



CITY COUNCIL AGENDA

Monday, November 10, 2025

Broadcast on Cable TV Channel 16
and northmetrotv.com/lino-lakes-stream

*Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
City Administrator: Karen Anderson*

CITY COUNCIL WORK SESSION, 6:00 P.M., COUNCIL CHAMBERS (NOT TELEVISED)

- A. Call to Order and Roll Call
- B. Setting the Agenda: Addition or Deletion of Agenda Items
- C. November Meeting Schedule, Roberta Colotti
- D. Review Regular Agenda
- E. Adjourn

CANVASSING BOARD MEETING 6:15 P.M., COUNCIL CHAMBERS (TELEVISED)

- A. Call to Order and Roll Call
- B. Setting the Agenda: Addition or Deletion of Agenda Items
- C. 2025 Election Results: Acceptance of Municipal Canvassing Board Report Declaring the Results of the November 4, 2025, Municipal Election, Roberta Colotti

CITY COUNCIL MEETING, 6:30 P.M., COUNCIL CHAMBERS (TELEVISED)

- Call to Order and Roll Call
- Setting the Agenda: Addition or Deletion of Agenda Items
- Pledge of Allegiance

1. Special Presentation

2. Public Comment (sign-in prior to start of meeting per Rules of Decorum)

3. Consent Agenda

- A. Approval of Expenditures for November 10, 2025 (Check No. 123832 through 123909) in the Amount of \$2,277,070.80

- B. Approval of October 27, 2025, City Council Work Session Minutes
- C. Approval of October 27, 2025, City Council Meeting Minutes
- D. Declaring Intent to Reimburse Certain Expenditures with Proceeds of Bonds, Michael Grochala
 - i. Resolution No. 25-155, Declaring Intent to Reimburse Certain Expenditures with Proceeds of Bonds, Public Works Building
 - ii. Resolution No. 25-156, Declaring Intent to Reimburse Certain Expenditures with Bond Proceeds, Otter Lake Road Extension Improvements
- E. Approval of November 3, 2025, City Council Work Session Minutes

4. Finance Department Report

5. Administration Department Report

- A. First Reading Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule, Roberta Colotti
- B. Appointment of Paid On-Call Firefighter, Meg Sawyer
- C. Appointment of Police Officer, Meg Sawyer

6. Police Department Report

7. Fire Department Report

8. Public Services Department Report

9. Community Development Report

- A. Resolution No. 25-157 Approving City of Lino Lakes Right of Way Plat No. 4, Michael Grochala
- B. Resolution No. 25-158 Concurring With County State Aid Highway Designation, County Road J, Michael Grochala

10. Unfinished Business

11. New Business

12. Notices and Communications

- A. City Hall will be closed on Tuesday, November 11th in observance of the Veterans Day Holiday.

B. Planning and Zoning Board Meeting, November 12, 2025, at 6:30 p.m. at City Hall

ADJOURNMENT

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM C.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE November 10, 2025

AGENDA ITEM: 2025 Election Results: Acceptance of Municipal Canvassing Board Report Declaring the Results of the November 4, 2025, Municipal Election

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City of Lino Lakes held a Municipal Election on November 4, 2025, for the offices of Mayor (one seat) and Council Member (two seats).

BACKGROUND

Minnesota Statute §205.185 requires that the governing body of a city which conducts an election must publicly canvass the returns and declare the results within seven days following a general election. The results of the November 4, 2025, General Municipal Election will be presented at the Canvass Board Meeting. If, following review, the City Council, acting as the Lino Lakes Canvassing Board, is satisfied that the abstract reports are correct, the board shall approve the abstracts which become the official election results.

RECOMMENDATION

Motion to approve the November 4, 2025, Municipal Election Abstracts as presented.

ATTACHMENTS

1. Lino Lakes 2025 General Election Abstract
2. Lino Lakes November 4 2025 Local Election Statistics Spreadsheet
3. Lino Lakes Results by Precinct
4. Lino Lakes Polling Location Write-in Tallies
5. Lino Lakes AB Write-in Tallies

Abstract of Votes Cast
In the Precincts of the City of Lino Lakes
State of Minnesota
at the Municipal and School District General Election
Held Tuesday, November 4, 2025

as compiled from the official returns.

Summary of Totals
City of Lino Lakes
Tuesday, November 4, 2025 Municipal and School District General Election

Number of persons registered as of 7 a.m.	15499
Number of persons registered on Election Day	76
Number of accepted regular, military, and overseas absentee ballots and mail ballots	180
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	3467

Summary of Totals
City of Lino Lakes
Tuesday, November 4, 2025 Municipal and School District General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Lino Lakes)

NP Catherine Decker 1082	NP Luke Walter 148	NP Rob Rafferty 2154	WI WRITE-IN 21
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Council Member (Lino Lakes) (Elect 2)

NP Randy Rennaker 2184	NP Chris Stowe 753	NP Julia Nelson 1434	NP Dale Stoesz 1410	NP Tere OConnell 589
WI WRITE-IN 25				

Detail of Election Results
City of Lino Lakes
Tuesday, November 4, 2025 Municipal and School District General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
02 2205 : LINO LAKES P-1	2484	19	503
02 2210 : LINO LAKES P-2	2223	18	644
02 2215 : LINO LAKES P-3	1555	4	384
02 2220 : LINO LAKES P-4	2445	6	546
02 2225 : LINO LAKES P-5	1711	8	404
02 2230 : LINO LAKES P-6	2683	12	465
02 2235 : LINO LAKES P-7	2398	9	521
City of Lino Lakes Total:	15499	76	3467

Detail of Election Results
City of Lino Lakes
Tuesday, November 4, 2025 Municipal and School District General Election

Office Title: Mayor (Lino Lakes)

Precinct	NP Catherine Decker	NP Luke Walter	NP Rob Rafferty	WI WRITE-IN
02 2205 : LINO LAKES P-1	187	32	274	4
02 2210 : LINO LAKES P-2	212	35	375	5
02 2215 : LINO LAKES P-3	141	9	224	1
02 2220 : LINO LAKES P-4	146	26	365	3
02 2225 : LINO LAKES P-5	129	16	252	1
02 2230 : LINO LAKES P-6	133	15	309	3
02 2235 : LINO LAKES P-7	134	15	355	4
Total:	1082	148	2154	21

Office Title: Council Member (Lino Lakes) (Elect 2)

Precinct	NP Randy Rennaker	NP Chris Stowe	NP Julia Nelson	NP Dale Stoesz	NP Tere OConnell
02 2205 : LINO LAKES P-1	334	122	192	163	94
02 2210 : LINO LAKES P-2	451	138	311	183	88
02 2215 : LINO LAKES P-3	256	78	157	148	68
02 2220 : LINO LAKES P-4	320	132	216	235	99
02 2225 : LINO LAKES P-5	231	77	170	197	79
02 2230 : LINO LAKES P-6	264	106	182	211	94
02 2235 : LINO LAKES P-7	328	100	206	273	67
Total:	2184	753	1434	1410	589

Detail of Election Results
City of Lino Lakes
Tuesday, November 4, 2025 Municipal and School District General Election

Office Title: Council Member (Lino Lakes) (Elect 2)

Precinct	WI WRITE-IN
02 2205 : LINO LAKES P-1	4
02 2210 : LINO LAKES P-2	6
02 2215 : LINO LAKES P-3	3
02 2220 : LINO LAKES P-4	4
02 2225 : LINO LAKES P-5	3
02 2230 : LINO LAKES P-6	2
02 2235 : LINO LAKES P-7	3
Total:	25

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the Municipal and School District General Election held on Tuesday, November 4, 2025

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Lino Lakes Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2025.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Lino Lakes

I, _____, Clerk of the City of Lino Lakes do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Lino Lakes Municipal and School District General Election held on Tuesday, November 4, 2025.

Witness my hand and official seal of office this _____ day of _____, 2025.

	Precinct	Precinct	Precinct	Precinct	Precinct	Precinct	Precinct	Precinct	Absentee	Absentee	Absentee	Absentee	Absentee	Absentee	Absentee	Absentee	COUNTY	COUNTY
	Election Judges	Voting Booths	Regis @ 7 am	Election Day Registrants	Spoiled	Duplicate	Signatures on Roster	# Ballots Counted	Election Day Regis AB Voters	Spoiled	Duplicate	Rejected	Regular/ Military/ Overseas	Federal	Presidential	Total Accepted Absentee Ballots	Total Persons Voting	Turnout
District Totals	62	72	15,499	75	25	0	3,287	3,287	1	2	4	4	180	0	0	180	3,467	22.37%
LINO LAKES P-1	10	10	2484	18	5	0	478	478	1	0	0	2	25	0	0	25	503	20.25%
LINO LAKES P-2	8	14	2223	18	5	0	615	615	0	0	0	0	29	0	0	29	644	28.97%
LINO LAKES P-3	8	10	1555	4	2	0	371	371	0	0	0	0	13	0	0	13	384	24.69%
LINO LAKES P-4	8	9	2445	6	6	0	516	516	0	0	0	1	30	0	0	30	546	22.33%
LINO LAKES P-5	7	9	1711	8	2	0	376	376	0	1	2	0	28	0	0	28	404	23.61%
LINO LAKES P-6	12	10	2683	12	1	0	431	431	0	0	1	0	34	0	0	34	465	17.33%
LINO LAKES P-7	9	10	2398	9	4	0	500	500	0	1	1	1	21	0	0	21	521	21.73%

Lino Lakes P-1

<i>Statistics</i>	TOTAL	Absentee	Election Day
Ballots Cast - Total	503	25	478
Ballots Cast - Blank	0	0	0

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	187	6	181
Luke Walter	32	1	31
Rob Rafferty	274	18	256
Write-In Totals	4	0	4
Total Votes Cast	497	25	472
Overvotes	0	0	0
Undervotes	6	0	6

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	334	16	318
Chris Stowe	122	4	118
Julia Nelson	192	9	183
Dale Stoesz	163	11	152
Tere OConnell	94	7	87
Write-In Totals	4	0	4
Total Votes Cast	909	47	862
Overvotes	2	0	2
Undervotes	95	3	92

Lino Lakes P-2

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	644	29	615
Ballots Cast - Blank	3	0	3

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	212	8	204
Luke Walter	35	2	33
Rob Rafferty	375	19	356
Write-In Totals	5	0	5
Total Votes Cast	627	29	598
Overvotes	0	0	0
Undervotes	17	0	17

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	451	15	436
Chris Stowe	138	4	134
Julia Nelson	311	10	301
Dale Stoesz	183	11	172
Tere OConnell	88	8	80
Write-In Totals	6	3	3
Total Votes Cast	1,177	51	1,126
Overvotes	0	0	0
Undervotes	111	7	104

Lino Lakes P-3

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	384	13	371
Ballots Cast - Blank	1	0	1

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	141	10	131
Luke Walter	9	0	9
Rob Rafferty	224	3	221
Write-In Totals	1	0	1
Total Votes Cast	375	13	362
Overvotes	0	0	0
Undervotes	9	0	9

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	256	5	251
Chris Stowe	78	4	74
Julia Nelson	157	8	149
Dale Stoesz	148	4	144
Tere OConnell	68	1	67
Write-In Totals	3	0	3
Total Votes Cast	710	22	688
Overvotes	6	0	6
Undervotes	52	4	48

Lino Lakes P-4

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	546	30	516
Ballots Cast - Blank	0	0	0

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	146	9	137
Luke Walter	26	1	25
Rob Rafferty	365	19	346
Write-In Totals	3	1	2
Total Votes Cast	540	30	510
Overvotes	0	0	0
Undervotes	6	0	6

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	320	13	307
Chris Stowe	132	7	125
Julia Nelson	216	14	202
Dale Stoesz	235	12	223
Tere OConnell	99	7	92
Write-In Totals	4	0	4
Total Votes Cast	1,006	53	953
Overvotes	0	0	0
Undervotes	86	7	79

Lino Lakes P-5

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	404	28	376
Ballots Cast - Blank	0	0	0

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	129	13	116
Luke Walter	16	0	16
Rob Rafferty	252	15	237
Write-In Totals	1	0	1
Total Votes Cast	398	28	370
Overvotes	0	0	0
Undervotes	6	0	6

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	231	10	221
Chris Stowe	77	4	73
Julia Nelson	170	15	155
Dale Stoesz	197	11	186
Tere OConnell	79	12	67
Write-In Totals	3	0	3
Total Votes Cast	757	52	705
Overvotes	0	0	0
Undervotes	51	4	47

Lino Lakes P-6

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	465	34	431
Ballots Cast - Blank	0	0	0

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	133	15	118
Luke Walter	15	2	13
Rob Rafferty	309	17	292
Write-In Totals	3	0	3
Total Votes Cast	460	34	426
Overvotes	0	0	0
Undervotes	5	0	5

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	264	18	246
Chris Stowe	106	8	98
Julia Nelson	182	17	165
Dale Stoesz	211	11	200
Tere OConnell	94	10	84
Write-In Totals	2	0	2
Total Votes Cast	859	64	795
Overvotes	0	0	0
Undervotes	71	4	67

Lino Lakes P-7

Statistics	TOTAL	Absentee	Election Day
Ballots Cast - Total	521	21	500
Ballots Cast - Blank	2	0	2

Mayor City of Lino Lakes

Vote For 1	TOTAL	Absentee	Election Day
Catherine Decker	134	7	127
Luke Walter	15	0	15
Rob Rafferty	355	14	341
Write-In Totals	4	0	4
Total Votes Cast	508	21	487
Overvotes	0	0	0
Undervotes	13	0	13

Council Member City of Lino Lakes

Vote For 2	TOTAL	Absentee	Election Day
Randy Rennaker	328	11	317
Chris Stowe	100	4	96
Julia Nelson	206	10	196
Dale Stoesz	273	13	260
Tere OConnell	67	4	63
Write-In Totals	3	0	3
Total Votes Cast	977	42	935
Overvotes	0	0	0
Undervotes	65	0	65

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P-1

Election Judge: Roberta Colotti, City Clerk

Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	Joseph Deemedico	/	/
Mayor	Bernie Bogenreif	/	/
Mayor	intentionally blank please be friendly to new [?]	/	/
Mayor	David S. Penner	/	/
Council Member	Mike Foley	/	/
Council Member	Mark Matzke	/	/
Council Member	Scott Ericson	/	/
Council Member	intentionally blank please be friendly to new [?]	/	/
Continue on Reverse			

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P-2

Election Judge: Roberta Colatti, City Clerk Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	Tony Cavegn	11	2
Mayor	Tere O'Connell	1	1
Mayor	[name crossed out]	1	1
Mayor	Jeremy Trebus	1	1
Council Member	Tony Cavegn	1	1
Council Member	David Saucier	1	1
Council Member	Jonathan Felske	1	1
Continue on Reverse			

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P-3

Election Judge: Roberta Colotti, City Clerk Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	[blank]	1	1
Council Member	[blank]	1	1
Council Member	IDK	11	2
Continue on Reverse			

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P-4

Election Judge: Roberta Colotti, City Clerk Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	Tony Cavegn	1	1
Mayor	Edward Hoffman	1	1
Council Member	Mary Jo Merrick	1	1
Council Member	[illegible] Marlow	1	1
Council Member	Gregory Deutsch	1	1
Council member	Donald Duck	1	1
Continue on Reverse			

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P-5

Election Judge: Roberta Colotti, City Clerk Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	Democrat	/	/
Council Member	Tony Cavegn	/	/
Council Member	Democrat Candidate	/	/
Council Member	Democrat	/	/
Continue on Reverse			

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P - 6

Election Judge: Roberta Colotti, City Clerk Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	Conor O'Brien	1	1
Mayor	Chris Lyden	1	1
Mayor	Beth Cistrom	1	1
Council Member	Nate Vistech	1	1
Council Member	Anthony Frolik	1	1
Continue on Reverse			

WRITE-IN SUMMARY STATEMENT FOR POLLING PLACE

November 4, 2025 General Election

City: Lino Lakes

Precinct: P-7

Election Judge: Roberta Colotti, City Clerk Election Judge: Lorita Janas
Deputy City Clerk

CITY/TOWNSHIP OFFICES - Count ALL Write-In Candidates*

CITY/TOWNSHIP Office	Candidate Name	Tally (Hash Marks)	Total Votes for Candidate
Mayor	Sharks	/	/
Mayor	Mitchell Taleen	/	/
Mayor	Steve Johnson	/	/
Mayor	[blank]	/	/
Council Member	Mickey Mouse	/	/
Council Member	Buggy	/	/
Council Member	Kevin Verzal	/	/
Continue on Reverse			

General Election November 4, 2025

Lino Lakes

p-1

Election Judge: _____

[illegible]

General Election November 4, 2025

Lino Lakes

P-2

W/W

TR

[illegible]

WRITE-IN SUMMARY STATEMENT FOR ABSENTEE

General Election November 4, 2025

City/School

District:

Lino Lakes

Precinct:

p-3

Election Judge:

Election Judge:

[illegible]

General Election November 4, 2025

District:

Lino Lakes

Precinct:

$\rho - 41$

Election Judge:

ww

Election Judge:

7R

[illegible]

Continue on Reverse

WRITE-IN SUMMARY STATEMENT FOR ABSENTEE

General Election November 4, 2025

City/School

District:

Lino Lakes

Precinct:

p-5

Election Judge:

Election Judge:

[illegible]

WRITE-IN SUMMARY STATEMENT FOR ABSENTEE

General Election November 4, 2025

City/School District:

Lino Lakes

Precinct:

P-6

Election Judge:

Election Judge:

[illegible]

General Election November 4, 2025

Lino Lakes

P-7

Election Judge:

[illegible]



Expenditures

November 10, 2025

Check #123832 to #123909

\$2,277,070.80

Significant Disbursements this Period:

- Staab Construction Corporation - \$2,011,706.70 – Water Treatment Plant
- Dimke Excavating - \$102,680.89 – Trail Projects

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 123832 - 123909

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
10/24/2025	123832	CENTRAL PENSION FUND	Remittance Check	6,981.60
10/24/2025	123833	NCPERS GROUP LIFE INSURANCE	Remittance Check	336.00
10/24/2025	123834	U.S. DEPARTMENT OF THE TREASU	Remittance Check	163.36
11/10/2025	123835	ADVANCED GRAPHIX INC.	PUBLIC WORKS VEHICLE DECALS & NUMBERS	521.50
			GRAPHICS REBRAND - LICENCE PLATES #634	50.00
			CLAIM #CA453726 SQUAD #319 DEER STRIKE	115.00
				686.50
11/10/2025	123836	AMERICAN LEGAL PUBLISHING COR	CITY CODE UPDATE	180.00
			CITY CODE SUPPLEMENT PAGES	2,376.00
			CITY CODE ONLINE UPDATE	249.60
				2,805.60
11/10/2025	123837	ANOKA COUNTY TREASURY OFFICE	OCT 2025 CAC FIBER	225.00
11/10/2025	123838	ASPEN EQUIPMENT, LLC	WESTERN V-PLOW #517	9,315.00
11/10/2025	123839	ASPEN MILLS, INC.	DEPT EXP - C. SOLORZANO	26.05
			HATCHGLOVE (5) & EAR PIECE (5)	634.50
			UNIFORM ALLOWANCE - E. HEU	18.95
			DEPT EXP - G. KRAUSE	1,046.95
			DEPT EXP - RESERVES D. SAN	28.00
				1,754.45
11/10/2025	123840	BAYCOM, INC.	DOCKING STATION REPLACEMENT #333	699.00
11/10/2025	123841	BITUMINOUS ROADWAYS, INC.	ASPHALT HOT MIX	2,702.11
11/10/2025	123842	CENTENNIAL SCHOOL DISTRICT 12	ACTIVE ADULT FARMERS MARKET & BOAT CRUI	82.00
11/10/2025	123843	CENTENNIAL UTILITIES	4TH QTR 2025 UTILITIES	736.42
11/10/2025	123844	CENTERPOINT ENERGY	NATURAL GAS	659.77
11/10/2025	123845	CENTURY COLLEGE	TUITION - POC (3)	3,600.00
			TUITION - POC (3)	900.00
			TUITION - POC (3)	1,635.00
				6,135.00
11/10/2025	123846	CENTURYLINK	TELEPHONE	108.14
11/10/2025	123847	CHRISTINE STIFTER	TUITION REIMBURSEMENT	37.92
11/10/2025	123848	CITY OF ST. PAUL	ASPHALT HOT MIX	1,142.16
			ASPHALT HOT MIX	830.39
				1,972.55
11/10/2025	123849	CIVICPLUS	CIVICREC PRORATED FEE (11/19/2025-12/31	2,984.28
			AGENDA MANAGEMENT SYSTEM - ANNUAL FEE	5,287.59
				8,271.87

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 123832 - 123909

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
11/10/2025	123850	COLLINS ELECTRICAL CONSTRUCTI	REWIRED MOTOR & ADDED STARTER	1,419.57
			TROUBLE SHOOT POWER TO IRR CONTROLLER	361.00
				<u>1,780.57</u>
11/10/2025	123851	COMCAST	PHONE & INTERNET SERVICES	399.01
11/10/2025	123852	CONNEXUS ENERGY	WATERMARK PARK PAVILION ELECTRICITY	33.78
11/10/2025	123853	DIMKE EXCAVATING, INC.	TRAIL PROJECTS	102,680.89
11/10/2025	123854	EHLERS AND ASSOCIATES	SEPT HOURLY SERVICES - K. HORN	19,250.00
11/10/2025	123855	EMERGENCY APPARATUS MAINTENAN	EMERGENCY VEHICLE SAFETY INSPECTION & R	8,672.09
11/10/2025	123856	EMERGENCY AUTOMOTIVE TECHNOLO	SQUAD BUILD #330	71.32
			SQUAD BUILD #329/STRIP #304	5,687.65
				<u>5,758.97</u>
11/10/2025	123857	FACTORY MOTOR PARTS COMPANY	AIR FILTER #506	35.20
			(STOCK) ENGINE DEGREASER	14.88
			SERPENTINE & A/C BELTS #320	58.61
			IDLER PULLEY #320	26.26
			STOCK FILTERS	83.34
				<u>218.29</u>
11/10/2025	123858	FERGUSON WATERWORKS #2518	GREEN PAINT AND FLAGS	293.28
11/10/2025	123859	FIRST ADVANTAGE OCC.	EMPLOYEE DRUG TESTING	169.55
11/10/2025	123860	GDO LAW	NOVEMBER PROSECUTOR CONTRACT	8,750.00
11/10/2025	123861	GOPHER STATE ONE-CALL	OCTOBER 2025 LOCATES	557.55
11/10/2025	123862	GRAINGER	APPARATUS BAY CEILING FAN	229.89
11/10/2025	123863	HALVERSON TREE	TREE REMOVAL - 6681 BLUE HERON	1,000.00
11/10/2025	123864	HAUGO GEO TECHNICAL SERVICES,	TRAIL PAVEMENT PROJECTS	1,946.00
11/10/2025	123865	HAWKINS, INC.	POOL CHEMICALS	870.52
11/10/2025	123866	HENRY SCHEIN, INC.	MEDICAL BAG SUPPLIES	208.36
11/10/2025	123867	IMPERIAL DADE	JANITORIAL SUPPLIES	579.73
			SANITARY BAGS	46.83
			SANTITIZER	54.67
				<u>681.23</u>
11/10/2025	123868	INNOVATIVE OFFICE SOLUTIONS L	HIGHLIGHTERS, PENS & POST-IT NOTES	102.46
11/10/2025	123869	INTERSTATE POWER SYSTEMS, INC	GENERATOR INSPECTION - FIRE 2	771.00
			GENERATOR INSPECTION - LIFT 5	645.00
			GENERATOR INSPECTION & SERVICE - LIFT 1	668.79
			GENERATOR INSPECTION & SERVICE - 6611 L	635.00
				<u>2,719.79</u>
11/10/2025	123870	LENNAR MN DIVISION	ESCROW RELEASE - 2027 VICTORIA CIRCLE	4,900.00
11/10/2025	123871	LRS	TOILET RENTAL - WATERMARK PARK	65.00

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 123832 - 123909

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
			TOILET RENTAL - BIRCH PARK	65.00
			TOILET RENTAL - CITY HALL PARK	65.00
			TOILET RENTAL - CLEARWATER CREEK PARK	65.00
			TOILET RENTAL - HIGHLAND MEADOWS PARK	65.00
			TOILET RENTAL - LINO PARK	65.00
			TOILET RENTAL - MARSHAN PARK	65.00
			TOILET RENTAL - SUNRISE PARK	65.00
			TOILET RENTAL - TOWER PARK	65.00
				<u>585.00</u>
11/10/2025	123872	M/I HOMES	ESCROW RELEASE - 8051 ELLWOOD CT	900.00
			ESCROW RELEASE - 8061 GLENWOOD DR	4,400.00
				<u>5,300.00</u>
11/10/2025	123873	MANSFIELD OIL COMPANY	1,400 GALLONS OF GASOLINE, 1,100 GALLON	7,707.93
11/10/2025	123874	MARY WYNNE	PLANTINGS FOR CITY HALL	66.03
11/10/2025	123875	MENARDS - FOREST LAKE	MAINTENANCE SUPPLIES	70.66
			WATER, ANTIFREEZE & PUB EDUCATION SUPPL	108.58
				<u>179.24</u>
11/10/2025	123876	METRO SALES INCORPORATED	PD COPIER CONTRACT	36.00
11/10/2025	123877	METRO-INET	ADOBE SUBSCRIPTION - G. STREATER	140.00
11/10/2025	123878	MHSRC/RANGE	TUITION - L. RASKA & J. JOHNSON	630.00
			TUITION - J. CHAPMAN & J. JOHNSON	630.00
				<u>1,260.00</u>
11/10/2025	123879	MIDWAY FORD COMPANY	DRIVER'S TAIL LIGHT ASSEMBLY #412	237.72
11/10/2025	123880	MIDWEST MACHINERY CO.	IGNITION KEYS #224	12.56
11/10/2025	123881	MN DEPARTMENT OF AGRICULTURE	2026 TREE CARE REGISTRY RENEWAL	30.00
11/10/2025	123882	MN METRO NORTH TOURISM BOARD	SEPTEMBER 2025 TOURISM TAX	8,374.00
11/10/2025	123883	NORTHWAY IRRIGATION/LANDSCAPE	IRRIGATION BLOWOUT - LAKE DR MEDIANS #1	110.00
			IRRIGATION BLOWOUT - MEDIAN #2	110.00
			IRRIGATION BLOWOUT - 550 TOWN CENTER PK	243.00
			IRRIGATION BLOWOUT - 699 TOWN CENTER PK	130.00
			IRRIGATION BLOWOUT - MEDIAN #3	110.00
			IRRIGATION REPAIR SUPPLIES	46.73
			IRRIGATION BLOWOUT - CR 14 MEDIAN	110.00
			IRRIGATION BLOWOUT - CITY HALL	160.00
				<u>1,019.73</u>
11/10/2025	123884	O'REILLY AUTOMOTIVE STORES	COPPER LUGS FOR WIRING #276	38.94
			RIGHT LOWER TIE ROD END #506	81.33
			BATTERIES (2) #413	328.88

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 123832 - 123909

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
			OIL PRESSURE SENDING UNIT	57.99
			(2) RELAYS (STOCK)	19.12
			RELAY #218	18.03
			(10) BATTERY CORE RETURNS	(220.00)
				<u>324.29</u>
11/10/2025	123885	OTTER LAKE ANIMAL CARE CENTER	RESCUE BOARDING	425.56
11/10/2025	123886	PERFORMANCE PLUS LLC	ANNUAL RESPIRATOR QUALIFICATION - A. NG	45.00
			PRE-EMPLOYMENT ASSESSMENT	471.00
				<u>516.00</u>
11/10/2025	123887	PLAISTED COMPANIES, INC.	RIVER ROCK	237.60
			RIVER ROCK (STOCK)	511.80
				<u>749.40</u>
11/10/2025	123888	POMP'S TIRE SERVICE, INC.	PUBLIC WORKS TRUCK TIRES #510, #807 & S	1,818.24
11/10/2025	123889	PRECISE MRM LLC	CELLULAR DATA FOR GPS	160.00
11/10/2025	123890	PREMIUM WATERS, INC.	KANDIYOHI WATER	127.87
11/10/2025	123891	PRESS PUBLICATIONS, INC.	NOTICE OF PUBLIC ACCURACY TEST	31.68
			PHN WALDOCH FARM CUP	57.02
			PHN MAIN ST COMP PLAN	69.69
				<u>158.39</u>
11/10/2025	123892	QUALITY COUNTS, LLC	MARILYN DRIVE TRAFFIC COUNTS	320.00
11/10/2025	123893	SAFETY-KLEEN SYSTEMS, INC.	SOLVENT	50.42
11/10/2025	123894	SHRED-IT, C/O STERICYCLE, INC	DOCUMENT DESTRUCTION	121.63
11/10/2025	123895	STAAB CONSTRUCTION CORPORATION	WATER TREATMENT PLANT	2,011,706.70
11/10/2025	123896	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INSURANCE PREMIUMS	2,534.86
11/10/2025	123897	STAPLES INC.	OFFICE SUPPLIES	58.55
11/10/2025	123898	STATE SUPPLY COMPANY	GAS REGULATOR VALVE	177.19
11/10/2025	123899	STREICHER'S, INC.	ROAD FLARES	119.99
11/10/2025	123900	SYCOM, INC.	WELL AND LIFT STATION REPAIRS	6,474.00
11/10/2025	123901	T-MOBILE USA INC	CELL PHONES & WI-FI	798.88
11/10/2025	123902	TESSMAN COMPANY	MOLE POISON	110.00
11/10/2025	123903	TRANSWEST TRUCK ST. MICHAEL	DRIVESHAFT CENTER SUPPORT BEARING #218	115.53
			TRANSMISSION PAN BOLTS	123.48
				<u>239.01</u>
11/10/2025	123904	TSI INCORPORATED	FIT TEST MACHINE	9,542.50
			FIT TEST MACHINE	9,542.50
				<u>19,085.00</u>
11/10/2025	123905	TURFWERKS/DAVIS EQUIPMENT COR	PTO SHAFT FOR FERTILIZER SPREADER ATTAC	371.89

CHECK REGISTER FOR CITY OF LINO LAKES

CHECK NUMBER 123832 - 123909

- CHECK TYPE: PAPER CHECK

Check Date	Check	Vendor Name	Description	Amount
Bank CKING POOLED CHECKING				
11/10/2025	123906	WATER CONSERVATION SERVICE	IN LEAK DETECTION SERVICES	578.00
11/10/2025	123907	WHEELER HARDWARE COMPANY	DONGLE MONTHLY LICENSE AND SERVICE FEE	75.00
11/10/2025	123908	WINNICK SUPPLY, INC.	TOILET REPAIR KITS	27.72
11/10/2025	123909	ZIEGLER, INC.	HYDRAULIC HOSES #215	99.48
CKING TOTALS:				
Total of 78 Checks:				2,277,070.80
Less 0 Void Checks:				0.00
Total of 78 Disbursements:				2,277,070.80



Electronic Funds Transfer
MN Statute 471.38 Subd. 3

Council Meeting November 10, 2025

Transfer In/(Out)

10/24/2025 Payroll #22	(224,247.52)
10/24/2025 Payroll #22 Federal Deposit	(62,025.91)
10/24/2025 Payroll #22 PERA	(63,138.48)
10/24/2025 Payroll #22 State	(14,211.21)
10/24/2025 Payroll #22 H.S.A. Bank Pretax	(4,388.24)
10/24/2025 Payroll #22 TASC Pretax	(1,145.03)
10/24/2025 Payroll #22 Wage Garnishment 216	(163.36)
10/24/2025 Payroll #22 Mission Sq 457 Def. Comp #301596	(2,850.00)
10/24/2025 Payroll #22 Mission Sq Roth IRA #706155	(969.23)
10/24/2025 Payroll #22 MSRS HCSP #98946-01	(5,660.24)
10/24/2025 Payroll #22 MSRS Def. Comp #98945-01	(2,455.00)
10/24/2025 Payroll #22 MSRS Roth IRA #98945-01	(1,430.00)
10/28/2028 Transfer from FRB Money Market	500,000.00
10/31/2025 Transfer to FRB MM	(2,000,000.00)

**Lino Lakes City Council
Work Session
Minutes**

DATE: October 27, 2025
TIME STARTED: 6:00 P.M.
TIME ENDED: 6:20 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty Councilmembers Ruhland, Lyden, Cavegn and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Community Development Director Mike Grochala, City Engineer Diane Hankee, Chief of Police Curt Boehme and Fire Chief Dan L’Allier.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

Mayor Rafferty requested that a review of the order of business for the regular meeting be added to the agenda.

The Work Session agenda was adopted as amended.

3. Order of Business

Mayor Rafferty requested that the regular meeting agenda be amended to move Special Presentations immediately following the Pledge of Allegiance.

Council Consensus

It was the consensus of the City Council to amend the October 27, 2025 Regular Meeting agenda as requested.

4. Review Regular Agenda

The City Council reviewed the regular agenda.

The City Clerk presented draft Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule.

The City Council reviewed the filing fee amount. The City Clerk presented background information on the filing fee and stated that further review by the City Attorney would be recommended prior to making any final determination on the fee amount. The City Council requested that the matter be reviewed by the City Attorney for future discussion.

The Finance Director presented the requested information on the five-year utility rate study projections as compared to actuals, as previously requested by Councilmember Ruhland at the budget work session. She noted that consumption rates were the biggest difference between the projected/actual numbers.

Councilmember Ruhland stated that he would review the report and provide any further comments following that review.

The Human Resources and Communications Manager stated that the proposed personnel policy amendment is related to the new Minnesota Paid Family and Medical Leave law that will take effect January 1, 2026.

The Chief of Police reviewed the request to donate the bicycles that have been properly processed and held and are now declared as unclaimed property to Bikes for Kids or a similar charitable organization.

Councilmember Lyden stated that through the Bikes for Kids program the bicycles will come full circle as that organization provides bikes to kids in the local area.

The Fire Chief reviewed draft Ordinance No. 18-25, Amending Chapter 1002.01 Fire Code Adoption.

Councilmember Stoesz received confirmation that the amendment would not result in any additional action or added costs to the department.

The City Engineer reviewed the proposed Special Assessments for the Hampton Addition.

The City Engineer reviewed draft Resolution No. 25-151, Adopting Assessments, 2025 Individual Properties.

The Community Development director reviewed the changes proposed as part of draft Ordinance No. 17-25 Zoning Text Amendment Relating to Cannabis Microbusiness and Mezzobusiness.

5. Adjournment

Mayor Rafferty adjourned the meeting at 6:20 p.m.

These minutes were approved at the regular Council Meeting on November 10, 2025.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**LINO LAKES CITY COUNCIL
REGULAR MEETING
MINUTES**

DATE: October 27, 2025
TIME STARTED: 6:30 PM
TIME ENDED: 7:00 PM
LOCATION: City Council Chambers
MEMBERS PRESENT: Mayor Rafferty, Councilmembers Cavegn, Lyden, Ruhland and Stoesz
MEMBERS ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Human Resources and Communications Manager Meg Sawyer, Community Development Director Mike Grochala, City Engineer Diane Hankee, Chief of Police Curt Boehme and Fire Chief Dan L’Allier.

The meeting was called to order by Mayor Rafferty at 6:30 PM.

SETTING THE AGENDA

At the Work Session Meeting prior to the Regular Meeting this evening there was Council direction to move Special Presentations to immediately following the Pledge of Allegiance.

Motion to adopt the agenda as amended to move Special Presentations to immediately following the Pledge of Allegiance.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATIONS

The Lino Lakes Ambassadors provided a report on the parades, events and activities that they had participated in recently and the upcoming events.

Mayor Rafferty thanked the Lino Lakes Ambassadors for their work in representing Lino Lakes.

PUBLIC COMMENT

Mayor Rafferty opened the public comment period.

Lajos (John) Miho, 858 Lois Lane, Lino Lakes, stated that his wife was issued a citation for the temporary fence on their property. He requested clarification on the issuance of the citation.

Mayor Rafferty stated that he would review the conditions of the citation with staff and follow up with Mr. Miho.

Catherine Decker, 614 Pine Street, Lino Lakes, stated that her property is located along the northeast side of the Nature's Refuge North development. She stated that she believes the City of Lino Lakes, Rice Creek Watershed District and the developer M|I Homes are actively violating drainage and grading laws. She stated that she will pursue legal action if these violations are not immediately corrected. She stated that there is documentation that the grading plan shows the developer has raised the ground elevation higher than the adjoining properties including her property. She stated that the drainage path, which has historically carried water off their land has been cut off. She stated that M|I Homes has built a retaining wall of dirt at the property line, turning neighboring parcels into receiving basins for storm water. There is no functioning swale, no permanent outlet, no drainage easement protecting existing residents. She reviewed city code, watershed district rules, and Minnesota Pollution Control Agency regulations, related to adverse drainage impacts on adjacent properties.

Ms. Decker stated that if this project continues without a properly designated perimeter swale along the northeast boundary to a recorded drainage easement protecting affected homeowners, and there isn't independent verification that runoff will not exceed pre-development levels. She will initiate a civil lawsuit naming M|I Homes, the City of Lino Lakes and any responsible engineers as defendants. She stated that she expects an immediate enforcement of the rules, a stop work order on the northeast section, and full transparency regarding all storm water and grading documents. If that does not happen voluntarily it will happen through the court.

Chris Stowe, 426 Pine Street, Lino Lakes, expressed his strong opposition to the City owning and operating a cannabis retail business while also issuing business licenses to private competitors. The City's role is to regulate businesses, not to compete with private citizens. He stated that by entering the cannabis business the city exposes itself to enormous legal liability when a private customer leaves a city owned dispensary impaired and causes an accident.

Mr. Stowe stated that the Minnesota Constitution prohibits public funds from being used privately or for private or proprietary ventures. He stated that any resident of Lino Lakes has a legal standing to challenge this decision in court. If the Council proceeds, it is inviting litigation and public scrutiny, and he will be among those ready to pursue both. The City of Lino Lakes should not be in business. It should be supporting businesses. He urged the Council to immediately withdraw any city involvement in cannabis.

Mr. Stowe stated that on another matter he wanted to address the serious drainage problem affecting his neighbors and other nearby properties. He stated that the problem his property is experiencing right now is historically the drainage that flowed south from their properties, and then west through the culvert where the new road is being built and into the ditch south of Andall Street is now flowing north of Andall Street. And the Andall Street pipe is two feet too high. He stated that he has been complaining about that pipe being too high for years now. He said the

city needs to lower the pipes because the building alternations are flooding him out worse than before.

Motion to close the public comment period at 6:46 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

1. CONSENT AGENDA

- A. Approval of Expenditures for October 27, 2025 (Check No. 123732 through 123831) in the Amount of \$690,918.81
- B. Approval of October 13, 2025, City Council Work Session Minutes
- C. Approval of October 13, 2025, City Council Meeting Minutes
- D. Approval of October 20, 2025, City Council Special Work Session Minutes
- E. Approval of Resolution No. 25-152 Authorize Termination of Assessment Deferral, Outlot A, ALINO Addition
- F. Approval of Hiring of Part-Time Staff for the Rookery Activity Center
- G. Approval of Exempt Gambling Permit

Motion to Approve Consent Agenda Items 1A through 1G as presented.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

2. FINANCE DEPARTMENT REPORT

No Report

3. ADMINISTRATION DEPARTMENT REPORT

A. Fee Schedule

The City Clerk reported that the City Council annually reivews the fee schedule ordinance. That the utility rates were disucssed as part of the preliminary budget diuscssion. She stated that at the Work Session held earlier that evening, the Council requested additional review of the filing fees for city office and further amendments may be porposed at a future meeting.

Mayor Rafferty opened the Public Hearing on the proposed amendments to the utlity rates as presented in the fee schedule at 6:48 p.m.

No comments presnted

Motion to close the public hearing at 6:49 p.m.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to Waive the full reading of Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide first reading of Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

B. Personnel Policy

Motion to adopt the revised personnel policy as presented.

RESULT:	CARRIED [5-0]
MOVER:	Stoesz
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

4. POLICE DEPARTMENT REPORT

Motion to approve the donation of unclaimed property (bicycles) to Bikes for Kids or a similar charitable organization.

RESULT:	CARRIED [5-0]
MOVER:	Ruhland
SECONDER:	Stoesz
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

5. FIRE DEPARTMENT REPORT

Motion to waive the full reading of Ordinance No. 18-25, Amending Chapter 1002.01, Fire Code Adoption.

RESULT:	CARRIED [5-0]
MOVER:	Lyden
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide second reading and adopt Ordinance No. 18-25, Amending Chapter 1002.01, Fire Code Adoption.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None
Roll Call Vote	

6. PUBLIC SERVICES DEPARTMENT REPORT

No Report

7. COMMUNITY DEVELOPMENT REPORT

A. Hampton Addition Assessments

Motion to adopt Resolution No. 25-150, Adopting Special Assessments, Hampton Addition

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

B. Assessments 2025

Motion to adopt Resolution No. 25-151, Adopting Individual Assessments

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Ruhland
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

C. Zoning Ordinance – Cannabis Microbusinesses and Mezzobusiness

Motion to waive the full reading of Ordinance No. 17-25 Zoning Ordinance Text Amendment Relating to Cannabis Microbusiness and Mezzobusiness.

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None

Motion to provide second reading and adopt Ordinance No. 17-25 Zoning Ordinance Text Amendment Relating to Cannabis Microbusiness and Mezzobusiness

RESULT:	CARRIED [5-0]
MOVER:	Cavegn
SECONDER:	Lyden
AYES:	Rafferty, Cavegn, Lyden, Ruhland and Stoesz
NAYS:	None
Roll Call Vote	

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

None

10. NOTICES AND COMMUNICATIONS

- Environmental Board Meeting, Wednesday, October 29th at 6:30 p.m.
- City Council Work Session, Monday, November 3rd at 6:00 p.m.
- The 2025 General Election is Tuesday, November 4th. Polls will be open from 7 a.m. to 8 p.m. Find more information on the City's website.

ADJOURNMENT

Mayor Rafferty adjourned the meeting at 7:00 p.m.

These minutes were approved at the City Council Meeting on November 10, 2025.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 3E**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: March 24, 2025

TOPIC: Declaring Intent to Reimburse with Bond Proceeds

- i. Consider Resolution No. 25-155, Declaring Intent to Reimburse Certain Expenditures from Bond Proceeds, Public Works Building
- ii. Consider Resolution No. 25-156, Declaring Intent to Reimburse Certain Expenditures from Bond Proceeds, Otter Lake Road Extension Project

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting council approval to declare the City's intent to reimburse itself from bond proceeds for the proposed 2026 Capital Improvement Projects.

BACKGROUND

The City is in the process of preparing plans and specifications for the reconstruction of the Public Works Building and the Otter Lake Road Extension project. Both projects are proposed for improvement in 2026.

The Public Works Building is proposed to be financed by the issuance of Lease Revenue Bonds. The Otter Lake Road Extension project is proposed to be financed by a combination of General Obligation and Utility Revenue Bonds.

The Internal Revenue Code requires cities to declare their intent to reimburse project costs incurred prior to receipt of bond proceeds. Preliminary expenditures such as architectural, engineering, surveying, bond issuance, and similar costs are exempt from this provision. Reimbursement of land and construction costs requires the resolution. The total amount of bonds issued may be less than the authorized limit.

Approval of the reimbursement bond resolution does not obligate the City to issue bonds.

RECOMMENDATION

Staff is recommending adoption of Resolution No. 25-155 and 25-156.

ATTACHMENTS

1. Resolution No. 25-155
2. Resolution No. 25-156

**CITY OF LINO LAKES
RESOLUTION NO. 25-155**

**DECLARING THE OFFICIAL INTENT OF THE CITY OF LINO LAKES TO
REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF
BONDS TO BE ISSUED BY THE CITY OR THE LINO LAKES ECONOMIC
DEVELOPMENT AUTHORITY FOR THE PUBLIC WORKS BUILDING
PROJECT**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”), providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City of Lino Lakes, Minnesota (the “City”) expects to incur certain expenditures with respect to projects that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds; and

WHEREAS, the City has determined to make a declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lino Lakes that based on the following:

1. The City or the Lino Lakes Economic Development Authority (the “Authority”) proposes to issue bonds to finance costs of the public works building project (the “Project”) in the amount of up to \$29,500,000.

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from proceeds of one or more series of bonds in an estimated principal amount of up to \$29,500,000, which may be issued by the City or the Authority. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City

to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described herein are consistent with the City’s budgetary and financial circumstances. No sources other than proceeds of the bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City’s budget or financial policies to pay such expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Adopted by the City Council of the City of Lino Lakes this 10th day of November, 2025.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**CITY OF LINO LAKES
RESOLUTION NO. 25-156**

**DECLARING THE OFFICIAL INTENT OF THE CITY OF LINO LAKES TO
REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF
BONDS TO BE ISSUED BY THE CITY FOR THE OTTER LAKE ROAD
EXTENSION IMPROVEMENTS**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”), providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City of Lino Lakes, Minnesota (the “City”) expects to incur certain expenditures with respect to projects that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds; and

WHEREAS, the City has determined to make a declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that based on the following:

1. The City proposes to issue bonds to finance costs of the Otter Lake Road extension improvements (the “Project”) in the amount of up to \$9,500,000.
2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from proceeds of one or more series of bonds in an estimated principal amount of up to \$9,500,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.
3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and

similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described herein are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of the bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Adopted by the City Council of the City of Lino Lakes this 10th day of November, 2025.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

**Lino Lakes City Council
Work Session
Minutes**

DATE: November 3, 2025
TIME STARTED: 6:00 P.M.
TIME ENDED: 8:04 P.M.
LOCATION: Community Room
MEMBERS PRESENT: Mayor Rafferty Councilmembers Ruhland (arrived at 6:03 p.m.), Lyden, Stoesz and Cavegn
ABSENT: None

Staff Members Present: City Administrator Karen Anderson, City Clerk Roberta Colotti, Community Development Director Mike Grochala, City Planner Katie Larsen, Chief of Police Curt Boehme, Fire Chief Dan L’Allier and Public Service Director Rick DeGardner.

1. Call to Order and Roll Call

Mayor Rafferty called the meeting to order at 6:00 p.m.

2. Setting the Agenda: Addition or Deletion of Agenda Items

The agenda was adopted as presented.

3. 2026 Public Improvement Project Financing

The Community Development Director introduced Jason Aarsvold, Senior Municipal Advisor, with Ehlers.

Mr. Aarsvold presented a recommendation for funding the 2026 Improvement Projects, including the Otter Lake Road Extension Project and the Public Works Building Construction. The projects will be funded with a combination of bonds and cash on hand. He reviewed the city’s bonding authority, timeline and process. He reviewed the alternatives to the proposed financing plan.

Council Consensus

It was the consensus of the City Council to move forward with the financing plan as proposed.

4. Lino Lakes Dealership and Offices – Motor Vehicle Sales Lot Conditional Use Permit

The City Planner presented the land use application for Lino Lakes Dealership and Offices. The proposed development is a motor vehicle sales lot and office building. The property address is 7920 Lake Drive. The applicant Tyler Heubsch (DBA Dealer Units) has submitted an application for a Conditional Use Permit for Motor Vehicle Sales Lot and a Site Improvement Performance Agreement.

The City Council did not favor the use at this location given the surrounding land uses, traffic flow, and location on the corner of Lake Drive and Kelly Street.

The City Planner reported that this item will be brought forward for formal action at the November 10, 2025 City Council meeting.

5. **ATV / Golf Carts on Public Streets**

The Chief of Police reported that City Code Chapter 807, Subd. 03 regulates the operation of ATVs and snowmobiles. Current city code allows snowmobiles to operate on city streets at speeds under 15 mph, while ATVs are prohibited from operating on any city street. The ordinance does not address the use of golf carts; and since their use is not explicitly permitted, it is prohibited by default.

The Chief of Police reported that Minnesota Statute 169.045 authorizes the governing body of any city to permit, by ordinance, the operation of motorized golf carts, all-terrain vehicles, utility task vehicles, or mini trucks on designated roadways under its jurisdiction.

The statute requires that the city ordinance:

- Designate the specific roadways where operation is allowed.
- Limit hours of operation unless the vehicle is equipped with original headlights, taillights, and rear-facing brake lights.
- Prohibit operation during inclement weather.
- Require the display of a slow-moving vehicle emblem.

Authorization to operate a motorized golf cart, all-terrain vehicle, utility task vehicles, or mini truck must be granted through a permit process. Minnesota Statute establishes that the permits may not exceed three years.

If the city proceeds, it would need to adopt a permit fee schedule and collect sufficient information to determine permit eligibility. Permit fees in other communities range from no fee to \$30. The permit would require at the minimum:

- Name and address of the applicant
- Model name, make, and year and number of the vehicle
- Driver's license information
- Insurance and registration in compliance with the provisions of Minn. Statutes

Police staff reviewed ordinances from 20 neighboring and similarly sized communities to determine how common it is to allow golf cart and ATV use. The review also identified common restrictions used to address potential issues. The survey showed that nine (9) communities do not allow golf cart or ATV use, nine (9) communities allow golf cart use and seven (7) of those cities also allow ATVs. Two (2) communities allow ATVs but not golf carts.

Council Consensus

It was the consensus of the City Council to direct staff to prepare further information and recommendations related to an ordinance amendment to allow golf cart use on certain streets with conditions. (Mayor Rafferty and Council Member Cavegn were opposed.)

Councilmember Lyden stated that he would like the city to review regulations related to e-bikes as well.

6. Amendment to Endurance Fitness, Professional Management Services and Fitness Center Agreement

The Public Services Director reported that the Professional Management Services and Fitness Center Agreement between Endurance Fitness and the City of Lino Lakes was prepared by ISG prior to the opening of The Rookery Activity Center in May, 2022. The current contract ends December 31, 2026. Negotiations will begin after the first of the year for a new contract.

The Public Services Director stated that all sections of the current agreement have worked well for both entities with the exception of the revenue sharing formula. He reviewed the requested amendments to the current contract.

Council Consensus

It was the consensus of the City Council to authorize staff to proceed with the addendums to the Professional Management Services and Fitness Center Agreement for the current contract with Endurance Fitness as outlined in the staff report.

7. Metropolitan Council 2050 System Statement

The Community Development Director stated that Minn. Stat. 473.145 requires the Metropolitan Council (Met Council) to adopt a comprehensive development guide for the metropolitan area. Minn. Stat. 473.175 requires the Met Council to review local government comprehensive plans to determine compatibility with this regional development guide. These plans are developed and updated every 10 years.

The Community Development Director reported that in early 2025, the Met Council adopted Imagine 2050 as the comprehensive regional development guide. It establishes the regional vision for the seven-county metropolitan area for the next 25 years. The guide includes 5 policy plans:

1. 2050 Land Use Plan
2. 2050 Transportation Policy Plan
3. 2050 Water Resources Policy Plan
4. 2050 Regional Parks Policy Plan
5. 2050 Housing Plan

The Community Development Director reported that on September 25, 2025, the Met Council issued the 2025 System Statement for Lino Lakes. The system statement explains the implications of the policy plans for each individual community. Pursuant to Minn. State 473.864, subd. 2, within three years after receiving a system statement Lino Lakes is required to review its comprehensive plan to ensure continued conformity with metropolitan system plans and amend if necessary.

The Community Development Director stated that the amendment/update of the city's 2040 Comprehensive Plan is due by December 31, 2028.

The Community Development Director stated that a representative of the Met Council has been invited to attend the December 1, 2025 Council Work Session.

8. 2026 Fee Schedule

The City Clerk provided additional information on filing fees as requested by the City Council in review of the 2026 Fee Schedule.

Council Consensus

It was the consensus of the City Council to include a filing fee of \$40 in the draft ordinance amendment for formal action later this month.

The City Clerk stated that this item would be re-presented for first reading at the November 10th meeting and second reading at the November 24th meeting.

9. Administration Update

The City Administrator reviewed the 2025 Strategic Plan and provided an overview of the strategic planning sessions with staff and council members.

The City Administrator presented the eight core strategies that were identified to guide the organization and community into the future. These strategies form the foundation of our Strategic Plan. From those core strategies, the City Administrator shared several short-term priorities that will be the focus in the coming year. Council and staff also developed a mission statement that reflects the purpose and values behind the core strategies. Quarterly progress reports to the City Council are planned. The first report will be presented after the end of the 4th Quarter of 2025.

The City Administrator reported that the 2025 City Survey has gone out to households and the results will be reviewed against the Strategic Plan. The results are anticipated to be returned in December. Once results are available, staff will review alignment with our strategies and goals and hold another strategic planning session to incorporate feedback. The survey includes primarily standard questions as prepared by the survey firm and a number of custom questions based on the strategic plan initiatives.

10. **Adjournment**

Mayor Rafferty adjourned the meeting at 8:04 p.m.

These minutes were approved at the regular Council Meeting on November 10, 2025.

Roberta Colotti, CMC
City Clerk

Rob Rafferty,
Mayor

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 5.A.**

STAFF ORIGINATOR: Roberta Colotti, City Clerk

MEETING DATE November 10, 2025

AGENDA ITEM: First Reading Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule

VOTE REQUIRED: Simple Majority

INTRODUCTION

The 2026 Fee Schedule is being presented for the review and approval of the City Council.

BACKGROUND

The City Council provided first reading of Ordinance No. 19-25 at the October 27th meeting. At that time, the City Council provided direction to review the fees further. Because the fees are proposed to be changed from the time of the first reading, it is advised by the City Attorney that the updated fee schedule be presented for another first reading. As a result, the first reading is scheduled for November 10th and the second reading/adoption is scheduled for November 24th.

Fees are consolidated into one schedule, which has been codified by ordinance, to be reviewed and adopted on an annual basis to provide for an efficient and timely method of reviewing and adjusting the various fees charged by the city. Staff has reviewed the fees in place to ensure their ongoing equity and cost recovery ability.

The City Council conducted a public hearing on the utility rates on October 27th in accordance with City Charter Section 11.06 Notice of Public Hearing. This hearing meets the intent of the City Charter and no changes are proposed to the draft utility rates from those published in the notice.

No changes to the liquor license fees are proposed and, as a result, notice has not been provided to current license holders or published regarding any amendment to the liquor license fees.

Attached is the draft of Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule with the proposed fee amendments provided for the consideration of the City Council.

RECOMMENDATION

Recommendations:

- Waive Full Reading of Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule.
- Provide First Reading of Ordinance No. 19-25, Amending City Code Chapter 218, Fee Schedule.

ATTACHMENTS

1. 19-25 - Ordinance Fee Schedule 11-10-25

Notice of Public Hearing: October 14, 2025	2 nd Reading: November 24, 2025
Public Hearing: October 27, 2025	Adoption: November 24, 2025
1st Reading: November 10, 2025	Publication: November 25, 2025
Website Notice: November 4, 2025	Effective: January 1, 2026

**CITY OF LINO LAKES
ORDINANCE NO. 19-25**

AMENDING CITY CODE CHAPTER 218, FEE SCHEDULE

The City Council of Lino Lakes ordains:

That the following fee chart amendments shall be effective January 1, 2026.

CHAPTER 218: FEE SCHEDULE

Section

218.01 Fee schedule

§ 218.01 FEE SCHEDULE.

Pursuant to Minnesota law, the Lino Lakes City Charter, and the Lino Lakes City Code, and upon a review of a study conducted by city staff, a fee schedule for city services and licensing is hereby adopted as follows:

(1) *Alcoholic beverages.*

<i>Type</i>	<i>Amount</i>
3.2 beer off-sale	\$200/year
3.2 beer on-sale	\$300/year
3.2 beer on-sale temporary	\$50 plus \$5/day
Club license	\$300/year
Liquor license investigation (initial application only)	\$267.75 (1 or 2)
	\$ 471.75 (3+)
Liquor license on-sale	\$4,500/year
Liquor license off-sale	\$200/year
Liquor temporary permit	\$50
On-sale brewer taproom	\$500/year
Off-sale growler	\$200/year

Fee Schedule

Sunday liquor	\$200/year
Wine license	\$500/year

(2) *Amusement and commercial recreation.*

<i>Type</i>	<i>Amount</i>
Cabaret license	\$35
Dances	\$200/year
Gambling permit application	\$10

(3) *Business and miscellaneous.*

<i>Type</i>	<i>Amount</i>
Assessment search fee	\$20/search
Background check fee	\$35/background
Cannabinoid license investigation (initial application only)	\$267.75 (1 or 2)
	\$471.75 (3+)
Cannabinoid license	\$250/year
Cannabis retail registration fee (initial application)	\$500
Cannabis retail registration fee (renewal)	\$1,000
City Charter	\$ — No fee for first copy
	\$10 each additional copy
City Code book	\$140 no binder or tabs
City map	\$2.50
Comp. Plan	\$55
Copies: per page	\$ — /page No charge for pages (1 - 10 pages)
	\$0.25/page (11 - 100 pages)
	Actual cost 100+ pages
Copies: large scale (>11" x 17")	\$0.50/square foot
Copies: new resident labels	\$5/month flat fee
CD or DVD	\$7

Dog kennel - private	\$20/year
Dog kennel – commercial	\$105/year

Fee Schedule

<i>Type</i>	<i>Amount</i>
Dog license (male/female)	\$11 (not spayed or neutered)
	\$6 (spayed or neutered)
Election filing fee	\$5 \$40
Fax charge	\$ No fee for (1 - 10 pages)
	\$0.25/page (11+ pages)
Garbage hauler license	\$100 (first truck)
	\$45 each additional truck
Lower potency hemp retailer (initial application)	\$250
Lower potency hemp retailer (renewal)	\$250
Massage therapist license (individual)	\$50 annually
<u>Massage business license</u>	<u>\$200 annually</u>
Overweight permit	\$50
Pawn shop (Class A, Class B, and Class C)	\$10,000
Pawn shop, precious metal dealer, secondhand goods dealer Class A background investigation (in-state)	\$775 fee
	15,000 escrow deposit
Pawn shop, precious metal dealer, secondhand goods dealer Class A background investigation (out-of-state)	\$20,000 fee & escrow deposit
Peddler, solicitor, transient merchant	\$250/6 months
Precious metal dealer	\$10,000
Rental housing license (annual)	\$73 <u>\$75</u> (1 or 2 units) plus \$15/unit for 3 or more units (fee to be reduced by 50% if issued less than 6 months from expiration date)
Rental license re-inspection fee	\$73 <u>\$75</u>
Return check charge	\$30
Secondhand goods dealer (Class A)	\$10,000
Secondhand goods dealer (Class B and Class C)	\$300

Special event permit	\$50
Therapeutic Massage business license	\$200 annually

Lino Lakes - Council and Administration

<i>Type</i>	<i>Amount</i>
Tobacco license	\$250
Weed and mowing violation	\$150 first hour
	\$75 each additional hour
Additional admin fee	\$100 (2nd offense in calendar year)
	\$200 (3rd and each additional offense in calendar year)
Non-payment certification fee	\$30
Zoning maps	\$5 large or colored
Zoning Ordinance	\$25

(4) *Fire regulations.*

<i>Type</i>	<i>Amount</i>
Annual permit for sale of consumer fireworks	\$350 exclusive retail seller
	\$100 in conjunction with existing retail store
Burning permit	\$50
Day care/foster care inspection	\$50
False fire alarms	\$ No fee for alarm (1 - 3) in calendar year
	\$100/alarm (4 - 10) in calendar year
	\$200/alarm (11+) in calendar year
Fire watch	\$50/hour
Fireworks display permit	\$100
Food truck inspection	\$50
	\$100
Inspection outside business hours	\$75 100/hour (2 hour minimum)

Fee Schedule

(5) *Police fees.*

<i>Type</i>	<i>Amount</i>
Clearance letter	\$15
Copy of digital documentation only (Not the Subject of the Data)	Cost determined by request. Digital documentation such as photographs, video and audio. (You may be required to pay the actual costs of making copies of the data pursuant to MGDPA 13.03 subd. 3(c).)
Copy of digital documentation only (Subject of the Data)	Cost determined by request. Digital documentation such as photographs, video and audio. (You may be required to pay the actual costs of making copies of the data pursuant to MGDPA 13.04 subd 3.)
Copy of domestic abuse report	Free No fee for written police report, arrest data, request for service data, response or incident data pursuant to MGDPA 13.82, Subd 5.
Copy of reports only (Not the subject of the Data)	Free - Inspection only of data
	Free - Copy (to subject of data up to for first 3 pages)
	\$1 (for 4th page)
	\$0.25/page (5 - 100 pages)
	Pages 101+ (You may be required to pay the actual costs of making copies of the data pursuant to MGDPA 13.03 subd. 3(c).)

Lino Lakes - Council and Administration

Copy of reports s only —mail in (Subject of the data)	Free - Inspection only of data
	\$4 (up to 4 pages)
	Free - for first 3 pages
	\$1 for 4 th page
	\$0.25/page thereafter Pages 5+ (You may be required to pay the actual costs of making copies of the data pursuant to MGDPA 13.04 subd 3.)
Copy of report – mail in	\$4 (up to 4 pages)
	\$0.25/page thereafter
Dangerous dog registration	\$255/year
Digital photographs	\$25 (up to 16gb flash drive)
False police alarms	\$— / No fee for alarm (1 - 3) in calendar year
	\$52.50/alarm (4 - 10) in calendar year
	\$105/alarm (11+) in calendar year
Fingerprinting	\$15 (by appointment)
Other digital documentation/video	\$50 (up to 16gb flash drive)
Vehicle forfeiture fee	\$300/vehicle
Vehicle lockouts	\$— (no fee) No Fee

(6) *Rentals and reservations.*

<i>Type</i>	<i>Amount</i>
Civic complex room reservations	
Non-residents and businesses—up to 4 hours	\$100
Non-residents and businesses—up to 8 hours	\$200

Fee Schedule

<i>Type</i>	<i>Amount</i>
Field rental	<u>\$20-\$40</u>
Baseball/sSoftball <u>Rental and dDrag</u> only	\$25/ <u>evening</u>
Baseball/sSoftball <u>Rental, dDrag</u> and chalk	\$50/ <u>evening</u>
<u>Soccer, Football, Lacrosse Paint Lines</u>	<u>\$50-\$150</u>
Picnic shelter reservation	\$25

Lino Lakes - Council and Administration

(7) *Building: construction utilities.*

(a) *Building Permit Fee Schedule.* Building permit fees shall be based on the Fee Table below. A fire suppression permit fee shall also be based on the Fee Table. There shall be a minimum fee of \$73 for all permits.

(b) *Fee Table.*

<i>Total Valuation</i>	<i>Fee</i>
\$1 to \$1,360	\$73 \$75
\$1,361 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000; min. fee is \$73 \$75
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000, or fraction thereof

Fee Schedule

(c) *Other inspections and fees.*

<i>Type</i>	<i>Amount</i>
Accessory building permit: 200 sq. ft. or under in size	\$73 <u>\$75</u>
Accessory building permit: over 200 sq. ft. in size	See Building Fee Table
Additional plan review required by changes, additions, or revisions	\$73 <u>\$75</u> /hour ²
Antenna, city owned property	\$250 plus \$6,000 escrow
Antenna, private property	See Building Fee Table
Change of use/occupancy inspections	\$73 <u>\$75</u> /trip
Contractor lead certification verification	\$5/permit
Contractor license	\$50
Contractor license verification	\$5/permit
Curb stop covers	\$70
Demolition permit	\$73 <u>\$75</u>
Driveway replacement permit	\$73 <u>\$75</u>
Easement encroachment fee	County recording fee plus \$25
Erosion control inspection fee	
Single, two-family, townhomes up to 8 units, multi-family >8 units	\$160
Commercial, industrial, and institutional	Determined by separate agreement
Fence permit: 6 feet or under in height	\$73 <u>\$75</u>
Fence permit: over 6 feet in height	See Building Fee Table
For use of outside consultants for plan checking and inspections, or both	Actual cost ³
Grading permit	\$160
Grading permit escrow deposit (if not included in dev. contract)	\$300
Surface water management plan (if applicable and not covered in site performance or dev. contract escrow)	\$3,500

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<i>Type</i>	<i>Amount</i>
Inspections for which no fee is specifically designed	\$73 \$75/trip
Re-inspection fee	\$73 \$75/trip
Inspections outside of normal business hours	\$73 \$75/hour ¹
Irrigating or watering of new landscaping permit (sod or seed)	\$ — (no fee) No Fee
Lawn sprinkler/irrigation system permit	\$73 \$75
Manufactured home permits	\$250
Mechanical (HVAC) fee: new construction residential	\$158 (does not include fireplaces)
Mechanical (HVAC) permit: commercial	2% of the contract price (\$73 \$75 minimum fee)
Mechanical (HVAC) permit: gas fireplace	\$73 \$75 plus \$34.50 for each additional fireplace
Mechanical (HVAC) permit: residential	\$73 \$75 except new construction (includes AC/furnace combined)
Metropolitan Council SAC (sewer availability charge)	Per Met Council
Plan review fee	65% of the building permit fee
	25% of the building permit fee for review of similar plans (master plan) in a 12 month period
Plumbing permit	\$11/fixture (\$73 \$75 minimum fee)
Retaining wall permit	\$73 \$75
Roofing permit	\$106 \$110
Septic installation or repair permit	\$250
Septic pumping permit	\$10
Sewer connection inspection fee	\$200
Siding permit	\$106 \$110
Sign permit: existing billboard	\$85/year
Sign permit: permanent	See Building Fee Table

Fee Schedule

Sign permit: sandwich board	\$35
Sign permit: temporary (portable/banner)	\$35/term

Fee Schedule

<i>Type</i>	<i>Amount</i>
Storm pond aeration permit	\$150
Swimming pool permit	\$160 (in ground)
	\$106 (above ground)
Touch pad	\$18
Water connection inspection fee	\$250
Water meter	City cost plus \$50
MXU unit	City cost plus \$50
Water meter + MXU unit	City cost plus \$50
Window/door replacement permit	\$79/unit (max \$158)
Work commencing before permit issuance	Double permit fee
¹ Inspections made outside of normal business hours are a three-hour minimum charge. ² Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved. ³ Actual costs include administrative and overhead costs.	

(d) *Fee refund.* Per applicant request, city staff may refund permit fees up to 80% for voided permits. Plan review fees and state surcharge fees are non-refundable. No refund shall be provided if permit has expired.

(e) All permits issued are subject to applicable state surcharge fees.

(f) An escrow may be required, as determined by the City Engineer, to cover all costs incurred by the city for plan revision and construction observation.

(8) *Escrow deposits.*

(a) In order to obtain a certificate of occupancy, escrow deposits shall be collected if exterior work cannot be completed due to inclement weather, as determined by city staff, whereupon a temporary certificate of occupancy would be issued subject to the execution of an escrow agreement and payment thereof. Any unfinished work must be completed within six months (weather permitting) from the date of issuance. The following escrow amounts are hereby established:

Lino Lakes - Council and Administration

As-built surveys	\$1,000
Driveway	\$1,000
Exterior concrete	\$1,000
Garage floor	\$1,000
Landscaping	\$2,500 (landscaping may be escrowed year-round per city staff)
Stucco (final coat only)	\$1,000
Other	Determined by city staff at a rate of 125% of the actual improvement costs

(b) Escrow deposits will be charged a \$100 non-refundable administrative fee.

(c) Escrow deposits can be submitted through one of the following procedures:

1. Escrow can be paid to the city upon execution of an agreement signed by both the payee and the city.
2. The title company or lending institution can hold the escrow upon execution of an agreement signed by both the title company or lending institution and the city.

(d) A partial release, of a multi-item escrow, will be charged a \$75 non-refundable administrative fee.

(9) *Right-of-way management.*

<i>Type</i>	<i>Amount</i>
Excavation permit fees	
Hole Base Permit (includes administration, plan review, inspection, testing and mapping)	\$150
Trench or Bore (includes administration, plan review, inspection, testing and mapping)	\$70 /100 lineal feet plus hole fee
Obstruction permit fee	
Includes administration, recording, review and inspection	\$50 plus \$0.50/lineal foot
Permit extension fee	
Includes administration, recording and review	\$55

Fee Schedule

<i>Type</i>	<i>Amount</i>
Delay penalty	
For up to three days of non-completion and non-prior notice before specified date. After three days an additional charge of \$10 per day will be levied.	\$60
For up to three days of non-completion and non-prior notice before specified date.	\$150
After three days an additional charge will be levied.	\$50 per day
Degradation fee Degradation fee formula: This formula covers degradation for the depreciation caused by intrusion into the right-of-way and to the overlays and seal-coats applied to the surface. The formula includes life expectancy schedules for each and has an estimated cost per square yard based on the quality of the right-of-way surface required for different levels of traffic. This formula creates a degradation fee which is determined by the cost per square yard per street, overlay, and seal-coat, multiplied by the depreciation schedule, multiplied by the area of the street patch.	(Cost per square yard for street overlay and seal-coat x depreciation schedule rates) x area of street patch = degradation fee

(10) *Utility fees.*

(a) *Water utility rates.*

<i>Type</i>	<i>Amount/ Rate</i>
<i>Residential</i>	
Base fee	\$25/quarter/REU ¹
Consumption fee	
0 - 20,000 gallons	\$2.19 <u>\$2.28</u> per thousand gallons
20,001 - 40,000 gallons	\$2.43 <u>\$2.53</u> per thousand gallons
40,001 - 80,000 gallons	\$3.04 <u>\$3.16</u> per thousand gallons

Lino Lakes - Council and Administration

80,001 - 120,000 gallons	\$3.65 \$3.80 per thousand gallons
Over 120,000 gallons	\$4.26 \$4.43 per thousand gallons

<i>Type</i>	<i>Amount/ Rate</i>
<i>Non-Residential</i>	
Base fee	\$25/quarter/REU ¹
Consumption fee	
0 - 20,000 gallons	\$2.19 \$2.28 per thousand gallons
20,001 - 40,000 gallons	\$2.43 \$2.53 per thousand gallons
Over 40,000 gallons	\$2.75 \$2.86 per thousand gallons
<i>Non-Residential Irrigation²</i>	
Consumption fee	
0 - 40,000 gallons	\$3.04 \$3.16 per thousand gallons
40,001 - 80,000 gallons	\$3.65 \$3.80 per thousand gallons
Over 80,000 gallons	\$4.27 \$4.44 per thousand gallons
¹ REU = a residential equivalent connection: a. Residential - a single housing unit b. Non-residential - per Met Council Service Availability Charge Procedures Manual ² Non-Residential users with irrigation systems that do not have a separate irrigation meter will be charged at residential rates until such time that a separate irrigation meter is installed and inspected.	

Fee Schedule

(b) *Sewer utility rates.*

<i>Type</i>	<i>Amount/Rate</i>
<i>Metered Sewer</i>	
Base fee <u>& up to 10,000 Gallons</u>	\$61.48 <u>\$63.02</u> /quarter/REU ¹
Consumption fee	
Over 10,000 gallons (based on winter average)	\$1.18 <u>\$1.21</u> per thousand gallons
Flat sewer	\$72.52 <u>\$74.33</u> /quarter/REU ¹
¹ REU = a residential equivalent connection: 1. Residential - a single housing unit 2. Non-residential - per Met Council Service Availability Charge Procedures Manual	

Fee Schedule

(c) *Storm water utility rates.*

<i>Type</i>	<i>Amount</i>
<i>Quarterly Base Rate</i>	
Residential fee	\$12/parcel
Non-residential fee	\$175/acre of impervious (\$12 minimum)

(d) *General utility fees.*

<i>Type</i>	<i>Amount</i>
Late penalty	10% of unpaid balance, assessed per billing cycle
Non-payment certification fee	\$30
Meter testing (our cost, delivered to Minneapolis)	
5/8" - 3/4" meter test	\$100
1" meter test	\$150
1-1/2" - 2" meter test	\$250
Water meter rental	\$600 deposit
	\$25/month
Additional accessories	\$25/month
Water usage fee	\$5/thousand gallons
Water use violation	\$25 (first violation)
	\$50 (second and subsequent violations)

(e) *City trunk utility connection fees.* The trunk utility connection fee consists of two components: a trunk charge and an availability charge.

1. *Trunk charge.* The trunk charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Residential trunk charges are based on one unit per dwelling unit. Commercial/industrial/institutional (CII) trunk charges are based on a factor of 2.92 units per acre.

Sanitary sewer	\$1,801 \$1,855 /unit
Water	\$2,588 \$2,666 /unit

Fee Schedule

2. *Availability charge.* For residential properties, the availability charge shall be paid at the time of subdivision approval or at the time of hook-up, whichever is first. Commercial/industrial/institutional availability charges shall be paid at the time of building permit. Fees are based on the number of sanitary access charge (SAC) units assigned by Metropolitan Council Environmental Services (MCES). Residential uses shall be assigned one unit per dwelling unit unless otherwise noted by MCES.

City sewer (CSAC)	\$1,686 \$1,737/SAC unit
City water (CWAC)	\$1,628 \$1,677/SAC unit

3. *Special Connection Fees*

In addition to the charges above, the following projects shall have special connection fees:

2025 Street Reconstruction and Municipal Sewer and Water Extension

- i. Colonial Woods
 - Sewer \$4,000
 - Water \$3,908
- ii. Pine Haven
 - Sewer \$2,647
 - Water \$3,280

(f) *Lateral service connection fees.* The lateral service connection fee shall be in addition to the city trunk utility connection fees. If the lot or tract of land, or portion thereof, to be served by a lateral connection has not been assessed for the cost of construction, then the applicant shall pay, upon hook-up, a lateral connection in accordance with Resolution No. 02-149 (Bisel Amendment) based on the following front foot charges:

Sanitary Sewer	\$80.10 \$82.50/front foot
Watermain	\$75.10 \$78.00/front foot

(g) *Vacant buildings.* Owners of a commercial/industrial building(s) connected to city water and/or sewer utilities that are vacant due to business closures or other reasons may apply to have the number of billed REUs reduced to one REU for purposes of calculating utility fees effective from the date the building(s) was vacated for as long as the building(s) remains unoccupied. When the building(s) again becomes occupied, the owner must inform the city of such occupation, at which time the number of REUs will be determined and utility fees assessed according to the current fee structure.

REU = a residential equivalent connection:

- 1. Residential - a single housing unit
- 2. Non-Residential REU = per Met Council Service Availability Charge Procedures Manual

Lino Lakes - Council and Administration

(h) *Surface water management.*

	<i>Single/Two Family Lots</i>	<i>Multi Family Lots</i>	<i>Commercial/Industrial/Institutional Property</i>
Fee charge per acre of development	\$8,217 \$8,464	\$11,051 \$11,382	\$12,241 \$12,608
Fees are based on developable land in accordance with the policy provisions established in Resolution No. 92-70. Credits may be earned for sub-watershed trunk improvements.			

(11) *Culvert prices.* All culvert prices are based on market prices and include tax and delivery and 15% administration fee.

(12) *Land use.*

(a) *Fees.*

<i>Type</i>	<i>Amount</i>
Alternative Urban Area-wide Review (I-35E AUAR) To be charged at the time of land use approval for projects within the <u>respective project I-35E Corridor AUAR</u> area that require preliminary plats; conditional use permits; site and building plans; and planned unit developments. Once paid, the same land will not be charged again.	\$325/acre
I-35E Corridor AUAR	\$341/acre
Main Street AUAR	\$450/acre
Administrative permit (no fee for transient merchant if issued by City Clerk)	\$73 \$75
Zoning confirmation letter	\$75

(b) *Escrow deposits (application fee required with each submittal).*

<i>Type</i>	<i>Amount</i>
Application fee	\$200
Comprehensive plan amendment	\$5,000 (40 acres or less)
	\$7,500 (over 40 acres)
Conditional use permit	\$1,000 residential/rural
	\$7,500 commercial/industrial/institutional

Fee Schedule

Environmental assessment review	\$12,500
Interim use permit	\$7,500
Ordinance amendment	
Map amendment (rezone)	\$1,500 (40 acres or less)
	\$5,000 (over 40 acres)
Text amendment	\$1,500
Planned unit development	\$5,000 (general concept plan)
	\$12,500 (preliminary plan)
	\$7,500 final plan
Site plan review	\$7,500

Lino Lakes - Council and Administration

<i>Type</i>	<i>Amount</i>
Subdivision	
Concept plan review	\$1,500
Minor subdivision	\$3,000
Preliminary plat	\$5,000 (less than 5 acres)
	\$7,500 (5 - 40 acres)
	\$12,500 (over 40 acres)
Final plat	\$1,500 (less than 5 acres)
	\$5,000 (5 - 40 acres)
	\$7,500 (over 40 acres)
Vacation (street, utility, drainage)	\$1,500
Variance or appeal	\$750

1. An escrow account shall be established as indicated above to cover all expenses incurred by the city as part of the plan review. In the case of applications including multiple requests, the highest escrow deposit amount will be the only one initially required. The applicant is responsible for all costs incurred by the city during plan review. If the escrow account drops below 10% of the original deposit amount, the city will require the submittal of an additional escrow deposit sufficient to cover any anticipated expenses. Upon city determination that the project is complete or expired, the city will return the remaining escrow deposit to the applicant.

(13) *Development fees.*

<i>Type</i>	<i>Amount</i>
GIS mapping fee	\$90/lot
Park dedication	
Commercial/industrial/assisted-living/skilled nursing	\$2,600 <u>\$2,725</u> /acre
Residential	\$3,500 <u>\$3,800</u> /unit
Street lighting operation fee (new development)	\$120/light (\$8/mo/light x 15 months)
Tree preservation mitigation fee	\$500/tree

Fee Schedule

(14) *Economic development assistance.*

<i>Type</i>	<i>Amount</i>
Tax increment financing or tax abatement	\$12,500 escrow deposit
Tax exempt financing	\$2,500 application fee, plus 1% administration fee

(15) *Staff time.* Staff time for chargeable event/projects shall be charged as the employee's hourly rate of pay plus benefits plus calculated overhead costs (when applicable). Overtime will be charged at 1.5 times the calculated hourly rate.

(16) *Late fee.* A late charge of 10% or \$25, whichever is greater, will be charged for fees not paid when due.
(Ord. 14-23, passed 11-13-2023; Am. Ord. 16-24, passed 11-12-2024; Am. Ord. 03-25, passed 3-10-2025)

Adopted by the Lino Lakes City Council this 24th day of November, 2025.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC,
City Clerk

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 5.B.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE November 10, 2025

AGENDA ITEM: Appointment of Paid On-Call Firefighter

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Samuel Gibson Eyestone to the Paid On-Call Firefighter position within the Fire Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Eyestone for the Paid On-Call Firefighter position.

The starting wage for Eyestone will be \$22.44 per hour. Eyestone will be eligible for an annual cost of living (COLA) adjustment and upon completion of 5 years of service will be eligible for a step increase.

With the Council's approval, Eyestone would start as a Paid On-Call Firefighter on November 16, 2026.

Eyestone will be stationed at Fire Station 2. Currently, the City has twelve firefighters at Fire Station 1 and fourteen firefighters at Fire Station 2. Fully staffed would be twenty firefighters at each station.

RECOMMENDATION

Please approve the appointment of Samuel Gibson Eyestone to the Paid On-Call Firefighter position.

ATTACHMENTS

None

**CITY COUNCIL
STAFF REPORT
AGENDA ITEM 5.C.**

STAFF ORIGINATOR: Meg Sawyer, Human Resources and Communications Manager

MEETING DATE November 10, 2025

AGENDA ITEM: Appointment of Police Officer

VOTE REQUIRED: Simple Majority

INTRODUCTION

The City Council is being asked to approve the appointment of Franklin David Staigerwald to the Police Officer position within the Police Department.

BACKGROUND

Staff has completed the recruitment process, provided a conditional offer, and is recommending the approval of Staigerwald for the full-time position.

Staigerwald has twenty-five years of experience working as a senior officer with the Maryland Transportation Authority Police.

The starting wage for Staigerwald will be \$45.80 per hour, which is Step 4 in a 7-step wage scale for the Police Officer position. Staigerwald also qualifies for the newly created bonus for lateral officers and will receive \$2,500 upon hire, and another \$2,500 upon successful completion of the new officer training program.

With the Council's approval, Staigerwald will start in the Police Officer position on November 17, 2025.

There are currently three vacant Police Officer positions within the Police Department. The 2025 Approved Budget is funded for 28 sworn positions. The hiring of Staigerwald as an officer will bring the police department to 26 sworn staff.

RECOMMENDATION

Please approve the appointment of Franklin Staigerwald to the Police Officer position.

ATTACHMENTS

None

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 9A**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: November 11, 2025

TOPIC: Consider Resolution No. 25-157, Approving City of Lino Lakes
Right of Way Plat No. 4, Otter Lake Road Improvements

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting council approval of Right-of-Way plat No. 4 identifying parcels for the future road improvements.

BACKGROUND

As part of the Otter Lake Road Extension improvement project the City will need to acquire permanent right-of-way, drainage and utility easements and temporary construction easements. Eight (8) parcels are affected by the acquisition process.

WSB, Inc., the City's consulting engineer, has prepared a right-of-way plat describing the parcels affected by the proposed acquisition. The plat has been prepared in accordance with Minnesota Statutes 505.1793.

The plat does not transfer title to the property described. The plat is used for delineation purposes during the acquisition process and to simply legal descriptions of property to be purchased. Approval of Right-of Way plats are not subject to the statutory requirements associated with subdivision approvals.

RECOMMENDATION

Staff is recommending adoption of Resolution No. 25-157.

ATTACHMENTS

1. Resolution No. 25-157
2. Right-of-Way Plat No. 4

**CITY OF LINO LAKES
RESOLUTION NO. 25-157**

**RESOLUTION APPROVING CITY OF LINO LAKES
RIGHT OF WAY PLAT NO. 4
(OTTER LAKE ROAD EXTENSION)**

WHEREAS, the City of Lino Lakes, Minnesota is proposing to undertake the extension of Otter Lake Road; and

WHEREAS, construction of the improvements will require the acquisition of right-of-way and permanent and temporary easements to facilitate the roadway improvements; and

WHEREAS, WSB, the City Engineer, has prepared a plat outlining all tracts and parcels of land affected by the proposed acquisition in accordance with Minnesota Statutes 505.1793.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that:

1. That City of Lino Lakes Right-of-Way Plat No. 4 is hereby approved.
2. The Mayor and City Clerk are hereby authorized to execute said plat on behalf of the City.

Adopted by the City Council of the City of Lino Lakes this 10th day of November, 2025.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

CITY OF LINO LAKES RIGHT OF WAY PLAT NO. 4

OTTER LAKE ROAD

SURVEYOR'S CERTIFICATE

I Jeremy R. Honga do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all public ways are shown and labeled on this plat; and that the proposed right of way boundary is correctly designated on this plat.

Dated this _____ day of _____, 20__.

Jeremy R. Honga, Licensed Land Surveyor,
Minnesota License No. 58013

CITY COUNCIL, Lino Lakes, Minnesota

That part of Otter Lake Road located in Sections 13 and 24, Township 31, Range 22, Anoka County, Minnesota, as shown on this plat effected by the City of Lino Lakes, is certified to be the official plat of that portion of said road within said sections pursuant to Minnesota Statutes Chapter 505.1793. The foregoing plat was accepted and approved by the City Council of Lino Lakes, Minnesota, at a regular meeting thereof held this this _____ day of _____, 20__.

COUNTY SURVEYOR, Anoka County, Minnesota

This plat of CITY OF LINO LAKES RIGHT OF WAY PLAT NO. 4 was reviewed and approved by me this _____ day of _____, 20__.

Anoka County Surveyor

COUNTY RECORDER, Anoka County, Minnesota

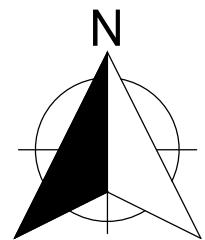
I hereby certify that this instrument was filed in the office of the County Recorder for record on this _____ day of _____, 20__, at _____ o'clock _____.M. and was duly recorded as Document No. _____.

Anoka County Recorder

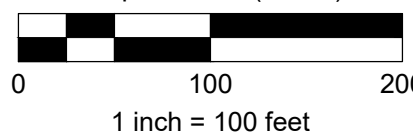
PARCEL	RECORDED OWNER	PROPERTY ID. NO.	LOCATION	EXISTING ROW (ACRES)	NEW ROW (ACRES)	TOTAL ROW (ACRES)	PERMANENT D & U EASEMENT (ACRES)	TEMPORARY EASEMENT (ACRES)	TEMPORARY HIGHWAY EASEMENT EXPIRES	NEW ROW INTEREST
RIGHT OF WAY IN SECTION 24, TOWNSHIP 31, RANGE 22										
1	BLINO LLC	24-31-22-12-0009	NW1/4 NE1/4	0.00	0.21	0.21	0.00	0.20	---	FEE
2	CM PROPERTIES 14 LLC	24-31-22-11-0011	NE1/4 NE1/4	0.00	2.02	2.02	0.23	0.46	---	FEE
2A	CM PROPERTIES 14 LLC	24-31-22-11-0011	NE1/4 NE1/4	0.00	0.11	0.11	0.00	0.00	---	FEE
RIGHT OF WAY IN SECTION 13, TOWNSHIP 31, RANGE 22										
3	BERNIER FAMILY FRAM LLC	13-31-22-44-0001	S1/2 SE1/4	0.00	2.98	2.98	1.80	0.06	---	FEE
4	DPS-WOODDALE LLC	13-31-22-43-0002	S1/2 SE1/4	0.00	0.79	0.79	4.22	0.01	---	FEE
5	MC NEAL DENISE L & ROBERT	13-31-22-41-0004	E1/2 SE1/4	0.00	0.65	0.65	0.14	0.03	---	FEE
6	DPS-WOODDALE LLC	13-31-22-41-0005	NE1/4 SE1/4	0.00	5.92	5.92	0.45	0.09	---	FEE
7	WINTER TRUSTEE DEIDRA A	13-31-22-14-0001	SE1/4 NE1/4	0.00	2.01	2.01	0.10	0.09	---	FEE
8	DPS-WOODDALE LLC	13-31-22-42-0001	NW1/4 SE1/4	0.00	0.00	0.00	1.18	0.00	---	FEE

Mayor

Clerk

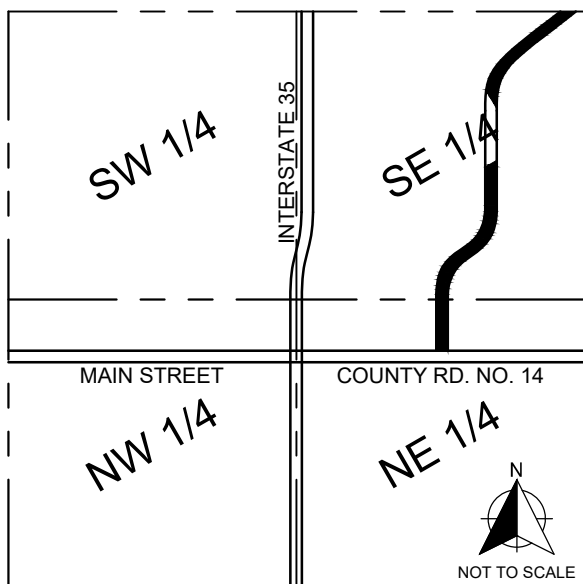


Graphic Scale (in feet)



VICINITY MAP

SECTION 13, TOWNSHIP 31, RANGE 22,
ANOKA COUNTY, MINNESOTA



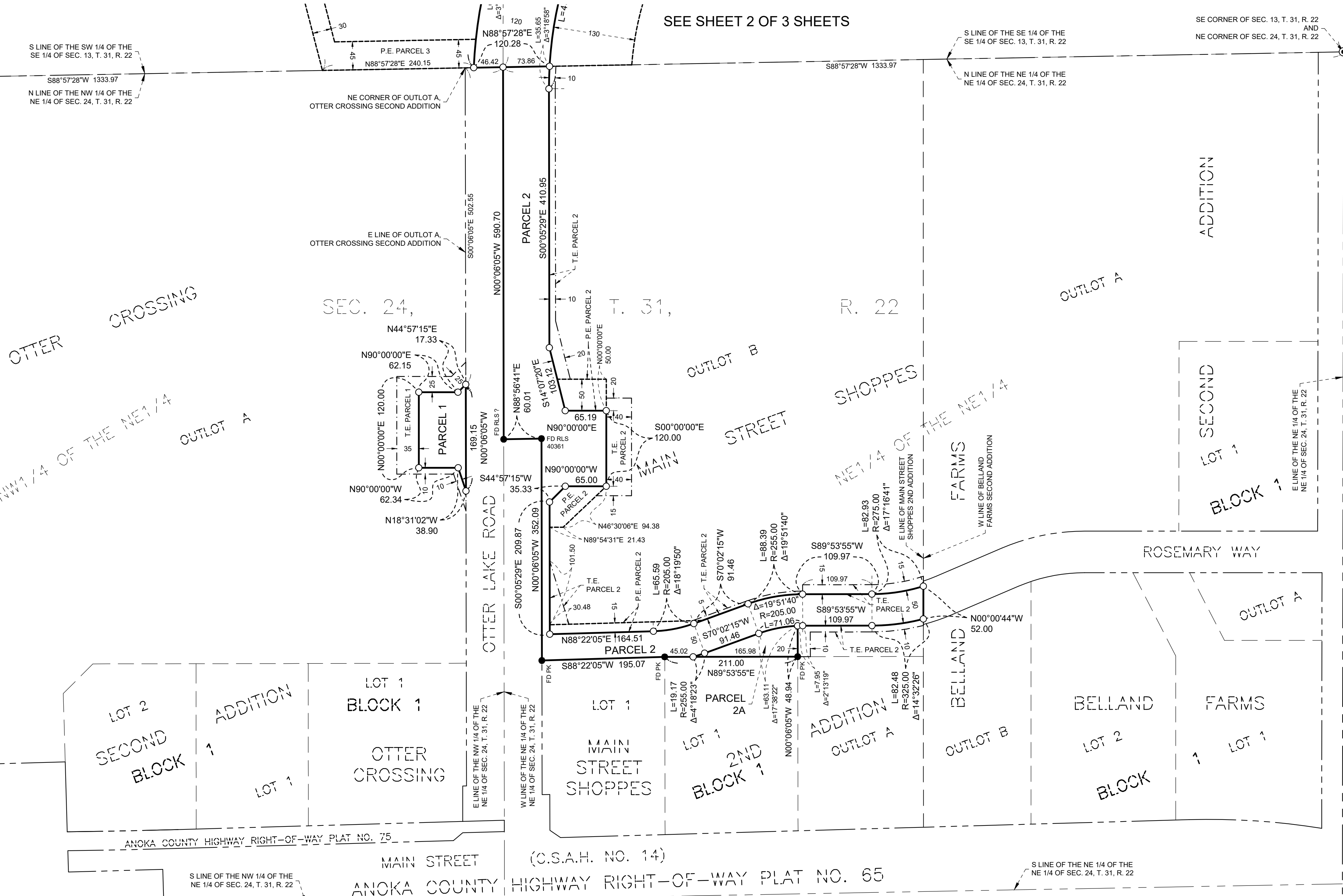
SECTION 24, TOWNSHIP 31, RANGE 22,
ANOKA COUNTY, MINNESOTA

LEGEND

- DENOTES FOUND ANOKA COUNTY MONUMENT
- DENOTES FOUND IRON MONUMENT
- DENOTES SET MONUMENT
- ROW PLAT BOUNDARY
- PERMANENT DRAINAGE AND UTILITY EASEMENT
- TEMPORARY EASEMENT
- EXISTING PARCEL LINE
- EXISTING ROW LINE
- SECTION LINE

NOTES

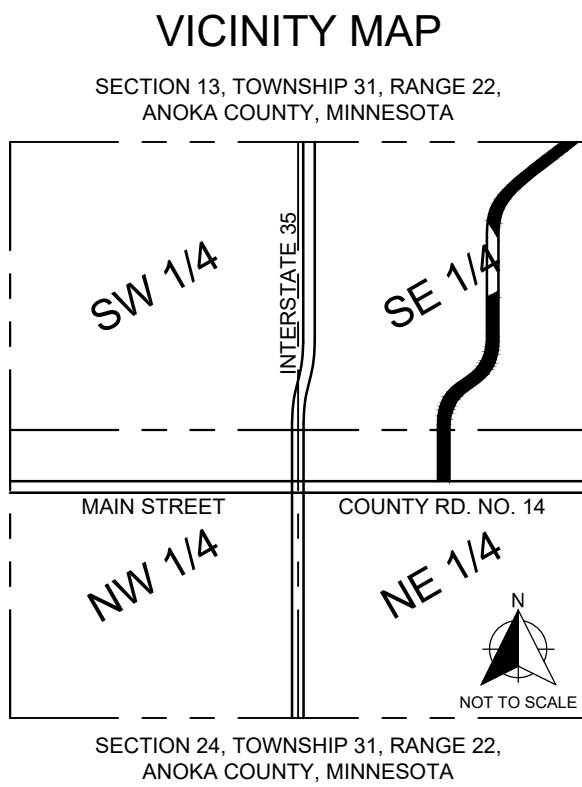
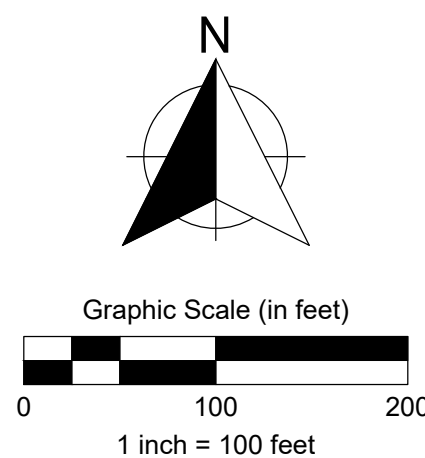
THE BEARING SYSTEM IS BASED ON ANOKA COUNTY COORDINATES, NAD 83 (1996 ADJUST).



CITY OF LINO LAKES RIGHT OF WAY PLAT NO. 4

OTTER LAKE ROAD

PARCEL	RECORDED OWNER	PROPERTY ID. NO.	LOCATION	EXISTING ROW (ACRES)	NEW ROW (ACRES)	TOTAL ROW (ACRES)	PERMANENT D & U EASEMENT (ACRES)	TEMPORARY EASEMENT (ACRES)	TEMPORARY HIGHWAY EASEMENT EXPIRES	NEW ROW INTEREST
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2A	CM PROPERTIES 14 LLC	24-31-22-11-0011	NE1/4 NE1/4	0.00	0.11	0.11	0.00	0.00	---	FEE
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4	DPS-WOODDALE LLC	13-31-22-43-0002	S1/2 SE1/4	0.00	0.79	0.79	4.22	0.01	---	FEE
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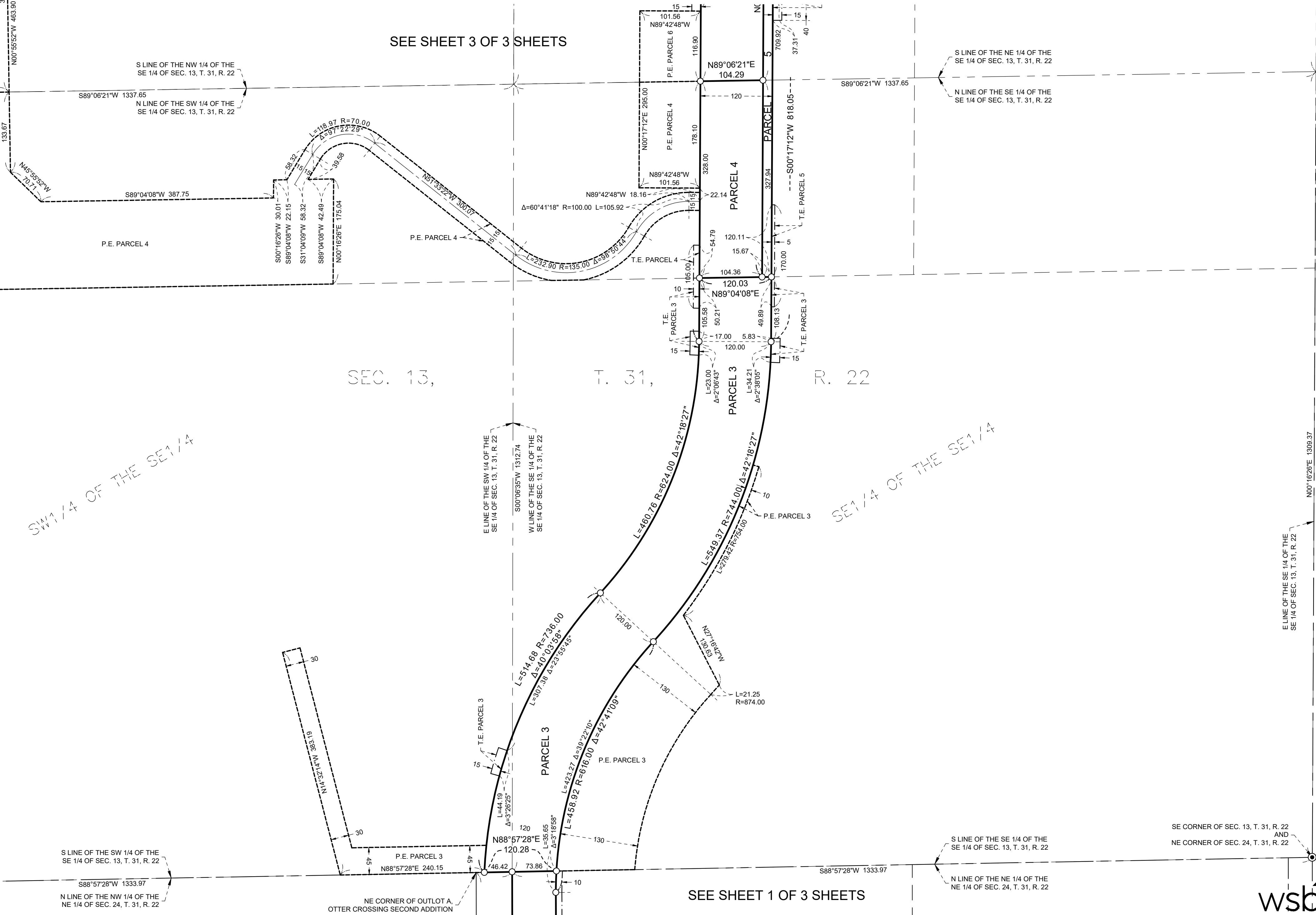


LEGEND

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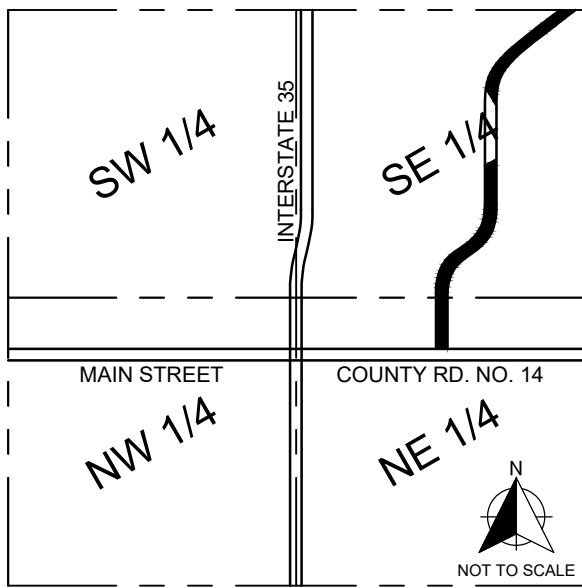


CITY OF LINO LAKES RIGHT OF WAY PLAT NO. 4

OTTER LAKE ROAD

VICINITY MAP

SECTION 13, TOWNSHIP 31, RANGE 22,
ANOKA COUNTY, MINNESOTA



SECTION 24, TOWNSHIP 31, RANGE 22,
ANOKA COUNTY, MINNESOTA

LEGEND

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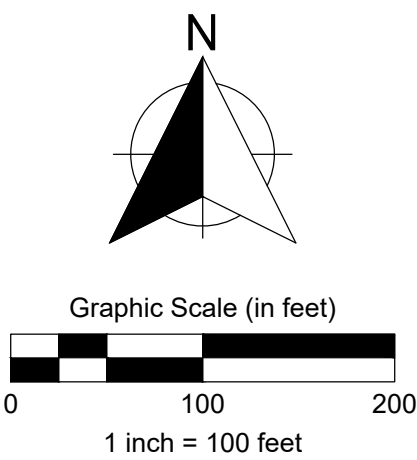
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7	WINTER TRUSTEE DEIDRA A	13-31-22-14-0001	SE1/4 NE1/4	0.00	2.01	2.01	0.10	0.09	---	FEE
8	DPS-WOODDALE LLC	13-31-22-42-0001	NW1/4 SE1/4	0.00	0.00	0.00	1.18	0.00	---	FEE

SEC. 13,

T. 31,

R. 22



INTERSTATE HIGHWAY NO. 35E

PARCEL 8

SEE SHEET 2 OF 3 SHEETS

wsos

**CITY COUNCIL
REGULAR MEETING STAFF REPORT
AGENDA ITEM 9B**

STAFF ORIGINATOR: Michael Grochala, Community Development Director

MEETING DATE: November 10, 2025

TOPIC: Consider Resolution No. 25-158, Concurring with County State Aid Highway Designation of Ash Street

VOTE REQUIRED: Simple Majority

INTRODUCTION

Staff is requesting City Council consideration to concur with Ramsey County's proposed designation of Ash Street, from Centerville to Lake Drive, as a County State Aid Highway.

BACKGROUND

Ramsey County is currently reconstructing Ash Street and the I-35E Interchange, between Centerville Road and Otter Lake Road. The City acted in January of 2025 to transfer jurisdiction of the roadway to Ramsey County. Ramsey County is now proposing to convert the roadway to a County State Aid Highway.

This will allow Ramsey County to use state aid proceeds for the existing interchange project. The designation does not change the function of the road and/or have any impacts to the City.

Since the roadway is located within both Anoka and Ramsey County, Anoka County also must designate the portion of roadway as a County State Aid Highway. To do so the City must concur with this proposed designation.

RECOMMENDATION

Staff is recommending approval of Resolution No. 25-158.

ATTACHMENTS

1. Resolution No. 25-158
2. Roadway Segment Map

**CITY OF LINO LAKES
RESOLUTION NO. 25-158**

**MUNICIPAL CONCURRENCE WITH COUNTY STATE AID HIGHWAY DESIGNATION
OF ASH STREET**

WHEREAS, Anoka County is proposing to convert the segment of Ash Street between Centerville Road (CSAH 21) and I35E in the City of Lino Lakes to a County State Aid Highway; and,

WHEREAS, Ramsey County is proposing to convert the segment of County Road J between Centerville Road (Ramsey County CSAH 59) and I35E in White Bear Township and the City of North Oaks to a County State Aid Highway; and,

WHEREAS, Ash Street and County Road J is a border roadway for Anoka County and Ramsey County; and,

WHEREAS, the City and Anoka County agree that the above-described section of roadway is bordered by Ash Street (CSAH 32), and the segment is therefore appropriate for conversion as part of the County State Aid Highway system;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lino Lakes, Minnesota that the designation of Ash Street between Centerville Road (CSAH 21) and I35E as County State Aid Highway is in all things approved.

Adopted by the City Council of the City of Lino Lakes this 10th day of November, 2025.

Rob Rafferty, Mayor

ATTEST:

Roberta Colotti, CMC, City Clerk

SP 6281-13 : I-35E / RAMSEY COUNTY ROAD J RECONSTRUCTION PROJECT

LEGEND

PROPOSED ROADWAY

PROPOSED SHOULDER

PROPOSED RAISED MEDIAN

PROPOSED BRIDGE

PROPOSED WALK

PROPOSED CURB AND GUTTER

SCALE IN FEET

100

LEGEND

PROPOSED ROADWAY

PROPOSED SHOULDER

PROPOSED RAISED MEDIAN

PROPOSED BRIDGE

PROPOSED WALK

PROPOSED CURB AND GUTTER

SCALE IN FEET

100

CSAH Designation