



MAYOR & COUNCIL COMMUNICATION

DATE: December 17, 2013

CONSENT

ITEM # 5

AGENDA ITEM: 2014 Meeting Calendar

SUBMITTED BY: Beckie Gumatz, Program Assistant

THROUGH: Dean Zuleger, City Administrator

REVIEWED BY: Adam Bell, City Clerk

SUGGESTED ORDER OF BUSINESS (if removed from the consent agenda):

- Introduction of Item City Administrator
- Report/Presentation.....City Administrator
- Questions from Council to Staff..... Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion..... Mayor & City Council
- Action on Motion..... Mayor Facilitates

POLICY RECOMMENDER: Staff

FISCAL IMPACT: N/A

SUMMARY AND ACTION REQUESTED: As part of its Consent Agenda, the City Council is respectfully requested to approve the proposed 2014 City Meeting Calendar or amend as necessary. If removed from the Consent Agenda, the recommended motion is as follows:

“Move to approve the proposed 2014 Meeting Calendar.”

LEGISLATIVE HISTORY: At the end of each year it has been City Council practice to adopt a calendar of City Council and Planning Commission regular meetings and workshops for the following year.

BACKGROUND INFORMATION (SWOT):

Strengths Adopting a meeting calendar serves as the official notice for the year of all upcoming meetings; thereby, satisfying legal requirements and increasing transparency to the general public.

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| Weaknesses | N/A |
| Opportunities | N/A |
| Threats | N/A |

RECOMMENDATION: If removed from the consent agenda, the recommended motion is as follows:

“Move to approve the proposed 2014 Meeting Calendar.”

ATTACHMENTS:

1. Proposed 2014 Calendar of City Council and Planning Commission regular meetings and workshops