOMMENDATION

Consider approval of appointments to the Lino Lakes Advisory Board and Committees as listed above.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1F**

STAFF ORIGINATOR: Jolleen Chaika, City Clerk

MEETING DATE: March 11, 2024

TOPIC: Exempt Gambling Permit: St. Joseph of the Lake Catholic Church

VOTE REQUIRED: 3/5

INTRODUCTION

St. Joseph of the Lake Catholic Church has applied for an Exempt Gambling Permit to conduct bingo, and a raffle and to sell pull tabs on August 11, 2024

BACKGROUND

Pursuant to Minn. Stat. 349.166, organizations are eligible to obtain an exempt permit to conduct a raffle without obtaining a full gambling license and without abiding by all provisions required by licensed organizations if:

- the organization conducts lawful gambling on five or less days per year;
- the organization does not award more than \$50,000 in prizes for lawful gambling in a calendar year;
- the organization submits a board-prescribed application and pays a fee of \$100 to the board for each gambling occasion, and receives an exempt permit number from the board...The application must include the date and location of the occasion, the types of lawful gambling to be conducted, and the prizes to be awarded;
- the organization notifies the local government unit 30 days before the lawful gambling occasion, or 60 days for an occasion held in a city of the first class;
- the organization purchases all gambling equipment and supplies from a licensed distributor; and
- the organization reports to the board, on a single-page form prescribed by the board, within 30 days of each gambling occasion, the gross receipts, prizes, expenses, expenditures of net profits from the occasion, and the identification of the licensed distributor from whom all gambling equipment was purchased.

Additionally, City Ordinance, Section 611.07 requires that any organization applying for any lawful gambling permit under Minn. Stat. 349.11 through 349.23, must receive approval from City Council. Although this application is for an exempt permit for a one-time event, Council approval is still required.

St. Joe's meets all requirements to obtain an exempt permit.

RECOMMENDATION

Approve Application for Exempt Permit and authorize City Clerk to sign the same to return to the MN Gambling Control Board.

ATTACHMENTS

Copy of Application for Exempt Permit

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. JOSEPH OF THE LAKES Previous Gambling Permit Number: X- 98004
Minnesota Tax ID Number, if any: 9366330 Federal Employer ID Number (FEIN), if any: 41-0875376
Mailing Address: 171 Elm St
City: Lino Lakes State: MN Zip: 55014 County: Anoka
Name of Chief Executive Officer (CEO): Michael Anderson
CEO Daytime Phone: 651-784-3015 CEO Email: FrmikeA@SaintJosephsParish.org
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): AmyM@SaintJosephsParish.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St Joseph of the Lakes Catholic Church
Physical Address (do not use P.O. box): 171 Elm St
Check one:
 City: Lino Lakes Zip: 55014 County: Anoka
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): August 11, 2024

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 2-29-2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Michael F. Anderson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1G**

STAFF ORIGINATOR: Hannah Lynch, Finance Director

MEETING DATE: March 11, 2024

TOPIC: Approving 2023 Transfer to the Rookery Activity Center

VOTE REQUIRED: 3/5

BACKGROUND

Staff presented a Rookery financial update at the March 4, 2024 Work Session. The Rookery Activity Center opened to the public in the Spring 2022 and completed its first full fiscal year in 2023. Following two years of budgeted and realized operating losses, the Rookery has a cash deficit of \$439,335 at 12/31/2023 while adjusting for accruals to account for all 2023 activity. With budgeted operating income of \$11,266 in 2024, Council should consider relieving the Rookery cash deficit. While the 2023 books are still in the process of being closed, the estimated 2023 General Fund surplus is \$850,000.

**Rookery Activity Center
Financial Summary
12/31/2023 (Unaudited)**

	Actual 2022	Actual 2023	Budget 2023	Budget 2024
Operating Income (Loss)	\$ (324,098)	\$ (180,818)	\$ (166,984)	\$ 11,266
Cash Balance 12/31/2023	\$ (299,738)			
<u>Adjustment for accruals:</u>				
Accounts Receivable	6,168			
Prepaid Expenses	59,611			
Accounts Payable	(59,311)			
Salaries Payable	(40,015)			
Sales Tax Payable	(6,151)			
Deferred Revenue	(99,899)			
Cash Balance for 2023 Activity	<u>\$ (439,335)</u>			
Estimated General Fund Surplus at 12/31/2023	<u>\$ 850,000</u>			

Once 2023 balances are final, Staff will reperform the Cash Balance for 2023 Activity calculation shown above to determine the final transfer amount. If the final transfer exceeds \$460,000 Staff will come back to the Council for approval.

RECOMMENDATION

Consider Resolution No. 24-18, Approving 2023 Transfer to the Rookery Activity Center.

ATTACHMENTS

Resolution No. 24-18

**CITY OF LINO LAKES
RESOLUTION NO. 24-18**

APPROVING 2023 TRANSFER TO THE ROOKERY ACTIVITY CENTER

WHEREAS, the Rookery Activity Center has a cash deficit at December 31, 2023, and

WHEREAS, after adjusting for 2023 accruals the cash deficit is roughly \$439,335, and

WHEREAS, the General Fund is projected to have an estimated surplus of \$850,000 for fiscal year 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that a 2023 transfer from the General Fund to the Rookery Activity Center Fund be made in the amount of the Rookery Activity Center 12/31/2023 cash balance adjusted for accruals, not to exceed \$460,000.

Adopted by the City Council of the City of Lino Lakes this 11th day of March, 2024.

Rob Rafferty, Mayor

ATTEST:

Jolleen Chaika, City Clerk