



**MAYOR AND COUNCIL COMMUNICATION**

DATE: 5/21/2013  
**REGULAR**  
ITEM #: 12  
**RESOLUTIONS**

**AGENDA ITEM:** Municipal State Aid System – Resolution Revoking Municipal State Aid Streets and Resolution Establishing Municipal State Aid Streets  
**SUBMITTED BY:** Jack Griffin, City Engineer  
**THROUGH:** Dean A. Zuleger, City Administrator  
**REVIEWED BY:** Adam Bell, City Clerk  
Cathy Bendel, Finance Director  
Mike Bouthilet, Public Works

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**SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item..... City Engineer
- Report/Presentation ..... City Engineer
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion ..... Mayor Facilitates

**SUMMARY AND ACTION REQUESTED:**

The City Council is respectfully requested to consider approving revisions to the City’s Municipal State Aid System (MSAS) to better align the system network to the policies and goals of the City’s Transportation Plan and the revised State Aid Rules for the determination of Needs. There are two recommended motions for this action as follows:

***“Move to approve Resolution No. 2013-42, Revoking Municipal State Aid Streets.”***

***AND***

***“Move to approve Resolution No. 2013-43, Establishing Municipal State Aid Streets.”***

**BACKGROUND INFORMATION:**

As a Municipal State Aid city, the City of Lake Elmo is eligible to designate certain higher volume roadways that are functionally classified as collector or arterial streets, as Municipal State Aid routes, and are eligible to receive a proportionate share of state aid funding to assist with the maintenance and construction of the MSA roadway network. Streets designated as Municipal State Aid Streets must meet the selection criteria of Rule 8820.0700, sub. 3. The City is allowed to designate roadway mileage up to a

cap of 20% of the total local and county roadway system within the City limits. In addition, the City is allowed to designate any county road or county state aid highway (CSAH) which is turned back to the city with said mileage being over and above the 20% limitation.

Municipal State Aid (MSA) funding is allocated in accordance with state statutes with one-half of the annual funding based on each city's population relative to other state aid cities, and one-half of the annual funding based on each city's estimated "**construction needs**". Construction Needs are determined with the use of an elaborate computer generated model and complex set of rules, evaluating each MSA street segment within that City. Once each year, the City Engineer must submit a Needs Update to the Mn/DOT State Aid office for the annual construction needs determination.

### **STAFF REPORT:**

In 2010, a decision to update MnDOT's MSA software system presented an opportunity to review the underlying methods and assumptions used to estimate construction Needs, which were first developed over 50 years ago. In May 2010, the Municipal Screening Board (MSB), which provides direction for the determination of street construction Needs, unanimously recommended the creation of a stakeholder committee to evaluate a new system to determine Needs for MSA Cities. The Needs Study Task Force has now completed a 3 year review, revision and testing process by which a more simplified "Needs" determination system has been established and will be implemented in 2014.

Staff has reviewed the new "Needs" determination methodology and is making system revision recommendations that will best position Lake Elmo for increased MSA funding. The proposed changes include the following revocations and additions to the state aid system (see attached MSA Map):

#### Revocations:

- MSA Segment 206-102-010, Lake Jane Trail N;
- MSA Segment 206-102-020, 42<sup>nd</sup> Street N;
- MSA Segment 206-109-010, 31<sup>st</sup> Street N;
- MSA Segment 206-111-005, Kimbro Avenue N / 50<sup>th</sup> Street N;
- MSA Segment 206-117-010, Village Parkway; and
- MSA Segment 206-118-010, TH 36 Frontage Road.

#### Designations:

- Hudson Boulevard from Inwood Avenue N (CSAH 13) to Manning Avenue N (CSAH 15); and
- Upper 33<sup>rd</sup> Street N / Laverne Avenue N from Lake Elmo Avenue N (CSAH 17) to 39<sup>th</sup> Street.

The city's most recent mileage certification of local streets and county roads was 71 miles. Based upon the 20% designation rule, the city is allowed a total MSA mileage of 14.2 miles and currently designates 14.07 miles. Staff is recommending the revocation of 4.39 miles, and recommending the establishment and designation of 4.33 miles, thereby resulting in a revised designated MSA system mileage of 14.14 miles.

### **RECOMMENDATION:**

Staff is recommending that the City Council approve revisions to the City's Municipal State Aid System (MSAS) as presented to better align the system network to the policies and goals of the City's

Transportation Plan and the revised State Aid Rules for the determination of Needs. There are two recommended motions for this action as follows:

*“Move to approve Resolution No. 2013-42, Revoking Municipal State Aid Streets.”*

*AND*

*“Move to approve Resolution No. 2013-43, Establishing Municipal State Aid Streets.”*

**ATTACHMENT(S):**

1. Resolution No. 2013-42 Revoking Municipal State Aid Streets
2. Resolution No. 2013-43 Establishing Municipal State Aid Streets
3. Municipal State Aid System Revisions Map