

**City of Lino Lakes
Environmental Board Meeting
April 23, 2014
6:30 p.m.**

AGENDA

1. Call to Order

2. Approval of Minutes
March 26, 2014

3. Approval of Agenda

4. Open Mike

5. Action Items (No Action Items)

6. Discussion/Information Items
 - A. Earth Day Display/Activities
 - B. Annual Recycling Day
 - C. Peltier Island Heron Rookery Updates
 - D. Joint City Council Meeting
 - E. Woolan's Park Wetland Bank Progress

7. Adjourn
Next meeting is Wed. May 28 at 6:30pm

**CITY OF LINO LAKES
ENVIRONMENTAL BOARD MINUTES**

DATE : March 26, 2014
TIME STARTED : 6:33 P.M.
TIME ENDED : 7:55 P.M.
MEMBERS PRESENT : Barbra Bor, Paula Andrzejewski, Martha DeHaven, Steve Heiskary, Nancie Klebba, Kelly Jo McDonnell, Nancy Morin
MEMBERS ABSENT : None
STAFF PRESENT : Marty Asleson

1. CALL TO ORDER AND ROLL CALL:

Acting Chair Ms. Bor called the Lino Lakes Environmental Board meeting to order at 6:33 p.m. on March 26, 2014.

2. SWEARING IN OF BOARD MEMBERS

Mayor Jeff Reinert was present to administer the oath and swearing in of reappointed Environmental Board Member Martha DeHaven and new member Kelly Jo McDonnell.

3. ELECTION OF CHAIR AND VICE CHAIR

Ms. DeHaven nominated Mr. Heiskary and Ms. Andrzejewski nominated Ms. Bor as chair. Ms. Klebba nominated Ms. Bor as Chair and Mr. Heiskary as vice chair.

Board Members elected Ms. Bor as Chair and Mr. Heiskary as Vice Chair.

Ms. Andrzejewski made a motion to accept the vote and Mr. Heiskary seconded the motion. The motion was unanimously approved.

4. APPROVAL OF AGENDA

The Agenda was approved with the following changes:

- Add - Under Earth Day
- Recycling Update

DRAFT MINUTES

- Earth Day Power Point Presentation, Origami (Paula) and Seed Ball kits (Marty)

Ms. Andrzejewski made a MOTION to approve the March 26, 2014 Meeting Agenda with the above changes. Motion was seconded by Ms. Morin. Motion carried

5. APPROVAL OF MINUTES:

January 29, 2014

Mr. Heiskary made a MOTION to approve the January 29, 2014 Meeting Minutes. Motion was seconded by Ms. DeHaven. Motion carried.

6. OPEN MIKE

Acting Chair Ms. Bor declared Open Mike at 6:34 p.m. There was no one present for Open Mike.

Acting Chair Ms. Bor closed Open Mike at 6:35 p.m.

7. ACTION ITEMS

A. Century Farms North

Mr. Asleson presented the agenda item:

The applicant Mr. Uhde was present for any questions that the board may have.

- The 0.991 acre parcel located at 7880 Sunset Avenue is currently zoned R-Rural to PUD-Planned Unit Development which would be consistent with the development.
- Amendment to Development Stage Plan/Preliminary Plat of Century Farm North to expand project boundary, realign Robinson Drive and create new parcels
- Vacation of dedicated parkland (City Council action)

Mr. Asleson presented the information on the development and stated that the wetland delineation for Century Farms north 6th Addition was reviewed and approved by the RCWD (Rice Creek Watershed District).

Ms. Bor questioned when was Century Farm North plan approved because the laws may have change in recent years.

Environmental Board members has the following recommendations:

Storm Water Pollution Prevention Plan (SWPPP)

- The project cannot start without a construction site manager named, and phone number as well as required certifications presented. The specific location of the SWPPP, required weekly and follow up inspections. The permittees must, before construction begins, provide training documentation that the individuals listed as SWPPP overseers are certified by a MPCA approved training method. With that, the City would need names of the person or persons involved with SWPPP management, dates of training and the names of instructors of entity providing training, and the content of the training course or workshop including the numbers of hours training. And Mr. Asleson would like the paperwork emailed to him.
- The owner must identify who will have the responsibility for long-term operation and maintenance of the permanent stormwater management system. The owner must include in the SWPPP a chain of responsibility with all operators on the site, or if not known, the title or position of the responsibility of responsible party, to ensure that the SWPPP will be implemented and stay in effect until the construction project is complete, the entire site has undergone final stabilization and a "Notice of Termination" has been submitted to the MPCA.
- Proposed erosion prevention and sediment control BMP's to control the discharge of sediment and/or other pollutants from the site, particularly at the point(s) of intended discharge. All surrounding stormwater inlet drains within 200 feet of the site that have water draining to them must have a city approved stormwater inlet protection device installed prior to construction.
- The SWPPP must incorporate the requirements (MPCA Stormwater Discharge Design Requirements) including calculations for the project.
- Site specific quantities must be included for all erosion prevention and sediment control BMPs.
- Must include maps of all surface waters and wetlands and storm ponds or basins that can be identified on maps such as a USGA 7.5 minute quadrangle map, the NWI maps or equivalent maps within one mile (aerial radius) from the project boundary that will receive stormwater associated with construction activity during or after construction. This site is within one mile of a receiving lake.
- The SWPPP must describe a maintenance plan identifying who will be performing future maintenance of permanent stormwater treatment systems on the site.
- The SWPPP must identify if the project's stormwater flows to an impaired water within one mile of the site (aerial radius), and whether or not there is USEPA-approved TMDL

for pollutants or stressors for the site. The permittee must identify those TMDLs applicable to the to the projects stormwater discharge.

Also Mr. Asleson stated that the trash storage and concrete clean out site should be noted on the plan as well as the following conditions:

- The removal or importing of soils on or off-site shall be prohibited without City approval.
- City native seed mix specifications shall be provided for all ponds, swales, ditches and infiltration areas.
- Transitional mix shall be used when transitioning sod yard areas.
- The Developer shall plant required boulevard trees and under no circumstances would any species of Green Ash be allowed.
- That additional landscaping be on outlots and boulevards be done by the developer.

Mr. Heiskary made a motion to approve with the recommendations that are listed. Motion was seconded by Ms. Klebba. Motion carried.

8. DISCUSSION ITEMS

A. Earth Day

Ms. Klebba stated what the Enivormental Boad would like to have at the table¹ on Earth Day on April 26 at Wargo Nature Center from 12:30 –3pm.

- a) Information about the Monthly Recycling Day postcards including all items accepted. The new postcards will not have a date on the cards but will state the third Saturday of the month
- b) Information about the Annual City Recycling Day which is Saturday, May 3 from 9am-3pm. Hopefully will have mattress pick up and shredding this year
- c) Copies of the Lino Lakes Newsletter
- d) Community Garden handouts including the rules
- e) Intergrated Waste- stating what can be recycled in Anoka County
- f) Tube with Ash borer specimen
- g) Request to Rice Creek Watershed for the Plant Root Board

Mr. Asleson will look into this.

h) Earth Day Power Point Presentation, Posters, Origami and Seed Ball

- The Earth Day power point presentation is a collaborated effort of Mr. Heiskary and Ms. Morin was shown and discussed. It was a great power point and Ms. Morin will make the few changes and have it ready for Earth Day.
- Posters were shown and Ms. Bor stated that the Heron poster was perfect. The Rain Gardens and Community Gardens posters were discussed and Mr. Heiskary stated that the gardens are two separate items and it was decided that there should be a separate poster for each garden subject. Ms. Morin will separate the two garden topics and make new posters. She will add URL links on the posters for the gardens. There will be a need for poster stands at the table for Earth Day.
- Mr. Asleson handed out a seed ball project that children can take home and make. There should be an example at the table and Ms. Bor will donate money for supplies for the seed balls.
- Another project Ms. Andrzejewski has an Origami bird example with directions all that would be needed is a scissors.

B. Peltier Island Heron Rookery Maintenance Day

The first date is Friday, March 28 with a rescheduled date is Thursday, April 3 at 8:30am

C. Community Gardens

Information on the community gardens went out in the Spring/Summer Lino Lakes Newsletter. Also on the city web page.

The garden plots will be \$15.00 each again this year plus a \$15.00 refundable charge for plot clean up in the fall. This charge was implemented because of the fences and hardware that is left in the plots making tilling the soil hard for the Public Work Department.

Mr. Asleson would like to get a master gardener give a presentation to the community gardeners with general tips. Also Mr. Asleson would like to see if a master gardener can help with the replanting of the center island at city hall.

9. ADJOURNMENT

The Environmental Board would like to take a group picture at the next meeting.

Ms. Klebba made a MOTION to adjourn the meeting at 7:55 p.m. Motion was supported by Ms.Morin. Motion carried.

Next Environmental Board meeting is Wednesday, April 23, 2014 at 6:30pm.

Respectfully submitted,

Mary Fogarty