

**Park Board Meeting - February 5, 2007
Minutes**

The February 5, 2007 City of Lino Lakes Park Board meeting was called to order at 6:33 p.m., by Chair Lindy. Members welcomed Kathryn Gallup to the Board. Mayor John Bergeson swore in Kathryn Gallup and Pat Huelman. The meeting recessed at 6:36p.m. so members could attend the master planning meeting for Lino Park.

The master planning meeting for Lino Park was held in the Police Training Room. Candace Amberg, Brauer and Associates, Ltd. was present to describe three park plans she drew up. She asked residents and Park Board Members for their input on what they wanted to see in this park. She will come to a meeting on March 5, 2007 to present a preliminary master plan and phase in plan for this park.

The Park Board meeting reconvened at 7:22 p.m. Roll call was taken; members present were Kathryn Gallup, Pat Huelman, Bill Kusterman, Katie Boyle and George Lindy. Absent members were Pam Taschuk and Paul Montain.

Also present was Rick DeGardner, Public Services Director and Sandie Wood, Public Services Department Office Manager.

APPROVAL OF MINUTES FROM December 4, 2006:

Pat Huelman made a motion, seconded by Katie Boyle, to approve the December 4, 2006 minutes as presented. The minutes were approved.

SETTING AGENDA:

There were no changes to the agenda.

OPEN MIKE:

There was no one present for open mike.

REVIEW PROPOSED ALLOCATION OF FIELDS FOR 2007:

Rick told members that the attached grid shows proposed allocation of fields for the upcoming soccer and lacrosse seasons. He said staff is proposing that CMS Field 5 (the stadium field) be designated for the lacrosse program. The Centennial Soccer Club (CSC) will utilize the remaining fields with the exception of Clearwater Creek Park (White Bear Soccer). He told members that he included the field allocation criteria that staff uses when requests of fields exceed availability.

Rick told the Park Board the 2006 participation numbers for both programs.

Lacrosse

Total participants	67
Lino Lakes participants	46

**Park Board Meeting - February 5, 2007
Minutes**

Centennial Soccer Club

Total participants	692
Lino Lakes participants	424

<u>Total Lino Lakes Participants</u>	470
% of Lino Lakes participants playing lacrosse	10%
% of Lino Lakes participants playing soccer	90%

Rick went on to say that the Centennial Lacrosse Club has also requested use of fields. City staff will coordinate their needs with the use of CMS Field 5.

This is the same allocation of fields that was used for the 2006 season. Rick included a memo requesting participation information from Centennial Soccer dated January 10, 2007. He also provided Centennial Soccer Club's response dated January 29, 2007. Rick told members that he invited Mr. Jay Peterson, President of CSC to attend the Park Board Meeting.

Jay Peterson and Doug Porter came before the Board to discuss the use of fields for 2007. They thanked the Board and staff for the fields allocated to them for 2007. Mr. Peterson said they also appreciate all the hard work the maintenance crew does on the grounds.

Rick told Mr. Peterson that he was impressed with the amount of work he put into keeping track of the participation numbers. He appreciated getting the numbers from the association.

Members wanted to know who provided the equipment for lacrosse. Rick said the participants provide their own equipment not the league. Members also wanted to know if Sunset Oaks Park was irrigated and if not could it be? Rick told them no because there wasn't a water main in the area.

NEW BUSINESS:

Updated Roster:

New updated rosters were distributed to the members.

Updated Park Grids:

Rick told members that it had been a couple of years since the grid had been updated so an updated copy was included in the packets for them.

Appoint Comprehensive Plan Advisory Panel Members:

Mr. DeGardner told the Board that the city is beginning its 2008 Comprehensive Plan Update Process. He said that as part of the

**Park Board Meeting - February 5, 2007
Minutes**

process the city will be establishing a Comprehensive Plan Advisory Panel. The panel is proposed to consist of the Planning and Zoning Board, three members from each of the other advisory boards (Park Board, Environmental Board, and EDAC) as well as community residents.

Rick advised the Park Board that they have been requested to appoint three members to the Comprehensive Plan Advisory Panel. The tentative meeting dates for this group is the third Wednesday of each month from 6:30 p.m. to 8:30 p.m. It is anticipated for there to be six - ten meetings for the advisory panel. The first advisory panel meeting is proposed for March 21, 2007.

He went on to say that it is anticipated that there will be a process kickoff meeting the evening of Wednesday, March 7. This will be a joint meeting of the council, all advisory boards, the advisory panel, and other jurisdictional agencies (i.e. school district, county, etc.).

Kathryn Gallup and Pat Huelman volunteered to be on the Comprehensive Plan Advisory Panel. Staff will contact Pam and Paul to see if one of them would also be available to be on the panel.

2006 Parks and Recreation Department Accomplishments:

Rick reviewed the memo that was included in the member's packets. He said that two of the biggest accomplishments for the Parks Department were the completion of the Birch Street Trail and the open air shelters in Behm's and Highland Meadows Parks. He said Recreation staff was kept busy processing 3,641 program registrations.

PARKS DEPARTMENT UPDATE:

Rick reviewed a memo from Mike Hoffman, Parks Supervisor, which summarized the maintenance highlights for January 2007. Rick said staff was doing the best they can on the maintenance of skating rinks this winter. He also touched on the tree work that has been done in Shenandoah Park. Members wanted to know about the usage of skating rinks and what was done with rink attendants if the rinks were not open. Rick replied that he would be providing the Board with attendance numbers etc. at the March meeting. He also said that there wasn't staff at the shelters if the rinks weren't in skateable condition or if the weather was too cold. Rick asked members to review the rest of the memo and to contact him if they had any further questions on the update.

RECREATION DEPARTMENT UPDATE:

Rick referred to the Recreation Program Highlights Flyer from January 2007. He talked about how popular the Secret Holiday Gift Shop had been. He told members that the department plans on

**Park Board Meeting - February 5, 2007
Minutes**

furnishing football jerseys to the football participants this fall. He told members that the next Recreation Review would be going out to residents the last week of February.

NEXT PARK BOARD MEETING:

Chair Lindy advised the next Park Board meeting would be held on Monday, March 5, 2007, 6:30 p.m.

ADJOURN:

Pat Huelman made a motion to adjourn, seconded by Bill Kusterman. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Sandra Wood
Public Services Office Manager

These minutes were approved at the March 5, 2007 Park Board Meeting.