

**Park Board Meeting - February 5, 2001
Minutes**

The February 5, 2001 City of Lino Lakes Park Board meeting was called to order at 6:30pm, by Acting Chair Huelman.

Roll call was taken, members present were Pam Taschuk, Bill Kusterman, Michael O'Connor, and Pat Huelman. Members absent were Chris Welsand, George Lindy, and Paul Montain.

Also present was Rick DeGardner, Public Services Director.

APPROVAL OF JANUARY 4, 2001 MINUTES:

Pam Taschuk made a motion, seconded by Bill Kusterman, to approve the January 4, 2001 minutes. The minutes were approved.

SETTING THE AGENDA:

The agenda was passed as presented.

OPEN MIKE:

No one was present for open mike.

REVIEW LAND HOLDING GROUP PRELIMINARY PLAT:

Rick advised the Land Holding Group Preliminary Plat is an eight-acre development located at the northwest corner of Holly Drive and 12th Avenue. There are 13 single-family lots proposed.

The Comprehensive Parks and Trails System Plan indicates a Class II Level Transportation Trail along Holly Drive. This trail is intended to be located within the existing road right-of-way.

Therefore, staff's recommendation is to recommend 100 percent cash park dedication for the Land Holding Group Development. Rick suggested that the developer inform potential property owners along Holly Drive regarding the future trail placement.

Pam inquired about a name for the development. Rick advised at this point, the development is named Land Holding Group.

Acting Chair Huelman inquired about the trail currently in the right-of-way in Trapper's Crossing. Rick advised there are not any existing trails along Holly Drive. However, there is adequate room in the existing right-of-way for a trail when Holly Drive is renovated.

Acting Chair Huelman asked if staff sees any need to connect to 12th Avenue. Rick advised the future trail along Holly Drive will continue to 12th Avenue. There is a trail in the Perigrine Pass Development along the eastern side.

Pam Taschuk made a motion, seconded by Michael O'Connor, to ask for 100% cash dedication for the Land Holding Group Development. The developer should make sure potential homeowners along Holly

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Drive are aware a future trail may be placed within the existing right-of-way. The motion passed.

DISCUSSION ON CONCEPT PLAN OF SPIRIT HILLS DEVELOPMENT:

Rick advised the Planning Department recently received a concept plan of the Spirit Hills Development located near Apitz Garage, on the north side of Birch Street. The proposed development is a mix of neighborhood business, townhomes, and single-family homes.

The Comprehensive Parks and Trails System Plan indicates a Class Level II Transportation Trail along Birch Street and State Highway #49. It is intended that both trails are located within the existing road right-of-way.

The Shenandoah Third Addition Development is located directly east of the Spirit Hills Development. The City has secured a trail corridor at the north end of Hokah Drive to connect to the future Regional Park Reserve Trail System. Since the existing Sioux Lane is proposed to continue to the west, this should provide adequate access for residents in the spirit Hills Development to access the Regional Park Reserve Trail System.

The purpose of this discussion item is to get input from the Park Board regarding potential parks and trail connections prior to the plans being finalized. Rick indicated that at this point, he does not foresee any need for trails in the Spirit Hills Development.

Acting Chair Huelman asked if staff is familiar with the County path plan. Rick advised the intent is to continue on the north side of Birch Street to Hodgson Road. Everything to the north and west of this development is the regional park area.

Mr. Huelman asked about the possibility of a trail connection within the regional park area. Rick advised that a trail connection would be very difficult due to wetland issues.

Pat questioned where the neighborhood park would be for residents within this development. Rick advised Rice Lake Elementary School and Shenandoah Park are the closest park areas.

Acting Chair Huelman inquired about the location of the commercial development. Rick advised the commercial development is right along Birch Street. The first phase of the plan calls for residential only. Rick noted the City currently owns the corner lot.

DISCUSS AND APPROVE 2001 PARK BOARD GOALS:

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Rick advised that after extensive discussion at the January Goal Setting meeting, the following goals were established for the Park Board's 2001 goals:

- Trail connection - Pheasant Hills trail to Regional Park Reserve \$50,000
- Trail connection - Trapper's Crossing to Birch Park \$40,000
- Marshan Park Development - grading, irrigation, Seeding, landscaping \$15,000
- Trail Renovation \$10,000
- Behm's Park Development - grading, irrigation, Seeding, landscaping of 50' trail corridor and SW corner of Mustang Lane and Palomino Lane \$ 7,000

Assuming the above items remain unchanged, Rick indicated he included an updated summary of designated Park Dedication Funds. Listed below are projects that were discussed should additional funding become available.

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|--|-----------------|
| Begin development of Quail Ridge Park | Up to \$200,000 |
| Begin development of Clearwater Creek Park | Up to \$300,000 |
| Pave trails in Behm's Development | \$ 25,000 |
| Install playground equipment at LaMotte Park | \$ 30,000 |
| ½ court basketball courts throughout park system | \$ 40,000 |
| Pheasant Hills trail connection to neighborhood park | \$ 40,000 |
| Trail segment through Outlot F to Sunset Oaks Park | \$ 20,000 |

The below listed items were released from last year's designated funds:

- Wheels Project - \$10,000
- Trail Renovation Throughout Trails System - \$9,200
- Pave Trails in Behm's Development - \$35,000
- City Hall Park - West Improvements - \$2,667
- Parks and Trail Improvements - \$27,444

Rick advised the Park Board should make a motion to approve the 2001 Park Board goals. The 2001 Goals will be discussed with the City Council at the Wednesday, February 21, City Council work session.

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Acting Chair Huelman stated the goals do a nice job of covering the specific goals and keeping track of other things the Park Board would like to accomplish if funds become available. Bill asked if Country Lakes has been dropped from all future discussions. He stated that he believed park benches for Country Lakes was to be placed on the proposed list. Rick advised the list can be modified to add Country Lakes.

Bill indicated Country Lakes should be discussed again during next year's goal setting meeting.

Bill Kusterman made a motion, seconded by Pam Taschuk, to approve the 2001 Park Board Goals as outlined. The motion passed.

REVIEW AFTER HOURS SHELTER RENTAL REQUEST FORM:

Rick advised the Lino Lakes Parks & Recreation Department attempts to make available the four warming house shelters for parties, neighborhood groups or other special events after posted shelter hours. Rick referred to a copy of the application and policies relating to renting a warming house shelter.

Pam inquired about the time the shelters currently close. Rick advised the time varies from 7:00 - 9:00pm depending on the location. The shelter can be kept open longer for a fee to cover the cost of a supervisor.

Bill asked if the City can keep the shelters open past 10:00pm. Rick advised the City's park ordinance states all public parks are closed at 10:00pm. Because of the park ordinance, a supervisor or city employee is needed at the shelter if it is kept open.

Acting Chair Huelman asked if it is conceivable for a group to have the shelter before closing time. Rick advised a group may rent the shelter before the stated closing time.

Michael asked what time the shelters open. Rick advised the shelters open at 11:00am or 12:00pm on weekends, and depending on specific location, 4:00pm on weekdays.

RECREATION DEPARTMENT UPDATE:

Rick referred to the Program Highlights Flyer from January 2001. He noted an estimated 250+ people attended this year's Snow Day event that was held on Saturday, January 27, 2001 at Wargo Nature Center.

Rick advised the ski trips went well this season. The first trip on December 28 was canceled due to low registration. However, the numbers increased dramatically for the last two trips of the season.

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Rick noted the warminghouses are seeing an increase in attendance due to the near normal weather conditions this year. Rick added that staff is currently working on the Spring Activities Guide that will be in resident's homes the last week in February.

PARKS DEPARTMENT UPDATE:

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarizes the maintenance highlights for January 2001. Rick stated maintenance activities during January included daily rink maintenance at ten skating rinks. Other activities have included assisting the Public Works Department with the snow plowing of streets and parking lots and trail plowing and trail widening.

Rick noted approximately 175 Christmas trees have been chipped at Sunrise and Birch Parks.

NEW BUSINESS: None

OLD BUSINESS:

Outdoor Recreation Grant Update - Rick advised on January 17, 2001, the City Council authorized staff to submit a \$125,000 Outdoor Recreation Grant Application for the development of Clearwater Creek Park. On January 18, a letter was sent to interested residents regarding the Outdoor Recreation Grant development. Last week Michael O'Connor developed a brochure and hand delivered it to all residents in the Clearwater Creek Development. Rick referred to a copy of the brochure. Mr. O'Connor will be gathering petitions this weekend to indicate support for the proposed Outdoor Recreation Grant Application.

A public hearing will be held at the Monday, February 12, 2001, City Council meeting at 6:30pm. Residents will be given the opportunity to comment on the proposed Outdoor Recreation Grant application. The deadline for submittal is March 31, 2001. Funding announcements are expected in the summer or fall.

Bill asked how the City Council felt about the grant. Rick advised the difficult part of the grant is the matching dollars. However, the City Council was receptive.

Acting Chair Huelman asked if the City Council has determined a funding source for the grant. Rick advised the City Council has committed to the grant but a funding source has not yet been determined. He noted some items included in the park amenities are not eligible for the grant.

Acting Chair Huelman asked if there are other ways the Park Board can show their support for the grant. Rick advised a resolution

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will be presented at the next Park Board meeting indicating support for the grant application.

Updated Parks and Trails Map - A copy of the updated Parks and Trails Map was distributed to Park Board members. Rick noted there will be a few more updates and a final copy will be run off for residents within the next month or so.

Acting Chair Huelman asked when the trail paving project will begin. Rick advised the major trail segments are large enough that the project will not be done with the street paving. Staff is in the process of preparing the plans and specifications for the projects.

Mr. Huelman asked if the Birch Park trail is in line. Rick advised staff is having a difficult time getting cooperation from the property owner's attorney to set up a closing date on the property. When the property is acquired, the project will proceed. The engineering is already in place.

SCHEDULE NEXT PARK BOARD MEETING:

The next Park Board meeting will be held on Monday, March 5, 2001, 6:30pm, at Lino Lakes City Hall.

ADJOURN:

Pam Taschuk made a motion to adjourn, seconded by Bill Kusterman. The meeting was adjourned at 7:00pm.

Respectfully Submitted,

Kim Points
Recording Secretary