



MAYOR AND COUNCIL COMMUNICATION

DATE: 8/06/2013

CONSENT

ITEM #: 4

AGENDA ITEM: Approve Disbursements in the Amount of \$456,662.14

SUBMITTED BY: Cathy Bendel, Finance Director

REVIEWED BY: Dean Zuleger, City Administrator

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is asked to approve disbursements in the amount of \$456,662.14. No specific motion is needed, as this is recommended to be part of the overall approval of the *Consent Agenda*.

BACKGROUND INFORMATION: The City of Lake Elmo has fiduciary authority and responsibility to conduct normal business operation. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

Claim #	Amount	Description
ACH	\$ 10,015.38	Payroll Taxes to IRS & MN Dept of Revenue 7/25/13
ACH	\$ 5,420.48	Payroll Retirement to PERA 7/25/13
DD4788– D4811 40137	\$ 28,276.81	Payroll Dated (Direct Deposits) 7/25/13
40135-40136	\$ 150.00	Accounts Payable 7/17/13
40138-40144	\$ 25,026.73	Accounts Payable 7/30/13
40145-40204	\$ 386,572.74	Accounts Payable 8/06/13
2043-2062	\$ 1,200.00	Library Card Reimbursement 8/06/13
TOTAL	\$ 456,662.14	

STAFF REPORT: City staff has complied and reviewed the attached set of claims. All appears to be in order and consistent with City budgetary and fiscal policies and Council direction.

RECOMMENDATION: It is recommended that the City Council approve as part of the Consent Agenda proposed disbursements in the amount of \$456,662.14

Alternatively, the City Council does have the authority to remove this item from the Consent Agenda or a particular claim from this item and further discuss and deliberate prior to taking action. If done so, the appropriate action of the Council following such discussion would be:

**“Move to approve the August 06, 2013, Disbursements as
Presented *[and modified]* herein.”**

ATTACHMENTS:

1. Accounts Payable Check Registers

SUGGESTED ORDER OF BUSINESS *(if removed from the Consent Agenda):*

- Questions from Council to Staff Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates