



CITY COUNCIL AGENDA

Updated 7/8/24

Monday, July 8, 2024

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

***City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Sarah Cotton***

CITY COUNCIL WORK SESSION, 6:00 P.M.

Council Chambers (not televised)

No Public Comment Allowed at Work Sessions per the Rules of Decorum

1. Call to Order and Roll Call
2. Setting the Agenda: Addition or Deletion of Agenda Items
3. Review Regular Agenda
4. Adjournment

CITY COUNCIL MEETING, 6:30 P.M.

Council Chambers (televised)

- Call to Order and Roll Call
- Pledge of Allegiance
- Public Comment (*sign-in prior to start of meeting per Rules of Decorum*)
- Setting the Agenda: Addition or Deletion of Agenda Items

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for July 8, 2024 (Check No. 120995 through 121039) in the Amount of \$573,685.60

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

- A. Consider Resolution No. 24-95, Regarding Technical Sufficiency of a Petition Under City Charter, Chapter 5. Initiative, Referendum and Recall, Section 5.03. Determination of Sufficiency, for an Ordinance Requiring Developers to Provide Documentation of Proven Experience, Financial Health, Licensing, Criminal Background, and Reputation Subject to Approval

- B. Consider Resolution No. 24-96, Regarding Technical Sufficiency of a Petition Under Minnesota State Statute 410.12 for a Charter Amendment, Adding a New Section 1.04 to Charter Chapter I, “Segregation Prohibited”
- C. Consider Resolution No. 24-97, Regarding Technical Sufficiency of a Petition Under Minnesota State Statute 410.12 for a Charter Amendment, Adding a New Section 12.15 to Charter Chapter XII, “Limitation of Pace of Residential Development”

4. PUBLIC SAFETY DEPARTMENT REPORT

No Report

5. PUBLIC SERVICES DEPARTMENT REPORT

No Report

6. COMMUNITY DEVELOPMENT REPORT

- A. Consider 2nd Reading of Ordinance No. 11-24, Approving Interim Ordinance Prohibiting Subdivision of Land for Residential Purposes, Michael Grochala
 - *Council may vote to dispense with the full reading of the ordinance*
 - *Roll call vote is required for adoption of the ordinance*
- B. 2024/2025 Street Reconstruction and Municipal Sewer and Water Extension Project, Colonial Woods, Diane Hanke
 - i. Public Hearing
- C. Ordinance No. 10-24, Vacating Drainage & Utility Easement, Outlot C, Watermark 5th Addition, Diane Hanke
 - i. Public Hearing
 - ii. Consider 1st Reading of Ordinance No. 10-24
 - *Council may vote to dispense with the full reading of the ordinance*
- D. Consider Resolution No. 24-92, Approving the Joint Powers Agreement with the Town of White Bear for a Sewer and Water Service at 5801 Bald Eagle Blvd, Diane Hanke
- E. Consider Resolution No. 24-91, Accepting Metropolitan Council Clean Water Fund Grant, Michael Grochala

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

- A. Community Calendar: A Look Ahead July 9, 2024 – July 22, 2024

- i. ~~July 10, 2024, 6:30 PM: Planning & Zoning Board Meeting~~
- ii. ~~July 11, 2024, 8:00 AM: Economic Development Advisory Committee Meeting - Cancelled~~
- iii. July 22, 2024, 6:00 PM: City Council Work Session and Regular Meeting

ADJOURNMENT



Expenditures

July 8, 2024

Check #120995 to #121039

\$573,685.60

Accounts Payable

Check Detail

User: jessica.eller
Printed: 06/28/2024 - 1:46PM



Check Number	Check Date		Amount
2140 - Able Concrete Raising, Inc. Line Item Account			
120995	07/08/2024		
Inv	7473		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/26/2024	Concrete Raising at Clearwater Creek Park	101-450-4410-000	6,450.00
Inv 7473 Total			6,450.00
120995 Total:			6,450.00
2140 - Able Concrete Raising, Inc. Total:			6,450.00
1328 - Allegra Print & Imaging Line Item Account			
120996	07/08/2024		
Inv	76258		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/17/2024	K-9 Baseball Cards	101-420-4214-000	134.10
Inv 76258 Total			134.10
120996 Total:			134.10
1328 - Allegra Print & Imaging Total:			134.10
25 - American Legal Publishing Corp Line Item Account			
120997	07/08/2024		
Inv	34710		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2024	2024 S-12 Folio/Internet Supplement Pages	101-416-4410-000	245.70
Inv 34710 Total			245.70
120997 Total:			245.70
25 - American Legal Publishing Corp Total:			245.70
2043 - American Red Cross Line Item Account			
120998	07/08/2024		

Check Number	Check Date		Amount
Inv	22699603		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2024	Lifeguard Certifications (14)	202-451-4330-000	532.00
Inv 22699603 Total			532.00
120998 Total:			532.00
2043 - American Red Cross Total:			532.00
44 - Anoka County Treasury Office Line Item Account			
120999	07/08/2024		
Inv	B240618L		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2024	Site 117 June 2024 CAC Fiber	101-432-4300-503	75.00
06/18/2024	Site 116 June 2024 CAC Fiber	101-432-4300-501	75.00
06/18/2024	Site 115 June 2024 CAC Fiber	101-432-4300-500	75.00
Inv B240618L Total			225.00
120999 Total:			225.00
44 - Anoka County Treasury Office Total:			225.00
54 - Aspen Mills, Inc. Line Item Account			
121000	07/08/2024		
Inv	334728		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/17/2024	Patches (2)	101-421-4370-000	7.70
Inv 334728 Total			7.70
Inv	334755		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2024	Uniform Allowance - K. Sinna	101-420-4370-000	56.55
Inv 334755 Total			56.55
Inv	334794		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2024	Dept Exp - R. Dowd	101-421-4370-000	903.33
Inv 334794 Total			903.33
Inv	334922		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2024	Dept Exp - L. Clayton	101-420-4370-000	2,349.18
Inv 334922 Total			2,349.18

Check Number	Check Date		Amount
Inv 335011			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Dept Exp - T. Andres	101-421-4370-000	113.90
Inv 335011 Total			113.90
Inv 335179			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2024	Dept Exp - R. Dowd	101-421-4370-000	23.85
Inv 335179 Total			23.85
121000 Total:			3,454.51
54 - Aspen Mills, Inc. Total:			3,454.51
1129 - Blaine Brothers Line Item Account			
121001	07/08/2024		
Inv 010004407089			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2024	Slack Adjuster Snap Rings (4) #215	101-431-4221-000	3.64
Inv 010004407089 Total			3.64
121001 Total:			3.64
1129 - Blaine Brothers Total:			3.64
2040 - Bond Trust Services Corporation Line Item Account			
121002	07/08/2024		
Inv 88150			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2024	8/1/2024 Debt Service Payments 2016A Interest	341-470-6020-000	4,450.00
Inv 88150 Total			4,450.00
Inv 88151			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2024	8/1/2024 Debt Service Payments 2020A Interest	345-470-6020-000	47,300.00
Inv 88151 Total			47,300.00
Inv 88152			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2024	8/1/2024 Debt Service Payments 2021A Interest	346-470-6020-000	13,997.50
Inv 88152 Total			13,997.50

Check Number	Check Date		Amount
Inv 88153			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2024	8/1/2024 Debt Service Payments 2014A Interest	337-470-6020-000	2,242.50
Inv 88153 Total			2,242.50
Inv 88154			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2024	8/1/2024 Debt Service Payments 2015A Interest	338-470-6020-000	18,256.25
Inv 88154 Total			18,256.25
Inv 88155			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/12/2024	8/1/2024 Debt Service Payments 2018A Interest	344-470-6020-000	97,768.76
Inv 88155 Total			97,768.76
121002 Total:			184,015.01
2040 - Bond Trust Services Corporation Total:			184,015.01
1790 - Buchmeier, Lindsay Line Item Account 101-461-4331-000			
121003	07/08/2024		
Inv Q2 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	150.00
Inv Q2 2024 Total			150.00
121003 Total:			150.00
1790 - Buchmeier, Lindsay Total:			150.00
1751 - Cavegn, Cassandra Line Item Account 101-461-4331-000			
121004	07/08/2024		
Inv Q2 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	75.00
Inv Q2 2024 Total			75.00
121004 Total:			75.00
1751 - Cavegn, Cassandra Total:			75.00
1093 - Centennial School District 12 Line Item Account			

Check Number	Check Date		Amount
121005	07/08/2024		
Inv	6/19/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2024	Security Reduction	801-000-2341-106	156,450.00
Inv 6/19/2024 Total			156,450.00
121005 Total:			156,450.00
1093 - Centennial School District 12 Total:			156,450.00
1826 - Endurance Fitness of MN, LLC Line Item Account			
121006	07/08/2024		
Inv	July 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2024	July 2024 EF Monthly Fee	202-451-4411-000	11,665.00
Inv July 2024 Total			11,665.00
121006 Total:			11,665.00
1826 - Endurance Fitness of MN, LLC Total:			11,665.00
204 - Factory Motor Parts Company Line Item Account			
121007	07/08/2024		
Inv	159-113085		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2024	Rear Brake Rotors & Pads #619	101-431-4221-000	145.81
Inv 159-113085 Total			145.81
Inv	159-113102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2024	Rear Brake Calipers #619	101-431-4221-000	334.00
Inv 159-113102 Total			334.00
Inv	159-Z13381		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/13/2024	Battery Core Return & Battery Warranty Credit (2)	101-431-4221-000	-219.60
Inv 159-Z13381 Total			-219.60
Inv	1-9824539		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Stock Rear View Mirror Adhesive	101-431-4221-000	10.02
Inv 1-9824539 Total			10.02

Check Number	Check Date		Amount
Inv	1-9825055		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Stock Transmission Filters (3)	101-431-4221-000	164.13
Inv 1-9825055 Total			164.13
121007 Total:			434.36
204 - Factory Motor Parts Company Total:			434.36
2139 - Faymerville, Amy Line Item Account			
121008	07/08/2024		
Inv	6/21/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Program Cancelled	202-000-2151-000	150.00
Inv 6/21/2024 Total			150.00
121008 Total:			150.00
2139 - Faymerville, Amy Total:			150.00
1302 - Fire Instruction Rescue Education Line Item Account			
121009	07/08/2024		
Inv	6954		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/22/2024	Live Burn Training	101-421-4330-000	1,800.00
Inv 6954 Total			1,800.00
121009 Total:			1,800.00
1302 - Fire Instruction Rescue Education Total:			1,800.00
2141 - Fitness Machine Technicians Line Item Account			
121010	07/08/2024		
Inv	9679-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/18/2024	Repair Fitness Machine	101-432-4300-503	190.00
Inv 9679-1 Total			190.00
121010 Total:			190.00
2141 - Fitness Machine Technicians Total:			190.00

Check Number	Check Date		Amount
233 - GDO Law Line Item Account 101-414-4303-000			
121011	07/08/2024		
Inv	19687		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2024	July Prosecutor Contract	101-414-4303-000	8,750.00
Inv 19687 Total			8,750.00
121011 Total:			8,750.00
233 - GDO Law Total:			8,750.00
1622 - General Repair Service Line Item Account			
121012	07/08/2024		
Inv	82966		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2024	Chlorine Booster Pumps (2) Well #2	601-494-4211-000	3,252.17
Inv 82966 Total			3,252.17
121012 Total:			3,252.17
1622 - General Repair Service Total:			3,252.17
2024 - Heritage Embroidery & Design Line Item Account			
121013	07/08/2024		
Inv	60615		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2024	Summer Day Camp Apparel	202-451-4205-000	1,209.00
Inv 60615 Total			1,209.00
121013 Total:			1,209.00
2024 - Heritage Embroidery & Design Total:			1,209.00
1189 - Holmes, Shawn C. Line Item Account 101-461-4331-000			
121014	07/08/2024		
Inv	Q2 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	150.00
Inv Q2 2024 Total			150.00
121014 Total:			150.00

1189 - Holmes, Shawn C. Total: 150.00

167 - Imperial Dade Line Item Account

121015 07/08/2024

Inv 4249619

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2024	Toilet Rim Hanger (3)	101-432-4211-000	80.25

Inv 4249619 Total 80.25

Inv 4249672

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2024	Blood Pathogen Kit & Can Liners	202-451-4211-000	91.79

Inv 4249672 Total 91.79

121015 Total: 172.04

167 - Imperial Dade Total: 172.04

1249 - Kidcreate Studio Line Item Account

121016 07/08/2024

Inv 19543355

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2023	Nailed It Camp (2023)	202-451-4412-000	1,155.00

Inv 19543355 Total 1,155.00

121016 Total: 1,155.00

1249 - Kidcreate Studio Total: 1,155.00

782 - L.T.G. Power Equipment Line Item Account

121017 07/08/2024

Inv 286643

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	Parking Brake Cable #405	101-431-4221-000	93.90

Inv 286643 Total 93.90

121017 Total: 93.90

782 - L.T.G. Power Equipment Total: 93.90

2044 - M/I Homes Line Item Account

121018 07/08/2024

Check Number	Check Date		Amount
Inv	2023-01404		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2024	Escrow Release - 8109 Haywood Dr	801-000-2318-000	5,400.00
Inv 2023-01404 Total			5,400.00
121018 Total:			5,400.00
2044 - M/I Homes Total:			5,400.00
399 - Mansfield Oil Company Line Item Account 101-431-4212-000			
121019	07/08/2024		
Inv	25468394		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Gasoline - 1,900 Gallons	101-431-4212-000	5,329.07
Inv 25468394 Total			5,329.07
121019 Total:			5,329.07
399 - Mansfield Oil Company Total:			5,329.07
418 - Menards - Forest Lake Line Item Account			
121020	07/08/2024		
Inv	36425		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2024	Fence Staples	101-450-4211-000	8.98
Inv 36425 Total			8.98
Inv	36450		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2024	Bolts for Vac Trailer Repair (2)	602-495-4211-000	2.98
Inv 36450 Total			2.98
121020 Total:			11.96
418 - Menards - Forest Lake Total:			11.96
421 - Metro Sales Incorporated Line Item Account			
121021	07/08/2024		
Inv	INV2548920		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Copier Maintenance Contract Ricoh/IM C3500 Color Copier	202-451-4410-000	635.64
Inv INV2548920 Total			635.64

Check Number	Check Date		Amount
Inv	INV2548965		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Copier Maintenance Contract Ricoh/MP C307 Color Copier	101-432-4410-500	116.30
Inv	INV2548965 Total		116.30
121021 Total:			751.94
421 - Metro Sales Incorporated Total:			751.94
455 - MN Metro North Tourism Board Line Item Account 101-415-4900-000			
121022	07/08/2024		
Inv	May 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2024	May 2024 Tourism Tax	101-415-4900-000	5,738.00
Inv	May 2024 Total		5,738.00
121022 Total:			5,738.00
455 - MN Metro North Tourism Board Total:			5,738.00
1985 - Nelson, Julia Line Item Account 101-461-4331-000			
121023	07/08/2024		
Inv	Q2 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	150.00
Inv	Q2 2024 Total		150.00
121023 Total:			150.00
1985 - Nelson, Julia Total:			150.00
1450 - Occupational Health Centers of MN, P.C. Line Item Account			
121024	07/08/2024		
Inv	104004572		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2024	OSHA Bloodborne Pathogens Standard	101-402-4300-000	104.00
Inv	104004572 Total		104.00
121024 Total:			104.00
1450 - Occupational Health Centers of MN, P.C. Total:			104.00

509 - O'Reilly Automotive Stores Line Item Account

121025 07/08/2024

Inv 3472-340954

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2024	Electrical Connector Pigtail #215	101-431-4221-000	21.29

Inv 3472-340954 Total 21.29

Inv 3472-341022

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2024	Stock Headlight Bulbs	101-431-4221-000	19.48

Inv 3472-341022 Total 19.48

121025 Total: 40.77

509 - O'Reilly Automotive Stores Total: 40.77

1099 - Park Construction Company Line Item Account

121026 07/08/2024

Inv 023839-000-3

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2024	2024 Street Rehabilitation & Trunk Water Main Project	421-499-4400-154	129,152.69

Inv 023839-000-3 Total 129,152.69

121026 Total: 129,152.69

1099 - Park Construction Company Total: 129,152.69

1803 - Parsons, Jonathan Line Item Account 101-461-4331-000

121027 07/08/2024

Inv Q2 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	150.00

Inv Q2 2024 Total 150.00

121027 Total: 150.00

1803 - Parsons, Jonathan Total: 150.00

552 - Press Publications, Inc. Line Item Account

121028 07/08/2024

Inv 809157

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
06/20/2024	PHN Interim Ordinance Creating a Moratorium	101-418-4340-000	47.36
Inv 809157 Total			47.36
121028 Total:			47.36
552 - Press Publications, Inc. Total:			47.36
1205 - Pro Hydro-Testing LLC Line Item Account			
121029	07/08/2024		
Inv 104671			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/28/2024	Hydro-Testing DOT Storage Cylinders	101-421-4410-000	375.00
Inv 104671 Total			375.00
121029 Total:			375.00
1205 - Pro Hydro-Testing LLC Total:			375.00
1808 - Quality Counts, LLC Line Item Account			
121030	07/08/2024		
Inv 166385-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	Directional Counts	101-417-4300-000	4,960.00
Inv 166385-1 Total			4,960.00
121030 Total:			4,960.00
1808 - Quality Counts, LLC Total:			4,960.00
2031 - Rehbein Transit Co, Inc. Line Item Account			
121031	07/08/2024		
Inv 99046			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/20/2024	Summer Day Camp Trip Transportation	202-451-4412-000	564.96
Inv 99046 Total			564.96
121031 Total:			564.96
2031 - Rehbein Transit Co, Inc. Total:			564.96
750 - Schwartz, Alexander P. Line Item Account 101-461-4331-000			
121032	07/08/2024		

Check Number	Check Date		Amount
Inv	Q2 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	75.00
Inv Q2 2024 Total			75.00
121032 Total:			75.00
750 - Schwartz, Alexander P. Total:			75.00
1746 - SCR Line Item Account			
121033	07/08/2024		
Inv	W10015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/19/2024	Reset Baud Rate Dip Switches	202-451-4300-000	693.00
Inv W10015 Total			693.00
121033 Total:			693.00
1746 - SCR Total:			693.00
1840 - Standard Insurance Company Line Item Account			
121034	07/08/2024		
Inv	July 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/17/2024	Life Insurance Premiums	101-422-4133-000	4.38
06/17/2024	Life Insurance Premiums	101-000-2040-000	1,210.90
06/17/2024	Disability Insurance Premiums	101-420-4133-000	509.73
06/17/2024	Disability Insurance Premiums	101-421-4133-000	47.90
06/17/2024	Disability Insurance Premiums	602-495-4133-000	51.87
06/17/2024	Disability Insurance Premiums	101-416-4133-000	20.83
06/17/2024	Life Insurance Premiums	603-496-4133-000	2.26
06/17/2024	Disability Insurance Premiums	101-450-4133-000	91.10
06/17/2024	Life Insurance Premiums	602-495-4133-000	4.41
06/17/2024	Life Insurance Premiums	202-451-4133-000	5.44
06/17/2024	Disability Insurance Premiums	101-407-4133-000	47.82
06/17/2024	Life Insurance Premiums	101-462-4133-000	0.25
06/17/2024	Life Insurance Premiums	101-420-4133-000	33.37
06/17/2024	Disability Insurance Premiums	101-430-4133-000	96.97
06/17/2024	Life Insurance Premiums	101-416-4133-000	1.25
06/17/2024	Disability Insurance Premiums	101-463-4133-000	4.77
06/17/2024	Life Insurance Premiums	101-407-4133-000	3.25
06/17/2024	Disability Insurance Premiums	101-418-4133-000	27.06
06/17/2024	Disability Insurance Premiums	202-451-4133-000	75.77
06/17/2024	Life Insurance Premiums	101-463-4133-000	0.31
06/17/2024	Disability Insurance Premiums	601-494-4133-000	51.90
06/17/2024	Disability Insurance Premiums	101-461-4133-000	5.71
06/17/2024	Life Insurance Premiums	101-402-4133-000	3.75
06/17/2024	Disability Insurance Premiums	101-402-4133-000	58.49
06/17/2024	Disability Insurance Premiums	101-431-4133-000	42.92

Check Number	Check Date		Amount
06/17/2024	Disability Insruance Premiums	101-432-4133-000	3.12
06/17/2024	Life Insurance Premiums	601-494-4133-000	4.46
06/17/2024	Disability Insurance Premiums	603-496-4133-000	28.96
06/17/2024	Life Insurance Premiums	101-431-4133-000	3.19
06/17/2024	Life Insurance Premiums	101-000-3730-000	0.06
06/17/2024	Disability Insurance Premiums	101-422-4133-000	61.94
06/17/2024	Disability Insurance Premiums	101-462-4133-000	3.81
06/17/2024	Life Insurance Premiums	101-450-4133-000	7.00
06/17/2024	Life Insurance Premiums	101-430-4133-000	7.81
06/17/2024	Life Insurance Premiums	101-461-4133-000	0.38
06/17/2024	Life Insurance Premiums	101-421-4133-000	2.88
06/17/2024	Life Insurance Premiums	101-432-4133-000	0.19
06/17/2024	Life Insurance Premiums	101-418-4133-000	2.11
Inv July 2024 Total			2,528.32
121034 Total:			2,528.32
1840 - Standard Insurance Company Total:			2,528.32
751 - Sullivan, John E. Line Item Account 101-461-4331-000			
121035	07/08/2024		
Inv	Q2 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/26/2024	2nd Qtr 2024 Stipend	101-461-4331-000	200.00
Inv Q2 2024 Total			200.00
121035 Total:			200.00
751 - Sullivan, John E. Total:			200.00
1769 - Taylor Print Impressions Line Item Account			
121036	07/08/2024		
Inv	7819326		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2024	UB Return Envelopes	601-494-4200-000	812.33
06/14/2024	UB Return Envelopes	602-495-4200-000	812.32
Inv 7819326 Total			1,624.65
Inv	7819327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/14/2024	UB Window Envelopes	601-494-4200-000	845.22
06/14/2024	UB Window Envelopes	602-495-4200-000	845.23
Inv 7819327 Total			1,690.45
121036 Total:			3,315.10

Check Number	Check Date		Amount
1769 - Taylor Print Impressions Total:			3,315.10
698 - Valley-Rich Co., Inc. Line Item Account			
121037	07/08/2024		
Inv	021397-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/28/2024	Hodgson Road & County Road J Water Service Project	420-499-4304-151	27,525.00
Inv 021397-000-1 Total			27,525.00
121037 Total:			27,525.00
698 - Valley-Rich Co., Inc. Total:			27,525.00
1447 - Wheeler Hardware Company Line Item Account			
121038	07/08/2024		
Inv	SPI151165		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2024	PD Classroom Display Installation	101-432-4300-503	1,365.00
Inv SPI151165 Total			1,365.00
121038 Total:			1,365.00
1447 - Wheeler Hardware Company Total:			1,365.00
2093 - Winberg Companies, LLC Line Item Account			
121039	07/08/2024		
Inv	41031		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/21/2024	Repair Catch Basin	603-496-4410-000	4,452.00
Inv 41031 Total			4,452.00
121039 Total:			4,452.00
2093 - Winberg Companies, LLC Total:			4,452.00
Total:			573,685.60



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting July 8, 2024

Transfer In/(Out)

6/21/2024 Transfer to FRB Money Market	(4,000,000.00)
6/24/2024 Payroll #13 ACH Return M Taute	70.73
6/26/2024 Payroll #13 ACH Resent M Taute	(70.73)
7/5/2024 Council Payroll #07	(3,706.98)
7/5/2024 Council Payroll #07 Federal Deposit	(209.14)
7/5/2024 Council Payroll #07 PERA	(410.72)
7/5/2024 Council Payroll #07 State	(45.27)

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3A-C**

STAFF ORIGINATOR: Roberta Colotti, CMC, City Clerk

MEETING DATE: July 8, 2024

TOPIC: Resolution No. 24-95 thru 24-97 Regarding Petitions

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City received three petitions on July 1, 2024. One is for an ordinance amendment and two are for Charter amendments.

BACKGROUND

The three petitions must be reviewed by the City Council for technical sufficiency and legal validity. This evening the three petitions are being submitted for technical sufficiency approval by the City Council. The City Attorney is reviewing the petitions for legal validity, this report will be submitted to the City Council at a future meeting date.

The petitions for the two Charter Amendments were reviewed for technical sufficiency against Minnesota Statute 410.12 Amendments, Subd. 2. Petitions, and were found to meet the requirements for all requirements including formatting and number of signatures. The number of required signatures is five percent (5%) of the total votes cast at the last previous state general election in the city.

The petition related to the Ordinance Amendment was reviewed for technical sufficiency against City Charter, Chapter 5. Initiative, Referendum and Recall, Section 5.03. Determination of Sufficiency, which requires at least five percent (5%) of registered voters at the time of the last regular municipal election. The petition was found to meet the sufficiency requirements including the formatting and required number of signatures.

Only the two Charter Amendments are presented to the Charter Commission for their receipt and forwarding to the City Council. This is scheduled for the Charter Commission meeting on July 8, 2024, scheduled to take place prior to the Council meeting.

RECOMMENDATION

Based on the successful review for technical sufficiency of the three petitions, it is recommended that the City Council adopt the following resolutions certifying the technical sufficiency of the petitions.

- A. Consider Resolution No. 24-95, Regarding Technical Sufficiency of a Petition Under City Charter, Chapter 5. Initiative, Referendum and Recall, Section 5.03.
Determination of Sufficiency, for an Ordinance Requiring Developers to Provide Documentation of Proven Experience, Financial Health, Licensing, Criminal Background, and Reputation Subject to Approval
- B. Consider Resolution No. 24-96, Regarding Technical Sufficiency of a Petition Under Minnesota State Statute 410.12 for a Charter Amendment, Adding a New Section 1.04 to Charter Chapter I, "Segregation Prohibited"
- C. Consider Resolution No. 24-97, Regarding Technical Sufficiency of a Petition Under Minnesota State Statute 410.12 for a Charter Amendment, Adding a New Section 12.15 to Charter Chapter XII, "Limitation of Pace of Residential Development"

ATTACHMENTS

Petition Descriptions
Resolution No. 24-95
Resolution No. 24-96
Resolution No. 24-97

**CITY OF LINO LAKES
RESOLUTION NO. 24-95**

**REGARDING TECHNICAL SUFFICIENCY OF A PETITION UNDER CITY
CHARTER, CHAPTER 5. INITIATIVE, REFERENDUM AND RECALL, SECTION 5.03.
DETERMINATION OF SUFFICIENCY, FOR AN ORDINANCE REQUIRING
DEVELOPERS TO PROVIDE DOCUMENTATION OF PROVEN EXPERIENCE,
FINANCIAL HEALTH, LICENSING, CRIMINAL BACKGROUND, AND REPUTATION
SUBJECT TO APPROVAL**

WHEREAS, the City of Lino Lakes is in receipt of a petition requesting an ordinance amendment; and,

WHEREAS, the City is required to review the petition for technical sufficiency against City Charter, Chapter 5. Initiative, Referendum and Recall, Section 5.03. Determination of Sufficiency, which sets forth the format required of the petition and the number of signatures; and

WHEREAS, the number of signatures required is at least five percent (5%) of registered voters at the time of the last regular municipal election; and

WHEREAS, the number of required signatures exceeded the 5% required and the format of the petition was determined to be sufficient upon review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the petition for an Ordinance Requiring Developers to Provide Documentation of Proven Experience, Financial Health, Licensing, Criminal Background, and Reputation Subject to Approval is hereby determined to be technically sufficient.

BE IT FURTHER RESOLVED that the City Attorney is directed to prepare a review of the legal validity of the proposed ordinance for future consideration by the City Council.

Adopted by the City Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

CITY OF LINO LAKES

ORDINANCE NO. ____ - 24

ORDINANCE REQUIRING DEVELOPERS TO PROVIDE DOCUMENTATION OF PROVEN EXPERIENCE, FINANCIAL HEALTH, LICENSING, CRIMINAL BACKGROUND, AND REPUTATION SUBJECT TO APPROVAL

The City Council of Lino Lakes ordains:

Section 1. Purpose and Application

This ordinance is to ensure that developers undertaking projects within the City of Lino Lakes demonstrate adequate experience, financial stability, proper licensing, a clear criminal record, and maintain a good reputation in the industry so as to protect the interests and welfare of the community. This ordinance shall apply to developments whenever the affected land area is greater than ten (10) acres in aggregate, proposes a potential number of new residential units greater than fifteen (15), or any non-residential development regardless of size or number.

Section 2. Definitions

For the purpose of this ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

APPLICANT. The person(s) whose name(s) are on an application as owner, their agent, person, or entity having legal control, ownership and/or interest in land for which the provisions of this ordinance are being considered or reviewed.

DEVELOPER. Any individual, corporation, partnership, or entity that submits an application for the purpose of land subdivision as defined herein and/or proposes to engage in development activities within the City limits, including their agent, person, or entity having legal control over or ownership of the entity who applies or proposes such project(s) to the City. An Owner-resident who does not engage in development activities beyond their own residence is not a developer for the purposes of this ordinance.

DEVELOPMENT. Any project that involves construction, modification, or renovation of infrastructure or land.

OWNER-RESIDENT. Current owner(s) of record of the land proposed to be subdivided or developed who have owned and resided on that land for at least five (5) years, or owned it for ten (10) years, or their legal heir(s).

SUBDIVISION. The creation of one or more lots or any division of an existing lot.

Section 3. Requirements

All developers shall submit the following required documentation to the City of Lino Lakes at the time of the initial application for subdivision or development within the City as described herein. Owner-resident(s) who are not developers are exempt from this section and sections 4 and 5, but may be required to provide proof of their status as defined in Section 2 such as property deeds, tax records, and proof of residency. Exemptions apply only to personal residence development activities and do not repeal any license requirements that would otherwise apply.

1. Proven Experience:

Developers shall submit a detailed portfolio of previously completed projects of a similar nature and scope, including project descriptions, timelines and duration of activity, budgets, and outcomes. References from at least three previous projects completed within the last five years from municipalities or clients where such projects were undertaken are required. A summary of the developer's experience in the industry highlighting key achievements is recommended.

2. Financial Health:

Developers shall provide audited financial statements for the past three years, including balance sheets, income statements, and cash flow statements. Developers shall provide proof of funding, project funding sources, and other evidence of financial health and capability to ensure the completion of the proposed development. The City may require a credit check, a letter of credit, a performance bond, and/or a financial guarantee from a recognized financial institution to aid in demonstrating the developer's ability to finance the proposed project.

3. Licensing:

Developers may be required to present copies of all relevant licenses and certifications required by federal, state, and local

laws for the proposed development activities including business licenses and contractor licenses required for the scope of work to be performed.

4. Criminal Background:

A comprehensive criminal background check shall be undertaken for all principals, partners, officers, and major stakeholders of the developer entity. This shall be conducted in accordance with the Fair Credit Reporting Act (FCRA) and Minnesota state laws. All individuals subject to a background check shall provide explicit, written consent and receive a clear disclosure outlining their rights under the FCRA. All individuals subject to a background check shall present themselves to the Bureau of Criminal Apprehension CHA Unit (BCA), 1430 Maryland Ave. E., St. Paul, MN to request a criminal background check and submit to the BCA 10-print finger printing process. The scope of the background check will be limited to relevant criminal activities such as financial crimes, theft, or fraud. Any and all forms and fees required by the BCA for this purpose shall be completed and paid by each individual, who shall provide a postage-paid envelope addressed to the City of Lino Lakes, 600 Town Center Parkway, Lino Lakes, MN 55014 such that the BCA can transmit the results directly to the City by U.S. Mail, where they will be securely stored by the City of Lino Lakes, with access restricted to authorized personnel only. Developers may request the secure destruction of criminal background check records at any time after project completion, the complete withdrawal from the project, or other final disposition of the matter.

5. Reputation:

Developers shall provide a summary of any past or ongoing litigation, arbitration, or mediation involving the developer related to construction or development projects, and at least three professional references attesting to the developer's reliability, quality of work, and adherence to deadlines.

Section 4. Review and Approval

The City of Lino Lakes Community Development Department (CDD) shall review all submitted documentation to verify completeness and compliance with the requirements outlined in Section 3. If the documentation is found lacking, the developer will be notified within 30 days and given an opportunity to correct deficiencies. The City may conduct inquiries and searches to verify the accuracy thereof. The verification process may include a name search conducted through Minnesota Court Records Online (MCRO) and other states or countries as might be warranted. The results of these reviews and verifications, along with any summaries or assessments thereof that the CDD may make, shall be referred to the City Council for final disposition in accordance with Federal and State data privacy and protection laws.

The City reserves the right to request at any time additional information or clarification from the developer as necessary.

Approval of developments shall be contingent upon satisfactory completeness and compliance of all required documentation and verification thereof. The City Council may deny applications based separately or in aggregate on finding(s) that the documentation and/or review depict a significant lack of proven experience or licensing, a materially uncertain financial health, a problematic reputation, or significant criminal history. A history of successful projects demonstrating relevant experience and capability to complete the proposed development project is required.

Section 5. Compliance and Enforcement

Failure to comply with these requirements or submission of falsified information will result in disqualification from the project and potential legal action. Any developer found to have provided false or misleading information in their documentation may be subject to penalties, including but not limited to revocation of any issued permits, fines as determined by the City Council, and/or disqualification from future development opportunities within the City of Lino Lakes. The City reserves the right to revoke project approval if non-compliance is discovered post-approval.

Section 6. Implementation

If any provision contained in this ordinance overlaps or affects any preexisting City ordinance, regulation, or control, the provision of this ordinance shall take precedence, and may overrule any such provision of the preexisting City ordinance, regulation, or control.

Section 7. Severability

Every section, provision, or part of this Ordinance is declared separable from every other section, provision, or part thereof to the extent that if any section, provision, or part of this Ordinance shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision, or part thereof. If any court of competent jurisdiction shall judge invalid the application of any provision of this Ordinance to a particular property, building, or structure, such judgment shall not affect other properties, buildings, or structures.

Section 8. Effective Date

This ordinance shall be in force and effect upon adoption and publication according to the Lino Lakes City Charter.

**CITY OF LINO LAKES
RESOLUTION NO. 24-96**

**REGARDING TECHNICAL SUFFICIENCY OF A PETITION UNDER MINNESOTA
STATE STATUTE 410.12 FOR A CHARTER AMENDMENT, ADDING A NEW SECTION
1.04 TO CHARTER CHAPTER I, "SEGREGATION PROHIBITED"**

WHEREAS, the City of Lino Lakes is in receipt of a petition requesting Charter amendment; and

WHEREAS, the City is required to review the petition for technical sufficiency against Minnesota State Statute 410.12, Subd. 2. Petitions, which sets forth the format required of the petition and the number of signatures; and

WHEREAS, the number of signatures required is at least five percent (5%) of the total votes cast at the last previous state general election in the city; and

WHEREAS, the number of required signatures exceeded the 5% required and the format of the petition was determined to be sufficient upon review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the petition for a Charter Amendment, Adding a New Section 1.04 to Charter Chapter I, "Segregation Prohibited", is hereby determined to be technically sufficient.

BE IT FURTHER RESOLVED that the City Attorney is directed to prepare a review of the legal validity of the proposed Charter Amendment for future consideration by the City Council.

Adopted by the City Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

Lino Lakes Citizen Petition Regarding Segregation and Inclusivity

All information on this petition is subject to public inspection.

We, the undersigned residents of the City of Lino Lakes who are registered voters, hereby petition to amend the Lino Lakes City Charter by adding a new Section 1.04 to Charter Chapter I as follows:

Section 1.04. Segregation Prohibited. The City shall not engage in, or permit any form of segregation of, its citizens based on race, color, sex, religious creed, or national origin. No neighborhood, section of the City, or subdivision, whether existing, proposed, or contemplated, may be marketed, designated, assigned, promoted, or described by any individual, group, property owner, developer, or associated entity as being intended for, based on, designed for, centered about, favoring of, or in any way against or exclusive of any person or people based on race, color, sex, religious creed, or national origin. This prohibition applies to all forms of communication, including written, spoken, visual, and electronic formats.

Nothing in this Charter section shall be interpreted in a way that infringes upon the civil rights of citizens as guaranteed by Federal and State Constitutions and Laws.

I swear (or affirm) that I know the contents and purpose of this petition and that I signed this petition only once and of my own free will.

**CITY OF LINO LAKES
RESOLUTION NO. 24-97**

**REGARDING TECHNICAL SUFFICIENCY OF A PETITION UNDER MINNESOTA
STATE STATUTE 410.12 FOR A CHARTER AMENDMENT, ADDING A NEW SECTION
12.15 TO CHARTER CHAPTER XII, "LIMITATION OF PACE OF RESIDENTIAL
DEVELOPMENT"**

WHEREAS, the City of Lino Lakes is in receipt of a petition requesting Charter amendment; and

WHEREAS, the City is required to review the petition for technical sufficiency against Minnesota State Statute 410.12, Subd. 2. Petitions, which sets forth the format required of the petition and the number of signatures; and

WHEREAS, the number of signatures required is at least five percent (5%) of the total votes cast at the last previous state general election in the city; and

WHEREAS, the number of required signatures exceeded the 5% required and the format of the petition was determined to be sufficient upon review.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the petition for a Charter Amendment, Adding a New Section 12.15 to Charter Chapter XII, "Limitation of Pace of Residential Development" is hereby determined to be technically sufficient.

BE IT FURTHER RESOLVED that the City Attorney is directed to prepare a review of the legal validity of the proposed Charter Amendment for future consideration by the City Council.

Adopted by the City Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

Lino Lakes Citizen Petition to Limit Residential Growth

All information on this petition is subject to public inspection.

We, the undersigned residents of the City of Lino Lakes who are registered voters, hereby petition to amend the Lino Lakes City Charter by adding a new Section 12.15 to Charter Chapter XII as follows:

Section 12.15. Limitation of Pace of Residential Development. Beginning on January 1, 2025, the City Council shall allow no more than 80 additional residential units in any calendar year by subdivision or other change in land use regulation. Whenever multiple residential proposals are brought forth and the total of such units suggested exceeds 80 units in any given year, the City Council may determine which proposals best serve the interests of the City, and may assign the order or staging of subdivision or development based on this determination, but no single development project should be awarded an entire year's number of new housing units. If the City Council finds it in the best interests of the City to go beyond 80 such units in any year, it may submit the matter to the voters in a general or special election. This Charter Section shall take effect immediately and the City Council shall bring all City land use regulations into accordance with this Section. If the number of such new residential units allowed by the City Council prior to this effective date is in excess of 80 units for 2025 or any subsequent year, those allowances remain unaffected, but no such additional residential units may be allowed for that year.

I swear (or affirm) that I know the contents and purpose of this petition and that I signed this petition only once and of my own free will.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6A**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: July 8, 2024

TOPIC: Consider 2nd Reading of Ordinance No. 11-24 Adopting an Interim Ordinance Creating a Moratorium on the Creation of New Lots for Residential Purposes

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council consideration of an interim ordinance creating a moratorium on the subdivision of land for residential uses covering approximately 980 acres in the northwest quadrant of the City to complete a master plan for the area.

BACKGROUND

The northwest quadrant of the City, located along Main Street and generally referred to as “the Sod Farms”, has received significant development interest over the past two years. Two development interests have recently presented or submitted concepts for discussion with the City.

The City’s 2040 Comprehensive Plan identifies Main Street, at Sunset, as a key “Gateway” into the City. The plan also recommends that a master plan be completed for the Main Street Corridor from 4th Avenue to Sunset Avenue. No master plan has been completed to date.

In response to the development interest and concerns over the City’s water supply system, the City Council has discussed the need to further study the corridor in preparation for development and complete a master plan for the area. This would include approximately 980 acres bounded by Sunset Avenue on the west, 4th Avenue on the east, Pine Street to the north and Century Trail/Carl Street on the south. A moratorium on residential development has been proposed to allow time for completion of the study.

Moratorium

Minnesota Statutes 462.355, Subd. 4 allows municipalities to implement a moratorium, while it conducts studies, to protect the planning process and the health, safety and welfare of its citizens.

The proposed moratorium would prohibit the creation of new lots for residential purposes for a period of one year. Land use applications for a minor subdivision would be exempt. During this time the City would not accept or continue to process any land use applications which propose the creation of new residential lots. The moratorium would last for one year from the effective date of the ordinance.

Planning & Zoning Board

The Planning & Zoning Board held a public hearing and considered the proposed interim ordinance at their June 17, 2024, meeting. The board unanimously approved a recommendation to proceed with the interim ordinance to complete a master plan and prepare and Alternative Urban Areawide Review (AUAR).

Prior City Council Action

The City Council approved the 1st Reading of Ordinance No. 11-24 on June 24, 2024.

RECOMMENDATION

Staff is recommending approval of Ordinance No. 11-24.

ATTACHMENTS

1. Ordinance No. 11-24

1 st Reading:	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 11-24**

**INTERIM ORDINANCE CREATING A MORATORIUM ON THE CREATION OF
NEW LOTS FOR RESIDENTIAL PURPOSES IN A CERTAIN PART OF THE
CITY OF LINO LAKES**

The City Council of Lino Lakes ordains:

Section 1. Purpose and Intent. The purpose and intent of this Ordinance is to exercise the City’s authority under Minnesota Statutes 462.355, Subd. 4 by the creation of an interim ordinance which has the effect of creating a moratorium on the subdivision of lands for residential uses in that part of the City of Lino Lakes described and depicted in the attached Exhibit A.

Section 2. Preliminary Findings: The City Council hereby makes the following preliminary findings to serve as the basis for the necessary study to be made during the moratorium, which serve as the reasons why it is in the public interest for the City to declare a moratorium by virtue of this Ordinance:

- 1) Main Street at Sunset Avenue (CR 53) is identified as a “gateway” in the City’s 2040 Comprehensive Plan.
- 2) The City’s 2040 Comprehensive Plan recommends the preparation of a Master Plan for the Main Street corridor between 4th Avenue and Sunset Avenue (CR 53). No such plan presently exists.
- 3) The City has been presented with two development proposals within the Exhibit A area that total 400 acres with approximately 900 new lots for residential use.
- 4) A moratorium will provide the City with time to study and work towards preparation of a Master Plan for the Exhibit A area that will address land uses, transportation, environmental resources preservation, parks, surface waters, and utility issues. A moratorium also presents the possibility of conducting an Alternative Urban Areawide Review (AUAR) environment study for the area.

Section 3. Moratorium: Until the Planning & Zoning Board and City Council complete studies related to the aforementioned findings, the City shall not accept or continue to process any land use applications for land use proposals which propose in

whole or in part, the creation of new lots for residential purposes. Notwithstanding the moratorium imposed herein, a land use application for a minor subdivision in compliance with City Code Section 1001.075 thru 1001.081 may be processed. The study period will last no longer than one (1) year from the effective date of this Ordinance, unless further extended by the City in accordance with Minnesota Statutes 462.355, Subd. 4.

Section 4. Effective Date: This Ordinance is effective upon publication of the Ordinance in accordance with the City Charter.

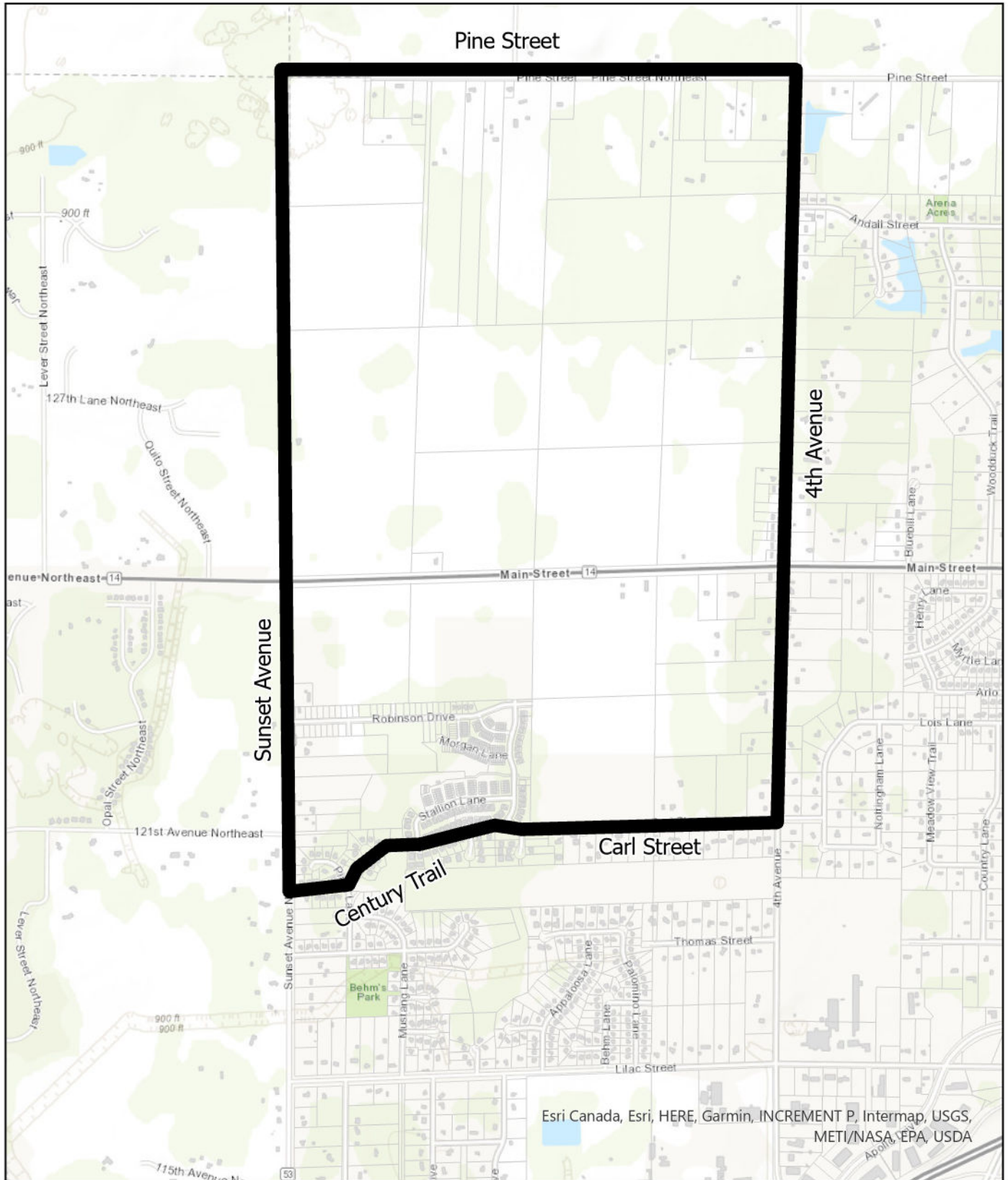
Adopted by the Lino Lakes City Council this 8th day of July, 2024.

Rob Rafferty, Mayor

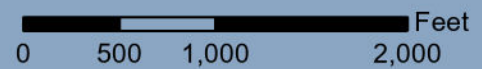
ATTEST:

Roberta Colotti, City Clerk

EXHIBIT A



Proposed Project Area



7/3/2024

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6B**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 8, 2024

TOPIC: Public Hearing: 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project, Colonial Woods

VOTE REQUIRED: None

INTRODUCTION

The City Council is holding the Public Hearing on Improvements for the 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Colonial Woods.

Background

On June 10, 2024 the City Council accepted the Feasibility Report and called the Public Hearing for the 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Colonial Woods. The Feasibility Report includes the scope of proposed improvements, a unit price cost estimate, a preliminary assessment roll, and assessment analysis.

Staff will present the proposed 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Colonial Woods. Council will then open the Public Hearing on Improvements and receive comments from the public. After the Public Hearing there is a 60 day period where the Council may take no action on the project. The 60 day period ends on September 6, 2024.

RECOMMENDATION

Open the Public Hearing on Improvements for the 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project for Colonial Woods.

ATTACHMENTS

1. Feasibility Report for Colonial Woods



FEASIBILITY REPORT

2024 / 2025 STREET RECONSTRUCTION
AND MUNICIPAL SEWER AND WATER
EXTENSION PROJECT COLONIAL WOODS

CITY OF LINO LAKES | ANOKA COUNTY | MINNESOTA

June 10, 2024

Prepared for:

City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014

WSB PROJECT NO. 023620-000



June 10, 2024

Honorable Mayor and City Council
City of Lino Lakes
600 Town Center Parkway
Lino Lakes, MN 55014

Re: 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project
Colonial Woods
Feasibility Report
City of Lino Lakes, MN
WSB Project No. 023620-000

Dear Honorable Mayor and City Council Members:

The City of Lino Lakes is evaluating the extension of municipal sewer and water to the Colonial Woods neighborhood which is located off 62nd Street and Red Maple Lane. Transmitted herewith for your review is the Feasibility Study.

Please feel free to contact me with any questions at 651-982-2430 or dhankee@linolakes.us.

Sincerely,

WSB

Diane Hankee, PE
City Engineer

Attachments

cc: Veronica Kubicek, WSB

kkp



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Letter of Introduction

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Project Location Map

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Appendix C

Preliminary Assessment Map

Preliminary Assessment Roll

Appendix D

Municipal Utility Unit Cost Estimates

Appendix E

Design Phase Geotechnical Evaluation (November 2023)



Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

Veronica Kubicek, PE

Date: June 10, 2024 Lic. No. 57270

Quality Control Review Completed By:

Diane Hanke, PE

Date: Date: June 10, 2024 Lic. No. 43338



1. Executive Summary

The City's 2024-2027 Street Reconstruction Plan incorporates multiple roadway improvements, some of which include the Colonial Woods neighborhood. The Colonial Woods neighborhood for the purpose of this study includes Red Maple Lane and 62nd Street (east of West Shadow Lake Drive). The street reconstruction and drainage improvements are planned to be funded through Street Reconstruction Bonds. There are no proposed assessments associated with the roadway and drainage improvements. The City's pavement management plan identifies these roadways to be in poor condition and recommends reconstruction. The estimated cost of the street and drainage improvements in the Colonial Woods neighborhood is \$2,580,649. An exhibit illustrating the Colonial Woods project location is shown in **Appendix A**.

Considering the age of the neighborhood, platted in 1977, and the need for street reconstruction, the City is evaluating the extension of municipal water and sanitary sewer to serve the area. Currently this neighborhood is served by onsite septic systems and private wells. Funding for sanitary sewer and water extension to serve the neighborhood would be through assessments to the benefitting properties, and Area & Unit Trunk Funds. The estimated cost of sanitary sewer and water system improvements is \$1,443,560.

The cost opinion includes a 10% construction contingency and 20% for indirect costs. The project is proposed to be constructed in either 2024 or 2025 pending permitting timelines. This project is feasible, necessary, and cost effective from an engineering standpoint and should be constructed as proposed herein.



2. Introduction

The City of Lino Lakes is completing this Feasibility Study for the extension of municipal sewer and water to the Colonial Woods neighborhood which is located off 62nd Street and Red Maple Lane.

2.1 Authorization

On August 28, 2023, the City Council of Lino Lakes approved Resolution 23-89 authorizing the preparation of an engineering feasibility study for the extension of sanitary sewer and water systems to the Colonial Woods neighborhood which includes Red Maple Lane and 62nd Street (east of West Shadow Lake Drive).

2.2 Scope

The City of Lino Lakes plans to reconstruct Red Maple Lane and 62nd Street (east of West Shadow Lake Drive) as part of a larger roadway improvement project, the project location map can be found in **Appendix A**. The most cost-effective time to consider extending municipal utilities is in coordination with roadway reconstruction. Thus, the City is evaluating the feasibility of extending municipal sanitary sewer and water systems to the Colonial Woods neighborhood. This includes the property located at 707 62nd Street in addition to those with Red Maple Lane addresses as included in the 1996 Colonial Woods plat, 29 properties in total.

2.3 Data Available

Information and materials used in preparation of this report include the following:

- City of Lino Lakes Record Drawings
- City of Lino Lakes Property Files
- City of Lino Lakes Charter, updated January 13, 2014
- Design Phase Geotechnical Evaluations, dated November 4, 2023
- Rice Creek Watershed District Rules
- Anoka County Property Data
- Minnesota Department of Natural Resources Well Index Records
- Field Observations of the Area and Discussions with City Staff
- Public Input and Participation



3. Existing Conditions

3.1. Streets

The roadway condition of Red Maple Lane includes various severities of distress including delamination and potholes, minor alligator, block, transverse, and longitudinal cracking, along with a few localized drainage issues. The roadway is approximately 45 years old is generally 28 feet wide and has rolled bituminous curb that has diminished over time. Red Maple Lane is within a 60-foot wide right of way.

62nd Street east of West Shadow Lake Drive is 30 feet wide and the concrete curb and gutter ends 60 feet east of West Shadow Lake Drive. 62nd Street is within a 50 to 70 foot wide right of way. The total length of roadway improvements, Red Maple Lane and 62nd Street, included with this project is approximately 0.64 miles.

There is an existing trail between 6273 and 6283 Red Maple Lane that connects to the street called Fox Circle to the north.

2024 Street Reconstruction Project Existing Conditions				
Street Segment	From	To	Length	Existing Width
62 nd Street	W Shadow Lake Drive	Red Maple Lane	415'	30'
Red Maple Lane	62 nd Street	62 nd Street	3075'	28'

3.2. Drainage

There are 3 main drainage areas in the Colonial Woods neighborhood and the project encompasses 40 acres of land. Street runoff flows along the sides of the pavement and into the grass and low areas or is collected by the existing storm sewer drains at the southeast corner of Red Maple Lane. There is a existing 20 foot wide drainage and utility easement between 6339 and 6331 Red Maple Lane. Within the easement is a storm system structure. There is also a drainage and utility easement along the east and northerly property line of address 707 62nd Street.

On the southerly end of the project area, there are also storm sewer drains at the intersection of Red Maple Lane and 62nd Street north side. These drains lead to a ditch system that runs through 6347 and 6339 Red Maple Lane. The intersection of West Shadow Lake Drive and 62nd Street is drained by storm sewer that outlets to the south between properties 690 62nd Street and 760 62nd Street. There are multiple wetlands and stormwater basins within and adjacent to the project.



3.3. Utilities

3.3.1. Sanitary Sewer

The properties along Red Maple Lane and 62nd Street east of West Shadow Lake Drive are served by onsite septic systems. Some of the septic systems are drain fields while others are mound systems. There is an existing 8-inch diameter PVC sanitary sewer mainline near the intersection of 62nd Street and West Shadow Lake Drive, with the as-built dated 2004. Existing septic systems have an average age of 35 years. There are 4 of the 29 systems that have been replaced within the last 10 years. The majority of septic systems appear to be installed at the same time the home was constructed. Septic systems installed around this time typically have a 35 to 40 year lifespan.

3.3.2. Watermain

The Red Maple Lane and 62nd Street properties east of West Shadow Lake Drive are served by private wells. There is an existing 12-inch diameter DIP watermain near the intersection of 62nd Street and West Shadow Lake Drive, with the as-built dated 2004. Existing wells are typically between 91 to 142 feet deep. Wells were installed at the time these houses were built. Wells have an average life span of 50 years.



4. Proposed Improvements

4.1 Streets

The City will reconstruct the roadway back to the existing width of 28 feet (back of curb to back of curb) and install concrete curb and gutter. Once curb and gutter is installed the roadway will seem narrower, which will provide a level of traffic calming. The road section will consist of 4 ½ inches of bituminous on top of 8 inches of class 5 aggregate base. The subgrade will be evaluated through the design process. The City may incorporate reclamation into the project. Surmountable curb and gutter is proposed for the entire Colonial Woods neighborhood, and will be lowered at the driveways. A proposed typical section can be found in Appendix A.

4.2 Drainage

The City has completed a preliminary stormwater management design that will replace and expand the existing drainage systems. The design is in conformance with the City's Stormwater Management Ordinance and Rice Creek Watershed District (RCWD) Rules. The area planned for a new stormwater management facility is within the 62nd Street right of way as it extends undeveloped to the east. The City will be required to obtain a permit from Rice Creek Watershed District and the Minnesota Pollution Control Agency (MPCA).

The preliminary storm sewer design is proposed to consist of typically 12 inch to 18 inch diameter Reinforced Concrete Pipe (RCP). At the time of this report, the storm system is planned to convey water to the pond on the easterly end of 62nd Street and outlet to the easterly wetland. The preliminary storm pipe locations and pond outline can be seen in **Appendix A**.

4.3 Utilities

4.3.1 Sanitary Sewer

An 8-inch diameter PVC sanitary sewer will be extended east along 62nd Street to Red Maple Lane. The sanitary sewer along 62nd Street is trunk sanitary sewer and will serve additional properties in the future.

An 8-inch diameter PVC sanitary sewer will be extended north along Red Maple Lane and extend around Red Maple Lane in both the east and west directions to serve the Colonial Woods neighborhood, as shown in **Appendix A**. Four-inch diameter PVC services would be extended from the 8-inch PVC mainline sewer to the property lines.

4.3.2 Water Service

Twelve-inch diameter DIP watermain will be extended east along 62nd Street to Red Maple Lane. The watermain along 62nd Street is trunk watermain and will serve additional properties in the future.

An 8-inch diameter DIP municipal water will be extended north along Red Maple Lane and loop around Red Maple Lane in both the east and west directions to serve the Colonial Woods neighborhood, as shown in **Appendix A**. The City will loop the system to an existing 8 inch stub that extends down from Fox Circle. Fire hydrants will be installed per City specifications. One inch diameter copper services would be extended to the property lines.



5. Financing

5.1 Opinion of Probable Cost

A detailed opinion of probable cost is included in **Appendix B** of this report. The opinion of probable cost is based on projected construction costs for 2024 through 2025 and includes a 10% construction contingency and 20% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project. The project costs are summarized as follows:

2024 / 2025 Street and Utility Improvement Project Opinion of Probable Cost	
Breakout	Probable Cost
Street and Storm	\$2,580,649
Sanitary Sewer	\$701,903
Watermain	\$741,657
Total Project	\$4,024,209

5.2 Funding

The street and storm water infrastructure improvements are proposed to be funded by the issuance of Street Reconstruction Bonds, repaid by a property tax levy. There are no proposed assessments associated with the roadway and drainage improvements.

Funding of the extension of municipal watermain and sanitary sewer improvements is proposed to be provided by the City's Area & Unit Trunk Fund and special assessments.

2024 / 2025 Street and Utility Improvement Project Funding Overview				
Breakout	Street Reconstruction Bond	Area & Unit Trunk Fund	Assessment	Total
Street and Storm	\$2,580,649			\$2,580,649
Sanitary Sewer		\$440,903	\$261,000	\$701,903
Watermain		\$480,657	\$261,000	\$741,657
Totals	\$2,580,649	\$921,560	\$522,000	\$4,024,209

In the table above, the total sewer and water infrastructure cost is \$1,443,560 of which \$247,455 is attributable to trunk oversizing. Generally, oversizing is calculated by the difference in cost between a regular main and an oversized main. There are other factors considered such as additional depth and difference in materials.

The remaining amount to be funded through special assessments is \$1,196,105. This equates to \$41,245 per unit/lot. The City consulted with an independent appraiser to conduct a special benefit analysis of the proposed sewer and water extensions. The analysis supported an assessment amount of \$18,000 per unit/lot. This would total \$522,000 from special assessments to benefiting properties. A Preliminary Assessment Role and corresponding map is include in **Appendix C**.



This would result in a funding gap of \$23,245 per unit/lot which totals \$674,351. The City could consider funding the gap through the Area & Unit Trunk Fund. The Area & Unit Trunk Fund would be reimbursed through a special project specific trunk connection fee.

All properties when connecting to municipal sewer and water services pay a standard trunk connection fee in the amount of \$7,429 per unit/lot (adjusted annually). The funding gap of \$23,245 per unit/lot minus the standard trunk connection fee in the amount of \$7,429 per unit/lot equals \$15,816 per unit/lot. A special project fee would be established to include the base fee plus 50% of the funding gap on a per lot basis. Based on this scenario property owners would pay an additional connection fee of \$7,908 upon hook up for a total connection fee of \$15,337. The City's Area & Unit Trunk Fund would fund the balance of the funding gap as outlined below:

2024 / 2025 Street and Utility Improvement Project Proposed Detailed Funding					
	Area & Unit Trunk Fund				Total
	City Funds		Property Owner Connection Fees		
	Oversizing	Additional Match Costs	Additional Match Connection	Standard Connection Fee	
Sanitary Sewer	\$111,376	\$116,000	\$116,000	\$97,527	\$440,903
Watermain	\$136,079	\$113,332	\$113,332	\$117,914	\$480,657
Total	\$247,455	\$229,332	\$229,332	\$215,441	\$921,560

Preliminary assessments are calculated on a per unit basis for benefitting parcels along the streets within the project area. Benefitting parcels would be assessed over a period of 15 years, collected with property taxes, at an interest rate set at 2% above the City's borrowing rate. Last year's interest rate was 5%. At a 5% rate over 15 years, the assessments would be \$1,735/year or \$145 per month.

The City also provides for the trunk connections fees to be specially assessed at the time of connection.

A compilation of connection cost and assessments per property is outlined in **Appendix D**.



6. Project Schedule

The proposed schedule for this improvement is as follows:

Task Number	Task Description	Completion Date
1	Accept Feasibility and Order Public Hearing	June 10, 2024
2	Public Hearing	July 8, 2024
3	60 days of no action of the City Council Ends	September 6, 2024
4	Authorize Preparation of the Plans and Specifications	September 23, 2024
5	Authorize the Ad for Bid	December 9, 2024
6	Award a Construction Contract	March / April 2025
7	Start Construction	Spring 2025
8	Complete Construction	Fall 2025

7. Feasibility and Recommendation

The 2024 / 2025 Street Reconstruction and Municipal Sewer and Water Extension Project includes roadway, drainage, sanitary sewer and water system improvements and appurtenant work. The total project costs are estimated to be \$4,024,209.

Based on our analysis and data presented, the proposed project is feasible, necessary, and cost effective from an engineering standpoint. We recommend reconstruction/construction of the proposed improvements as detailed in this report and as determined financially feasible by the City Council.



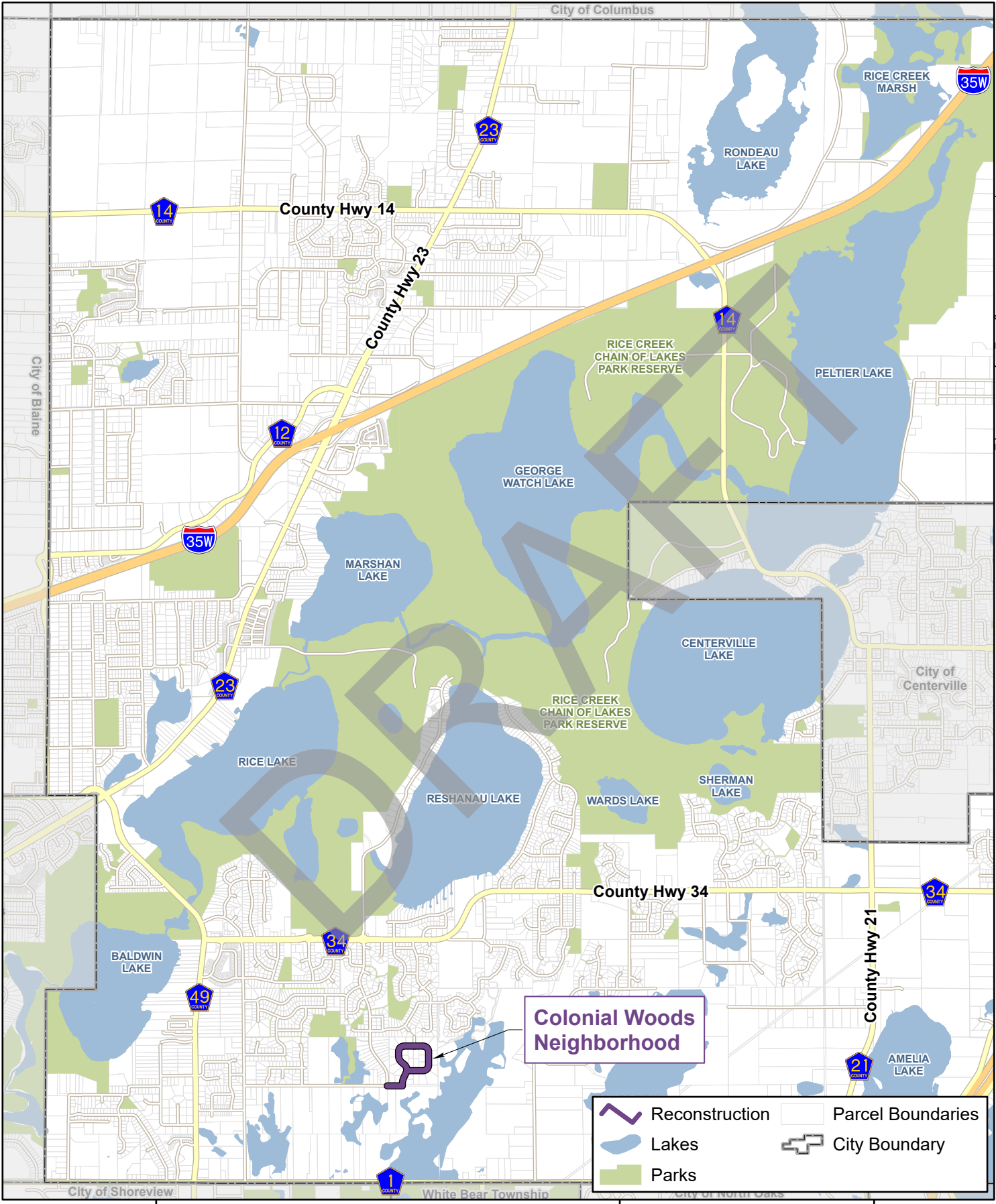
Appendix A

Colonial Woods Project Location

Colonial Woods Proposed Sanitary Sewer and Watermain Extension

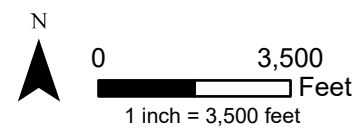
Colonial Woods Proposed Storm Sewer and Pond Location

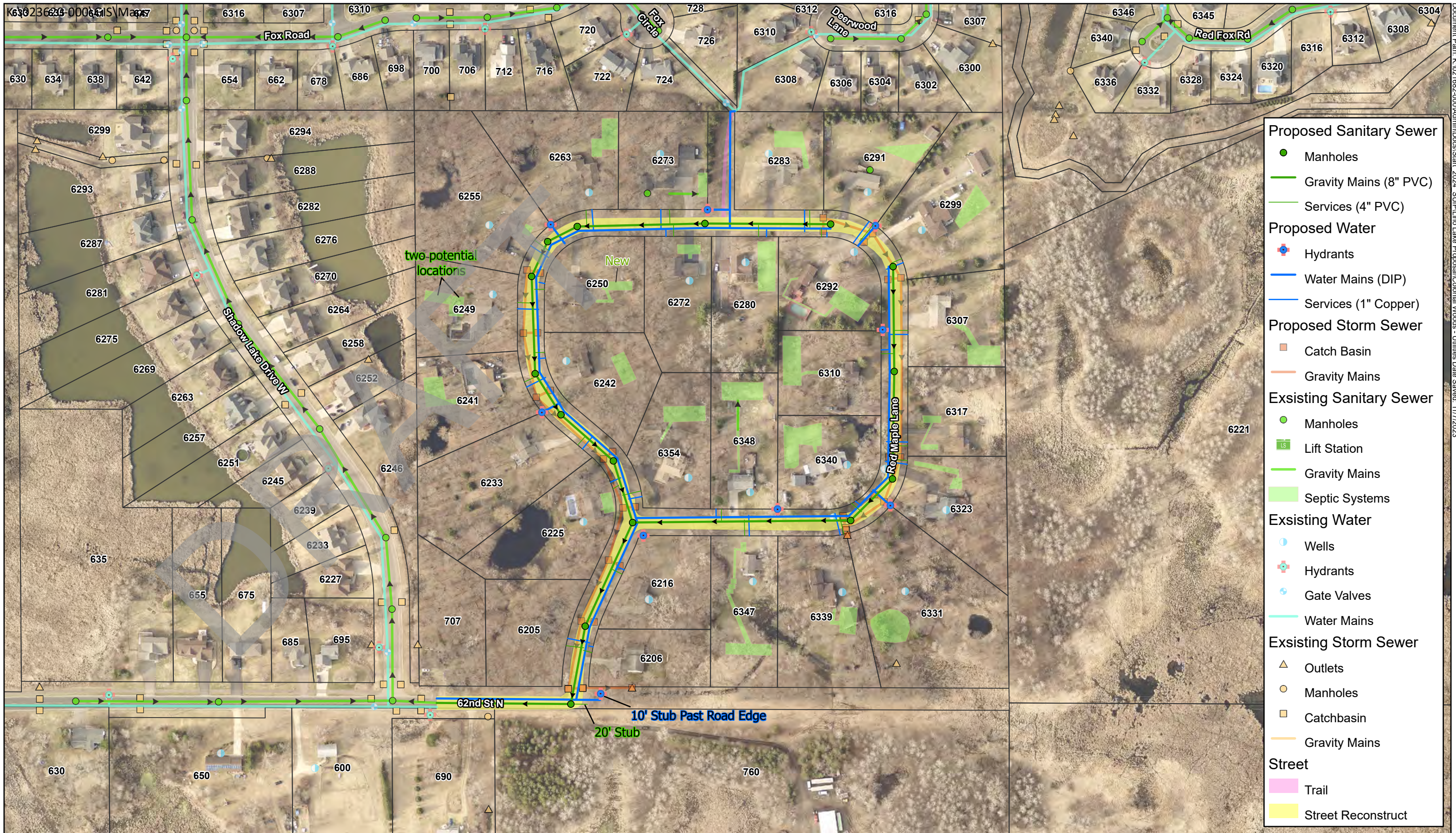
Colonial Woods Street Typical Section



Project Location Map

City of Lino Lakes, Minnesota





- Proposed Sanitary Sewer**
- Manholes
 - Gravity Mains (8" PVC)
 - Services (4" PVC)
- Proposed Water**
- Hydrants
 - Water Mains (DIP)
 - Services (1" Copper)
- Proposed Storm Sewer**
- Catch Basin
 - Gravity Mains
- Existing Sanitary Sewer**
- Manholes
 - Lift Station
 - Gravity Mains
 - Septic Systems
- Existing Water**
- Wells
 - Hydrants
 - Gate Valves
 - Water Mains
- Existing Storm Sewer**
- ▲ Outlets
 - Manholes
 - Catchbasin
 - Gravity Mains
- Street**
- Trail
 - Street Reconstruct

Proposed Sanitary and Water Main Extension

Colonial Woods Neighborhood
 62nd St & Red Maple Ln, Lino Lakes, MN



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- Proposed Storm Sewer**
- Catch Basin
 - Gravity Mains
 - BMP Grading
- Proposed Sanitary Sewer**
- Manholes
 - Gravity Mains (8" PVC)
 - Services (4" PVC)
- Proposed Water**
- Hydrants
 - Water Mains (DIP)
 - Services (1" Copper)
- Existing Storm Sewer**
- ▲ Outlets
 - Manholes
 - Catchbasin
 - Gravity Mains
- Existing Sanitary Sewer**
- Manholes
 - Lift Station
 - Gravity Mains
 - Septic Systems
- Existing Water**
- Wells
 - Hydrants
 - Gate Valves
 - Water Mains
- Street**
- Trail
 - Street Reconstruct

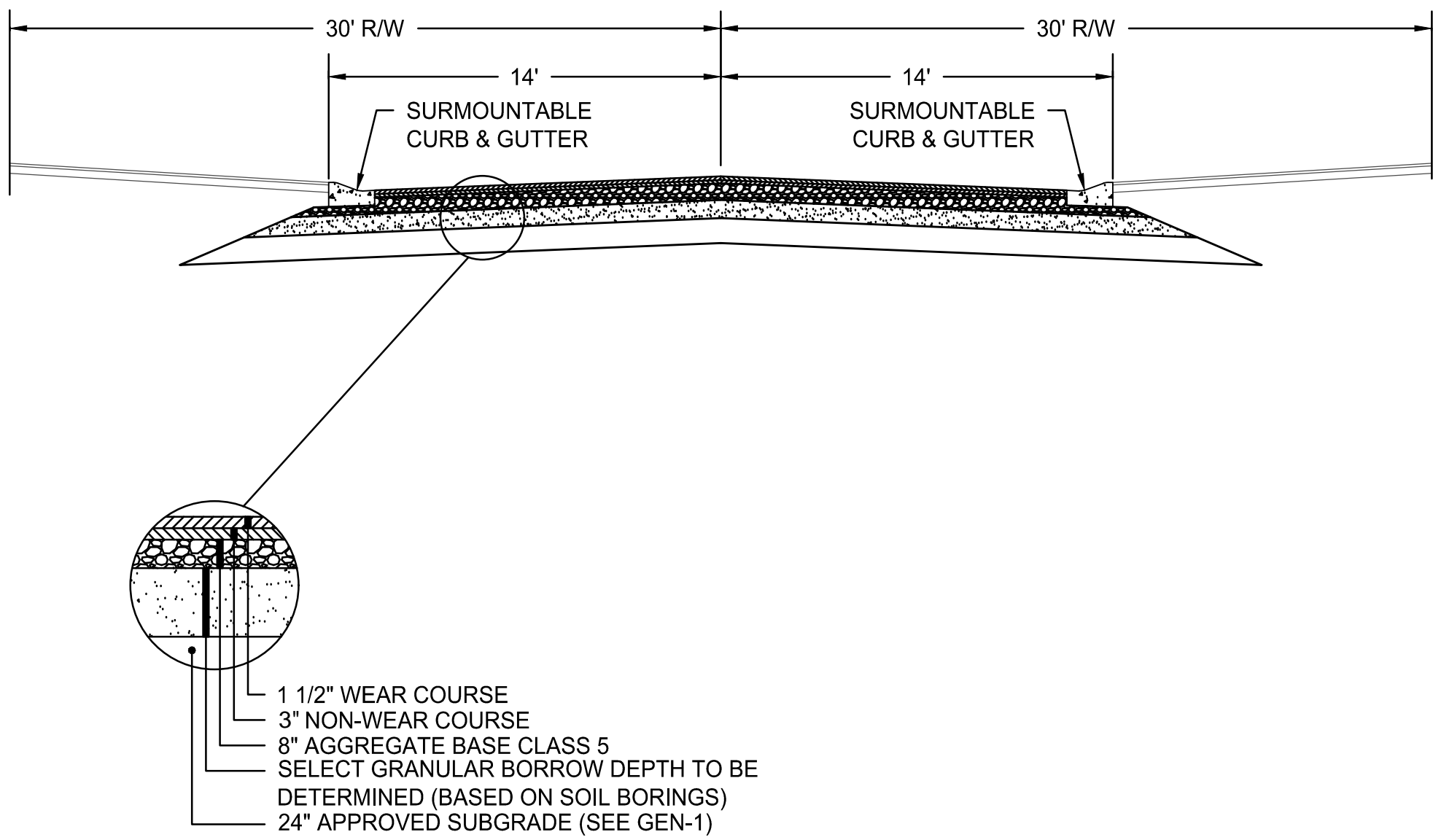
Proposed Storm Sewer and Pond Location

Colonial Woods Neighborhood
 62nd St & Red Maple Ln, Lino Lakes, MN



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WSB PROJECT NO.:
023620-000
NOVEMBER 2023

2024 STREET RECONSTRUCTION PROJECT
TYPICAL SECTION
COLONIAL WOODS NEIGHBORHOOD
CITY OF LINO LAKES

APPENDIX A



Appendix B

Colonial Woods Opinion of Probable Cost

OPINION OF PROBABLE COST							Design By: EKM Checked By: VCK Date: 5/31/2024					
WSB Project: 2024 STREET IMPROVEMENT PROJECT Project Location: LINO LAKES, MN WSB Project No: 023620-000							PAVEMENT MANAGEMENT FUND		TRUNK WATER FUND		TRUNK SEWER FUND	
							FUNDING SOURCE		FUNDING SOURCE		FUNDING SOURCE	
Item No.	MnDOT Specification No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST
A. SURFACE IMPROVEMENTS												
1	2021.501	MOBILIZATION	LS	1	\$ 93,097.00	\$ 93,097.00	1.0	\$ 93,097.00		\$ -		\$ -
2	2101.501	CLEARING & GRUBBING	LS	1	\$ 25,000.00	\$ 25,000.00	1.0	\$ 25,000.00		\$ -		\$ -
3	2104.502	REMOVE SIGN	EACH	3	\$ 150.00	\$ 450.00	3.0	\$ 450.00		\$ -		\$ -
4	2104.502	REMOVE MAIL BOX SUPPORT	EACH	29	\$ 100.00	\$ 2,900.00	29.0	\$ 2,900.00		\$ -		\$ -
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	200	\$ 10.00	\$ 2,000.00	200.0	\$ 2,000.00		\$ -		\$ -
6	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	1000	\$ 8.00	\$ 8,000.00	1000.0	\$ 8,000.00		\$ -		\$ -
7	2104.503	REMOVE CURB & GUTTER	L F	20	\$ 12.00	\$ 240.00	20.0	\$ 240.00		\$ -		\$ -
8	2104.503	SALVAGE FENCE	L F	200	\$ 150.00	\$ 30,000.00	200.0	\$ 30,000.00		\$ -		\$ -
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	180	\$ 11.00	\$ 1,980.00	180.0	\$ 1,980.00		\$ -		\$ -
10	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	1070	\$ 9.00	\$ 9,630.00	1070.0	\$ 9,630.00		\$ -		\$ -
11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	10460	\$ 9.00	\$ 94,140.00	10460.0	\$ 94,140.00		\$ -		\$ -
12	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	1	\$ 5,000.00	\$ 5,000.00	1.0	\$ 5,000.00		\$ -		\$ -
13	2105.504	GEOTEXTILE FABRIC TYPE 5	S Y	12920	\$ 3.00	\$ 38,760.00	12920.0	\$ 38,760.00		\$ -		\$ -
14	2105.601	DEWATERING	LS	1	\$ 10,000.00	\$ 10,000.00	1.0	\$ 10,000.00		\$ -		\$ -
15	2105.601	SITE GRADING	LS	1	\$ 7,500.00	\$ 7,500.00	1.0	\$ 7,500.00		\$ -		\$ -
16	2106.507	EXCAVATION - COMMON	C Y	3590	\$ 15.00	\$ 53,850.00	3590.0	\$ 53,850.00		\$ -		\$ -
17	2106.507	EXCAVATION - SUBGRADE	C Y	7180	\$ 24.00	\$ 172,320.00	7180.0	\$ 172,320.00		\$ -		\$ -
18	2106.507	EXCAVATION - CHANNEL AND POND	C Y	2130	\$ 45.00	\$ 95,850.00	2130.0	\$ 95,850.00		\$ -		\$ -
19	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	7180	\$ 24.00	\$ 172,320.00	7180.0	\$ 172,320.00		\$ -		\$ -
20	2106.507	COMMON EMBANKMENT (CV)	C Y	360	\$ 22.00	\$ 7,920.00	360.0	\$ 7,920.00		\$ -		\$ -
21	2112.519	SUBGRADE PREPARATION	RDST	30	\$ 250.00	\$ 7,500.00	30.0	\$ 7,500.00		\$ -		\$ -
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HR	25	\$ 150.00	\$ 3,750.00	25.0	\$ 3,750.00		\$ -		\$ -
23	2130.523	WATER	MGAL	50	\$ 100.00	\$ 5,000.00	50.0	\$ 5,000.00		\$ -		\$ -
24	2123.61	UTILITY CREW	HR	10	\$ 750.00	\$ 7,500.00	10.0	\$ 7,500.00		\$ -		\$ -
25	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	3250	\$ 32.00	\$ 104,000.00	3250.0	\$ 104,000.00		\$ -		\$ -
26	2331.603	JOINT ADHESIVE	L F	6460	\$ 1.00	\$ 6,460.00	6460.0	\$ 6,460.00		\$ -		\$ -
27	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	500	\$ 3.50	\$ 1,750.00	500.0	\$ 1,750.00		\$ -		\$ -
28	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)3.0" THICK	S Y	1070	\$ 37.00	\$ 39,590.00	1070.0	\$ 39,590.00		\$ -		\$ -
29	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	890	\$ 82.00	\$ 72,980.00	890.0	\$ 72,980.00		\$ -		\$ -
30	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (2,C)	TON	1740	\$ 85.00	\$ 147,900.00	1740.0	\$ 147,900.00		\$ -		\$ -
31	2501.502	24" RC PIPE APRON	EACH	2	\$ 2,100.00	\$ 4,200.00	2.0	\$ 4,200.00		\$ -		\$ -
32	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	810	\$ 75.00	\$ 60,750.00	810.0	\$ 60,750.00		\$ -		\$ -
33	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	930	\$ 88.00	\$ 81,840.00	930.0	\$ 81,840.00		\$ -		\$ -
34	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	590	\$ 92.00	\$ 54,280.00	590.0	\$ 54,280.00		\$ -		\$ -
35	2503.503	24" RC PIPE SEWER DES 3006 CL III	L F	230	\$ 100.00	\$ 23,000.00	230.0	\$ 23,000.00		\$ -		\$ -
36	2504.602	IRRIGATION SYSTEM REPAIR	EACH	10	\$ 500.00	\$ 5,000.00	10.0	\$ 5,000.00		\$ -		\$ -
37	2505.601	UTILITY COORDINATION	LS	1	\$ 2,500.00	\$ 2,500.00	1.0	\$ 2,500.00		\$ -		\$ -
38	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	12	\$ 2,100.00	\$ 25,200.00	12.0	\$ 25,200.00		\$ -		\$ -
39	2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	EACH	9	\$ 2,100.00	\$ 18,900.00	9.0	\$ 18,900.00		\$ -		\$ -
40	2506.502	CONST DRAINAGE STRUCTURE DES 60-4020	EACH	4	\$ 2,500.00	\$ 10,000.00	4.0	\$ 10,000.00		\$ -		\$ -
41	2511.507	RANDOM RIPRAP CLASS III	C Y	50	\$ 80.00	\$ 4,000.00	50.0	\$ 4,000.00		\$ -		\$ -
42	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	6460	\$ 28.00	\$ 180,880.00	6460.0	\$ 180,880.00		\$ -		\$ -
43	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	180	\$ 90.00	\$ 16,200.00	180.0	\$ 16,200.00		\$ -		\$ -
44	2540.602	MAIL BOX	EACH	29	\$ 100.00	\$ 2,900.00	29.0	\$ 2,900.00		\$ -		\$ -
45	2540.602	MAIL BOX SUPPORT	EACH	29	\$ 150.00	\$ 4,350.00	29.0	\$ 4,350.00		\$ -		\$ -
46	2540.602	TEMPORARY MAIL BOX	EACH	29	\$ 150.00	\$ 4,350.00	29.0	\$ 4,350.00		\$ -		\$ -
47	2557.602	REPAIR DOG FENCE	EACH	10	\$ 500.00	\$ 5,000.00	10.0	\$ 5,000.00		\$ -		\$ -
48	2557.603	INSTALL FENCE	L F	200	\$ 150.00	\$ 30,000.00	200.0	\$ 30,000.00		\$ -		\$ -
49	2563.601	TRAFFIC CONTROL	LS	1	\$ 12,000.00	\$ 12,000.00	1.0	\$ 12,000.00		\$ -		\$ -
50	2564.602	INSTALL SIGN	EACH	3	\$ 150.00	\$ 450.00	3.0	\$ 450.00		\$ -		\$ -
51	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$ 1,500.00	\$ 1,500.00	1.0	\$ 1,500.00		\$ -		\$ -
52	2573.502	STORM DRAIN INLET PROTECTION	EACH	2	\$ 150.00	\$ 300.00	2.0	\$ 300.00		\$ -		\$ -
53	2573.503	SILT FENCE, TYPE MS	L F	1620	\$ 4.00	\$ 6,480.00	1620.0	\$ 6,480.00		\$ -		\$ -
54	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	1620	\$ 3.00	\$ 4,860.00	1620.0	\$ 4,860.00		\$ -		\$ -
55	2574.507	COMMON TOPSOIL BORROW	C Y	960	\$ 38.00	\$ 36,480.00	960.0	\$ 36,480.00		\$ -		\$ -
56	2574.508	FERTILIZER TYPE 3	L B	240	\$ 4.00	\$ 960.00	240.0	\$ 960.00		\$ -		\$ -
57	2574.508	FERTILIZER TYPE 4	L B	270	\$ 4.00	\$ 1,080.00	270.0	\$ 1,080.00		\$ -		\$ -
58	2575.504	SODDING TYPE LAWN	S Y	5740	\$ 10.00	\$ 57,400.00	5740.0	\$ 57,400.00		\$ -		\$ -
59	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	10890	\$ 3.00	\$ 32,670.00	10890.0	\$ 32,670.00		\$ -		\$ -
60	2575.505	SEEDING	ACRE	2	\$ 2,000.00	\$ 4,400.00	2.2	\$ 4,400.00		\$ -		\$ -
61	2575.508	SEED MIXTURE 33-261	L B	80	\$ 25.00	\$ 2,000.00	80.0	\$ 2,000.00		\$ -		\$ -
62	2575.508	HYDRAULIC MULCH MATRIX	L B	5620	\$ 6.00	\$ 33,720.00	5620.0	\$ 33,720.00		\$ -		\$ -
						CONSTRUCTION TOTAL	\$ 1,955,037.00		\$ 1,955,037.00		\$ -	
						CONTINGENCY TOTAL (10%)	\$ 195,504.00		\$ 195,504.00		\$ -	
						SUBTOTAL	\$ 2,150,541.00		\$ 2,150,541.00		\$ -	
						INDIRECT COST TOTAL (20%)	\$ 430,108.00		\$ 430,108.00		\$ -	
						TOTAL SURFACE COST	\$ 2,580,649.00		\$ 2,580,649.00		\$ -	

Item No.	MnDOT Specification No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost	PROPERTY OWNER CONTRIBUTION		TRUNK WATER FUND		TRUNK SEWER FUND	
							FUNDING SOURCE		FUNDING SOURCE		FUNDING SOURCE	
							ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST
C. WATERMAIN IMPROVEMENTS												
59	2123.610	UTILITY CREW	hour	20	\$ 750.00	\$ 15,000.00		\$ -	20.0	\$ 15,000.00		\$ -
60	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	\$ 2,500.00	\$ 5,000.00		\$ -	2.0	\$ 5,000.00		\$ -
61	2504.602	HYDRANT ASSEMBLY	EACH	9	\$ 10,000.00	\$ 90,000.00	7.0	\$ 70,000.00	2.0	\$ 20,000.00		\$ -
62	2504.602	1" CORPORATION STOP	EACH	29	\$ 250.00	\$ 7,250.00	29.0	\$ 7,250.00		\$ -		\$ -
63	2504.602	8" GATE VALVE & BOX	EACH	4	\$ 2,250.00	\$ 9,000.00	4.0	\$ 9,000.00		\$ -		\$ -
64	2504.602	12" GATE VALVE & BOX**	EACH	1	\$ 5,750.00	\$ 5,750.00		\$ -	1.0	\$ 5,750.00		\$ -
65	2504.602	1" CURB STOP & BOX	EACH	29	\$ 360.00	\$ 10,440.00	29.0	\$ 10,440.00		\$ -		\$ -
66	2504.603	1" TYPE K COPPER PIPE	L F	870	\$ 50.00	\$ 43,500.00	870.0	\$ 43,500.00		\$ -		\$ -
67	2504.603	8" WATERMAIN DUCTILE IRON CL 52	L F	3610	\$ 95.00	\$ 342,950.00	3210.0	\$ 304,950.00	400.0	\$ 38,000.00		\$ -
68	2504.603	12" WATERMAIN DUCTILE IRON CL 52**	L F	320	\$ 50.00	\$ 16,000.00		\$ -	320.0	\$ 16,000.00		\$ -
69	2504.603	ANODE BAGS	EACH	9	\$ 120.00	\$ 1,080.00	7.0	\$ 840.00	2.0	\$ 240.00		\$ -
70	2504.604	4" POLYSTYRENE INSULATION	S Y	30	\$ 50.00	\$ 1,500.00	20.0	\$ 1,000.00	10.0	\$ 500.00		\$ -
71	2504.608	DUCTILE IRON FITTINGS	LB	720	\$ 20.00	\$ 14,400.00	590.0	\$ 11,800.00	130.0	\$ 2,600.00		\$ -
						CONSTRUCTION TOTAL		\$ 458,780.00		\$ 103,090.00		\$ -
						CONTINGENCY TOTAL (10%)		\$ 45,878.00		\$ 10,309.00		\$ -
						SUBTOTAL		\$ 504,658.00		\$ 113,399.00		\$ -
						INDIRECT COST TOTAL (20%)		\$ 100,932.00		\$ 22,680.00		\$ -
						TOTAL WATERMAIN COST		\$ 605,590.00		\$ 136,079.00		\$ -

Item No.	MnDOT Specification No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost	PROPERTY OWNER CONTRIBUTION		TRUNK WATER FUND		TRUNK SEWER FUND	
							FUNDING SOURCE		FUNDING SOURCE		FUNDING SOURCE	
							ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST	ESTIMATED QUANTITY	ESTIMATED COST
B. SANITARY SEWER IMPROVEMENTS												
72	2106.601	DEWATERING	LS	1	\$ 45,000.00	\$ 45,000.00	0.3	\$ 13,500.00		\$ -	0.7	\$ 31,500.00
73	2123.610	UTILITY CREW	hour	20	\$ 850.00	\$ 17,000.00		\$ -		\$ -	20.0	\$ 17,000.00
74	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$ 2,500.00	\$ 2,500.00		\$ -		\$ -	1.0	\$ 2,500.00
75	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	1	\$ 1,250.00	\$ 1,250.00		\$ -		\$ -	1.0	\$ 1,250.00
76	2503.602	8"x4" PVC WYE	EACH	29	\$ 250.00	\$ 7,250.00	29.0	\$ 7,250.00		\$ -		\$ -
77	2503.603	8" PVC PIPE SEWER SDR 26	L F	3550	\$ 75.00	\$ 266,250.00	3250.0	\$ 243,750.00		\$ -	300.0	\$ 22,500.00
78	2503.603	4" PVC SANITARY SERVICE PIPE	L F	870	\$ 55.00	\$ 47,850.00	870.0	\$ 47,850.00		\$ -		\$ -
79	2506.602	CHIMNEY SEAL	EACH	19	\$ 275.00	\$ 5,225.00	18.0	\$ 4,950.00		\$ -	1.0	\$ 275.00
80	2506.502	CASTING ASSEMBLY (SANITARY SEWER)	EACH	19	\$ 850.00	\$ 16,150.00	18.0	\$ 15,300.00		\$ -	1.0	\$ 850.00
81	2506.603	CONSTRUCT 48" DIA SANITARY MANHOLE	L F	290	\$ 425.00	\$ 123,250.00	270.0	\$ 114,750.00		\$ -	20.0	\$ 8,500.00
						CONSTRUCTION TOTAL		\$ 447,350.00		\$ 84,375.00		\$ 8,438.00
						CONTINGENCY TOTAL (10%)		\$ 44,735.00		\$ 8,438.00		\$ 8,438.00
						SUBTOTAL		\$ 492,085.00		\$ 92,813.00		\$ 18,563.00
						INDIRECT COST TOTAL (20%)		\$ 98,417.00		\$ 18,563.00		\$ 18,563.00
						TOTAL SANITARY SEWER COST		\$ 590,502.00		\$ 111,376.00		\$ 111,376.00
						COLONIAL WOODS PROJECT TOTAL COST		\$ 4,024,209.00				



Appendix C

Preliminary Assessment Map

Preliminary Assessment Roll



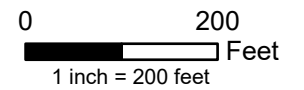
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Preliminary Assessment Map

Colonial Woods Neighborhood

81st St, Danube St, Elbe St, Lino Lakes, MN



Preliminary Assessment Roll

WSB Project:	2024 / 2025 STREET RECONSTRUCTION AND MUNICIPAL SEWER AND WATER EXTENSION PROJECT (COLONIAL WOODS)	Residential per unit
Project Location:	City of Lino Lakes	cost
WSB Project No.:	023620-000	\$18,000.00
Date:	6/10/2024	

MapID	PIN	PROPERTY ADDRESS	OWNER	ASSESSMENT
1	323122140013	707 62ND ST LINO LAKES MN 55014	MUNSON DOUGLAS C & GALE A	\$18,000.00
2	323122140012	6205 RED MAPLE LN LINO LAKES MN 55014	FANUM MICHAEL J & JULIANNE	\$18,000.00
3	323122140014	6225 RED MAPLE LN LINO LAKES MN 55014	ENGST STEPHEN T & KAREN A	\$18,000.00
4	323122140015	6233 RED MAPLE LN LINO LAKES MN 55014	KORKOWSKI KENNETH J & G E	\$18,000.00
5	323122140016	6241 RED MAPLE LN LINO LAKES MN 55014	DICK TERRANCE J	\$18,000.00
6	323122140017	6249 RED MAPLE LN LINO LAKES MN 55014	LANGANKI TRUSTEE, CYNTHIA	\$18,000.00
7	323122140018	6255 RED MAPLE LN LINO LAKES MN 55014	CASURA, WAYNE A	\$18,000.00
8	323122140019	6263 RED MAPLE LN LINO LAKES MN 55014	BORDSEN JAMES D & KELLY L	\$18,000.00
9	323122140020	6273 RED MAPLE LN LINO LAKES MN 55014	MILLER, CARA DEANNE	\$18,000.00
10	323122140011	6283 RED MAPLE LN LINO LAKES MN 55014	SLATTEN, MONIKA E	\$18,000.00
11	323122140010	6291 RED MAPLE LN LINO LAKES MN 55014	O CONNOR MICHAEL E & LINDA J	\$18,000.00
12	323122140009	6299 RED MAPLE LN LINO LAKES MN 55014	KENNY JOHN P & DAWN M	\$18,000.00
13	323122140008	6307 RED MAPLE LN LINO LAKES MN 55014	SAGER, CHELSEA R	\$18,000.00
14	323122140007	6317 RED MAPLE LN LINO LAKES MN 55014	DROW THOMAS M & CHRISTINE J	\$18,000.00
15	323122140006	6323 RED MAPLE LN LINO LAKES MN 55014	DEDOMINES, ANNETTE M	\$18,000.00
16	323122140005	6331 RED MAPLE LN LINO LAKES MN 55014	O'NEILL, MAURA J	\$18,000.00
17	323122140004	6339 RED MAPLE LN LINO LAKES MN 55014	BUSHOR, STEPHEN R	\$18,000.00
18	323122140003	6347 RED MAPLE LN LINO LAKES MN 55014	KELLY JODI L & VANBERGEN BRIAN	\$18,000.00
19	323122140002	6216 RED MAPLE LN LINO LAKES MN 55014	KEMPLIN MARK STEVE	\$18,000.00
20	323122140001	6206 RED MAPLE LN LINO LAKES MN 55014	KELLER RICHARD A & REBECCA	\$18,000.00
INTENTIONALLY LEFT BLANK				
22	323122140028	6354 RED MAPLE LN LINO LAKES MN 55014	ANDERSON JOSHUA J	\$18,000.00
23	323122140027	6242 RED MAPLE LN LINO LAKES MN 55014	JAVORSKI STANLEY & DOLORES	\$18,000.00
24	323122140026	6250 RED MAPLE LN LINO LAKES MN 55014	ENGSTROM, CAESARE	\$18,000.00
25	323122140025	6272 RED MAPLE LN LINO LAKES MN 55014	BARTHEL TRUSTEE, JOSEPH L	\$18,000.00
26	323122140024	6280 RED MAPLE LN LINO LAKES MN 55014	DEWITT DAVID F & KAREN E	\$18,000.00
27	323122140023	6292 RED MAPLE LN LINO LAKES MN 55014	MEIS, CARRIE A	\$18,000.00
28	323122140022	6310 RED MAPLE LN LINO LAKES MN 55014	OMAN JONATHAN	\$18,000.00
29	323122140021	6340 RED MAPLE LN LINO LAKES MN 55014	FERNSTROM GEORGE R & LYNN K	\$18,000.00
30	323122140029	6348 RED MAPLE LN LINO LAKES MN 55014	LECLAIRE, BRIANNA R	\$18,000.00
TOTAL:				\$522,000.00



APPENDIX D

Municipal Utility Unit Cost Estimates

Municipal utility extension would be funded by assessments to the benefitting properties and trunk utility funds. The proposed assessment amount is \$18,000 per unit/lot.

The City has established connection fees to pay for the trunk facilities on each utility. The trunk utility connection fees would be due at the time of connection. The 2024 connection fees for watermain and sanitary sewer are \$4,066 per unit/lot and \$3,363 per unit/lot respectively, which combined are \$7,429 per unit/lot. There would also be project specific additional trunk connection fees for watermain and sanitary sewer \$7,908 per unit/lot respectively.

A summary of the connection fees on a per unit basis:

Sanitary Sewer and Water Connection Fees per unit/lot	
Trunk sanitary sewer and SAC	\$3,363
Trunk watermain and WAC	\$4,066
Additional Trunk Connection Fee	\$7,908
MCES SAC	\$2,485
Total	\$17,822

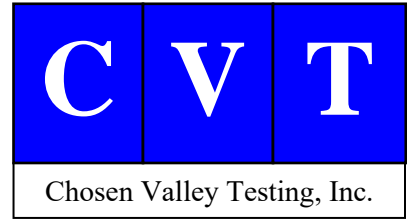
In addition to these costs, the individual property owners would need to hire a contractor to make the connection from the City's Right of Way to the house. The estimated cost of construction for installing both the sanitary sewer and watermain is \$10,000 per unit.

The City consulted with an independent appraiser to develop the proposed assessments. As part of the analysis, the appraiser determined a typical well replacement to cost typically \$15,000 - \$25,000 and a typical septic system replacement \$25,000 - \$30,000. The average overall full replacement well and septic is expected to cost \$40,000 - \$60,000 per unit.



APPENDIX E

Design Phase Geotechnical Evaluation (November 2023)



Design Phase Geotechnical Evaluation:

Proposed Red Maple Lane Infrastructure Improvement
Lino Lakes, Minnesota

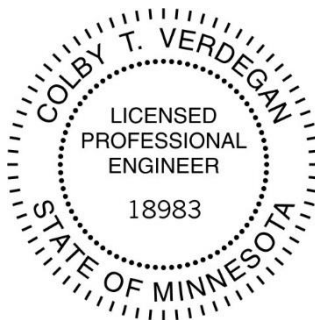
Prepared for:

City of Lino Lakes
c/o: Michael Grochala

November 4, 2023
CVT Project: 22539.23.MNS

Certification:

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly licensed engineer under the laws of the State of Minnesota.



A handwritten signature in black ink that reads 'Colby Verdegan'.

Colby T. Verdegan, PE
Geotechnical Engineer
Registration Number 18983
Date: November 4, 2023

Chosen Valley Testing, Inc.

245 Roselawn Avenue East, Suite #29, St. Paul, MN 55117
Phone: 1-651-756-7384 Fax: 1-651-888-6121

City of Lino Lakes
c/o: Michael Grochala
600 Town Center Parkway
Lino Lakes, MN 55014
Email: Michael.Grochala@ci.lino-lakes.mn.us

November 4, 2023

cc. WSB
Veronica Abrams-Kubicek, PE
VKubicek@wsbeng.com

**Re: Design Phase Geotechnical Evaluation
Proposed Red Maple Lane Infrastructure Improvement
Lino Lakes, Minnesota
CVT Number: 22539.23.MNS**

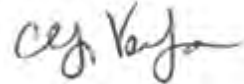
Dear Mr. Grochala,

As authorized, we have completed the geotechnical evaluation for the proposed infrastructure improvements of the subdivision in Lino Lakes, Minnesota. The attached report provides details of our findings and recommendations for the proposed project. CVT appreciates the opportunity to provide geotechnical services on this project. If you have any questions about our report, please feel free to contact us at (651) 756-7384.

Sincerely,
Chosen Valley Testing, Inc.



Hannah Fischer
Graduate Engineer



Colby T. Verdegan, PE
President/Chief Engineer

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BORING LOCATION SKETCH
LOG OF BORING # 1-4
LEGEND TO SOIL DESCRIPTION

**Design Phase Geotechnical Report
Red Maple Lane Infrastructure Improvements
Lino Lakes, Minnesota**

CVT Project Number: 22539.23.MNS

Date: November 4, 2023

A. Introduction

The intent of this report is to present our findings and describe the means used to collect the data. The data was collected for a specific purpose and may not be suitable for other purposes. We should be consulted before attempting to use the data for other uses. A complete and thorough review of the entire document, including its assumptions and its appendices, should be undertaken immediately upon receipt.

A.1. Purpose

This geotechnical report was prepared to assist planning for proposed infrastructure improvements of the subdivision of Red Maple Lane in Lino Lakes, Minnesota. Our services were authorized by Mr. Michael Grochala from The City of Lino Lakes.

A.2. Scope

To obtain data for analysis, a total of four (4) penetration test borings were performed. The borings were drilled to depths of about 9 ½ to 20 feet. Our engineering scope consisted of providing this report of our findings and including geotechnical recommendations for construction and design of potential utility replacements and paved areas.

A.3. Boring Locations and Elevations

The preferred boring locations were indicated to Chosen Valley Testing (CVT) on a site plan provided by the city. The Boring Location Sketch in the Appendix shows the approximate locations as drilled on aerial imagery using Google Earth software. Ground surface elevations were estimated using MnTOPO software from the Minnesota DNR and are indicated on the Log of Boring sheets in the Appendix. The elevations should be considered approximate.

A.4. Geologic Background

A geotechnical report is based on subsurface data collected for the specific structure or problem. Available geologic data from the region can help interpretation of the data and is briefly summarized in this section.

Geologic maps indicate the soils in the area are dominated by glacial till deposits of sand to silty sand. Bedrock is commonly more than 50 feet below the surface and is not a consideration for this project.

B. Subsurface Data

The borings were performed using penetration test procedures (Method of Test D1586 of the American Society for Testing and Materials). This procedure allows for the extraction of intact soil specimen from deep in the ground. With this method, a hollow-stem auger is drilled to the desired sampling depth. A 2-inch OD sampling tube is then screwed onto the end of a sampling rod, inserted through the hole in the auger's tip,

and then driven into the soil with a 140-pound hammer dropped repeatedly from a height of 30 inches above the sampling rod. The sampler is driven 18 inches into the soil unless the material is too hard. The samples are generally taken at 2½ to 5-foot intervals. The core of soil obtained was classified and logged by our drilling personnel at the site and a representative portion was then sealed and delivered to our laboratory for further review.

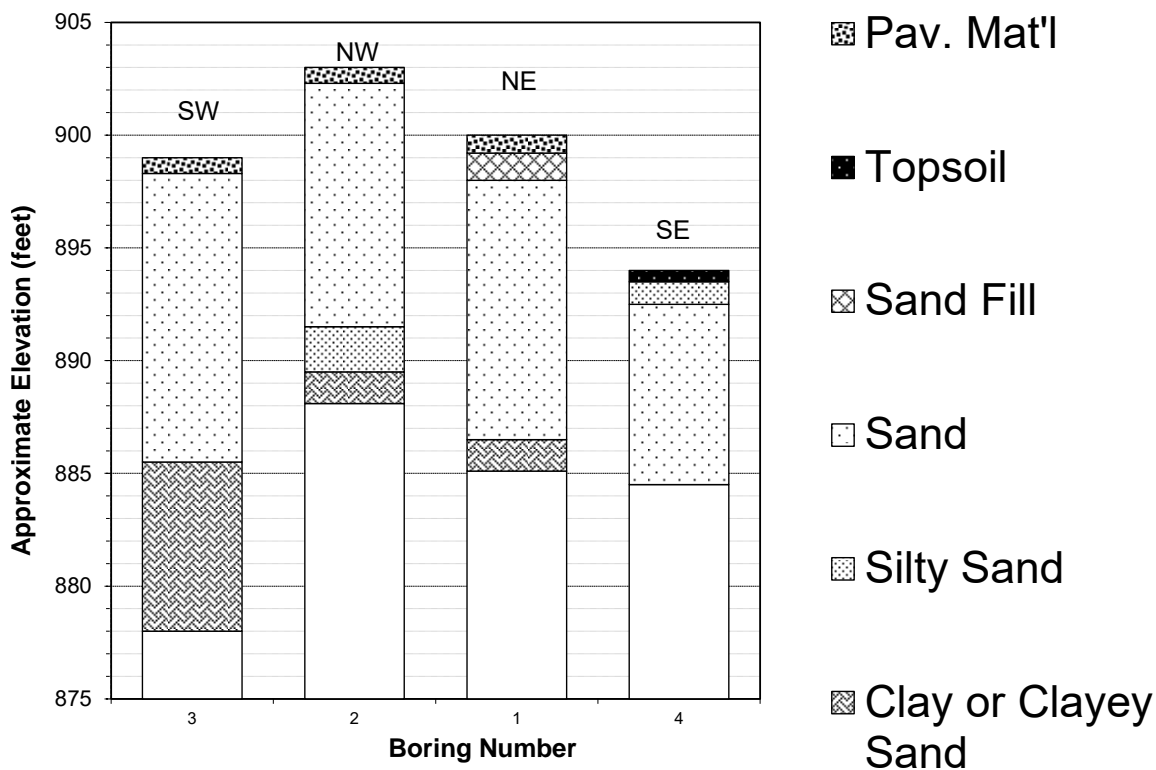
B.1. Strata

Three borings were drilled through existing pavement and encountered about 3 to 4 inches of asphalt over 6 inches of aggregate. The southeast boring was drilled in a green area and met about ½ foot of topsoil at the surface.

Below the surface materials, the northern east boring encountered possible fill consisting of poorly graded sand with silt to a depth of 2 feet.

Below the surface material, the borings were dominated by clean sands natural sands (poorly graded sand and poorly graded sand with silt) with lesser layers of silty sand. The green area boring terminated in these materials. The borings drilled through the pavements met clayey sand or sandy clay at about 13 ½ feet and terminated in these materials.

For the reader’s convenience, we have summarized the soil boring data in the following cross-section. The reader is referred to the boring logs in the Appendix for more detailed information.



B.2. Penetration Test Results

Penetration Test Results: The number of blows needed for the hammer to advance the penetration test

sampler is an indicator of soil characteristics. The results tend to be more meaningful for natural mineral soils than for fill soils. In fill soils, density tests are more meaningful.

Penetration resistance values ("N" Value) of 5 to 11 blows per foot (BPF) were recorded in the sands indicating they were very loose to medium dense but mostly loose.

The clays returned blows of 7 BPF, indicating it was medium.

A key to descriptors used to qualify the relative density of soil (such as *soft*, *stiff*, *loose*, and *dense*) can be found on the Legend to Soil Description in the Appendix.

B.3. Groundwater Data

During drilling, the drillers may note the presence of moisture on the sampler, in the cuttings, or in the borehole itself. These findings are reported on the Log of Boring sheets. Because water levels vary with weather, time of year, and other factors, the presence or lack of water during exploration is subject to interpretation and is not always conclusive.

Water was observed in all boring at depths from 7 to 11 feet below the surface. These depth corresponds to elevations of about 892 to 893 in the borings were three borings which terminated in the clayey soils, but about 877 in the southeast boring which did not encounter the clayey layer. Groundwater levels at the site are expected to fluctuate seasonally similar to levels in the nearby lake, as well as with local weather patterns.

C. Project Design Data

Each structure has a different loading configuration and intensity, different grades, and different structural and performance tolerances. Therefore, the geotechnical exploration will be construed differently from one structure to another. If the initial structure should change design, we should be engaged to review these conditions with respect to the prevailing soil conditions. Without the opportunity to review any such changes, the recommendations may no longer be valid or appropriate.

The project consists of complete reconstruction of pavements and the installation of watermain, storm sewer and sanitary sewer in the subdivision. CVT assumes the pipes will be installed at depths between 5 and 10 feet using open cut excavations or direction drilling.

We have assumed final grades will be at or close to the existing grades. The new pavement is expected to consist of asphalt over aggregate base.

D. Utility Recommendations

D.1. Groundwater/De-watering

As mentioned earlier, water was observed in all the boring at a depth of 7 to 11 feet. Due to the high permeability of the dominated sand, well-points or dewatering wells will likely be required for excavations into the water table.

D.2. Trench Sidewalls

The contractor will be required to slope or shore the excavations as needed to meet OSHA requirements for safety. Most of the soils would be expected to classify as Type C soils as defined by OSHA. Trench boxes or other stabilization methods may be necessary if excavations encroach near existing utilities or structures.

D.3. Trench Bottom Stability

Depending upon location and depth, the utilities are expected to bear primarily on clean sands. These materials are considered generally suitable for support of pipes. If soft and unstable conditions are encountered, we recommend placing bedding of coarse sand or gravel at the base of the trenches to provide a more stable bottom for crews laying the pipes.

In order to reduce the potential for point loads on the pipes, we recommend removing any cobbles or boulders to a depth of at least 6 to 8 inches from around pipes and replacing those materials with clean sand or gravel that can more readily conform to the pipes.

D.4. Fill Placement and Compaction

Soils placed as backfill below paved areas should ideally be compacted to 100% of their maximum standard Proctor density (ASTM D 698) in the upper 3 feet, and to at least 95% below. In green areas, 90% compaction is normally adequate.

The dominated sands as well as the less dominant silty sands encountered are considered generally suitable for use as backfill above utilities, provided they can be adequately compacted. To reduce potential for differential frost action, fill placed in upper part of the trenches should ideally be placed in layers that align reasonably similar to the soil stratification on the trench side walls. In this case, the soils appear to be reasonably uniform, and layering does not appear to be necessary.

E. Pavement Recommendations

E.1. Stripping and Grading

We recommend removing the existing asphalt, aggregate base, from the below new paved areas, along with any topsoil or fine grained soils (silts or clay) is present within 3 feet of the proposed top of subgrade. It may be possible to reclaim and reuse the existing asphalt and aggregate for use as part of the new pavement's aggregate base, provided it meets MnDOT specifications.

After the removals, utility construction, and grading, the near-surface soils are expected to primarily consist of clean sands. We recommend scarifying and compacting all near-surface soils in order to even out any localized discontinuities in the subgrade materials and to provide a more gradational transition between differing materials. This action is intended to limit differential frost heave and provide more uniform pavement support.

Subgrades should be test rolled using a tandem axle truck. Any soft areas detected should be scarified,

dried, and recompact. If time constraints prohibit drying, soil corrections, extra aggregate base, breaker run, sand subbase, and/or geotextiles may be necessary for stabilization.

E.2. Preliminary Pavement Design

As mentioned earlier, subgrade soils are expected to consist primarily of clean sands. The effective Hveem-stabilometer R-values for dominant sands would be expected to range from 50 to 70. We recommend using a value of 50 for pavement design.

In the absence of traffic loading, we recommend a pavement section consisting of at least 3 inches of asphalt and 6 inches of aggregate base. As noted before, the existing pavements could possibly be milled and then reused as base material provided the reclaimed material meets Mn/DOT Specification 3138 for Class 5 Aggregate Base.

F. Construction Testing and Documentation

F.1. Excavation

A variety of equipment is expected to be capable of performing earthwork and grading. An excavator or backhoe with a smooth-lipped bucket is recommended for completing any excavations. This is intended to limit disturbance to the supporting soils being left in place, while also producing a smooth working surface.

F.2. Compaction

Fill should be placed in lifts adjusted to the compactor being used and the material being compacted. We recommend limiting lifts to no more than 1 foot, assuming large, self-propelled or tow-behind compactors are used. Thinner lifts should be used for lighter compaction equipment.

F.3. Cold Weather

If the earthwork occurs during freezing temperatures, good winter construction practices should be used. No frozen fill should be used nor should structural filling take place on frozen ground.

F.4. Construction Phase Testing and Documentation

The bottom of all excavations, grading, and roadway subgrade should be evaluated and documented by geotechnical personnel after the unsuitable materials are removed and before placement of any fill or pavement. Samples of any fill materials and/or alternative gradations of materials proposed for use should be submitted for approval before use. The County may wish to have, or may be obligated to have tests performed regarding the other various paving components. Specification of such requirements is normally the responsibility of the City and their design consultant.

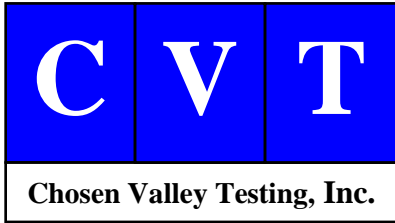
G. Level of Care

The services provided for this project have been conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in this area, under similar budget and time constraints. This is our professional responsibility. No other warranty, expressed or implied, is made.

Appendix

Boring Location Sketch

Log of Boring # 1-4



Legend

- Boring Locations

Boring Location Sketch

Red Maple Ln. Street Improvements

6354 Red Maple Ln.

Lino Lakes, Minnesota

CVT Project 22539.23.MNT



LOG OF BORING

CHOSEN VALLEY TESTING



PROJECT: 22539.23.MNT Design Phase Geotechnical Evaluation Red Maple Lane Street Improvements 6354 Red Maple Ln. Lino Lakes, Minnesota	BORING: B-01	
	LOCATION: See attached sketch.	
	DATE: 10/3/2023	SCALE: 1" = 3'

Elev. 900.0	Depth 0.0	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
899.7	0.3		4 INCHES BITUMINOUS			Elevations were estimated using MnDNR's program MNTPO and should be considered approximate. MC= 11.8%
899.2	0.8		6 INCHES AGGREGATE			
898.0	2.0		POSSIBLE FILL Poorly graded sand with silt, fine grained, dark brown, moist.			
		SP SM	POORLY GRADED SAND WITH SILT fine grained, brown, moist to 7 feet then water bearing, loose. (Glacial Outwash)	10		
				9		MC= 7.5%
				8	▽	MC= 19.7%
				7		MC= 20.3%
				10		MC= 21%
886.5	13.5	CL	SANDY LEAN CLAY grey, wet, medium stiffness. (Glacial Fluvium)	7		
885.1	14.9		End of boring. Water was observed at 7 feet during drilling. Boring was sealed upon completion.			MC= 29%

CVT STANDARD 22539.23.MNT (LINO LAKES RED MAPLE LN).GPJ LOG A.GNNIN06.GDT 10/24/23

LOG OF BORING

CHOSEN VALLEY TESTING



PROJECT: 22539.23.MNT Design Phase Geotechnical Evaluation Red Maple Lane Street Improvements 6354 Red Maple Ln. Lino Lakes, Minnesota	BORING: B-02
	LOCATION: See attached sketch.
	DATE: 10/3/2023 SCALE: 1" = 3'

Elev. 903.0	Depth 0.0	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
902.7	0.3		3 INCHES BITUMINOUS			
902.3	0.7	SP SM	6 INCHES AGGREGATE POORLY GRADED SAND WITH SILT fine grained, brown, moist, loose. (Glacial Outwash)			MC= 7.6%
				9		
				8		MC= 5%
				7		MC= 6.5%
				7		No sample recovered due to gravel or cobble obstruction.
891.5	11.5	SM	SILTY SAND grey, wet, loose. (Glacial Fluvium)		▽	MC= 23.4%
889.5	13.5	CL	LEAN CLAY grey, wet, medium. (Glacial Fluvium)			
888.1	14.9		End of boring. Water was observed at 11 feet during drilling. Boring was sealed upon completion.			MC= 32.4%

CVT STANDARD 22539.23.MNT (LINO LAKES RED MAPLE LN).GPJ LOG A.GNNIN06.GDT 10/24/23

LOG OF BORING

CHOSEN VALLEY TESTING



PROJECT: 22539.23.MNT Design Phase Geotechnical Evaluation Red Maple Lane Street Improvements 6354 Red Maple Ln. Lino Lakes, Minnesota	BORING: B-03
	LOCATION: See attached sketch.
	DATE: 10/3/2023 SCALE: 1" = 3'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
899.0	0.0					
898.7	0.3		3 INCHES BITUMINOUS			
898.3	0.7		6 INCHES AGGREGATE			
897.2	1.8	SP SM	POORLY GRADED SAND WITH SILT fine grained, trace Gravel, brown, moist. (Glacial Outwash)			MC= 9.5%
		SP SM	POORLY GRADED SAND WITH SILT fine grained, brown, moist to 7 feet then water bearing, loose to medium dense. (Glacial Outwash)	9		
				11		MC= 9.7%
				10	▽	MC= 17.4%
				7		MC= 23.6%
				10		MC= 31.5%
885.5	13.5	SC	CLAYEY SAND fine-to-medium grained, grey, wet, loose. (Glacial Fluvium)	5		MC= 16.7%
878.0	21.0			7		MC= 14.9%
			End of boring. Water was observed at 7 feet during drilling. Boring was sealed upon completion.			

CVT STANDARD 22539.23.MNT (LINO LAKES RED MAPLE LN).GPJ LOG A.GNNIN06.GDT 10/24/23

LOG OF BORING

CHOSEN VALLEY TESTING


















PROJECT: 22539.23.MNT Design Phase Geotechnical Evaluation Red Maple Lane Street Improvements 6354 Red Maple Ln. Lino Lakes, Minnesota	BORING: B-04	
	LOCATION: See attached sketch.	
	DATE: 10/3/2023	SCALE: 1" = 3'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
894.0	0.0					
893.5	0.5	OL	TOPSOIL Silty Sand, fine grained, trace Roots, brown, moist.			
892.5	1.5	SM	SILTY SAND fine grained, grey, moist.			
		SP SM	POORLY GRADED SAND WITH SILT fine grained, brown, moist, loose. (Glacial Outwash)	9		MC= 13.6%
				7		MC= 17.8%
887.5	6.5	SP SM	POORLY GRADED SAND WITH SILT fine grained, grey, water bearing, medium dense. (Glacial Outwash)	11	▽	MC= 20.1%
884.5	9.5			12		MC= 21.9%
			End of boring. Water was observed at 7 feet during drilling. Boring was sealed upon completion.			



CVT STANDARD 22539.23.MNT (LINO LAKES RED MAPLE LN).GPJ LOG A.GNNIN06.GDT 10/24/23

UNIFIED SOIL CLASSIFICATION (ASTM D-2487/2488)

MATERIAL TYPES	CRITERIA FOR ASSIGNING SOIL GROUP NAMES			GROUP SYMBOL	SOIL GROUP NAMES & LEGEND	
COARSE-GRAINED SOILS >50% RETAINED ON NO. 200 SIEVE	GRAVELS >50% OF COARSE FRACTION RETAINED ON NO. 4. SIEVE	CLEAN GRAVELS <5% FINES	Cu>4 AND 1<Cc<3	GW	WELL-GRADED GRAVEL	
		GRAVELS WITH FINES >12% FINES	FINES CLASSIFY AS ML OR CL	GM	SILTY GRAVEL	
		FINES CLASSIFY AS CL OR CH	GC	CLAYEY GRAVEL		
		FINES CLASSIFY AS CL OR CH	SC	CLAYEY SAND		
	SANDS >50% OF COARSE FRACTION PASSES ON NO. 4. SIEVE	CLEAN SANDS <5% FINES	Cu>6 AND 1<Cc<3	SW	WELL-GRADED SAND	
		SANDS AND FINES >12% FINES	FINES CLASSIFY AS ML OR CL	SM	SILTY SAND	
		FINES CLASSIFY AS CL OR CH	SC	CLAYEY SAND		
		FINES CLASSIFY AS CL OR CH	SC	CLAYEY SAND		
FINE-GRAINED SOILS >50% PASSES NO. 200 SIEVE	SILTS AND CLAYS LIQUID LIMIT<50	INORGANIC	PI>7 AND PLOTS>"A" LINE	CL	LEAN CLAY	
		INORGANIC	PI>4 AND PLOTS<"A" LINE	ML	SILT	
		ORGANIC	LL (oven dried)/LL (not dried)<0.75	OL	ORGANIC CLAY OR SILT	
	SILTS AND CLAYS LIQUID LIMIT>50	INORGANIC	PI PLOTS >"A" LINE	CH	FAT CLAY	
		INORGANIC	PI PLOTS <"A" LINE	MH	ELASTIC SILT	
		ORGANIC	LL (oven dried)/LL (not dried)<0.75	OH	ORGANIC CLAY OR SILT	
HIGHLY ORGANIC SOILS		PRIMARILY ORGANIC MATTER, DARK IN COLOR, AND ORGANIC ODOR		PT	PEAT	


Relative Proportions of Sand and Gravel	
TERM	PERCENT
Trace	< 15
With	15 - 29
Modifier	> 30
Relative Proportions of Fines	
TERM	PERCENT
Trace	< 5
With	5 - 12
Modifier	> 12
Grain Size Terminology	
TERM	SIZE
Boulder	< 12 in.
Cobble	3 in. - 12 in.
Gravel	#4 sieve to 3 in.
Sand	#200 sieve to #4 sieve
Silt or Clay	Passing #200 sieve

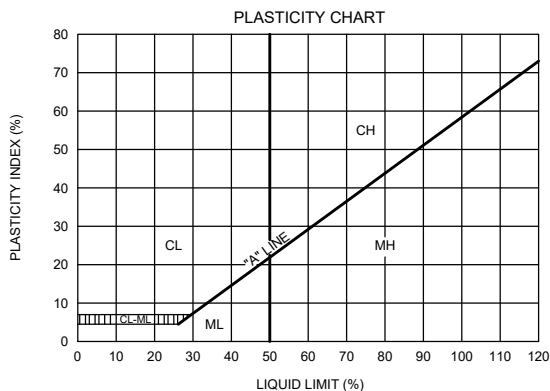
SAMPLE TYPES

-  Hollow Stem
-  Standard Penetration Test

TEST SYMBOLS

- | | |
|-----------------------------|--|
| MC - MOISTURE CONTENT | LL - LIQUID LIMIT |
| OC - ORGANIC CONTENT | PI - PLASTISITY INDEX |
| CN - CONSOLIDATION | SW - SWELL TEST |
| DD - DRY DENSITY | UU - Unconsolidated Undrained triaxial |
| PP - POCKET PENETROMETER | |
| RV - R-VALUE | |
| SA - SIEVE ANALYSIS | |
| P200 - % PASSING #200 SIEVE | |

-  WATER LEVEL (WITH TIME OF) MEASUREMENT



PENETRATION RESISTANCE (RECORDED AS BLOWS / 0.5 FT)				
SAND & GRAVEL		SILT & CLAY		
RELATIVE DENSITY	BLOWS/FOOT*	CONSISTENCY	BLOWS/FOOT*	COMPRESSIVE STRENGTH (TSF)
VERY LOOSE	0 - 4	VERY SOFT	0 - 1	0 - 0.25
LOOSE	4 - 10	SOFT	2 - 3	0.25 - 0.50
MEDIUM DENSE	10 - 30	RATHER SOFT	4 - 5	0.50 - 1.0
DENSE	30 - 50	MEDIUM	6 - 8	1.0 - 2.0
VERY DENSE	OVER 50	RATHER STIFF	9 - 12	1.0 - 2.0
		STIFF	13 - 16	2.0 - 4.0
		VERY STIFF	17 - 30	2.0 - 4.0
		HARD	OVER 30	OVER 4.0

* NUMBER OF BLOWS OF 140 LB HAMMER FALLING 30 INCHES TO DRIVE A 2 INCH O.D. (1-3/8 INCH I.D.) SPLIT-BARREL SAMPLER THE LAST 12 INCHES OF AN 18-INCH DRIVE (ASTM-1586 STANDARD PENETRATION TEST).

CVT-16678.20.MNT (KAPPEL RESIDENCE ADDITION) GP-J 5/28/20

Chosen Valley Testing

Job No. 16678.20.MNT

LEGEND TO SOIL DESCRIPTIONS



**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6C**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: July 8, 2024

TOPIC: **PUBLIC HEARING:** Consider 1st Reading of Ordinance No. 10-24, Vacating Drainage & Utility Easement, Outlot C, Watermark 5th Addition

VOTE REQUIRED: 4/5

INTRODUCTION

Staff is requesting City Council consideration of the 1st Reading of Ordinance No. 10-24, vacating drainage and utility easement, Outlot C, Watermark 5th Addition.

BACKGROUND

Outlot C, Watermark 5th Addition has a drainage and utility easement over as it encompasses a wetland, stormwater management, and is part of the City’s greenway system. The outlot is owned by US Home LLC (aka Lennar Corporation). With the platting of Watermark 7th Addition there was small portion of the drainage and utility easement that changed. The Watermark 7th Addition plat will dedicate a new drainage and utility easement over the outlot. This vacation will only be in place upon the platting of Watermark 7th addition.

The Drainage and Utility Easement Vacation Description Sketch prepared by Carlson McCain received on June 10, 2024 details the proposed drainage and utility area to be vacated.

The second reading of the ordinance is scheduled for July 22, 2024.

RECOMMENDATION

Staff is recommending approval of the 1st Reading of Ordinance No. 10-24 Vacating Drainage & Utility Easements, Outlot C, Watermark 5th Addition.

ATTACHMENTS

1. Ordinance No. 10-24
2. Drainage and Utility Easement Vacation Description Sketch

1 st Reading:	Publication:
2 nd Reading:	Effective:

**CITY OF LINO LAKES
ORDINANCE NO. 10-24**

**VACATING DRAINAGE AND UTILITY EASEMENT
(OUTLOT C, WATERMARK 5TH ADDITION, ANOKA COUNTY, MINNESOTA)**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate the drainage and utility easement (“Easement”) as shown in Attachment A and legally described as follows:

All of the drainage and utility easements, as created and dedicated over, under, and across Outlot C, in the plat WATERMARK 5TH ADDITION, according to the recorded plat thereof, Anoka County, Minnesota; and

2. A public hearing was held on July 8, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and
3. It appears to be in the best interest of the City to vacate such Easement; and
4. This ordinance shall be recorded with the Anoka County; and
5. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Easement Vacated

The Easement legally described herein is hereby vacated upon recording of Watermark 7th Addition final plat with Anoka County.

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Easement ordinance.

Adopted by the Lino Lakes City Council this 22nd day of July, 2024.

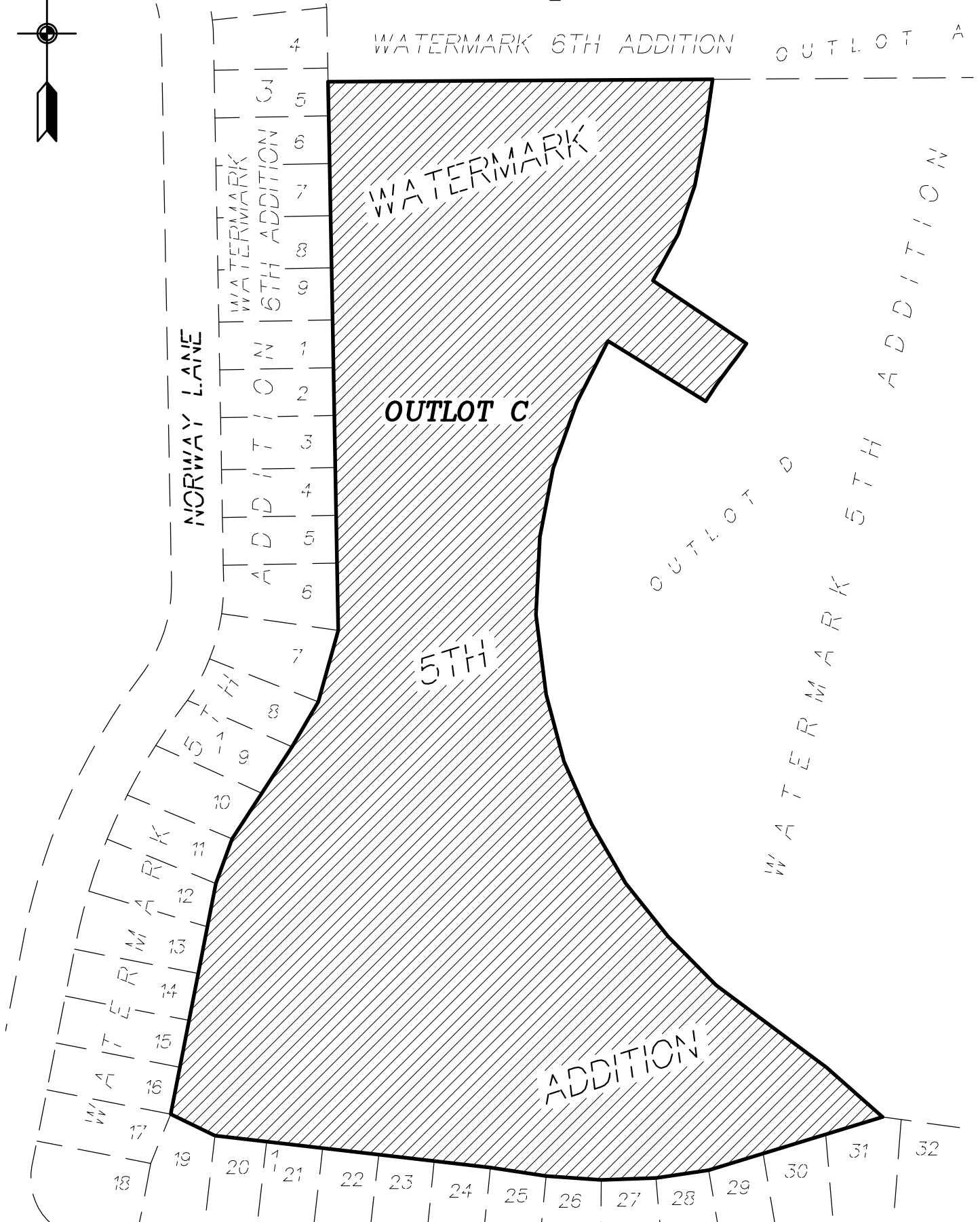
Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

ATTACHMENT A

Drainage and Utility Easement Vacation Description Sketch



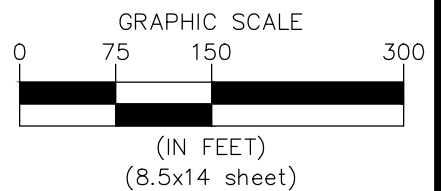
EASEMENT DESCRIPTION:

All of the easements lying over, under, and across Outlot C, as created and dedicated in the plat of WATERMARK 5TH ADDITION, Anoka County, Minnesota.

 Denotes Drainage and Utility Easement Vacation Area



3890 PHEASANT RIDGE DRIVE NE, SUITE 100, BLAINE, MN 55449
 TEL 763.489.7900 \ FAX 763.489.7959 \ CARLSONMCCAIN.COM



**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6D**

STAFF ORIGINATOR: Diane Hankee, PE City Engineer

MEETING DATE: July 8, 2024

TOPIC: Consider Resolution No. 24-92 Approving the Joint Powers Agreement with the Town of White Bear for a Sewer and Water Service at 5801 Bald Eagle Blvd

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting approval of the Joint Powers Agreement (JPA) with the Town of White Bear for a Sewer and Water Service connection at 5801 Bald Eagle Blvd.

BACKGROUND

5801 Bald Eagle Blvd is a vacant parcel along the south and eastern border of Lino Lakes where it abuts with the Town of White Bear (WBT). The City of Lino Lakes does not have municipal utilities in that area of the City and does not plan to extend them in the near future.

In 2006 WBT installed mainline sewer and water down Hobe Court. The property owner of 5801 Bald Eagle Blvd asked that WBT extend a sewer and water service to their parcel for service in the future. At the time it was communicated between the two communities that once the parcel has a home built on it, the communities would enter into a JPA for sewer and water service.

Under terms of the JPA, WBT will provide sewer and water service to a property located within Lino Lakes. The City of Lino Lakes has similar agreements with the Cities of Shoreview and Blaine. The property owner will enter into a separate agreement with WBT to pay their connection fees and use charges.

RECOMMENDATION

Staff is recommending adoption of Resolution No. 24-92 approving the Joint Powers Agreement with the Town of White Bear for a Sewer and Water Service at 5801 Bald Eagle Blvd.

ATTACHMENTS

1. Resolution No. 24-92
2. Joint Powers Agreement

**CITY OF LINO LAKES
RESOLUTION NO. 24-92**

APPROVING THE JOINT POWERS AGREEMENT WITH THE TOWN OF WHITE BEAR FOR SEWER AND WATER SERVICE AT 5801 BALD EAGLE BOULEVARD

WHEREAS, 5801 Bald Eagle Boulevard is a vacant parcel along the south and eastern boarder of Lino Lakes where it abuts with the Town of White Bear (WBT). The City of Lino Lakes does not have municipal utilities in that area of the City, and does not plan to extend them in the near future, and,

WHEREAS, the Town of White Bear has mainline sewer and water down Hobe Court and has extended sewer and water service to the property located at 5801 Bald Eagle Boulevard; and,

WHEREAS, the property owner of 5801 Bald Eagle Boulevard desires to connect to the Town of White Bear sewer and water and has agreed to reimburse them for connection and use charges; and

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE BE IT RESOLVED by The City Council of The City of Lino Lakes approves the Joint Powers Agreement with the Town of White Bear for a Sewer and Water Service connection at 5801 Bald Eagle Blvd. The Mayor and Clerk are hereby authorized to execute the agreement on behalf of the City.

Adopted by the Council of the City of Lino Lakes this 8th day of July, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

**JOINT POWERS AGREEMENT BETWEEN
TOWN OF WHITE BEAR AND CITY OF LINO LAKES**

This Agreement is made and entered into this ____ day of _____, 2024 by and between the Town of White Bear, a statutory town under the laws of the State of Minnesota (“Town”) and the City of Lino Lakes, a statutory city under the laws of the State of Minnesota (“City”)

RECITALS

WHEREAS, Frank Grover and Susan Grover (“Owner”) are the owners of real property situated in the County of Anoka, State of Minnesota, legally described as follows to wit:

See attached Exhibit A (“the Property”)

PIN: 36-31-22-44-0007

WHEREAS, the Owner has petitioned the City for connection to municipal water and sanitary sewer services, and;

WHEREAS, the City has informed the Owner that it has no present plans to extend its municipal water and sanitary sewer services to the Property, and;

WHEREAS, it is feasible for the Town to serve the Property through the municipal water and or sanitary sewer services now owned and maintained by the Town. And the City and the Owner are desirous of having the Town service said Property with its municipal water and sanitary sewer services.

PURPOSE

Minnesota Statute § 471.59 provides that two or more governmental units by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power, to the contracting parties, or any similar powers including those which are the same except for the territorial limits which they are exercised.

AGREEMENT

NOW, THERFORE, in consideration of the mutual undertakings herein expressed, the Town of White Bear and the City of Lino Lakes agree as follows:

1. The Town shall permit the Owner to connect with the Town sewer and water services.
2. Construction and maintenance of the sewer and water lines shall be subject to the provisions of Town Ordinance No. 12 regarding the water line and Ordinance No. 18 regarding the sewer line, as amended from time to time. And said sewer and water lines shall be constructed according to plans and specifications approved by the Township.
3. The Owner agrees to pay the following fees to the Town:

Prevailing Utility Connection Fees	
Water Connection Fee	\$9,950.00
Sewer Connection Fee	\$9,950.00

4. The following fees will be charged per Unit per the Metropolitan SAC determination.
Payments to be made within 30 days of notification from Met Council.

Prevailing Local Water Availability Charge (currently per Unit)	\$2,440.00
Prevailing Local Sewer Availability Charge (currently per Unit)	\$600.00
<u>Additional Fees and/or Permits:</u>	
Sewer and Water Permit Fee	\$103.00
Water Meter Cost	\$418.03

5. In the event construction of the water and/or sewer lines require the opening of a road maintained by the Town. Then in that event the Owner shall be responsible for the cost of restoring the road surface to the same condition as existed prior to the opening.
6. The Owner shall be responsible for any repairs or maintenance to the sanitary sewer line up to the Town sewer main line, in accordance with Section 5 of Ordinance No. 18.

7. The Owner shall be responsible for any repairs or maintenance to the water line from the proposed home to and including the corporation cock and the main, in accordance with Section 12 of Ordinance No. 12 (Water).
8. Use charges for the municipal water and sanitary sewer services within the Property will be billed by the Town directly to the Owner of said services, and the rate shall be the same rate charged for similar services furnished by the Town for property lying within the Town.
9. In the event any use charges are delinquent on September 1 of each year and have been properly billed to the occupant of the Property serviced, the Town shall deliver in writing to the City a statement of those delinquent charges. The City will then certify to the Auditor of Anoka County in accordance with State laws, and the City, in so certifying such charges to the County Auditor, shall specify the amount thereof, the description of the premises served, and the name of the Owners thereof. The amount so certified shall be extended by the Auditor on the tax rolls against the Property in the same manner as other taxes. Upon receipt of such payment, from Anoka County, the City will pay over to the Town the delinquent charges so collected.
10. The Owner agrees that the cost of future improvements by the Town to the municipal water and/or sanitary sewer systems benefiting the Property shall be added on as part of the user charge to the owners Property in an amount sufficient to pay the Owner's proportionate share of said future improvements at rates comparable to the benefited Town properties.
11. The Owner agrees to adhere to the water use restrictions imposed by the Town and other governmental agencies for property lying within the Town.

12. The Town shall continue to own and maintain the water and sanitary sewer main lines to which the Owner's sewer and water lines are connected therewith. Maintenance of the sewer and water lines which serve the Property shall be repaired and maintained according to the provisions set forth above.
13. The Town shall not be obligated to issue any permit for construction of the sewer line or water line until such time as the City has issued to the Owner a building permit to construct improvements on the Property.
14. This Agreement shall become effective upon its execution by the Town and City and upon execution of a consent by the Owner.
15. Either the Town or City may terminate this Joint Powers Agreement by giving two years written termination notice to the other as follows:

To the Town
Town Clerk
White Bear Township
1281 Hammond Road
White Bear, Minnesota 55110

To the City
City Administrator
City of Lino Lakes
600 Town Center parkway
Lino Lakes, MN 55014

16. In the event construction of the sewer line and or water line require easements across real property not owned by the Town of City, it shall be the Owner's responsibility to acquire the necessary easements to construct said sewer line or water line.
17. This Agreement shall remain in effect for as long as the Town shall provide water and sanitary sewer services to properties located along Hobe Court North.

18. The terms of this Agreement shall run with the land and bind all owners, occupants, and any person claiming an interest or lien on the Property.

IN WITNESSESS WHEREOF, the Town of White Bear and the City of Lino Lakes have caused this Agreement to be executed on their behalf by their proper officers, board, and council.

TOWN OF WHITE BEAR



By: Ed Prudhon,
Its: Board Chair

Dated: 7/2/24

Attest:



By: Patrick Christopherson
Its: Clerk/Treasurer

Dated: 7-2-24

CITY OF LINO LAKES

By: Rob Rafferty
Its: Mayor

Dated: _____

Attest:

By: Roberta Colotti
Its: City Clerk

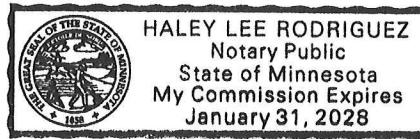
Dated: _____

THIS INSTRUMENT WAS DRAFTED BY:
KELLY AND LEMMONS, P.A.
2350 Wycliff Street; Suite 200
St. Paul, MN 55114
Telephone: 651-224-3781
Facsimile: 651-223-8019

State of Minnesota)
)ss
County of Ramsey)

This instrument was acknowledged before me on this 2nd day of July, 2024 by Ed M. Prudhon, Chair of the Town Board of Supervisors and by Patrick Christopherson, Clerk-Treasurer of the Town of White Bear, Minnesota, a Municipal Corporation on behalf of the Corporation.


Notary Public



State of Minnesota)
)ss
County of _____)

This instrument was acknowledged before me on this _____ day of _____, 2024 by Rob Rafferty, Mayor, and by Roberta Colotti, City Clerk of the City of Lino Lakes, Minnesota a Municipal Corporation on behalf of the Corporation.

Notary Public

CONSENT BY OWNER

We, the undersigned, being the Owners of the Property described in the attached Joint Powers Agreement, state and represent, that we have read, understand, and consent to all conditions and obligations of the attached Joint Powers Agreement, and acknowledge that the Agreement is being entered into for the benefit of the undersigned and our successors in ownership of the Property. This Consent and Agreement shall be filed with the Anoka County Recorder and shall run with the Property described in this Agreement and shall bind all future fee owners, contract purchasers, lien holders, and occupants of the Property.

Dated: 7/2/2024


Frank Grover
FRANK F. GROVER III

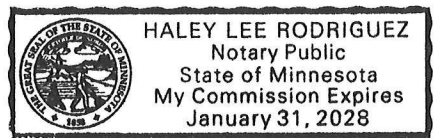
Dated: 7/2/2024


Susan Grover

State of Minnesota)
)ss
County of Ramsey)

This instrument was acknowledged before me on this 2 day of July, 2024 by Frank Grover and Susan Grover.


Notary Public



650479

Exhibit A

PARCEL I: That part of Government Lot 5, Section 31, Township 31, Range 21, described as follows, to-wit: Beginning at the Southwest corner of said Government Lot 5; thence on an assumed bearing of North 0° 49' West along the West line of said Government Lot 5, a distance of 105 feet; thence South 89° 00' East 170 feet, more or less, to the shoreline of Bald Eagle Lake; thence Southerly along said shoreline to its intersection with the South line of said Government Lot 5; thence Westerly along said South line to the point of beginning.

Washington County

PARCEL II: That part of the Southeast ½ of Section 36, Township 31, Range 22, described as follows, to-wit: Beginning at the Southeast corner thereof; thence Westerly along the South line of said Southeast ½ to the center line of West Bald Eagle Boulevard; thence Northeasterly along said center line 135 feet; thence Easterly to a point on the East line of said Southeast ½ distant 105 feet Northerly from the Southeast corner thereof; thence Southerly to the point of beginning; according to the United States Government Survey thereof.

Anoka County

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6E**

STAFF ORIGINATOR: Andy Nelson, Environmental Coordinator

MEETING DATE: July 8, 2024

TOPIC: Consideration of Resolution No. 24-91, Accepting Metropolitan Council Clean Water Fund Grant

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City of Lino Lakes has been promoting water conservation strategies in an effort to provide for reasonable use while recognizing that there is increased demand on finite water supplies. Utilizing water-saving devices is one important and effective strategy residents can utilize to reduce water consumption. The Metropolitan Council is once again offering Water Efficiency Grant funds to help residents purchase United States Environmental Protection Agency (US EPA) WaterSense certified products to enhance water conservation efforts in individual homes.

BACKGROUND

The State of Minnesota has made Legacy Amendment Clean Water Funds available to the Metropolitan Council to continue a water demand reduction grant program. This program is intended to encourage municipalities in the metropolitan area to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies.

US EPA WaterSense products that would be eligible for rebates under this grant program include dishwashers, clothes washers, shower heads, toilets, and smart irrigation controllers. Staff is still evaluating how the rebate program would be structured, but we have had success with selling discounted smart irrigation controllers through the last Water Efficiency Grant award that the City received in 2022.

Staff submitted a grant proposal for this program that has been approved for funding. The \$22,000 award must be met with a 20% match. For the program total of \$27,500, the city match is \$5,500. To accept these funds, the city must enter into a contract with the state, ensuring that work is completed as described in the plan. The program end date is June 30th, 2026.

The estimated program impact is an annual water savings of over 2 million gallons.

RECOMMENDATION

Staff recommends approval of Resolution No. 24-91, accepting the Clean Water Fund Grant Agreement.

ATTACHMENTS

1. Metropolitan Council Clean Water Fund Grant Agreement

**METROPOLITAN COUNCIL
CLEAN WATER FUND GRANT AGREEMENT**

Recipient: City of Lino Lakes	Grant No.: SG-21419
Council Action: 2024-121	
Maximum Grant Amount: \$22,000	Recipient Match: \$5,500 (20% of program total)
Recipient's Authorized Representative: Name: Andy Nelson 600 Town Center Pkwy Lino Lakes, MN 55014 Phone: 651-982-2465 Email Address: anelson3@linolakes.us	

This Clean Water Fund Grant Agreement (“Grant Agreement”) is entered into between the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota (“Met Council”) and the Recipient named above.

RECITALS

1. Minnesota Session Laws 2023, Chapter 40, Article 2, Section 8(b), appropriated to the Met Council \$1,500,000 in funds from the Legacy Amendment's Clean Water Fund ("Clean Water Fund") for State fiscal years 2024 and 2025, for water demand reduction grants to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies.
2. The Met Council is authorized by Minnesota Statutes sections 473.129, subdivision 4 to apply for and use grants from the State for any Metropolitan Council purpose and may dispose of the money in accordance with the terms of the appropriation.
3. The Recipient is authorized to receive grants from the Clean Water Fund for a water demand reduction program to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies.
4. On May 22, 2024, the Met Council authorized the granting \$1,100,000 of the appropriation to the Recipients participating in the grant program.
5. The Recipient represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the reasonable satisfaction of the Met Council.

GRANT AGREEMENT

1. Term of Grant Agreement.

1.1. **Effective Date.** The Effective Date of this Grant Agreement is the date this agreement is fully executed.

1.2. **Grant Activity Period.** The Grant Activity Period runs from the Effective Date through the Expiration Date.

1.3. **Expiration Date.** The Expiration Date is the earlier of Recipient's satisfactory fulfillment of obligations or June 30, 2026.

1.4. **Survival of Terms.** The following clauses survive the expiration, termination or cancellation of this Grant Agreement:

- 9. Liability and Insurance;
- 10. Audits;
- 11. Government Data Practices;
- 13. Data Availability;
- 14. Governing Law, Jurisdiction, and Venue;
- 16. Data Disclosure; and
- 18.7 Future Eligibility.

2. Duties, Representations and Warranties of Recipient and Use of Grant Funds.

2.1. The Recipient will conduct, administer and complete in a satisfactory manner and in accordance with the terms of this Grant Agreement the program ("Recipient Program") which is described in Recipient's application to the Met Council for assistance under the Met Council's Clean Water Fund grant program. The Recipient's application is incorporated into this Grant Agreement as Exhibit A. Recipient will perform the Recipient Program in accordance with the timeline in Exhibit B of this Grant Agreement and to undertake the financial responsibilities described in Exhibit B which is incorporated into this Grant Agreement. The Recipient must complete the Recipient Program as described in Exhibits A and B. The Met Council makes no representation or warranties with respect to the success and effectiveness of the Recipient Program. The Met Council acknowledges that Recipient Program work may be limited to soliciting participation by its residents and businesses in the Recipient Program and requires additional work by the Recipient only to the extent that residents and businesses choose to participate in the Recipient Program, as described in Exhibit B.

The Grant Funds must be entirely passed through and can only be used for authorized rebates or grants for qualifying activities.

2.2. **Recipient Representations and Warranties.** The Recipient represents and warrants to Met Council, as follows:

A. It has the legal authority to enter into this Grant Agreement and to conduct and administer the Recipient Program and use the Grant Funds for the purpose or purposes described in this Agreement

B. It has taken all actions necessary for its execution of the Agreement and has provided to Met Council a copy of the resolution by its governing body authorizing Recipient to enter into this Agreement.

C. It has the legal authority to undertake the Recipient Program, including the Recipient's financial responsibilities in Exhibit B.

D. Only its Authorized Representative may provide certifications required in this Grant Agreement and submit pay claims for reimbursement of Recipient Program costs.

E. It will comply with all the terms of this Grant Agreement.

F. It will comply with all requirements of Clean Water Funding legislation and appropriations, except for requirements that this Grant Agreement explicitly states will be handled by the Met Council.

G. It has made no material false statement or misstatement of fact in connection with the Grant Funds, and all of the information it has submitted or will submit to the Met Council relating to the Grant Funds or the disbursement of any of the Grant Funds is and will be true and correct. It agrees that all representations contained in its application for the Clean Water Fund Grant are material representations of fact upon which the Met Council relied in awarding this Grant and are incorporated into this Agreement by reference.

H. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no material actions, suits, or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it and is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into this Grant Agreement, or to perform any of the acts required of it in the Agreement.

I. Compliance with the requirements of this Grant Agreement is not prevented by, is a breach of, or will result in a breach of, any term, condition, or provision of any agreement to which it is bound.

J. The Recipient Program will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

K. The Recipient Program will be conducted in full compliance with all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or political subdivisions having jurisdiction over the Recipient Program.

L. It will comply with the financial responsibility requirements contained in Exhibit B.

M. It will furnish satisfactory evidence regarding these representations if requested by the Met Council.

3. Time.

Recipient must comply with all time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Eligible Costs.

Eligible costs are those costs incurred by parties within the jurisdiction of the Recipient for 80% of rebate or grant payments as defined in Exhibit B. The Met Council will not reimburse Recipient for non-eligible costs. Any cost not defined as an eligible cost or not included in the Recipient Program or approved in writing by the Met Council is a non-eligible cost.

5. Consideration and Payment.

5.1 **Consideration.** The Met Council will reimburse the Recipient for eligible costs performed by the Recipient during the Grant Activity Period up to the Maximum Grant Amount as specified in this agreement. The Met Council bears no responsibility for any cost overruns that may be incurred by the Recipient or any sub-recipients. The Recipient may be eligible to receive additional grant amounts or an adjustment of the Maximum Grant Amount in accordance with the procedure in the Grant Amendment Form attached and incorporated as Exhibit C. A fully executed Exhibit C will amend this Grant by the amount in Exhibit C.

5.2. **Advance.** The Met Council will make no advance of the Grant Amount to Recipient.

5.3. **Payment.** To receive payment, the Recipient must submit a Reimbursement Request on forms provided by the Met Council, including electronically scanned receipts to verify the cost of eligible devices reported for each reporting period. Reimbursement Request must be submitted quarterly, even if there are no eligible costs to report. The Recipient must describe its compliance with its the financial requirements, work completed including specific addresses where work was done, and provide sufficient documentation of grant eligible expenditures and any other information the Met Council reasonably requests. The Met Council will promptly pay the Recipient after the Recipient presents to the Met Council a Reimbursement Request and scanned copies of all receipts verifying the cost for all eligible devices reported and the Met Council's Authorized Representative accepts the invoiced services.

6. Conditions of Payment.

6.1. For each approved device for which Recipient requests payment, Recipient must certify the following to the Met Council:

- (1) the device has been purchased during the Grant Activity Period;
- (2) Recipient received receipts for the device; and
- (3) the purchase was not performed in violation of federal, state, or local law, or regulation.

6.2. **Conditions Precedent to Any Reimbursement Request.** The obligation of the Met Council to make reimbursement payments is subject to the following conditions precedent:

A. The Met Council's receipt of a Reimbursement Request/Progress Report for the funds requested, and electronic copies of receipts verifying the cost for all eligible devices for that reporting period;

B. If requested by the Met Council (in form and substance acceptable to the Met Council), evidence that (i) the Recipient has legal authority to and has taken all actions necessary to enter into this Agreement and (ii) this Agreement is binding and enforceable against the Recipient;

C. There is no Event of Default under this Grant Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse; and

D. The Recipient has supplied to the Met Council all other items that the Met Council may reasonably require to assure good fiscal oversight of state's funding through the Clean Water Fund.

7. Authorized Representative.

The Met Council's Authorized Representative is:

Name: Henry McCarthy or successor
Title: Senior Environmental Scientist
Mailing Address: 390 North Robert Street
St. Paul, MN 55101
Phone: (651) 602-1946
E-Mail Address: henry.mccarthy@metc.state.mn.us

The Met Council's Authorized Representative has the responsibility to monitor the Recipient's performance and the authority to accept the services provided under this Grant Agreement. If the services are satisfactory, the Met Council's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Recipient's Authorized Representative is noted on the first page of this Grant Agreement. If the Recipient's Authorized Representative changes at any time during this Grant Agreement, the Recipient must immediately notify the Met Council and within 30 days provide a new City resolution (if such resolution is necessary) specifying the new Representative.

8. Assignment, Amendments, Waiver, Grant Agreement Complete, and Order of Precedence.

8.1 Assignment. The Recipient may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior written consent of the Met Council and a fully executed Assignment Agreement.

8.2 Amendments. Except as provided in this Section 8.2, any amendment to this Grant Agreement must be in writing and will not be effective until it has been executed and approved by the appropriate parties. If requested by the Recipient in writing, the Met Council may at its sole discretion authorize in writing a minor change to the Recipient Program in Exhibit A without a formal executed amendment to this Grant Agreement.

8.3 Waiver. If the Met Council fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Grant Agreement Complete. This Grant Agreement contains all negotiations and agreements between the Met Council and the Recipient. No other understanding regarding this Grant Agreement, whether written or oral, may be used to bind either party.

8.5 Order of Precedence. This Grant Agreement will be interpreted in the following order of precedence:

(1) Grant Agreement excluding exhibits;

(2) Exhibit B; and

(3) Exhibit A.

9. Liability and Insurance.

9.1 Liability. The Recipient and the Met Council are each responsible for their own acts and the acts of their employees and the results thereof. To the extent authorized by law, a party is not responsible for the acts of the other party and the results thereof. The liability of the Parties is governed by Minnesota Statutes Chapter 466 and other applicable laws. Neither Party waives any applicable limits on liability or immunities.

9.2 Relationship of the Parties. Nothing contained in this Grant Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners or a joint venture between the Recipient and the Met Council, nor will the Recipient be considered or deemed to be an agent, representative, or employee of the Met Council in the performance of this Grant Agreement, or the Recipient Program.

The Recipient represents that it has already or will secure or cause to be secured all personnel required for the performance of this Grant Agreement and the Recipient Program. All personnel of the Recipient or other persons while engaging in the performance of this Grant Agreement or the Recipient Program will not have any contractual relationship with the Met Council related to the work of the Recipient Program and will not be considered employees of the Met Council. In addition, all claims that may arise on behalf of said personnel or other persons out of employment or alleged employment including, but not limited to, claims under the Workers' Compensation Act of the State of Minnesota, claims of discrimination against the Recipient, its officers, agents, contractors, or employees will in no way be the responsibility of the Met Council. Such personnel or other persons may not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the Met Council, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

10. Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Recipient's books, records, documents, and accounting procedures and practices relevant to this Grant Agreement are subject to examination by the Met Council and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the termination date of this Grant Agreement.

11. Government Data Practices.

The Recipient and Met Council must comply with the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, as it applies to all data provided by the Met Council under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Recipient under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Recipient or the Met Council. If the Recipient receives a request to release the data referred to in this Clause, the Recipient must immediately notify the Met Council.

12. Workers' Compensation.

The Recipient certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Recipient's employees and agents will not be considered Met Council employees. Any claims that may arise under the Minnesota Workers Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Met Council's obligation or responsibility.

13. Data Availability.

To the extent and as requested by the Met Council, Recipient agrees to comply with Minn. Stat. § 114D.50, subd. 5 requirements for data collected by the Recipient Programs funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness and infrastructure investments, including but not limited to the requirement that to the extent practicable, summary data and results of Recipient Programs funded with money from the Clean Water Fund should be readily accessible on the internet and identified as a Clean Water Fund Recipient Program. The Met Council will put overall summary information on the internet and will encourage the Recipient put its city information on the web. Recipient understands and agrees that Met Council may list its name and summary information on the internet or in any other Grantor reporting.

Data collected by the Recipient Program, if any, funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness, and infrastructure investments must conform to the enterprise information architecture developed by the Department of Information Technology Services. Spatial data must conform to geographic information system guidelines and standards outlined in that architecture and adopted by the Minnesota Geographic Data Clearinghouse at the Minnesota Geospatial Information Office. A description of these data that adheres to the Department of Information Technology Services geographic metadata standards must be submitted to the Minnesota Geospatial Information Office to be made available online through the clearinghouse and the data must be accessible and free to the public unless made private under chapter 13. To the extent practicable, summary data and results of projects funded with money from the clean water fund should be readily accessible on the Internet and identified as a clean water fund project.

14. Governing Law, Jurisdiction, and Venue.

This Grant Agreement will be construed and enforced under the laws of the State of Minnesota without regard to its conflict of law provisions. The venue for any legal proceedings arising out of this Grant Agreement will be the appropriate state or federal court in Ramsey County, Minnesota.

15. Termination.

The Met Council may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Recipient. Upon termination, the Recipient will be entitled to payment for services prequalified and satisfactorily performed before the termination notice.

16. Data Disclosure.

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Recipient consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the Met Council, to federal and state tax agencies and Met Council personnel involved in the

payment of Met Council obligations. Recipient will require compliance with this Section 16 by Recipient's subrecipient of Grant funds and shall submit evidence of such compliance to Met Council as requested.

17. Notices.

In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and must be personally served or sent by email or United States mail, to the Authorized Representative of the party to whom it is directed.

18. Miscellaneous.

18.1 Report to Legislature. As provided in Minn. Stat. § 3.195, the Met Council must submit a report on the expenditure and use of money appropriated under the Clean Water Fund to the legislature by January 15 of each year. The report must detail the outcomes in terms of additional use of Clean Water Fund resources, user satisfaction surveys, and other appropriate outcomes. The Recipient agrees to provide to the Met Council by January 1 of each year a report on any user satisfaction surveys it has related to this Recipient Program, and other appropriate outcomes of the Recipient Program as prescribed in Section 18.3 of this Agreement.

18.2 Supplement. The funds granted under this agreement are to supplement and shall not substitute for traditional sources of funding. Recipient certifies to the Met Council that there was and is no traditional Recipient sources of funding for the City to help fund 80% of the subject water efficiency rebate or grant work.

18.3 Measurable Outcomes. A Recipient Program or program receiving funding from the Clean Water Fund must meet or exceed the constitutional requirement to protect, enhance, and restore water quality in lakes, rivers and streams and to protect groundwater and drinking water from degradation. A Recipient Program or program receiving funding from the Clean Water Fund must include measurable outcomes, as defined in Minn. Stat. § 3.303, subdivision 10, and a plan for measuring and evaluating the results. A Recipient Program or program must be consistent with current science and incorporate state-of-the-art technology. All information for funded Recipient Program work, including the proposed measurable outcomes, must be made available for publication on the web site required under Minn. Stat. § 3.303, subdivision 10, as soon as practicable and forwarded to the Met Council and the Legislative Coordinating Commission under the provisions of Minn. Stat. § 3.303, subd. 10. The Recipient must compile and submit all information for funded Recipient Programs or programs, including the proposed measurable outcomes and all other items required under Minn. Stat. § 3.303, subdivision 10, to the Met Council and, if requested by the Met Council, the Legislative Coordinating Commission as soon as practicable or by January 15 of the applicable fiscal year, whichever comes first.

18.4 Minn. Stat. § 16B.98. Grants funded by the Clean Water Fund must be implemented according to section 16B.98 and must account for all expenditures.

18.5 Benefit to Minnesota Waters. Money from the Clean Water Fund may only be spent on Recipient Programs that benefit Minnesota waters.

18.6 Website. If the Recipient has information on its website about the water efficiency grant program under Minn. Stat. § 114D.50, the Recipient will when practicable in accordance with Minn. Stat. § 114D.50, subd. 4(f) prominently display on the Recipient's website home page the Legacy logo accompanied by the phrase "Click here for more information." When a person clicks

on the Legacy logo image, the website must direct the person to a web page that includes both the contact information that a person may use to obtain additional information, as well as a link to the Met Council's and Legislative Coordinating Commission Website required under section 3.303, subdivision 10.

18.7 Future Eligibility. Future eligibility for money from the Clean Water Fund is contingent upon the Recipient satisfying all application requirements related to Met Council's fulfillment of Minn. Stat. § 114D.50 as well as any additional requirements contained in 2021, 1st Special Session, Chapter 1, Article 2, Section 8.

18.8 Prevailing Wages. The Recipient agrees to comply with all of the applicable provisions contained in chapter 177 of the Minnesota Statutes, and specifically those provisions contained in Minn. Stat. §§ 177.41 through 177.50, as they may be amended, modified or replaced from time to time with respect to the Recipient Program. By agreeing to this provision, the Recipient is not acknowledging or agreeing that the cited provisions apply to the Recipient Program.

18.9 Disability Access. Where appropriate, Recipient of clean water funds, in consultation with the Council on Disability and other appropriate governor-appointed disability councils, boards, committees, and commissions, should make progress toward providing greater access to programs, print publications, and digital media for people with disabilities related to the programs the recipient funds using appropriations made in this agreement.

18.10. General Provisions.

(i) Lawsuit. This Grant shall be canceled if a court determines that the appropriation illegally substitutes for a traditional source of funding.

(ii) Termination Due to Lack of Funds. Recipient recognizes that Met Council's obligation to reimburse Recipient for eligible Recipient Program costs is dependent upon Met Council's receipt of funds from the State of Minnesota appropriated to Met Council under 2023 Session Law, Chapter 40, Article 2, Section 8(b). Should the State of Minnesota terminate such appropriation or should such funds become unavailable to Met Council for any reason, Met Council shall, upon written notice to Recipient of termination or unavailability of such funds, have no further obligations for reimbursement or otherwise under this Grant Agreement. In the event of such written notice, Recipient has no further obligation to complete the Recipient Program as required by this Grant Agreement.

18.11. Counterparts and Electronic Signatures. This Grant Agreement may be executed in any number of counterparts, each of which when executed will be deemed to be an original and the counterparts will together constitute one agreement. A copy of this Grant Agreement, including its signature pages, will be binding and deemed to be an original. Electronic signatures using Adobe Sign or a similar program will be deemed an original signature.

19. Default and Remedies.

19.1 Defaults. The Recipient's failure to fully comply with any of the provisions contained in this Grant Agreement constitute an event of default ("Event of Default").

19.2. Remedies. Upon an event of default, the Met Council may exercise any one or more of the following remedies:

- a. Refrain from disbursing the Grant;
- b. Demand that all or any portion of the Grant already disbursed be repaid to it, and upon such demand the Recipient shall repay such amount to the Met Council; and
- c. Enforce any additional remedies the Met Council may have at law or in equity.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives.

METROPOLITAN COUNCIL

By: _____
Regional Administrator, successor, or delegate

Date: _____

RECIPIENT:

The Recipient certifies that the appropriate person(s) have executed the this agreement on behalf of the Recipient as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Printed Name and Title

Date: _____

EXHIBIT A

(Application from community)



2024 – 2026

METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM

APPLICATION FORM

updated 02/08/2024

Applicant Information:

MUNICIPALITY:	
MUNICIPAL UTILITY:	
MAILING ADDRESS:	

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water. In municipalities where only some neighborhoods or areas are served by a municipal public water supply system, only those served by the municipal public water supply system are eligible.

If applicable, please specify what parts of your municipality would be eligible to receive rebates or grants:

Primary Contact Information:

Municipality primary authorized representative (all correspondence regarding the Water Efficiency Grant Program should be addressed to individual named below):

NAME:	
TITLE:	
STREET:	
CITY, ZIP:	
PHONE:	
EMAIL:	

Secondary Contact Information:

Municipality secondary authorized representative:

NAME:	
TITLE:	
STREET:	
CITY, ZIP:	
PHONE:	
EMAIL:	

Water Use and Savings Information:

Municipal Total Per Capita Water Use, in gallons per person-day (2022):	
Municipal Residential Per Capita Water Use, in gallons per person-day (2022):	
Municipal Ratio of Peak Month to Winter Month Water Use (2022):	
Municipality's estimated annual water savings from proposed program, in gallons:	

Program Design:

Requested Grant Amount (must equal 80% of total program budget):	
Required Municipality Matching Amount (must equal 20% of total program budget):	
Total Program Budget (Requested Grant Amount + Match):	

Example Calculation:

Requested Grant Amount	\$16,000 (80% of total)
Required Municipality Matching Amount	\$4,000 (20% of total)
Total Program Budget	\$20,000 (100% of total)

Will your program be a grant program or rebate program? _____

Estimated Number of Items:

Item	Estimated Number
Toilets	
Irrigation Controllers	
Irrigation Spray Sprinkler Bodies	
Irrigation System Audits	
Showerheads	
Clothes Washing Machines	
Dishwashers	

Project Work Plan and Schedule:*

Task Description	Responsible Person	Start Date	Completion Date

** Municipality may create own project plan and schedule form*

Communications to Property Owners:

How will your program be advertised (check all that apply):

Newsletter	
Print media	
Email	
X (formerly Twitter)	
Website	
Radio	
Television	
Facebook	
Nextdoor	
Other social media	

Please attach examples of proposed newsletter, print media, or email communications.

Critical Points to Remember:

- The applying municipality must be served by a municipal public water supply system
- New construction and new developments are not eligible
- A portion of each eligible activity’s cost must be paid by the property owner
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Save Money and Conserve Water!

The City of Lino Lakes offers 8-zone Rachio 3 Smart Irrigation Controllers for \$45.00 +tax.

Go to: <https://linolakes.us/454/Smart-Irrigation-Controller-Program> for applications and more information.





In 2023, the City pumped over 700,000,000 gallons of water to meet user demand. Water for residential use equated to approximately 80 gallons per person per day. **A goal of the Lino Lakes Water Supply Plan is to bring residential water demand to less than 75 gallons per person per day.**



8-Zone Rachio 3 smart irrigation controllers are being offered to homeowners for a discounted price of \$45.00 + tax. Controllers will be provided on a first-come first-served basis while supplies last.

HELP US MEET OUR GOAL! Conserve water with a reduced price smart irrigation controller.

Fresh water is a finite resource. Fresh water used for irrigation picks up pollutants, such as fertilizer and pet waste, during its journey back to the groundwater supply.

Locally, up to 60% of water usage for a typical home is used for outdoor irrigation during the growing season. Of that water use, roughly 50% is wasted on overwatering, evaporation, and non-target watering. Wasted fresh water could easily reach 150 gallons per house per day. One of the most effective and easy to implement solutions to improve our water conservation efforts in the City is to increase the efficiency of outdoor irrigation.

EPA-certified WaterSense smart irrigation controllers greatly reduce overwatering by tailoring irrigation system operation to local weather, plant type, soil type, slopes, and other factors.

In an effort to enhance water conservation efforts in the City by helping residents conserve water (while saving money), the City of Lino Lakes will again be implementing the Smart Irrigation Controller Program in spring of 2024. This program is available due to a Clean Water Fund Grant that aims to reduce water demand and to ensure the reliability and protection of drinking water supplies.

Visit the www.linolakes.us/smartirrigation for more information about the program and application process.



Watering Restrictions Take Effect May 15th

City watering restrictions will take effect May 15th and will run through September 15th. In addition to odd-even sprinkling restrictions, watering lawns is also prohibited every day between 10:00am– 6:00pm. This is due to the Public Water Advisory related to manganese levels in the City's water supply.



Scan the QR code for additional information.



EXHIBIT B



2024 – 2026 METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM GUIDELINES

updated 06/06/2024

Overview

The Metropolitan Council (Met Council) will implement a water efficiency grant program effective July 1, 2024 to June 30, 2026. Grants will be awarded on a competitive basis to municipalities that are served by a municipal water system.

The Met Council will provide 80% of the program cost; the municipality must provide the remaining 20%. Municipalities will use the combined Met Council and municipality funds to run their own grant or rebate programs.

Grants will be made available in amounts with a minimum of \$5,000 and a maximum of \$50,000. Grantees will be required to provide estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Legislative Directive - Minnesota 2023 Session Laws

\$750,000 the first year and \$750,000 the second year are for the water demand reduction grants to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies. Fiscal year 2024 appropriations are available until June 30, 2025, and fiscal year 2025 appropriations are available until June 30, 2026.

Grant Program Goal

The goal of the water efficiency grant program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Critical Points to Remember

- The applying municipality must be served by a municipal public water supply system
- New construction and new developments are not eligible
- A portion of each eligible activity's cost must be paid by the property owner
- Funds are for rebates or grants only; consulting and city staff time are ineligible

- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Grant Program Structure: Administration and Funding

The Water Efficiency Grant Program will be administered by Metropolitan Council Environmental Services (Environmental Services) and will be funded with \$1,100,000 appropriated by the 2023 Minnesota Legislature. Grant applications will be reviewed and ranked Metropolitan Council Water Resources staff. The remaining \$400,000 of this funding has been allocated to a different, equity-focused municipal water efficiency grant project.

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water. In municipalities where only some neighborhoods or areas are served by a municipal public water supply system, only those served by the municipal public water supply system are eligible.

Grants will be awarded to municipalities in amounts ranging from \$5,000 to \$50,000 for providing rebates or grants to property owners. Municipalities will be responsible for the design and operation of their rebate or grant program and its details. Grant payments to the municipality will be for 80% of approved program amounts. The municipality must provide the remaining 20% of the granted/rebated amount to the property owner. Municipality rebates or grants are eligible for reimbursement on device replacements conducted during the Grant Activity Period.

Here is an example of the grant funding design:

Metropolitan Council Grant Amount	\$16,000 (80% of total)
Municipality Match	\$4,000 (20% of total)
Municipality Grant/Rebate Program Total	\$20,000 (100% of total)

Eligibility

This grant program is limited to municipalities in the seven-county metropolitan area.

Municipalities eligible per above must apply to participate and, if approved, sign a standard Met Council Grant Agreement, before any eligible rebates or grants can be submitted for reimbursement. Agreements shall require that municipalities:

- Entirely pass through grants received (as is being done by Environmental Services)
- Verify purchase of devices to receive grants
- Retain records and cooperate with any audits
- Conduct all communications with property owners and ensure all written communications to property owners include both the Clean Water, Land and Legacy Amendment and the Metropolitan Council's logo
- Provide quantitative information for state reporting purposes

Eligible water efficiency devices consist of the following:

- Toilet replacement with a US EPA WaterSense labeled toilet

- Irrigation controller replacement with a US EPA WaterSense labeled controller, either weather-based or soil moisture-based
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
- Irrigation system audit by an Irrigation Professional certified by a US EPA WaterSense program
- Showerhead replacement with a US EPA WaterSense labeled showerhead
- Clothes washing machine replacement with a US DOE Energy Star labeled clothes washing machine
- Residential dishwasher replacement with a US DOE Energy Star labeled residential dishwasher

Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible, as this program is intended as a current infrastructure replacement program.

Application Process

- Applicants must be served by a municipal public water supply system
- Municipalities will submit Met Council supplied application form by March 29, 2024. Required information includes:
 - the municipality's rebate or grant program design and work plan
 - proposed examples of communications to property owners
 - requested total grant amount
 - estimated annual amount of water saved by the applying municipality
- Application form is available at: <https://metro council.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx>
- Submit completed application to: henry.mccarthy@metc.state.mn.us
- Metropolitan Council will notify municipalities of grant awards by May 24, 2024.

Proposal Selection Criteria

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality:

- Municipalities with identified water supply issues in Master Water Supply Plan Community Profiles or Local Water Supply Plans
- Municipalities' ratio of peak monthly water use to winter monthly water use
- Municipalities' average residential per capita water use
- The order in which applications are received and until grant funds are completely committed

Funding Process and Reporting Requirements

- Utilizing forms provided by Met Council, the following information must be reported on a quarterly basis:
 - Number, type and amount of rebates or grants provided to property owners, along with each property address
 - Estimated annual gallons of water saved per device installation
 - Municipality matching funds disbursed
 - Number of unmet funding requests from property owners, if any

- Upon review and confirmation of the above information, Met Council will process a grant payment in the amount of 80% of approved total rebates or grants for the reporting period.
- Met Council will provide confirmation of grant balances available upon request and reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the Grant Activity Period.

Qualified Activities

- Toilet replacement with a US EPA WaterSense labeled toilet:
<https://lookforwatersense.epa.gov/products/Product-Search-Results-Toilets.html>
- Irrigation controller replacement with a US EPA WaterSense labeled controller, either weather-based or soil moisture-based:
<https://lookforwatersense.epa.gov/products/Product-Search-Results-IrrigationController.html>
<https://lookforwatersense.epa.gov/products/Product-Search-Results-SoilMoistureBasedIrrigationController.html>
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body:
<https://lookforwatersense.epa.gov/products/Product-Search-Results-Sprinkler.html>
- Irrigation system audit by an Irrigation Professionals certified by a US EPA WaterSense program:
<https://lookforwatersense.epa.gov/pros/>
- Showerhead replacement with a US EPA WaterSense labeled showerhead:
<https://www.epa.gov/watersense/showerheads>
- Clothes washing machine replacement with a US DOE Energy Star labeled clothes washing machine:
<https://www.energystar.gov/productfinder/product/certified-clothes-washers/results>
- Residential dishwasher replacement with a US DOE Energy Star labeled residential dishwasher:
<https://www.energystar.gov/products/dishwashers>

Determining Estimated Water Savings

Some manufacturers include annual water savings estimates in their device descriptions or specifications, and irrigation professionals report estimated savings after performing an irrigation system audit. In cases where estimated annual water savings are not provided or can't be found, the WaterSense and Energy Star websites have information on estimated water savings.

- Toilet:
<https://www.epa.gov/watersense/residential-toilets>
- Irrigation controller:
<https://www.epa.gov/watersense/watersense-labeled-controllers>
- Spray sprinkler body:
<https://www.epa.gov/watersense/spray-sprinkler-bodies#:~:text=WaterSense%20Savings,->

[Experts estimate that installing WaterSense labeled spray sprinkler, water and sewer costs annually.](#)

- Irrigation audit:
<https://www.epa.gov/watersense/irrigation-pro>
- Showerhead:
<https://www.epa.gov/watersense/showerheads>
- Clothes washing machine:
https://www.energystar.gov/products/clothes_washers#:~:text=ENERGY%20STAR%20can%20help%20families,less%20water%20than%20regular%20washers.
- Residential dishwasher:
<https://www.energystar.gov/products/dishwashers>

Reporting Example

Property Street Address and Zip Code	(Select) Property Type:	(Select) Water Device Replaced:	Cost per Device (\$):	# of Devices:	Rebate or Grant per Device (\$)	Est. Annual Water (Gallons) Saved Per Device:	Calculated Totals:			
							Total Rebate or Grant	Municipality Contribution:	Eligible Grant Amount	Estimated Annual Water Saved (Gallons):
2094 Proviso Avenue	Residential	Clothes Washer	\$800.00	1	\$200.00	5,000	\$200.00	\$40.00	\$160.00	5,000
3452 Enola Drive	Residential	Irrigation Controller	\$250.00	1	\$150.00	20,000	\$150.00	\$30.00	\$120.00	20,000
994 Argentine Place	Residential	Irrigation Controller	\$200.00	1	\$150.00	20,000	\$150.00	\$30.00	\$120.00	20,000
5377 Shoreham Way	Residential	Toilet	\$350.00	1	\$125.00	7,000	\$125.00	\$25.00	\$100.00	7,000

EXHIBIT C Revision #

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES

**2022-2024 CLEAN WATER FUND WATER EFFICIENCY GRANT PROGRAM
GRANT AMENDMENT FORM**

NOTICE TO RECIPIENT: Submission of this form is required to modify the Maximum Grant Amount in your Grant Agreement with Metropolitan Council 2024-2026 Clean Water Fund Water Efficiency Grant Program (Grant Program).

After determination of your city’s Maximum Grant Amount, completion and submission of this form is necessary when 1) you are requesting additional grant funds to meet unexpected rebate or grant demand, or 2) when your city has determined that the previously approved program’s rebate or grant demand will not be met, requiring less grant funds than anticipated when the agreement was signed.

The process for modifying your Grant Agreement is as follows:

1. Your city’s authorized representative submits one signed copy of Exhibit C to the Met Council, with any additional information requested by Met Council.
2. Upon receipt and any Met Council approval of signed Exhibit C, the Met Council’s authorized representative will obtain Met Council authorized signatures returns a fully executed copy of Exhibit C indicating the new Maximum Grant Amount to City’s designated authorized representative.

Instructions: Indicate the date of your change request in #1 box. Indicate the number of this particular change request in #2 box (and in box at top of page – must match). Enter the current grant agreement amount (as MCES approved) in #3 box. If you wish to increase your municipality’s grant amount, enter the amount you are requesting in #4 box. If you wish to decrease your grant amount due to less demand than anticipated, enter the amount in #5 box. Enter in #6 box the amount derived from adding #3 to #4 or derived from subtracting #5 from #3.

Grant Agreement #

1. Date of change request:

2. Change request number:

3. Current Grant Agreement Amount (as MCES approved):

4. Increase due to request for additional funding:

5. Decrease due to less demand:

6. Amended Maximum Grant Agreement Amount requested:

CITY NAME: _____

CITY AUTHORIZED REPRESENTATIVE (signature and date):

METROPOLITAN COUNCIL PROGRAM ADMINISTRATOR APPROVAL (signature and date):

METROPOLITAN COUNCIL AUTHORIZED SIGNATURE AND DATE

Questions may be directed to the Met Council Authorized Representative:

**CITY OF LINO LAKES
RESOLUTION NO. 24-91**

ACCEPTING METROPOLITAN COUNCIL CLEAN WATER FUND GRANT

WHEREAS, the City of Lino Lakes has been promoting water conservation efforts, partially through implementation of a smart irrigation controller program that began in 2021; and

WHEREAS, the Metropolitan Council is offering a Water Efficiency Grant under the Legacy Amendment Clean Water Fund for use in municipal water efficiency programs to offer rebates or grants to customers of the municipal water supply system to replace specified water using devices with approved devices that use substantially less water; and

WHEREAS, the City of Lino Lakes was awarded \$22,000 to be used for eligible water efficiency devices, such as US EPA WaterSense labelled smart irrigation controllers; and

WHEREAS, the City will provide \$5,500 in grant match funds; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes:

That the Metropolitan Council Clean Water Fund Grant is accepted, and hereby authorizes the Mayor and Clerk to execute the agreement on behalf of the City.

Adopted by the City Council of the City of Lino Lakes this 8th day of July 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk