



## MAYOR & COUNCIL COMMUNICATION

DATE: 11/06/2013  
**REGULAR**  
ITEM #: 21

**AGENDA ITEM:** Parks Commission Mission Statement

**SUBMITTED BY:** Parks Commission / Council Member Reeves

**THROUGH:** Mayor Mike Pearson

**REVIEWED BY:** Dean Zuleger, City Administrator

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### **SUGGESTED ORDER OF BUSINESS:**

- Introduction of Item .....Council Member Reeves
- Report/Presentation.....City Administrator
- Questions from Council to Staff ..... Mayor Facilitates
- Call for Motion ..... Mayor & City Council
- Discussion ..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

**SUMMARY AND ACTION REQUESTED:** The City of Lake Elmo Parks Commission recently completed a one day retreat where they focused on their current role, a review of parks, and the creation of a 2014 Program of Work & Budget. During the course of the retreat the Commission developed a new Mission Statement that centered on their role in the future. It is requested that the City Council ratify this mission statement and amend the Lake Elmo City Code 32.081 to read: **“The Lake Elmo Parks Commission serves as an advisory committee to the City Council and city staff and makes recommendations to the Council on all matters relating to parks, trails, park development, and recreational uses of the city’s open space”**  
The motion for this action is as follows:

***“Move to approve Ordinance 08-093, ratifying a new mission statement for the Lake Elmo Parks Commission”***

**BACKGROUND INFORMATION:** The Parks Commission spent much of the AM session of their retreat talking about their roles and responsibilities as it affects both the physical nature of the parks and the respective use of the parks. Similarly, they labored over defining their role of advisor to the City Council. Out of this work came four main policy objectives:

- Maintaining Current Parks

- Developing a utilized trail system
- Developing New Parks
- Determining Recreational Uses for City Open Space

Since the last revision of the City Code, trail development and recreational use / programming have come to the forefront of needed focus by the Commission. At the October 21, 2013 Parks Commission monthly meeting, the Commission adopted the above mission statement (crafted by Council Member Reeves) to best reflect the group's current understanding of their role.

**STAFF REPORT:** The Staff believes that this mission statement is consistent with the current program of work and reflective of the role of park's commission's or committees in the East Metro.

**RECOMMENDATION:** To amend City Ordinance 32.081 to read: **"The Lake Elmo Parks Commission serves as an advisory committee to the City Council and city staff and makes recommendations to the Council on all matters relating to parks, trails, park development, and recreational uses of the city's open space"** The motion for this action is as follows:

***"Move to approve Ordinance 08-093, ratifying a new mission statement for the Lake Elmo Parks Commission."***