

**Park Board Meeting - May 5, 2008
Minutes**

The May 5, 2008 City of Lino Lakes Park Board meeting was called to order at 6:52 p.m., by Chair Lindy. Members welcomed Charles Evans, Richard Jensen, and Matt Koehn to the Board. Mayor John Bergeson swore in Charles Evans, Richard Jensen, and Matt Koehn.

Roll call was taken; members present were George Lindy, Pam Taschuk, Charles Evans, Richard Jensen, Matt Koehn and Pat Huelman. Members absent was Bill Kusterman.

Also present was Rick DeGardner, Public Services Director and Sandie Wood, Public Services Office Manager.

APPROVAL OF MINUTES FROM JANUARY 7 and FEBRUARY 4, 2008:

No action taken. These minutes will be on the agenda for June.

SETTING AGENDA:

There were no changes to the agenda.

OPEN MIKE:

No one was present for open mike.

CLEARWATER CREEK TRAIL PROJECT UPDATE:

Rick said that during the 2008 Park Board goals discussion, at the January Park Board meeting, there was agreement to have staff explore estimated costs to complete the trail along the northern edge of Clearwater Creek from Otter Lake Road to the Hugo trail system. The preliminary engineer's estimate that was provided at the Park Board meeting consisting of mobilization aggregate base, ware coarse, and silt fence in the total estimated amount of \$21,000. He explained that a recent onsite visit has created some issues that staff will explore. For example, the wetland area north of the eastern portion of the proposed trail drains into Clearwater Creek. He will work with the Rice Creek Watershed District to identify the number/size/locations of culverts so the flow isn't interrupted. The eastern portion of the proposed trail appears to skirt possible wetland areas. He will have to contact RCWD to explore options (i.e. asphalt trail vs. boardwalk). Rick added that the original proposed trail alignment was placed along the northern side of the pond (directly east of Otter Lake Road). It appears that locating the proposed trail between the pond and Clearwater Creek is a better option from an economic, environmental, and trail user experience standpoint. Rick told members that this project has been in the works for several years. He added that Hugo is done and priority has increased to finish this project. Staff will explore issues discussed at the meeting and report back with more information for the Park Board to consider. Rick told members that it is anticipated that actual construction costs will exceed the preliminary estimated construction costs discussed at the January meeting.

NEW BUSINESS:

8a. Review 2007-2008 Warming House Report:

Rick went over the memo that was included in the member's packets. He told the Park Board that this was the best season since he's been working for the City of Lino Lakes.

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Rick said the warming house attendants took hourly counts and that was how the attendance information for the report was gathered. The skating rinks were open until March 3 for a total of 73 days. He also told members that associations were used this year to help maintain the rinks over the weekends.

8b. Review Dedicated Parks Fund Balance Sheet:

Rick informed the board that he put the dedicated park fund balance sheet information in the packets for the new members and to help keep the other board members current. He went on to say that the report shows the amount of money designated for projects and what funds were undesignated to be used for future projects.

Rick explained that Tree Trust was contracted to do the work on the boardwalk and it turned out very nice. He said they were very reasonable in price. Rick explained that the Pheasant Hills trail has not been paved yet but should be done in the next month or so. He told new members that this is the only project being worked on currently. Rick said there is still work that needs to be done on the ponding area this spring and he will keep the board posted as to cost and if there is any money left over.

Rick told members that \$25,000 for trail maintenance comes out of the General Fund

8c. Distribute Updated Membership Roster:

A membership roster was distributed to members. Rick asked that they review their information and let Sandie know if any corrections were necessary.

PARKS DEPARTMENT UPDATES:

Rick reviewed the February, March and April Park Updates. He told members that staff did controlled burns at Town Center, Behm's Park and Centennial Middle School. Rick also reported that staff continued structural pruning of young park trees. He said that maintenance staff is maintaining 10 soccer fields, one lacrosse field and 15 ballfields. He told members to read the information included in the packet and to contact him if they had any questions.

NEXT PARK BOARD MEETING:

The next Park Board meeting will be held on Monday, June 2, 2008, 6:30 p.m.

ADJOURN:

Pam Taschuk made a motion to adjourn, seconded by Pat Huelman. The meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Sandra Wood
Public Services Office Manager

Minutes were approved at the December 1, 2008 Park Board Meeting.