



MAYOR AND COUNCIL COMMUNICATION

DATE: 3/19/2013

PROCLAMATION

ITEM #: 2

AGENDA ITEM: Approval of 2013 Arbor Day Proclamation

SUBMITTED BY: Nick Johnson, City Planner

THROUGH: Dean A. Zuleger, City Administrator

REVIEWED BY: Adam Bell, City Clerk

SUMMARY AND ACTION REQUESTED: As a participant in the Tree City USA Program, the City of Lake Elmo is required to make a public Proclamation to designate Arbor Day, as well as host an official observance. As part of the proclamation, the City shall designate an official Arbor Day in the community, as well as an Arbor Month. The City of Lake Elmo is in its 10th year of participation in the Tree City USA Program.

BACKGROUND INFORMATION: The City of Lake Elmo has authority to make public proclamations, when appropriate and consistent with applicable City policy, state statutes and federal law. Traditionally, the City has made an annual Proclamation in observance of Arbor Day. In addition, the City has been involved in several tree planting events in years prior, which have served as the City’s official observance of Arbor Day.

STAFF REPORT: City staff has prepared and reviewed the attached Proclamation. All appears to be in order and consistent with policies and past Council action. Based upon past practice, the City should designate the last Friday in April, April 26th, as Arbor Day in Lake Elmo, as well as designate the month of May as Arbor Month.

STAFF RECCOMENDATION: It is suggested that Mayor Pearson read the attached Proclamation.

ATTACHMENTS:

- 1. Arbor Day Proclamation

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates