



## **Public Safety Committee Operating Policies & Procedures**

**Scope & Purpose:** To aid the City Council in the administration of public safety policies including but not limited to community policing, fire suppression and emergency services, animal control, liquor licenses and other matters concerning the general health and welfare of Lake Elmo citizens.

### **Committee Duties:**

- a. Review traffic and pedestrian safety matters and recommend needed action for Council approval.
- b. Advise the Council on policies for police and fire protection and advise the Board and Plan Commission on revisions in the Village's building, nuisance properties, health and safety codes.
- c. Advise the Council on matters concerning the Washington County Policing contract , fire department and emergency services programs.
- d. Review and recommend Council action regarding proposed state legislation impacting upon the Village and its residents.
- e. In cooperation with the Administrator, recommend to the Council appropriate policies and procedures regarding public safety operations and the delivery of such services to the public.
- f. Make recommendations to Council on the City's animal control program and humane officer contract.
- h. Consider requests for new retail alcohol licenses, review retail alcohol violations relating to licensing, develop alcohol related policies and make recommendations to the City Council.
- i. Consider any other matter the Council may refer.

**Meeting Schedule:** The Public Safety Committee will meet every month at 3:30 p.m. on the 4<sup>th</sup> Tuesday or as needed.

**Committee Composition:** Up to 5 Lake Elmo Residents w/ an interest in public safety

*Updated: April 2016*