



MAYOR AND COUNCIL COMMUNICATION

DATE: 5/07/2013

CONSENT

ITEM #: 3

AGENDA ITEM: Approve Disbursements in the Amount of \$204,636.60

SUBMITTED BY: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$204,636.60. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 10,550.56	Payroll Taxes to IRS & MN Dept of Revenue 04/18/13
ACH	\$ 5,562.26	Payroll Retirement to PERA 4/18/13
DD4551– DD4597	\$ 33,642.21	Payroll Dated 4/18/13 (Direct Deposits)
39817-39830	\$ 8,862.94	Accounts Payable Manual 4/18 & 4/26/13
ACH	\$ 9,784.25	Payroll Taxes to IRS & MN Dept of Revenue 05/02/13
ACH	\$ 5,535.94	Payroll Retirement to PERA 5/02/13
DD4598-DD4616	\$ 26,530.50	Payroll Dated 5/02/13 (Direct Deposits)
1946-1968	\$ 1,380.00	Library Card Reimbursements 5/7/2013
39831-39875	\$ 102,787.94	Accounts Payable 5/7/2013
TOTAL	\$ 204,636.60	

STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction.

RECOMMENDATION: It is recommended that the City Council approve as part of the Consent Agenda proposed disbursements in the amount of \$204,636.60.

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

**“Move to approve the May 07, 2013, Disbursements as
Presented *[and modified]* herein.”**

ATTACHMENTS:

1. Accounts Payable Dated 5/07/2013