



CITY COUNCIL AGENDA

Updated 11/22/24

Monday, November 25, 2024

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

***City Council: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
Interim City Administrator: Dave Pecchia***

CITY COUNCIL WORK SESSION, 5:30 P.M.

Community Room | Not televised

No Public Comment Allowed at Work Sessions per the Rules of Decorum

1. Call to Order and Roll Call
2. Setting the Agenda: Addition or Deletion of Agenda Items
3. Closed Session, Attorney-Client Privilege: Zikar Holdings LLC v. City of Lino Lakes
4. Update and Discussion on City Administrator Position
5. Review Regular Agenda
6. Adjournment

CITY COUNCIL MEETING, 6:30 P.M.

Council Chambers | Televised

- Call to Order and Roll Call
- Pledge of Allegiance
- Public Comment
Sign-in prior to start of meeting per Rules of Decorum
- Setting the Agenda: Addition or Deletion of Agenda Items

1. CONSENT AGENDA

- A. Consider Approval of Expenditures for November 25, 2024 (Check No. 121740 through 121842) in the Amount of \$888,828.60
- B. Consider Approval of 3rd Quarter 2024 Financial Report
- C. Consider Resolution 24-154 Approving Cannabinoid Product License for JP's Liquor, Wine & Beer, LLC
- D. Consider Approval of the Oct. 22, 2024 City Council Special Work Session Minutes
- E. Consider Approval of the Oct. 28, 2024 Council Special Work Session Minutes
- F. Consider Approval of the Oct. 28, 2024 Council Meeting Minutes
- G. Consider Approval of Nov. 4, 2024 City Council Special Work Session Minutes
- H. Consider Approval of Nov. 4, 2024 City Council Work Session Minutes

- I. Consider Approval of Nov. 4, 2024 City Council Closed Meeting Minutes
- J. Consider Approval of Nov. 12, 2024 City Council Work Session Minutes
- K. Consider Approval of Nov.12, 2024 City Council Meeting Minutes
- L. Consider Approval of July 22, 2024 City Council Meeting Minutes
- M. Consider Approval of September 23, 2024 City Council Meeting Minutes
- N. Consider Approval of October 7, 2024 Work Session Minutes
- O. Consider Approval of October 14, 2024 Work Session Minutes
- P. Consider Approval of October 14, 2024 Closed Meeting Minutes
- Q. Consider Approval of October 14, 2024 City Council Meeting Minutes

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

- A. Consider Approval of 2025-2026 Labor Agreement with LELS Local No 260, Meg Sawyer
- B. Consider Approval of 2025-2026 Labor Agreement with LELS Local No 299, Meg Sawyer
- C. Consider Approval of 2025-2026 Labor Agreement with I.U.O.E. Local No. 49, Meg Sawyer
- D. Consider Approval of 2025-2026 Non-Union Compensation Plan, Meg Sawyer
- E. Consider Appointment of Activity Center Coordinator, Meg Sawyer

4. PUBLIC SAFETY DEPARTMENT REPORT

No Report

5. PUBLIC SERVICES DEPARTMENT REPORT

No Report

6. COMMUNITY DEVELOPMENT REPORT

- A. Vacating Drainage & Utility Easement, 1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates, Diane Hankee
 - i. Consider Second Reading and Adoption of Ordinance No. 15-24
 - *Council may vote to dispense with the full reading of the ordinance***
 - *Roll call vote is required for adoption of the ordinance***
 - ii. Consider Resolution No. 24-152, Approving Summary Publication of Ord. No. 15-24
- B. Lino Retail 2.0, Katie Larsen
 - i. Consider Second Reading and Adoption of Ordinance No. 17-24 Approving Zoning Ordinance Map Amendment (Rezoning) from NB, Neighborhood Business to GB, General Business
 - *Council may vote to dispense with the full reading of the ordinance***
 - *Roll call vote is required for adoption of the ordinance***
 - ii. Consider Resolution No. 24-155 Approving Summary Publication of Ord. No. 17-24

- C. Vacating a portion of 77th Street lying between Marilyn Drive and Lake Drive, Diane Hankee
 - i. Consider Second Reading and Adoption of Ordinance No. 14-24
 - *Council may vote to dispense with the full reading of the ordinance*
 - *Roll call vote is required for adoption of the ordinance*
 - ii. Consider Resolution No. 24-151, Approving Summary Publication of Ord.No. 14-24
- D. Consider Resolution No. 24-153, Awarding Quote for the Utility Repair Project, Diane Hankee
- E. Consider Resolution No. 24-158 Approving Colonial Woods Comprehensive Plan Amendment, Michael Grochala

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

- A. Community Calendar: A Look Ahead
 - i. Environmental Board Meeting, November 26th at 6:30 p.m. at City Hall. Please note that this is a date change from November 27th.
 - ii. City Council Work Session, December 2nd at 6 p.m. at City Hall.
 - iii. Park Board Meeting, December 4th at 6:30 p.m. at City Hall.
 - iv. Mapping Northwest Main, Community Meeting #1, December 4th at 6 p.m. at the Rookery, 7690 Village Drive in Lino Lakes.
 - v. Economic Development Advisory Committee Meeting, December 5th at 8 a.m. at City Hall.

ADJOURNMENT



Expenditures

November 25, 2024

Check #121740 to #121842

\$888,828.60

Accounts Payable

Check Detail

User: jessica.eller
Printed: 11/22/2024 - 8:39AM



Check Number	Check Date		Amount
1020 - Allina Health System Line Item Account			
121747	11/25/2024		
Inv	CI00058702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	4th Qtr 2024 Education & Medical Direction	101-420-4330-000	1,329.50
Inv CI00058702 Total			1,329.50
121747 Total:			1,329.50
1020 - Allina Health System Total:			
			1,329.50
1092 - Quadient Finance USA, Inc. Line Item Account 101-432-4322-000			
121822	11/25/2024		
Inv	11/14/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	Postage Machine Postage	101-432-4322-000	500.00
Inv 11/14/2024 Total			500.00
Inv	9/15/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2024	Replace Check #121458 Postage Machine Postage	101-432-4322-000	500.00
Inv 9/15/2024 Total			500.00
121822 Total:			1,000.00
1092 - Quadient Finance USA, Inc. Total:			
			1,000.00
1093 - Centennial School District 12 Line Item Account			
121757	11/25/2024		
Inv	9/27/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2024	Long Term Escrow Closure - CMS Tennis Court & Parking Lot	801-000-2341-103	11,187.25
09/27/2024	Long Term Escrow Closure - CMS Tennis Court & Parking Lot	801-000-2341-106	31,500.00
09/27/2024	Long Term Escrow Closure - CMS Tennis Court & Parking Lot	801-000-2341-101	4,575.58
Inv 9/27/2024 Total			47,262.83

121757 Total:	47,262.83
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1093 - Centennial School District 12 Total:	47,262.83
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1104 - Walters Recycling & Refuse Line Item Account

121838 11/25/2024

Inv 8337510

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2024	Trash & Recycling	202-451-4384-000	291.29

Inv 8337510 Total	291.29
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Inv 8337576

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2024	Trash & Recycling	101-432-4384-503	441.57
11/10/2024	Organic Recycling	101-462-4410-000	80.08
11/10/2024	Organic Recycling	101-462-4410-000	187.49
11/10/2024	Organic Recycling	101-462-4410-000	100.11
11/10/2024	Organic Recycling	101-462-4410-000	84.70
11/10/2024	Trash & Recycling	101-432-4384-501	49.10
11/10/2024	Trash & Recycling	101-432-4384-502	141.48
11/10/2024	Trash & Recycling	101-432-4384-500	353.53
11/10/2024	Trash & Recycling	101-450-4384-000	50.65

Inv 8337576 Total	1,488.71
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121838 Total:	1,780.00
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1104 - Walters Recycling & Refuse Total:	1,780.00
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115 - Centennial Utilities Line Item Account

121758 11/25/2024

Inv October 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Natural Gas	202-451-4383-000	2,289.59
10/31/2024	Natural Gas	602-495-4383-000	23.72
10/31/2024	Natural Gas	101-450-4383-000	26.64
10/31/2024	Natural Gas	101-432-4383-503	1,081.08
10/31/2024	Natural Gas	602-495-4383-000	20.80
10/31/2024	Natural Gas	101-450-4383-000	26.06

Inv October 2024 Total	3,467.89
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121758 Total:	3,467.89
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115 - Centennial Utilities Total:	3,467.89
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1163 - Cargill, Inc. Line Item Account

121755 11/25/2024

Check Number	Check Date		Amount
Inv	2910190505		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Warehouse Storage Charge	101-430-4228-000	1,512.00
Inv 2910190505 Total			1,512.00
121755 Total:			1,512.00
1163 - Cargill, Inc. Total:			1,512.00
117 - Central Pension Fund Line Item Account 101-000-2040-000			
121743	11/22/2024		
Inv	November 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2024	November 2024 Central Pension Fund	101-000-2040-000	6,988.80
Inv November 2024 Total			6,988.80
121743 Total:			6,988.80
117 - Central Pension Fund Total:			6,988.80
121 - CenturyLink Line Item Account 101-432-4321-503			
121759	11/25/2024		
Inv	333266979		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2024	Phone & Internet Services	202-451-4321-000	67.32
Inv 333266979 Total			67.32
Inv	333786176		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2024	Pool Emergency Phone Services	202-451-4321-000	142.71
Inv 333786176 Total			142.71
Inv	334027044		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/10/2024	Phone & Internet Services	101-432-4321-503	68.59
Inv 334027044 Total			68.59
Inv	503783784		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	SCADA Phone Services	601-494-4321-000	50.77
11/18/2024	Phone Services	101-432-4321-500	50.77
Inv 503783784 Total			101.54

Check Number	Check Date		Amount
121759 Total:			380.16
121 - CenturyLink Total:			380.16
1278 - Core & Main LP Line Item Account			
121772	11/25/2024		
Inv	V945705		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Meters	601-494-4215-000	706.00
Inv V945705 Total			706.00
121772 Total:			706.00
1278 - Core & Main LP Total:			706.00
129 - City of Blaine Line Item Account			
121761	11/25/2024		
Inv	Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000	18,211.80
Inv Q3 2024 Total			18,211.80
121761 Total:			18,211.80
129 - City of Blaine Total:			18,211.80
13 - AFLAC Line Item Account 101-000-2040-000			
121746	11/25/2024		
Inv	064868		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	November Insurance Premiums	101-000-2040-000	408.58
Inv 064868 Total			408.58
121746 Total:			408.58
13 - AFLAC Total:			408.58
1301 - Fire Safety Education Line Item Account			
121778	11/25/2024		
Inv	INV003141		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2024	Junior Firefighter Sticker Badges (2,100)	101-421-4214-000	399.00

Check Number	Check Date		Amount
Inv INV003141	Total		399.00
			<hr/>
121778	Total:		399.00
			<hr/>
1301 - Fire Safety Education Total:			399.00
132 - City of Fridley Line Item Account			
121764	11/25/2024		
Inv	Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000	11,958.64
Inv Q3 2024	Total		11,958.64
			<hr/>
121764	Total:		11,958.64
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132 - City of Fridley Total:			11,958.64
138 - City of St. Paul Line Item Account			
121768	11/25/2024		
Inv	IN60522		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2024	Asphalt	101-430-4224-000	916.23
Inv IN60522	Total		916.23
			<hr/>
121768	Total:		916.23
			<hr/>
138 - City of St. Paul Total:			916.23
14 - AFSCME Council #5 Line Item Account 101-000-2040-000			
121740	11/08/2024		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	PR Batch 00002.11.2024 Union Dues AFSCME	101-000-2040-000	471.44
Inv	Total		471.44
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121740	Total:		471.44
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14 - AFSCME Council #5 Total:			471.44
1410 - Squires, Waldspurger & Mace P.A. Line Item Account			
121826	11/25/2024		
Inv	00390		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/19/2024	September Legal Watermark Subdivision 8th	801-000-2328-103	240.00
11/19/2024	September Legal Miscellaneous	101-414-4301-000	4,682.67
11/19/2024	September Legal Winter Property	422-499-4301-000	245.00
11/19/2024	September Legal DNR Water Appropriation Permit Contested	601-494-4301-000	5,783.50
11/19/2024	September Legal Water Treatment Plant	406-499-4301-147	52.50
11/19/2024	September Legal Lino Retail 2.0	801-000-2300-000	35.00
11/19/2024	September Legal Planning	101-416-4300-000	245.00
Inv 00390 Total			11,283.67
121826 Total:			11,283.67
1410 - Squires, Waldspurger & Mace P.A. Total:			11,283.67
1439 - Geislinger and Sons, Inc. Line Item Account			
121780	11/25/2024		
Inv	021892-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	2023 Lake Drive Trunk Water Main Improvements	406-499-4400-150	11,511.78
Inv 021892-000-2 Total			11,511.78
121780 Total:			11,511.78
1439 - Geislinger and Sons, Inc. Total:			11,511.78
1463 - Menards - Blaine Line Item Account			
121805	11/25/2024		
Inv	75110		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2024	FIP Brass Tee	202-451-4211-000	5.99
Inv 75110 Total			5.99
121805 Total:			5.99
1463 - Menards - Blaine Total:			5.99
1593 - Shred-it, c/o Stericycle, Inc. Line Item Account			
121825	11/25/2024		
Inv	8008898781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2024	Document Destruction	101-402-4410-000	82.99
11/03/2024	Document Destruction	101-420-4410-000	165.98
Inv 8008898781 Total			248.97
121825 Total:			248.97

1593 - Shred-it, c/o Stericycle, Inc. Total:	248.97
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1615 - Lennar MN Division Line Item Account

121798 11/25/2024

Inv 2023-00703

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2093 Watermark Way	801-000-2318-000	3,900.00

Inv 2023-00703 Total	3,900.00
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Inv 2023-00843

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2129 Watermark Way	801-000-2318-000	3,900.00

Inv 2023-00843 Total	3,900.00
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Inv 2023-00855

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2125 Watermark Way	801-000-2318-000	3,900.00

Inv 2023-00855 Total	3,900.00
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Inv 2023-00953

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Escrow Release - 7432 Forest Ln	801-000-2318-000	3,900.00

Inv 2023-00953 Total	3,900.00
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Inv 2023-01027

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2068 Watermark Way	801-000-2318-000	5,900.00

Inv 2023-01027 Total	5,900.00
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Inv 2023-01073

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 7436 Forest Ln	801-000-2318-000	5,900.00

Inv 2023-01073 Total	5,900.00
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Inv 2023-01122

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2060 Watermark Way	801-000-2318-000	5,900.00

Inv 2023-01122 Total	5,900.00
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Inv 2023-01139

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2118 Watermark Way	801-000-2318-000	5,400.00

Check Number	Check Date		Amount
Inv 2023-01139	Total		5,400.00
Inv 2023-01287			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2071 Norway Ln	801-000-2318-000	5,400.00
Inv 2023-01287	Total		5,400.00
Inv 2023-01353			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Escrow Release - 2056 Watermark Way	801-000-2318-000	5,400.00
Inv 2023-01353	Total		5,400.00
Inv 2023-01450			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2114 Watermark Way	801-000-2318-000	5,900.00
Inv 2023-01450	Total		5,900.00
Inv 2023-01559			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2079 Norway Ln	801-000-2318-000	5,400.00
Inv 2023-01559	Total		5,400.00
Inv 2023-01564			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Escrow Release - 2050 Norway Ln	801-000-2318-000	5,900.00
Inv 2023-01564	Total		5,900.00
Inv 2023-01838			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2089 Watermark Way	801-000-2318-000	5,900.00
Inv 2023-01838	Total		5,900.00
Inv 2023-01916			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2107 Norway Ln	801-000-2318-000	5,400.00
Inv 2023-01916	Total		5,400.00
Inv 2023-02026			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2085 Watermark Way	801-000-2318-000	4,900.00
Inv 2023-02026	Total		4,900.00

Check Number	Check Date		Amount
Inv	2023-02036		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Escrow Release - 2081 Watermark Way	801-000-2318-000	3,900.00
Inv 2023-02036 Total			3,900.00
Inv	2023-02040		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2119 Norway Ln	801-000-2318-000	16,200.00
Inv 2023-02040 Total			16,200.00
Inv	2023-02080		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2024	Escrow Release - 2105 Watermark Way	801-000-2318-000	5,900.00
Inv 2023-02080 Total			5,900.00
Inv	2024-00027		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 7444 Forest Ln	801-000-2318-000	5,900.00
Inv 2024-00027 Total			5,900.00
Inv	2024-00117		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2078 Norway Ln	801-000-2318-000	5,400.00
Inv 2024-00117 Total			5,400.00
Inv	2024-00179		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2082 Norway Ln	801-000-2318-000	3,400.00
Inv 2024-00179 Total			3,400.00
Inv	2024-00187		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2158 Koronis Cir	801-000-2318-000	3,400.00
Inv 2024-00187 Total			3,400.00
Inv	2024-00307		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/20/2024	Escrow Release - 2131 Norway Ln	801-000-2318-000	900.00
Inv 2024-00307 Total			900.00
121798 Total:			127,900.00

Check Number	Check Date		Amount
1615 - Lennar MN Division Total:			127,900.00
1637 - Ehlers and Associates Line Item Account			
121775	11/25/2024		
Inv	99663		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	TIF Reporting - 2023 Report OSA Questions	418-499-4300-000	926.25
Inv	99663 Total		926.25
Inv	99664		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	Sports Dome Review & Analysis	101-415-4300-000	731.25
Inv	99664 Total		731.25
121775 Total:			1,657.50
1637 - Ehlers and Associates Total:			1,657.50
167 - Imperial Dade Line Item Account			
121788	11/25/2024		
Inv	4306942		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/11/2024	Toilet Bowl Cleaner & Multi Purpose Cleaner	202-451-4211-000	84.92
Inv	4306942 Total		84.92
Inv	4309616		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Holder System	202-451-4211-000	98.42
Inv	4309616 Total		98.42
Inv	4309654		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Multi Purpose Cleaner	202-451-4211-000	41.92
Inv	4309654 Total		41.92
Inv	4309689		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Toilet Tissue, Nitrile Gloves, Sponges & Urinal Screens	202-451-4211-000	193.65
Inv	4309689 Total		193.65
Inv	4309691		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Fiberglass Wet Mop Handle	202-451-4211-000	28.34

Check Number	Check Date		Amount
Inv 4309691	Total		28.34
121788	Total:		447.25
167 - Imperial Dade	Total:		447.25
1677 - MNSPECT, LLC Line Item Account			
121812	11/25/2024		
Inv	865451		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Field Inspections	101-422-4410-000	8,585.00
Inv 865451	Total		8,585.00
121812	Total:		8,585.00
1677 - MNSPECT, LLC	Total:		8,585.00
1746 - SCR Line Item Account			
121823	11/25/2024		
Inv	AW14971		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Closed Bypass Valve & Updated Programming	202-451-4300-000	130.00
Inv AW14971	Total		130.00
121823	Total:		130.00
1746 - SCR	Total:		130.00
1749 - Huebsch Services Line Item Account			
121785	11/25/2024		
Inv	20115641		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Mats	101-432-4410-503	259.01
10/31/2024	Mats	101-432-4410-502	73.61
10/31/2024	Shop Towels	101-431-4211-000	92.56
10/31/2024	Mats	101-432-4410-501	122.74
Inv 20115641	Total		547.92
121785	Total:		547.92
1749 - Huebsch Services	Total:		547.92

175 - Delta Dental of Minnesota Line Item Account

121773 11/25/2024
 Inv December 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/01/2024	Dental Insurance Premiums	603-496-4134-000	84.21
12/01/2024	Dental Insurance Premiums	101-416-4134-000	51.04
12/01/2024	Dental Insurance Premiums	602-495-4134-000	210.54
12/01/2024	Dental Insurance Premiums	101-422-4134-000	153.14
12/01/2024	Dental Insurance Premiums	101-450-4134-000	234.81
12/01/2024	Dental Insurance Premiums	101-431-4134-000	130.16
12/01/2024	Dental Insurance Premiums	101-418-4134-000	51.04
12/01/2024	Dental Insurance Premiums	101-402-4134-000	51.05
12/01/2024	Dental Insurance Premiums	101-430-4134-000	232.23
12/01/2024	Dental Insurance Premiums	101-407-4134-000	89.32
12/01/2024	Dental Insurance Premiums	101-462-4134-000	20.42
12/01/2024	Dental Insurance Premiums	101-420-4134-000	1,311.80
12/01/2024	Dental Insurance Premiums	101-000-2044-000	1,854.94
12/01/2024	Dental Insurance Premiums	601-494-4134-000	210.55
12/01/2024	Dental Insurance Premiums	101-421-4134-000	66.37
12/01/2024	Dental Insurance Premiums	101-461-4134-000	30.62
12/01/2024	Dental Insurance Premiums	101-432-4134-000	7.66
12/01/2024	Dental Insurance Premiums	202-451-4134-000	153.12
12/01/2024	Dental Insurance Premiums	101-463-4134-000	25.52
12/01/2024	Dental Insurance Premiums	101-000-2040-000	268.83

Inv December 2024 Total 5,237.37

121773 Total: 5,237.37

175 - Delta Dental of Minnesota Total: 5,237.37

1761 - T-Mobile USA Inc Line Item Account

121834 11/25/2024
 Inv October 2024

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2024	Cell Phone/Wi-Fi Service	101-430-4321-000	135.33
10/21/2024	Cell Phone/Wi-Fi Service	101-422-4321-000	166.35
10/21/2024	Cell Phone/Wi-Fi Service	101-461-4321-000	55.45
10/21/2024	Cell Phone/Wi-Fi Service	601-494-4321-000	134.82
10/21/2024	Cell Phone/Wi-Fi Service	202-451-4321-000	25.70
10/21/2024	Cell Phone/Wi-Fi Service	602-495-4321-000	215.31
10/21/2024	Cell Phone/Wi-Fi Service	101-450-4321-000	65.64

Inv October 2024 Total 798.60

121834 Total: 798.60

1761 - T-Mobile USA Inc Total: 798.60

1762 - LEAST Services/Counseling, LLC Line Item Account

121797 11/25/2024

Check Number	Check Date		Amount
Inv 1552			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	Counseling Services & Monthly Retainer Fee	101-420-4300-000	600.00
Inv 1552 Total			600.00
Inv 1563			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Counseling Services	101-421-4300-000	140.00
Inv 1563 Total			140.00
121797 Total:			740.00
1762 - LEAST Services/Counseling, LLC Total:			740.00
1842 - City of Anoka Line Item Account			
121760	11/25/2024		
Inv Q3 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000	3,866.85
Inv Q3 2024 Total			3,866.85
121760 Total:			3,866.85
1842 - City of Anoka Total:			3,866.85
1843 - Centennial Lakes Police Department Line Item Account			
121756	11/25/2024		
Inv Q3 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000	2,873.73
Inv Q3 2024 Total			2,873.73
121756 Total:			2,873.73
1843 - Centennial Lakes Police Department Total:			2,873.73
1844 - City of Ramsey Line Item Account			
121765	11/25/2024		
Inv Q3 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000	8,014.35
Inv Q3 2024 Total			8,014.35

Check Number	Check Date	Amount
121765 Total:		8,014.35
1844 - City of Ramsey Total:		8,014.35
1845 - City of Coon Rapids Line Item Account		
121763	11/25/2024	
Inv Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000
		9,191.71
Inv Q3 2024 Total		9,191.71
121763 Total:		9,191.71
1845 - City of Coon Rapids Total:		9,191.71
1846 - City of Spring Lake Park Line Item Account		
121766	11/25/2024	
Inv Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000
		7,166.09
Inv Q3 2024 Total		7,166.09
121766 Total:		7,166.09
1846 - City of Spring Lake Park Total:		7,166.09
1847 - City of St. Francis Line Item Account		
121767	11/25/2024	
Inv Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000
		7,227.65
Inv Q3 2024 Total		7,227.65
121767 Total:		7,227.65
1847 - City of St. Francis Total:		7,227.65
1848 - City of Columbia Heights Line Item Account		
121762	11/25/2024	
Inv Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000
		9,352.84

Check Number	Check Date		Amount
		Inv Q3 2024 Total	9,352.84
		121762 Total:	9,352.84
		1848 - City of Columbia Heights Total:	9,352.84
		1855 - Lucken Auto Glass Line Item Account	
121800	11/25/2024		
		Inv I012577	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/07/2024	Windshield Replacement #607
			<u>Line Item Account</u>
			101-431-4410-000
			298.00
		Inv I012577 Total	298.00
		121800 Total:	298.00
		1855 - Lucken Auto Glass Total:	298.00
		1896 - Utility Logic, LLC Line Item Account	
121837	11/25/2024		
		Inv 15048	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/01/2024	2 Year Data Plan & IOT Sim Card
		11/01/2024	2 Year Data Plan & IOT Sim Card
			<u>Line Item Account</u>
			602-495-4321-000
			257.50
			601-494-4321-000
			257.50
		Inv 15048 Total	515.00
		121837 Total:	515.00
		1896 - Utility Logic, LLC Total:	515.00
		1918 - Midwest Machinery Co Line Item Account	
121810	11/25/2024		
		Inv 10280649	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/01/2024	Serpentine Belt #224
			<u>Line Item Account</u>
			101-431-4221-000
			49.04
		Inv 10280649 Total	49.04
		Inv 10291692	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/12/2024	Recoil for Walk Behind Blower
			<u>Line Item Account</u>
			101-431-4221-000
			5.88
		Inv 10291692 Total	5.88
		121810 Total:	54.92

1918 - Midwest Machinery Co Total:	54.92
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192 - Emergency Apparatus Maintenance Line Item Account

121776 11/25/2024

Inv 133174

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2024	Vehicle Repairs #622	101-431-4410-000	14,716.90

Inv 133174 Total	14,716.90
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Inv 134296

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Repair Compartment Open Light #625	101-431-4410-000	827.97

Inv 134296 Total	827.97
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121776 Total:	15,544.87
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192 - Emergency Apparatus Maintenance Total:	15,544.87
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1955 - Infinite Health Collaborative, PA Line Item Account

121789 11/25/2024

Inv IHEAINV00373

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Team Wellness Education	210-420-4410-000	125.00

Inv IHEAINV00373 Total	125.00
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121789 Total:	125.00
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1955 - Infinite Health Collaborative, PA Total:	125.00
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1974 - Language Line Services Line Item Account

121796 11/25/2024

Inv 11443200

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	October Language Line Services	101-420-4300-000	33.99

Inv 11443200 Total	33.99
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121796 Total:	33.99
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1974 - Language Line Services Total:	33.99
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1994 - Stryker Sales, LLC Line Item Account

121831 11/25/2024

Check Number	Check Date		Amount
Inv	9207249942		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2024	Claim #CP385321 Broken Support Arm on Lucas CPR Device	101-432-4361-000	1,258.00
Inv 9207249942 Total			1,258.00
121831 Total:			1,258.00
1994 - Stryker Sales, LLC Total:			1,258.00
2 - 1st Choice Document Destruction Line Item Account			
121745	11/25/2024		
Inv	24-2887		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/16/2024	Shred Day Event 2,420 Pounds Recycled	101-462-4410-000	840.00
Inv 24-2887 Total			840.00
121745 Total:			840.00
2 - 1st Choice Document Destruction Total:			840.00
2014 - Hydraulic Specialty, Inc. Line Item Account			
121786	11/25/2024		
Inv	090004954454		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Stock Hydraulic Couplers	101-431-4221-000	103.89
Inv 090004954454 Total			103.89
121786 Total:			103.89
2014 - Hydraulic Specialty, Inc. Total:			103.89
204 - Factory Motor Parts Company Line Item Account			
121777	11/25/2024		
Inv	1-10213607		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2024	2 Cycle Mix Oil	101-431-4221-000	53.28
Inv 1-10213607 Total			53.28
Inv	159-120915		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2024	Battery Core Return	101-431-4221-000	-16.00
Inv 159-120915 Total			-16.00

Inv 159-122671

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Front Brake Pads & Rotors #255	101-431-4221-000	213.58

Inv 159-122671 Total 213.58

Inv 159-122674

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Spark Plugs & Intake Manifold Gasket #314	101-431-4221-000	38.87

Inv 159-122674 Total 38.87

Inv 159-122989

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Stock Electronic & Battery Cleaner	101-431-4211-000	14.02

Inv 159-122989 Total 14.02

121777 Total: 303.75

204 - Factory Motor Parts Company Total: 303.75

2042 - J. Becher & Associates, Inc. Line Item Account

121791 11/25/2024

Inv 2413118-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2024	Troubleshoot Holly Ln Siren	101-420-4410-000	71.00

Inv 2413118-F Total 71.00

Inv 2413119-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	Replace GFI on Post & Wire Lights in Office	101-432-4300-503	460.67

Inv 2413119-F Total 460.67

Inv 2413555-F

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Troubleshoot & Repair Sauna	202-451-4300-000	284.00

Inv 2413555-F Total 284.00

121791 Total: 815.67

2042 - J. Becher & Associates, Inc. Total: 815.67

2043 - American Red Cross Line Item Account

121749 11/25/2024

Inv 22738731

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	603-496-4330-000	145.00
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	101-450-4330-000	145.00
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	101-430-4330-000	145.00
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	602-495-4330-000	145.00
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	202-451-4330-000	96.00
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	601-494-4330-000	145.00
11/13/2024	First Aid/CPR/AED & Bloodborne Pathogens Certification	101-431-4330-000	145.00

Inv 22738731 Total 966.00

121749 Total: 966.00

2043 - American Red Cross Total: 966.00

2106 - Nelson Sanitation & Rental, Inc. Line Item Account

121814 11/25/2024

Inv INV/2024/17072

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Televising	603-496-4410-000	402.50

Inv INV/2024/17072 Total 402.50

Inv INV/2024/17073

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Televising	603-496-4410-000	517.50

Inv INV/2024/17073 Total 517.50

Inv INV/2024/17074

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Storm Jetting	603-496-4410-000	652.50

Inv INV/2024/17074 Total 652.50

Inv INV/2024/17075

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Sewer Jetting	602-495-4300-000	5,715.48

Inv INV/2024/17075 Total 5,715.48

Inv INV/2024/17076

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Televising	602-495-4300-000	4,903.21

Inv INV/2024/17076 Total 4,903.21

121814 Total: 12,191.19

Check Number	Check Date		Amount
2106 - Nelson Sanitation & Rental, Inc. Total:			12,191.19
2115 - Janas, Lorita Line Item Account			
121792	11/25/2024		
Inv	11/6/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Mileage Reimbursement	101-403-4330-000	103.18
Inv 11/6/2024 Total			103.18
121792 Total:			103.18
2115 - Janas, Lorita Total:			103.18
2119 - Staples Inc. Line Item Account			
121827	11/25/2024		
Inv	7002704593		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	Miscellaneous Office Supplies	101-420-4200-000	627.62
10/25/2024	Paper	101-421-4200-000	45.49
Inv 7002704593 Total			673.11
121827 Total:			673.11
2119 - Staples Inc. Total:			673.11
2124 - Due North Custom Construction LLC Line Item Account			
121774	11/25/2024		
Inv	1092		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/11/2024	PD Break Room Remodel	401-432-4300-000	24,372.00
Inv 1092 Total			24,372.00
121774 Total:			24,372.00
2124 - Due North Custom Construction LLC Total:			24,372.00
2142 - Colotti, Roberta Line Item Account			
121770	11/25/2024		
Inv	10/24/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2024	Mileage Reimbursement	101-403-4330-000	26.13
Inv 10/24/2024 Total			26.13

Check Number	Check Date		Amount
121770 Total:			26.13
2142 - Colotti, Roberta Total:			26.13
216 - First Advantage Occ. Line Item Account			
121779	11/25/2024		
Inv	2504912410		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Employee Drug Testing	101-402-4300-000	68.24
Inv 2504912410 Total			68.24
121779 Total:			68.24
216 - First Advantage Occ. Total:			68.24
2163 - Citygate Associates, LLC Line Item Account			
121769	11/25/2024		
Inv	31673		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Operational Study of the Public Safety Department	214-420-4300-000	24,842.55
Inv 31673 Total			24,842.55
121769 Total:			24,842.55
2163 - Citygate Associates, LLC Total:			24,842.55
2174 - Glamos Wire, Inc. Line Item Account			
121781	11/25/2024		
Inv	10/31/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Long Term Escrow Closure - Glamos Wire	801-000-2345-106	21,350.00
10/31/2024	Long Term Escrow Closure - Glamos Wire	801-000-2345-103	-7.16
10/31/2024	Long Term Escrow Closure - Glamos Wire	801-000-2345-101	6,471.52
Inv 10/31/2024 Total			27,814.36
121781 Total:			27,814.36
2174 - Glamos Wire, Inc. Total:			27,814.36
2175 - Seemann (Mattioli), Connor Line Item Account			
121824	11/25/2024		
Inv	11/12/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/12/2024	Short Term Escrow Closure - ZOTA - Home Occupation	801-000-2300-000	691.50
Inv 11/12/2024 Total			691.50
121824 Total:			691.50
2175 - Seemann (Mattioli), Connor Total:			691.50
2176 - Strub, Bob Line Item Account			
121830	11/25/2024		
Inv	11/2/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2024	Parking Fee Reimbursement	101-420-4213-000	5.00
Inv 11/2/2024 Total			5.00
121830 Total:			5.00
2176 - Strub, Bob Total:			5.00
2177 - Bergeron, Sam Line Item Account			
121754	11/25/2024		
Inv	11/2/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2024	Parking Fee Reimbursement	101-420-4213-000	5.00
Inv 11/2/2024 Total			5.00
121754 Total:			5.00
2177 - Bergeron, Sam Total:			5.00
244 - Gopher State One-Call Line Item Account			
121782	11/25/2024		
Inv	4100549		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	October Tickets	601-494-4410-000	289.57
10/31/2024	October Tickets	602-495-4410-000	289.58
Inv 4100549 Total			579.15
121782 Total:			579.15
244 - Gopher State One-Call Total:			579.15
25 - American Legal Publishing Corp Line Item Account			

Check Number	Check Date		Amount
121748	11/25/2024		
Inv 36318			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2024	City Code Update & Web Hosting	101-402-4410-000	205.00
Inv 36318 Total			205.00
121748 Total:			205.00
25 - American Legal Publishing Corp Total:			205.00
258 - H&L Mesabi Company Line Item Account			
121783	11/25/2024		
Inv 13968			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	Stock Plow Cutting Edges	101-431-4221-000	7,824.00
Inv 13968 Total			7,824.00
121783 Total:			7,824.00
258 - H&L Mesabi Company Total:			7,824.00
281 - Hennepin Technical College Line Item Account			
121784	11/25/2024		
Inv CI0000004053			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2024	Peace Officer Education & Training - ICPOET Grant Reimbursed	101-420-4330-000	10,955.00
Inv CI0000004053 Total			10,955.00
121784 Total:			10,955.00
281 - Hennepin Technical College Total:			10,955.00
306 - Image Printing & Graphics, Inc Line Item Account			
121787	11/25/2024		
Inv 168653			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Rookery Door Sign	202-451-4200-000	30.00
Inv 168653 Total			30.00
121787 Total:			30.00
306 - Image Printing & Graphics, Inc Total:			30.00

311 - Instrumental Research, Inc. Line Item Account

121790	11/25/2024		
Inv	5975		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	11/05/2024	October Water Testing	601-494-4410-000
			360.00
Inv 5975 Total			360.00
			360.00
121790 Total:			360.00

311 - Instrumental Research, Inc. Total: 360.00

312 - International Union Line Item Account 101-000-2040-000

121741	11/08/2024		
Inv			
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	11/06/2024	PR Batch 00002.11.2024 Union Dues 49ers	101-000-2040-000
			630.00
Inv Total			630.00
			630.00
121741 Total:			630.00

312 - International Union Total: 630.00

33 - Anoka County Attorney's Office Line Item Account

121750	11/25/2024		
Inv	23-306303		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	11/06/2024	Forfeiture Distribution	208-420-4300-000
			141.60
Inv 23-306303 Total			141.60
Inv	24-082987		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
	11/06/2024	Forfeiture Distribution	208-420-4300-000
			493.50
Inv 24-082987 Total			493.50
			635.10
121750 Total:			635.10

33 - Anoka County Attorney's Office Total: 635.10

338 - Kennedy & Graven, Chartered Line Item Account

121793	11/25/2024		
Inv	11/8/2024		
	<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>

Check Number	Check Date		Amount
11/08/2024	2024 PFA Note Bond Counsel	406-470-6040-147	5,000.00
Inv 11/8/2024 Total			5,000.00
Inv 184615			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	September Legal Legacy at Woods Edge TIF	418-499-4301-000	561.50
Inv 184615 Total			561.50
121793 Total:			5,561.50
338 - Kennedy & Graven, Chartered Total:			5,561.50
344 - KLM Engineering, Inc. Line Item Account			
121794	11/25/2024		
Inv 10527			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2024	Tower No. 2 Antenna Inspection Services	801-000-2300-000	3,900.00
Inv 10527 Total			3,900.00
Inv 10528			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2024	Tower No. 2 Antenna Reinstallation Inspection Services	801-000-2300-000	5,000.00
Inv 10528 Total			5,000.00
121794 Total:			8,900.00
344 - KLM Engineering, Inc. Total:			8,900.00
359 - Landform Line Item Account			
121795	11/25/2024		
Inv 36167			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/11/2024	Lino Lakes Planning Services	488-499-4300-000	1,031.25
Inv 36167 Total			1,031.25
121795 Total:			1,031.25
359 - Landform Total:			1,031.25
365 - Law Enforcement Labor Services Line Item Account 101-000-2040-000			
121742	11/08/2024		

Check Number	Check Date		Amount
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	PR Batch 00002.11.2024 Union Dues LELS	101-000-2040-000	1,551.00
Inv Total			1,551.00
121742 Total:			1,551.00
365 - Law Enforcement Labor Services Total:			1,551.00
394 - Macqueen Equipment, Inc. Line Item Account			
121801	11/25/2024		
Inv P38090			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2024	White Fire Helmet Stalker	101-421-4370-000	416.16
Inv P38090 Total			416.16
Inv P38175			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Leather Helmet Front	101-421-4370-000	71.00
Inv P38175 Total			71.00
121801 Total:			487.16
394 - Macqueen Equipment, Inc. Total:			487.16
399 - Mansfield Oil Company Line Item Account 101-431-4212-000			
121802	11/25/2024		
Inv IN-00119730			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Generator Fuel - 247.7 Gallons	101-431-4212-000	778.59
Inv IN-00119730 Total			778.59
Inv IN-00119732			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Generator Fuel - 254.8 Gallons	101-431-4212-000	800.34
Inv IN-00119732 Total			800.34
121802 Total:			1,578.93
399 - Mansfield Oil Company Total:			1,578.93
404 - Martin-McAllister Line Item Account			

Check Number	Check Date		Amount
121803	11/25/2024		
Inv	16481		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Sgt Promotion Feedback	207-420-4410-000	350.00
Inv 16481 Total			350.00
Inv	16482		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Public Safety Assessment (3)	101-402-4300-000	1,875.00
Inv 16482 Total			1,875.00
121803 Total:			2,225.00
404 - Martin-McAllister Total:			2,225.00
416 - Medica Line Item Account			
121804	11/25/2024		
Inv	December 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	Health Insurance Premiums	101-422-4131-000	1,879.56
11/12/2024	Health Insurance Premiums	101-430-4131-000	2,820.34
11/12/2024	Health Insurance Premiums	101-431-4131-000	957.11
11/12/2024	Health Insurance Premiums	101-407-4131-000	1,564.21
11/12/2024	Health Insurance Premiums	101-463-4131-000	629.25
11/12/2024	Health Insurance Premiums	101-432-4131-000	93.16
11/12/2024	Health Insurance Premiums	101-461-4131-000	755.10
11/12/2024	Health Insurance Premiums	101-462-4131-000	503.40
11/12/2024	Health Insurance Premiums	101-450-4131-000	2,326.73
11/12/2024	Health Insurance Premiums	101-402-4131-000	1,214.34
11/12/2024	Health Insurance Premiums	101-421-4131-000	1,447.29
11/12/2024	Health Insurance Premiums	601-494-4131-000	1,066.09
11/12/2024	Health Insurance Premiums	602-495-4131-000	1,066.09
11/12/2024	Health Insurance Premiums	101-000-2040-000	1,142.90
11/12/2024	Health Insurance Premiums	101-000-2041-000	10,233.24
11/12/2024	Health Insurance Premiums	202-451-4131-000	621.07
11/12/2024	Health Insurance Premiums	101-420-4131-000	20,442.48
11/12/2024	Health Insurance Premiums	101-416-4131-000	621.07
11/12/2024	Health Insurance Premiums	603-496-4131-000	1,281.37
11/12/2024	Health Insurance Premiums	101-418-4131-000	621.07
Inv December 2024 Total			51,285.87
121804 Total:			51,285.87
416 - Medica Total:			51,285.87
418 - Menards - Forest Lake Line Item Account			
121806	11/25/2024		

Check Number	Check Date		Amount
Inv 45950			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Lumber	101-432-4211-500	310.80
Inv 45950 Total			310.80
Inv 46380			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	Silicone for MXU Installs	601-494-4211-000	10.77
Inv 46380 Total			10.77
Inv 46468			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Tape, Thread Sealant & Ball Valve	101-432-4211-503	23.46
Inv 46468 Total			23.46
121806 Total:			345.03
418 - Menards - Forest Lake Total:			345.03
420 - Met Council Environmental Services (SAC) Line Item Account			
121807	11/25/2024		
Inv October 2024			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	October 2024 SAC	101-000-2120-000	136,675.00
10/31/2024	October 2024 SAC	101-000-3414-000	-1,366.75
Inv October 2024 Total			135,308.25
121807 Total:			135,308.25
420 - Met Council Environmental Services (SAC) Total:			135,308.25
421 - Metro Sales Incorporated Line Item Account			
121808	11/25/2024		
Inv INV2639293			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Copier Maintenance Contract Ricoh/MP 4055SP Copier	101-420-4410-000	50.49
Inv INV2639293 Total			50.49
Inv INV2639297			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Copier Maintenance Contract Ricoh/IM C2500 Color Copier	101-432-4410-503	176.34
Inv INV2639297 Total			176.34

Check Number	Check Date		Amount
Inv	INV2639298		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Copier Maintenance Contract Ricoh/IM C6000 Color Copier	101-432-4410-503	854.42
Inv	INV2639298 Total		854.42
Inv	INV2645268		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	Copier Maintenance Contract Ricoh/IM CW2200 Wide Format	101-432-4410-503	45.33
Inv	INV2645268 Total		45.33
Inv	INV2647999		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2024	Copier Maintenance Contract Ricoh/IM C3500 Color Copier	202-451-4410-000	465.79
Inv	INV2647999 Total		465.79
121808 Total:			1,592.37
421 - Metro Sales Incorporated Total:			1,592.37
422 - Metropolitan Area Management Association Line Item Account			
121809	11/25/2024		
Inv	1956		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/15/2024	October MAMA Meeting	101-402-4330-000	25.00
Inv	1956 Total		25.00
121809 Total:			25.00
422 - Metropolitan Area Management Association Total:			25.00
43 - Anoka County Sheriff's Office Line Item Account			
121751	11/25/2024		
Inv	Q3 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	Q3 2024 TZD Grant	101-000-2080-000	8,662.99
Inv	Q3 2024 Total		8,662.99
121751 Total:			8,662.99
43 - Anoka County Sheriff's Office Total:			8,662.99
44 - Anoka County Treasury Office Line Item Account			

Check Number	Check Date		Amount
121752	11/25/2024		
Inv	B241113L		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Site 117 Nov 2024 CAC Fiber	101-432-4300-503	75.00
11/13/2024	Site 115 Nov 2024 CAC Fiber	101-432-4300-500	75.00
11/13/2024	Site 116 Nov 2024 CAC Fiber	101-432-4300-501	75.00
Inv B241113L Total			225.00
121752 Total:			225.00
44 - Anoka County Treasury Office Total:			225.00
455 - MN Metro North Tourism Board Line Item Account 101-415-4900-000			
121811	11/25/2024		
Inv	September 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2024	September 2024 Tourism Tax	101-415-4900-000	7,792.00
Inv September 2024 Total			7,792.00
121811 Total:			7,792.00
455 - MN Metro North Tourism Board Total:			7,792.00
477 - NAC Mechanical & Electrical Line Item Account			
121813	11/25/2024		
Inv	40003729		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2024	Semi-Annual Billing Agreement	101-432-4410-000	3,430.00
Inv 40003729 Total			3,430.00
Inv 40004103			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Replaced Meeting Room Condensing Unit Parts	101-432-4300-501	1,750.00
Inv 40004103 Total			1,750.00
Inv 40004105			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/08/2024	Evaporator Coil Replacement	101-432-4300-501	2,925.00
Inv 40004105 Total			2,925.00
121813 Total:			8,105.00

Check Number	Check Date		Amount
477 - NAC Mechanical & Electrical Total:			8,105.00
480 - NCPERS Group Life Insurance Line Item Account 101-000-2040-000			
121744	11/22/2024		
Inv	November 2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/22/2024	November 2024 NCPERS Life Insurance Premium	101-000-2040-000	336.00
Inv November 2024 Total			336.00
121744 Total:			336.00
480 - NCPERS Group Life Insurance Total:			336.00
509 - O'Reilly Automotive Stores Line Item Account			
121815	11/25/2024		
Inv	3472-364136		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2024	Stock Fuel Stabilizer	101-431-4211-000	10.99
Inv 3472-364136 Total			10.99
Inv	3472-365545		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Battery for Blower Attachment	101-431-4221-000	64.08
Inv 3472-365545 Total			64.08
Inv	3472-365648		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Battery for Lift Station 15	602-495-4211-000	173.29
Inv 3472-365648 Total			173.29
121815 Total:			248.36
509 - O'Reilly Automotive Stores Total:			248.36
511 - Otter Lake Animal Care Center Line Item Account			
121816	11/25/2024		
Inv	252744		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2024	K9 Argos Services	211-420-4300-000	56.00
Inv 252744 Total			56.00
Inv	252906		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date			Amount
11/05/2024	Boarding & Rescue Placement Fee		101-420-4410-000	290.00
Inv 252906	Total			290.00
121816 Total:				346.00
511 - Otter Lake Animal Care Center Total:				346.00
522 - Performance Plus LLC Line Item Account				
121817	11/25/2024			
Inv	11062030			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/08/2024	Respirator Qualification (33)		101-421-4410-000	891.00
11/08/2024	Respirator Qualification (26)		101-420-4410-000	702.00
Inv 11062030	Total			1,593.00
121817 Total:				1,593.00
522 - Performance Plus LLC Total:				1,593.00
535 - Plaisted Companies, Inc. Line Item Account				
121818	11/25/2024			
Inv	77280			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/15/2024	Topsoil		101-430-4229-000	822.61
Inv 77280	Total			822.61
121818 Total:				822.61
535 - Plaisted Companies, Inc. Total:				822.61
54 - Aspen Mills, Inc. Line Item Account				
121753	11/25/2024			
Inv	342090			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
10/31/2024	Dept Exp - B. Gustafson		101-421-4370-000	123.95
Inv 342090	Total			123.95
Inv	342434			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
11/06/2024	Dept Exp - B. Gustafson		101-421-4370-000	23.85
Inv 342434	Total			23.85

Check Number	Check Date		Amount
Inv	342872		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Dept Exp - T. Bertz	101-421-4370-000	421.18
Inv 342872 Total			421.18
Inv	342896		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Uniform Allowance - B. Petrie	101-420-4370-000	197.70
Inv 342896 Total			197.70
121753 Total:			766.68
54 - Aspen Mills, Inc. Total:			766.68
550 - Power Plan OIB Line Item Account			
121819	11/25/2024		
Inv	P9659914		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2024	Belt Tensioner & Idler Pulley #224	101-431-4221-000	271.13
Inv P9659914 Total			271.13
121819 Total:			271.13
550 - Power Plan OIB Total:			271.13
551 - Premium Waters, Inc. Line Item Account 101-432-4410-500			
121820	11/25/2024		
Inv	608417-10-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Kandiyohi Water	101-432-4410-500	116.88
Inv 608417-10-24 Total			116.88
121820 Total:			116.88
551 - Premium Waters, Inc. Total:			116.88
552 - Press Publications, Inc. Line Item Account			
121821	11/25/2024		
Inv	819831		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/07/2024	PHN Colonial Woods CPA	801-000-2300-000	53.28
Inv 819831 Total			53.28

Inv 820367

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	PHN Drainage & Utility Easement Vacation 1057 Black Duck Ct	801-000-2300-000	47.36

Inv 820367 Total 47.36

Inv 820368

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	PHN Lino Retail 2.0 Street Vacation	801-000-2300-000	47.36

Inv 820368 Total 47.36

121821 Total: 148.00

552 - Press Publications, Inc. Total: 148.00

638 - State of MN - Department of Finance Line Item Account

121828 11/25/2024

Inv 23-016114

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Forfeiture Distribution	208-420-4300-000	47.40

Inv 23-016114 Total 47.40

Inv 23-233260

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Forfeiture Distribution	208-420-4300-000	38.00

Inv 23-233260 Total 38.00

121828 Total: 85.40

638 - State of MN - Department of Finance Total: 85.40

645 - Streicher's, Inc. Line Item Account

121829 11/25/2024

Inv I1726034

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2024	Uniform Allowance - M. Reineke	101-420-4370-000	300.00

Inv I1726034 Total 300.00

Inv I1726873

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2024	Uniform Allowance - M. Reineke	101-420-4370-000	252.00

Inv I1726873 Total 252.00

Check Number	Check Date		Amount
121829 Total:			552.00
645 - Streicher's, Inc. Total:			552.00
655 - TASC - Client Invoices Line Item Account			
121832	11/25/2024		
Inv	IN3257392		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/29/2024	October Admin Fees	101-402-4410-000	73.70
Inv IN3257392 Total			73.70
121832 Total:			73.70
655 - TASC - Client Invoices Total:			73.70
659 - Tessman Company Line Item Account			
121833	11/25/2024		
Inv	S406684-IN		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Ice Melt	101-430-4228-000	529.50
Inv S406684-IN Total			529.50
121833 Total:			529.50
659 - Tessman Company Total:			529.50
687 - U.S. Bank Visa Line Item Account			
121835	11/25/2024		
Inv	11/6/2024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/06/2024	Amazon/Disposable Shoe Covers	101-422-4200-000	38.58
11/06/2024	Aspen Mills/Collar Brass for District Fire Chiefs	101-421-4370-000	51.40
11/06/2024	Amazon/Floor Transition Strip	202-451-4211-000	19.82
11/06/2024	Acme Tools/Woods Screws (3) & Lobe Quik	101-450-4211-000	232.75
11/06/2024	Runnings/Uniform Allowance - P. Moonen	101-422-4370-000	122.84
11/06/2024	Axon/Taser Battery Pack (2)	101-420-4211-000	148.24
11/06/2024	Walmart/Bobbing for Pumpkins Event Supplies	202-451-4205-000	25.68
11/06/2024	Acme Tools/Quikguard (5)	101-450-4211-000	774.95
11/06/2024	Axon/Taser (2)	101-420-4240-000	2,373.20
11/06/2024	Acme Tools/Lobe Quik	101-450-4211-000	13.99
11/06/2024	Walmart/Bobbing for Pumpkins Event Supplies	202-451-4205-000	181.83
11/06/2024	Walmart/School Out Program Supplies	202-451-4205-000	123.94
11/06/2024	Costco/Sales Tax Reimbursed	101-420-4211-000	-5.93
11/06/2024	AT&T FirstNet/Community Development September Cell Phone Bil	101-418-4321-000	49.88
11/06/2024	Amazon/Blood Glucose Meter Kit	101-421-4211-000	39.99
11/06/2024	Bill's Superette/Non-Oxy Fuel	101-431-4212-000	51.37
11/06/2024	Fairfield/Lodging - D. L'Allier	101-421-4330-000	457.50

Check Number	Check Date		Amount
11/06/2024	Walmart/Birthday Party Supplies	202-451-4205-000	471.81
11/06/2024	Acme Tools/Returned Wood Screws (3) & Lobe Quik	101-450-4211-000	-232.75
11/06/2024	Walmart/Clock & Hooks	202-451-4200-000	21.34
11/06/2024	Amazon/Toilet Paper (2)	202-451-4211-000	70.50
11/06/2024	Acme Tools/Decking Gun	101-450-4211-000	483.99
11/06/2024	MC's Dugout/Meal Reimbursement - A. Halverson	101-420-4330-000	19.15
11/06/2024	Amazon/Spray Bottles (12)	101-432-4211-000	28.99
11/06/2024	Green Mill/Meal Reimbursement - A. Halverson	101-420-4330-000	16.77
11/06/2024	Home Depot/Tape Measure & Drill Bits	101-450-4211-000	89.82
11/06/2024	Sitka/Uniform Allowance - K. Sinna	101-420-4370-000	57.35
11/06/2024	Home Depot/Supplies to Replace Foxborough Boardwalk Abutment	101-450-4211-000	193.34
11/06/2024	IMS Alliance/PAR Tags (6)	101-421-4370-000	20.35
11/06/2024	Amazon/Batteries	101-432-4211-000	41.66
11/06/2024	Amazon/Batteries	101-432-4211-000	114.65
11/06/2024	Image Printing & Graphics/2024 Utility Certification Letters	602-495-4410-000	178.72
11/06/2024	Amazon/Car Battery Booster Pack	602-495-4240-000	330.51
11/06/2024	Walmart/Bobbing for Pumpkins Event Supplies	202-451-4205-000	15.93
11/06/2024	Home Depot/Returned Hardware for Foxborough Boardwalk	101-450-4211-000	-31.96
11/06/2024	Sensible Land Use Coalition/Tuition - K. Larsen	101-416-4330-000	48.00
11/06/2024	Anoka County/State Access Fee (7/1/2024 - 6/30/2025)	101-420-4410-000	3,600.00
11/06/2024	Zoro/Snowplow Hydraulic Fluid	101-431-4221-000	111.84
11/06/2024	Amazon/Trailer Coupler Pins	101-431-4221-000	20.10
11/06/2024	Amazon/Hand Towels (3), Hand, Hair & Body Wash (4)	202-451-4211-000	360.92
11/06/2024	Costco/Promotion Recognition Supplies	101-420-4211-000	15.49
11/06/2024	Home Depot/Hardware for Foxborough Boardwalk	101-450-4211-000	43.10
11/06/2024	Home Depot/Shop Vac w/Filters	101-430-4240-000	136.12
11/06/2024	ProCare Software, LLC./Program Check In Software Monthly Fee	202-451-4205-000	59.00
11/06/2024	Amazon/Stock Heavy Duty Zip Ties	101-431-4221-000	59.96
11/06/2024	Amazon/Medical Bag Zipper Replacement	101-420-4240-000	9.58
11/06/2024	Home Depot/Lumber for Foxborough Boardwalk	101-450-4211-000	183.76
11/06/2024	Chewy/Canine Food	211-420-4211-000	124.44
11/06/2024	Northway Irrigation/Winterization - Civic Complex	101-450-4410-000	160.00
11/06/2024	Home Depot/Palm Nailer (2) & Dish Soap	101-450-4211-000	119.00
11/06/2024	ProCare Software, LLC./Child Watch Check In Software Monthly F	202-451-4310-000	59.00
11/06/2024	Amazon/Batteries	101-420-4211-000	14.57
11/06/2024	PRI Management Group/Tuition - D. Thill	101-420-4330-000	199.00
11/06/2024	When I Work/Monthly Subscription Fee	202-451-4310-000	460.00
11/06/2024	Caribou Coffee/Coffee for EDAC Meeting	101-415-4200-000	19.45
11/06/2024	Amazon/16 Gallon Trash Can	202-451-4211-000	124.99
11/06/2024	IMS Alliance/PAR Tags (6)	101-421-4370-000	20.35
11/06/2024	Amazon/Painters Tape (2)	101-403-4200-000	33.52
11/06/2024	Holiday/October Car Washes	101-431-4211-000	423.50
11/06/2024	Shutterstock/Stock Photos Monthly License Fee	204-499-4452-000	29.00
11/06/2024	Home Depot/Returned Supplies for Foxborough Boardwalk Abutme	101-450-4211-000	-156.30
11/06/2024	IMS Alliance/PAR Tags (6)	101-421-4370-000	20.35
11/06/2024	Amazon/DYMO Address Labels	101-403-4200-000	122.36
11/06/2024	Amazon/Housing Book	101-418-4200-000	40.08
11/06/2024	Home Depot/Lumber for Foxborough Boardwalk	101-450-4211-000	443.80
11/06/2024	Image Printing & Graphics/2024 Utility Certification Letters	601-494-4410-000	178.72
11/06/2024	Michaels/School Out Program Supplies	202-451-4205-000	43.81
11/06/2024	Oakley/Uniform Replacement - N. Hamann	101-420-4370-000	98.18
11/06/2024	Fleet Farm/Firearms Cleaning Supplies	101-420-4211-000	69.99
11/06/2024	Amazon/Sure Eject for 15A 120VAC Systems #628	101-431-4240-000	362.47
11/06/2024	Amazon/Wireless Mouse	101-432-4200-000	14.99
11/06/2024	Home Depot/Supplies for Foxborough Boardwalk	101-450-4211-000	289.96
11/06/2024	Flashlight Dealer/Low Profile Optics, Facecaps & Battery Pack	101-421-4240-000	147.50
11/06/2024	Costco/Promotion Recognition Supplies	101-421-4211-000	15.49
11/06/2024	Courtyard/Lodging - A. Halverson	101-420-4330-000	344.64

Check Number	Check Date	Amount		
	11/06/2024	Amazon/Charger for Generator at Lift Station 15 & Stock	602-495-4211-000	73.90
	11/06/2024	Country Sun Farm/Pumpkins for Bobbing for Pumpkins Event (100)	202-451-4205-000	500.00
	11/06/2024	AT&T FirstNet/Fire September Cell Phone Bill	101-421-4321-000	341.65
	11/06/2024	AT&T FirstNet/Administration September Cell Phone Bill	101-402-4321-000	115.89
	11/06/2024	Amazon/Spotlight	602-495-4240-000	64.37
	11/06/2024	Amazon/Bobbing for Pumpkins Bags	202-451-4205-000	19.98
	11/06/2024	AT&T FirstNet/City Council September Cell Phone Bill	101-401-4321-000	199.52
	11/06/2024	Sensible Land Use Coalition/Tuition - M. Grochala	101-418-4330-000	48.00
	11/06/2024	Home Depot/Hardware for Foxborough Boardwalk	101-450-4211-000	223.53
	11/06/2024	AT&T FirstNet/Police September Cell Phone Bill	101-420-4321-000	1,880.83
	11/06/2024	Amazon/Transmission Fluid & Filters #210	101-431-4221-000	455.63
	11/06/2024	Amazon/Dog Goggles for Argos	211-420-4240-000	92.95
	11/06/2024	Home Depot/Concrete Mix	101-450-4211-000	4.48
	11/06/2024	Boulder Tap House/Meal Reimbursement - A. Halverson	101-420-4330-000	16.76
	11/06/2024	Amazon/Hand, Hair & Body Wash (4)	202-451-4211-000	249.92
	11/06/2024	Carhartt/Uniform Allowance - J. Boonstra	101-422-4370-000	102.00
	11/06/2024	Walmart/Birthday Party Bins	202-451-4205-000	41.30
	11/06/2024	Walmart/School Out Program Supplies	202-451-4205-000	23.76
	11/06/2024	Acme Tools/Screws (3)	101-450-4211-000	227.55
	11/06/2024	Amazon/Spotlight	601-494-4240-000	64.37
	11/06/2024	Northway Irrigation/Winterization - Median #3	101-450-4410-000	110.00
	11/06/2024	AllData/Annual Subscription	101-431-4452-000	1,500.00
	11/06/2024	Webstaurant Store/Coffee Supplies	202-451-4200-000	330.04
	11/06/2024	Image Printing & Graphics/2024 Utility Certification Letters	602-495-4322-000	276.33
	11/06/2024	Amazon/Earbuds (2) & Wall Calendar	101-432-4200-000	44.94
	11/06/2024	IMS Alliance/PAR Tags (12)	101-421-4370-000	34.45
	11/06/2024	Home Depot/Returned Palm Nailer & Dish Soap	101-450-4211-000	-60.00
	11/06/2024	Amazon/Toner	101-432-4200-000	179.85
	11/06/2024	PackTrack/Annual Handler Subscription	211-420-4410-000	140.00
	11/06/2024	Amazon/Disposable Gloves	101-432-4211-000	19.48
	11/06/2024	Amazon/Cup holders #514	101-431-4221-000	38.37
	11/06/2024	Daigle Law Group/Tuition - W. Owens	101-420-4330-000	295.00
	11/06/2024	Home Depot/Miscellaneous Maintenance Supplies	202-451-4211-000	26.57
	11/06/2024	Home Depot/Dishwasher Pods & Spray Bottle	101-450-4211-000	27.45
	11/06/2024	Dolan Consulting Group/Tuition - W. Owens	101-420-4330-000	250.00
	11/06/2024	Amazon/Name Tags (2)	101-403-4200-000	32.86
	11/06/2024	Amazon/Dust Caps (4) #710	101-431-4221-000	16.69
	11/06/2024	Amazon/Window Squeegee	101-430-4211-000	15.99
	11/06/2024	K2Awards/Scarecrow Crawl Trophies (4)	202-451-4205-000	52.67
	11/06/2024	Canva/Design Software Subscription	204-499-4452-000	119.99
	11/06/2024	Fairfield/Lodging - B. Gustafson	101-421-4330-000	816.64
	11/06/2024	Acme Tools/Returned Screws (3)	101-450-4211-000	-227.55
	11/06/2024	Amazon/Evidence Containers	101-420-4211-000	29.99
	11/06/2024	FMCSA D&A Clearinghouse/DOT Queries (50)	101-402-4410-000	62.50
	11/06/2024	Dolan Consulting Group/Tuition - D. Thill	101-420-4330-000	125.00
	11/06/2024	Image Printing & Graphics/2024 Utility Certification Letters	601-494-4322-000	276.33
	11/06/2024	Amazon/Wireless Mouse	101-432-4200-000	14.99
	11/06/2024	Anoka County/Batteries	101-420-4211-000	213.00
	11/06/2024	Amazon/Pool Chemical Supplies	202-451-4222-000	9.83
	11/06/2024	Acme Tools/Recess Bits	101-450-4211-000	15.16
	11/06/2024	Fleet Farm/Waders for Foxborough Boardwalk Install	101-450-4211-000	295.96
	11/06/2024	Sam's Club/Bobbing for Pumpkins Event Supplies	202-451-4205-000	74.67
	11/06/2024	Amazon/Sand Bags (4)	202-451-4211-000	19.49
	11/06/2024	Amazon/Commercial Door Lock	202-451-4211-000	160.37
	11/06/2024	Northway Irrigation/Winterization - Community Green	101-450-4410-000	130.00
	11/06/2024	Amazon/V-Belt	202-451-4211-000	28.76
	11/06/2024	Walmart/Scarecrow Crawl Glow Sticks	202-451-4205-000	28.00
	11/06/2024	MPSTMA/Tuition - M. Hoffman, T. Drahota, J. Chapman & T. Pow	101-450-4330-000	155.00

Check Number	Check Date		Amount
11/06/2024	Amazon/Car Battery Booster Pack	601-494-4240-000	330.51
11/06/2024	Northway Irrigation/Winterization - CR 14 Median	101-450-4410-000	110.00
Inv 11/6/2024 Total			25,926.65
121835 Total:			25,926.65
687 - U.S. Bank Visa Total:			25,926.65
693 - Upper Cut Tree Service Line Item Account			
121836	11/25/2024		
Inv	6182		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2024	Hazardous Tree Removal	101-430-4410-000	1,200.00
Inv 6182 Total			1,200.00
121836 Total:			1,200.00
693 - Upper Cut Tree Service Total:			1,200.00
729 - Winnick Supply, Inc. Line Item Account			
121839	11/25/2024		
Inv	058296		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2024	Steel for Plow Wing Repair #218	101-431-4221-000	115.08
Inv 058296 Total			115.08
Inv	058623		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/13/2024	Steel for Plow Wing Repair #218	101-431-4221-000	55.00
Inv 058623 Total			55.00
121839 Total:			170.08
729 - Winnick Supply, Inc. Total:			170.08
733 - WSB & Associates, Inc. Line Item Account			
121840	11/25/2024		
Inv	R-011406-000-53		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Natures Refuge	801-000-2314-102	535.00
Inv R-011406-000-53 Total			535.00

Check Number	Check Date		Amount
Inv	R-012365-000-65		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Lyngblomsten Site Study	801-000-2363-102	660.00
Inv R-012365-000-65 Total			660.00
Inv	R-015628-000-50		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Watermark 3rd Addition	801-000-2355-102	3,120.75
Inv R-015628-000-50 Total			3,120.75
Inv	R-017210-000-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Market Place Dr Realignment	420-499-4304-141	4,164.25
Inv R-017210-000-36 Total			4,164.25
Inv	R-017363-000-41		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Watermark 4th Addition	801-000-2327-102	1,053.25
Inv R-017363-000-41 Total			1,053.25
Inv	R-017464-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2024	September 2024 SWAMP Subscription	603-496-4304-000	2,200.00
Inv R-017464-000-5 Total			2,200.00
Inv	R-018131-000-33		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Nadeau Acres 2nd Addition	801-000-2315-102	519.00
Inv R-018131-000-33 Total			519.00
Inv	R-018524-000-29		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Winters Wetland Bank	422-499-4304-000	2,416.75
Inv R-018524-000-29 Total			2,416.75
Inv	R-019414-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Water Tower No. 2 Rehabilitation	601-494-4410-000	3,200.00
Inv R-019414-000-18 Total			3,200.00
Inv	R-019496-000-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Watermark Park	405-499-5000-143	466.50

Check Number	Check Date	Amount
Inv R-019496-000-31	Total	466.50
Inv R-019565-000-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September NorthPointe Gardens Estates	801-000-2361-102
		303.75
Inv R-019565-000-32	Total	303.75
Inv R-020301-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Otter Crossing 2nd Addition	801-000-2366-102
		632.00
Inv R-020301-000-18	Total	632.00
Inv R-020640-000-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Watermark 5th Addition	801-000-2376-102
		1,633.00
Inv R-020640-000-27	Total	1,633.00
Inv R-020894-000-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Kwik Trip	801-000-2343-103
		440.00
Inv R-020894-000-24	Total	440.00
Inv R-020899-000-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Belland Farms 2nd Addition	801-000-2307-102
		305.00
Inv R-020899-000-22	Total	305.00
Inv R-021336-000-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Water Treatment Plant	406-499-4304-147
		37,509.19
Inv R-021336-000-25	Total	37,509.19
Inv R-021397-000-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September 2022 Gateway Planning	420-499-4304-151
		780.00
Inv R-021397-000-25	Total	780.00
Inv R-021412-000-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Pheasant Run Reconstruction Project	487-499-4304-000
		60.50
Inv R-021412-000-23	Total	60.50

Check Number	Check Date		Amount
Inv	R-021892-000-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2023 Lake Drive Trunk Water Main Improvements	406-499-4304-150	220.00
Inv R-021892-000-19 Total			220.00
Inv	R-021970-000-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Watermark 6th Addition	801-000-2377-102	4,949.00
Inv R-021970-000-18 Total			4,949.00
Inv	R-022290-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Centennial Middle School	801-000-2341-103	220.00
Inv R-022290-000-12 Total			220.00
Inv	R-023187-000-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 440 Park Ct - Lino Lakes Tech Center	801-000-2331-103	560.00
Inv R-023187-000-13 Total			560.00
Inv	R-023534-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2300 Main St - Glamis Wire Storage	801-000-2383-103	1,836.50
Inv R-023534-000-12 Total			1,836.50
Inv	R-023584-000-14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Otter Lake Road Extension Design & Construction	420-499-4304-156	5,679.00
Inv R-023584-000-14 Total			5,679.00
Inv	R-023620-000-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2025 Street Recon & Municipal Utility Extension	488-499-4304-000	28,583.00
Inv R-023620-000-13 Total			28,583.00
Inv	R-023778-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 General Engineering Services	601-494-4304-000	1,144.50
10/25/2024	September 2024 General Engineering Services	602-495-4304-000	1,144.50
10/25/2024	September 2024 General Engineering Services	603-496-4304-000	1,144.50
10/25/2024	September 2024 General Engineering Services	101-417-4410-000	4,196.17
Inv R-023778-000-9 Total			7,629.67

Check Number	Check Date		Amount
Inv	R-023779-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 Miscellaneous Escrow Account	101-417-4300-000	648.50
Inv R-023779-000-6 Total			648.50
Inv	R-023780-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 GPS/GIS Miscellaneous Assistance	101-417-4300-000	158.00
Inv R-023780-000-9 Total			158.00
Inv	R-023781-000-9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 Private Utility Permits	101-417-4300-000	1,320.00
Inv R-023781-000-9 Total			1,320.00
Inv	R-023839-000-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 Street Rehab & Trunk Water Main Project	421-499-4304-154	2,080.50
Inv R-023839-000-12 Total			2,080.50
Inv	R-023898-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Natures Refuge North	801-000-2300-000	863.25
Inv R-023898-000-7 Total			863.25
Inv	R-023899-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Lino Lakes Culver's	801-000-2312-103	425.00
Inv R-023899-000-10 Total			425.00
Inv	R-023947-000-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 Surface Water Management Project	603-496-4304-000	2,514.50
Inv R-023947-000-10 Total			2,514.50
Inv	R-024233-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Jansen Addition	801-000-2335-102	220.00
Inv R-024233-000-8 Total			220.00
Inv	R-024622-000-5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September 2024 Rejuvenator Project	421-499-4304-155	2,034.00

Check Number	Check Date	Amount
Inv R-024622-000-5 Total		2,034.00
Inv R-024693-000-8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Watermark 7th Addition	801-000-2378-102
		11,098.00
Inv R-024693-000-8 Total		11,098.00
Inv R-025013-000-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September 455 Park Ct - Fiji Cube	801-000-2326-103
		1,013.00
Inv R-025013-000-7 Total		1,013.00
Inv R-025370-000-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September 49 & CR J Roundabout Construction	420-499-4304-151
		440.00
Inv R-025370-000-6 Total		440.00
Inv R-026120-000-3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Watermark 8th Addition	801-000-2328-102
		1,760.75
Inv R-026120-000-3 Total		1,760.75
Inv R-026378-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Slater Addition	801-000-2300-000
		1,400.25
Inv R-026378-000-2 Total		1,400.25
Inv R-026489-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September 904 Kelly St Easement Vacate	801-000-2300-000
		220.00
Inv R-026489-000-2 Total		220.00
Inv R-026515-000-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September Wilkinson Waters	801-000-2300-000
		2,540.50
Inv R-026515-000-2 Total		2,540.50
Inv R-026692-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/25/2024	September 2025 Birch Street Sanitary Sewer	406-499-4304-000
		81.75
Inv R-026692-000-1 Total		81.75

Check Number	Check Date		Amount
Inv	R-026716-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September I35E & CR J Interchange Project	420-499-4304-000	1,690.50
Inv R-026716-000-1 Total			1,690.50
Inv	R-026728-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2024	September Spargur Estates	801-000-2300-000	1,232.75
Inv R-026728-000-1 Total			1,232.75
Inv	R-026734-000-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/19/2024	September Java Properties - Lino Lakes 2.0	801-000-2300-000	3,637.25
Inv R-026734-000-1 Total			3,637.25
121840 Total:			145,054.61
733 - WSB & Associates, Inc. Total:			145,054.61
734 - Xcel Energy Line Item Account			
121841	11/25/2024		
Inv	November 2024-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/15/2024	Electric	101-430-4385-000	5,097.27
Inv November 2024-1 Total			5,097.27
Inv	November 2024-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/18/2024	Electric	101-432-4381-502	1,021.40
11/18/2024	Electric	101-432-4381-503	4,983.62
11/18/2024	Electric	101-432-4381-000	-0.38
11/18/2024	Electric	101-430-4385-000	717.76
11/18/2024	Electric	601-494-4381-000	6,405.86
11/18/2024	Electric	202-451-4381-000	8,013.84
11/18/2024	Electric	101-432-4381-501	525.27
11/18/2024	Electric	101-450-4381-000	96.33
11/18/2024	Electric	602-495-4381-000	1,746.99
11/18/2024	Electric	101-420-4381-000	3.70
Inv November 2024-2 Total			23,514.39
121841 Total:			28,611.66
734 - Xcel Energy Total:			28,611.66
743 - Ziegler, Inc. Line Item Account			

121842	11/25/2024	
Inv	IN001696146	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/03/2024	Hydraulic Hose #501	101-431-4221-000
		97.93
Inv IN001696146 Total		97.93

121842 Total:		97.93
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743 - Ziegler, Inc. Total:		97.93
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757 - LRS Line Item Account 101-450-4410-000

121799	11/25/2024	
Inv	MP264045	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/14/2024	Toilet Rental - City Hall Park	101-450-4410-000
		65.00
Inv MP264045 Total		65.00

Inv MP264046

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/14/2024	Toilet Rental - Marshan Park	101-450-4410-000
		65.00
Inv MP264046 Total		65.00

Inv MP264047

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/14/2024	Toilet Rental - Sunrise Park	101-450-4410-000
		65.00
Inv MP264047 Total		65.00

Inv MP264048

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/14/2024	Toilet Rental - Birch Park	101-450-4410-000
		65.00
Inv MP264048 Total		65.00

Inv MP264049

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/14/2024	Toilet Rental - Clearwater Creek Park	101-450-4410-000
		65.00
Inv MP264049 Total		65.00

Inv MP264050

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
11/14/2024	Toilet Rental - Lino Park	101-450-4410-000
		65.00
Inv MP264050 Total		65.00

Check Number	Check Date		Amount
Inv	MP264051		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	Toilet Rental - Highland Meadows Park	101-450-4410-000	65.00
Inv MP264051 Total			65.00
Inv	MP264052		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	Toilet Rental - Tower Park	101-450-4410-000	65.00
Inv MP264052 Total			65.00
Inv	MP264053		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2024	Toilet Rental - Watermark Park	101-450-4410-000	65.00
Inv MP264053 Total			65.00
121799 Total:			585.00
757 - LRS Total:			585.00
761 - Comcast Line Item Account 101-432-4321-502			
121771	11/25/2024		
Inv	0163083		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/05/2024	Phone & Internet Services	601-494-4321-000	167.32
Inv 0163083 Total			167.32
121771 Total:			167.32
761 - Comcast Total:			167.32
Total:			888,828.60



Electronic Funds Transfer
 MN Statute 471.38 Subd. 3

Council Meeting November 25, 2024

Transfer In/(Out)

11/8/2024 Payroll #23	(201,883.47)
11/8/2024 Payroll #23 Federal Deposit	(57,102.40)
11/8/2024 Payroll #23 PERA	(56,728.68)
11/8/2024 Payroll #23 State	(12,844.73)
11/8/2024 Payroll #23 Child Support	(321.48)
11/8/2024 Payroll #23 H.S.A. Bank Pretax	(3,772.74)
11/8/2024 Payroll #23 TASC Pretax	(655.74)
11/8/2024 Payroll #23 Mission Sq 457 Def. Comp #301596	(2,420.00)
11/8/2024 Payroll #23 Mission Sq Roth IRA #706155	(939.23)
11/8/2024 Payroll #23 MSRS HCSP #98946-01	(4,792.59)
11/8/2024 Payroll #23 MSRS Def. Comp #98945-01	(3,340.00)
11/8/2024 Payroll #23 MSRS Roth IRA #98945-01	(649.00)
11/20/2024 Sales & Use Tax	(11,214.00)
11/12/2024 Transfer from FRB Money Market	1,300,000.00
11/15/2024 Building Permit Surcharge	(8,612.72)
11/12/2024 Payroll #23 ACH Return K Tratar	152.38
11/14/2024 Payroll #23 ACH Resent K Tratar	(152.38)
11/22/2024 Payroll #24	(220,814.83)
11/22/2024 Payroll #24 Federal Deposit	(57,814.67)
11/22/2024 Payroll #24 PERA	(57,024.85)
11/22/2024 Payroll #24 State	(12,942.98)
11/22/2024 Payroll #24 Child Support	(321.48)
11/22/2024 Payroll #24 H.S.A. Bank Pretax	(3,772.74)
11/22/2024 Payroll #24 TASC Pretax	(655.74)
11/22/2024 Payroll #24 Mission Sq 457 Def. Comp #301596	(2,420.00)
11/22/2024 Payroll #24 Mission Sq Roth IRA #706155	(939.23)
11/22/2024 Payroll #24 MSRS HCSP #98946-01	(55,524.68)
11/22/2024 Payroll #24 MSRS Def. Comp #98945-01	(3,340.00)
11/22/2024 Payroll #24 MSRS Roth IRA #98945-01	(649.00)

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1B**

STAFF ORIGINATOR: Hannah Lynch, Finance Director

MEETING DATE: November 25, 2024

TOPIC: 3rd Quarter 2024 Financial Report

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff has prepared the 3rd Quarter 2024 Financial Report for Council’s review and approval.

BACKGROUND

Staff has reconciled all bank and investment account through September 30, 2024. The Quarterly Financial Report contains unaudited information as follows:

- Investments Summary
- Cash Balance by Fund
- General Fund Budget to Actual
- Rookery Activity Center Fund Budget to Actual
- Water Fund Budget to Actual
- Sewer Fund Budget to Actual
- Storm Water Fund Budget to Actual

Each Budget to Actual analysis provides a summary of significant activity. Full general ledger detail can be found on pages 10-23.

RECOMMENDATION

Consider approval of the 3rd Quarter 2024 Financial Report.

ATTACHMENTS

3rd Quarter 2024 Financial Report



3rd Quarter 2024 Financial Report

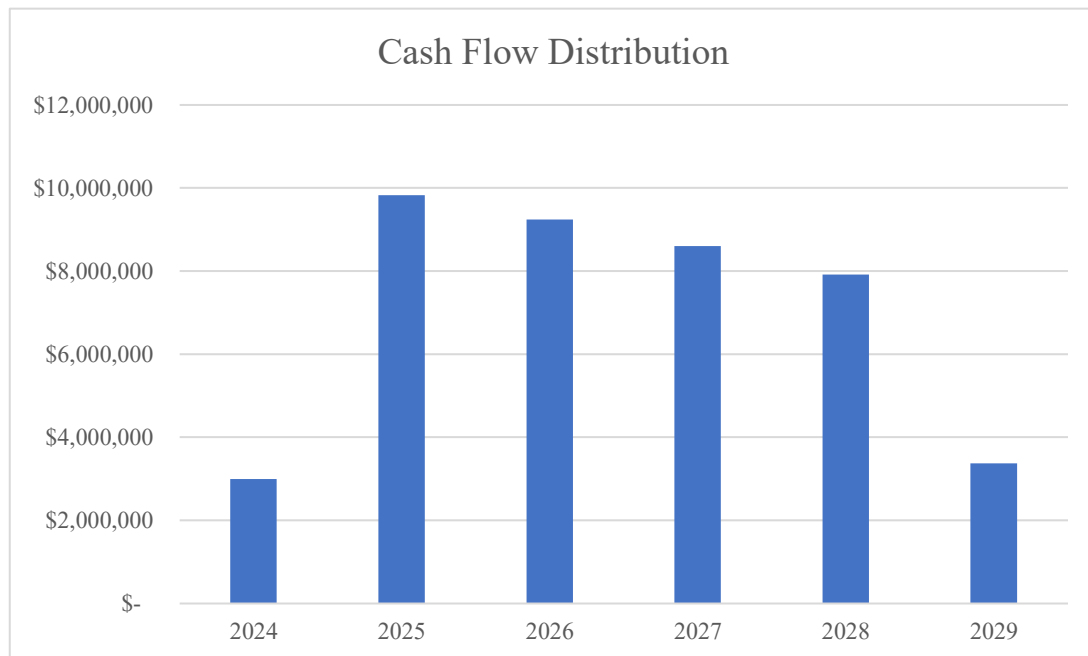
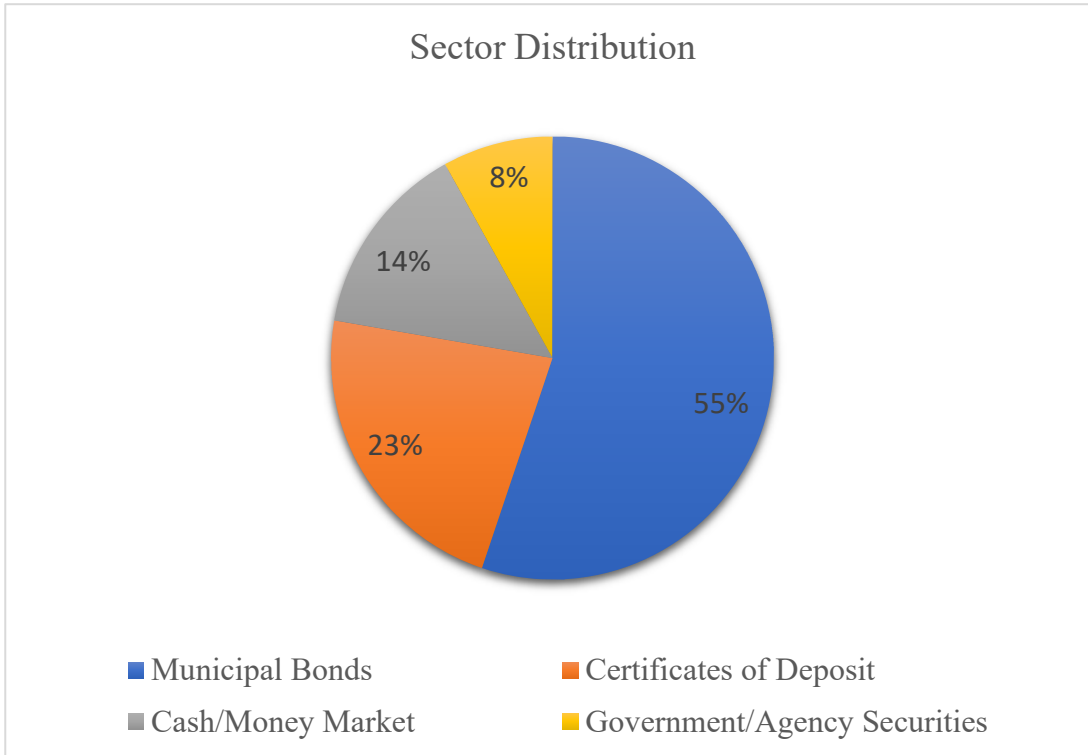
**City of Lino Lakes
Investments Summary
For the Quarter Ended September 30, 2024**

Portfolio Characteristics

Market Value	\$48,902,150
Number of Investments	147
Average Maturity (Date)	1/1/2027
Average Maturity (Years)	2.17
Yield To Maturity (YTM)	4.14%

YTD Performance

Interest Earnings	\$971,532
Unrealized Gain (Loss)	\$1,198,831



City of Lino Lakes
Cash Balance by Fund
For the Quarter Ended September 30, 2024

Fund	Cash Balance
101 General Fund	\$ 6,101,671
202 Rookery Activity Center	(8,271)
203 Economic Development Authority	259,082
204 Cable TV & Communications	268,933
205 Blue Heron Days	9,925
207 State Narcotics Forfeitures	26,993
208 DUI Forfeitures	55,876
209 Other Forfeitures	1,569
210 Federal Forfeitures - Treasury	6,257
211 K9 Unit	10,563
214 Public Safety Aid	571,704
215 Local Affordable Housing Aid	45,501
301 Closed Bond	527,246
337 2014A G.O. Improvement Bonds	287,547
338 2015A G.O. Bonds	598,835
339 2015 EDA Lease Revenue Bonds	248,720
341 2016A G.O. Utility Revenue Bonds	276,202
344 2018A G.O. Bond	1,350,425
345 2020A G.O. Utility Revenue Bonds	239,643
346 2021A G.O. Street Reconstruction Bonds	115,203
401 Building and Facilities	2,026,807
402 Capital Equipment Replacement	1,371,987
403 Office Equipment Replacement	44,422
405 Park Dedication	1,059,543
406 Area & Unit Trunk	9,218,181
418 T.I.F District 1-11	219,508
419 T.I.F District 1-12	409,909
420 Municipal State Aid (MSA) Construction	4,397,706
421 Pavement Management	(1,143,012)
422 Surface Water Management	2,450,956
423 Street Reconstruction	481,415
425 Park & Trail Improvements	204,564
430 T.I.F. District 1-13	4,412
484 Comp Plan Updates	18,874
487 Pheasant Run Reconstruction	46,721
488 2025 Street Reconstruction	(99,755)
601 Water Operating	5,840,027
602 Sewer Operating	7,462,590
603 Storm Water Operating	491,995
801 Contractor Deposits	3,256,575
810 Foxborough Environmental & Stewardship	130,089
811 Preserve Environmental & Stewardship	15,014
	<u>\$ 48,902,150</u>

City of Lino Lakes
General Fund Budget to Actual (Unaudited)
For the Quarter Ended September 30, 2024

	Annual Budget	Budget Thru 09/30/2024	Actuals Thru 09/30/2024	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget Thru 09/30/2024
Revenues					
Property Taxes	\$ 10,429,606	\$ 7,822,205	\$ 5,479,482	\$ (2,342,723) *	70.1 %
Other Taxes	185,000	138,750	98,144	(40,606) (1)	70.7
Special Assessments	-	-	287	287	-
Licenses and Permits	1,097,415	823,061	755,219	(67,842)	91.8
Intergovernmental Revenue	692,622	519,467	761,841	242,374 (2)	146.7
Charges For Services	456,325	342,244	390,742	48,498	114.2
Fines & Forfeits	76,000	57,000	73,467	16,467 (3)	128.9
Investment Income	30,000	22,500	280,462	257,962 (4)	1,246.5
Miscellaneous Revenue	32,000	24,000	19,136	(4,864)	79.7
Transfers In	20,000	15,000	20,000	5,000	133.3
Total Revenues	13,018,968	9,764,226	7,878,780	(1,885,446)	80.7
Expenditures					
Mayor & Council	109,274	81,956	68,862	13,094	84.0
Administration	712,764	534,573	455,463	79,110	85.2
Elections	49,000	36,750	37,963	(1,213)	103.3
Charter Administration	8,920	6,690	-	6,690	-
Finance	748,840	561,630	591,835	(30,205)	105.4
Legal Consultants	138,000	103,500	104,458	(958)	100.9
Economic Development	98,135	73,601	49,740	23,861 (5)	67.6
Planning & Zoning	181,529	136,147	111,681	24,466	82.0
Engineering	97,463	73,097	65,936	7,161	90.2
Community Development	308,682	231,512	159,960	71,551 (6)	69.1
Police	5,062,622	3,796,967	3,521,175	275,791	92.7
Fire	1,094,025	820,519	798,581	21,937	97.3
Building Inspections	537,078	402,809	336,516	66,292	83.5
Streets	1,146,013	859,510	794,323	65,186	92.4
Fleet Management	704,061	528,046	607,148	(79,102)	115.0
Government Buildings	624,081	468,061	451,770	16,291	96.5
Parks	1,081,779	811,334	729,534	81,800	89.9
Environmental	65,523	49,142	40,438	8,704	82.3
Solid Waste	87,417	65,563	46,153	19,410 (7)	70.4
Forestry	84,515	63,386	73,549	(10,163)	116.0
Other	229,247	171,935	250,000	(78,065) (8)	145.4
Total Expenditures	13,168,968	9,876,726	9,295,086	581,640	94.1
Revenues Over (Under) Expenditures	\$ (150,000)	\$ (112,500)	\$ (1,416,306)	\$ (1,303,806)	

* Property tax settlements are received from Anoka County in July (with 70% advance in June) and December.

Item Explanation of items with variance greater than \$15,000 and percentage less than 80% or greater than 120%

- (1) Circle Pines Gas Franchise Fee revenue is below expectation. Budget for 2025 has been decreased to align expectation with actuals.
- (2) Municipal State Aid and Police State Aid have been received in full and have surpassed the annual budget by \$20,000 and \$80,000, respectively.

City of Lino Lakes
General Fund Budget to Actual (Unaudited)
For the Quarter Ended September 30, 2024

- (3) Fine revenue passed through from the State of Minnesota in relation to the Police Division is surpassing budget expectations.
- (4) Interest rates are favorable and surpassing budget expectations.
- (5) Favorable variance due to the August and September Tourism Tax remittances processed in the 4th quarter.
- (6) Favorable variance due to Community Development Specialist vacancy; new position in the 2024 budget that has yet to be filled.
- (7) Favorable variance due to Recycling Intern vacancies and less advertising expenses than expected. Solid Waste expenditures are reimbursed from Anoka County through the SCORE grant; less expenditures will result in less grant revenue received.
- (8) Budgeted transfers are recorded in full each January slightly offset by a favorable contingency variance. The City Council authorized an additional \$100,000 transfer in 2024 for BS&A Software. Contingency does not get any expenditures coded to it, instead that budget is allocated to other line items with budget amendments as needed.

City of Lino Lakes
Rookery Activity Center Fund Budget to Actual (Unaudited)
For the Quarter Ended September 30, 2024

	Annual Budget	Budget Thru 09/30/2024	Actuals Thru 09/30/2024	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget Thru 09/30/2024
Revenues					
Property Taxes	\$ 500,000	\$ 375,000	\$ 250,000	\$ (125,000) *	66.7 %
Intergovernmental Revenues	-	-	8,825	8,825	-
Charges For Services	1,366,820	1,025,115	978,102	(47,013)	95.4
Investment Income	-	-	4,294	4,294	-
Miscellaneous Revenue	95,100	71,325	54,597	(16,728) (1)	76.5
Total Revenues	1,961,920	1,471,440	1,295,818	(175,622)	88.1
Expenditures					
Personal Services	1,291,354	968,516	872,014	96,502	90.0
Supplies	98,862	74,147	63,374	10,772	85.5
Services & Charges	307,108	230,331	239,417	(9,086)	103.9
Contractual Services	253,330	189,998	151,449	38,549 (2)	79.7
Total Expenditures	1,950,654	1,462,991	1,326,254	136,737	90.7
Revenues Over (Under) Expenditures	\$ 11,266	\$ 8,450	\$ (30,436)	\$ (38,886)	

* Property tax settlements are received from Anoka County in July (with 70% advance in June) and December.

Item Explanation of items with variance greater than \$15,000 and percentage less than 80% or greater than 120%

- (1) Silver Sneakers and Renew Active/One Pass revenue is below expectation. Budget for 2025 has been decreased to align expectation with actuals.
- (2) Favorable variance primarily a result of fees due to Endurance Fitness in accordance with the Professional Management Services Agreement. The monthly fee is remitted within the applicable month, but the quarterly fee is remitted within 45 day of quarter end. The quarterly fee accounts for revenue sharing of personal training and spinning classes. Those revenues are under budget, thus the quarterly remittance is also under budget.

City of Lino Lakes
Water Fund Budget to Actual (Unaudited)
For the Quarter Ended September 30, 2024

	Annual Budget	Budget Thru 09/30/2024	Actuals Thru 09/30/2024	Prior Year Thru 09/30/2023	Variance - Favorable (Unfavorable)
Revenues					
Penalties & Interest	\$ -	\$ -	\$ 299	\$ 46	\$ 253
Water Hook Up Charge	41,250	30,938	23,750	22,250	1,500
Other Grant	-	-	4,945	6,734	(1,790)
Water Meter Sales	100,000	75,000	62,607	72,147	(9,540)
Irrigation Controller Sales	5,000	3,750	2,880	3,715	(835)
Interest On Investments	50,000	37,500	111,348	88,824	22,523 (1)
Change in FV of Investments	-	-	146,892	32,555	114,337 (1)
Miscellaneous Revenue	1,800	1,350	1,160	2,335	(1,175)
Refunds & Reimbursements		-	-	247	(247)
Flat Water Charge	601,760	451,320	446,070	320,493	125,577 (2)
Water Sales	1,450,533	1,087,900	811,304	1,212,728	(401,424) (3)
Penalty	34,000	25,500	34,325	30,636	3,689
Total Revenues	2,284,343	1,713,257	1,645,578	1,792,710	(147,132)
Expenditures					
Personal Services	415,378	311,534	278,357	238,817	(39,540) (4)
Supplies	387,000	290,250	278,722	300,273	21,551 (5)
Services & Charges	356,257	267,193	223,807	285,742	61,935 (6)
Contractual Services	12,995	9,746	17,159	9,689	(7,470)
Capital Outlay	157,500	118,125	64,742	41,284	(23,458) (7)
Transfers Out	731,760	548,820	-	-	-
Total Expenditures	2,060,890	1,545,668	862,787	875,804	13,018
Revenues Over (Under) Expenditures	\$ 223,453	\$ 167,590	\$ 782,792	\$ 916,906	\$ (134,114)

Item Explanation of items with variance greater than \$20,000

- (1) Interest rates are favorable and surpassing budget expectations.
- (2) Increase in water rates combined with an increase in accounts. The Flat Water Charge increased from \$15/Quarter/REU to \$20/Quarter/REU in January 2024 due to financing the Water Treatment Plant. In addition, there were 5,862 accounts in Q3 2024 compared to 5,708 in Q3 2023.
- (3) More rainfall was experienced in 2024 resulting in less lawn irrigation. Water consumption was 167,138,000 gallons in Q3 2024 compared to 312,432,000 gallons in Q3 2023.
- (4) Unfavorable variance due to a Maintenance Worker vacancy from 2023 filled in 2024.
- (5) Favorable variance due to irrigation controllers on hand from 2023; no more have needed to be purchased in 2024.
- (6) Favorable variance due to less water main repairs and well house irrigation compared to 2023.
- (7) Variance from prior year due to timing of capital projects and purchases. A truck (Ford F250 #514) was purchased in 2024 (with 50% charged to Sewer). In the prior year, the Water Tower #2 Rehabilitation Project wrapped up.

City of Lino Lakes
Sewer Fund Budget to Actual (Unaudited)
For the Quarter Ended September 30, 2024

	Annual Budget	Budget Thru 09/30/2024	Actuals Thru 09/30/2024	Prior Year Thru 09/30/2023	Variance - Favorable (Unfavorable)
Revenues					
Penalties & Interest	\$ -	\$ -	\$ 318	\$ 47	\$ 271
Sewer Hook Up Charge	33,000	24,750	20,080	18,630	1,450
Interest On Investments	80,000	60,000	148,529	154,252	(5,723)
Change in FV of Investments	-	-	192,094	55,422	136,672 (1)
Refunds & Reimbursements	-	-	602	-	602
Sewer Sales	1,979,432	1,484,574	1,576,003	1,496,390	79,614 (2)
Penalty	30,000	22,500	31,889	29,123	2,766
Total Revenues	2,122,432	1,591,824	1,969,515	1,753,864	215,652
Expenditures					
Personal Services	428,714	321,536	290,087	249,766	(40,321) (3)
Supplies	90,200	67,650	25,870	8,726	(17,145)
Services & Charges	348,113	261,085	251,196	252,614	1,418
Contractual Services	1,373,738	1,030,304	1,086,744	1,031,020	(55,724) (4)
Capital Outlay	157,500	118,125	64,742	31,250	(33,492) (5)
Total Expenditures	2,398,265	1,798,699	1,718,640	1,573,375	(145,264)
Revenues Over (Under) Expenditures	\$ (275,833)	\$ (206,875)	\$ 250,876	\$ 180,488	\$ 70,388

Item Explanation of items with variance greater than \$20,000

- (1) Interest rates are favorable and surpassing budget expectations.
- (2) Increase in sewer rates combined with an increase in accounts. There were 5,862 accounts in Q3 2024 compared to 5,708 in Q3 2023.
- (3) Unfavorable variance due to a Maintenance Worker vacancy from 2023 filled in 2024.
- (4) Unfavorable variance due to Met Council Environmental Services Sewer Charge increase in 2024.
- (5) Variance from prior year due to timing of capital projects and purchases. A truck (Ford F250 #514) was purchased in 2024 (with 50% charged to Water). In the prior year, a towable generator was purchased.

City of Lino Lakes
Storm Water Fund Budget to Actual (Unaudited)
For the Quarter Ended September 30, 2024

	Annual Budget	Budget Thru 09/30/2024	Actuals Thru 09/30/2024	Prior Year Thru 09/30/2023	Variance - Favorable (Unfavorable)
Revenues					
Penalties & Interest	\$ -	\$ -	\$ 81	\$ 2	\$ 79
Interest On Investments	3,000	2,250	8,918	5,747	3,171
Change in FV of Investments	-	-	13,063	1,569	11,494
Penalty	10,000	7,500	8,359	9,411	(1,052)
Storm Water Utility	536,470	402,353	429,027	421,680	7,346
Total Revenues	549,470	412,103	459,447	438,409	21,038
Expenditures					
Personal Services	199,361	149,521	148,663	95,067	(53,597) (1)
Supplies	24,000	18,000	1,654	-	(1,654)
Services & Charges	45,150	33,863	20,682	37,906	17,224
Contractual Services	227,500	170,625	73,229	166,945	93,717 (2)
Capital Outlay	53,459	40,094	-	-	-
Total Expenditures	549,470	412,103	244,228	299,918	55,690
Revenues Over (Under) Expenditures	\$ -	\$ -	\$ 215,219	\$ 138,491	\$ 76,728

Item Explanation of items with variance greater than \$20,000

- (1) Unfavorable variance due to a Maintenance Worker vacancy from 2023 filled in 2024.
- (2) Favorable variance due to the timing of Surface Water Management projects. Projects are typically completed in the winter spanning multiple fiscal years.

General Ledger

Budget to Actual

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 Period 01 - 09
 Fiscal Year 2024



Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101	General Fund				
	Property Taxes				
101-000-3010-000	Current Taxes	-10,394,606.00	-7,795,954.50	-5,436,216.75	-2,359,737.75
101-000-3020-000	Delinquent Taxes	-30,000.00	-22,500.00	-39,286.24	16,786.24
101-000-3150-000	Penalties & Interest	-5,000.00	-3,750.00	-3,978.89	228.89
	Property Taxes	-10,429,606.00	-7,822,204.50	-5,479,481.88	-2,342,722.62
	All Other Taxes				
101-000-3225-000	Lodging Tax	-85,000.00	-63,750.00	-59,309.00	-4,441.00
101-000-3350-000	Circle Pines Gas Franchise	-100,000.00	-75,000.00	-38,835.41	-36,164.59
	All Other Taxes	-185,000.00	-138,750.00	-98,144.41	-40,605.59
	Special Assessments				
101-000-3110-000	Current Assessments	0.00	0.00	-286.59	286.59
	Special Assessments	0.00	0.00	-286.59	286.59
	Licenses & Permits				
101-000-3201-000	Liquor License - Bar	-42,000.00	-31,500.00	-41,440.00	9,940.00
101-000-3202-000	Liquor License - Beer	0.00	0.00	-1,000.00	1,000.00
101-000-3203-000	Off Sale Liquor License	-1,400.00	-1,050.00	-1,200.00	150.00
101-000-3204-000	Sunday Liquor License	-1,800.00	-1,350.00	-2,000.00	650.00
101-000-3205-000	Club Liquor License	-500.00	-375.00	-300.00	-75.00
101-000-3208-000	Investigation Fee	-3,000.00	-2,250.00	-3,675.00	1,425.00
101-000-3209-000	Garbage Removal License	-2,000.00	-1,500.00	-3,145.00	1,645.00
101-000-3210-000	Temporary Consumption Permi	-300.00	-225.00	-100.00	-125.00
101-000-3211-000	Tobacco License	-600.00	-450.00	-3,500.00	3,050.00
101-000-3212-000	Cannabinoid License	-600.00	-450.00	-1,900.00	1,450.00
101-000-3213-000	Contractor's License	-11,890.00	-8,917.50	-8,995.00	77.50
101-000-3215-000	Rental Housing License	-5,900.00	-4,425.00	-5,850.50	1,425.50
101-000-3219-000	Dance	-35.00	-26.25	-35.00	8.75
101-000-3220-000	Fireworks License	-200.00	-150.00	-100.00	-50.00
101-000-3221-000	Mobile Food Vendor Permit	0.00	0.00	-350.00	350.00
101-000-3222-000	Massage License	-1,000.00	-750.00	-1,383.56	633.56
101-000-3223-000	Peddler's License	-1,000.00	-750.00	-1,750.00	1,000.00
101-000-3250-000	Building Permits	-588,135.00	-441,101.25	-354,479.80	-86,621.45
101-000-3251-000	Plan Inspection Fee	-258,325.00	-193,743.75	-198,922.69	5,178.94
101-000-3252-000	Erosion Control Permit	-32,000.00	-24,000.00	-13,920.00	-10,080.00
101-000-3253-000	Plumbing Permit	-33,710.00	-25,282.50	-28,629.80	3,347.30
101-000-3254-000	Heating & Air Conditioning	-69,195.00	-51,896.25	-45,855.84	-6,040.41
101-000-3255-000	Septic Plumbing Permit	-5,680.00	-4,260.00	-3,530.00	-730.00
101-000-3256-000	Septic System Permit	-7,100.00	-5,325.00	-4,750.00	-575.00
101-000-3259-000	Fence Permit	-5,000.00	-3,750.00	-5,467.00	1,717.00
101-000-3260-000	Dog License	-1,000.00	-750.00	-627.00	-123.00
101-000-3262-000	Sign Permit	-1,025.00	-768.75	-50.00	-718.75
101-000-3264-000	Underground Utility Permit	-18,020.00	-13,515.00	-18,269.67	4,754.67
101-000-3266-000	Miscellaneous Permits	-6,000.00	-4,500.00	-3,993.00	-507.00
	Licenses & Permits	-1,097,415.00	-823,061.25	-755,218.86	-67,842.39
	Intergovernmental Revenues				
101-000-3314-000	TZD Safe Roads Grant	-25,000.00	-18,750.00	-24,321.49	5,571.49
101-000-3319-000	Other Federal Revenue	0.00	0.00	-21,496.36	21,496.36
101-000-3341-000	Market Value Credit	-3,500.00	-2,625.00	0.00	-2,625.00
101-000-3345-000	Municipal State Aid (MSA)	-275,000.00	-206,250.00	-294,114.00	87,864.00
101-000-3346-000	Police State Aid	-260,000.00	-195,000.00	-341,687.77	146,687.77
101-000-3348-000	Other State Revenue	0.00	0.00	-13,353.12	13,353.12
101-000-3349-000	Fire State Aid	-21,705.00	-16,278.75	0.00	-16,278.75
101-000-3351-000	Other Fire Aid	-20,000.00	-15,000.00	-28,493.02	13,493.02
101-000-3360-000	Solid Waste (Anoka County)	-87,417.00	-65,562.75	-38,375.15	-27,187.60

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
	Intergovernmental Revenues	-692,622.00	-519,466.50	-761,840.91	242,374.41
	Charges for Service				
101-000-3265-000	Land Use Administration Fee	-10,225.00	-7,668.75	-13,906.00	6,237.25
101-000-3404-000	Sales Of Supplies (MapsEtc)	-25.00	-18.75	-614.63	595.88
101-000-3405-000	Assessment Searches	-8,000.00	-6,000.00	-3,900.00	-2,100.00
101-000-3414-000	SACSurcharge Fee	-6,000.00	-4,500.00	-3,142.58	-1,357.42
101-000-3417-000	Aerial Map Fee	-20,000.00	-15,000.00	-9,540.00	-5,460.00
101-000-3420-000	Police Reports	-800.00	-600.00	-201.00	-399.00
101-000-3422-000	Police Other Revenues	-190,000.00	-142,500.00	-158,601.04	16,101.04
101-000-3433-000	Public Works Fees	-8,000.00	-6,000.00	-2,833.00	-3,167.00
101-000-3470-000	Other Park Revenues	-5,000.00	-3,750.00	-5,171.00	1,421.00
101-000-3492-000	EngineeringPlanning Fees	-34,000.00	-25,500.00	-54,491.00	28,991.00
101-000-3494-000	Investment Management Fees	-50,000.00	-37,500.00	-37,500.03	0.03
101-000-3640-000	Building Rents	-200.00	-150.00	-25.00	-125.00
101-000-3740-000	Lease Revenue	-124,075.00	-93,056.25	-100,816.81	7,760.56
	Charges for Service	-456,325.00	-342,243.75	-390,742.09	48,498.34
	Fines & Forfeits				
101-000-3510-000	Fines & Forfeits	-75,000.00	-56,250.00	-72,866.64	16,616.64
101-000-3512-000	Driving Diversion Prog (DDP)	-1,000.00	-750.00	-600.00	-150.00
	Fines & Forfeits	-76,000.00	-57,000.00	-73,466.64	16,466.64
	Investment Income				
101-000-3620-000	Interest On Investments	-30,000.00	-22,500.00	-122,977.93	100,477.93
101-000-3621-000	Chg in Fair Value of Invest	0.00	0.00	-157,484.17	157,484.17
	Investment Income	-30,000.00	-22,500.00	-280,462.10	257,962.10
	Miscellaneous Revenues				
101-000-3720-000	ContributionsDonations	0.00	0.00	-54.65	54.65
101-000-3730-000	Refunds & Reimbursements	-30,000.00	-22,500.00	-14,677.98	-7,822.02
101-000-3810-000	Miscellaneous Revenue	-2,000.00	-1,500.00	-2,363.82	863.82
101-000-3910-000	Sale of Fixed Assets	0.00	0.00	-2,040.00	2,040.00
	Miscellaneous Revenues	-32,000.00	-24,000.00	-19,136.45	-4,863.55
	Other Financing Sources				
101-000-3900-000	General Fund Reserves	-150,000.00	-112,500.00	0.00	-112,500.00
101-000-3920-000	Operating Transfers	-20,000.00	-15,000.00	-20,000.00	5,000.00
	Other Financing Sources	-170,000.00	-127,500.00	-20,000.00	-107,500.00
101	General Fund	-13,168,968.00	-9,876,726.00	-7,878,779.93	-1,997,946.07

General Ledger

Budget to Actual



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 Period 01 - 09
 Fiscal Year 2024

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101	General Fund				
401	City Council				
101-401-4101-000	Salaries - MayorCouncil	49,286.00	36,964.50	36,964.62	-0.12
101-401-4121-000	PERA	2,464.00	1,848.00	1,848.24	-0.24
101-401-4122-000	FICA MayorCouncil	715.00	536.25	561.48	-25.23
101-401-4151-000	Worker's Compensation	269.00	201.75	87.00	114.75
101-401-4200-000	Office Supplies-MayorCouncil	0.00	0.00	18.95	-18.95
101-401-4300-000	Professional Services	4,000.00	3,000.00	0.00	3,000.00
101-401-4321-000	Telephone	0.00	0.00	1,375.05	-1,375.05
101-401-4330-000	TravelTuition-MayorCouncil	1,500.00	1,125.00	13.00	1,112.00
101-401-4340-000	Advertising	200.00	150.00	0.00	150.00
101-401-4343-000	Newsletter - MayorCouncil	24,690.00	18,517.50	15,938.40	2,579.10
101-401-4452-000	SubscriptionsDues	20,650.00	15,487.50	7,186.00	8,301.50
101-401-4900-000	Marketing & Education	5,500.00	4,125.00	4,869.08	-744.08
401	City Council	109,274.00	81,955.50	68,861.82	13,093.68
402	Administration				
101-402-4101-000	Salaries - Administration	532,813.00	399,609.75	325,188.98	74,420.77
101-402-4121-000	PERA	39,961.00	29,970.75	25,338.31	4,632.44
101-402-4122-000	FICA Admin	40,760.00	30,570.00	24,363.83	6,206.17
101-402-4131-000	Health Insurance	22,853.00	17,139.75	14,782.35	2,357.40
101-402-4133-000	Life Insurance	1,175.00	881.25	699.01	182.24
101-402-4134-000	Dental Insurance	3,062.00	2,296.50	357.35	1,939.15
101-402-4151-000	Workers Compensation	4,360.00	3,270.00	3,795.00	-525.00
101-402-4300-000	Professional Services-Admin	13,900.00	10,425.00	13,047.09	-2,622.09
101-402-4310-000	Other Consultant-Admin	9,000.00	6,750.00	4,098.00	2,652.00
101-402-4321-000	Telephone	1,080.00	810.00	1,035.57	-225.57
101-402-4330-000	TravelTuition-Admin	8,500.00	6,375.00	8,448.99	-2,073.99
101-402-4340-000	Advertising-Admin	2,500.00	1,875.00	1,138.11	736.89
101-402-4410-000	Contracted Services-Admin	29,800.00	22,350.00	31,260.70	-8,910.70
101-402-4452-000	SubscriptionsDues-Admin	3,000.00	2,250.00	1,910.15	339.85
402	Administration	712,764.00	534,573.00	455,463.44	79,109.56
403	Elections				
101-403-4101-000	Salaries - Elections	41,000.00	30,750.00	26,487.00	4,263.00
101-403-4106-000	Temporaries - Elections	0.00	0.00	7,725.00	-7,725.00
101-403-4121-000	PERA	50.00	37.50	0.00	37.50
101-403-4122-000	FICA Elections	100.00	75.00	590.98	-515.98
101-403-4151-000	Workers Compensation	150.00	112.50	222.00	-109.50
101-403-4200-000	Office Supplies-Elections	1,000.00	750.00	239.17	510.83
101-403-4330-000	TravelTuition-Elections	0.00	0.00	297.41	-297.41
101-403-4340-000	Advertising-Elections	200.00	150.00	53.28	96.72
101-403-4410-000	Contracted Services-Elections	6,500.00	4,875.00	2,348.30	2,526.70
403	Elections	49,000.00	36,750.00	37,963.14	-1,213.14
405	Charter Commission				
101-405-4300-000	Professional Services-Charter	1,000.00	750.00	0.00	750.00
101-405-4300-999	Professional Services-Charter	7,920.00	5,940.00	0.00	5,940.00
405	Charter Commission	8,920.00	6,690.00	0.00	6,690.00
407	Finance				
101-407-4101-000	Salaries - Finance	258,774.00	194,080.50	186,745.46	7,335.04
101-407-4121-000	PERA	19,408.00	14,556.00	14,711.66	-155.66
101-407-4122-000	FICA Finance	19,796.00	14,847.00	13,877.16	969.84
101-407-4131-000	Health Insurance	24,715.00	18,536.25	20,074.60	-1,538.35
101-407-4133-000	Life Insurance	659.00	494.25	457.08	37.17
101-407-4134-000	Dental Insurance	1,592.00	1,194.00	803.88	390.12
101-407-4151-000	Workers Compensation	2,086.00	1,564.50	1,851.00	-286.50

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101-407-4200-000	Office Supplies-Finance	1,000.00	750.00	839.99	-89.99
101-407-4308-000	Auditor	17,500.00	13,125.00	19,630.24	-6,505.24
101-407-4310-000	Other Consultant-Finance	290,310.00	217,732.50	225,917.76	-8,185.26
101-407-4330-000	TravelTuition-Finance	6,000.00	4,500.00	866.00	3,634.00
101-407-4340-000	Advertising-Finance	1,100.00	825.00	1,089.28	-264.28
101-407-4342-000	Truth In Taxation	2,500.00	1,875.00	2,472.52	-597.52
101-407-4345-000	Payment Processing	2,000.00	1,500.00	1,053.01	446.99
101-407-4410-000	Contracted Services-Finance	100,000.00	75,000.00	100,378.00	-25,378.00
101-407-4452-000	SubscriptionsDues-Finance	1,400.00	1,050.00	1,067.00	-17.00
407	Finance	748,840.00	561,630.00	591,834.64	-30,204.64
414	Legal Consultants				
101-414-4301-000	Consultants Municipal Atto	30,000.00	22,500.00	25,109.91	-2,609.91
101-414-4303-000	Consultants Criminal Attor	108,000.00	81,000.00	79,348.50	1,651.50
414	Legal Consultants	138,000.00	103,500.00	104,458.41	-958.41
415	Economic Development				
101-415-4101-000	Salaries - Econ Dev	400.00	300.00	200.00	100.00
101-415-4121-000	PERA	20.00	15.00	10.00	5.00
101-415-4122-000	FICA Econ Dev	6.00	4.50	2.90	1.60
101-415-4151-000	Workers Compensation	4.00	3.00	168.00	-165.00
101-415-4200-000	Office Supplies-Econ Dev	180.00	135.00	97.07	37.93
101-415-4300-000	Professional Services-Econ Dev	15,350.00	11,512.50	8,183.75	3,328.75
101-415-4330-000	TravelTuition-Econ Dev	400.00	300.00	350.00	-50.00
101-415-4340-000	Advertising-Econ Dev	300.00	225.00	118.44	106.56
101-415-4452-000	SubscriptionsDues-Econ Dev	725.00	543.75	930.00	-386.25
101-415-4900-000	Marketing	80,750.00	60,562.50	39,680.00	20,882.50
415	Economic Development	98,135.00	73,601.25	49,740.16	23,861.09
416	Planning & Zoning				
101-416-4101-000	Salaries - P&Z	105,686.00	79,264.50	76,638.40	2,626.10
101-416-4121-000	PERA	7,926.00	5,944.50	6,039.48	-94.98
101-416-4122-000	FICA P&Z	8,085.00	6,063.75	5,615.47	448.28
101-416-4131-000	Health Insurance	8,453.00	6,339.75	6,960.67	-620.92
101-416-4133-000	Life Insurance	265.00	198.75	198.72	0.03
101-416-4134-000	Dental Insurance	612.00	459.00	459.36	-0.36
101-416-4151-000	Workers Compensation	1,052.00	789.00	938.00	-149.00
101-416-4200-000	Office Supplies-P&Z	200.00	150.00	0.00	150.00
101-416-4300-000	Professional Services-P&Z	7,950.00	5,962.50	1,605.50	4,357.00
101-416-4330-000	TravelTuition-P&Z	1,450.00	1,087.50	135.00	952.50
101-416-4331-000	Stipend P&Z Board	6,600.00	4,950.00	4,025.00	925.00
101-416-4340-000	Advertising-P&Z	250.00	187.50	467.68	-280.18
101-416-4410-000	Contracted Services-P&Z	32,300.00	24,225.00	7,914.70	16,310.30
101-416-4452-000	SubscriptionsDues-P&Z	700.00	525.00	683.00	-158.00
416	Planning & Zoning	181,529.00	136,146.75	111,680.98	24,465.77
417	Engineering				
101-417-4300-000	Professional Services-Engineer	45,500.00	34,125.00	34,893.58	-768.58
101-417-4410-000	Contracted Services-Engineer	51,963.00	38,972.25	31,042.19	7,930.06
417	Engineering	97,463.00	73,097.25	65,935.77	7,161.48
418	Community Development				
101-418-4101-000	Salaries - Comm Dev	236,753.00	177,564.75	122,226.80	55,337.95
101-418-4108-000	Wellness Program-Comm Dev	504.00	378.00	0.00	378.00
101-418-4121-000	PERA	17,756.00	13,317.00	9,623.58	3,693.42
101-418-4122-000	FICA Comm Dev	18,112.00	13,584.00	9,347.14	4,236.86
101-418-4123-000	Def Comp Employer Contribution	0.00	0.00	702.81	-702.81
101-418-4131-000	Health Insurance	19,426.00	14,569.50	9,660.67	4,908.83
101-418-4133-000	Life Insurance	617.00	462.75	262.08	200.67
101-418-4134-000	Dental Insurance	1,654.00	1,240.50	459.36	781.14
101-418-4151-000	Workers Compensation	2,383.00	1,787.25	1,667.00	120.25
101-418-4200-000	Office Supplies-Comm Dev	100.00	75.00	0.00	75.00
101-418-4300-000	Professional Services-Comm Dev	7,000.00	5,250.00	4,153.00	1,097.00
101-418-4321-000	Telephone	0.00	0.00	225.58	-225.58
101-418-4330-000	TravelTuition-Comm Dev	1,600.00	1,200.00	694.45	505.55
101-418-4340-000	Advertising-Comm Dev	0.00	0.00	94.72	-94.72
101-418-4410-000	Contracted Services-Comm Dev	1,352.00	1,014.00	119.00	895.00
101-418-4452-000	SubscriptionsDues-Comm Dev	1,425.00	1,068.75	724.00	344.75
418	Community Development	308,682.00	231,511.50	159,960.19	71,551.31
420	Police				
101-420-4101-000	Salaries - Police	3,276,864.00	2,457,648.00	2,125,098.89	332,549.11

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101-420-4102-000	Overtime - Police	100,000.00	75,000.00	102,818.88	-27,818.88
101-420-4106-000	Temporaries - Police	15,600.00	11,700.00	15,023.75	-3,323.75
101-420-4108-000	Wellness Program-Police	1,500.00	1,125.00	0.00	1,125.00
101-420-4121-000	PERA	565,743.00	424,307.25	404,774.54	19,532.71
101-420-4122-000	FICA Police	69,586.00	52,189.50	43,617.63	8,571.87
101-420-4123-000	Def Comp Employer Contribution	0.00	0.00	1,438.12	-1,438.12
101-420-4131-000	Health Insurance	325,916.00	244,437.00	255,978.45	-11,541.45
101-420-4133-000	Life Insurance	7,876.00	5,907.00	5,166.45	740.55
101-420-4134-000	Dental Insurance	19,324.00	14,493.00	11,854.66	2,638.34
101-420-4151-000	Workers Compensation	335,197.00	251,397.75	295,696.00	-44,298.25
101-420-4200-000	Office Supplies-Police	8,100.00	6,075.00	3,667.39	2,407.61
101-420-4211-000	Maintenance Supplies-Police	19,200.00	14,400.00	16,670.24	-2,270.24
101-420-4213-000	Youth Program	3,310.00	2,482.50	2,084.17	398.33
101-420-4214-000	Crime Prevention	6,400.00	4,800.00	5,023.15	-223.15
101-420-4240-000	Small ToolsEquip-Police	45,502.00	34,126.50	31,031.60	3,094.90
101-420-4300-000	Professional Services-Police	11,670.00	8,752.50	6,097.89	2,654.61
101-420-4321-000	Telephone-Police	24,760.00	18,570.00	14,985.51	3,584.49
101-420-4322-000	Postage-Police	1,000.00	750.00	57.94	692.06
101-420-4330-000	TravelTuition-Police	48,755.00	36,566.25	28,080.26	8,485.99
101-420-4360-000	Insurance	64,250.00	48,187.50	62,460.00	-14,272.50
101-420-4370-000	Uniforms-Police	40,023.00	30,017.25	24,477.22	5,540.03
101-420-4381-000	Electricity-Police	420.00	315.00	287.73	27.27
101-420-4386-000	Police Reserves	2,000.00	1,500.00	853.30	646.70
101-420-4410-000	Contracted Services-Police	67,932.00	50,949.00	62,104.54	-11,155.54
101-420-4452-000	SubscriptionsDues-Police	1,694.00	1,270.50	1,826.84	-556.34
420	Police	5,062,622.00	3,796,966.50	3,521,175.15	275,791.35
421	Fire				
101-421-4101-000	Salaries - Fire	294,952.00	221,214.00	212,258.14	8,955.86
101-421-4102-000	Overtime - Fire	500.00	375.00	404.61	-29.61
101-421-4102-421	Overtime - Fire Stipend	0.00	0.00	413.53	-413.53
101-421-4103-000	Part-time Wages - Fire	244,814.00	183,610.50	174,760.48	8,850.02
101-421-4104-000	Paid On Call Firefighters	137,000.00	102,750.00	85,451.79	17,298.21
101-421-4109-000	Fire Stipend	10,234.00	7,675.50	0.00	7,675.50
101-421-4109-421	Fire Stipend	0.00	0.00	5,059.07	-5,059.07
101-421-4121-000	PERA	71,480.00	53,610.00	52,553.11	1,056.89
101-421-4121-421	PERA	0.00	0.00	1,088.95	-1,088.95
101-421-4122-000	FICA Fire	34,242.00	25,681.50	23,158.83	2,522.67
101-421-4122-421	FICA Fire Stipend	0.00	0.00	65.74	-65.74
101-421-4131-000	Health Insurance	25,651.00	19,238.25	20,473.74	-1,235.49
101-421-4133-000	Life Insurance	709.00	531.75	456.19	75.56
101-421-4134-000	Dental Insurance	1,501.00	1,125.75	650.95	474.80
101-421-4151-000	Workers Compensation	84,318.00	63,238.50	74,445.00	-11,206.50
101-421-4200-000	Office Supplies-Fire	1,600.00	1,200.00	716.83	483.17
101-421-4211-000	Maintenance Supplies-Fire	7,675.00	5,756.25	1,451.21	4,305.04
101-421-4213-000	Youth Program	1,000.00	750.00	259.87	490.13
101-421-4214-000	Fire Prevention	3,000.00	2,250.00	2,531.51	-281.51
101-421-4240-000	Small ToolsEquip-Fire	18,750.00	14,062.50	1,957.66	12,104.84
101-421-4300-000	Professional Services-Fire	9,525.00	7,143.75	3,203.75	3,940.00
101-421-4321-000	Telephone-Fire	4,450.00	3,337.50	2,832.59	504.91
101-421-4322-000	Postage-Fire	1,000.00	750.00	18.44	731.56
101-421-4330-000	TravelTuition-Fire	30,000.00	22,500.00	26,387.21	-3,887.21
101-421-4340-000	Advertising-Fire	1,000.00	750.00	0.00	750.00
101-421-4370-000	Uniforms-Fire	61,500.00	46,125.00	38,048.55	8,076.45
101-421-4410-000	Contracted Services-Fire	47,604.00	35,703.00	68,528.68	-32,825.68
101-421-4452-000	SubscriptionsDues-Fire	1,520.00	1,140.00	1,405.00	-265.00
421	Fire	1,094,025.00	820,518.75	798,581.43	21,937.32
422	Building Inspections				
101-422-4101-000	Salaries - Building	376,353.00	282,264.75	221,227.70	61,037.05
101-422-4121-000	PERA	28,227.00	21,170.25	17,510.78	3,659.47
101-422-4122-000	FICA Building	28,791.00	21,593.25	16,319.39	5,273.86
101-422-4131-000	Health Insurance	44,204.00	33,153.00	26,717.52	6,435.48
101-422-4133-000	Life Insurance	977.00	732.75	547.73	185.02
101-422-4134-000	Dental Insurance	2,756.00	2,067.00	944.47	1,122.53
101-422-4151-000	Workers Compensation	3,640.00	2,730.00	3,193.00	-463.00
101-422-4200-000	Office Supplies-Building	1,500.00	1,125.00	683.44	441.56
101-422-4240-000	Small ToolsEquip-Bldg	250.00	187.50	0.00	187.50

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101-422-4300-000	Professional Services-Bldg	6,000.00	4,500.00	0.00	4,500.00
101-422-4321-000	Telephone-Building Inspections	2,200.00	1,650.00	1,328.10	321.90
101-422-4330-000	TravelTuition-Bldg	3,300.00	2,475.00	1,685.00	790.00
101-422-4370-000	Uniforms-Building	1,140.00	855.00	232.88	622.12
101-422-4410-000	Contracted Services-Bldg	37,220.00	27,915.00	45,781.00	-17,866.00
101-422-4452-000	SubscriptionsDues-Bldg Insp	520.00	390.00	345.00	45.00
422	Building Inspections	537,078.00	402,808.50	336,516.01	66,292.49
430	Streets				
101-430-4101-000	Salaries - Streets	488,150.00	366,112.50	314,572.98	51,539.52
101-430-4102-000	Overtime - Streets	12,000.00	9,000.00	2,618.01	6,381.99
101-430-4105-000	On CallStandby	6,000.00	4,500.00	15,112.43	-10,612.43
101-430-4106-000	Temporaries - Streets	43,320.00	32,490.00	17,820.00	14,670.00
101-430-4121-000	PERA	37,961.00	28,470.75	26,122.11	2,348.64
101-430-4122-000	FICA Streets	42,034.00	31,525.50	25,156.11	6,369.39
101-430-4131-000	Health Insurance	50,293.00	37,719.75	35,830.54	1,889.21
101-430-4133-000	Life Insurance	1,348.00	1,011.00	831.05	179.95
101-430-4134-000	Dental Insurance	3,828.00	2,871.00	2,090.07	780.93
101-430-4151-000	Workers Compensation	50,529.00	37,896.75	43,705.00	-5,808.25
101-430-4200-000	Office Supplies-Street	0.00	0.00	200.00	-200.00
101-430-4211-000	Maintenance Supplies-Streets	12,000.00	9,000.00	6,163.47	2,836.53
101-430-4223-000	Street Signs	15,000.00	11,250.00	14,465.04	-3,215.04
101-430-4224-000	Patching Materials	87,500.00	65,625.00	84,378.08	-18,753.08
101-430-4228-000	SaltSand	97,500.00	73,125.00	59,558.47	13,566.53
101-430-4229-000	GravelMisc	7,000.00	5,250.00	973.35	4,276.65
101-430-4240-000	Small ToolsEquip-Streets	4,000.00	3,000.00	380.06	2,619.94
101-430-4300-000	Professional Services-Streets	12,450.00	9,337.50	10,597.20	-1,259.70
101-430-4321-000	Telephone-Streets	1,000.00	750.00	1,016.40	-266.40
101-430-4330-000	TravelTuition-Streets	5,000.00	3,750.00	2,075.49	1,674.51
101-430-4370-000	Uniforms-Streets	2,600.00	1,950.00	323.16	1,626.84
101-430-4385-000	Street Lights-Streets	95,000.00	71,250.00	77,095.07	-5,845.07
101-430-4410-000	Contracted Services-Streets	70,500.00	52,875.00	47,320.19	5,554.81
101-430-4415-000	Rental Equipment	1,000.00	750.00	5,919.12	-5,169.12
430	Streets	1,146,013.00	859,509.75	794,323.40	65,186.35
431	Fleet Management				
101-431-4101-000	Salaries - Fleet	219,874.00	164,905.50	158,795.50	6,110.00
101-431-4102-000	Overtime - Fleet	3,000.00	2,250.00	3,659.81	-1,409.81
101-431-4121-000	PERA	16,716.00	12,537.00	12,773.04	-236.04
101-431-4122-000	FICA Fleet	17,050.00	12,787.50	11,801.94	985.56
101-431-4131-000	Health Insurance	17,561.00	13,170.75	14,048.60	-877.85
101-431-4133-000	Life Insurance	622.00	466.50	412.85	53.65
101-431-4134-000	Dental Insurance	1,562.00	1,171.50	1,171.44	0.06
101-431-4151-000	Workers Compensation	8,556.00	6,417.00	7,500.00	-1,083.00
101-431-4211-000	Maintenance Supplies-Fleet	9,300.00	6,975.00	6,034.42	940.58
101-431-4212-000	Vehicle Fuel	160,000.00	120,000.00	116,466.69	3,533.31
101-431-4221-000	Shop Parts	70,000.00	52,500.00	35,315.25	17,184.75
101-431-4240-000	Small ToolsEquip-Fleet	7,000.00	5,250.00	6,027.25	-777.25
101-431-4300-000	Professional Services-Fleet	60,500.00	45,375.00	44,000.43	1,374.57
101-431-4321-000	Telephone-Fleet	1,920.00	1,440.00	1,160.50	279.50
101-431-4330-000	TravelTuition-Fleet	1,500.00	1,125.00	1,133.49	-8.49
101-431-4363-000	Auto Insurance	40,640.00	30,480.00	51,166.86	-20,686.86
101-431-4370-000	Uniforms-Fleet	760.00	570.00	158.76	411.24
101-431-4410-000	Contracted Services-Fleet	66,000.00	49,500.00	135,420.68	-85,920.68
101-431-4452-000	SubscriptionsDues-Fleet	1,500.00	1,125.00	100.00	1,025.00
431	Fleet Management	704,061.00	528,045.75	607,147.51	-79,101.76
432	Government Buildings				
101-432-4101-000	Salaries - Gov't Bldgs	25,184.00	18,888.00	18,235.85	652.15
101-432-4103-000	Part-time Wages - Gov't Bldgs	53,820.00	40,365.00	22,870.82	17,494.18
101-432-4106-000	Temporaries - Gov't Bldgs	9,880.00	7,410.00	9,639.00	-2,229.00
101-432-4121-000	PERA	5,925.00	4,443.75	2,809.98	1,633.77
101-432-4122-000	FICA Gov't Bldgs	6,800.00	5,100.00	3,797.89	1,302.11
101-432-4131-000	Health Insurance	1,268.00	951.00	1,044.10	-93.10
101-432-4133-000	Life Insurance	73.00	54.75	29.79	24.96
101-432-4134-000	Dental Insurance	92.00	69.00	68.94	0.06
101-432-4151-000	Workers Compensation	5,429.00	4,071.75	4,758.00	-686.25
101-432-4200-000	Office Supplies-Govt Buildings	10,000.00	7,500.00	4,862.94	2,637.06
101-432-4211-000	Maintenance Supplies-Govt Bldg	35,000.00	26,250.00	10,491.12	15,758.88

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101-432-4211-500	Maintenance Supplies-PW Bldg	0.00	0.00	4,164.72	-4,164.72
101-432-4211-501	Maintenance Supplies-Fire #1	0.00	0.00	1,482.28	-1,482.28
101-432-4211-502	Maintenance Supplies-Fire #2	0.00	0.00	67.44	-67.44
101-432-4211-503	Maintenance Supplies-Civ Comp	0.00	0.00	6,972.39	-6,972.39
101-432-4240-000	Small ToolsEquip-Govt Bldg	2,400.00	1,800.00	142.92	1,657.08
101-432-4240-502	Small ToolsEquip-Fire #2	0.00	0.00	1,137.85	-1,137.85
101-432-4240-503	Small ToolsEquip-Civ Complex	0.00	0.00	808.85	-808.85
101-432-4300-000	Professional Services-Govt Bld	59,000.00	44,250.00	85.00	44,165.00
101-432-4300-500	Professional Services-PW Bldg	0.00	0.00	3,571.23	-3,571.23
101-432-4300-501	Professional Services-Fire #1	0.00	0.00	2,538.58	-2,538.58
101-432-4300-502	Professional Services-Fire #2	0.00	0.00	3,548.14	-3,548.14
101-432-4300-503	Professional Services-Civ Comp	0.00	0.00	32,318.99	-32,318.99
101-432-4321-000	Telephone-Govt Buildings	8,000.00	6,000.00	88.62	5,911.38
101-432-4321-500	Telephone-PW Bldg	0.00	0.00	300.53	-300.53
101-432-4321-502	Telephone-Fire Station #2	0.00	0.00	3,412.41	-3,412.41
101-432-4321-503	Telephone-Civic Complex	0.00	0.00	595.95	-595.95
101-432-4322-000	Postage-Gov't Buildings	5,500.00	4,125.00	5,500.00	-1,375.00
101-432-4361-000	Building Insurance	160,310.00	120,232.50	159,664.91	-39,432.41
101-432-4381-000	Electricity-Gov't Bldgs	125,000.00	93,750.00	-809.61	94,559.61
101-432-4381-500	Electricity-Public Works Bldg	0.00	0.00	8,198.46	-8,198.46
101-432-4381-501	Electricity-Fire Station #1	0.00	0.00	5,169.60	-5,169.60
101-432-4381-502	Electricity-Fire Station #2	0.00	0.00	9,915.27	-9,915.27
101-432-4381-503	Electricity-Civic Complex	0.00	0.00	45,734.41	-45,734.41
101-432-4382-000	Utilities-Gov't Bldgs	18,000.00	13,500.00	16,555.52	-3,055.52
101-432-4383-000	Heat-Gov't Buildings	54,000.00	40,500.00	0.00	40,500.00
101-432-4383-500	Heat-Public Works Bldg	0.00	0.00	5,355.62	-5,355.62
101-432-4383-501	Heat-Fire Station #1	0.00	0.00	2,284.04	-2,284.04
101-432-4383-502	Heat-Fire Station #2	0.00	0.00	4,122.84	-4,122.84
101-432-4383-503	Heat-Civic Complex	0.00	0.00	16,736.79	-16,736.79
101-432-4384-000	Sanitation-Gov't Bldgs	15,000.00	11,250.00	48.59	11,201.41
101-432-4384-500	Sanitation-Public Works Bldg	0.00	0.00	3,704.67	-3,704.67
101-432-4384-501	Sanitation-Fire Station #1	0.00	0.00	984.10	-984.10
101-432-4384-502	Sanitation-Fire Station #2	0.00	0.00	1,809.56	-1,809.56
101-432-4384-503	Sanitation-Civic Complex	0.00	0.00	4,492.17	-4,492.17
101-432-4410-000	Contracted Services-Govt Bldg	23,000.00	17,250.00	40.55	17,209.45
101-432-4410-500	Contracted Services-PW Bldg	0.00	0.00	3,400.53	-3,400.53
101-432-4410-501	Contracted Services-Fire #1	0.00	0.00	2,142.18	-2,142.18
101-432-4410-502	Contracted Services-Fire #2	0.00	0.00	1,696.06	-1,696.06
101-432-4410-503	Contracted Services-Civic Comp	0.00	0.00	14,885.31	-14,885.31
101-432-4452-000	SubscriptionsDues-Gov't Bldgs	400.00	300.00	294.00	6.00
432	Government Buildings	624,081.00	468,060.75	451,769.90	16,290.85
450	Parks				
101-450-4101-000	Salaries - Parks	464,222.00	348,166.50	335,678.06	12,488.44
101-450-4102-000	Overtime - Parks	2,000.00	1,500.00	395.66	1,104.34
101-450-4106-000	Temporaries - Parks	78,080.00	58,560.00	37,663.50	20,896.50
101-450-4121-000	PERA	34,967.00	26,225.25	26,475.88	-250.63
101-450-4122-000	FICA Parks	41,639.00	31,229.25	27,107.68	4,121.57
101-450-4131-000	Health Insurance	43,757.00	32,817.75	34,667.24	-1,849.49
101-450-4133-000	Life Insurance	1,263.00	947.25	880.30	66.95
101-450-4134-000	Dental Insurance	3,430.00	2,572.50	2,113.29	459.21
101-450-4141-000	Reemployment Insurance	0.00	0.00	3.20	-3.20
101-450-4151-000	Workers Compensation	40,621.00	30,465.75	33,567.00	-3,101.25
101-450-4200-000	Office Supplies-Parks	0.00	0.00	200.00	-200.00
101-450-4211-000	Maintenance Supplies-Parks	47,000.00	35,250.00	38,712.27	-3,462.27
101-450-4240-000	Small ToolsEquip-Parks	3,000.00	2,250.00	2,318.85	-68.85
101-450-4300-000	Professional Services-Parks	8,150.00	6,112.50	15,866.05	-9,753.55
101-450-4321-000	Telephone-Parks	1,000.00	750.00	705.70	44.30
101-450-4330-000	TravelTuition-Parks	3,000.00	2,250.00	2,363.82	-113.82
101-450-4331-000	Stipend Park Board	2,750.00	2,062.50	2,150.00	-87.50
101-450-4340-000	Advertising-Parks	0.00	0.00	136.16	-136.16
101-450-4370-000	Uniforms-Parks	1,900.00	1,425.00	1,021.61	403.39
101-450-4381-000	Electricity-Parks	3,500.00	2,625.00	1,499.62	1,125.38
101-450-4382-000	Utilities-Parks	40,000.00	30,000.00	14,548.63	15,451.37
101-450-4383-000	Heat-Parks	5,000.00	3,750.00	2,357.47	1,392.53
101-450-4384-000	Sanitation-Parks	1,800.00	1,350.00	1,165.00	185.00
101-450-4410-000	Contracted Services-Parks	254,000.00	190,500.00	147,926.83	42,573.17
101-450-4415-000	Rental Equipment	500.00	375.00	0.00	375.00

Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
101-450-4452-000	SubscriptionsDues-Parks	200.00	150.00	10.22	139.78
450	Parks	1,081,779.00	811,334.25	729,534.04	81,800.21
461	Environmental				
101-461-4101-000	Salaries - Environmental	27,751.00	20,813.25	22,432.39	-1,619.14
101-461-4106-000	Temporaries - Environmental	17,100.00	12,825.00	7,776.00	5,049.00
101-461-4121-000	PERA	2,081.00	1,560.75	1,342.94	217.81
101-461-4122-000	FICA Environmental	3,431.00	2,573.25	2,292.91	280.34
101-461-4131-000	Health Insurance	2,536.00	1,902.00	1,690.56	211.44
101-461-4133-000	Life Insurance	84.00	63.00	48.53	14.47
101-461-4134-000	Dental Insurance	184.00	138.00	122.48	15.52
101-461-4151-000	Workers Compensation	447.00	335.25	387.00	-51.75
101-461-4211-000	Maintenance Supplies-Env	700.00	525.00	10.84	514.16
101-461-4240-000	Small ToolsEquip-Env	300.00	225.00	0.00	225.00
101-461-4300-000	Professional Services-Env	1,000.00	750.00	0.00	750.00
101-461-4321-000	Telephone-Environmental	400.00	300.00	442.70	-142.70
101-461-4330-000	TravelTuition-Env	1,500.00	1,125.00	609.68	515.32
101-461-4331-000	Stipend Environmental Board	6,600.00	4,950.00	1,975.00	2,975.00
101-461-4410-000	Contracted Services-Env	1,109.00	831.75	1,132.00	-300.25
101-461-4452-000	SubscriptionsDues-Env	300.00	225.00	175.00	50.00
461	Environmental	65,523.00	49,142.25	40,438.03	8,704.22
462	Solid Waste				
101-462-4101-000	Salaries - Solid Waste	18,500.00	13,875.00	14,955.45	-1,080.45
101-462-4106-000	Temporaries - Solid Waste	28,652.00	21,489.00	11,551.50	9,937.50
101-462-4121-000	PERA	1,388.00	1,041.00	895.29	145.71
101-462-4122-000	FICA Solid Waste	3,607.00	2,705.25	2,015.83	689.42
101-462-4131-000	Health Insurance	1,691.00	1,268.25	1,127.04	141.21
101-462-4133-000	Life Insurance	61.00	45.75	32.34	13.41
101-462-4134-000	Dental Insurance	122.00	91.50	81.68	9.82
101-462-4151-000	Workers Compensation	376.00	282.00	319.00	-37.00
101-462-4200-000	Office Supplies-Solid Waste	1,100.00	825.00	115.64	709.36
101-462-4300-000	Professional Services-S. Waste	0.00	0.00	184.00	-184.00
101-462-4322-000	Postage-Solid Waste	0.00	0.00	26.95	-26.95
101-462-4330-000	TravelTuition-Solid Waste	220.00	165.00	0.00	165.00
101-462-4340-000	Advertising-Solid Waste	7,000.00	5,250.00	0.00	5,250.00
101-462-4343-000	Newsletter - Solid Waste	2,000.00	1,500.00	226.04	1,273.96
101-462-4410-000	Contracted Services-So. Waste	22,700.00	17,025.00	14,622.22	2,402.78
462	Solid Waste	87,417.00	65,562.75	46,152.98	19,409.77
463	Forestry				
101-463-4101-000	Salaries - Forestry	23,125.00	17,343.75	18,693.92	-1,350.17
101-463-4121-000	PERA	1,734.00	1,300.50	1,119.12	181.38
101-463-4122-000	FICA Forestry	1,769.00	1,326.75	1,415.05	-88.30
101-463-4131-000	Health Insurance	2,113.00	1,584.75	1,408.80	175.95
101-463-4133-000	Life Insurance	73.00	54.75	40.46	14.29
101-463-4134-000	Dental Insurance	153.00	114.75	102.08	12.67
101-463-4151-000	Workers Compensation	1,918.00	1,438.50	1,719.00	-280.50
101-463-4211-000	Maintenance Supplies-Forestry	3,000.00	2,250.00	1,247.89	1,002.11
101-463-4240-000	Small ToolsEquip-Forestry	250.00	187.50	0.00	187.50
101-463-4370-000	Uniforms-Forestry	380.00	285.00	161.50	123.50
101-463-4410-000	Contracted Services-Forestry	50,000.00	37,500.00	47,641.59	-10,141.59
463	Forestry	84,515.00	63,386.25	73,549.41	-10,163.16
499	Other				
101-499-4905-000	Contingency	79,247.00	59,435.25	0.00	59,435.25
101-499-4910-000	Operating Transfers	150,000.00	112,500.00	250,000.00	-137,500.00
499	Other	229,247.00	171,935.25	250,000.00	-78,064.75
101	General Fund	13,168,968.00	9,876,726.00	9,295,086.41	581,639.59

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Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
202	Rookery Activity Center				
	Property Taxes				
202-000-3010-000	Current Taxes	-500,000.00	-375,000.00	-250,000.00	-125,000.00
	Property Taxes	-500,000.00	-375,000.00	-250,000.00	-125,000.00
	Intergovernmental Revenues				
202-000-3372-000	Other Grants	0.00	0.00	-8,825.00	8,825.00
	Intergovernmental Revenues	0.00	0.00	-8,825.00	8,825.00
	Charges for Service				
202-000-3470-000	Annual Membership Fees	-208,000.00	-156,000.00	-98,969.07	-57,030.93
202-000-3471-000	Monthly Membership Fees	-655,200.00	-491,400.00	-441,779.25	-49,620.75
202-000-3472-000	Daily Use Fees	-80,600.00	-60,450.00	-41,694.43	-18,755.57
202-000-3473-000	EF Basic Classes Programs	0.00	0.00	-140.00	140.00
202-000-3474-000	EF Personal & Specialty Train	-75,000.00	-56,250.00	-20,741.00	-35,509.00
202-000-3475-000	EF Spinning Classes	-25,000.00	-18,750.00	-2,987.49	-15,762.51
202-000-3476-000	Gym Rentals	-5,000.00	-3,750.00	-4,447.50	697.50
202-000-3477-000	Pool Rentals	-15,000.00	-11,250.00	-28,825.00	17,575.00
202-000-3478-000	Room Rentals	-7,500.00	-5,625.00	-8,767.00	3,142.00
202-000-3480-000	Retail	-3,000.00	-2,250.00	-932.26	-1,317.74
202-000-3481-000	Enrollment Fees	-30,000.00	-22,500.00	-7,293.00	-15,207.00
202-000-3482-000	Locker Rental	-4,500.00	-3,375.00	-900.00	-2,475.00
202-000-3483-000	Towel Service	-7,000.00	-5,250.00	-3,280.48	-1,969.52
202-000-3484-000	Child Watch	-1,000.00	-750.00	-1,272.00	522.00
202-000-3485-000	Program Revenue	-250,020.00	-187,515.00	-316,073.58	128,558.58
	Charges for Service	-1,366,820.00	-1,025,115.00	-978,102.06	-47,012.94
	Investment Income				
202-000-3620-000	Interest On Investments	0.00	0.00	-1,642.37	1,642.37
202-000-3621-000	Chg in Fair Value of Invest	0.00	0.00	-2,651.31	2,651.31
	Investment Income	0.00	0.00	-4,293.68	4,293.68
	Miscellaneous Revenues				
202-000-3731-000	Silver Sneakers	-42,100.00	-31,575.00	-26,724.50	-4,850.50
202-000-3732-000	Renew ActiveOne Pass	-53,000.00	-39,750.00	-27,800.00	-11,950.00
202-000-3800-000	Cash OverShort	0.00	0.00	-72.61	72.61
	Miscellaneous Revenues	-95,100.00	-71,325.00	-54,597.11	-16,727.89
202	Rookery Activity Center	-1,961,920.00	-1,471,440.00	-1,295,817.85	-175,622.15

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Account Number	Description	Budget	YTD Budget	End Bal	YTD Bgt Var
202	Rookery Activity Center				
	Personal Services				
202-451-4101-000	Salaries - RAC	556,367.00	417,275.25	295,927.30	121,347.95
202-451-4102-000	Overtime - RAC	0.00	0.00	927.54	-927.54
202-451-4103-000	Part-time Wages - RAC	500,000.00	375,000.00	426,710.37	-51,710.37
202-451-4103-603	Part-time Wages RAC Swim Less	0.00	0.00	0.00	0.00
202-451-4103-604	Part-time Wages RAC Youth Prog	0.00	0.00	0.00	0.00
202-451-4103-609	Part-time Wages RAC Birthdays	0.00	0.00	0.00	0.00
202-451-4121-000	PERA RAC	60,478.00	45,358.50	34,264.11	11,094.39
202-451-4121-604	PERA RAC Youth Prog	0.00	0.00	0.00	0.00
202-451-4122-000	FICA RAC	80,812.00	60,609.00	54,520.49	6,088.51
202-451-4122-603	FICA RAC Swim Less	0.00	0.00	0.00	0.00
202-451-4122-604	FICA RAC Youth Prog	0.00	0.00	0.00	0.00
202-451-4122-609	FICA RAC Birthdays	0.00	0.00	0.00	0.00
202-451-4131-000	Health Insurance	58,057.00	43,542.75	29,762.14	13,780.61
202-451-4133-000	Life Insurance	1,495.00	1,121.25	725.46	395.79
202-451-4134-000	Dental Insurance	4,287.00	3,215.25	1,837.53	1,377.72
202-451-4141-000	Reemployment Insurance	0.00	0.00	1,448.79	-1,448.79
202-451-4151-000	Workers Compensation	29,858.00	22,393.50	25,890.00	-3,496.50
	Personal Services	1,291,354.00	968,515.50	872,013.73	96,501.77
	Supplies				
202-451-4200-000	Office Supplies-RAC	7,000.00	5,250.00	7,119.86	-1,869.86
202-451-4200-805	Office Supplies RAC Misc Prog	0.00	0.00	6,667.84	-6,667.84
202-451-4205-000	Program Supplies	24,062.00	18,046.50	9,260.77	8,785.73
202-451-4211-000	Maintenance Supplies-RAC	44,300.00	33,225.00	21,571.24	11,653.76
202-451-4222-000	Chemicals	12,000.00	9,000.00	7,442.82	1,557.18
202-451-4235-000	Resale Items	2,500.00	1,875.00	103.87	1,771.13
202-451-4240-000	Small ToolsEquip-RAC	9,000.00	6,750.00	11,207.89	-4,457.89
	Supplies	98,862.00	74,146.50	63,374.29	10,772.21
	Services & Charges				
202-451-4300-000	Professional Services-RAC	10,000.00	7,500.00	10,793.65	-3,293.65
202-451-4310-000	Other Consultant	59,000.00	44,250.00	49,035.66	-4,785.66
202-451-4321-000	Telephone- RAC	5,400.00	4,050.00	2,646.84	1,403.16
202-451-4322-000	Postage-RAC	500.00	375.00	0.00	375.00
202-451-4330-000	TravelTuition-RAC	6,000.00	4,500.00	4,583.56	-83.56
202-451-4345-000	Payment Processing	30,000.00	22,500.00	21,702.16	797.84
202-451-4361-000	Building Insurance-RAC	30,458.00	22,843.50	28,984.00	-6,140.50
202-451-4370-000	Uniforms-RAC	2,000.00	1,500.00	3,493.00	-1,993.00
202-451-4381-000	Electricity-RAC	88,000.00	66,000.00	75,659.82	-9,659.82
202-451-4382-000	Utilities-RAC	14,000.00	10,500.00	12,301.61	-1,801.61
202-451-4383-000	Heat-RAC	55,750.00	41,812.50	27,068.05	14,744.45
202-451-4384-000	Sanitation-RAC	6,000.00	4,500.00	3,148.93	1,351.07
	Services & Charges	307,108.00	230,331.00	239,417.28	-9,086.28
	Contractual Services				
202-451-4410-000	Contracted Services-RAC	14,000.00	10,500.00	7,299.11	3,200.89
202-451-4410-608	Contracted Srvs RAC Comm Prog	0.00	0.00	0.00	0.00
202-451-4411-000	Cont Srvs - Fitness Provider	214,980.00	161,235.00	120,970.15	40,264.85
202-451-4412-000	Cont Srvs - Programs	6,350.00	4,762.50	15,481.49	-10,718.99
202-451-4418-000	Special Projects	5,000.00	3,750.00	0.00	3,750.00
202-451-4452-000	SubscriptionsDues-RAC	2,000.00	1,500.00	140.00	1,360.00
202-451-4900-000	Marketing	11,000.00	8,250.00	7,557.90	692.10
	Contractual Services	253,330.00	189,997.50	151,448.65	38,548.85
202	Rookery Activity Center	1,950,654.00	1,462,990.50	1,326,253.95	136,736.55

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601	Water Operating				
601-000-3150-000	Penalties & Interest	0.00	0.00	-299.01	-46.15
601-000-3248-000	Water Hook Up Charge	-41,250.00	-30,937.50	-23,750.00	-22,250.00
601-000-3372-000	Other Grants	0.00	0.00	-4,944.57	-6,734.46
601-000-3406-000	Water Meter Sales	-100,000.00	-75,000.00	-62,606.88	-72,147.19
601-000-3407-000	Irrigation Controller Sales	-5,000.00	-3,750.00	-2,880.00	-3,715.00
601-000-3620-000	Interest On Investments	-50,000.00	-37,500.00	-111,347.65	-88,824.41
601-000-3621-000	Chg in Fair Value of Invest	0.00	0.00	-146,892.00	-32,554.60
601-000-3714-000	Miscellaneous Revenue	-1,800.00	-1,350.00	-1,160.00	-2,335.00
601-000-3730-000	Refunds & Reimbursements	0.00	0.00	0.00	-246.73
601-000-3850-000	Flat Water Charge	-601,760.00	-451,320.00	-446,070.12	-320,492.75
601-000-3855-000	Water Sales	-1,450,533.00	-1,087,899.75	-811,303.65	-1,212,727.76
601-000-3858-000	Penalty	-34,000.00	-25,500.00	-34,324.51	-30,635.94
601	Water Operating	-2,284,343.00	-1,713,257.25	-1,645,578.39	-1,792,709.99
602	Sewer Operating				
602-000-3150-000	Penalties & Interest	0.00	0.00	-317.75	-46.58
602-000-3249-000	Sewer Hook Up Charge	-33,000.00	-24,750.00	-20,080.00	-18,630.00
602-000-3620-000	Interest On Investments	-80,000.00	-60,000.00	-148,528.82	-154,251.96
602-000-3621-000	Chg in Fair Value of Invest	0.00	0.00	-192,094.44	-55,422.14
602-000-3730-000	Refunds & Reimbursements	0.00	0.00	-602.28	0.00
602-000-3856-000	Sewer Sales	-1,979,432.00	-1,484,574.00	-1,576,003.42	-1,496,389.82
602-000-3858-000	Penalty	-30,000.00	-22,500.00	-31,888.63	-29,123.00
602	Sewer Operating	-2,122,432.00	-1,591,824.00	-1,969,515.34	-1,753,863.50
603	Storm Water Operating				
603-000-3150-000	Penalties & Interest	0.00	0.00	-80.50	-1.72
603-000-3620-000	Interest On Investments	-3,000.00	-2,250.00	-8,917.77	-5,746.94
603-000-3621-000	Chg in Fair Value of Invest	0.00	0.00	-13,062.76	-1,569.16
603-000-3858-000	Penalty	-10,000.00	-7,500.00	-8,359.35	-9,411.29
603-000-3859-000	Storm Water Utility	-536,470.00	-402,352.50	-429,026.78	-421,680.32
603	Storm Water Operating	-549,470.00	-412,102.50	-459,447.16	-438,409.43

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601	Water Operating				
	Personal Services				
601-494-4101-000	Salaries - Water	298,975.00	224,231.25	197,255.68	172,371.79
601-494-4102-000	Overtime - Water	7,000.00	5,250.00	3,004.51	4,791.40
601-494-4105-000	On CallStandby	6,000.00	4,500.00	0.00	0.00
601-494-4106-000	Temporaries - Water	9,880.00	7,410.00	9,227.25	4,812.75
601-494-4108-000	Wellness Program-Water	72.00	54.00	0.00	0.00
601-494-4121-000	PERA	23,398.00	17,548.50	15,760.69	14,021.14
601-494-4122-000	FICA Water	24,622.00	18,466.50	15,354.52	13,402.94
601-494-4123-000	Def Comp Employer Contribution	0.00	0.00	100.40	0.00
601-494-4131-000	Health Insurance	31,506.00	23,629.50	21,615.81	17,197.22
601-494-4133-000	Life Insurance	941.00	705.75	511.00	458.59
601-494-4134-000	Dental Insurance	2,481.00	1,860.75	1,601.39	1,435.50
601-494-4141-000	Reemployment Insurance	0.00	0.00	4,685.73	0.00
601-494-4151-000	Workers Compensation	10,503.00	7,877.25	9,240.00	10,326.00
	Personal Services	415,378.00	311,533.50	278,356.98	238,817.33
	Supplies				
601-494-4200-000	Office Supplies-Water	2,500.00	1,875.00	5,275.21	2,414.31
601-494-4211-000	Maintenance Supplies-Water	45,000.00	33,750.00	19,650.05	9,744.24
601-494-4212-000	Vehicle Fuel	12,000.00	9,000.00	0.00	0.00
601-494-4215-000	Water Meters	150,000.00	112,500.00	172,164.56	109,383.37
601-494-4216-000	Irrigation Controllers	20,000.00	15,000.00	0.00	29,878.17
601-494-4222-000	Chemicals	155,000.00	116,250.00	80,652.05	148,451.18
601-494-4240-000	Small ToolsEquip-Water	2,500.00	1,875.00	979.96	401.46
	Supplies	387,000.00	290,250.00	278,721.83	300,272.73
	Services & Charges				
601-494-4300-000	Professional Services-Water	103,300.00	77,475.00	44,164.65	91,602.72
601-494-4301-000	Municipal Attorney	5,000.00	3,750.00	22,446.90	14,411.86
601-494-4304-000	Municipal Engineer	25,000.00	18,750.00	9,939.83	21,920.33
601-494-4308-000	Auditor	7,000.00	5,250.00	7,361.34	6,760.50
601-494-4310-000	Other Consultant-Water	19,286.00	14,464.50	15,290.40	13,181.86
601-494-4321-000	Telephone-Water	5,000.00	3,750.00	3,661.98	2,614.24
601-494-4322-000	Postage-Water	6,000.00	4,500.00	5,043.20	3,511.00
601-494-4330-000	TravelTuition-Water	4,500.00	3,375.00	2,715.86	2,184.50
601-494-4340-000	Advertising-Water	5,000.00	3,750.00	1,671.00	2,260.12
601-494-4345-000	Payment Processing	13,000.00	9,750.00	9,346.18	8,498.22
601-494-4360-000	Insurance	27,078.00	20,308.50	28,319.00	26,107.00
601-494-4363-000	Auto Insurance	953.00	714.75	1,042.00	954.00
601-494-4370-000	Uniforms-Water	1,140.00	855.00	350.44	486.69
601-494-4381-000	Electricity-Water	120,000.00	90,000.00	61,618.09	83,811.88
601-494-4382-000	Utilities-Water	9,000.00	6,750.00	8,474.81	5,181.59
601-494-4383-000	Heat-Water	5,000.00	3,750.00	2,361.28	2,255.30
	Services & Charges	356,257.00	267,192.75	223,806.96	285,741.81
	Contractual Services				
601-494-4410-000	Contracted Services-Water	11,995.00	8,996.25	15,495.10	8,990.76
601-494-4415-000	Rental Equipment	0.00	0.00	113.95	0.00
601-494-4452-000	SubscriptionsDues-Water	1,000.00	750.00	1,550.00	698.12
	Contractual Services	12,995.00	9,746.25	17,159.05	9,688.88
	Capital Outlay				
601-494-5000-000	Capital Outlay	157,500.00	118,125.00	64,741.81	41,283.50
	Capital Outlay	157,500.00	118,125.00	64,741.81	41,283.50
	Operating Transfers				
601-494-4910-000	Operating Transfers	731,760.00	548,820.00	0.00	0.00

Account Number	Description	Budget	YTD Budget	End Bal	One Year Prior Actual
	Operating Transfers	<u>731,760.00</u>	<u>548,820.00</u>	<u>0.00</u>	<u>0.00</u>
601	Water Operating	2,060,890.00	1,545,667.50	862,786.63	875,804.25
602	Sewer Operating				
	Personal Services				
602-495-4101-000	Salaries - Sewer	298,975.00	224,231.25	197,255.71	172,371.77
602-495-4102-000	Overtime - Sewer	7,000.00	5,250.00	3,004.43	4,791.30
602-495-4105-000	On CallStandby	6,000.00	4,500.00	0.00	0.00
602-495-4106-000	Temporaries - Sewer	9,880.00	7,410.00	9,227.25	4,812.75
602-495-4108-000	Wellness Program-Sewer	72.00	54.00	0.00	0.00
602-495-4121-000	PERA	23,398.00	17,548.50	15,761.07	14,020.81
602-495-4122-000	FICA Sewer	24,622.00	18,466.50	15,354.82	13,402.59
602-495-4123-000	Def Comp Employer Contribution	0.00	0.00	100.41	0.00
602-495-4131-000	Health Insurance	31,506.00	23,629.50	21,615.74	17,197.08
602-495-4133-000	Life Insurance	941.00	705.75	510.32	457.91
602-495-4134-000	Dental Insurance	2,481.00	1,860.75	1,601.39	1,435.50
602-495-4141-000	Reemployment Insurance	0.00	0.00	4,685.73	0.00
602-495-4151-000	Workers Compensation	23,839.00	17,879.25	20,970.00	21,276.00
	Personal Services	428,714.00	321,535.50	290,086.87	249,765.71
	Supplies				
602-495-4200-000	Office Supplies-Sewer	2,500.00	1,875.00	5,275.26	2,374.33
602-495-4211-000	Maintenance Supplies-Sewer	45,000.00	33,750.00	3,548.03	5,641.73
602-495-4212-000	Vehicle Fuel	12,000.00	9,000.00	0.00	0.00
602-495-4240-000	Small ToolsEquip-Sewer	30,700.00	23,025.00	17,047.16	709.45
	Supplies	90,200.00	67,650.00	25,870.45	8,725.51
	Services & Charges				
602-495-4300-000	Professional Services-Sewer	185,300.00	138,975.00	135,782.29	141,514.59
602-495-4304-000	Municipal Engineer	25,000.00	18,750.00	9,511.84	9,768.84
602-495-4308-000	Auditor	10,000.00	7,500.00	10,796.63	10,366.10
602-495-4310-000	Other Consultant-Sewer	19,286.00	14,464.50	15,290.39	13,181.85
602-495-4321-000	Telephone-Sewer	2,000.00	1,500.00	1,010.05	929.61
602-495-4322-000	Postage-Sewer	6,000.00	4,500.00	3,484.04	3,286.64
602-495-4330-000	TravelTuition-Sewer	4,500.00	3,375.00	2,276.89	2,828.04
602-495-4340-000	Advertising-Sewer	500.00	375.00	0.00	0.00
602-495-4345-000	Payment Processing	13,000.00	9,750.00	9,346.23	8,498.27
602-495-4360-000	Insurance	28,634.00	21,475.50	28,715.00	25,587.00
602-495-4363-000	Auto Insurance	953.00	714.75	1,042.00	954.00
602-495-4370-000	Uniforms-Sewer	1,140.00	855.00	350.49	486.69
602-495-4381-000	Electricity-Sewer	38,000.00	28,500.00	23,680.10	25,415.79
602-495-4382-000	Utilities-Sewer	12,000.00	9,000.00	8,441.99	8,496.33
602-495-4383-000	Heat-Sewer	1,800.00	1,350.00	1,468.53	1,300.44
	Services & Charges	348,113.00	261,084.75	251,196.47	252,614.19
	Contractual Services				
602-495-4405-000	MCES Sewer Charges	1,291,178.00	968,383.50	1,075,982.10	971,290.40
602-495-4410-000	Contracted Services-Sewer	81,560.00	61,170.00	10,762.01	59,072.64
602-495-4452-000	SubscriptionsDues-Sewer	1,000.00	750.00	0.00	656.95
	Contractual Services	1,373,738.00	1,030,303.50	1,086,744.11	1,031,019.99
	Capital Outlay				
602-495-5000-000	Capital Outlay	157,500.00	118,125.00	64,741.83	31,250.00
	Capital Outlay	<u>157,500.00</u>	<u>118,125.00</u>	<u>64,741.83</u>	<u>31,250.00</u>
602	Sewer Operating	2,398,265.00	1,798,698.75	1,718,639.73	1,573,375.40
603	Storm Water Operating				
	Personal Services				
603-496-4101-000	Salaries - Storm	150,060.00	112,545.00	110,604.95	68,239.35
603-496-4102-000	Overtime - Storm	0.00	0.00	720.61	1,373.78
603-496-4108-000	Wellness Program	72.00	54.00	0.00	0.00
603-496-4121-000	PERA	11,255.00	8,441.25	8,421.77	5,593.35
603-496-4122-000	FICA Storm Water	11,480.00	8,610.00	8,064.58	5,179.88
603-496-4123-000	Def Comp Employer Contribution	0.00	0.00	100.40	0.00
603-496-4131-000	Health Insurance	12,789.00	9,591.75	8,987.50	2,684.31
603-496-4133-000	Life Insurance	465.00	348.75	275.04	175.18
603-496-4134-000	Dental Insurance	1,102.00	826.50	630.29	183.69

Account Number	Description	Budget	YTD Budget	End Bal	One Year Prior Actual
603-496-4151-000	Workers Compensation	12,138.00	9,103.50	10,858.00	11,637.00
	Personal Services	199,361.00	149,520.75	148,663.14	95,066.54
	Supplies				
603-496-4211-000	Maintenance Supplies-Storm	17,000.00	12,750.00	1,610.94	0.00
603-496-4212-000	Vehicle Fuel	4,000.00	3,000.00	0.00	0.00
603-496-4240-000	Small ToolsEquip-Storm	3,000.00	2,250.00	43.19	0.00
	Supplies	24,000.00	18,000.00	1,654.13	0.00
	Services & Charges				
603-496-4300-000	Professional Services-Storm	5,000.00	3,750.00	0.00	0.00
603-496-4304-000	Municipal Engineer	37,000.00	27,750.00	16,785.25	36,491.50
603-496-4321-000	Telephone-Storm	20.00	15.00	13.50	13.50
603-496-4322-000	Postage-Storm	955.00	716.25	867.50	841.05
603-496-4330-000	TravelTuition-Storm	1,700.00	1,275.00	2,953.72	500.00
603-496-4360-000	Insurance	95.00	71.25	62.00	60.00
603-496-4370-000	Uniforms	380.00	285.00	0.00	0.00
	Services & Charges	45,150.00	33,862.50	20,681.97	37,906.05
	Contractual Services				
603-496-4410-000	Contracted Services-Storm	227,000.00	170,250.00	72,866.35	166,580.49
603-496-4452-000	SubscriptionsDues-Storm	500.00	375.00	362.26	364.95
	Contractual Services	227,500.00	170,625.00	73,228.61	166,945.44
	Capital Outlay				
603-496-5000-000	Capital Outlay	53,459.00	40,094.25	0.00	0.00
	Capital Outlay	53,459.00	40,094.25	0.00	0.00
603	Storm Water Operating	549,470.00	412,102.50	244,227.85	299,918.03

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 1C**

STAFF ORIGINATOR: Roberta Colotti, CMC, City Clerk

MEETING DATE: November 25, 2024

TOPIC: Resolution No. 24-154 Approving Cannabinoid Product License for JP's Liquor, Wine & Beer, LLC

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City of Lino Lakes requires a license for any business that desires to sell edible cannabinoid (low potency THC) products. Each license shall be issued for a period of one year, except, that if the application is made during the license year, a license may be issued for the remainder of the year for a pro-rata fee with any unexpired fraction of a month being counted as one month. Every license shall expire on the last day of June.

BACKGROUND

JP's Liquor, Wine & Beer, LLC, currently holds an off-sale alcohol and a tobacco license from the City. They have applied for a cannabinoid product license. A complete application has been received by City staff. The applicant meets all licensing criteria pursuant to Lino Lakes City Code Chapter 617. The complete application is on file in the City Clerk's office for review.

RECOMMENDATION

Staff recommends approval of Resolution 24-154 Approving Cannabinoid Product License for JP's Liquor, Wine & Beer, LLC, effective through June 30, 2025.

ATTACHMENTS

Resolution 24-154

**CITY OF LINO LAKES
RESOLUTION NO. 24-154**

**APPROVING CANNABINOID PRODUCT LICENSE FOR
JP'S LIQUOR, WINE & BEER, LLC**

WHEREAS, the City of Lino Lakes requires all businesses wishing to sell edible cannabinoid products to apply on a city-approved application form for a Cannabinoid Product License; and,

WHEREAS, the applicant, JP's Liquor, Wine & Beer, LLC, located at 6501 Ware Road, Suite 300, has applied to obtain a Cannabinoid Product License; and,

WHEREAS, City staff has reviewed the submitted renewal applications and verified that local licensing requirements have been met; and,

WHEREAS, the JP's Liquor, Wine & Beer, LLC, holds a current Off-Sale Liquor and a Tobacco licenses and the City has not received any complaints related to said licenses; and

WHEREAS, City Ordinance allows for the sale of edible cannabinoid products at licensed locations except for: (1) On Sundays, except between the hours of 11:00 a.m. and 6:00 p.m.; (2) Before 8:00 a.m. on Monday through Saturday; (3) After 10:00 p.m. on Monday through Saturday; (4) On Thanksgiving Day; (5) On December 25; and (6) After 8:00 p.m. on December 24.

These sale prohibition dates and times are conditions of the license.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the City hereby approves the issuance of a Cannabinoid Product License with conditions as stated above, to JP's Liquor, Wine & Beer, LLC, located at 6501 Ware Road, Suite 300, effective through June 30, 2025 unless cancelled or revoked before that date.

Adopted by the City Council of the City of Lino Lakes this 25th day of November, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

**Lino Lakes City Council
Special Work Session
Minutes**

DATE: October 22, 2024
TIME STARTED: 5:30 P.M.
TIME ENDED: 6:30 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Present: City Administrator Sarah Cotton.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 5:30 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. Discuss Interim City Administrator Position

The City Council discussed options for hiring an Interim City Administrator. The current City Administrator's last day is November 15, 2024. The Council determined to host a series of candidate interviews and directed staff to provide meeting notices as identified. The Council directed staff to post for the position, provide notice to a past employee that may have interest in the position, and to provide notice to the LMC list serve of retired and in transition professionals that provide interim contracts.

The City Administrator asked if the Council would like to engage the services of a recruitment firm for the hiring process for the regular City Administrator position.

Mayor Rafferty stated that he was not ready to finalize the hiring process for the regular City Administrator position at this time.

Councilmember Ruhland stated that consulting firms are expensive, and he would support using our Human Resources Department to conduct the executive search.

The City Administrator noted that the Council could start with the Human Resources Department and go to an executive search firm if needed. She stated that it will be one of the tasks of the Interim City Administrator to direct the hiring process.

4. **Adjournment**

Mayor Rafferty adjourned the meeting at 6:30 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Special Work Session
Minutes**

DATE: October 28, 2024
TIME STARTED: 5:30 P.M.
TIME ENDED: 6:35 P.M.
LOCATION: Council Work Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Present: City Administrator Sarah Cotton and HR & Communications Manager Meg Sawyer.

1. **Call to Order and Roll Call**
Mayor Rafferty called the meeting to order at 5:30 p.m.
2. **Setting the Agenda: Addition or Deletion of Agenda Items**
The agenda was adopted as presented.
3. **Interim City Administrator Interview**
The City Council conducted an interview for the Interim City Administrator position.
4. **Adjournment**
Mayor Rafferty adjourned the meeting at 6:35 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: October 28, 2024
TIME STARTED: 6:40 PM
TIME ENDED: 6:55 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Public Safety Director John Swenson, Deputy Public Safety Director Kyle Leibel, Finance Director Hannah Lynch, HR & Communication Manager Meg Sawyer.

The meeting was called to order by Mayor Rafferty at 6:40 PM.

Mayor Rafferty provided an overview of the Rules of Decorum.

PUBLIC COMMENT

None

SETTING THE AGENDA

There were no additions or amendments to the agenda as presented.

SPECIAL PRESENTATIONS

New selected Lino Lakes Ambassadors Ameia P., Emily B., and Tabitha J. presented a report on their work as ambassadors and shared a list of upcoming events. They have participated in volunteer activities, parades and coronations, representing the Lino Lakes community. They thanked the City Council for the continued support of the Lino Lakes Ambassador program.

1. CONSENT AGENDA

Motion to Approve Consent Agenda Items #1A through 1D as presented.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

2. FINANCE DEPARTMENT REPORT

2A, First Reading of Ordinance 16-24

Motion to dispense with the full reading of Ordinance No. 16-24 Repeal and Replace of Chapter 218 (Fee Schedule).

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide first reading of Ordinance No. 16-24 Repeal and Replace of Chapter 218 (Fee Schedule).

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3. ADMINISTRATION DEPARTMENT REPORT

Item 3A, Appointment of Public Works Maintenance Worker

Motion to Approve the appointment of Christopher Heck to the Streets Maintenance Worker position at Step 3 of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 3B, Appointment of Administrative Assistant

Motion to appoint Marjorie Schlueter to the Administrative Assistant position at step 6 of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 3C, Appointment of Part-Time Firefighter

Motion to approve the appointment of Cole Heather to the Part-time Firefighter position at the starting step of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 3D, Appointment of Part-Time Firefighter

Motion to approve the appointment of Tim Bertz to the Part-time Firefighter position at the starting step of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

4. PUBLIC SAFETY DEPARTMENT REPORT

Item 4A, Resolution No. 24-141

Motion to adopt Resolution No. 24-141 Authorizing Execution of Grant Agreement for the 2025 Intensive Comprehensive Peace Officer Education and training Grant

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

5. PUBLIC SERVICES DEPARTMENT REPORT

No Report

6. COMMUNITY DEVELOPMENT REPORT

No Report

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

Community Calendar: A Look Ahead October 29, 2024 – November 12, 2024

- a. October 29, 2024, 5:30 PM: Special City Council Work Session
- b. October 30, 2024, 5:30 PM: Special City Council Work Session
- c. November 4, 2024, 5:30 PM: Special City Council Work Session
- d. November 4, 2024, 6:00 PM: City Council Work Session
- e. November 5, 2024, from 7 AM to 8 PM: General Election
- f. November 6, 2024, 6:30 PM: Park Board Meeting
- g. November 7, 2024, 8:00 AM: Economic Development Advisory Comm. Meeting
- h. November 11, 2024, City Hall will be Closed in Observance of Veterans Day
- i. November 12, 2024, 6:00 PM Council Work Session | 6:30 PM Regular Meeting

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 6:55 p.m.

These minutes were considered and approved at the regular Council Meeting on Nov. 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Work Session
Minutes**

DATE: November 4, 2024
TIME STARTED: 5:30 P.M.
TIME ENDED: 5:50 P.M.
LOCATION: Council Conference Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton and HR & Communications Manager Meg Sawyer.

1. **Call to Order and Roll Call**
Mayor Rafferty called the meeting to order at 5:30 p.m.

2. **Setting the Agenda: Addition or Deletion of Agenda Items**
The agenda was adopted as presented.

3. **Interim City Administrator Interviews**
None

4. **Review of Candidates and Next Steps**
The City Council provided direction to staff to extend and offer and negotiate a contract with Mr. David Pecchia, for formal action at the next Regular Meeting.

5. **Adjournment**
Mayor Rafferty adjourned the meeting at 5:50 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Work Session
Minutes**

DATE: November 4, 2024
TIME STARTED: 6:03 P.M.
TIME ENDED: 8:45 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, Community Development Director Michael Grochala, City Planner Katie Larsen, Public Works Superintendent Justin Williams, Public Safety Director John Swenson, Finance Director Hannah Lynch, HR & Communication Manager Meg Sawyer, and City Engineer Diane Hankee.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:03 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. North Metro TV Update

North Metro TV Interim Co-Executive Directors Eric Houston and Danika Peterson provided an overview of the current operations and discussion surrounding a possible merger.

They provided a PowerPoint presentation highlighting the following:

- NMTV is a Public, Educational, and Government (PEG) television station working under a Joint Powers Agreement (JPA) of the North Metro Telecommunications Commission serving the cities of Blaine, Centerville, Circle Pines, Ham Lake, Lexington, Lino Lakes, and Spring Lake Park.
- NMTV started operations in 1983
- NMTV is on Comcast channels 15 & 859, Lino Lakes City Channel is on Comcast channels 16 & 799, Public Access is on Comcast channel 14
- Funding is through a Comcast franchise fee .5% of gross revenue on local subscribers and PEG fee on cable bill of \$3.30 per subscriber.
- NMTV has a \$1.6M budget. Included in that budget, NMTV gives money to its member cities each year for the city to use on communication projects. In 2025, NMTV will return nearly 10% of the annual franchise fees to cities.

Related to the possible merger the following information was provided:

- In 2023, Blaine cable commissioner Chris Massoglia suggested the idea of NMTV considering a merger with another community TV station.

- Commissioner Massoglia suggested that we look at the Northwest Suburbs Cable Communications Commission (NWSCCC). That's the cities of Brooklyn Center, Brooklyn Park, Crystal, Golden Valley, Maple Grove, New Hope, Osseo, Plymouth, and Robbinsdale, and operates as CCX Media.
- After discussions, the NMTV cable commission voted in July to reach out to NWSCCC and gauge their interest.
- In July of 2024, NMTV executive directors, three city administrators, and legal counsel met with members of CCX Media for a brief discussion.
- In August, NMTV executive directors met with CCX Media executive director to compare and contrast the two stations.
- In September, that document was presented to the NMTV cable commission.
- The commission agreed to consider the pros and cons, discuss it with their city councils and city administrators, and return in November to discuss it again as a group.

Councilmember Stoesz, as the City of Lino Lakes Representative to the NMTV Board, reported that he approached the discussion of merger from a discovery perspective in moving forward with the review and consideration. He stated that the City of Blaine representative initiated the discussion based on a desire to have the most professional production possible. Also to explore the costs and benefits of a merger. He stated that a vote of the Commission is needed to authorize a merger.

NMTV Co-Executive Director Houston stated that a date for a Commission vote on a merger has not been set, that the next step is a workshop in November for the Board to review its goals and consider aspects of what a potential merger should be and if NWSCC is the best partner for a possible merger. Then in December the Board will have a regular meeting at which any action items can be finalized. If there is ratified interest by the Board in pursuing a merger, the first step would be legal due diligence.

The City Administrator stated some concerns with merging with a larger organization include what our service levels will look like after the merger and if they provide coverage for City Council meetings. The main question for the Board is just what we are trying to achieve with merger.

Councilmember Stoesz noted that if Blaine left that would impact the remaining organization.

The City Administrator concurred that Blaine leaving would impact the current JPA. She referenced the service agreement with Fridley and potential for other cities to be part of the organization.

NMTV Co-Executive Director Houston requested that the Council start to think about the priorities for the City of Lino Lakes and what services are too important to lose. This is a topic that the Board will continue to discuss as well.

Mayor Rafferty stated that the current services are appreciated. He added that it is fair to say there are unanswered questions, but he values what we have.

The City Administrator referenced that going forward the Council can look to Councilmember Stoesz to bring back information to the full Council as the City's representative to NMTV. She stated that there are significant differences between the current JPA and the operations of the other cable television cooperative that will need to be reviewed by legal and the City Council if a merger were to proceed.

4. Lino Retail 2.0

The City Planner reported that Java Companies, LLC, is proposing to plat and develop three (3) commercial lots near Lake Drive, Marketplace Drive, and 77th Street. Their Land Use Application is for the following: (1) Rezoning of NB, Neighborhood Business to GB, General Business (2) Preliminary Plat (3) Conditional Use Permit (4) Site & Building Plan Review and (5) Vacation of a Portion of 77th Street. This item will be presented at a future meeting for formal action.

5. Closed Session

Mayor Rafferty recessed the Work Session at 7:13 p.m.

Mayor Rafferty announced that pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(c)(3), the meeting will be closed to discuss offers and counter offers for the lease of real property located at 1710 Birch Street.

Motion by Councilmember Ruhland and seconded by Councilmember Cavegn to close the meeting at 7:13 p.m. pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(c)(3), the meeting will be closed to discuss offers and counter offers for the lease of real property located at 1710 Birch Street. By Roll Call Vote - In Favor: Mayor Rafferty, Councilmembers Stoesz, Ruhland, Lynden, and Cavegn. Voting Against: None. (Motion passed 5-0)

Mayor Rafferty reconvened the Work Session at 7:40 p.m.

The Community Development Director summarized the Closed Session, stating that the Council directed staff to negotiate a lease agreement.

6. 2025 Annual Budget and 2025-2029 Financial Plan

The Finance Director reported that the City Council adopted the 2025 preliminary tax levy on September 23, 2024. That levy was certified to Anoka County and represents what will be included on property owner's proposed 2025 tax statements in mid-

November. The proposed 2025 final levy presented this evening totals \$15,604,954 and represents a \$1,484,023 or 10.51% increase over the 2024 levy. The resulting city tax rate is estimated at 39.025%.

The Finance Director summarized that staff would make the adjustments as discussed, this evening and the 2025 Annual Budget and 2025-2029 Financial Plan is scheduled for final adoption following the public hearing on December 9, 2024.

7. Public Works Building RFP

The Public Works Superintendent reported that over the past 10 years, the City has been evaluating the construction of a new public works building to replace the existing facility, located at 1189 Main Street. Constructed in 1971, the buildings are substandard and do not meet the current and future needs of the City.

The Council provided direction for an RFP for Architectural and Engineering Services for a new public works facility to be drafted. This item will be scheduled for City Council for approval at the November 12th Council meeting.

Mayor Rafferty suggested that staff tour other area facilities as part of the project design planning.

8. PFAS Update

The Community Development Director reported that to address public inquiries regarding PFAS, staff have set up a webpage with background information, a Frequently Asked Questions (FAQ) document, and links to multiple MDH and EPA resources. The Lino Lakes page can be found at: www.linolakes.us/pfas

The Community Development Director stated that additionally, staff has started the process for replacement of Well No. 2. A preliminary well assessment was completed by the Minnesota Department of Natural Resources (MNDNR) in September. Staff will be bringing forward a proposal from WSB to develop a test well and evaluation services at the November 11, 2024 regular council meeting.

The Community Development Director stated that the new water treatment plant does not treat for PFAS. PFAS removal requires a completely different process than what is used for Manganese and Iron. Testing results do not currently warrant development of a treatment process. However, the site planning process did incorporate a location to accommodate this additional treatment process if needed in the future. The City and MDH will continue to monitor PFAS concentrations and adjust well pumping accordingly. This information is ever evolving, and the city is continuously monitoring the EPA's and MDH's guidance on PFAS Maximum Containment Levels and are always considering the health and safety of the residents.

9. Education and Training

Mayor Rafferty introduced the discussion on staff training and requested consideration of an agreement related to length of service associated with authorized training programs.

The Mayor stated that there were three police officer training and education grants presented this year. He requested that future similar grant programs be presented at a Work Session prior to being presented for formal action.

The Public Safety Director reviewed the police department grants, including local costs and status of candidate recruitment. He noted that the candidates for the police education and training grants have college degrees, and the grant program supports an intensive full-time police training program. That the program is a recruitment tool.

Mayor Rafferty suggested a tiered system for reimbursement based on years of service following employee professional development training.

The City Administrator reviewed that the City has a years of service policy related to tuition reimbursement but that doesn't apply to professional development training or professional conferences.

The Council discussed professional training and conferences and determined that no further policies are required related to training and terms of service.

10. Notices and Communications

None

Adjournment

Mayor Rafferty adjourned the meeting at 8:45 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Closed Meeting
Minutes**

DATE: November 12, 2024
TIME STARTED: 7:13 P.M.
TIME ENDED: 7:40 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, Community Development Director Michael Grochala and Finance Director Hannah Lynch.

Guests in Attendance: Keith Dahl, Ehlers & Associates

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 7:13 p.m.

2. Closed Meeting

Mayor Rafferty announced that the meeting would be closed in accordance with Minnesota Statutes, Section 13D.05, subdivision 3(c) (3), the meeting to discuss offers and counter offers for the lease of real property located at 1710 Birch Street.

3. Lease of Real Property

The City Council discussed the lease of real property located at 1710 Birch Street.

4. Adjournment

Mayor Rafferty adjourned the meeting at 7:40 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Work Session
Minutes**

DATE: November 12, 2024
TIME STARTED: 6:00 P.M.
TIME ENDED: 6:20 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala, City Planner Katie Larsen, Public Safety Director John Swenson, Police Captain William Owens, Finance Director Hannah Lynch, HR & Communication Manager Meg Sawyer, Engineer Diane Hankee, Public Works Superintendent Justin Williams, and Public Services/Parks & Recreation Director Rick DeGardner.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. Review Regular Agenda

The City Council reviewed the regular meeting agenda including the following items.

Finance Director reviewed that the 2025 fee schedule was being presented for second reading/adoption this evening.

The HR & Communications Manager reviewed that the City Administrator's last day is November 15th, and the Interim Administrator is scheduled to start on November 18th.

Administrator Cotton reported that she has a transition meeting scheduled this week with the incoming Interim Administrator.

The HR & Communications Manager provided a status report on the labor negotiations.

The City Administrator noted that a tentative agreement has been reached with three of the four unions.

The HR & Communications Manager reviewed the Paid On-Call Firefighter and Paid On-call Fire Lieutenant appointments scheduled for this evening.

The Police Captain stated that the fitness equipment included with the donation scheduled for acceptance, would mostly be used by the police and fire departments.

Mayor Rafferty asked that staff extend the City's appreciation to the person making the donation.

The Public Work Superintendent provided an overview of the Public Works Facilities project. This evening the Council will be asked to authorize issuance of Request for Proposals (RFPs) for Architectural and Engineering Services.

Mayor Rafferty asked if the schedule as presented for the project was realistic.

The Public works Superintendent stated that the scheduled would be adjusted as the project moves forward.

Councilmember Ruhland asked if the Council was in favor of forming a sub-committee to oversee the project.

Mayor Rafferty stated that he was in favor of discussing the formation of a sub-committee further at the next Work Session.

The City Planner stated that the Lino Retail 2.0 project has been reviewed in detail by the Council at a prior Work Session and will be presented in full this evening for the public and as part of the first reading of Ordinance No. 17-24 Zoning Ordinance Map Amendment-Rezoning Certain Property from NB, Neighborhood Business to GB, General Business. Along with the associated Preliminary Plat and Conditional Use Permit for automobile repair-minor.

The City Planner reported that the Planning and Zoning Committee held the required public hearing on this matter.

The City Planner stated that there is also a proposed vacation of a portion of 77th Street that is scheduled for public hearing this evening. She noted that there is cross-over of interest between the Lino Retail 2.0 project and street vacation.

The Council discussed past studies related to this project area, noting that the traffic signal was installed approximately 20 years ago for this project area.

The City Planner stated that the proposed vacation of the drainage and utility easement at 1057 Black Duck Court is at the request of the property owners as they would like to build a shed on the property. It has been determined that the vacation is acceptable by the City as it relates to drainage and utility needs.

The City Engineer reported that the resolution adopting assessments, 2024 individual properties is at the request of the property owner and was a late submittal.

The City Engineer stated that the request to move forward with designing a test well is part of the process required to construct a new well.

Mayor Rafferty recognized outgoing City Administrator Sarah Cotton for her years of service. Stating that he and the Council can not thank her enough for her work with the City of Lino Lakes. He wished her a bright future and thanked her again.

Administrator Cotton expressed her appreciation to the Council and city staff for the last nine years as Finance Director and City Administrator.

4. Adjournment

Mayor Rafferty adjourned the meeting at 6:20 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: November 12, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 8:01 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala, City Planner Katie Larsen, Public Safety Director John Swenson, Police Captain William Owens, Finance Director Hannah Lynch, HR & Communication Manager Meg Sawyer, Engineer Diane Hankee, Public Works Superintendent Justin Williams, and Public Services/Parks & Recreation Director Rick DeGardner.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

Mayor Rafferty provided an overview of the Rules of Decorum.

PUBLIC COMMENT

Mayor Rafferty opened the public comment period at 6:33 p.m.

Chris Iwan, 638 Barbara Lane, Lino Lakes, stated that he is concerned that if Marilyn Drive is adjusted with the vacation of 77th Street, that road will become a cut-through for traffic when the freeway and then main arterial street get backed up. He suggested the council consider traffic calming options such as speed bumps, a stop sign at Marilyn Drive and Barbara Lane, lowering the speed limit, design the roadway with turns that a semi-truck cannot maneuver.

Luke Walter, Love Lino Lakes Group Representative, 7800 Maryland Drive, Lino Lakes, stated that he has a broad concern with the notification process for development projects. He stated that for the discussion of the vacation of 77th Street, only those properties within a limited distance were provided mailed notice. Otherwise, they had to follow the website to learn about the project. He requested that the Council consider Facebook posts and extending the distance that letters are mailed to impacted property owners.

Mary Lee, 7782 Marilyn Drive, Lino Lakes, stated that she did not receive a direct mailing of the public hearing. She stated that her concerns with the proposed road connection include the environmental impact of the project, noting that the current street does not have curb and gutters. She is also concerned with parking on both sides of the street, and pedestrian safety.

Daniell Gladd, 6479 Tomahawk Trail, Lino Lakes, requested that the Council consider adopting an ordinance prohibiting panhandling within 1,000 feet of a daycare, school or playground. She reported that there have been panhandlers at Hodgson and Birch, near a daycare, and that she

had asked the police if the panhandlers had been offered resources for public assistance and it was reported that they had been offered resource information.

Sarah Wetzstein, 7710 Marilyn Drive, Lino Lakes, stated that her backyard is adjacent to the community gardens, and the proposed Lino Retail 2.0 project would change that. She stated that she did not receive a mailed public hearing notice. She stated that her concern is safety if there is business development between her property and the community gardens. She stated that she has witnessed cars not stopping at the current stop signs. She stated that there isn't a stop light, and she is concerned with traffic safety. She asked if they would be required to connect to water and sewer with this project development.

Sam Bennett, 6841 Lakeview Drive, Lino Lakes, stated that at the Park Board meeting earlier this year it was identified that \$90,000+/- was dedicated to park funding. He requested that the City increase park funding. He suggested hosting a 10K race to raise awareness of the need for park funding as well as to generate revenue for park funding.

Scott Bakeberg, 7871 Marilyn Drive, Lino Lakes, expressed his concern for traffic safety on Marilyn Drive currently and in the future if the 77th Street vacation moves forward. He stated that street signs on that roadway have been damaged by cars. He noted how fast 30 MPH is on a residential street. He encouraged the Council to drive the street to get a better understanding of the roadway and traffic concerns.

Elizabeth Larkin, 980 Aspen Lane, Lino Lakes, stated that she is part of the Love Lino Lakes group and that they had provided the extended notice to the neighborhood of the 77th Street vacation public hearing. She requested that the Council adopt a policy of providing extended notice. She stated that she is concerned with traffic safety and the impact of cut-through traffic if the roadways are connected. She suggested several mitigation options for the consideration of the Council including making the roadway wider, prohibiting large vehicles, solar powered speed signs, lowering the speed limit, crosswalks with lights, speed bumps, etc.

The City Administrator announced that concludes the list of people present at this time, who requested to speak at public comment.

Motion to close the public comment period at 6:53 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

SETTING THE AGENDA

There were no additions or amendments to the agenda as presented.

1. CONSENT AGENDA

Motion to Approve Consent Agenda Items #1A through 1D as presented.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

2. FINANCE DEPARTMENT REPORT

Motion to dispense with the full reading of Ordinance No. 16-24 Repeal and Replace of Chapter 218 (Fee Schedule).

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide second reading and adopt Ordinance No. 16-24 Repeal and Replace of Chapter 218 (Fee Schedule).

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
<u>By Roll Call Vote</u>	
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to adopt Resolution No. 24-147, Approving Summary Publication of Ordinance No. 16-24

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3. ADMINISTRATION DEPARTMENT REPORT

Item 3A, Appointment of Interim City Administrator

Motion to Approve the appointment of Interim City Administrator David Pecchia and Approval of Employment Agreement as presented.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 3B, Appointment of Paid On-Call Firefighter

Motion to appoint Richard LaDoucer to the Paid On-Call Firefighter position within the Public Safety Department at the step and wage as presetned.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 3C, Promotion of Paid On-Call Fire Lieutenant

Motion to approve the appointment of Luke Evens for the Paid On-Call Fire Lieutenant position at Fire Station #2, at the same hourly rate and addition of a montly stipend of \$225.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

4. PUBLIC SAFETY DEPARTMENT REPORT

Item 4A, Acceptance of Donated Fitness Equipment

Motion to accept the donated fitness equipment as presented, with an approximate value of \$2,170.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

5. PUBLIC SERVICES DEPARTMENT REPORT

Item 5A, Resolution No. 24-149

Motion to adopt Resolution No. 24-149, Authorizing Request for Proposals for Architectural and Engineering Services for Lino Lakes Public Works Facilities.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6. COMMUNITY DEVELOPMENT REPORT

6A, Lino Retail 2.0

Motion to dispense with the full reading of Ordinance No. 17-24, Zoning Ordinance Map Amendment-Rezoning Certain Property from NB, Neighborhood Business to GB, General Business.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to approve first reading of Ordinance No. 17-24, Zoning Ordinance Map Amendment-Rezoning Certain Property from NB, Neighborhood Business to GB, General Business.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to adopt Resolution No. 24-142 Approving Preliminary Plat

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to adopt Resolution No. 24-143 Approving Conditional Use Permit for Automobile Repair-Minor

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6B, Vacating a Portion of 77th Street

Mayor Rafferty opened the Public Hearing at 7:40 p.m.

Luke Walter, 7800 Marilyn Drive, stated that his concerns are traffic, congestion, and safety. He stated that he does not accept the results of the traffic study. He asked that the Council consider traffic calming options for this project area. He stated that the city does not need another oil change business, as proposed with the commercial project area.

Julia Nelson, 689 Oak Lane, stated that this development project is going to impact their neighborhood. She stated that the city does not need more retail development.

Sam Bennett, 6841 Lakeview Drive, stated that many of the suggested road improvements that may make a road safer will also make people drive faster. He stated that you can't fix a road with street signs, you need to fix it with design. He stated that he wants community development and growth, but that development needs to strengthen the community. He stated that big companies don't provide local ownership or high paying jobs. Regarding the project park dedication fee, he stated that is a one-time fee and the park funding needs to be sustainable.

Patty Miller, 476 Loise Lane, stated that the only thing that will slow traffic is a stop sign. Regarding the preferred type of retail development, she favored something like MC Taphouse for future development.

Motion to close the public hearing at 7:52 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to dispense with the full reading of Ordinance No. 14-24 Vacating a Portion of 77th Street (Between Marilyn Drive and CSAH 23 (Lake Drive), Anoka County, Minnesota)

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide first reading of Ordinance No. 14-24 Vacating a Portion of 77th Street (Between Marilyn Drive and CSAH 23 (Lake Drive), Anoka County, Minnesota)

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 6C, Vacating Drainage & Utility Easement

Mayor Rafferty opened the Public Hearing at 7:56 p.m.

No Comments presented.

Mayor Rafferty closed the Public Hearing at 7:56 p.m.

Motion to dispense with the full reading of Ordinance No. 15-24 Drainage and Utility Easement Vacation (1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates, Anoka County, Minnesota).

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide first reading of Ordinance No. 15-24 Drainage and Utility Easement Vacation (1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates, Anoka County, Minnesota).

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 6D, Resolution 24-144 Assessments

Motion to adopt Resolution No. 24-144 Adopting Assessments, 2024 Individual Properties

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 6E, Resolution No. 24-146 Test Well 7B

Motion to adopt Resolution No. 24-146, Approving Professional Services Agreement with WSB for Preparation of Test Well 7B Design and Analysis

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

Community Calendar: A Look Ahead November 13, 2024 – November 25, 2024

- I. November 13, 2024, 6:30 PM: Planning & Zoning Board Meeting
- II. November 21, 2024, 6:00 PM: Joint City Council and Advisory Committee Work Session at City Hall
- III. November 25, 2024, 6:00 PM Council Work Session | 6:30 PM Regular Meeting

Mayor Rafferty recognized the City Administrator for her work with the City of Lino Lakes and expressed the City Council’s sincere appreciation.

City Administrator Cotton thanked the City Council for the opportunity. She said that it has been a privilege to serve, and the community has been good to work with.

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 8:01 p.m.

These minutes were considered and approved at the regular Council Meeting on Nov. 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: July 22, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 8:42 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala, City Engineer Diane Hankee, HR & Communications Manager Meg Sawyer, Public Safety Director John Swenson, and City Attorney Jay Squires.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

Mayor Rafferty provided an overview of the Rules of Decorum and provided first warning regarding enforcement of the rules.

PUBLIC COMMENT

Mayor Rafferty opened the public comment period at 6:35 p.m.

Luke Walter, 7800 Maryland Drive, Lino Lakes, stated that he was here this evening representing the committee of petitioners who submitted three development related petitions to the City staff on July 1, 2024. He noted two petitions are proposed charter amendments and the third proposes the adoption of an ordinance.

Mr. Walters stated that the petitioners care deeply about the future of the city and believe it's worth their efforts to protect it. He stated that the issues we face regarding the developments proposed in the northwest quadrant have exposed a significant gap in the necessary protections for our city and their group has had to step in and address those profound needs identified by Lino Lakes residents. They have seen a growing concern amongst residents about rapid pace development and the potential consequences. He stated that it is our collective responsibility to ensure that growth and progress do not come at the expense of the quality of life and the wellbeing of our existing residents.

Mr. Walters stated that there are two possible directions for tonight's City Attorney opinion, either his opinion supports the legalities of their petitions, in which case, the Council can disregard the next part of his speech, or the City Attorney's opinion is not favorable, in which case he asks the Council to listen carefully. He stated that these petitions have been meticulously crafted with the best interest of our community in mind and to dismiss them based on some technicality would be a disservice to the residents of Lino Lakes.

Mr. Walters stated that the first petition aims to prevent intentionally segregated neighborhoods. It's not just a matter of policy, it's a matter of justice and equity. The second petition seeks to reduce the pace of residential growth. He stated that they are not against

development, but they believe it should be managed in a way that aligns with our City's capacity and infrastructure. The third petition is to prevent inexperienced, dishonest and financially questionable developers from building in Lino Lakes. In order to ensure that those investing our community are committed to its wellbeing and have the necessary expertise and financial stability to deliver on their promises. By setting higher standards for developers, we can protect our city from subpar developments that could harm our environment, economy and reputation.

Mr. Walters stated that the work and effort by the community to complete and deliver these petitions cannot be ignored. If the Council cannot, for whatever reason, recommend that these petitions move forward to the ballot. The petition committee believes these citizens are rightly do their demands through another avenue.

Mr. Walters asked that the Council make a commitment to real citizen engagement during the moratorium process. He requested that one of the council members work closely with their citizen group as a liaison to create a pathway for city drafted ordinances along the lines of what they have proposed with the petition process.

Mr. Walters urged the Council to allow the three petitions to proceed. Stating that the motivations behind these petitions are fair and just and rooted in a genuine desire to see Lino Lakes thrive now and in the future. He thanked the Council for their consideration.

Aaron Frederickson, 7177 Whippoorwill Lane, Lino Lakes, said in the 1980s Secretary of Labor, Raymond Donovan was charged with larceny and fraud, but later acquitted on all charges. When he was acquitted, a number of the jurors openly applauded as he asked, "Which office do I go to get my reputation back". Like Secretary Donovan, the last several months have been rough on the residents of the City of Lino Lakes. We've been accused of many things including being bigots, being racist, and being Islamophobes. These baseless accusations were unfortunately repeated by the media. Others suggested Lino Lakes is too white. It's not diverse. Even though if you look at the composition of Lino Lakes, we are more diverse than Minnesota is as a whole. Thankfully, KARE 11 brought out the facts. The City of Lino Lakes was wrongly attacked.

Mr. Frederickson stated a reputation has been harmed and asked the Mayor and Members of the City Council, "Where do we go to get our reputation back". He stated that he was also personally attacked. A person seeking business before the Council threatened to sue him, why? Because he merely asked him questions after this person said that he would be open, honest and transparent.

Sam Bennett, 6841 Lakeview Drive, Lino Lakes, spoke regarding a new park that is being discussed, and stated that he feels the park should be built in the town center. This could be a springboard to bring in more traffic and to focus the design of the town center. He would like to see the city finish the current town center before starting another area. He would like to see businesses such as an ice-cream shop/restaurant developed in coordination with the park and town center development.

The City Administrator announced that concludes the list of people present at this time, who requested to speak at public comment.

Motion to close the public comment period at 6:45 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

SETTING THE AGENDA

Councilmember Ruhland stated that he had a comment on one of the consent agenda items. Mayor Rafferty requested that item be further discussed as part of the consent agenda approval.

Motion to approve the Council meeting agenda as presented.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

SPECIAL PRESENTATIONS

Lino Lakes Ambassador Program

The Lino Lakes Ambassadors and Candidates presented their past year achievements, event attendance and awards. They stated that the program builds skills in public speaking, event planning and community engagement.

American Legion Presentation of Awards

The American Legion Post 566 presented the Police Officer of the Year Award to Shelby Bonczek. They then presented the Firefighter o the Year Award to Brian Gustafson.

1. CONSENT AGENDA

Motion to Approve Consent Agenda Items #1A, 1C through 1F and 1H as presented and to table 1B to August 12, 2024.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to Approve Consent Agenda Item #1G as presented.

Councilmember Ruhland stated that his company has a current client that works for the applicant company, and while not a conflict of interest, to avoid the appearance of a conflict of interest he would abstain from voting on this application.

RESULT:	CARRIED [4-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, and Stoesz
NAYS:	None
ABSTAIN:	Ruhland

2. FINANCE DEPARTMENT REPORT

None

3. ADMINISTRATION DEPARTMENT REPORT

3A, Appointment of Investigative Assistant

Motion to Jessica Crowe to the full-time Investigative Assistant position within the Public Safety Department at step 5 of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3B, Appointment of Public Works Maintenance Worker

Motion to appoint Riley Meyer to the full-time Utilities Maintenance Worker position within the Public Works Department, at step 3 of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3C, Promotion of Paid-On Call District Chief Firefighter

Motion to appoint Brian Gustafson for the Paid On-Call District Chief position at Fire Station #1 as presented.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3D, City Attorney Opinion Related to Petitions

The City Attorney provided an overview of his opinion and the legal basis for his recommendation. He stated that all three petitions are determined not to meet the standard of legal validity. He stated that the Council has the option to send the matter to the State Attorney General for an opinion as well.

The City Council discussed the opinion and reviewed the option to forward the matter to the State Attorney General for an opinion. The City Attorney stated that the next step is to prepare and present the resolutions for formal action at the next regular meeting. He stated that formal action was not required at this meeting.

3E, Appointment of Government Building Custodial Worker

Motion to approve the appoint Joe Petrucci to the part-time Custodial Worker position for Government Buildings, at the starting step of the wage scale as presented.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

4. PUBLIC SAFETY DEPARTMENT REPORT

None

5. PUBLIC SERVICES DEPARTMENT REPORT

None

6. COMMUNITY DEVELOPMENT REPORT

6A, Public Hearing - 2024/2025 Street Reconstruction, Sewer & Water Extension Project

The City Engineer presented a PowerPoint presentation on the 2024/2025 Street Reconstruction and Municipal Sewer and Water Extension Project, Pine Haven. She stated that the purpose of this meeting was to discuss the proposed assessments. She stated that the property owners will have 60 days from this meeting to present a petition against the project.

Mayor Rafferty opened the public hearing at 8:10 p.m.

Chris Stowe, 426 Pine Street, Lino Lakes, stated he is a plumber by trade. He advised against connecting to municipal water and sewer. Noting the costs of municipal systems compared to private systems. He noted that future infrastructure is needed to support the expansion of the municipal system.

Neal Testin, 8016 Danube Street NE, Lino Lakes, reviewed the high costs associated with the private water and sewer system at his property. He stated that in addition his water has a rust issue. He was in support of the water and sewer project as he believes it will pay for itself over time.

Ellen Testin, 8016 Danube Steet NE, Lino Lakes, stated that she is in favor of the water and sewer project as she does not have any room for a new septic mound. She stated that in the recent past, her neighbor's septic failed and was located near her well. She noted that the City has standards for testing water. She added that her well water is orange in color.

Tracy Busch, 8015 Elbe Street, Lino Lakes, reviewed the cost and connection options with the City Engineer.

Michelle A., 8015 Danube Street NE, Lino Lakes, stated that he does have room for a mound system. He asked how the contractor calculated costs and project specifications. The Engineer reviewed the details of the process.

David, 8019 Elbe Street, Lino Lakes, asked if he could keep his private well for irrigation.

The City Engineer reviewed the considerations in approving the maintenance of a private well for irrigation.

John J., 9040 81st Street, Lino Lakes, stated that their property became non-compliant and that it would be impactful on the current structures and landscaping to run the lines for a new mound system.

Leigha J. 9040 81st Street, Lino Lakes, asked about requirements for disclosing the proposed project if the home is put on the market.

The City Engineer reviewed the city process which includes a 60-day waiting period for the property owners to present a petition against the project. After which time the City would create the assessment.

Motion to close the public hearing at 8:30 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6B, Vacating Drainage & Utility Easement Watermark 5th Addition

Motion to dispense with the full reading of Ordinance No. 10-24 Vacating Drainage & Utility Easement, Outlot C, Watermark 5th Addition.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide second reading and adopt Ordinance No. 10-24 Vacating Drainage & Utility Easement, Outlot C, Watermark 5th Addition.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to adopt Resolution No. 24-93 Approving Summary Publication of Ordinance No. 10-24

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to adopt Resolution No. 24-94 Approving 2nd Amendment to Open Space Easement for Watermark.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

Community Calendar: A Look Ahead

- a. Environmental Board Meeting, July 31, 2024, 6:30 PM
- b. Economic Development Advisory Committee Meeting, August 1, 2024, 8:00 AM
- c. City Council Work Session, August 5, 2024, 6:00 PM

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 8:42 p.m.

These minutes were approved at the regular Council Meeting on Nov. 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: September 23, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 8:41 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala, City Engineer Diane Hankee, Human Resources/Communications Manager Meg Sawyer, and Deputy Director/Fire Dan L'Allier.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

Mayor Rafferty provided an overview of the Rules of Decorum.

PUBLIC COMMENT

Mayor Rafferty opened the public comment period at 6:35 p.m.

Jackie Lindblom, 6425 Lakota Trail, Lino Lakes, stated that she is opposed to changing the Home Occupation ordinance, as is being discussed by the Planning and Zoning Board in response to a recent application. She asked that the Council consider the broader community when deciding, not just the one applicant that is requesting the amendment. She stated that the city does not have commercial uses in residential districts and should consider this when reviewing the proposed Home Occupation ordinance amendment.

Salat Tuke, 14171 Drake Street NW, stated that he was present to speak to the email by Councilmember Lyden. He stated that even the title of the email stands out. He said that a Councilmember can not sit behind the bench with hate. He stated that he does not have confidence in Councilmember Lyden. He stated that the City paused the development of the mosque and residential construction project this summer. He stated that they are continuing to pursue the project development.

Catherine Decker, 614 Pine Street, Lino Lakes, clarified Chris Stowe's property ownership as it relates to the recorded minutes of the Rice Creek Watershed District.

Chris Stowe, 426 Pine Street, Lino Lakes, stated that the Rice Creek Watershed said the storm water pipe was their responsibility and now they are saying it is the City's responsibility. The pipe at the sod farm is underwater and they can not get to it. If the sod farm floods, then his property floods. If a developer builds on the sod farm property, then any flooding will be the City's responsibility on his property.

Jaylani Hussein, CAIR-MN Executive Director, 1821 University Avenue, St. Paul, said that Councilmember Lyden's email would be considered the equivalent of a message from the Klan.

He said that he would not repeat the message, but the word parasite was used and that is a term used for genocide, for example in Rwanda. He said that Councilmember Lyden needs to be held accountable by the City Council. He noted that it has been 51 days since the message was sent.

Elizabeth Larkin, 980 Aspen Lane, Lino Lakes, stated that she opposes cancel culture as it doesn't allow for growth. She stated that she believes the City Council has guidelines and believes in holding the City Council accountable.

Ms. Larkin stated that regarding the proposed development of the land between City Hall and the Rookery, she supports developing recreational opportunities not further development.

The City Administrator announced that concludes the list of people present at this time, who requested to speak at public comment.

Motion to close the public comment period at 6:55 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

SETTING THE AGENDA

There were no changes or amendments to the agenda as presented.

1. CONSENT AGENDA

Motion to Approve Consent Agenda Items #1A through 1J as presented.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

2. ADMINISTRATION DEPARTMENT REPORT

2A, Resolution 24-114 – Censure Councilmember

The City Administrator provided an overview of the discussion at the August Work Session. She stated at that meeting a draft resolution relating to the censure of Councilmember Lyden was presented for consideration.

Councilmember Ruhland stated that the City does not have a land use application from CAIR-MN. His concern was that the City email account was used for personal thoughts.

Councilmember Lyden stated that integrity matters. He stated that the original email was sent to him and to CAIR-MN. He stated that he supports all people of all races and religions. He stated that his opposition is to CAIR-MN. He referenced the CAIR-MN comments regarding the recent Hamline University professor news report. He stated that exposing the hate does not make him a hater.

Councilmember Lyden stated that he has been on the City Council and committees and has never been accused of being a racist. Nor, when he has served as a volunteer or at work.

He reviewed the draft resolution and provided counter points to the items as listed, requesting that the Council not adopt the resolution.

Mayor Rafferty reiterated that the email was sent using the City account.

Councilmember Ruhland requested additional time to review the matter with the City Attorney before voting.

Councilmember Stoesz stated that time was a factor in making this decision.

Motion to adopt Resolution No. 24-114 Resolution to Censure Councilmember.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, and Stoesz
NAYS:	Lyden and Ruhland

2B, Promotion of Paid On-Call District Chief

Motion to approve the appointment of Jon Stalker for the Paid On-Call District Chief position at Fire Station #2.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3. FINANCE DEPARTMENT REPORT

3A, Resolution 24-121 Adopting 2025 Preliminary Levy

Motion to adopt Resolution No. 24-121 Adopting the 2025 Preliminary Levy.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3B, Resolution No. 24-122 Announcing Public Hearing on 2025 Budget and Levy

The Finance Director reported that Minnesota Statutes require the City of Lino Lakes to announce the time and place of any subsequent regularly scheduled meetings at which the budget and levy will be discussed and at which the public will be allowed to speak.

The public hearing for the 2025 budget and levy is hereby announced for Monday, December 9, 2024 at 6:30 p.m. during the regularly scheduled City Council Meeting in the Council Chambers at the Civic Complex, 600 Town Center Parkway.

Motion to adopt Resolution No. 24-122 Announcing the Public Hearing on the 2025 Budget and Levy

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

3C, Resolution No. 24-123 Canceling 2025 Levy for G.O. Capital Note

Motion to adopt Resolution No. 24-123, Canceling the 2025 Levy for G.O. Capital Note, Series, 2016A.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

4. PUBLIC SAFETY DEPARTMENT REPORT

4A, Sale of Fire Vehicle #621

Motion to Council approve the sale of fire vehicle #621 to the City of Brooklyn Center Fire Department for \$201,000.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

5. PUBLIC SERVICES DEPARTMENT REPORT

No Report

6. COMMUNITY DEVELOPMENT REPORT

6A, Resolution No. 24-125 – G.O. Revenue Note

Motion to adopt Resolution No. 24-125 Accepting Offer of the Minnesota Public Facility Authority to Purchase General Obligation revenue Note and Authorize Execution of Project Loan Agreement.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6B, Resolution No. 24-102, 2025 Street Reconstruction and Sewer/Water Extension

Motion to adopt Resolution No. 24-102 Authorizing the Preparation of Plans and Specs, 2025 Street Reconstruction and Sewer and Water Extension Project

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6C, Resolution No. 24-126 Kimley Horn, Main Street Corridor Master Plan

Motion to adopt Resolution 24-126, Authorizing Agreement with Kimley Horn, Main Street Corridor Master Plan and AUAR

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6D, Resolution 24-127, Agreement with WSB, Right of Way Acquisition Services
Motion to adopt Resolution No. 24-127, Authorizing Agreement with WSB for Right of Way Acquisition Services.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

Closed Meeting

Mayor Rafferty announced that the meeting would be closed for labor negotiations, pursuant to Minnesota Statutes §13D.03.

Motion to close the meeting at 7:47 p.m. for labor negotiations, pursuant to Minnesota Statutes §13D.03.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Mayor Rafferty reconvened the meeting at 8:41 p.m.

9. NOTICES AND COMMUNICATIONS

Community Calendar: A Look Ahead

- a. Environmental Board Meeting, September 25, 2024, 6:30 PM at City Hall
- b. Park Board Meeting, October 2, 2024, 6:30 PM at City Hall
- c. Economic Development Advisory Committee Meeting, Thursday, October 3, 2024, 8:00 AM at City Hall
- d. City Council Work Session, Monday, October 7, 2024, 6:00 PM at City Hall

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 8:41 p.m.

These minutes were approved at the regular Council Meeting on Nov. 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Work Session
Minutes**

DATE: October 7, 2024
TIME STARTED: 6:00 P.M.
TIME ENDED: 9:07 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and Ruhland
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala, City Planner Katie Larsen, and Public Safety Director John Swenson

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. Anoka County Elections Integrity Team Presentation

Members of the Anoka County Elections Integrity Team (ACEIT) presented six goals of the committee including: small voting precincts, secured election judge data through the use of paper to record election judge information/not using electronic files, verified registered voters (Anoka County), validated paper ballots, paper poll books, and hand-counted paper ballots.

The City Clerk provided an overview of the election systems in place for the 2024 Election.

The City Council thanked the ACEIT presenters for their presentation.

4. Slater Addition Preliminary Plat

The City Planner provided an overview of the Slater Addition Preliminary Plat. She stated that this item is scheduled for formal action at the October 14th Council Meeting. The applicant, Boulder Contracting, submitted a land use application for Preliminary Plat and proposes to subdivide the existing parcel located at 7869 Meadow View Trail into three single family lots for the purpose of construction two new single-family homes.

The Council discussed the site conditions and development proposal.

The Mayor noted that the City is starting to see the in-fill of development areas.

5. **Zoning Ordinance Text Amendment-Home Occupation Permits**

The City Planner presented the draft zoning ordinance amendment related to home occupations. She stated that the applicant, Connor Mattioli, submitted a Land Use Application for a Zoning Ordinance Text Amendment to allow for home occupation businesses related to or involving explosives.

The City Planner reported that the Planning and Zoning Board considered this matter and on a 5-2 voted to strike “weapons” but not “explosives and ammunition” from the language. Since that time the applicant requested that the language be amended again to allow “manufacturing” of ammunition.

The City Planner stated that this item is scheduled for formal review at the next City Council meeting.

The applicant provided an overview of his business model. He stated that he would like to start as a home-based business and someday move to a store front. He stated that testing is done off-site.

6. **Natures Refuge North Revised PUD Concept Plan**

The City Planner presented the Natures Refuge North revised Planned Unit Development (PUD) Concept Plan for the consideration of the City Council. She reported that the applicant, M/I Homes of Minneapolis/St. Paul, LLC, originally submitted a land use application for a PUD Concept Plan review in October of 2023. The Concept Plan was reviewed by the City’s Advisory Boards and City Council. The applicant has now submitted a revised Concept Plan based on public, staff, Board and Council comments. The development contains two parcels totaling approximately 60 gross acres. It is located north of Natures Refuge and is called Natures Refuge North.

The Council discussed the lot sizes, the home design, open space preservation, etc. The Council expressed concern with the small garage size being proposed for this development. The Developer responded that the development is design to include lawn and snow maintenance through the HOA and therefore a smaller garage is marketable. The Council expressed an interest in a minimum lot size larger than the proposed lot sizes. The Planner noted that the open space element and increased tree preservation is achieved with a smaller lot size as part of the PUD. The Developer stated that there will be a reciprocal use agreement between the lots to allow for maintenance by the HOA. The Council discussed the plans for future public safety roadway connections.

7. **Wilkinson Waters PUD Concept Plan**

The City Planner presented the Wilkinson Waters PUD Concept Plan. The applicant, Wilkinson Waters LLC, is proposing a Master Planned Development, located on North Oaks Company property, located south of County Road J/Ash Street/CSAH 32, west of Centerville Road/CSAH21 and north of Wilkinson Lake Blvd. The development contains four parcels totaling approximately 76 gross acres and consists of a mix of residential

housing types and commercial development. The proposed development is called Wilkinson Waters.

The City Council reviewed the plan design, proposal for private streets and associated arterial street improvements, Anoka County traffic plan, multi-family building studio apartment size, senior building, building height, greenspace, water and sewer access, Environmental Assessment Worksheet requirements, floodplain, and 15-unit bonus opportunity for development.

Council Consensus

It was the consensus of the City Council to support the overall density as discussed, assuming water and sewer can be secured for the development.

8. Imagine 2050 Regional Plan Comments

The Community Development Director stated that every 10 years the Metropolitan Council requires an update to the Comprehensive Plan. The next plan update is 2028. To prepare for that date the Metropolitan Council has put together planning documents for the review of the City.

The Community Development Director requested feedback from the City Council regarding the proposal to move from five to four community designation titles. If implemented the City of Lino Lake would move from an “Emerging Suburban Edge” to “Suburban Edge” designation.

Council Consensus

It was the consensus of the City Council to support retaining five district designations as that provides for better definition.

The Community Development Director stated that the other item for the review and consideration of the City Council is the proposal to require an average of four vs. three units per acre for sewered development.

Council Consensus

It was the consensus of the City Council to support the continued standard of an average of three units per acre for sewered development, because the city development standards have been drafted based on an average three units per acre requirement, and the city would not be able to pivot to meet the new standard by the deadline, thereby limiting future development.

9. Notices and Communications

Mayor stated that he was not able to attend the most recent VLAWMO meeting.

Councilmember Stoesz reported on the North Metro TV meeting. There has been discussion of a merger between North Metro TV and CCX Media.

The City Council was in favor of inviting the North Metro TV, Co-Executive Directors to attend a future City Council Work Session to provide a status report on the current operations and possible merger.

10. Closed Session

Mayor Rafferty announced that the meeting would be closed in accordance with Minnesota Statutes, Section 13D.05, subdivision 3(c) (3), to discuss an offer for proposed land purchase, 7473 24th Avenue (Winter Property).

Motion to close the meeting at 8:43 p.m. in accordance with Minnesota Statutes, Section 13D.05, subdivision 3(c) (3), to discuss an offer for proposed land purchase, 7473 24th Avenue (Winter Property).

RESULT: CARRIED [5-0]

MOVER: Ruhland

SECONDER: Cavegn

BY ROLL CALL VOTE

AYES: Mayor Rafferty, Councilmembers Lyden, Stoesz, Cavegn, and Ruhland

NAYS: None

11. Adjournment

Mayor Rafferty adjourned and reconvened and then adjourned the meeting at 9:07 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Work Session
Minutes**

DATE: October 14, 2024
TIME STARTED: 5:30 P.M.
TIME ENDED: 6:27 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and
Ruhland (arrived at 5:31 p.m.)
MEMBERS ABSENT: None

Staff Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 5:30 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. Closed Session – Attorney-Client Privilege

Mayor Rafferty announced that Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b) Attorney-Client Privilege, the meeting will be closed to discuss the Zikar Holdings, LLC vs. City of Lino Lakes lawsuit.

Motion by Councilmember Cavegn and seconded by Councilmember Stoesz to close the meeting Minnesota Statutes, Section 13D.05, subdivision 3(b) Attorney-Client Privilege, the meeting will be closed to discuss the Zikar Holdings, LLC vs. City of Lino Lakes lawsuit. By roll call vote, Voting In Favor: Mayor Rafferty, Councilmembers Cavegn, Lyden, and Stoesz. Voting Against: None. Absent: Councilmember Ruhland.

Mayor Rafferty reconvened the Work Session at 6:27 p.m.

4. Adjournment

Mayor Rafferty adjourned the meeting at 6:27 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**Lino Lakes City Council
Closed Meeting
Minutes**

DATE: October 14, 2024
TIME STARTED: 5:30 P.M.
TIME ENDED: 6:27 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Stoesz and
Ruhland (arrived at 5:31 p.m.)
MEMBERS ABSENT: None

Staff Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, and Community Development Director Michael Grochala.

Also Attending: Attorney’s John Baker and Kate Swenson, LMCIT Representatives Brian Gaviglio and Joe Nuebauer.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 5:30 p.m.

2. Closed Session – Attorney-Client Privilege

Mayor Rafferty reviewed that Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(b) Attorney-Client Privilege, the meeting has been closed to discuss the Zikar Holdings, LLC vs. City of Lino Lakes lawsuit. The City Council discussed the lawsuit with the assigned attorneys and LMCIT representatives.

3. Adjournment

Mayor Rafferty adjourned and re-opened the meeting at 6:27 p.m.

These minutes were approved at the regular Council Meeting on November 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: October 14, 2024
TIME STARTED: 6:30 PM
TIME ENDED: 7:26 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Sarah Cotton, City Clerk Roberta Colotti, Community Development Director Michael Grochala, City Planner Katie Larsen, Public Safety Director John Swenson, Police Captain William Owens, HR & Communication Manager Meg Sawyer, Engineer Diane Hankee, and Deputy Public Safety Director/Fire Dan L’Allier.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

Mayor Rafferty provided an overview of the Rules of Decorum.

PUBLIC COMMENT

Mayor Rafferty opened the public comment period at 6:35 p.m.

Jeff Johnson, 6965 Sunrise Drive, Lino Lakes, provided a correction to the July 8, 2024 City Council minutes. He clarified that the number of homes he referenced related to the proposed development project, was 450 not 150 homes. He identified that the re-cap of his comments in support of the proposed moratorium did not accurately reflect his statements, as he does not believe the site is perfect for the developer. He asked that the following be entered into the record this evening to accurately reflect his sentiment on July 8th, “My question is on this whole project: why here? How did this area get chosen when if it’s so perfect for him, it would be such a drastic change to our area.”

Sam Bennett, 6841 Lakeview Drive, Lino Lakes, addressed the utilization of Sunset Avenue. He stated that the road runs along the school property. He provided suggestions for design options to improve the use of the street. He stated that a pedestrian bridge across Hwy. 35 would reduce the current bottleneck at that point. He noted that the current design encourages speeding and traffic enforcement is not a cost-effective option to maintain the lower posted speed.

Connor Mattioli, 7607 Quarter Horse Ct., Lino Lakes, stated that he is the applicant requesting the Zoning Ordinance text amendment (Item 6G) on the agenda this evening. He stated that his primary business is the manufacture of firearms and teaching firearms safety, which is why he is seeking a text amendment to allow for a home occupation business working with weapons and ammunition. He provided further explanation of his current business and future business plans.

Motion to close the public comment period at 6:47 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

SETTING THE AGENDA

There were no additions or amendments to the agenda as presented.

SPECIAL PRESENTATIONS

The Public Safety Director presented the recently promoted officers including Katie Kraemer promoted to Police Sergeant, Brian Gustafson promoted to District Chief, Jon Stalker promoted to District Chief, and Vincent Kasprovicz promoted to Fire Lieutenant.

Mayor Rafferty commended the officers on their promotions.

1. CONSENT AGENDA

Motion to Approve Consent Agenda Items #1A through 1H as presented.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

2. FINANCE DEPARTMENT REPORT

None

3. ADMINISTRATION DEPARTMENT REPORT

Item 3A, Appointment of Office Specialist

Motion to Approve the appointment Marissa Ertel to the Office Specialist position within the Community Development Department at step 6 of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 3B, Appointment of Environmental coordinator

Motion to appoint Thomas Hoffman to the Environmental Coordinator position within the Community Development department at step 5 of the wage scale.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

4. PUBLIC SAFETY DEPARTMENT REPORT

Item 4A, Acceptance of TZD Grant

Motion to accept the Minnesota Office of Traffic Safety (OTS) grant funding for the cooperative Anoka County Toward Zero Deaths (TZD) program administered by the City of Lino Lakes in the amount of \$306,600.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

5. PUBLIC SERVICES DEPARTMENT REPORT

None

6. COMMUNITY DEVELOPMENT REPORT

6A, Resolution 24-135 Weed Abatement Assessments

Mayor Rafferty Opened the Public Hearing at 7:04 p.m.

No comments provided.

Motion to close the public hearing at 7:04 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to adopting Resolution 24-135 Adopting Assessment 2024 Weed Abatement Charges.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6B, Resolution 24-130 Assessments 2024 Individual Properties

Motion to adopt Resolution No. 24-130 Adopting Assessments, 2024 Individual Properties.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6C, Resolution 24-131 Assessments, Jansen Addition

Motion to adopt Resolution No. 24-131, Adopting Assessments, Jansen Addition.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6D, Resolution 24-137 Construction Contract, 2024 SWMP, City Hall

Motion to adopt Resolution 24-137 Accepting Quotes, and Awarding a Construction Contract, 2024 Surface Water Management Project at City Hall

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

6E, Resolution 24-128, 2025 Street Rehabilitation Project

Motion to adopt Resolution 24-128, Authorizing Preparation of Plans and

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Specifications for the 2025 Street Rehabilitation Project

6F, Resolution 24-134 Slater Addition Preliminary Plat

Motion to adopt Resolution 24-134 Approving Slater Addition Preliminary Plat

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Item 6G, Ordinance No. 13-24 Zoning Ordinance Text Amendment

A public hearing was held on this matter at the September 11, 2024 Planning & Zoning Borad meeting.

Motion to dispense with the full reading of the ordinance.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Cavegn
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide first reading of Ordinance No. 13-24 Zoning Ordinance Text Amendment – Home Occupation Permits.

RESULT:	Motion failed for a lack of a second
MOVER:	Lyden
SECONDER:	None
AYES:	N/A
NAYS:	N/A

6H, Resolution No. 24-139 – Amendment to Purchase Agreement with Java Companies
Motion to adopt Resolution No. 24-139 Approving 1st Amendment to Purchase Agreement with Java Companies.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

None

9. NOTICES AND COMMUNICATIONS

Community Calendar: A Look Ahead

- a. Environmental Board Meeting at 6:30 p.m. on October 23, 2024
- b. City Council Work Session at 6 p.m. and Council Meeting at 6:30 p.m. on October 28, 2024

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 7:26 p.m.

These minutes were considered and approved at the regular Council Meeting on Nov. 25, 2024.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3A**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: November 25, 2024

TOPIC: 2025-2026 Labor Agreement with LELS Sergeants, Local No. 260

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the 2025-2026 Labor Agreement between the City of Lino Lakes and LELS Sergeants, Local No. 260.

BACKGROUND

A tentative agreement has been reached for a two-year contract with LELS, Local No. 260. A tentative agreement was reached after three meetings and the union members voted in favor of the following terms:

Article 6.4 Grievance Procedure:

Update the language as follows:

- Step 3: A grievance unresolved in Step 2 and appealed to Step 3 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The Union shall notify the Employer of its intention to arbitrate the grievance within 15 calendar days following the Employee-designated representative's final Step 2 answer. For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute Section 626.892. For all other grievances, if the parties are unable to agree on the selection of an arbitrator, the Union shall request a list of arbitrators to be submitted to the parties by the Bureau of Mediation Services. The selection of an arbitrator shall be made in accordance with Minnesota Statutes Section 179A.21.

Article 13: Holidays

Update the language to include

- Juneteenth on June 19

Section 13.2

Update the language as follows:

- Employees who **work** any of the listed holidays in Section 13.1 shall receive 1 ½ times the regular rate of pay, which will be paid out in the pay period worked.

Article 16: Sick Leave

- Change the title of Article 16 from Sick Leave to Sick Leave/Earned Sick and Safe Time (ESST).
- Add the following language in Section 16.4: See the City of Lino Lakes Personnel Policy for a full description of the City's Sick Leave/ESST policy.

Article 17: Insurance

Section 17.1 Health

Update the language as follows:

- Health: Effective January 1, 2025, the Employer will contribute 100% (\$644.47) of the monthly base single premium and \$1,291.33 toward the monthly base family premium.
- Effective January 1, 2026, the Employer will contribute 100% of the base single plan and \$1,291.33 plus 50% of the 2026 premium increase toward the base family plan.

Article 18: Compensation

Section 18.1 Wage

Update the language as follows:

- The wage schedule reflects a 3% general wage increase/COLA plus a 4% market adjustment effective January 1, 2025 and a 3% general wage increase/COLA plus a 3% market adjustment effective January 1, 2026.
- Police Sergeant Wage Schedule - Change the Step headings from Start through Step 9 to Step 1 through Step 10.
- Police Training Officer (PTO) – Sergeants assigned to perform the duties of a PTO during the integration, field training, or assessment phases will receive 1.5 hours of compensatory time per shift.
- Instructor Pay – Sergeants assigned to perform the duties of a use of force instructor or a firearms instructor during an employer-scheduled in-service training session will receive 1.5 hours of compensatory time per shift.

When determining eligibility for PTO and Instructor Pay, a shift is defined as an assignment of 4 hours or more. Sergeants are not eligible for PTO or Instructor Pay when working an overtime shift and are not eligible for both PTO and Instructor Pay during the same shift.

- Availability Pay – Sergeants will be provided an hourly stipend of \$0.81 in 2025 and \$0.83 in 2026 as compensation for being available to take phone calls and emails related to department business during off-duty hours. This stipend increases by any annual general wage increase/COLA.

Article 22: Clothing Allowance

Section 22.1

Update the language as follows:

- The annual clothing allowance will be equal to the annual general wage increase/COLA, which is \$966.68 in 2025 and \$995.68 in 2026.

Article 27: Duration

Update the language to reflect a 2-year contract as follows:

- This Agreement shall be effective January 1, 2025 and shall remain in full force and effect until December 31, 2026.

Appendix A: M.O.A. Regarding Firefighter Stipend

- Union is aware of the City conducting a Police and Fire Study and the potential change in the Public Safety organizational structure. Carryforward and update as follows:
WHEREAS, the City and the Union are parties to a 2025-2026 collective bargaining agreement (“CBA”);
NOW, THEREFORE, the parties agree that:

1. City of Lino Lakes police sergeants may volunteer to be trained as Lino Lakes firefighters.
2. Upon successful completion of firefighter training (Fire 1, Fire 2, and Hazmat), a sergeant will receive premium pay of \$1.69 per hour, in addition to any other premium pay, for all hours worked as a Lino Lakes police sergeant, whether performing licensed police sergeant or firefighter duties. The firefighter stipend will increase to \$1.74 in accordance with the 2026 general wage increase/COLA, and increase equivalent to the annual general wage increase/COLA thereafter.
3. Firefighter-trained sergeants are not obligated to respond to fire calls while they are off-duty.
4. Firefighter-trained sergeants who respond to a fire call while off-duty will be paid at their overtime rate.
5. The Employer retains discretion to allow sergeants to participate in the firefighter stipend program.

Appendix B: M.O.A Regarding Personal Time Off (PTO)

- Change the title and references from Personal Time Off (PTO) to Personal Time Off/Earned Sick and Safe Time (PTO/ESST).

RECOMMENDATION

Staff recommends the approval of the 2025-2026 Labor Agreement between the City of Lino Lakes and LELS Sergeants, Local No. 260.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3B**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: November 25, 2024

TOPIC: 2025-2026 Labor Agreement with LELS Officers, Local No. 299

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the 2025-2026 Labor Agreement between the City of Lino Lakes and LELS Police Officers, Local No. 299.

BACKGROUND

A tentative agreement has been reached for a two-year contract with LELS, Local No. 299. A tentative agreement was reached after three meetings and the union members voted in favor of the following terms:

Article 7: Grievance Procedure

7.3 Procedure

Step 4: A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute Section 626.892. For all other grievances, if the parties are unable to agree on the selection of an arbitrator, the Union shall request a list of arbitrators to be submitted to the parties by the Bureau of Mediation Services. The selection of an arbitrator shall be made in accordance with Minnesota Statutes Section 179A.21.

Article 15: Sick Leave

- Change the title of Article 15 from Sick Leave to Sick Leave/Earned Sick and Safe Time (ESST).
- Add the following language in Section 15.4: See the City of Lino Lakes Personnel Policy for a full description of the City’s Sick Leave/ESST policy. Without negotiations with the union, the employer will not diminish this policy after 1/1/2025.

Article 13: Holidays

Update the language as follows:

- Add Juneteenth on June 19
- Change Columbus Day to New Years Eve Day

Section 18.2

- Update the language as follows:
Employees who **work** on any of the listed holidays in Section 18.1 shall receive 1 ½ times their regular rate of pay, which will be paid out in the pay period worked.

Article 19: Insurance

Section 19.1 Health

- Update the language as follows:
Health: Effective January 1, 2025, the Employer will contribute 100% of the premium toward the base single plan of \$644.47 and \$1,291.33 toward the base family plan.
Effective January 1, 2026, the Employer will contribute 100% of the base single plan and \$1,291.33 plus 50% of the 2026 premium increase toward the base family plan.

Section 19.3 Dental

- Update the language as follows:
Dental: The Employer agrees to pay 100% of the single premium for monthly dental insurance coverage. The Employer agrees to deduct the difference between the Employer’s contribution of 100% of the single premium and the employee’s contribution towards either single plus one or family coverage from each employee’s salary and forward the total premium to the Dental Plan Administrator.

Article 23: Clothing Allowance

Section 23.1

- Update the language as follows:
The Employer agrees to provide each new employee with all required uniforms and equipment. After one year of service, each full-time employee will be credited with a prorated uniform allowance on their anniversary date and then receive a full uniform allowance on January 1st each year thereafter. The annual clothing allowance will be equal to the general wage increase/COLA, which is \$966.68 in 2025 and \$995.68 in 2026.

Article 24: Wages

- Update the wage matrix as follows:
3% general wage increase/COLA plus a 4% market adjustment effective January 1, 2025.
3% general wage increase/COLA plus a 3% market adjustment effective January 1, 2026.
Change the Step headings from Start through Step 6 to Step 1 through Step 7
- Update the language as follows:
Police Training Officer (PTO): Officers assigned to perform the duties of a PTO during the integration, field training, or assessment phases will receive 1.5 hours of compensatory time per shift.
Instructor Pay: Officers assigned to perform the duties of a use of force instructor or a firearms instructor during an employer-scheduled in-service training session will receive 1.5 hours of compensatory time per shift.
When determining eligibility for PTO and Instructor Pay, a shift is defined as an assignment of 4 hours or more. Officers are not eligible for PTO or Instructor Pay when working an overtime shift and are not eligible for both PTO and Instructor Pay during the same scheduled shift.

Article 29: Duration

- Update the language to reflect a 2-year contract as follows:
This Agreement shall be effective as of the 1st of January 2025 and shall remain in full force and effect until the 31st day of December 2026.

Appendix A: M.O.A. Regarding Firefighter Stipend

- Union is aware of the City conducting a Police and Fire Study and the potential change in the Public Safety organizational structure. Carryforward and update as follows:
WHEREAS, the City and the Union are parties to a 2025-2026 collective bargaining agreement (“CBA”);
NOW, THEREFORE, the parties agree that:
 1. Lino Lakes police officers may volunteer to be trained as Lino Lakes firefighters.
 2. Upon successful completion of firefighter training (Fire 1, Fire 2, and Hazmat), an officer will receive premium pay of \$1.69 per hour, in addition to any other premium pay, for all hours worked as a Lino Lakes police officer, whether performing licensed police officer or firefighter duties. The firefighter stipend will increase to \$1.74 in accordance with the 2026 wage adjustment and increase equivalent to the annual wage adjustment thereafter.
 3. Firefighter-trained officers are not obligated to respond to fire calls while they are off-duty.
 4. Firefighter-trained officers who respond to a fire call while off-duty will be paid at their overtime rate.
 5. The Employer retains the discretion to allow officers to participate in the firefighter stipend program and agrees to meet and confer before making any changes regarding officer participation.

Appendix B: M.O.A Regarding Transitioning Police Officers to New Compensation Plan

- Remove – All officers have fully transitioned.

Appendix C: M.O.A. Regarding Personal Time Off (PTO)

- Change the title and references from Personal Time Off (PTO) to Personal Time Off/Earned Sick and Safe Time (PTO/ESST).

RECOMMENDATION

Staff recommends the approval of the 2025-2026 Labor Agreement between the City of Lino Lakes and LELS Local No. 299.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3C**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: November 25, 2024

TOPIC: 2025-2026 Labor Agreement with I.U.O.E. Local No. 49

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the 2025-2026 Labor Agreement between the City of Lino Lakes and International Union of Operating Engineers Local 49.

BACKGROUND

A tentative agreement has been reached for a two-year contract with I.U.O.E. Local No. 49. A tentative agreement was reached after two meetings and the union members voted in favor of the following terms:

Article 5: Holidays

Section 5.1

- Update the language as follows:
All Union employees receive the following 13 paid holidays:
Add Juneteenth on June 19

Article 6: Sick Leave

- Change the title of Article 6 from Sick Leave to Sick Leave/Earned Sick and Safe Time (ESST).
- Add the following language in Section 6.4: See the City of Lino Lakes Personnel Policy for a full description of the City's Sick Leave/ESST policy.

Article 10: Wages and Classifications

Section 10.1 Wage Classifications

Wage Schedule

- Change the Step headings from Start through Step 6 to Step 1 through Step 7.
- 3% general wage increase/COLA, plus 3% market adjustment effective 1/1/2025.
- 3% general wage increase/COLA, plus 3% market adjustment effective 1/1/2026.

Article 12: Standby and On-Call Pay

Section 12.3

- Update the language as follows:
On-call employees scheduled to carry the on-call phone over the weekend will be paid an additional three hours at time and one-half for a mandatory check of all well houses, water towers, and lift stations. The checks can be made anytime between Saturday at 10:00 a.m. and Sunday at 12:00 p.m. If an on-call employee is called out during this window and the mandatory checks have not been completed, the checks will be completed during the same call-out period,

which would result in being paid three hours at time and one-half total for the original call-out and mandatory check. Time spent over three hours would be compensated at time and one-half.

Article 17: Insurance

Section 17.1 Health

- Update the language as follows:
Health: Effective January 1, 2025, Employer will contribute \$644.47 toward the premium for single coverage and \$1,291.33 toward the premium for family coverage.

Effective January 1, 2026, Employer will contribute 100% of the base single plan and \$1,291.33 plus 50% of the 2026 premium increase toward the family plan.

Article 25: Duration

- Two-year contract effective January 1, 2025 through December 31, 2026.

Appendix A, B, D, F, G: MOU's

- Carryforward as written – Update dates as needed.

Appendix C: MOU Regarding Paid Time Off (PTO)

- Change the title and references from Personal Time-Off (PTO) to Personal Time Off/Earned Sick and Safe Time (PTO/ESST).
- Update reference(s) to City of Lino Lakes Personnel Policy as needed.

Appendix E: MOU Regarding Central Pension Fund

- Update the language as follows:
4. A contribution of \$4.80 per straight time hour worked prevents any employee's annual CPF contributions from exceeding \$10,000 in a year and, therefore, complies with limitations set forth under Minnesota Statute §356.24, subd. 1(10) as amended.

Appendix G: MOU Regarding Hours Worked for the Purpose of Calculating Overtime

- Change reference from PTO to PTO/ESST
- Change reference from Sick Leave to Sick Leave/ESST and
- Remove the following language: "through Employee Self Service."

RECOMMENDATION

Staff recommends the approval of the 2025-2026 Labor Agreement between the City of Lino Lakes and I.U.O.E. Local No. 49.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3D**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: November 25, 2024

TOPIC: 2025-2026 Non-Union Compensation Plan

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the 2025 and 2026 Compensation Plans for Non-Union Employees.

BACKGROUND

Section 207.04 of the Code of Ordinances requires the City Administrator to establish and maintain a compensation plan for all positions in the City, which is to be reviewed and approved by the City Council. This compensation plan is in compliance with Minnesota Statutes Chapter 471, which is referred to as the Pay Equity Law.

The 2025 compensation plan includes a 3% general wage increase/COLA, plus 3% market adjustment effective January 1, 2025.

Position(s)	Grade	Step 1	Step-2	Step-3	Step-4	Step-5	Step-6	Step-7	Step-8	Step-9	Step-10
Building Custodial Maintenance Worker (FT) Firefighter (PT)	130	\$26.27	\$26.99	\$27.73	\$28.49	\$29.28	\$30.08	\$30.90			
Human Resources Assistant	150	\$31.69	\$32.56	\$33.45	\$34.37	\$35.32	\$36.29	\$37.28			
Building Maintenance Custodial Supervisor	170	\$38.53	\$39.59	\$40.68	\$41.80	\$42.95	\$44.13	\$45.33			
City Clerk	180	\$41.83	\$42.98	\$44.16	\$45.38	\$46.62	\$47.91	\$49.21			
Fire Inspector/Fire Lieutenant	190	\$42.76	\$43.83	\$44.93	\$46.06	\$47.22	\$48.40	\$49.62	\$50.86	\$52.14	\$53.45
HR and Communications Manager	210	\$49.72	\$50.97	\$52.25	\$53.56	\$54.90	\$56.28	\$57.69	\$59.14	\$60.63	\$62.15
Public Works Superintendent	220	\$52.73	\$54.05	\$55.41	\$56.80	\$58.22	\$59.69	\$61.18	\$62.72	\$64.29	\$65.91
Deputy Public Safety Director	230	\$56.11	\$57.52	\$58.96	\$60.44	\$61.96	\$63.52	\$65.11	\$66.75	\$68.42	\$70.14
Finance Director	240	\$59.17	\$60.65	\$62.18	\$63.74	\$65.34	\$66.98	\$68.66	\$70.38	\$72.15	\$73.96
Public Services Director Community Development Director	250	\$62.32	\$63.88	\$65.49	\$67.13	\$68.82	\$70.54	\$72.31	\$74.13	\$75.99	\$77.90
Public Safety Director	260	\$65.66	\$67.31	\$69.00	\$70.73	\$72.51	\$74.33	\$76.19	\$78.11	\$80.07	\$82.08
City Administrator	280	\$72.53	\$74.35	\$76.21	\$78.13	\$80.09	\$82.10	\$84.16	\$86.27	\$88.44	\$90.66

The 2026 compensation plan includes a 3% general wage increase/COLA, plus 3% market adjustment effective January 1, 2026.

Position(s)	Grade	Step 1	Step-2	Step-3	Step-4	Step-5	Step-6	Step-7	Step-8	Step-9	Step-10
Building Custodial Maintenance Worker (FT) Firefighter (PT)	130	\$27.84	\$28.60	\$29.39	\$30.20	\$31.03	\$31.88	\$32.75			
Human Resources Assistant	150	\$33.59	\$34.52	\$35.46	\$36.44	\$37.44	\$38.47	\$39.52			
Building Maintenance Custodial Supervisor	170	\$40.84	\$41.97	\$43.12	\$44.31	\$45.52	\$46.78	\$48.05			
City Clerk	180	\$44.34	\$45.56	\$46.81	\$48.10	\$49.42	\$50.78	\$52.16			
Fire Inspector/Fire Lieutenant	190	\$45.33	\$46.47	\$47.63	\$48.83	\$50.05	\$51.31	\$52.60	\$53.92	\$55.27	\$56.66
HR and Communications Manager Public Works Superintendent	210	\$52.70	\$54.03	\$55.38	\$56.77	\$58.20	\$59.66	\$61.16	\$62.69	\$64.26	\$65.88
Public Safety Captain	220	\$55.89	\$57.29	\$58.73	\$60.20	\$61.71	\$63.26	\$64.85	\$66.48	\$68.15	\$69.86
Deputy Public Safety Director	230	\$59.48	\$60.97	\$62.50	\$64.07	\$65.68	\$67.33	\$69.02	\$70.75	\$72.53	\$74.35
Finance Director	240	\$62.72	\$64.29	\$65.91	\$67.56	\$69.26	\$71.00	\$72.78	\$74.61	\$76.48	\$78.40
Public Services Director Community Development Director	250	\$66.06	\$67.71	\$69.41	\$71.16	\$72.94	\$74.77	\$76.65	\$78.57	\$80.55	\$82.57
Public Safety Director	260	\$69.60	\$71.35	\$73.14	\$74.97	\$76.86	\$78.78	\$80.76	\$82.79	\$84.87	\$87.00
City Administrator	280	\$76.88	\$78.81	\$80.79	\$82.82	\$84.89	\$87.03	\$89.21	\$91.45	\$93.74	\$96.10

The 2025 adopted budget includes resources sufficient to cover the 3% general wage increase/COLA, plus 3% market adjustment.

RECOMMENDATION

Staff recommends the approval of the 2025-2026 Non-Union Compensation Plan.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3E**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE: November 25, 2024

TOPIC: Consider Appointment of Activity Center Coordinator

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Calvin Joustra to the full-time Activity Center Coordinator (Membership) position at the Rookery Activity Center.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Joustra for the full-time position.

Joustra has a Bachelor’s degree in Sports Management from Calvin University in Grand Rapids, Michigan. Joustra worked as the Operations Manager at Empower Adventures Tampa Bay in Florida from 2016 – 2024.

The starting wage for Joustra will be \$33.00 per hour which is the Starting Step in a 6 step wage scale for the Activity Center Coordinator position. With the Council’s approval, Joustra would start in the Activity Center Coordinator position on December 9, 2024.

The hiring of Joustra as Activity Center Coordinator will backfill the vacancy that was created due to a resignation on September 19, 2024. The 2024 Adopted Budget includes three full time Activity Center Coordinators at the Rookery Activity Center.

RECOMMENDATION

Please approve the appointment of Calvin Joustra to the Activity Center Coordinator position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6A**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: November 25, 2024

TOPIC: Ordinance No. 15-24, Vacating Drainage & Utility Easement, 1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates, Diane Hankee

- i. Consider 2nd Reading of Ordinance No. 15-24
- ii. Consider Resolution No. 24-152, Approving Summary Publication of Ordinance No. 15-24

VOTE REQUIRED: 4/5

INTRODUCTION

Staff is requesting City Council consideration of the 2nd Reading of Ordinance No. 15-24 Vacating Drainage & Utility Easement, 1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates.

BACKGROUND

1057 Black Duck Court a residential parcel owned by Patrick & Heather Galvin. The property owner submitted a land use application requesting the vacation, of a portion, of a drainage and utility easement on their property for the installation of a deck and for compliance with City code.

The drainage and utility easement was dedicated to the City through the platting process pre wetland conservation act. The property owner has completed an approved wetland delineation on the property. Staff has reviewed the delineation and grading of this site and the adjacent properties to determine the area that could be vacated. The property owner is going to move their shed and complete grading on the site to become in compliance with code. The vacation of the easement will also allow them to construct a deck which was not previously allowed due to the easement.

The Drainage and Utility Easement Vacation Description Sketch prepared by E.G Rud and Sons, Inc. received on October 15, 2024 details the proposed drainage and utility area to be vacated.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 15-24 Vacating Drainage & Utility Easement, 1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates and Resolution 24-152 Approving Summary Publication of Ordinance 15-24.

ATTACHMENTS

1. Ordinance No. 15-24
2. Drainage and Utility Easement Vacation Description Sketch
3. Resolution 24-152

1 st Reading: November 12, 2024	Website Notice: November 13, 2024
2 nd Reading: November 25, 2024	Publication: December 3, 2024
Adoption: November 25, 2024	Effective: January 2, 2025

**CITY OF LINO LAKES
ORDINANCE NO. 15-24**

**DRAINAGE AND UTILITY EASEMENT VACATION
(1057 BLACK DUCK CT, LOT 14 BLOCK 2, BLACK DUCK ESTATES,
ANOKA COUNTY, MINNESOTA)**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate the drainage and utility easement (“Easement”) as shown in Attachment A and legally described as follows:

That part of the drainage and utility easement lying over, under, and across Lot 14, Block 2, BLACK DUCK ESTATES, Anoka County, Minnesota, as created and dedicated in said BLACK DUCK ESTATES, described as follows:

Commencing at the southeast corner of said Lot 14, thence North 00 degrees 02 minutes 18 seconds West, assumed bearing, along the easterly line of said Lot 14, for a distance of 90.00 feet to an angle point along said easterly line, and to the point of beginning of said easement to be vacated; thence South 75 degrees 38 minutes 00 seconds West, for a distance of 82.57 feet, more or less, to a point on the west line of said Lot 14 being 70.00 feet from the southwest corner thereof; thence North 00 degrees 02 minutes 18 seconds West, along said west line, for a distance of 102.00 feet; thence North 89 degrees 57 minutes 42 seconds East, for a distance of 50.00 feet; thence South 45 degrees 17 minutes 35 seconds East, for a distance of 52.89 feet, more or less to the easterly line of said Lot 14; thence South 09 degrees 37 minutes 47 seconds West, along said easterly line, for a distance of 45.00 feet to said point of beginning.

Except that part embraced within the easterly and Westerly 5.00 feet of said Lot 14.

2. A public hearing was held on November 12, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected

property owners, and all persons interested were given an opportunity to be heard; and

3. It appears to be in the best interest of the City to vacate such Easement; and
4. This ordinance shall be recorded with the Anoka County; and
5. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Easement Vacated

The Easement legally described herein is hereby vacated upon the property becoming compliant with all City Ordinances. Specifically the existing shed and site drainage shall be addressed. Should the City determine, in its sole discretion, that the noncompliance issues have not been suitably addressed, the vacation provided by this Ordinance shall be null and void.

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Easement ordinance.

Adopted by the Lino Lakes City Council this 25th day of November, 2024.

Rob Rafferty, Mayor

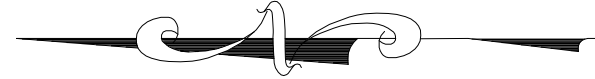
ATTEST:

Roberta Colotti, CMC
City Clerk

ATTACHMENT A

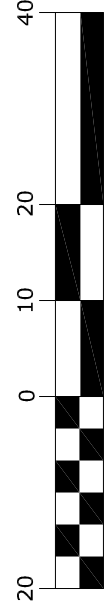
EASEMENT VACATION SKETCH

~for~ PATRICK GALVIN
~of~ 1057 BLACK DUCK COURT
LINO LAKES, MN



NORTH

GRAPHIC SCALE



1 INCH = 20 FEET

EXISTING PROPERTY DESCRIPTION:

Lot 14, Block 2, BLACK DUCK ESTATES, Anoka County, Minnesota.

PROPOSED EASEMENT VACATION DESCRIPTION:

That part of the drainage and utility easement lying over, under, and across Lot 14, Block 2, BLACK DUCK ESTATES, Anoka County, Minnesota, as created and dedicated in said BLACK DUCK ESTATES, described as follows:

Commencing at the southeast corner of said Lot 14, thence North 00 degrees 02 minutes 18 seconds West, assumed bearing, along the easterly line of said Lot 14, for a distance of 90.00 feet to an angle point along said easterly line, and to the point of beginning of said easement to be vacated; thence South 75 degrees 39 minutes 00 seconds West, for a distance of 82.57 feet, more or less, to a point on the west line of said Lot 14 being 70.00 feet from the southwest corner thereof; thence North 00 degrees 02 minutes 18 seconds West, along said west line, for a distance of 102.00 feet; thence North 89 degrees 57 minutes 42 seconds East, for a distance of 50.00 feet; thence thence South 45 degrees 17 minutes 35 seconds East, for a distance of 52.89 feet, more or less to the easterly line of said Lot 14; thence South 09 degrees 37 minutes 47 seconds West, along said easterly line, for a distance of 45.00 feet to said point of beginning.

Except that part embraced within the Easterly and Westerly 5.00 feet of said Lot 14.

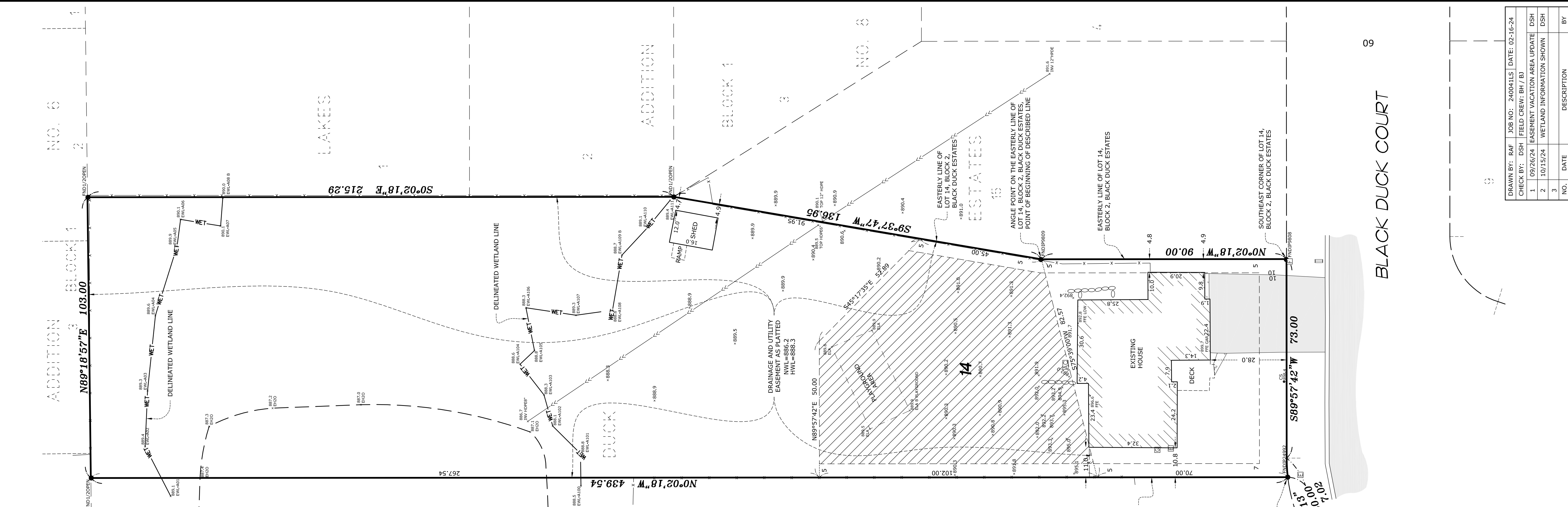
LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES AIR CONDITIONING UNIT
- DENOTES CURB STOP
- DENOTES ELECTRICAL BOX
- DENOTES EXISTING SPOT ELEVATION
- DENOTES FIBER OPTIC BOX
- DENOTES GAS METER
- DENOTES MAILBOX
- DENOTES FENCE
- DENOTES RETAINING WALL
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES PROPOSED EASEMENT VACATION AREA

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 01/30/24 and 10/14/2024.
- Bearings shown are on an assumed datum.
- Parcel ID Number: 28-31-22-13-0137.
- Curb shots are taken at the top and back of curb.
- Wetland flagging located on site are from wetland delineation report prepared by CK Wetland Services dated July 2024.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), according to Flood Insurance Rate Map Community No. 270015 Panel No. 0365 Suffix R by the Federal Emergency Management Agency, effective date DECEMBER 16, 2015.
- This survey was prepared without the benefit of title work. Additional easements, restrictions and/or encumbrances may exist other than those shown hereon. Surveyor subject to revision upon receipt of a current title commitment or an attorney's title opinion.

 **EST. 1977**
E.G. RUD & SONS, INC.
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com



DRAWN BY:	RAF	JOB NO.:	240041LS	DATE:	02-16-24
CHECK BY:	DSH	FIELD CREW:	BH / BJ		
1	09/26/24	EASEMENT VACATION AREA UPDATE	DSH		
2	10/15/24	WETLAND INFORMATION SHOWN	DSH		
3					
NO.	DATE	DESCRIPTION	BY		

**CITY OF LINO LAKES
RESOLUTION NO. 24-152**

APPROVING A SUMMARY OF ORDINANCE NO. 15-24 FOR PUBLICATION

WHEREAS, the City Council approved Ordinance No. 15-24, vacating a drainage & utility easement on 1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates; and

WHEREAS, the City Council approved the first reading on November 12, 2024, and the second reading and final passage on November 25, 2024; and

WHEREAS, Ordinance No. 15-24 is lengthy and MN statute 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall.

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota that the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the City Council of the City of Lino Lakes this 25th day of November, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

ATTACHMENT A

**CITY OF LINO LAKES
SUMMARY OF ORDINANCE NO. 15-24**

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENT

Section 1: Findings

The City Council of Lino Lakes has determined to vacate a portion of the drainage and utility easement dedicated over, under, and across 1057 Black Duck Court, Lot 14, Block 2, Black Duck Estates; and

A public hearing was held on November 12, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and a reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Drainage and Utility Easement Vacation.

Passed by the Lino Lakes City Council on November 25, 2024.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6B**

STAFF ORIGINATOR: Katie Larsen, City Planner

MEETING DATE: November 25, 2024

TOPIC: Lino Retail 2.0

- i. Consider 2nd Reading of Ordinance No. 17-24 Approving Zoning Ordinance Map Amendment (Rezoning) from NB, Neighborhood Business to GB, General Business
- ii. Consider Resolution No. 24-155 Approving Summary Publication of Ordinance No. 17-24

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council consideration of the above noted items.

BACKGROUND

The applicant, Java Companies, LLC, is proposing to plat and develop three (3) commercial lots near Lake Drive, Marketplace Drive, and 77th Street. The rezoning is part of the development process.

The City Council approved the 1st reading of the rezoning ordinance on November 12, 2024.

ANALYSIS

The 5 acre site includes the redevelopment of six (6) existing lots along the west side of Lake Drive. Two (2) lots north of 77th Street are zoned GB, General Business. Four (4) lots to the south are zoned NB, Neighborhood Business. These 4 lots will be rezoned to GB, General Business to allow for drive-throughs and automotive repair-minor which are not allowed in NB zoning district.

Findings of Fact

The Findings of Fact are detailed in Ordinance No. 17-24.

RECOMMENDATION

Staff recommends approval of the 2nd reading of Ordinance No. 17-24 and summary publication.

ATTACHMENTS

1. Ordinance No. 17-24
2. Resolution No. 24-155

1 st Reading: November 12, 2024	Website Notice: November 13, 2024
2 nd Reading: November 25, 2024	Publication: December 3, 2024
Adoption: November 25, 2024	Effective: January 2, 2025

**CITY OF LINO LAKES
ORDINANCE NO. 17-24**

**ORDINANCE TO REZONE CERTAIN PROPERTY FROM NB, NEIGHBORHOOD BUSINESS
TO GB, GENERAL BUSINESS FOR LINO RETAIL 2.0**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City received a Land Use Application to rezone certain property from NB, Neighborhood Business to GB, General Business.
2. The Planning and Zoning Board held a public hearing on October 9, 2024.
3. Per City Code Section 1007.015 (4):

(e) The Planning and Zoning Board shall hold the public hearing and consider possible adverse effects of the proposed amendment. Its judgement shall be based upon, but not limited to, the following factors:

1. The proposed action is consistent with the official City Comprehensive Plan.

The rezoning is consistent with the 2040 Comprehensive Plan. The land is guided commercial. GB, General Business is a business/commercial zoning district.

2. The proposed action is or will be compatible with present and future land uses of the area.

The rezoning is compatible with the adjacent GB, General Business zoned parcels along Lake Drive.

3. The proposed action conforms with all performance standards contained herein.

The proposed commercial development conforms with all performance standards with minor revisions as noted in Resolution No. 24-142 and Resolution No. 24-143.

4. The proposed action can be accommodated with existing public services and will not overburden the city’s service capacity.

The proposed commercial development can be accommodated with existing public services and will not overburden the city's service capacity.

5. Traffic generation by the proposed action is within capabilities of streets serving the property as described in § [1007.020](#)(4)(d) of City Code.

Traffic generated by the proposed commercial development is within the capabilities of the street serving the property.

Section 2: Amendment

The Zoning Ordinance of the City of Lino Lakes is hereby amended to rezone the following described property and shown in Attachment A - Rezoning Exhibit from NB, Neighborhood Business to GB, General Business.

Section 3: Legal Description

Lot 3, Auditor's Subdivision No. 134, Anoka County, Minnesota, excepting therefrom Parcel 17, Anoka County Highway Right-of-Way Plat No. 17.

AND

Lot 4, Auditor's Subdivision No. 134, Anoka County, Minnesota, excepting therefrom Parcel 18, Anoka County Highway Right-of-Way Plat No. 17.

AND

Lot 5, Auditor's Subdivision No. 134, Anoka County, Minnesota, excepting therefrom Parcel 19, Anoka County Highway Right-of-Way Plat No. 17.

AND

Lot 6, Auditor's Subdivision No. 134, Anoka County, Minnesota, excepting therefrom Parcel 20, Anoka County Highway Right-of-Way Plat No. 17.

AND

That part of 77th Street lying in the Southwest Quarter of the Southeast Quarter of Section 8, Township 31, Range 22, Anoka County, Minnesota, bounded as follows:
Lying north of Lot 3, AUDITOR'S SUBDIVISIONS No. 134, according to the recorded plat thereof, said Anoka County; lying east of the northerly extension of the West line of said Lot 3; lying west of ANOKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 17, according to the recorded plat thereof, said Anoka County and

lying south of the North line of said Southwest Quarter of the Southeast Quarter.
AND

That part of 77th Street lying in CAROLE'S 2ND ADDITION ESTATES, according to the recorded plat thereof, Anoka County, Minnesota, bounded as follows:

Lying east of the southerly extension of the west line of Lot 12, Block 2, said CAROLE'S 2ND ADDITION ESTATES; lying south of the south line of said Lot 12; lying north of the North line of the Southwest Quarter of the Southeast Quarter, Section 8, Township 31, Range 22 and lying west of ANOKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 17, according to the recorded plat thereof, said Anoka County.

Section 4: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon the filing of the ordinance.

Section 5: The rezoning provided for by this ordinance is contingent on the filing of Lino Retail 2.0 final plat. Should the final plat not be filed, the rezoning provided by this ordinance shall be null and void.

Adopted by the Lino Lakes City Council this ____ day of _____, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC
City Clerk

ATTACHMENT A
Rezoning Exhibit

REZONING EXHIBIT

MARILYN DRIVE

CAROLE'S
BLOCK 2

ESTATES

13

2ND ADDITION

EXISTING ZONING: GB

77TH STREET

AUDITOR'S

EXISTING ZONING: NB

EXISTING ZONING: NB

EXISTING ZONING: NB

16

SUBDIVISION

EXISTING ZONING: NB

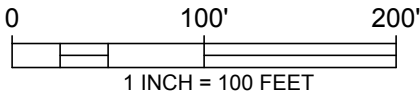
EXISTING ZONING: NB

EXISTING ZONING: NB

7

NO. 134

ANCKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 17
LAKE DRIVE (C.S.A.H. NO. 23)



NO.	DATE	DESCRIPTION

DATE: 10/3/24
SCALE: AS SHOWN
DRAWN BY: JDS
CHECKED BY: MG
PROJECT NO. 10923008

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
Jonathan D. Schuette
Jonathan D. Schuette 45352 DATE: 10/3/24

PREPARED FOR:

JAVA COMPANIES

DESIGN TREE
engineering + land surveying

Corporate Office:
120 17th Ave W Alexandria, MN 56308
888-216-1916

**CITY OF LINO LAKES
RESOLUTION NO. 24-155**

**RESOLUTION APPROVING SUMMARY OF
ORDINANCE NO. 17-24 FOR PUBLICATION**

WHEREAS, the City Council has approved the first and second readings of Ordinance No. 17-24 amending City Code Chapter 1007: Zoning Code; and

WHEREAS, Ordinance No. 17-24 is lengthy and Minn. Statute 412.191 provides for a city to publish a summary of an ordinance; and

WHEREAS, the City Council determines that the summary clearly informs the public of the intent and effect of the ordinance; and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the summary of Ordinance No. 17-24, attached hereto as Exhibit A, for publication according to State Law and City Charter is approved.

Adopted by the City Council of the City of Lino Lakes this _____ day of _____, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

EXHIBIT A

CITY OF LINO LAKES

**SUMMARY OF ORDINANCE NO. 17-24 REZONING CERTAIN PROPERTY FROM
NB, NEIGHBORHOOD BUSINESS TO GB, GENERAL BUSINESS FOR
LINO RETAIL 2.0**

The City Council of Lino Lakes ordains:

Section 1. The Lino Lakes City Code Chapter 1007: Zoning Code has been amended to rezone the property located in the future plat of Lino Retail 2.0 near Lake Drive, Marketplace Drive, and 77th Street from NB, Neighborhood Business to GB, General Business.

Passed by the Lino Lakes City Council on November 25, 2024.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall or on the City's website at <https://linolakes.us/163/City-Code-Zoning-Ordinances>.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6C**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: November 25, 2024

TOPIC: Ordinance No. 14-24, Vacating a portion of 77th Street lying between Marilyn Drive and Lake Drive, Diane Hankee

- i. Consider 2nd Reading of Ordinance No. 14-24
- ii. Consider Resolution No. 24-151, Approving Summary Publication of Ordinance No. 14-24

VOTE REQUIRED: 4/5

INTRODUCTION

Staff is requesting City Council consideration of the 2nd Reading of Ordinance No. 14-24 Vacating a portion of 77th Street lying between Marilyn Drive and Lake Drive.

BACKGROUND

The City has planned, for a long time, to realign 77th Street with Market Place Drive. This is in coordination with Anoka County to improve mobility on Lake Drive and provide safer access to adjacent neighborhoods. In 2025, the City plans to complete the construction of the realign 77th Street at Market Place Drive. This project is in coordination with the Lino Lakes 2.0 development.

The City held a public hearing on November 12, 2024 for the 77th Street vacate where there were concerns from some of the residents on Marilyn Drive. In response staff is evaluating some of the proposed considerations for traffic calming.

The Vacation Description Sketch prepared by Design Tree, Inc. dated September 9, 2024 details the proposed area to be vacated.

RECOMMENDATION

Staff is recommending approval of the 2nd Reading of Ordinance No. 14-24 Vacating a portion of 77th Street lying between Marilyn Drive and Lake Drive and Resolution 24-151 Approving Summary Publication of Ordinance 14-24.

ATTACHMENTS

1. Ordinance No. 14-24
2. Drainage and Utility Easement Vacation Description Sketch
3. Resolution 24-151

1 st Reading: November 12, 2024	Publication: November 13, 2024
2 nd Reading: November 25, 2024	Effective: December 3, 2024
Adoption: November 25, 2024	Effective: January 2, 2025

**CITY OF LINO LAKES
ORDINANCE NO. 14-24**

**ORDINANCE VACATING A PORTION OF 77TH STREET
(BETWEEN MARILYN DRIVE AND CSAH 23 (LAKE DRIVE),
ANOKA COUNTY, MINNESOTA.)**

The City Council of Lino Lakes ordains:

Section 1: Findings of Fact

1. The City Council of Lino Lakes has determined to vacate a portion of 77th Street between Marilyn Drive and CSAH 23 (Lake Drive) (“Street”).
2. The area of the vacated Street is legally described as follows and shown in Attachment A-Vacation Exhibit.

That part of 77th Street lying in the Southwest Quarter of the Southeast Quarter of Section 8, Township 31, Range 22, Anoka County, Minnesota, bounded as follows:

Lying north of Lot 3, AUDITOR’S SUBDIVIONS No. 134, according to the recorded plat thereof, said Anoka County; lying east of the northerly extension of the West line of said Lot 3; lying west of ANOKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 17, according to the recorded plat thereof, said Anoka County and lying south of the North line of said Southwest Quarter of the Southeast Quarter.

AND

That part of 77th Street lying in CAROLE’S 2ND ADDITION ESTATES, according to the recorded plat thereof, Anoka County, Minnesota, bounded as follows:

Lying east of the southerly extension of the west line of Lot 12, Block 2, said CAROLE’S 2ND ADDITION ESTATES; lying south of the south line of said Lot 12; lying north of the North line of the Southwest Quarter of the Southeast Quarter, Section 8, Township 31, Range 22 and lying west of ANOKA COUNTY HIGHWAY RIGHT OF WAY PLAT NO. 17, according to the recorded plat thereof, said Anoka County.

3. A public hearing was held on November 12, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and
4. It appears to be in the best interest of the City to vacate such Street; and

5. This ordinance shall be recorded with Anoka County; and
6. Four-fifths of all members of the City Council concur with this ordinance.

Section 2: Street Vacated

The Street described herein is hereby vacated.

Section 3: Any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto.

Section 4: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon filing of the ordinance.

Section 5: The vacation provided for by this ordinance is contingent on the dedication of new 77th Street right-of-way in the Lino Retail 2.0 plat, said new right-of-way to be named Marketplace Drive. Should the new right-of-way not be dedicated, the vacation provided by this ordinance shall be null and void.

Adopted by the Lino Lakes City Council this ____ day of _____, 2024.

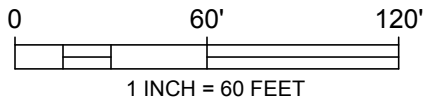
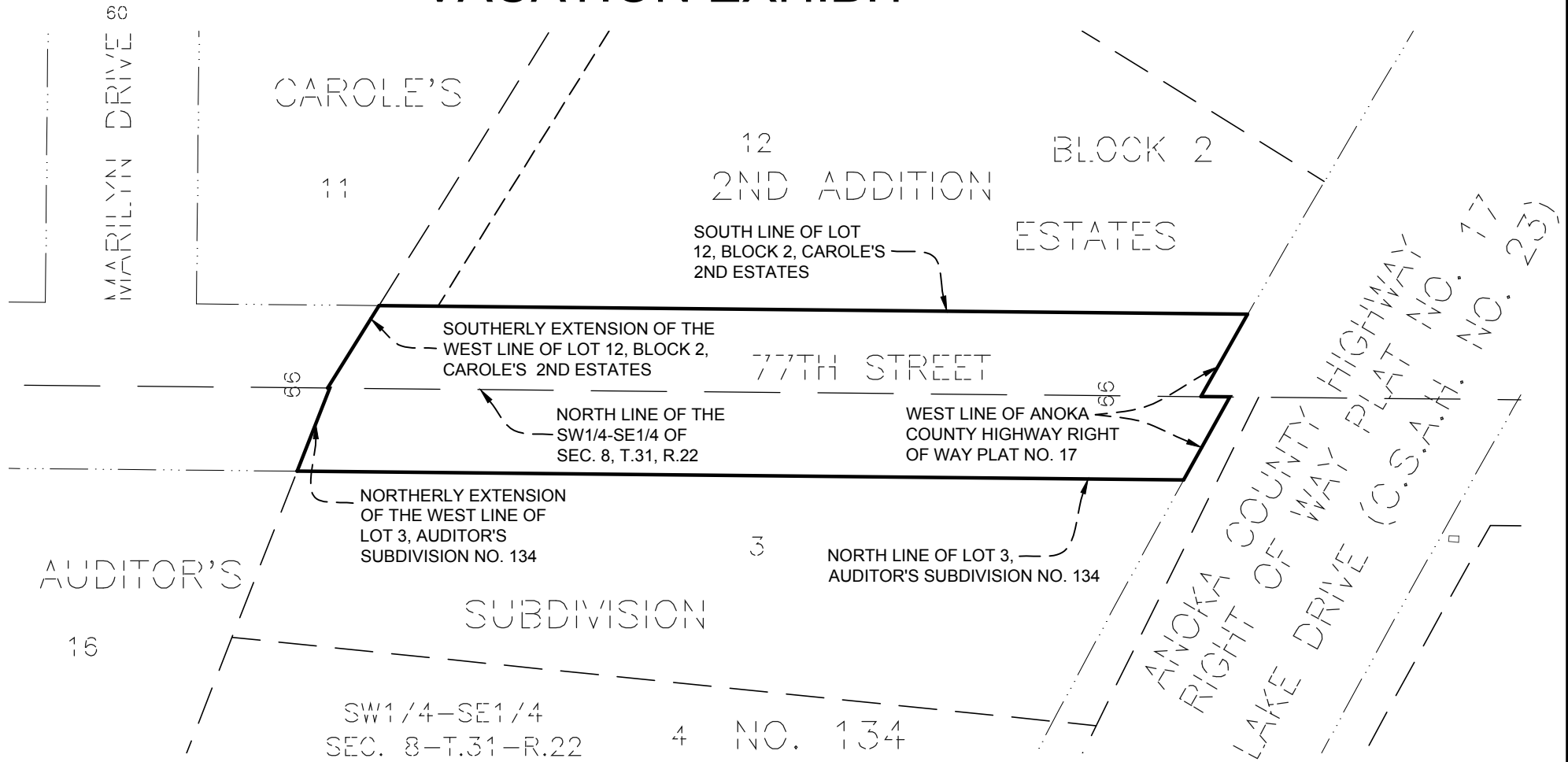
BY: _____
Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

ATTACHMENT A
Street Vacation Exhibit

VACATION EXHIBIT



NO.	DATE	DESCRIPTION

COPYRIGHT © 2023
BY DESIGN TREE ENGINEERING INCORPORATED

DATE: 09/04/24
SCALE: AS SHOWN
DRAWN BY: CWK
CHECKED BY: JDS
PROJECT NO. 10923008

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Jonathan D. Schuette
Jonathan D. Schuette 45352 DATE: 09/09/24

PREPARED FOR:
JAVA COMPANIES, LLC

DESIGN TREE
engineering + land surveying

Corporate Office
120 17th Ave W Alexandria, MN 56308
888-216-1916

**CITY OF LINO LAKES
RESOLUTION NO. 24-151**

APPROVING A SUMMARY OF ORDINANCE NO. 14-24 FOR PUBLICATION

WHEREAS, the City Council approved Ordinance No. 14-24, vacating a portion of 77th Street lying between Marilyn Drive and Lake Drive; and

WHEREAS, the City Council approved the first reading on November 12, 2024, and the second reading and final passage on November 25, 2024; and

WHEREAS, Ordinance No. 14-24 is lengthy and MN statute 412.191 allows the city to publish a summary of an ordinance, and

WHEREAS, the City Council has determined that the summary clearly informs the public of the intent and effect of the ordinance, and

WHEREAS, the publication in the official newspaper will include a notice that a full printed copy of the ordinance is available at City Hall.

NOW, THEREFORE, BE IT FURTHER RESOLVED by The City Council of The City of Lino Lakes, Minnesota that the City Council approves the summary in Attachment A for publication according to state law and the City Charter.

Adopted by the City Council of the City of Lino Lakes this 25th day of November, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, City Clerk

ATTACHMENT A

**CITY OF LINO LAKES
SUMMARY OF ORDINANCE NO. 14-24**

AN ORDINANCE VACATING DRAINAGE AND UTILITY EASEMENT

Section 1: Findings

The City Council of Lino Lakes has determined to vacate a portion of the area over, under, and across 77th Street lying between Marilyn Drive and Lake Drive; and

A public hearing was held on November 12, 2024 before the City Council in the City Hall Council Chambers after due published and posted notice had been given and a reasonable attempts were made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and

Section 3: Effect

This ordinance shall be in force and effect from and after its passage and publication according to the Lino Lakes City Charter and upon recording of the Drainage and Utility Easement Vacation.

Passed by the Lino Lakes City Council on November 25, 2024.

This is a summary of the adopted ordinance. A full printed copy of the ordinance is available at City Hall.

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6D**

STAFF ORIGINATOR: Diane Hankee, City Engineer

MEETING DATE: November 25, 2024

TOPIC: Consider Resolution No. 24-153, Accepting Quotes and Awarding a Construction Contract, Utility Repair Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting authorization to accept quotes and award the construction contract for the Utility Repair Project.

BACKGROUND

There are two leaking gate valves off Lonesome Pine Trail and one off Chokecherry Road. Staff received quotes to repair the leaking gate valves by December 13, 2024.

Quotes for the project were received on November 21, 2024 and are outlined below:

CONTRACTOR	QUOTE
Valley-Rich Co., Inc.	\$35,400.00
Olson's in the Pink	\$67,700.00
C.W. Houle, Inc.	Did not Quote

The low quote was submitted by Valley-Rich Company Inc. of Chaska, Minnesota, in the amount of \$35,400.00. Funding for the project is through the Water Operating Fund.

RECOMMENDATION

Staff recommends adoption of Resolution No. 24-153 accepting quotes and awarding a construction contract for the Utility Repair Project in the amount of \$35,400.00 to Valley-Rich Company Inc.

ATTACHMENTS

1. Resolution No. 24-153

**CITY OF LINO LAKES
RESOLUTION NO. 24-153**

**RESOLUTION ACCEPTING QUOTES, AND AWARDING A CONSTRUCTION
CONTRACT, UTILITY REPAIR PROJECT**

WHEREAS, pursuant to a request for quotes for the repair of leaking gate valves, quotes were received, and tabulated:

CONTRACTOR	QUOTE
Valley-Rich Co., Inc.	\$35,400.00
Olson's in the Pink	\$67,700.00
C.W. Houle, Inc.	Did not Quote

WHEREAS, the low quote was submitted by Valley-Rich Company Inc. of Chaska, Minnesota, in the amount of \$35,400.00; and

WHEREAS, the funding for the project is through the Water Operating Fund; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the Mayor and Clerk are hereby authorized and directed to enter into a contract with Valley-Rich Company Inc. for the construction of the Utility Repair Project in the amount of \$35,400.00;

Adopted by the City Council of the City of Lino Lakes this 25th day of November, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC,
City Clerk

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 6E**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: November 25, 2024

TOPIC: Consider Resolution No. 24-158, Approving Colonial Woods Comprehensive Plan Amendment

VOTE REQUIRED: Super Majority

INTRODUCTION

Staff is requesting City Council consideration to approval a Comprehensive Plan Amendment to provide for sanitary sewer and water service to the Colonial Woods neighborhood.

BACKGROUND

The City of Lino Lakes has initiated a Comprehensive Plan Amendment for land located east of Ware Road, north of 62nd Street North and south of Birch Street. The area is an existing residential neighborhood with 29 homes, known as Colonial Woods. The City is proposing to reconstruct the roads within the development in 2025. The area is currently served by individual subsurface sewage treatment systems and private wells. As part of the road construction project a feasibility study was completed that considered the extension of municipal sanitary sewer and water utility to service the area. A majority of the property owners supported the extension of utilities, and the City Council has ordered the improvement.

The 2040 Comprehensive Plan includes a Full Build Land Use Plan and a 2040 Land Use plan. The Full Build plan guides the area as low density residential, and the 2040 Future Land Use plan shows the area as Urban Reserve. To provide sanitary sewer, the 2040 Land Use plan will need to be amended to guide the land as low density residential, matching the Full Build Land Use Plan. The 2040 Utility Staging Plan also needs to be amended to change from Stage 3 Planned Service Area to Stage 1A Planned Service Area.

ANALYSIS

Staff has reviewed the application for consistency with the Comprehensive Plan, as well as City policies.

Existing Conditions

The 29 subject parcels are owned by multiple parties. The parcels are developed with single family homes. The area is currently served by onsite septic systems and private wells. Septic systems within the project area have an average age of 35 years. Most systems are original to the construction date of the homes with four replaced in the last 10 years.

The existing development density of 1.34 units per acre falls slightly under the City's low density sewerer land use density threshold (1.6 to 3.0 units per acre). However, the City will continue to meet the regional average sewerer density requirement of 3.0 units per acre.

Land Use Amendment

One change from the 2040 Land Use Plan is proposed:

1. 39 acres will be reclassified from Urban Reserve to Low Density Residential.

Staging Plan Amendment

One change to the 2040 Staging Plan is proposed:

1. 39 acres will be changed from Stage 3 Planned Service Area to Stage 1A Planned Service Area on the Utility Staging Map.

Consistency with the Comprehensive Plan

The proposed amendments are supported by and consistent with the Land Use (Chapter 3) goals and policies as noted below:

Existing Unsewered Single-Family Subdivisions

The urbanized area of the City of Lino Lakes surrounds several large-lot single family subdivisions that are not connected to the public sewer and water systems. These pockets of homes use subsurface sewage treatment systems (SSTS) and some use private wells. The Utility Staging Plan maps these areas in Staging Area 3. Even though the staging plan indicates that these areas will not receive service within the 20-year span of the plan, it is the city's policy to extend public utilities to these neighborhoods when either requested by the homeowners or when necessary to replace failing SSTS, to preserve and maintain existing neighborhoods. The city's sewer and water systems have been designed to serve these areas.

As part of the Staging Plan update, the city considered changing these neighborhoods to Stage 1A on the 2040 Staging Plan and changing them from "Urban Reserve" to "Low Density Residential" on the Land Use Plan Maps. Including them in the staging plan would

remove an extra bureaucratic step (a Comprehensive Plan Amendment) from the process of extending utility service. However, the Metropolitan Council's formulas for calculating compliance with regional density policies would penalize the city for including these existing neighborhoods unless there is current documentation of SSTS failures. Therefore, case-by-case plan amendments will be necessary before service can be extended to these existing neighborhoods.

1. The City will create a fully integrated Comprehensive Plan and keep it up to date with biannual reviews. The City will perform an intensive review at least once every five years to ensure the plan addresses changing needs and conditions.

The need for a Comprehensive Plan amendment to provide municipal services has been petitioned by the residents. The amendment will allow utilities to be provided to replace failing septic systems and wells.

2. The Comprehensive Plan will include a staging plan defining development staging areas sized to accommodate forecasted growth.

The proposed amendment to the staging plan will allow the land to be brought into the current staging plan phase. The adjacent areas to the north, south and east are all in the current staging area.

3. The City will monitor the ten-year staging areas and annually determine if adequate land remains available.

The proposed amendment applies to land already developed and will have no impact on land supply within staging areas.

4. All development must be located within the current ten-year staging area unless a Comprehensive Plan amendment is approved that redefines the current ten-year staging area.

If approved as proposed the amendments would bring the area into the current staging area to allow utility services to be provided.

5. All development must be phased within each ten-year staging area in accordance with the staging plan unless the City Council determines, by resolution, to redefine the location of the current five-year phase.

No development is proposed outside of the current staging area.

6. Prior to reaching the time threshold for the next ten-year staging area, or five-year phase within a ten-year staging area, depicted on the staging plan, the City Council will determine by resolution if the next area is to be opened to development. The following criteria will be used to determine where and when to open up the next ten-year staging area, or five-year phase within a staging area, in accordance with the timing indicated on the staging plan:

- a. Adequate infrastructure must be available to support development. Appropriate analysis will determine if adequate infrastructure is available and what utility extensions and transportation improvements are required to support new development. If infrastructure is not available and cannot be made available in a timely manner to support expanding into the next ten-year staging area or five-year phase within a staging area, the city may refrain from opening up the next staging area, or portions thereof.*
- b. Different areas of the city can be considered independently. A decision to open one area of the city to development does not automatically open a different area of the city. Decisions to open new areas to development should clearly define and map the area being opened.*
- c. This process does not require a comprehensive plan amendment because it is in accordance with the timing indicated on staging plan.*

Staff finds that adequate infrastructure is available to support the existing development.

7. The following criteria will be used to determine if the city should allow a specific development project to occur early in a ten-year staging area, or five-year phase within a staging area, prior to the timing indicated on the staging plan.

- a. The proposed development must be located within both the current and the next ten-year staging area, or five-year phase, or located adjacent to the current staging area.*
- b. The proposed development must be master planned. Small, piecemeal developments do not justify redefining the ten-year staging area, or five-year phase.*
- c. The proposed, master planned project must provide discernable public values.*
- d. Adequate infrastructure must be available to support development. Appropriate analysis will determine if adequate infrastructure is available and what utility extensions and transportation improvements are required to support new development.*
- e. There must be a commitment that the development will pay its proportionate share of infrastructure improvement costs associated with development.*

Not applicable.

8. All development must adhere to the Greenway System plan, including all its components,

as this plan provides a conservation design framework for growth within the city.

This request will adhere to the Greenway System Plan.

9. Include standards in subsequent ordinance updates to ensure quality development that minimizes negative impacts on natural and cultural features of the community.

Not applicable.

10. The City will plan to accommodate an annual average of 230 units per year over each 5-year phasing period not to exceed 345 units in any one year. At the end of the 5-year phasing period unallocated units will be averaged out over the next five-year phase.

Not Applicable. The proposed area includes developed parcels and no new development would occur with the amendment.

Findings of Fact

The following are Findings of Fact for the Comprehensive Plan Amendment:

1. The proposed 2040 Comprehensive Plan amendments are needed to provide municipal services to existing residents of the City.
2. The proposed land use and staging plan changes are consistent with the policy text for the 2040 Comprehensive Plan.
3. The proposed amendment is consistent with Sanitary Sewer Plan planned infrastructure improvements and simply allows those improvements to occur earlier.
4. The proposed amendment is consistent with Water Supply Plan planned infrastructure improvements and simply allows those improvements to occur earlier.
5. Subsurface Sewage Treatment Systems in the area are more than 35 years old with failure of some systems.

PLANNING AND ZONING BOARD

The Planning and Zoning Board held a public hearing on November 13, 2024. The City published notice of the proposed change in the official newspaper and mailed notice to the property owners whose property is proposed to be reclassified. There were no public comments and the board unanimously recommended approval.

METROPOLITAN COUNCIL

If approved by the City Council the amendment will be submitted to Metropolitan Council for review and determination that the amendment is in conformance with regional policies.

RECOMMENDATION

Staff recommends approval of the Colonial Woods Neighborhood Comprehensive Plan Amendment.

ATTACHMENTS

1. Resolution No. 24-158

**CITY OF LINO LAKES
RESOLUTION NO. 24-158**

**APPROVING COMPREHENSIVE PLAN AMENDMENT FOR COLONIAL WOODS
NEIGHBORHOOD**

WHEREAS, the City is proposing to reconstruct streets within the Colonial Woods neighborhood, and

WHEREAS, the neighborhood is currently served by individual subsurface sewage treatment systems and private wells; and

WHEREAS, the City finds that it is in the best interest of the public health, welfare and safety to extend municipal sewer and water utilities to service the area as part of the street reconstruction project, and

WHEREAS, the neighborhood is currently guided Urban Reserve in the City's 2040 Comprehensive Plan and located in a Stage 3, post 2040, utility staging area; and

WHEREAS, it is necessary to amend the Comprehensive Plan to change the land use to Low Density Residential and the Staging Area to Stage 1A to service the area,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the Comprehensive Plan is hereby amended to:

1. Reclassify the 39 acre Colonial Woods neighborhood from Urban Reserve to Low Density Residential, as shown on the attached Exhibit A
2. Reclassify the 39 acre Colonial Woods neighborhood from Stage 3 Planned Service Area to Stage 1A Planned Service Area, as shown on attached Exhibit B.

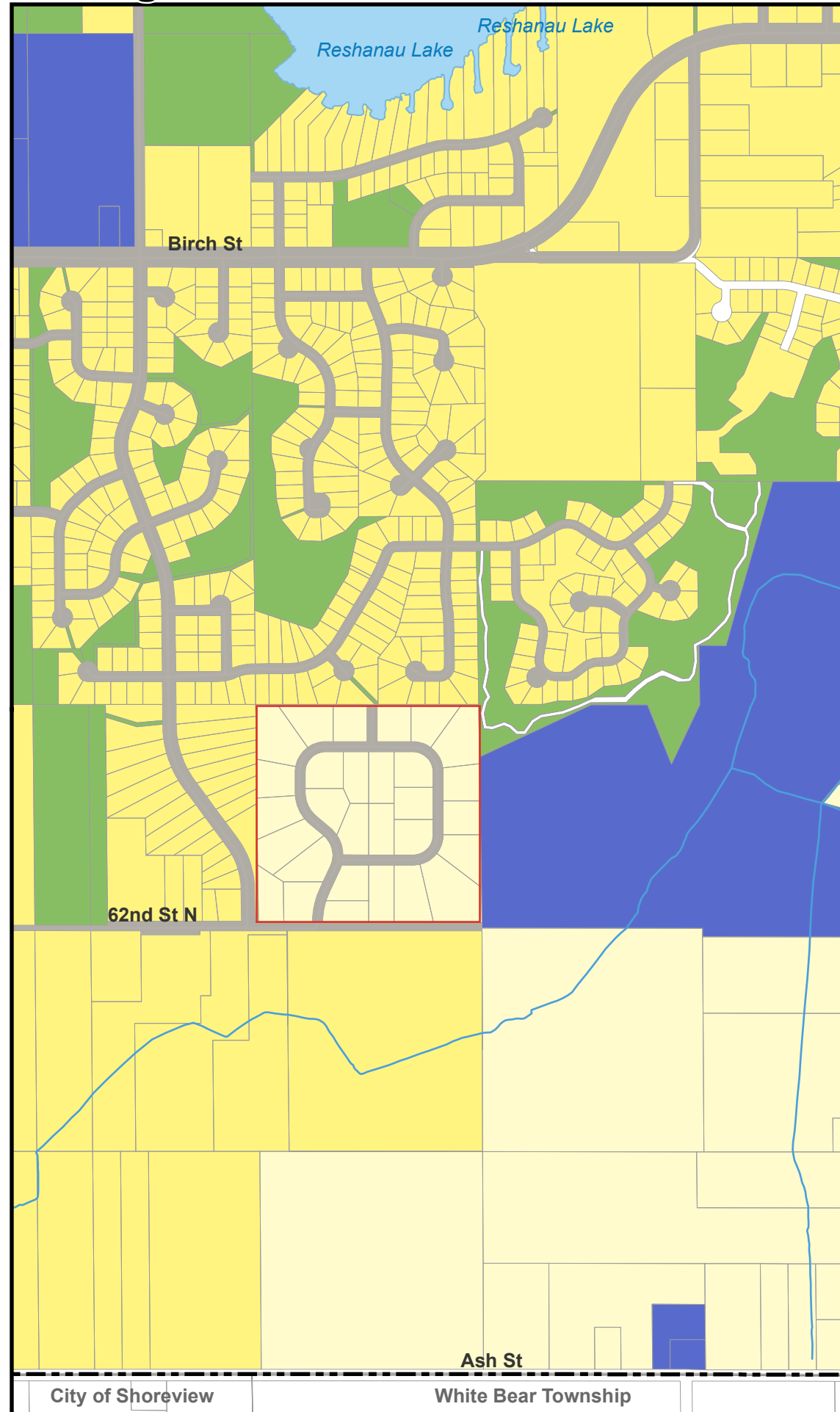
Adopted by the City Council of the City of Lino Lakes this 25th day of November, 2024.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

Existing



Proposed

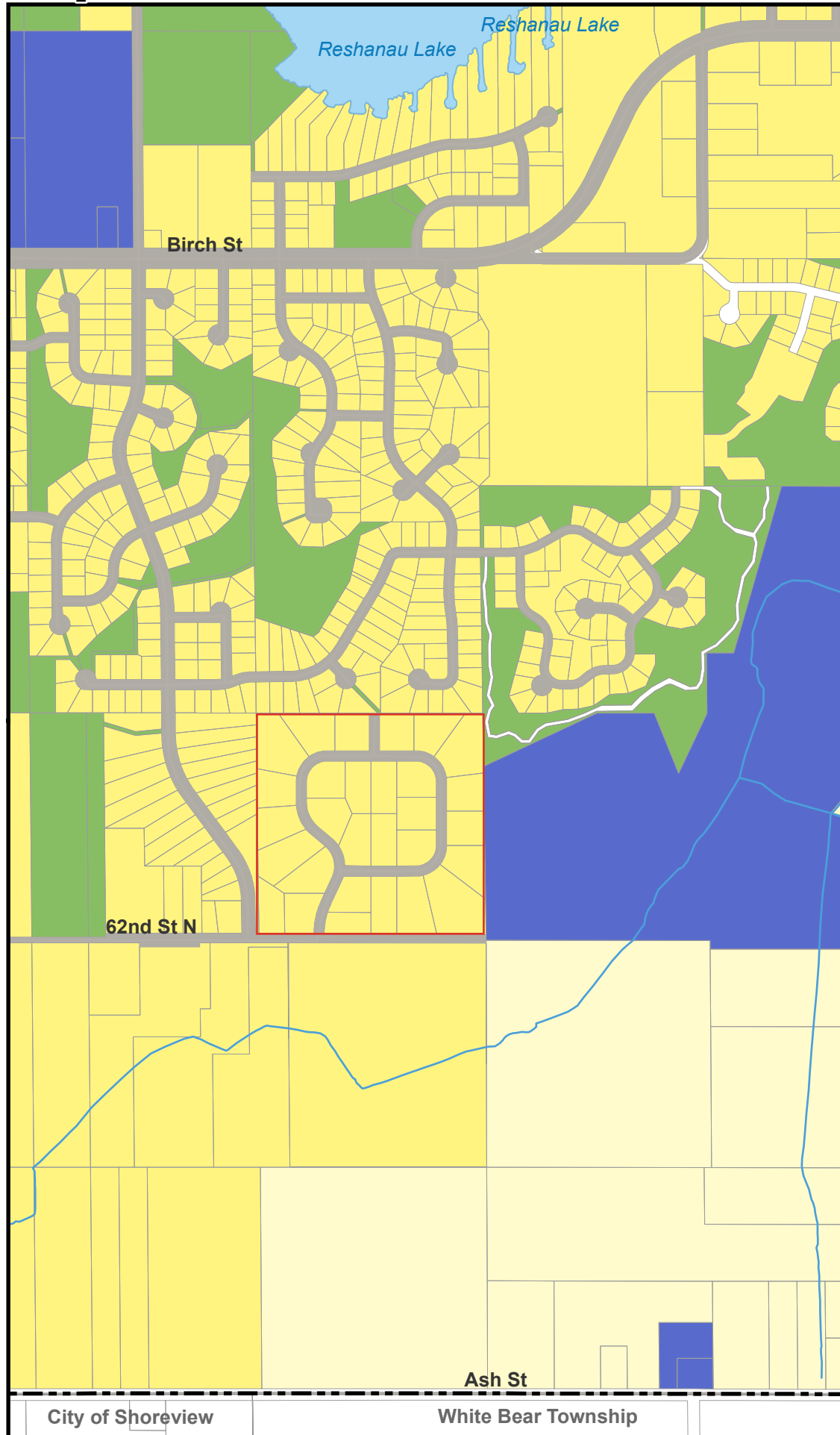


EXHIBIT A

COLONIAL WOODS

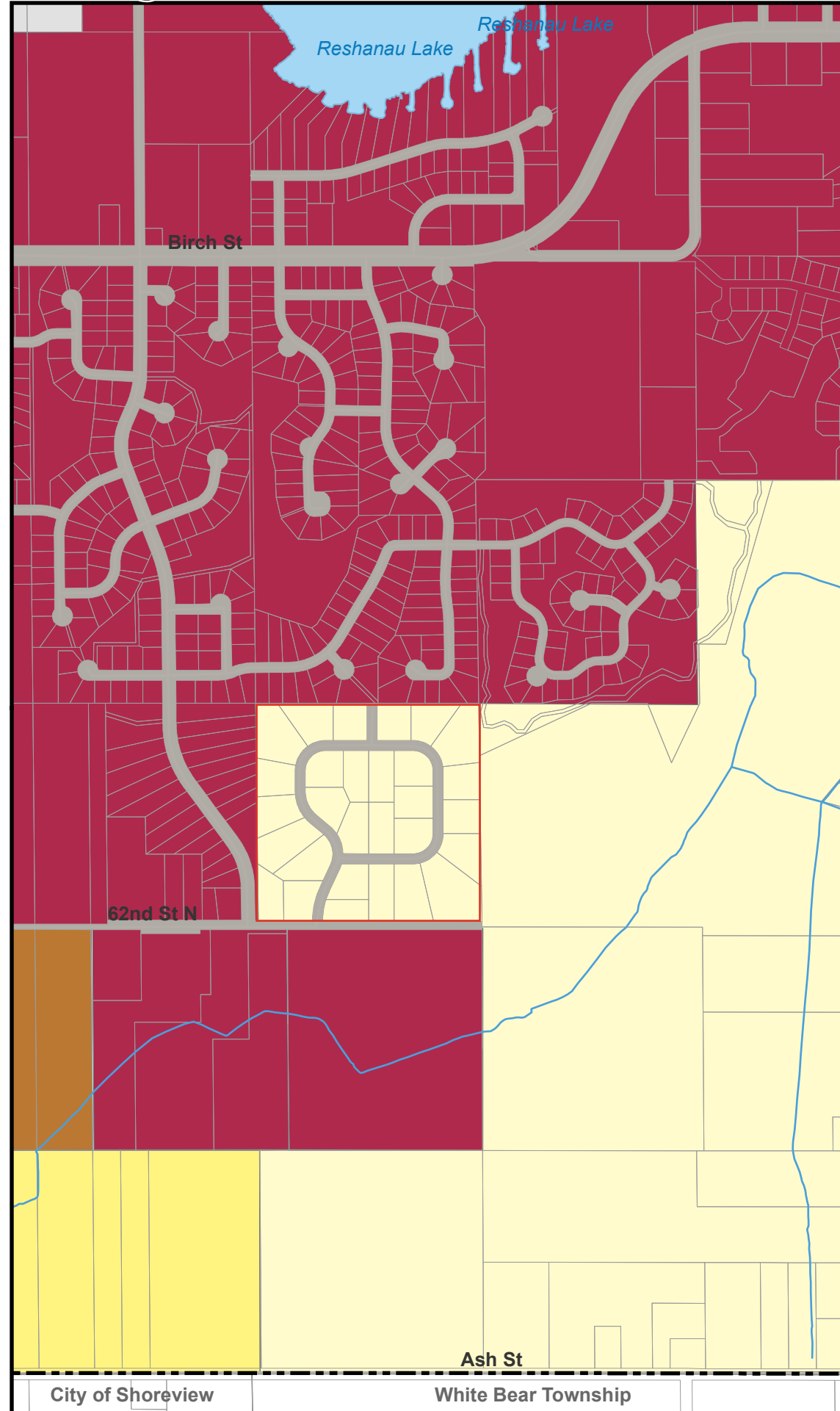
- Permanent Rural
- Urban Reserve
- Low Density Residential
- Low Density Mixed Residential
- Medium Density Residential
- High Density Residential
- Planned Residential / Commercial
- Office Residential
- Signature Gateway District
- Commercial
- Town Center
- Business Campus
- Industrial
- Civic and Institutional
- Parks and Open Space
- Private Airfield



Source:
Revised National Wetland Inventory (MN DNR, 2009-2014)



Existing



Proposed

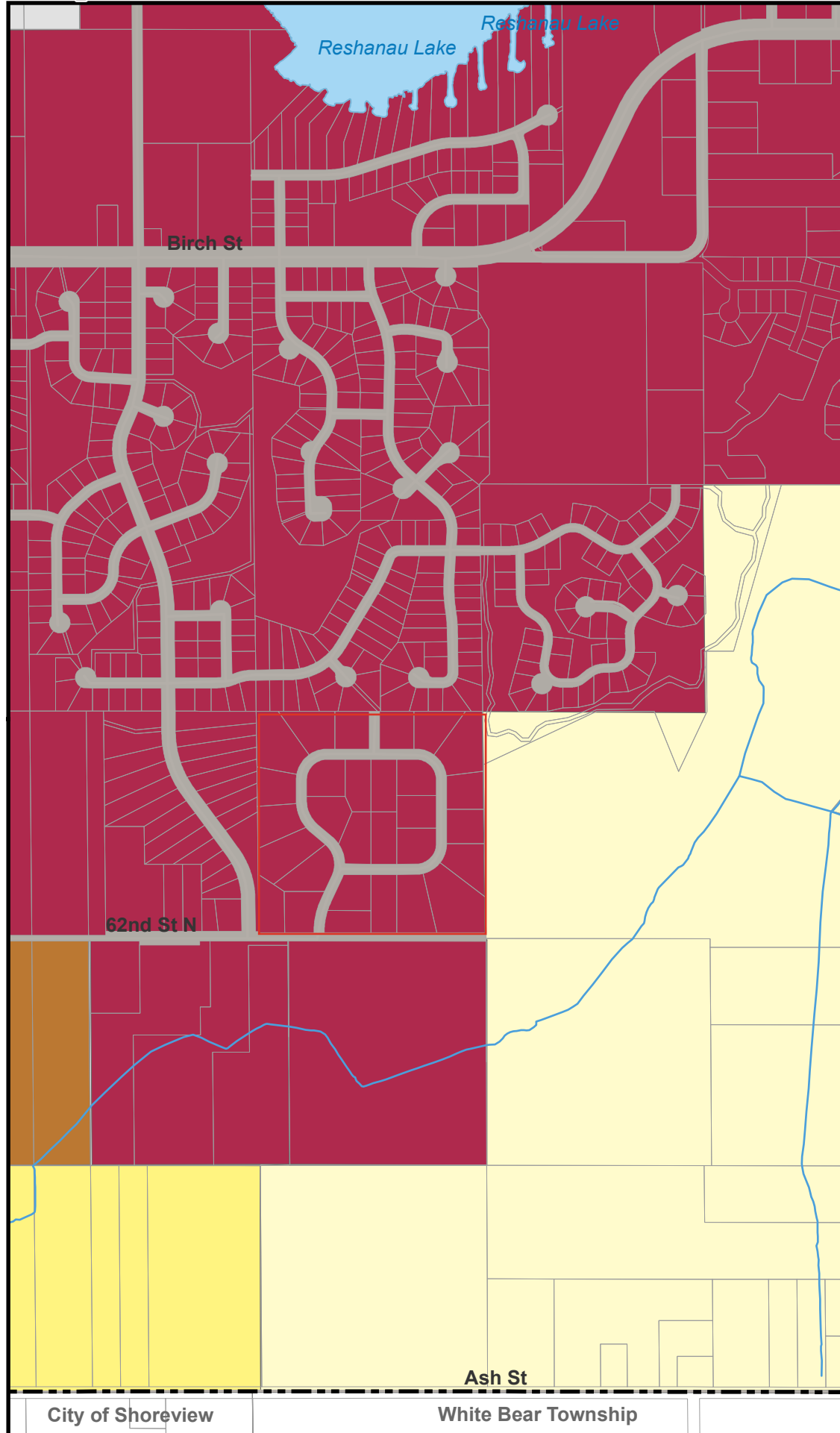








EXHIBIT B

COLONNIAL WOODS

STAGE

-  Stage 1A Planned Service Area (2018 - 2025)
-  Stage 1B Planned Service Area (2025 - 2030)
-  Stage 2A Planned Service Area (2030 - 2035)
-  Stage 2B Planned Service Area (2035 - 2040)
-  Stage 3 Planned Service Area (Post 2040)
-  No Service



Source:
Revised National Wetland Inventory (MN DNR, 2009-2014)

