



MAYOR & COUNCIL COMMUNICATION

**DATE:** 8/06/2013  
**CONSENT**  
**ITEM #:** 8

**AGENDA ITEM:** EDA Appointment  
**SUBMITTED BY:** Mayor Mike Pearson  
**THROUGH:** Dean Zuleger, City Administrator  
**REVIEWED BY:** Dean Zuleger, City Administrator  
Adam Bell, City Clerk

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**SUGGESTED ORDER OF BUSINESS (if removed from consent):**

- Introduction of Item ..... City Administrator
- Report/Presentation..... Mayor Pearson
- Questions from Council to Staff ..... Mayor Facilitates
- Public Input, if Appropriate ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**SUMMARY AND ACTION REQUESTED:**

The City of Lake Elmo City Council is respectfully requested as part of the *Consent Agenda* to affirm the following appointment to the City of Lake Elmo Economic Development Authority. As part of the Consent Agenda, no formal motion is required. If the Council wishes to further discuss this appointment, they can remove this item from the Consent Agenda and approve the appointment by taking the following action:

***“Move to appoint Council Member Nelson to the Lake Elmo Economic Development Authority.”***

**BACKGROUND INFORMATION:**

In 2013, The City Council authorized the creation of a local Economic Development Authority (EDA). Per MN State Statutes, the mayor of a municipality has the authority and responsibility to appoint members of the local EDA. The appointment must be affirmed by the members of the City Council. In 2013, the Mayor appointed five regular members and one alternate to the newly created Lake Elmo EDA. In addition, two members of the Council are required to be appointed to the EDA. Mayor Pearson appointed himself and Council Member Park to the authority. Due to Council Member Park’s resignation effective July 16, 2013, there is currently a vacancy on the EDA that needs to be filled by a Council Member.

**FINANCIAL IMPACT:**

None

**RECOMMENDATION:**

The Mayor recommends that the City of Lake Elmo City Council is respectfully requested as part of the *Consent Agenda* to affirm the following appointment to the City of Lake Elmo Economic Development Authority. **As part of the Consent Agenda, no formal motion is required.** If the Council wishes to further discuss this appointment, they can remove this item from the Consent Agenda and approve the appointment by taking the following action:

*“Move to appoint Council Member Nelson to the Lake Elmo Economic Development Authority.”*

**AUTHORITY:**

**2012 Minnesota Statutes:**

**§ 469.095 COMMISSIONERS; APPOINTMENT, TERMS, VACANCIES, PAY, REMOVAL.**

Subdivision. 2. **Appointment, terms; vacancies (EXCERPTED).**

...

(c) Seven-member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all commissioners shall be appointed for six-year terms.

...

(f) A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.