

**Park Board Meeting - December 3, 2001
Minutes**

The December 3, 2001 City of Lino Lakes Park Board meeting was called to order at 6:35pm, by Chair Lindy.

Roll call was taken, members present were Paul Montain, Bill Kusterman, Michael O'Connor, Pam Taschuk, and George Lindy. Members absent were Pat Huelman and Chris Welsand.

Also present were Rick DeGardner, Public Services Director, Sandie Wood, Office Manager.

APPROVAL OF NOVEMBER 5, 2001 MINUTES:

Paul Montain made a motion, seconded by Pam Taschuk, to approve the November 5, 2001 minutes. The minutes were approved.

SETTING THE AGENDA:

The agenda was passed as presented.

OPEN MIKE:

No one was present for open mike.

REVIEW AND APPROVE 2002 PARK BOARD MEETING DATES:

Rick referred to a schedule for the proposed meeting dates for 2002. A goal setting meeting will immediately follow the January 7 Park Board meeting. A referendum meeting will also be held on January 7.

Rick noted the September Park Board meeting will be held on Tuesday, September 3. This will entail a park tour and bbq.

All other meeting dates fall on the first Monday of the month.

Pam noted she would not be present for the July 1, 2002, meeting.

Paul Montain made a motion, seconded by Michael O'Connor, to approve the 2002 Park Board Meeting Dates, as presented. Motion passed.

CLEARWATER CREEK PARK UPDATE:

Rick gave an update pertaining to the development of Clearwater Creek Park. He noted the grading work and the installation of the base for the most of the trails have been completed. It is intended that the gazebo/shelter, playground equipment, and landscaping will be installed this spring.

Gazebo/Shelter

Residents and Park Board Members interested in the selection of the style of gazebo/shelter are invited to attend a meeting on Monday, January 7, 2002 at 6:00pm in the Police Training Room at City Hall.

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Playground Equipment

Residents and Park Board Members are encouraged to review and provide input on playground bid proposals in Meeting Room #2 at City Hall during the following dates and times:

- * Thursday, January 3 8:00am - 8:00pm
- * Friday, January 4 8:00am - 4:30pm
- * Monday, January 7 8:00am - 8:00pm
- * Tuesday, January 8 8:00am - 8:00pm

Landscaping

The city is in the process of developing a detailed landscaping plan for Clearwater Creek Park. It is planned to have the majority of the landscaping installed this spring. Since funding for development of the entire park is limited, the City is attempting to create a good landscaping play within a reasonable budget.

Michael noted the flyers regarding the selection of the gazebo/shelter and playground equipment have gone out.

RECREATION DEPARTMENT UPDATE:

Rick referred to the Program Highlights Flyer from November 2001. He stated that 125 adult/child teams participated in the Family Turkey Shoot this year, which was held on November 17. This was the highest turnout ever. As of November 14, Breakfast with Santa was full with 204 participants. This is one week earlier than last year. Breakfast with Santa will be held on December 15 at St. Joseph's Church banquet hall.

Rick added the City is currently accepting applications for 12 shelter attendant position openings.

Pam asked if the Youth Tackle Football Program would be offered again next fall. Rick stated the Youth Tackle Football Program would be offered again next fall. There are some issues that need to be addressed but the Program was successful.

PARKS DEPARTMENT UPDATE:

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarizes the maintenance highlights for November 2001. Rick noted athletic field projects have included top dressing, core aerifying and overseeding soccer and football fields worn areas, infield renovation at Birch Park and working track renovation at Sunrise Park Fields #1 and #2.

Rick added other maintenance highlights included equipment changeover (from mower to blower), removing the damaged equipment from Brandywood playground, and the installation of rink berms at Lino, Marshan and Birch Parks.

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Rick noted a \$1,500 dollar reward is being offered for the arrest and conviction for the vandalism at Brandywood Park. The reward will be advertised in the Quad.

Paul stated the skate park in Centerville had some vandalism and stolen items. He asked if the City's equipment is secure. Rick stated the City of Centerville had two different vendors provide ramps. One of the ramps was fairly light. The City of Lino Lakes does have a smaller ramp that could conceivably be stolen but it would be very difficult to hide. Damage has occurred to the fencing at the skate park and that issue will have to be addressed next year.

Chair Lindy asked if the skate park is used enough to warrant an attendant. Rick stated that at this point an attendant could not be justified. It is possible that it could be justified at some point in the future.

OLD BUSINESS:

Park Dedication review for Target/Kohls Project- Rick advised the park dedication revenue from the Market Place Development was \$70,790. This does not include the McDonalds Development.

Paul asked if the park dedication was based on square footage for each of the buildings. Rick advised the park fee dedication was based on a per acre basis and it has already been received.

Referendum Update - At the November 21, 2001, Work Session the City Council directed staff to pursue a spring, 2002 referendum for development of the athletic complex, neighborhood park improvements, and trails.

The first "Referendum 2002" committee meeting will immediately follow the December 3 Park Board meeting. This meeting will be held in the Community Room at City Hall. If you know of anyone who may be interested in serving on this committee, please contact Rick DeGardner as soon as possible at 651-982-2444. With the referendum only five months away, it is imperative to recruit good candidates to provide a good chance for a successful referendum.

NEW BUSINESS:

January 7, 2002 Park Board Meeting, Goal Setting Meeting, Referendum Meeting - Rick advised a goal setting meeting will immediately follow the Park Board meeting on January 7. Also, John Gurban, Executive Director of MRPA, has been invited to attend this meeting to discuss issues pertaining to the upcoming referendum.

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Update on Acquisition of the Whitcomb Property for Trail Segment-

Paul asked if the Council has made a determination regarding the Whitcomb property. Rick advised the City has not yet heard back from the Whitcomb's attorney. This issue will be discussed further at the December 12 Council Work Session.

SCHEDULE NEXT PARK BOARD MEETING:

The next Park Board meeting will be held on January 7, 2002, 6:30 p.m.

ADJOURN:

Pam Taschuk made a motion to adjourn, seconded by Paul Montain. The meeting was adjourned at 6:50pm.

Respectfully Submitted,

Kim Points
Recording Secretary