



MAYOR AND COUNCIL COMMUNICATION

DATE: 8/06/2013
REGULAR
ITEM #: 15
MOTION

AGENDA ITEM: Consider Planning Commission Appointment
SUBMITTED BY: Adam Bell, City Clerk
THROUGH: Dean A. Zuleger, City Administrator
REVIEWED BY: Beckie Gumatz, Program Assistant

SUGGESTED ORDER OF BUSINESS:

- Introduction of ItemStaff
- Report/Presentation.....Staff
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider making an appointment to the Planning Commission. The options before the Council are as follows:

a) If the Council desires to approve the appointment, it can do so by taking the following action:

“Move to appoint Susan Dunn of 11018 Upper 33rd Street North as 2nd Alternate on the Lake Elmo Planning Commission, effective immediately.”

b) If the Council desires to deny the appointment, it can do so by taking the following action:

“Move to deny the appointment of Susan Dunn of 11018 Upper 33rd Street North as 2nd Alternate on the Lake Elmo Planning Commission.”

c) If the Council desires to further deliberate the appointment, it can do so by taking the following action:

“Move to postpone making any appointment until a later City Council Meeting.”

BACKGROUND INFORMATION:

Due to recent departures from the Planning Commission, there is currently one alternate position open on that commission. It is recommended that the Council makes an appointment in order that the Planning Commission can be fully staffed and operational.

Staff received an application from Ms. Dunn for the open Planning Commission seat and Council interviewed Ms. Dunn immediately prior to this meeting. The question of her appointment is now before the Council.

RECOMMENDATION:

Staff recommends that the City Council consider an appointment to the Lake Elmo Planning Commission by choosing one of the following options.

a) If the Council desires to approve the appointment, it can do so by taking the following action:

“Move to appoint Susan Dunn of 11018 Upper 33rd Street North as 2nd Alternate on the Lake Elmo Planning Commission, effective immediately.”

b) If the Council desires to deny the appointment, it can do so by taking the following action:

“Move to deny the appointment of Susan Dunn of 11018 Upper 33rd Street North as 2nd Alternate on the Lake Elmo Planning Commission.”

c) If the Council desires to further deliberate the appointment, it can do so by taking the following action:

“Move to postpone making any appointment until a later City Council Meeting.”

ATTACHMENTS:

1. Planning Commission Application