



MAYOR AND COUNCIL COMMUNICATION

DATE: 9/03/2013
CONSENT
ITEM #: 6

AGENDA ITEM: 2012 Street and Water Quality Improvements – Resolution Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessments, and Calling for Hearing on Proposed Assessment

SUBMITTED BY: Jack Griffin, City Engineer

THROUGH: Dean A. Zuleger, City Administrator

REVIEWED BY: Adam Bell, City Clerk
Cathy Bendel, Finance Director
Dave Snyder, City Attorney
Ryan Stempski, Assistant City Engineer

SUGGESTED ORDER OF BUSINESS (if removed from the Consent Agenda):

- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate..... Mayor Facilitates
- Call for Motion..... Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion Mayor Facilitates

SUMMARY AND ACTION REQUESTED:

The City Council is respectfully requested to consider declaring costs to be assessed and calling for the final assessment hearing for the 2012 Street and Water Quality Improvements. If removed from the consent agenda, the recommended motion for this action is as follows:

“Move to approve Resolution No. 2013-68; A Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for the Hearing on the Proposed Assessment for the 2012 Street and Water Quality Improvements.”

STAFF REPORT:

The 2012 Street and Water Quality Improvement Project has been completed and the total project costs are known. Pursuant to Minnesota Statutes, Section 429 the council must declare the amount to be assessed against the benefiting properties and Call the Hearing on the Proposed Assessment for these improvements. The Assessment Hearing is proposed for October 1, 2013. The Final Assessment Roll must be certified to the County Auditor by November 30, 2013. The final costs and proposed unit assessments compared to planned costs are as follows (also see attached Final Project Cost Summary worksheet):

	Final Project Costs	Authorized Project Budget
Total Project Costs:	\$999,793	\$1,049,923
Non-Assessable Costs:		
<i>Park Fund (Parking Lots):</i>	\$44,923	\$44,923
<i>Surface Water Fund (Rain Gardens):</i>	\$9,000	\$5,000
Total Assessable Costs:	\$945,870	\$1,000,000
Unit Assessment Amount (95 Units):	\$3,000	\$3,200
Total City Share	\$660,870	\$696,000

Final total project costs were 95% of the authorized project amounts. Therefore the unit assessment rates may be reduced, at Council direction, to remain in line with the current assessment policies and practices, assessing 30% of eligible costs. Staff is recommending a reduction in the unit assessment from \$3,200 down to \$3,000. With the reduced unit assessment rate, the City cost-share portion of the project will be reduced by \$35,130, or 5% of the planned amount.

RECOMMENDATION:

Staff is recommending that the city council approve, as part of the *Consent Agenda*, Resolution No. 2013-68, thereby declaring the costs to be assessed to be \$285,000; ordering the preparation of the proposed assessments with the unit assessments to be \$3,000 for each benefitting property; and Calling for the Hearing on the proposed Assessments for October 1, 2013 at or around 7:00 PM. The recommended motion is as follows:

“Move to approve Resolution No. 2013-68; A Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for the Hearing on the Proposed Assessment for the 2012 Street and Water Quality Improvements.”

ATTACHMENT(S):

1. Resolution No. 2013-68 Resolution Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessment, and Calling for Hearing on Proposed Assessment
2. Notice of Hearing on Proposed Assessment
3. Final Assessment Roll
4. Final Project Cost Summary