



MAYOR AND COUNCIL COMMUNICATION

DATE: 07/02/2013

CONSENT

ITEM #: 5

AGENDA ITEM: Approve Disbursements in the Amount of \$459,381.20

SUBMITTED BY: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$459,381.20. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 10,652.02	Payroll Taxes to IRS & MN Dept of Revenue 6/27/13
ACH	\$ 5,804.88	Payroll Retirement to PERA 6/27/13
DD4715– DD4740 40020	\$ 29,268.19	Payroll Dated (Direct Deposits) 6/27/13
2004-2026	\$ 1,380.00	Library Card Reimbursements 7/2/13
40017-40072	\$ 412,276.11	Accounts Payable 7/2/13 (Includes TA Schifsky check for Keats Ave MSA project of \$330,780.12 approved under separate cover at 6/18/13 City Council meeting)

TOTAL	\$ 459,381.20	
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STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction.

RECOMMENDATION: It is recommended that the City Council approve as part of the Consent Agenda proposed disbursements in the amount of \$459,381.20

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

**“Move to approve the July 02, 2013, Disbursements as
Presented *[and modified]* herein.”**

ATTACHMENTS:

- 1. Accounts Payable Dated 7/02/2013

SUGGESTED ORDER OF BUSINESS *(if removed from the Consent Agenda)*:

- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates