



PARK BOARD AGENDA

Wednesday, October 2, 2024

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

ADVISORY BOARD MEETING, 6:30 P.M.

Council Chambers (televised)

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comment (*sign-in prior to start of meeting per Rules of Decorum*)
4. Setting the Agenda: Addition or Deletion of Agenda Items
5. Approval of Minutes: September 4, 2024
6. Action Items
 - A. Wilkinson Waters PUD Concept Plan Review Follow-up
7. Discussion Items
 - A. Mr. Sam Bennett email requesting sand volleyball courts
 - B. Discuss 2025 Park Board Goals
8. Next Scheduled Park Board Meeting - Wednesday, November 6, 2024

ADJOURNMENT

Meeting guidelines on reverse side.

CITY OF LINO LAKES ADVISORY BOARD MEETING GUIDELINES

Advisory boards are fact-finding bodies established to aid the City Council in specific areas. The decisions of any board are considered advisory only and all final decisions rest with the City Council. Board meetings shall operate in accordance with the procedures established by the City Council. The following meeting guidelines are derived from the City Council Rules of Decorum.

Members of the Audience – No person in the audience shall engage in disorderly or disruptive conduct such as audible commentary during a meeting, hand clapping, stamping of feet, whistling, using profane language, yelling and similar demonstrations, which conduct disturbs the peace and good order of the meeting.

Public Comment– Comments from the public will be accepted on any matter, whether on the agenda or not. Comments will not be accepted during specific agenda items unless a Public Hearing has been noticed. Please remember to be courteous and respectful and abide by the following guidelines:

- Sign-in prior to the start of the meeting
- Step up to the microphone when recognized by the Presiding Officer (Chair or Vice-Chair)
- State your name and address for the record
- State the subject to be discussed
- Limit comments to 4 minutes
- Address comments to the board as a whole, not any specific member
- No question may be asked of a board member or staff member without the permission of the Presiding Officer (Chair or Vice-Chair)
- Elect a spokesperson for a group of persons who wish to address the board on the same subject

Public Hearing – A public hearing is a separate item of business on the agenda. It gives the public an opportunity to comment on the topic identified. Please remember to be courteous and respectful and abide by the guidelines outlined for public comment (although no sign-in required). Typically, a public hearing proceeds as follows:

1. The Presiding Officer (Chair or Vice-Chair) will announce the agenda item and staff will present their report.
2. Board members have the opportunity to ask staff questions about the item.
3. The Presiding Officer (Chair or Vice-Chair) opens the public hearing and will recognize those who want to speak.
4. The Presiding Officer (Chair or Vice-Chair) shall close the public hearing.
5. The Board will then discuss the item. No further public comments are allowed.
6. The Board will make a recommendation and/or decision.

After a motion has been made or a public hearing has been closed, no member of the public shall address the board from the audience on the matter under consideration. The Presiding Officer (Chair or Vice-Chair) shall maintain strict order and etiquette at all meetings.

**CITY OF LINO LAKES
PARK BOARD MINUTES**

DATE:	September 4, 2024
TIME STARTED:	6:30 p.m.
TIME ENDED:	7:19 p.m.
MEMBERS PRESENT:	Patrick Huelman, Clark Gooder, Kellie Schmidt, Kathy Ballering, William Kusterman, Julie Ann Cutts
MEMBERS ABSENT:	None
STAFF PRESENT:	Rick DeGardner, Angela Thorson

1. CALL TO ORDER AND ROLL CALL

Chair Huelman called the Lino Lakes Park Board meeting to order at 6:30 p.m. on September 4, 2024.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Justin Reynolds, 7328 Stage Coach Trail, stated that he is attending the meeting to represent the Love Lino Group. He provided an overview of the Love Lino Group's size and the number of registered voters within it. Discussed the sign petitions from the group: ensure residential growth is done at a sustainable pace, segregated communities are not allowed, and developers have the requisite experience. The Love Lino Group is dedicated to the unique charm and natural beauty of Lino Lakes.

4. APPROVAL OF AGENDA

The agenda was approved as presented.

5. APPROVAL OF JUNE 5, 2024 MINUTES

Mrs. Ballering moved to approve the June 5, 2024 meeting minutes. Motion seconded by Mr. Gooder. Mr. Kusterman abstained Motion carried 5 – 0.

6. ACTION ITEMS

A. Wilkinson Waters PUD Concept Plan Review

Mr. Rick DeGardner, Public Services Director give a summary that the applicant, Wilkinson Waters LLC, is proposing a master planned development located on North

Oaks Company Inc. property located south of County Road J/Ash Street/CSAH 32, west of Centerville Road/CSAH 21 and north of Wilkinson Lake Boulevard. The development contains 4 parcels totaling approximately 76 gross acres and consists of mix of residential housing types and commercial development. The proposed development is called Wilkinson Waters.

The proposed project includes commercial retail space, two (2) – three-story 100-unit market rate multi-family buildings (including clubhouse, large communal green space, and additional amenities), 34 for-rent townhome units, 22 for sale townhome units, and one (1) – 100 unit senior living facility.

Figure 10-2 of the 2024 Comprehensive Plan identifies this area as a Neighborhood Service area, with Neighborhood Park Area C conceptually located on the north side of Ash Street. With 356 residential units in this development and potentially more to the west in the future, the Park Board should consider designating a neighborhood park in this area.

A minimum 30-40ft wide pedestrian way/trail connection should be made to Centerville Road, Ash Street, local public street, and public open space. In addition, a multi-functional greenway corridor with trails should be created.

Lauren Grouws VP of Development for Wilkinson Waters LLC is present at the meeting.

Mrs. Ballering asked if there was any objection from the community to this development. Mrs. Grouws stated this is the first board meeting the development has attended. Mr. DeGardner stated the purpose of this meeting was to discuss the park and trail issues.

Mrs. Ballering asked if we have the resources to put in any new park system. Stated that the City Council hasn't given the Park Board the funds to maintain the parks. Mr. DeGardner stated this development will generate park dedication fees for the City.

Mrs. Schmidt asked what the closest park to this development is. Mr. DeGardner replied Birch Park and Tower Park. Mr. Kusterman also mentioned Brandywood Park.

Mr. Huelman asked Mrs. Grouws about the demographic of the housing. She answered higher-end apartments. Mr. DeGardner asked if she anticipates a lot of families with young children. She replied maybe a lot of empty nesters but could also be families.

Mrs. Schmidt discussed a prior development that proposed the HOA would create and maintain their park.

Mr. DeGardner asked Mrs. Grouws what her perspective is on the identified 2.7 acres of upland and using that as a public park. She replied that needs to be discussed with the City.

Mr. Huelman stated he would like cash park dedication fees. In the future, would like to think about recreational opportunities and trails for the 2.7 acres.

Mr. Kusterman made a motion for cash in lieu of land. Mr. Gooder seconded. Motion carried 6 – 0

7. DISCUSSION ITEMS

A. Marshan Park Email

Mr. Rick DeGardner, Public Services Director stated a resident sent an email regarding some homeowners who have expressed an interest in a volleyball court and horseshoe pits for recreation at Marshan Park.

Mr. Kusterman stated he would like to take care of some of the things that need to be done at Marshan Park before any other assets are added; remove the building and adding a bench for a former Park Board member. He likes the idea of adding more to Marshan Park.

Mr. Gooder agrees with Mr. Kusterman.

Mr. Kusterman thinks you need to conduct a neighborhood survey.

Mr. Huelman we have bigger priorities right now, but in the future, we could remaster Marshan Park.

8. OLD BUSINESS

Mr. Huelman discussed the presentation that was brought to the City Council in late June 2024.

Mr. Gooder discussed the August City Council Work Session and the conservation the Council had. He stated the Mayor and Council were in favor of giving the Park Board funding from the surplus. He also stated the Council seems to understand the struggles the Park Board is having. What happens if we don't receive more funding?

Mrs. Ballering discussed the pickleball courts not being used in certain areas and being busy in others. Have to look into the age of the communities before assets are added.

Mr. Huelman stated we can't keep adding assets to each park. He sees a lot of pickleball and tennis players at Tower Park. He is confident City Council will provide funding in the future.

Mrs. Cutts asked for the status of the new playground equipment at Birchwood Acres Park and Brandywood Park. Mr. DeGardner stated Brandywood Park is completed and installation at Birchwood Acres begins next week.

9. ADJOURNMENT

Mr. Kusterman moved to adjourn the meeting. Motion seconded by Mr. Gooder.
Meeting adjourned at 7:19 p.m.

Respectfully submitted,
Angela Thorson, Public Services Administrative Assistant

DRAFT



DATE: October 2, 2024

TO: Park Board

FROM: Rick DeGardner, Public Services Director

RE: Wilkinson Waters PUD Concept Plan Review

There was a misunderstanding on what parcels of the proposed Wilkinson Waters development were included in the current proposal under discussion. The proposed development contains the four parcels shown in color on the attached Land Use Plan sheet. This includes the wetlands parcel that the Park Board was interested in designating an approximately 2-3 acres upland area (indicated with a red circle) for a potential future park area.

Staff is recommending the Park Board modify their recommendation to include dedicating the area described above for potential passive park area with the balance of park dedication fees in cash.



LEGEND		
SYMBOL	DESCRIPTION	AREA
[Yellow Box]	MULTI-FAMILY HOMES	4.3 AC
[Dark Green Box]	COMMERCIAL BUILDINGS	0.7 AC
[Red Box]	SENIOR LIVING FACILITY	1.1 AC
[Grey Box]	PRIVATE ROADWAY	4.6 AC
[Light Green Box]	PUBLIC OPEN SPACE	8.6 AC
[Lighter Green Box]	PRIVATE OPEN SPACE	13 AC
[Blue Box]	LAKE (NWL)	16.7 AC
[Purple Box]	STORM PONDS	3.5 AC
[Cyan Box]	WETLANDS (REMAINING)	17.3 AC

SITE DATA	
TOTAL SITE AREA:	75.9 AC
R.O.W. AREA:	6.9 AC
RESIDENTIAL LOT AREA:	20.5 AC
COMMERCIAL LOT AREA:	4.1 AC
TOTAL WATER AREA:	37.5 AC
WETLANDS (REMAINING):	8.6 AC
LAKE:	16.7 AC
STORM PONDS:	3.5 AC
OPEN SPACE	26.2 AC
PUBLIC OPEN SPACE:	8.6 AC
PRIVATE OPEN SPACE:	13 AC
PRIVATE ROADWAY:	4.6 AC

SITE DATA	
TOTAL RESIDENTIAL UNITS:	356
APARTMENTS:	200
SENIOR LIVING:	100
TOWNHOMES:	56
RETAIL SPACE:	
3 BUILDINGS - TOTAL SF	29,050 SF

RESIDENTIAL SETBACKS	
R-4 HIGH DENSITY RESIDENTIAL DISTRICT	
1. FROM STREET RIGHT-OF-WAY	
A. LOCAL OR MINOR COLLECTOR STREET	30 FEET
B. MAJOR COLLECTOR OR ARTERIAL STREET	40 FEET
C. PARKING LOT	15 FEET
2. REAR LOT LINE	
A. PRINCIPAL BUILDING	30 FEET
B. ACCESSORY BUILDING	5 FEET
C. PARKING LOT	5 FEET
3. SIDE LOT LINE	
A. PRINCIPAL BUILDING	20 FEET
B. ACCESSORY BUILDING	5 FEET
C. PARKING LOT	5 FEET

RETAIL SETBACKS	
GB GENERAL BUSINESS DISTRICT	
1. FROM STREET RIGHT-OF-WAY	
A. LOCAL OR MINOR COLLECTOR STREET	30 FEET
B. MAJOR COLLECTOR OR ARTERIAL STREET	40 FEET
C. PARKING LOT	15 FEET
2. REAR LOT LINE	
A. PRINCIPAL BUILDING	30 FEET
B. ACCESSORY BUILDING	5 FEET
C. PARKING LOT	10 FEET
3. SIDE LOT LINE	
A. PRINCIPAL BUILDING	10 FEET
B. ACCESSORY BUILDING	10 FEET
C. PARKING LOT	10 FEET

SOIL BORINGS:
BRAUN INTERTEC
11001 HAMPSHIRE AVE S.
MINNEAPOLIS, MN 55438
952-995-2000

WETLANDS:
JACOBSON ENVIRONMENTAL,
PLLC
5821 HUMBOLDT AVE N
BROOKLYN CENTER, MN 55430
612-802-6619



DATE: October 2, 2024

TO: Park Board

FROM: Rick DeGardner, Public Services Director

RE: Mr. Sam Bennett email requesting sand volleyball courts

The attached email was received by Mr. Bennett on September 5, 2024. I informed Mr. Bennet that I would include his email in the October Park Board meeting packet.

Angie Thorson

From: Sam Bennett <sbennett2011@outlook.com>
Sent: Thursday, September 5, 2024 1:43 PM
To: Rick DeGardner
Subject: Re: Marshan Park Plans

You don't often get email from sbennett2011@outlook.com. [Learn why this is important](#)

Caution: This email originated outside our organization; please use caution.

Thank you. I really do appreciate it. Which park is the best fit is a fair question and I am interested to hear feedback/input regarding that topic.

I emailed a while back regarding an accessible park that was receiving funding from state partners. I believe it was intended to go towards tower park. Is there any information or updates that you can share regarding that topic?

Best regards,

Sam

From: Rick DeGardner <RDeGardner@linolakes.us>
Sent: Thursday, September 5, 2024 1:32 PM
To: Sam Bennett <sbennett2011@outlook.com>
Cc: Rick DeGardner <RDeGardner@linolakes.us>
Subject: RE: Marshan Park Plans

Thanks for the email. I agree that sand volleyball courts would be a solid addition to the Lino Lakes Parks system, but not sure if Marshan Park would be a suitable spot since it is relatively small in size and is surrounded by homes in close proximity. I will provide your email to the Park Board at their Oct 2 meeting.

Rick DeGardner
Public Services Director
600 Town Center Parkway
Lino Lakes, MN 55014-1182
Direct 651-982-2444
rdegardner@linolakes.us



From: Sam Bennett <sbennett2011@outlook.com>
Sent: Thursday, September 5, 2024 1:27 PM

To: Rick DeGardner <RDegardner@linolakes.us>

Subject: Marshan Park Plans

You don't often get email from sbennett2011@outlook.com. [Learn why this is important](#)

Caution: This email originated outside our organization; please use caution.

Hello Rick and the Lino Lakes Park Board,

I hope this email finds you well. While watching the 09/04/24 park board meeting, I wanted to reach out to show support for Lino Lakes outdoor volleyball courts. I do not know the extent of the email mentioned but it sounds like horseshoe and volleyball courts were primary topics. I do not have any input on the horseshoe option but I can say there is a group of Lino Lakes Residents that travel to Spring Lake Park or Centerville twice a week all summer long for the outdoor volleyball courts. Turnout varies but typically it is anywhere from 8-20 attendees (and we try to keep the invite list restricted because of limited space) each time. Additionally, the middle school host open gym for \$7 each throughout the winter and this is even more crowded.

I don't know if there is a specific amount of utilization the city looks at when planning such an endeavor but I can say with a high level of confidence that volleyball courts would see frequent guests. There are some obvious details that would need to be worked out, lights might possibly be the most significant factor. This time of year, we migrate to Kelly's Korner for that specific reason.

Please let me know if there is anything I can help with on this topic. I know that cost is always a concern but I am confident that we could get a group of volunteers together willing to help if that is something that can be worked out. There has been discussion about adding a volleyball court to one of our own backyards but I think a nearby park would be preferable.

I happen to live closer to Sunrise Park but it does not have the open space that Marshan does. I've long thought that if the hockey rinks could be used in the summer for volleyball courts that could be a really good utilization of space but I don't know the logistics that would go into something like that.

In closing, I really want to reiterate the desire to have local volleyball courts and if it is something the city would support, we would be able to get a group of volunteers to help with the installation. It wouldn't specifically need to be at Marshan Park but I think the idea of hosting a fund raiser volleyball tournament on a weekend could be a really good option.

Thank you for all that you do.

Sam Bennett



DATE: October 2, 2024

TO: Park Board

FROM: Rick DeGardner, Public Services Director

RE: Discuss 2025 Park Board Goals

The Park Board directed staff to place this item on the October Park Board agenda. Please let me know if there is any information you would like to have provided at Wednesday's meeting.