



MAYOR AND COUNCIL COMMUNICATION

DATE: 5/07/2013
REGULAR
ITEM #: 16
RESOLUTION

AGENDA ITEM: Construction Observation Support Services – Resolution Approving Joint Powers Agreement with the City of Maplewood
SUBMITTED BY: Jack Griffin, City Engineer
THROUGH: Dean A. Zuleger, City Administrator
REVIEWED BY: Adam Bell, City Clerk
Cathy Bendel, Finance Director

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item..... City Engineer
- Report/Presentation City Engineer
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider approving a Joint Powers Agreement with the City of Maplewood to allow Lake Elmo to utilize Maplewood Engineering staff to provide construction observation services for the Keats MSA Street and Trunk Watermain Improvement project, and perhaps other city projects. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2013-38, Approving the Joint Powers Agreement with the City of Maplewood for the Utilization of Engineering Support Staff.”

BACKGROUND AND STAFF REPORT:

On April 16, 2013 the council awarded a construction contract for the Keats MSA Street and Trunk Watermain Improvement project. The project design was completed by TKDA, Inc. under the review and coordination of FOCUS Engineering. Construction on this project will begin the week of May 13.

FOCUS Engineering approached the Maplewood engineering staff to discuss the possibility of entering a Joint Powers Agreement for the purpose of sharing engineering support staff for construction observation and other related technical services. More specifically, FOCUS Engineering was interested in requesting the services of an experienced Construction Technician familiar with State Aid projects to provide construction observation services for Lake Elmo’s Keats MSA Street and Trunk Watermain project. This

idea was pursued after learning that the City of Maplewood may be experiencing a one year reduction in department workload due to a delay in the Maplewood 2013 neighborhood street reconstruction project.

This request was positively received by the Maplewood Engineering department and resulted in the development of a Joint Powers Agreement to facilitate this request. An experienced Maplewood engineering technician with the proper MnDOT construction certifications was identified for the project and interviewed by FOCUS staff to verify qualifications for the work.

Both Lake Elmo and Maplewood engineering staff are excited about this new partnership and look forward to this win-win arrangement. The Maplewood City Council approved this agreement at their April 19, 2013 meeting.

The total project budget as presented and approved by the council includes sufficient funding for this engineering service to be provided by an outside consultant. However, through the Joint Powers Agreement it is anticipated that the City will experience a significant savings in project engineering fees.

Summary of Agreement Terms:

- Lake Elmo may contract the services of a qualified Maplewood engineering employee for construction observation and other related technical services.
- The assigned worker remains under the direct supervision of Maplewood; and Maplewood continues to assume all costs associated with the employee.
- For the Lake Elmo projects, the assigned worker will be under the work direction of the Lake Elmo City Engineer, or his designee.
- Lake Elmo will compensate Maplewood for services rendered in the amount of 1.75 times the hourly base salary of the assigned worker times the number of hours worked on Lake Elmo projects and services. Overtime rate will remain at the hourly base times the multiplier.
- Lake Elmo will reimburse Maplewood for mileage to and from, and upon the jobsite at a rate of \$0.565 per mile.

RECOMMENDATION:

Staff is recommending that the City Council approve Resolution 2013-37, approving a Joint Powers Agreement with the City of Maplewood to allow Lake Elmo to utilize Maplewood Engineering staff to provide construction observation services for the Keats MSA Street and Trunk Watermain Improvements project, and perhaps other city projects. The recommended motion for this action is as follows:

“Move to approve Resolution No. 2013-38, Approving the Joint Powers Agreement with the City of Maplewood for the Utilization of Engineering Support Staff.”

ATTACHMENT(S):

1. Resolution No. 2013-38
2. Joint Powers Agreement for Utilization of Engineering Staff between Lake Elmo and Maplewood