

**Park Board Meeting – November 5, 2007  
Minutes**

The November 5, 2007 City of Lino Lakes Park Board meeting was called to order at 6:40 p.m., by Chair Lindy. No action was taken on the agenda items as there wasn't a quorum present.

Roll call was taken; members present were Pam Taschuk, Pat Huelman, and George Lindy. Members absent were Kathi Gallup, Paul Montain, Bill Kusterman, and Katie Boyle.

Also present was Rick DeGardner, Public Services Director and Sandie Wood, Public Services Office Manager.

**APPROVAL OF MINUTES FROM MAY 7, 2007:**

No action taken.

**SETTING AGENDA:**

There were no changes to the agenda.

**OPEN MIKE:**

No one was present for open mike.

**PHEASANT HILLS TRAIL UPDATE:**

Rick told members that a lot of progress has been made since the September Park Board meeting when the Board gave approval to proceed with the project. A copy of the site plan was included in the packet. He said the Pheasant Hills Homeowners Association (PHHA) agreed to contribute \$5,000 for the project.

He went on to say that the city received the Rice Creek Watershed District permit for the project earlier in October. Staff has secured an easement to clear trees and begin site preparation for the trail. It is anticipated that the trees will be cleared by the end of next week. The Minnesota Tree Trust will be constructing the boardwalk on site. Rick said installation will occur this fall/winter.

Rick is also looking at having the voluntary Aspen trees between the playground area and the creek cleared to provide better views from the park area. There will still be plenty of buffer on the north side of the creek for the adjacent property owners.

Rick anticipates removing the portion of paved trail that is no longer needed next spring. Paving the remaining section of this project will be considered next year.

There was a clear consensus of the Park Board members present at this meeting (and the consensus of the quorum of members present at the September bbq and tour) to move forward with the project.

**DETERMINE 2007/2008 SKATING RINK LOCATIONS AND HOURS:**

This item will also be put on the December agenda. However, Rick explained that he is recommending the same locations and hours of operations that there was last year. He responded to member's questions.

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**OLD BUSINESS:**

There was no old business to discuss.

**NEW BUSINESS:**

**8a. ADOPT MEETING CALENDAR FOR 2008** - The Park Board members at the meeting feel that it is very beneficial to have the tour and bbq in September and would like to see this tradition continue. They indicated that it is very informational for them to get out and see what has actually been done or is scheduled to be done. This item will be placed on the agenda next month.

**8b. 2007 SUMMER PLAYGROUND REPORT** - Rick reviewed the report in the packet and responded to members questions. He asked the Board to contact him if they had any additional questions.

**8c. 2007 FOOTBALL/SOCCER REPORT** -

There was discussion about the new football jerseys, football injuries and the sale of concessions at the last few football games of the season. Members thought it was a nice touch that the city and high school worked together. (i.e. Lino Lakes teams invited to a Friday night high school football game.) They talked about the large number of participants in both soccer and football.

**RECREATION DEPARTMENT UPDATE:**

Rick referred to the Program Highlights Flyer from October, 2007.

**PARKS DEPARTMENT UPDATES:**

**10a. June – September Update** - Rick reviewed the memo from Mike Hoffman, Parks Supervisor, which summarized the maintenance highlights for June – September, 2007. Rick talked about the work being done at Lino Park and the problems staff was having with seeding, because of the rains. He said they might have to reseed again next spring. He told members that staff re-roofed the shelter at Birch Park. Next year staff plans to replace the siding, windows, and doors..

**10b. October Update** – Rick referred to the update in the packets and responded to member's questions.

**DISCUSS POSSIBLE 2008 PARK BOARD GOALS:**

Rick told members that it was time to start thinking about next year's goals. He included in the packets an updated Park Dedication Fund Summary for their review.

The proposed 2008 General Fund budget does include \$25,000 for trails. He said this money should be designated for a trail project or they should create a separate designated fund for trails.

There was discussion on building tennis courts in the Rice Lake Elementary School area. Rick said the only tennis courts within the city limits (not including Centennial Middle School) are in Arena Acres Park in the northern part of the city. Members

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thought this was a good location because of the trail on Birch and the underground tunnel access. The Park Board wanted to know what the cost would be to construct two Courts. Rick thought it would be approximately \$60,000. The Board thought this would be a good project to consider for the future because there wasn't much money in the Park Dedication Fund.

There was discussion about paying back the Area and Unit Fund each year. If \$50,000 is designated for payment in 2008 there will be a balance of approximately \$53,000 left in the Park Dedication Fund for projects.

He asked members to bring potential 2008 project ideas to the meeting next month as no action could be taken this month.

**NEXT PARK BOARD MEETING:**

The next Park Board meeting will be held on Monday, December 3, 2007, 6:30 p.m.

**ADJOURN:**

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Sandra Wood  
Public Services Office Manager

These minutes were approved at the January 7, 2008 Park Board Meeting.