

**Park Board Meeting – November 2, 2009
Minutes**

The November 2, 2009 Park Board meeting was called to order at 6:38pm by Pat Huelman.

Roll call was taken; members present were Pat Huelman, Bill Kusterman Charles Evans and Matt Koehn. Members absent were George Lindy and Richard Jensen.

Also present was Rick DeGardner, Public Services Director and Sandie Wood, Public Services Department Office Manager.

There was a moment of silence for Pam Taschuk.

APPROVAL OF MINUTES FROM MAY 4, 2009:

Bill Kusterman made a motion to approve the May 4, 2009 minutes. Matt Koehn seconded the motion and the minutes were approved as written.

SETTING AGENDA:

6c. Joint Powers Agreement with the Centennial School District was added to the agenda under New Business.

OPEN MIKE:

No one was present for open mike.

HIGHLAND MEADOWS PARK – LAND SALE PROPOSAL

Rick told members that Mr. and Mrs. Judd (670 Arlo Lane) are interested in acquiring a 6'x145' strip of parkland (Highland Meadows Park) to provide the required setback for an addition to their garage.

Mr. DeGardner said Attachment A shows the existing layout of Highland Meadows Park. He explained the original 4.6 acres of land was dedicated to the city to fulfill park dedication requirements for the Highland Meadows West development (cash was also received). He said that Outlot B (.07 acres) of Highland Meadows West – 3rd Addition was retained by the developer with the intent of selling the strip of land to the Judd's to create a buffer between their home and the parkland. Final terms between the developer and the Judd's didn't come to an agreeable conclusion so in 2002, the developer quit claim deeded Outlot B to the City with no restrictions.

Rick said the total market value of Outlot B is \$200. When contemplating the sale of city owned property, it is important to be mindful of the inherent value of public land. Even if a very small segment of Highland Meadows Park is going to be sold, the city needs to demonstrate a clear and substantial benefit to the general public. Any financial benefit must provide for some significant enhancements (landscaping, benches, etc) to Highland Meadows Park. He said if the City chooses to sell land to the Judd's, staff estimates administrative fees to be around \$1,000. This includes survey work, preparing new legal descriptions, preparing legal papers, recording new deed with Anoka County, and publication of the ordinance. He went on to say the Judd's should be responsible for all associated costs incurred.

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Rick told members that the City Charter language regarding sale of property is as follows: Section 12.05. Sale of Real Property. No real property of the City shall be disposed of except by ordinance. The proceeds of any sale of such property shall be used as far as possible to retire any outstanding indebtedness incurred by the city in the purchase, construction or improvement of this or other property used for the same public purpose. If there is no such outstanding indebtedness, the Council may by resolution designate some other public use for the proceeds.

He said staff is typically cautious recommending the sale of parkland. However, in this particular situation, Outlot B was not part of the City's plan for this neighborhood park. Rather, it was a result of the developer deeding Outlot B to the City after the original intent (selling it to the adjacent property owner) didn't materialize. Selling the easternmost 6' of Outlot B will have no effect on the functionality of this park. Attachment B showing the master plan of Highland Meadows Park was also included in the packets.

The Judd's were present and told the Park Board their intent for the property and answered questions. The Judd's proposed that the City sell Outlot B for \$4,000. The City would cover all fees and keep the rest.

After further discussion Bill Kusterman made a motion to sell a 10x145' strip of land to the Judd's at a price of \$2,000 plus \$1,000 for administrative costs. The motion was seconded by Charles Evans and approved.

NEW BUSINESS:

6A. Determine 2009/2010 Skating Rink Locations and Hours

Rick reviewed the memo that was in the members packets. Rick said the warming houses would have the same hours as last year. Mr. DeGardner responded to questions asked by Park Board Members about posting hours at the rinks and using volunteers instead of paid staff. He said the hours are posted at the rinks and volunteers are not as dependable as paid staff. He went on to say that in the past an organization has helped with cleaning and flooding. Brian is waiting to hear from them to see if they are interested in helping out again this year.

6b. Adopt 2010 Park Board Meeting Schedule

Staff recommended the following 2010 Park Board meeting dates. Please note the September meeting will be our annual park tour and bbq:

Monday, January 4, 2010
Monday, February 1, 2010
Monday, March 1, 2010
Monday, April 5, 2010
Monday, May 3, 2010
Monday, June 7, 2010

Tuesday, July 6, 2010
Monday, August 2, 2010
Tuesday, September 7, 2010 –Tour and BBQ
Monday, October 4, 2010
Monday, November 4, 2010
Monday, December 6, 2010

Charles Evans made a motion to approve the 2010 Park Board Meeting dates. Seconded by Bill Kusterman and approved.

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6c. Joint Powers Agreement with Centennial School District

Rick said the Centennial School District has been notified of the cancellation of the Joint Powers Agreement (JPA) between the City and the Centennial School District.

He said that the city is waiting to see what the school district is going to propose for the cost of using indoor and outdoor facilities.

Rick also said that the budget has not been completed yet but it is proposed that there would not be any seasonal staff within the Parks Department Budget in 2010.

Staff will keep the Park Board up to date on this issue.

OLD BUSINESS:

There was no old business to discuss.

UPDATES:

8a. Recreation Update

Rick said Gobbler Games (formerly named Turkey Shoot) is scheduled for Saturday, November 14 at the Centennial Middle School. He also stated that there were 36 soccer teams this fall for a total of 460 kids and 17 football teams totaling 356 kids in the football program.

He asked members to review the update and contact him if they had any questions.

8b. Park Update

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarized the maintenance highlights for March through October 2009. Rick noted that the Marshan Building is getting upgraded with new siding, windows, and gutters. Again he asked members to contact him if they had any questions after reading the update.

OPEN DISCUSSION:

Pat Huelman talked about the joint meeting with the Environmental Board pertaining to the Emerald Ash Borer. He stated that the meeting was very interesting and informative. He talked about chemical treatment, how critical timing is and that a decision needs to be made about where to put resources. (i.e. parks, boulevards or residential trees.) It is very important that residents are educated on this issue.

Rick told members that 2010 goals will be put on the next meeting agenda.

Members talked about putting a memorial of some type in Marshan Park dedicated to Pam Taschuk. She was on the Park Board for 15 years and they thought it would be a nice gesture.

NEXT PARK BOARD MEETING:

Acting Chair Huelman advised the next Park Board meeting would be held on Monday, December 7, 2009 at 6:30 pm.

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ADJOURN:

Matt Koehn made a motion to adjourn, seconded by Bill Kusterman. The meeting was adjourned at 7:48 p.m.

Respectfully Submitted,

Sandra Wood
Public Services Office Manager

These minutes were approved at the April 5, 2010 Park Board Meeting.